

June 7, 2016

Proceedings of the Zoning Commission of University Heights, Iowa, held at the City Office, 1004 Melrose Avenue, subject to approval by the Commission at a subsequent meeting. ALL VOTES ARE UNANIMOUS UNLESS OTHERWISE STATED.

Chairperson Bauer called the June 7, 2016 meeting of the University Heights Zoning Commission to order at 7:17 p.m.

Present: Zoning Commission Members: Pat Bauer, Alice Haugen, Stepheny Gahn and Larry Wilson. Staff present: Clerk Anderson. Also present was: Silvia Quezada.

Absent: Stuart Rosebrook

The May 3, 2016 minutes were approved by unanimous consent.

Recommendation to Purchase Sensitive Areas Mapping Software System: Chairperson Bauer updated the Commission on the status of purchasing the sensitive areas mapping software system. It is anticipated the request will be added to the June regular council meeting agenda. The city budget allows for purchase of the system.

Rankings of Topics for Future Discussion: The commission discussed the top five items to discuss during the calendar year. Bauer suggested focusing on one topic at a time, come to a consensus and then direct the city attorney to draft/redraft an ordinance for review by the commission.

Bauer suggested the following topics be research by two commissioners:

- Lot Coverage/Floor Area Ratios, Demolition Permits and Lot Consolidation – Alice Haugen and Pat Bauer (July)
- Storm Water Runoff – Larry Wilson and Pat Bauer (August)
- Sensitive Slopes and Areas – Stepheny Gahn and Pat Bauer (September)
- Yard Paving and Procedures for Presenting/Explaining Proposed Code Changes – Stuart Rosebrook and Pat Bauer (October)
- International Property Maintenance Code and Ordinance Enforcement Responsibilities and Procedures – Stan Laverman, Terry Goerdts and Pat Bauer (December)

Commissioners will assemble and present information to the commission with a possible proposal. One suggestion is to “package” several topics together for presentation at a public hearing, solicit public input and incorporate suggestions into a proposal for city council consideration.

Commissioner Haugen thanked Chairperson Bauer for his willingness to serve on each working group.

Commissioner Wilson commented the commission, once the mapping software has been purchased, will need to decide the first layers of combinations to be mapped (wetlands, woodlands/groves, blue-line streams, slopes, etc.). Bauer suggested that Wilson and Commissioner Gahn work on comprising that list.

Public Input: Silvia Quezada offered her support for topics not included in the commission’s Top Five list.

The next Zoning Commission meeting will be held July 5, 2016, at City Hall, at 7:15 pm.

The meeting was adjourned **by unanimous consent at 8:12 p.m.**

Attest: Christine M. Anderson, City Clerk

Approved: Pat Bauer, Chairperson