

May 3, 2016

**Proceedings of the Zoning Commission of University Heights, Iowa, held at the City Office, 1004 Melrose Avenue, subject to approval by the Commission at a subsequent meeting. ALL VOTES ARE UNANIMOUS UNLESS OTHERWISE STATED.**

Chairperson Bauer called the May 3, 2016 meeting of the University Heights Zoning Commission to order at 7:01 p.m.

**Present:** Zoning Commission Members: Pat Bauer, Alice Haugen, Stepheny Gahn, Stuart Rosebrook and Larry Wilson. Staff present: Clerk Anderson. Also present was: Wally Heitman.

The April 4, 2016 minutes were approved by unanimous consent.

**Public Input:** None.

**Discussion on Amendments to Sensitive Slope and Stormwater Runoff Ordinances:** The commission discussed the previous work done by the commission regarding sensitive slopes and mapping, stormwater runoff, pervious and impervious surfaces and lot coverage. Commissioner Rosebrook stated there had been discussion about not necessarily changing regulations but rather how the city manages sensitive slopes and runoffs in conjunction with our neighboring municipalities (good neighbor policy). By partnering with the cities, we are seen as a team member.

There was discussion on having mechanisms in place for enforcement (staffing issue) and enhancing the building permit process to include the potential for an inspection of the property. Commissioner Wilson commented that the Building Inspector could keep a closer eye on properties with known sensitive slope and water runoff issues.

**Discussion on Purchasing Sensitive Slope Mapping Software:** The commission had a phone conference with Jay Michels and Joe Pallardy of Emmons & Oliver Resources (EOR). EOR has contracted with the City of Coralville to map their sensitive areas. For up to \$1,800, University Heights could piggyback on that contract to have mapping done in the city, whereas if the city opted to have the mapping completed at a later time, there would be an additional cost to the city.

By mapping the city, this information could 1) aid in developing regulations, 2) determine enforcement policies, and 3) aid the City Engineer and City Building Inspector in discharging their duties regarding building in the city.

**Topics for Future Consideration:** Topics for future discussion include enforcement of city ordinances and changes and enhancements to sensitive slopes ordinance. Bauer asked the commission to make a priority list to be addressed at the next meeting.

The next Zoning Commission meeting will be held June 7, 2016, at City Hall, at 7:15 pm.

The meeting was adjourned **by unanimous consent at 8:10 p.m.**

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**Attest: Christine M. Anderson, City Clerk**

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**Approved: Pat Bauer, Chairperson**