

April 13, 2010

Proceedings of the City Council of University Heights, Iowa, subject to approval by the Council at a subsequent meeting. ALL VOTES ARE UNANIMOUS UNLESS OTHERWISE STATED.

REGULAR MEETING

Mayor From called the April 13, 2010 meeting of the University Heights City Council to order at 7:00 p.m.

Present: Mayor From. Council Members Mike Haverkamp, Stan Laverman, Brennan McGrath, Amy Moore and Pat Yeggy. Staff present: Engineer Bilskemper, Attorney Ballard, Police Chief Fort, Treasurer Kimura, and Clerk Anderson. Also present were Pat Bauer, Kathy Belgum, Rex Branstetter, June Braverman, Andy Dudler, Linda Fincham, Gloria Hanson, Chris Hedlund, Al Leff, Jan Leff, Bill Olin, Catherine Lane, Jim Lane, Chris Luzzie, Paul Moore, Kent Ralston, Dell Richard, Karl Robertson, Wanda Robertson, Della Ruppert, Robert Ruppert, Sara Lee Schoenmaker, Yon Schoenmaker, Mary Mathew Wilson, Larry Wilson, John Yapp and Ken Yeggy.

The minutes of the March 9, 2010 meetings of the Council were presented and approved by unanimous consent.

Public Input: Rex Branstetter, from the Johnson County Historical Society, presented Mayor Louise From with two 2x3' University Heights history panel replicas from the Johnson County Historical Museum display in Coralville. The panels will be displayed at the University Heights City Hall and can also be seen on the city website.

Mayor's Report: A written report was presented.

Comprehensive Plan revision update: John Yapp and Kent Ralston, JCCOG professional staff, distributed a handout of the proposed amendments to the comprehensive plan. Yapp emphasized that the proposed changes are not zoning provisions but will set the context by which the councils can consider future development proposals. Public comments followed JCCOG comprehensive plan report.

MOTION by Laverman, seconded by Moore, to adopt Resolution 10-09, adopting amendments to the city's Comprehensive Plan. Carried.

Haverkamp - Aye Moore - Aye
Laverman - Aye Yeggy - Aye
McGrath - Aye

Legal Report: A written report was presented. The group that is opening the new restaurant in the former Taste on Melrose location is still finalizing operational details. The group has a signed lease for the space but has asked the Council to defer action on its liquor license application to a future council meeting.

Attorney Ballard reminded the council the new Joint Emergency Communications Center (JECC) for Johnson County is set to come online July 1; once it is operational, dispatch will be handled by JECC instead of Iowa City. Attorney Ballard spoke with the City Attorney's office in Iowa City about terminating the Chapter 28E Agreement between the cities for such services and both sides are agreeable to terminating the agreement by letter rather than formal resolution and 60-days notice. Services could be pro-rated if the JECC is not operational by July 1st.

Attorney Ballard stated he had met with Jeff Maxwell, his lawyer and the architect for the proposed development project. It is expected Maxwell will be submitting a development proposal for the St. Andrew Presbyterian Church property sometime after the April council meeting.

MOTION by McGrath, seconded by Yeggy, second consideration of Ordinance No. 179 amending the Traffic Ordinance (No. 120) regarding to increase the fine for illegal parking. Carried.

Haverkamp - Aye Moore - Aye
Laverman - No Yeggy - Aye
McGrath - Aye

**Clerk's Report:** A written report was presented. One building permit and three rental permits were received since the last council meeting. Norm Cate, Rental Inspector conducted 6 inspections at the Grandview Court condos and sent six letters to properties regarding compliance with the rental ordinances.

Consideration of the liquor license for The Burch, L.L.C. was tabled until the May council meeting.

**Finance Report:** A written report was presented. Council member McGrath stated he is compiling financial information for the city's cash flow needs and will have a report for the May meeting. Council member Yeggy asked for discussion on how the Local Option Sales Tax funds should be allocated; council member Laverman stated the original intent was to increase city reserves.

Council members McGrath and Yeggy, along with Mayor From, met with Hills Bank regarding a potential loan application. The committee has also requested loan information from other banks. Council member Laverman suggested looking at borrowing for future financial needs, specifically repair of Olive Court and the Sunset wide-sidewalk project. Council member Yeggy commented that bank officials do not anticipate loan rates rising until later in the year. Council member Moore stated that Olive Court is in need of immediate repair.

**Treasurer's Report:** All bills presented were approved by **unanimous consent**.

**Warrants**  
**March 10, 2010 through April 13, 2010**

<b>Name</b>	<b>Amount</b>	<b>Name</b>	<b>Amount</b>
City of Iowa City	13.56	Brad Reinhard	1,407.31
Matthew Fort	1,194.42	Donald Strong	1,197.86
Ronald Fort	797.87	MidAmerican Energy	612.78
Benjamin Lord	707.09	Louise From	454.13
Brad Reinhard	1,454.18	Stanley Laverman	184.70
Donald Strong	1,102.63	Brennan McGrath	184.70
McLeod USA/PAETEC	130.10	Patricia Yeggy	184.70
University of Iowa Facilities Corp	350.00	Wellmark BC/BS	1,245.50
Art Nowak	279.00	Michael Haverkamp	184.70
St Andrew Presbyterian Church	4,386.52	IPERS	2,349.16
Kathryn Belgum	260.00	IPERS	82.65
Dell & Mary Richard	500.00	IOWA WORKFORCE DEVELOPMENT	47.01
Leah Cohen & Morgan Cohen	400.00	MidwestOne Bank	3,936.22
Marian & Gabriela Muste	350.00	TREASURER STATE OF IOWA	1,657.00
Chris & Kari Haganman	350.00	Paul Moore	867.00
Karen Friedman	400.00	City of Iowa City	13.56
Little Hawk Properties LLC	350.00	Brad Reinhard	129.23
Stephanie Dallenbach	400.00	SEATS	689.86
Mark & Nancy Haganman	350.00	Paul Moore	35.00
RMB Investments	400.00	ABC Solutions	24.95
James & Teresa Shymansky	350.00	City of Iowa City	3,438.21
Teresa & David Giese	350.00	Fountain Transmission Specialists	125.00
Southern Star Properties LLC	350.00	Johnson County Refuse, Inc.	8,873.50
Jane Vincent	350.00	Mike's Lock and Key	60.50
Timothy & Debra Lehman	350.00	Nate Moore Wiring Service	47.63
Eleanor Ter Haar	380.00	Iowa City Press-Citizen	332.45
Paul Moore	5,599.00	Pyramid Services Inc.	52.36
Clayton Hargrave	202.50	Racom Corporation	79.60
MidAmerican Energy	33.66	Shive Hattery	11,657.53
MidAmerican Energy	26.65	Shive Hattery	10,412.20
MidAmerican Energy	90.08	Staples	368.05
Christine Anderson	317.48	Terry Goerd	870.00
Matthew Fort	1,194.42	Verizon Wireless	90.02
Ronald Fort	977.83	Westport Touchless Autowash	30.00
Lori Kimura	266.07	City of Iowa City	500.00
Benjamin Lord	936.83		

**Total Receipts**

**\$ 43,112.31**

**Total Warrants**

**\$ 78,374.96**

**Community Protection:** Council member Moore reminded council that Police Chief Fort’s contract ends November 2010; she asked the council to contact her with input regarding a new contract.

**Streets and Sidewalks:** Council member Yeggy stated that street sweeping would begin on April 19<sup>th</sup>. UH Spring Clean-up Day will be held May 1<sup>st</sup> on Marietta. A flyer was distributed to all residents by Yeggy and From. Specific information about clean-up day is also posted on the city website. Volunteers are still needed.

Paul Moore addressed the council regarding parking around his building on Melrose Avenue. He asks that the council consider keeping 2 hour parking in front of 1000-1006 Melrose Avenue and that the parking limits at 116 and 120 Golfview be increased from 1 hour to 2 hours. Moore stated he hired Shive Hattery to develop a potential new parking lot east of the dental office. There would be eight parking spaces with one of these designated for handicap permit parking. Parking will be short-term with no assigned or permitted parking spaces.

Engineer Bilskemper stated that Moore hired Shive Hattery, and specifically Bilskemper, separate from his duties as City Engineer. Given a potential conflict in interest, Bilskemper asked Kent Ralston of JCCOG to evaluate the parking lot proposal concerning traffic issues and parking on Melrose. Bilskemper asked council to direct their questions to Ralston. The JCCOG evaluation will be available for the council to review before the May meeting.

Bilskemper stated he needed a review and signature for a work-in right of way permit with Iowa City for the Melrose Wide Sidewalk project land located near the bridge.

**MOTION** by Yeggy, seconded by Haverkamp, to approve work-in right of way permit with Iowa City for the Melrose Wide Sidewalk project. **Carried.**

Haverkamp - Aye	Moore - Aye
Laverman - Aye	Yeggy - Aye
McGrath – Aye	

Bilskemper reported the bidding date is May 18<sup>th</sup> for the Melrose wide sidewalk project with construction commencing no later than June 21<sup>st</sup>. The contractor will have 55 working days to complete the project. The city will be reimbursed every 2-4 weeks, as bills are submitted, up to the 80% commitment as stated in the award.

Mayor From set a special meeting of the city council to consider the wide sidewalk bids for Tuesday, May 25, 2010 at 7:00 pm at city hall.

**Building, Zoning & Sanitation:** No report.

Pat Bauer commented that when Jeff Maxwell submits his development proposal for the Zoning Commission to consider, notice regarding the first zoning meeting will be mailed to property owners. Relevant information will be added to the website as received. Bauer also stated that if the developer’s application is similar to the original application, the application process could be expedited by first gathering all prior public comments from the previous application then add any new or additional correspondence.

**E-Government:** Council member Haverkamp commented that in the past few weeks the changes made by the city’s e-mail provider caused routing problems in our e-mail function; the problem has been corrected. Haverkamp revised the Diamond Jubilee and Building/Zoning/Sanitation web pages. He hopes to add a Google calendar to the site and people who use Google will get automatic updates when items are changed or added.

**JCCOG:** A written report was included in the Mayor’s report.

**Announcements:** Council member Yeggy stated pick-up time for the USPS mail box located next to the city flower bed is approximately 3:00 pm.

Mayor From announced that Paul and Janet Moore will be the Grand Marshalls for the 75<sup>th</sup> Anniversary Diamond Jubilee celebration parade on Sunday, August 29<sup>th</sup>.

The meeting was adjourned by **unanimous consent at 8:45 p.m.**

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**Attest: Christine M. Anderson, City Clerk**

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**Approved: Louise A. From, Mayor**