

AGENDA

**City of University Heights, Iowa
City Council Meeting**

Tuesday, June 8, 2010

7:00 – 9:00 P.M. Location: City Hall

Meeting called by Mayor Louise From

Time	Topic	Owner
7:00	Call to Order Regular Meeting Roll Call - Approval of Minutes May 11, 2010 and May 25, 2010	Louise From
7:05	Public Input Public Comments	
	<u>Administration</u>	
7:15	-Mayor Mayor Report	Louise From
	-City Attorney Legal Report - Consideration of Resolution No. 10-15 authorizing the mayor to sign and the clerk to attest a 28E agreement with Johnson County SEATS for services for FY2011. - Consideration of Resolution No. 10-16 authorizing the mayor to sign and the clerk to attest a 28E agreement with the Johnson County Joint Emergency Communications Center for dispatch services for FY2011. - Discussion of pending resignation of council person and consideration of motion to publish notice of intention to fill vacancy by appointment or, alternatively, consideration of motion to fill vacancy by special election.	Steve Ballard
	-City Clerk City Clerk Report	Chris Anderson
	<u>Committee Reports:</u>	
	<u>Finance</u> Committee Report Treasurer's Report/ Payment of Bills	Brennan McGrath Lori Kimura
	<u>Community Protection</u> Committee Report - Discussion on Police Chief raise Police Chief report	Amy Moore/M.Haverkamp Ron Fort
	<u>Streets and Sidewalks</u> Streets & Sidewalks Report Engineer Report	Pat Yeggy Josiah Bilskemper
	<u>Building, Zoning & Sanitation</u> Committee Report Zoning Commission	Stan Laverman Pat Bauer
	<u>E-Government</u> Committee Report - Building permit forms - Year-long garbage sticker application - Reminisces of UH residents - Additions to the historical residents database - Approval of contract with Mediacom to provide static IP address to participate in the Joint Emergency Communication system	Mike Haverkamp

Johnson County Council of

Time		Topic	Owner
	<u>Governments (JCCOG)</u>	Committee Report	Louise From
8:55	Announcements		Anyone
9:00	Adjournment		Louise From

Next Regular Council Meeting: Tuesday, July 13, 2010

June '10 – City Attorney's Report

1. **Agreement with Johnson County for SEATS Services.** You will be considering Resolution No. 10-15, which authorizes the Mayor to sign the renewal of the 28E Agreement with Johnson County for SEATS services. The Agreement is attached. The Agreement provides for annual fees of \$8,443.89, a 2 % cost increase over last year.. Other terms remain the same.
2. **Council Member Resignation – Filling Vacancy.** Doubtless, you've heard from Amy Moore about her pending resignation. My understanding is that Amy intends to remain a council member up to the time a new member is appointed or elected, assuring a smooth transition. The Council will discuss filling the vacancy that will be created by her resignation on Tuesday.
 - The Council may appoint a replacement by publishing notice, considering applicants, and voting on those nominated by council members. If appointment is the route selected, I would expect the Council to make the appointment at the July meeting, so long as that schedule comports with Amy's expectations and desires.
 - The Council may decide to fill the vacancy by a special election. The Council must give the Johnson County Auditor at least 60 days' advance notice of an intention to hold such an election. So, if the Council decides to fill the vacancy by election, the soonest the election would occur would be mid-August; the Council could select a later date. The election may not be held at this year's general election. A special election would cost about \$1,500.
 - If the Council decides to fill the vacancy by appointment, an election can still be triggered by a petition signed by a requisite number of citizens. I don't know the precise number, but it's pretty small. If a petition is presented, then an election will be held not less than 60 days after the Council notifies the auditor. The petition may be presented within 14 days of publication of the notice to fill the vacancy by appointment or within 14 days of appointment. The Council's appointment would then be temporary and remain in effect only until the results of the election are certified. This procedure (appointment-petition-election) just occurred on the Johnson County Board of Supervisors where Janelle Rettig was appointed (and, after petition, elected).
3. **Agreement for Dispatch Services.** Contrary to your agenda, there will not be an agreement for you to consider regarding the Johnson County Emergency Communications Center. Such an agreement will be considered, but it has not been finalized. You will probably in have this before you in July.

**City Clerk Report
June 8, 2010**

- **Three new rental permits since last meeting:**

**20 Olive Court
226 Highland Drive
316 Grandview Court (permit & rental fee)**

Information will be sent to Mike to update the website.

- **FY 2011 rental permits and renewal letter will be sent later this month; will work with Norm if he wants any particular items included in letter this year.**

Treasurer's Report

May 2010

Our total revenue for the month of May was \$79,907.57 comprised of the following amounts:

Property Taxes	\$ 16,142.96
Parking fines	\$ 250.00
Traffic Fines from Clerk of Court	\$ 4,802.95
Interest on bank accounts	\$ 160.87
Road Use Funds	\$ 7,047.64
Rental Permits	\$ 300.00
Rental Inspections	\$ 80.00
Building/excavation permits	\$ 136.00
Governors Traffic Safety Grant	\$ 1,170.61
Local Option Sales Tax funds	\$ 9,296.60
Reimbursement for Wide Sidewalk Project	\$ 40,519.94

Balances in the bank accounts as of 5/31/10:

MidwestOne Checking Account	\$220,843.54
Hills Bank Money Market Account	\$ 23,343.15
CD at UICCU (due 2/28/11)	\$ 39,408.41
Forfeiture Fund	\$ 3,084.87

I got all of the budget amendment changes entered and emailed you all the revised Profit & Loss Budget Overview for the fiscal year. Let me know if you see something that is wrong or if you have any questions.

I filled out a US Bureau of Labor Statistics' National Compensation Survey for the US Department of

The Profit & Loss Budget vs Actual Reports look different – at Steve Kuhl's direction I reclassified some expenses related to the Wide Sidewalk Project to the Capital Projects Class.

This month we started getting all of the payments from the State of Iowa deposited into our bank account electronically. This includes Governors Traffic Safety Grants, Road Use Funds, Local Option Sales Tax funds, etc.

City of University Heights, Iowa
Warrants for Council Approval
 May 12 through June 8, 2010

May 12 - Jun 8, 10

<u>Date</u>	<u>Name</u>
05/14/2010	City of Iowa City
05/14/2010	Fort, Matthew A
05/14/2010	Fort, Ronald R
05/14/2010	Lord, Benjamin M
05/14/2010	Reinhard, Brad
05/14/2010	Strong, Donald K.
05/18/2010	McLeod USA/PAETEC
05/26/2010	MidAmerican Energy
05/26/2010	MidAmerican Energy
05/26/2010	MidAmerican Energy
05/27/2010	MidAmerican Energy
05/28/2010	Anderson, Christine M.
05/28/2010	Fort, Matthew A
05/28/2010	Fort, Ronald R
05/28/2010	Kimura, Lori D.
05/28/2010	Lord, Benjamin M
05/28/2010	Reinhard, Brad
05/28/2010	Strong, Donald K.
05/28/2010	Wellmark BC/BS
05/28/2010	Hills Bank and Trust
05/31/2010	IOWA PUBLIC EMPLOYEES RETIREMENT SYS
05/31/2010	IOWA PUBLIC EMPLOYEES RETIREMENT SYS
05/31/2010	MidwestOne Bank
06/01/2010	Paul J. Moore, Melrose Avenue Building
06/08/2010	ABC Solutions
06/08/2010	SEATS
06/08/2010	City of Iowa City
06/08/2010	Breese Plumbing & Heating
06/08/2010	Fountain Transmission Specialists
06/08/2010	Galls Incorporated
06/08/2010	General Tree Service
06/08/2010	Iowa City Police Department
06/08/2010	Johnson County Refuse, Inc.
06/08/2010	Leff Law Firm, L.L.P.
06/08/2010	MPH Industries, Inc.
06/08/2010	Nate Moore Wiring Service
06/08/2010	Paul J. Moore, Melrose Avenue Building
06/08/2010	Pyramid Services Inc.
06/08/2010	Racom Corporation
06/08/2010	Staples
06/08/2010	Verizon Wireless
06/08/2010	Vic's Auto Body Repair, Inc.
06/08/2010	Ultramax
06/08/2010	Russ Boyer Construction
06/08/2010	Myriah Boyer
06/08/2010	L.L. Pelling Co., Inc.
06/08/2010	City of Iowa City
06/08/2010	Aero Rental

Date	Name
06/08/2010	American Legion
06/08/2010	Norm Cate
06/08/2010	Terry Goerd
06/08/2010	Iowa City Press-Citizen
06/08/2010	VISA

May 12 - Jun 8, 10

City of University Heights, Iowa
Warrants for Council
 May 12 through June 8, 2010

06/07/2010

	<u>Memo</u>	<u>Amount</u>
May 12 - Jun 8, 10		
	City Hall water/sewer	-13.56
		-1,141.78
		-1,018.20
		-692.64
		-1,548.98
		-1,110.14
	Phone service	-133.87
	1301 Melrose stop light	-31.98
	1011 Melrose stop light	-26.17
	City Hall electricity	-67.55
	street lights	-611.56
		-376.03
		-1,141.79
		-936.45
		-238.78
		-818.13
		-1,490.49
		-1,113.16
	monthly insurance payment	-1,245.50
	principal/interest payment due on capital loan no	-27,353.34
	STEM	-2,364.88
	STEM	-86.53
	42-1109342	-3,800.74
	City Hall Rent	-867.00
	Monthly fee for city website/email service	-24.95
	Seats Payment	-689.86
	bus, fuel, library police dispatch, park water foun	-21,243.43
	install meter/annual rpz test for park fountain	-205.98
	service transmission in unit #3	-125.00
	replace broken baton	-102.98
	release of retainage held for tree removal on Mel	-80.00
	testing of marijuana for county attorney	-15.00
	May recycling	-1,738.50
	Legal fees 3/4/10-6/2/10	-12,027.00
	rpr hand held radar invoice	-187.56
	replace circuit breaker for office lights	-28.20
	Garage rent	-35.00
	1 oil change	-44.74
	Police computer access fee	-79.60
	2 toner cartridges/tape/envelopes/cds	-290.68
	monthly wire service	-90.02
	deductible to cover repairs to car after chase	-500.00
	ammunition	-556.00
	patch pot holes	-340.00
	May lawn care at park	-60.00
	hot mix for street patching	-164.06
	recording fee for temporary use of right of way fo	-44.00
	table & chairs for clean up day/air compressor fo	-73.22

Memo	Amount
new US and Iowa flags for park	-91.85
inspection services for May	-455.00
inspection services for May	-1,190.00
May publications	-162.61
new LED flashlight/fees	-176.71

May 12 - Jun 8, 10