

May 11, 2010

Proceedings of the City Council of University Heights, Iowa, subject to approval by the Council at a subsequent meeting. ALL VOTES ARE UNANIMOUS UNLESS OTHERWISE STATED.

PUBLIC HEARING ON THE FISCAL YEAR 2010 BUDGET AMENDMENTS

Mayor From called the public hearing on the budget amendments for the fiscal year July 1, 2009 through June 30, 2010 to order at 7:00 p.m.

Mayor From adjourned the public hearing at 7:01 p.m.

REGULAR MEETING

Mayor From called the May 2010 meeting of the University Heights City Council to order at 7:02 p.m.

Present: Mayor From. Council Members Mike Haverkamp, Stan Laverman, Brennan McGrath, Pat Yeggy. Staff present: Engineer Bilskemper, Attorney Ballard, Police Chief Fort, Treasurer Kimura, and Clerk Anderson. Also present were Pat Bauer, Kathy Belgum, Linda Fincham, Shawn Hedlund, Catherine Lane, Jim Lane, Paul Moore, Kevin Perla, Kent Ralston and Larry Wilson.

Absent: Council member Amy Moore

The minutes of the April 13, 2010 meetings of the Council were presented, amended and approved by **unanimous consent**.

Public Input: None

Mayor’s Report: A written report was presented

Long Range Transportation plan: Kent Ralston, Assistant Transportation Planner for JCCOG, presented an introduction of the Long Range Multi-Modal Transportation Plan to the council. The plan projects 25 years into the future and is updated every five years. The plan will be revised by 2012 as federally mandated.

Currently, JCCOG is presenting the plan goals and objects to interested communities and will begin data collection this summer. A presentation of the draft document will occur in 2011 with the public invited to comment on any proposed changes or additions. The adoption process will occur sometime from September – May, 2012. Each community will be able to recommend their suggestions but it cannot be a “wish list”; fiscal constraints will be monitored.

Legal Report: A written report was presented.

MOTION by McGrath, seconded by Yeggy, third consideration of Ordinance No. 179 amending the Traffic Ordinance (No. 120) regarding to increase the fine for illegal parking. **Carried.**

Haverkamp - Aye	Moore - Absent
Laverman - No	Yeggy - Aye
McGrath – Aye	

MOTION by Yeggy, seconded by Haverkamp, to adopt Resolution 10-11, adopting minor amendments to the city’s Comprehensive Plan. **Carried.**

Haverkamp - Aye	Moore - Absent
Laverman - Aye	Yeggy - Aye
McGrath – Aye	

MOTION by Yeggy, seconded by Laverman, to adopt Resolution 10-12, authorizing the Mayor to execute and the Clerk to attest the FY2011 agreement between the City of Iowa City and the City of University Heights for the provision of transit service within the corporate limits of University Heights. **Carried.**

Haverkamp - Aye Moore - Absent
 Laverman - Aye Yeggy - Aye
 McGrath - Aye

Clerk’s Report: A written report was presented. Seven new rental and three new building permits were received since the last council meeting.

A new liquor license application was considered by the council. Council member McGrath questioned the Burch L.L.C. owners how they will control drinking during football Saturdays; the owners commented that there will be a only one entrance into the new restaurant which will be controlled by staff. During football Saturdays, there will be a limited menu and all alcohol will be purchased inside the restaurant. They will sell six-packs of beer but no cigarettes during game days.

MOTION by Laverman, seconded by Haverkamp, to approve the liquor license application for Burch, L.L.C. **Carried.**

Haverkamp - Aye Moore - Absent
 Laverman - Aye Yeggy - Aye
 McGrath – Aye

Finance Report: A written report was presented.

Steve Kuhl, accountant for University Heights, gave an overview of the major items comprising the budget amendment; the Local Option Sales Tax (LOST) revenue, the Governor’s Traffic Safety grants and the increase to purchase a car for the police department. It is estimated that the Melrose Wide Sidewalk project will have \$91,500 in expenses in FY10 with \$50,000 to be reimbursed by the end of the current fiscal year. Overall, the budget increased approximately \$63,000.

MOTION by Laverman, seconded by McGrath, to adopt Resolution 10-10, adopting the budget amendments for the fiscal year ending June 30, 2010. **Carried.**

Haverkamp - Aye Moore - Absent
 Laverman - Aye Yeggy - Aye
 McGrath – Aye

Council member McGrath presented a report on the potential need for city financing for the Melrose Wide-Sidewalk project. Estimated project costs are \$552,203 with \$396,800 to be paid with federal funds. It is anticipated that the city will need \$155,403. Council members McGrath and Yeggy have held preliminary talks with several local banks regarding interest rates to borrow the funds and will continue to explore various financing options.

Council member McGrath and Yeggy led the discussion of potential projects to be funded with the Local Option Sales Tax (LOST) revenue; it is anticipated that the city will receive \$110,000 for FY10. \$13,000 was allocated to purchase the last new police car . General consensus was that 45% of the funds should be invested in an interest-bearing, low risk account.

Additional recommendations included using the funds to replace the city street signs which don’t meet reflectivity standards by 2018, funding for the library levy, University Heights “identity” signage and architectural survey of historic homes.

Treasurer’s Report: All bills presented were presented, amended and approved by **unanimous consent.**

**Warrants
 April 14, 2010 through May 11, 2010**

Name	Amount	Name	Amount
City of Iowa City	13.56	Paul Moore	867.00
Dennis Culver	64.11	Norm Cate	1,820.00
Matthew Fort	1,211.96	Terry Goerd	840.00
Ronald Fort	964.37	Iowa City Tire and Service	21.60

Casey Hazen	42.74	Welt-Ambrisco Insurance	16,368.00
Benjamin Lord	737.70	Communications Engineering Company	3,000.00
Brad Reinhard	1,522.05	Brent Anderson	255.00
Donald Strong	1,151.73	Josh Lefler	297.00
McLeod USA/PAETEC	136.59	Greenwood and Crim, P.C.	800.00
MidAmerican Energy	611.95	Hawkeye Community College	255.00
Christine Anderson	169.56	Iowa Department of Public Safety	753.00
Matthew Fort	1,211.97	Johnson County Refuse, Inc.	1,738.50
Ronald Fort	1,018.19	Municipal Street Improvements Inc.	2,184.00
Lori Kimura	307.01	OMB Express Police Supply	162.46
Benjamin Lord	708.85	O'Reilly Auto Parts	11.98
Brad Reinhard	1,303.07	Racom Corporation	79.60
Donald Strong	1,098.88	Westport Touchless Autowash	78.00
Terry Goerd	255.00	Verizon Wireless	90.02
Wellmark BC/BS	1,245.50	SEATS	689.86
MidAmerican Energy	75.30	ABC Solutions	24.95
MidAmerican Energy	26.81	Paul Moore	35.00
MidAmerican Energy	33.58	City of Iowa City	3,745.74
IPERS	2,337.66	VISA	1,513.80
IPERS	69.34	Iowa City Press-Citizen	84.84
MidwestOne Bank	3,707.24	Mariah Boyer	30.00
Hawkeye Title Services, LLC	150.00		

Total Receipts

\$ 226,487.20

Total Warrants

\$ 55,920.07

Community Protection: Council member Haverkamp stated that when the new Joint Communication Center becomes functional, the city will need to have a static IP address. Mediacom will charge \$70 per month; Haverkamp will research if other internet providers have a lower rate.

Discussion of the Police Chief salary raise was tabled until the next council meeting.

Streets and Sidewalks: Council member Yeggy commented on the city-sponsored clean-up day held May 1, 2010. Yeggy thanked the volunteers for their assistance and commented that the turnout was light. Yeggy thanked Johnson County Refuse for their assistance this year. Yeggy also stated that Russ Boyer, city-handyman used 1.5 tons of material to fill-in potholes throughout the city and will continue to fill in the remaining holes as weather permits. Yeggy also stated that street signs that don't meet new standards will need to be replaced by 2018. Engineer Bilskemper noted that the city contracted with the Center for Transportation Research and Education (CTRE) in Ames to be a part of the Pavement Management Program this year. CTRE personnel will drive all the streets in the city with their specially equipped vehicle which will take various measurements on the conditions of the streets and compile all this data into a format that can be used to make comparative evaluations of the conditions of each of the streets in the city. CTRE has the capability to take video of the streets and the city can purchase software, for an additional \$700-800, which gives the capability to view the video, pavement data and GPS data simultaneously on a computer. The council agreed with Bilskemper that the city did not need to add the video part.

The council considered Paul Moore's request to add a parking lot to the east of his building on Melrose Avenue. Kent Ralston presented an evaluation of the proposed access to the parking lot, including data on stopping sight distances. It was concluded that one on-street parking space west of the proposed driveway and one on-street parking space east of the proposed driveway would need to be eliminated in order to provide adequate sight lines. JCCOG also performed a gap analysis to determine if there were sufficient gaps in the traffic to allow motorists to exit the proposed lot and turn east on Melrose Ave. Staff recorded an average of 37 adequate gaps per 30 minute period; the observation period was from 3:30-5:30 p.m. on April 22, 2010. JCCOG concluded this was adequate given the small number of proposed parking spaces in the lot. Paul Moore requested that the council consider installing a no-left turn sign; after discussion the council declined, but agreed to revisit if necessary.

MOTION by Haverkamp, seconded by McGrath, to change the parking configuration, as outlined in the JCCOG evaluation, and to move the handicapped parking spot to the second spot in front of 1000-1006 Melrose Avenue. **Carried.**

Haverkamp - Aye Moore - Absent
Laverman - Aye Yeggy - Aye
McGrath – Aye

MOTION by Haverkamp, seconded by Yeggy, to change the on-street parking limit from one hour to two hours in front of 116 and 120 Golfview Avenue. **Carried.**

Haverkamp - Aye Moore - Absent
Laverman - Aye Yeggy - Aye
McGrath – Aye

MOTION by Laverman, seconded by Yeggy, to allow Paul Moore to landscape the one foot of city land next to the sidewalk and adjacent to the new parking lot **Carried.**

Haverkamp - Aye Moore - Absent
Laverman - Aye Yeggy - Aye
McGrath – Aye

Moore stated he plans to move the bike rack near the city office area and will add a bench and additional trash cans.

Building, Zoning & Sanitation: Council member Laverman commented that city building permit forms will be available on the city website.

E-Government: Council member Haverkamp is working on adding the Comprehensive Plan amendments to the document online. Haverkamp is also working to resolve the outstanding problems with city e-mail addresses.

JCCOG: A written report was presented.

Announcements: Council member Haverkamp reminded everyone that it is “Bike to Work Week”, starting May 17th.

The meeting was adjourned by **unanimous consent at 9:25 p.m.**

Attest: Christine M. Anderson, City Clerk

Approved: Louise A. From, Mayor