

AGENDA

**City of University Heights, Iowa
City Council Meeting**

Tuesday, July 9, 2013

Location:

University Club- east entrance

1360 Melrose Ave.

7:00 – 9:00 P.M.

Meeting called by Mayor Louise From

Time	Topic	Owner
7:00	Call to Order Meeting Roll Call -Approval of Minutes June 10, 2013 -Approval of Minutes Special meeting/work session June 25, 2013	Louise From
	Public Input	Public Comments
	<u>Administration</u>	
	-Mayor	Mayor's written report -Farmers Market update Next market Tues. Aug. 6 th
	-City Attorney	Legal Report -Consideration of Resolution No. 13-14 authorizing the Mayor to sign and the Clerk to attest a 28E Agreement with the City of Coralville for fire protection services.
	-City Clerk	City Clerk Report
	<u>Committee Reports:</u>	
	<u>Finance</u>	Committee Report -UH Historical Financial Information Treasurer's Report/ Payment of Bills
	<u>Community Protection</u>	Committee Report Police Chief Report -Consideration of request from Officer Josh Beeks to reduce amount of reimbursement to the City for ILEA training and related expenses. Community Relations Report -City wide Picnic with a Purpose, Sept. 8 at St. Andrew Church, 1300 Melrose Ave.
	<u>Streets and Sidewalks</u>	Committee Report Engineer Report -Review progress of Sunset Street Wide Sidewalk project. -Discussion of Revised Sunset Street Tree Master Plan. -Consideration of Payment Application #2 from

Time		Topic	Owner
		Vieth Construction for the Sunset Street Wide Sidewalk project.	
	<u>Building, Zoning & Sanitation</u>	Committee Report	Brennan McGrath
		Zoning Report	Pat Bauer
	<u>e-Government</u>	<u>Committee Report</u>	Mike Haverkamp
	<u>Proposed Development Issues</u>	- <u>Summary of June 25th Work Session</u> - Continued discussion of proposed development of St. Andrew Church.	City Council Jeff Maxwell
	Announcements		Anyone
9:00	Adjournment		Louise From

Next Regular Council Meeting: Tuesday, August 13th, 2013 – Location to be announced.

Mayor's Report - July 2013

Farmer's Market update The July 2nd farmers market was another success with 23 vendors and a great turnout by the public!! **Special thanks to Mike Haverkamp & Chief Ron Fort** for making the market run smoothly!! The next market is Tuesday, August 6th, 5:00-7:00pm at St. Andrew Church parking lot. Please contact me if you are interested in becoming a vendor.

June 28th-FEMA Meeting. Chief Fort and I met with FEMA officials to make a claim for the April 17th, extraordinary rain event. The city had damages of \$1,034 cleaning out the storm intake at Melrose Ave and Golfview Ave. The paperwork is completed and the City should receive 75% from Federal and 10% from the State.

June 20th- Attended Meeting for **Johnson County Multi-Jurisdictional Hazard Mitigation Planning** process for University Heights. Meeting was with Alicia Presto, Planner, ECICOG and Resource Specialist. All cities in Johnson County must participate in this process to be eligible for FEMA funding. Hazard mitigation is planning for hazards like tornadoes, flooding, hailstorms, ice storms, etc. Ms. Presto scheduled a hazard mitigation planning meeting for **University Heights on Tuesday, July 30, 2013 at 7:00pm at the city office, 1004 Melrose Ave.** I have asked Josiah our city engineer to attend to help identify problems. This is public meeting which will be run by Alicia Presto which includes all council & staff & public who want to attend. I will plan on attending this meeting.

Insurance Coverage Report: This is about the Storm Damage Tree on city right of way at 1417 Grand Ave which part of the tree fell and blocked the city street. I spoke with the City's Insurance Agent, Dan Wegman about if the City has coverage that could help with the cost of the damages (\$2300+). The City will get a check from EMC for \$1,000. It is interesting to note that even though the tree (on the city right of way) fell on the street it didn't trigger coverage. There was a part of the policy that extends the coverage for trees to the scheduled location (1004 Melrose) or within 1,000 feet of that location. This tree was located just within the 1,000 foot range so they are going to provide the coverage up to the limit.

Animal Center contract- I was contacted by Simon Andrew, Budget Management Analyst of City of Iowa City. The University Heights' monthly invoice amount for FY14 is \$272.94. The July invoice will go out next week.

Please contact me if you want more information on any subject.

Public Meeting Notice

**Johnson County Multi-Jurisdictional
Hazard Mitigation Plan**

University Heights Planning Meeting



Date: Tuesday, July 30, 2013

Time: 7 PM

Location: University Heights City Hall
1004 Melrose Avenue
University Heights, IA

For more information, please contact Alicia Presto at the East Central Iowa Council of Governments by email at alicia.presto@ecicog.org or by phone at (319) 365-9941 ext. 121.

Date Prepared: 6/21/2013

July '13 – City Attorney's Report

1. **Satellite TV Dish in Front Yard.** I received an inquiry from a resident about the permissibility of installing a satellite dish in a front yard. I informed the resident that such installation would violate the Zoning Ordinance, which provides that a “yard” means “an open space on the same lot with a building remaining unoccupied and unobstructed by any structure”. Ordinance No. 79((3)(13) (emphasis supplied). I interpreted “structure” to include a satellite TV dish. The resident may appear at the July meeting to address this issue.
2. **Fire Protection – 28E Agreement.** You will be considering Resolution No. 13-14 authorizing the Mayor to sign and the Clerk to attest a 28E Agreement with the City of Coralville for fire protection services. The agreement calls for an initial annual fee of \$30,122.74, with annual CPI adjustments thereafter. A copy of the agreement is attached.
3. **Josh Beeks – Training Reimbursement.** As Chief Fort has mentioned, Office Josh Beeks has given notice of his intention to resign and relocate out of state. Officer Beeks’ agreement with the City calls for him to reimburse the City’s total cost of ILEA tuition and related expenses. The total reimbursement amount is \$18,655.00. I received a call July 8, 2013, from Officer Beeks’ lawyer proposing that he pay a total of \$6,827.00. I said I would relay this on to the Council for discussion July 9. A copy of the reimbursement agreement is attached.
4. **Rental Housing Brochure Updated.** The Rental Housing brochure has been updated, as has the application for rental permits. The Council directed this action in accordance with recommendations from the Zoning Commission.
5. **SEATS and Transit Agreements Signed.** The 28E agreements with Johnson County for SEATS services and with the City of Iowa City for transit services have been signed, recorded, and filed.
6. **20 Olive Court – Parking and Gravel.** As requested and agreed, the owners of 20 Olive Court have installed landscaping and painted lines to indicate where parking is and is not permitted in the back yard. I have informed the University Heights Police Department that if vehicles are parked outside of these lines, they may be cited for illegal parking on a yard (aside from Hawkeye game days). As a reminder, the restriction concerns where parking may occur, not how many vehicles may be parked.
7. **New Assistant – Timothy Martin.** We have a new legal assistant working in our office, Tim Martin, who will be helping with University Heights matters. Tim’s email address is martin@lefflaw.com.

28E AGREEMENT

THIS AGREEMENT entered into by and between the City of Coralville, 1512 7th Street, Coralville, Iowa 52241, hereinafter referred to as “Coralville”; and the City of University Heights, Iowa, hereinafter referred to as “University Heights.”

WHEREAS, Coralville has been providing fire protection to University Heights under an agreement dated March 14, 1978, with subsequent amendments thereto; and

WHEREAS, Coralville and University Heights have discussed entering into a new agreement whereby the annual fee paid to Coralville will increase via the Consumer Price Index; and

WHEREAS, the City Attorney of Coralville has drafted this 28E Agreement to accomplish the same.

WHEREAS, it is necessary for Coralville and ICCSD to enter into an agreement pursuant to Chapter 28E of the Code of Iowa (2013) to outline the responsibilities of each party.

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL COVENANTS AND CONDITIONS CONTAINED HEREIN, THE PARTIES AGREE AS FOLLOWS:

I. **PURPOSE.** Coralville shall provide fire protection services to University Heights during the term of this Agreement.

II. **DURATION.** The parties hereto agree this Agreement shall be effective upon its execution by both parties and remain in effect for an initial term of five (5) years and will continue until terminated by either party as discussed below.

III. **ADMINISTRATION.** The Fire Chief of Coralville and City Council of University Heights shall administer this Agreement on behalf of the cities.

IV. **COMPENSATION FOR SERVICES.** University Heights agrees that it shall compensate Coralville for providing fire protection services to University Heights as follows:

Fiscal Year 2014: \$30,122.74

For each Fiscal Year after, the total annual fee payable to Coralville shall increase annually by an amount equivalent to the percentage change in the CPI for each current year over the CPI for the prior year. For purposes of this Agreement, “CPI” refers to the Consumer Price Index, which shall mean the Consumer Price Index, U.S. City Average, Urban Wage Earners and Clerical Workers, All Items (base index year 1982-4 = 100) as published by the United States Department of Labor, Bureau of Labor Statistics.

Said payments shall be made to Coralville semiannually in an amount of 50% of the total annual fee. Said payments to Coralville shall be made to Coralville within 30 days of invoice by Coralville.

V. TERMINATION

Either party to this Agreement may terminate this Agreement by providing six (6) months' written notice to the other party by delivering written notice of the same to the City Clerk of the other city.

VI. MODIFICATIONS TO THE AGREEMENT

Coralville and University Heights acknowledge that from time to time it may be to their mutual advantage to modify the terms and conditions of this Agreement. In that event, both parties agree that any mutually agreed upon modifications shall be allowable as they may become necessary or desirable to implement the general purpose of this Agreement; provided, however, that no waiver, change, modification or amendment of this Agreement shall be binding upon either party unless in writing and signed by the affected party. The waiver of wither party hereto of a breach of any provision of this Agreement shall not operate or be construed as a waiver of any subsequent breach of that provision by the same party, or of any other provision or condition in this Agreement.

VII. INDEMNITY AND HOLD HARMLESS

University Heights hereby agrees to indemnify, defend and hold harmless Coralville, its officers, agents, and employees, against any and all claims, suits, actions, debts damages, costs, charges, and expenses, including court costs and reasonable attorney's fees, and against any and all liability for property damage and personal injury, including death resulting directly or indirectly therefrom, arising from providing fire protection services to University Heights.

VIII. APPROVAL

For reference purposes, this Agreement is dated this ____ day of _____, 2013. It has been approved as required by law by the City Council of the City of Coralville and the City Council of University Heights on the dates as indicated below.

IX. FILING. Upon approval and execution of this Agreement by Coralville and University Heights, the City Clerk of Coralville shall file this Agreement with the Office of the Iowa Secretary of State as required by law.

(SIGNATURE PAGE OF CITY OF CORALVILLE TO 28E AGREEMENT)

Dated: _____

CORALVILLE:

Jim L. Fausett, Mayor

ATTEST:

Thorsten J. Johnson, City Clerk

(SIGNATURE PAGE OF UNIVERSITY HEIGHTS TO
28E AGREEMENT)

Dated: _____

UNIVERSITY HEIGHTS:

Louise From, Mayor

ATTEST:

Chris Anderson, City Clerk

**City Clerk Report
July 2013**

- One building permit received since the last meeting:

1455 Grand Avenue – Remodel 2nd floor bathroom & playroom

- Rental permits have been mailed along with a copy of the updated rental brochure for the tenant and property owner. Steve updated the rental brochure, rental permit and renewal letter for FY14. Thank you to Jan for reviewing the brochure before it went to print. I will have copies of the brochure at City Hall.

Mike is in the process of posting the rental permit and certificate of compliance forms to the web (both updated) along with the rental brochure. Thanks Mike.

The rental permit spreadsheet will be updated and available for the next council meeting, as well as the web, once I start receiving permits and payments.

- Yearly salary information sent to the Press-Citizen for publishing.
- Building permit spreadsheet sent to Assessor's Office; they periodically request this information to update their records.

Norm's report:

New rental units inspected in June were;

128 Grandview Ct.
314 Grandview Ct.
412 Grandview Ct.
523 Grandview Ct.
124 Highland Dr.
395 Koser Ave.

14 George St. was inspected as well. It was previously a rental but had been vacant. New owner is Michael Goodheart, who also owns 1424 Grand Ave., which I also inspected in June.

Because of all the new rentals being inspected this month, I had to spend a fair amount of additional time explaining to the new owners what their responsibilities as landlords are under the UH housing code. Only one of the new properties, 124 Highland Dr., is being professionally managed.

As well, I responded to two tall grass complaints and one tree limb in the R.O.W. complaint.

University Heights
Building Permits
January 1, 2013 - July 6, 2013

Permit #	Building Address	Date Issued	Fee	Building Valuation
BLD13-003	23 George Street	1/29/2013	\$374.40	
BLD13-004	1456 Grand Avenue	2/14/2013	\$398.53	
BLD13-006	23 Leamer Court	3/12/2013	\$451.50	
BLD13-007	307 Monroe Street	1/15/2013	\$573.02	
	1212 Melrose Avenue	4/23/2013	\$70.00	
	322 Koser Avenue	3/25/2013	\$226.10	\$8,000.00
BLD13-008	1517 Oakcrest Avenue	4/24/2013	\$79.50	
BLD13-009	1212 Melrose Avenue	4/24/2013	\$72.50	
	1212 Melrose Avenue	4/22/2013	\$35.00	
	1212 Melrose Avenue	4/22/2013	\$35.00	
BLD13-010	399 Mahaska Drive	5/27/2013	\$95.60	
	365 Koser Avenue	5/22/2013	\$35.00	
BLD13-011	1455 Grand Avenue	7/1/2013	\$422.70	
Total			<u>\$2,868.85</u>	<u>\$8,000.00</u>

Description of Remodeling

Kitchen remodel (bldg., plumber, electrical and heating permits)

Basement remodel (bldg., plumber, and electrical permits)

Kitchen remodel, partial wall removal & update electrical

Interior remodel (bldg., plumber, and electrical permits)

Plumbing and electrical permits for bathroom remodel

Converting screen porch to 3-season porch

15x20 uncovered wood deck

Bathroom remodel

Plumber permit for bathroom remodel

Electrician permit for bathroom remodel

Install geo piers

Repair electrical services damaged by storm

Remodel 2nd floor bathroom & playroom (bldg., plumber, and electrical permits)

CITY OF UNIVERSITY HEIGHTS, IOWA
HISTORICAL FINANCIAL INFORMATION
2007-2014

Prepared July 2013

Page 1 - Composition of Property Tax Revenues (General Levy v. Special Levies)

Page 2 - Johnson County City Tax Rates (Overall v. Debt Service)

Page 3 - Municipal Revenues (Regular v. Non-Regular)

Page 4 - Municipal Expenditures (Regular v. Non-Regular)

Page 5 - Beginning/Ending Balances & Indebtedness/Bonding Capacity

Page 6 - Projected Growth of Residential Property Tax Revenues

Page 7 - Sources & Notes for Pages 1-3

Page 8 - Sources & Notes for Pages 4-6

	A	B	C	D	E	F	G	N	O
1	CITY OF UNIVERSITY HEIGHTS - PROPERTY TAX REVENUES <i>(by basis of levy)</i>								
2									
3									
4									
5									
6	FISCAL YEARS ENDING JUNE 30								
7	Form 635.1							Form 631.1	
		2007	2008	2009	2010	2011	2012	2013	2014
8	Total Property Taxes	\$420,940	\$424,878	\$496,932	\$530,016	\$547,928	\$579,230	\$610,485	\$631,551
9	General Levy (\$8.10/\$1000)	\$328,085	\$326,833	\$363,087	\$392,191	\$401,658	\$424,061	\$451,647	
10	Debt Service	\$0	\$0	\$30,931	\$31,095	\$32,319	\$32,336	\$32,313	\$32,685
11	Total General Levy & Debt Service	\$328,085	\$326,833	\$394,018	\$423,286	\$433,977	\$456,397	\$483,960	
12	Percentage of Total Property Taxes	77.9%	76.9%	79.3%	79.9%	79.2%	78.8%	79.3%	
13	Transit	\$37,119	\$37,867	\$39,067	\$39,937	\$40,671	\$41,313	\$41,863	
14	Liability Insurance	\$14,417	\$16,503	\$15,328	\$15,345	\$17,829	\$18,124	\$11,635	
15	Library	\$10,936	\$10,894	\$12,103	\$13,073	\$13,389	\$14,135	\$15,055	
16	FICA & IPERS	\$23,546	\$25,913	\$27,573	\$28,538	\$32,212	\$35,963	\$38,501	
17	Employee Benefits	\$6,837	\$6,868	\$8,843	\$9,837	\$9,850	\$13,297	\$19,470	
18	Total Non-Gen. Levy/Non-Debt Service	\$92,855	\$98,045	\$102,914	\$106,730	\$113,951	\$122,832	\$126,524	
19	Percentage of Total Property Taxes	22.1%	23.1%	20.7%	20.1%	20.8%	21.2%	20.7%	

	A	B	C	D	E	F	G	H	I	J	K	L
1	2012/2013 CITY TAX RATES											
2	DEPARTMENT OF MANAGEMENT - LOCAL BUDGET DIVISION											
3												
4	Arrayed by Total Regular w/o Ag (High to Low)											
5					GENERAL				OTHER LEVIES			
6		2010	TAXABLE VALUE		\$8.10	LEVY	OUTSIDE	AGLAND	DEBT	EMPLOY	CAPITAL	TOTAL
7		CENSUS	JANUARY 1,2011	AGLAND	FY10/11	FY11/12	8.1	LEVY	SERVICE	BENEFIT	IMPROVE	REGULAR
8	52 JOHNSON		REGULAR W G&E									W/O AG
9	IOWA CITY	67,862	\$2,946,951,863	\$1,447,988	8.10	8.10	1.53291	3.00375	4.44287	3.19286		17.26864
10	CORALVILLE	18,907	\$820,490,034	\$897,366	8.10	8.10	1.2295	3.00375	2.1202	2.07797		13.52767
11	TIFFIN	1,947	\$60,164,425	\$908,412	8.10	8.10	1.02892	3.00304	2.16352	0.68147		11.97391
12	NORTH LIBERTY	13,374	\$539,951,812	\$1,307,497	8.10	8.10		3.00375	1.42119	1.51145		11.03264
13	UNIVERSITY HEIGHTS	1,051	\$56,547,849	-0-	8.10	8.10	1.22945		0.57951	1.03969		10.94865
14	OXFORD	807	\$11,295,209	\$177,439	8.10	8.10	1.68653	3.00375		1.15093		10.93746
15	SOLON	2,037	\$74,123,524	\$97,797	8.10	8.10	0.49512	3.00375	0.26673	1.17505	0.675	10.7119
16	LONE TREE	1,300	\$28,698,579	\$165,603	8.10	8.10		3.00375	1.2176			9.3176
17	HILLS	703	\$34,393,039	\$104,476	8.10	8.10						8.10
18	SWISHER	879	\$22,934,199	\$132,641	8.10	8.10		3.00375				8.10
19	SHUEYVILLE	577	\$17,414,658	\$392,334	7.09995	7.10		3.00375				7.10
20												
21												
22	Arrayed by Debt Service (High to Low)											
23					GENERAL				OTHER LEVIES			
24		2010	TAXABLE VALUE		\$8.10	LEVY	OUTSIDE	AGLAND	DEBT	EMPLOY	CAPITAL	TOTAL
25		CENSUS	JANUARY 1,2011	AGLAND	FY10/11	FY11/12	8.1	LEVY	SERVICE	BENEFIT	IMPROVE	REGULAR
26	52 JOHNSON		REGULAR W G&E									W/O AG
27	IOWA CITY	67,862	\$2,946,951,863	\$1,447,988	8.10	8.10	1.53291	3.00375	4.44287	3.19286		17.26864
28	TIFFIN	1,947	\$60,164,425	\$908,412	8.10	8.10	1.02892	3.00304	2.16352	0.68147		11.97391
29	CORALVILLE	18,907	\$820,490,034	\$897,366	8.10	8.10	1.2295	3.00375	2.1202	2.07797		13.52767
30	NORTH LIBERTY	13,374	\$539,951,812	\$1,307,497	8.10	8.10		3.00375	1.42119	1.51145		11.03264
31	LONE TREE	1,300	\$28,698,579	\$165,603	8.10	8.10		3.00375	1.2176			9.3176
32	UNIVERSITY HEIGHTS	1,051	\$56,547,849	-0-	8.10	8.10	1.22945		0.57951	1.03969		10.94865
33	SOLON	2,037	\$74,123,524	\$97,797	8.10	8.10	0.49512	3.00375	0.26673	1.17505	0.675	10.7119
34	OXFORD	807	\$11,295,209	\$177,439	8.10	8.10	1.68653	3.00375		1.15093		10.93746
35	HILLS	703	\$34,393,039	\$104,476	8.10	8.10						8.10
36	SWISHER	879	\$22,934,199	\$132,641	8.10	8.10		3.00375				8.10
37	SHUEYVILLE	577	\$17,414,658	\$392,334	7.09995	7.10		3.00375				7.10

	A	B	C	D	E	F	G	H	I
1	CITY OF UNIVERSITY HEIGHTS - MUNICIPAL REVENUES <i>(for fiscal years ending June 30)</i>								
2									
3									
4									
5		<i>Actual</i>					<i>Re-estimated</i>	<i>Budgeted</i>	
6		2007	2008	2009	2010	2011	2012	2013	2014
7	REGULAR REVENUES								
8	Assessed Valuation	\$85,492,032	\$85,997,906	\$98,503,249	\$103,349,008	\$103,045,322	\$105,484,925	\$107,736,321	\$107,875,997
9	<i>Annual Percentage Change</i>		0.6%	14.5%	4.9%	-0.3%	2.4%	2.1%	0.1%
10	<i>Index (2007 = 100)</i>	100	101	115	121	121	123	126	126
11	Rollback Factor	0.459960	0.455596	0.440803	0.455893	0.469094	0.485299	0.507518	0.528166
12	<i>Annual Percentage Change</i>		-0.9%	-3.2%	3.4%	2.9%	3.5%	4.6%	4.1%
13	<i>Index (2007 = 100)</i>	100	99	96	99	102	106	110	115
14	Taxable Valuation	\$41,300,703	\$41,125,810	\$45,620,365	\$49,222,413	\$50,341,717	\$53,151,923	\$56,547,849	\$58,721,966
15	<i>Annual Percentage Change</i>		-0.4%	10.9%	7.9%	2.3%	5.6%	6.4%	3.8%
16	<i>Index (2007 = 100)</i>	100	100	110	119	122	129	137	142
17	City Levy Rate	10.39247	10.52988	11.08593	10.94654	11.04972	11.06390	10.94865	10.90073
18	<i>Annual Percentage Change</i>		1.3%	5.3%	-1.3%	0.9%	0.1%	-1.0%	-0.4%
19	<i>Index (2007 = 100)</i>	100	101	107	105	106	106	105	105
20	Property Tax Revenues	\$422,175	\$425,379	\$495,054	\$530,696	\$548,908	\$579,295	\$610,485	\$631,551
21	<i>Annual Percentage Change</i>		0.8%	16.4%	7.2%	3.4%	5.5%	5.4%	3.5%
22	<i>Index (2007 = 100)</i>	100	101	117	126	130	137	145	150
23	Other City Taxes	\$8,180	\$7,973	\$8,653	\$8,615	\$8,313	\$8,784	\$8,638	\$8,562
24	Licenses and permits	\$20,382	\$17,033	\$21,235	\$36,945	\$21,150	\$21,200	\$23,890	\$23,890
25	Use of money and property	\$3,186	\$9,227	\$4,534	\$2,552	\$2,574	\$2,932	\$2,500	\$3,000
26	Intergovernmental	\$92,491	\$114,056	\$96,804	\$156,641	\$156,522	\$150,719	\$161,300	\$105,000
27	Charges for fees and services	\$1,008	\$4,234	\$894	\$434	\$747	\$461	\$1,000	\$1,000
28	Special assessments	\$0	\$0	\$1,985	\$605	\$0		\$0	\$0
29	Miscellaneous	\$102,421	\$90,610	\$74,157	\$102,292	\$89,028	\$61,267	\$83,250	\$87,250
30	Other financing sources	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
31	Non-Property Tax Revenues	\$227,668	\$243,133	\$208,262	\$308,084	\$278,334	\$245,363	\$280,578	\$228,702
32	<i>Annual Percentage Change</i>		6.8%	-14.3%	47.9%	-9.7%	-11.8%	14.4%	-18.5%
33	<i>Index (2007 = 100)</i>	100	107	91	135	122	108	123	100
34	Total Regular Revenues	\$649,843	\$668,512	\$703,316	\$838,780	\$827,242	\$824,658	\$891,063	\$860,253
35	<i>Annual Percentage Change</i>		2.9%	5.2%	19.3%	-1.4%	-0.3%	8.1%	-3.5%
36	<i>Index (2007 = 100)</i>	100	103	108	129	127	127	137	132
37	NON-REGULAR REVENUES								
38	Local Option Sales Tax Revenues				\$101,476	\$123,014	\$124,568	\$125,000	\$20,000
39	Wide Sidewalk Grants					\$303,091			\$165,700
40	Bond & Short-Term Loan Proceeds		\$240,000			\$150,000			
41	OUP Reimbursement						\$122,017		
42	Transfers In <i>[Omitted - see note on p. 7]</i>	#				#	#	#	#
43	Total Non-Regular Revenues	\$0	\$240,000	\$0	\$101,476	\$576,105	\$246,585	\$125,000	\$185,700
44	TOTAL REVENUES								
45	Total Revenues	\$649,843	\$908,512	\$703,316	\$940,256	\$1,403,347	\$1,071,243	\$1,016,063	\$1,045,953
46	<i>Annual Percentage Change</i>		39.8%	-22.6%	33.7%	49.3%	-23.7%	-5.2%	2.9%
47	<i>Index (2007 = 100)</i>	99	138	107	143	214	163	155	159
48	<i>Regular Revenues / Total Revenues</i>	100.0%	73.6%	100.0%	89.2%	58.9%	77.0%	87.7%	82.2%

	A	B	C	D	E	F	G	H	I
1	CITY OF UNIVERSITY HEIGHTS - MUNICIPAL EXPENDITURES <i>(for fiscal years ending June 30)</i>								
2									
3									
4									
5		<i>Actual</i>						<i>Re-estimated</i>	<i>Budgeted</i>
6		2007	2008	2009	2010	2011	2012	2013	2014
7	REGULAR EXPENDITURES								
8	Public Safety	\$ 315,901	\$ 355,290	\$ 376,765	\$ 396,438	\$ 382,300	\$ 408,414	\$ 408,737	\$ 412,738
9	<i>Annual Percentage Change</i>		12.5%	6.0%	5.2%	-3.6%	6.8%	0.1%	1.0%
10	<i>Index (2007 = 100)</i>	100	112	119	125	121	129	129	131
11	<i>Percentage of "Base Budget" Expenditures</i>	55.5%	55.8%	50.7%	51.9%	49.3%	55.0%	46.6%	47.6%
12	Public Works	\$150,377	\$129,082	\$173,140	\$188,692	\$220,766	\$169,862	\$290,117	\$273,950
13	Culture and Recreation	\$15,833	\$20,320	\$25,437	\$30,558	\$34,371	\$34,303	\$37,961	\$41,993
14	Comm & Econ Devel	\$1,793	\$2,230	\$1,652	\$2,200	\$3,591	\$1,350	\$6,500	\$5,000
15	General Government	\$84,842	\$121,431	\$133,842	\$114,644	\$102,706	\$95,806	\$100,228	\$100,445
16	Debt Service		\$7,821	\$31,612	\$31,764	\$32,479	\$32,833	\$32,770	\$32,685
17	Total Non-Public Safety	\$252,845	\$280,884	\$365,683	\$367,858	\$393,913	\$334,154	\$467,576	\$454,073
18	<i>Annual Percentage Change</i>		11.1%	30.2%	0.6%	7.1%	-15.2%	39.9%	-2.9%
19	<i>Index (2007 = 100)</i>	100	111	145	145	156	132	185	180
20	TOTAL REGULAR EXPENDITURES	\$568,746	\$636,174	\$742,448	\$764,296	\$776,213	\$742,568	\$876,313	\$866,811
21	<i>Annual Percentage Change</i>		11.9%	16.7%	2.9%	1.6%	-4.3%	18.0%	-1.1%
22	<i>Index (2007 = 100)</i>	100	112	131	134	136	131	154	152
23	NON-REGULAR EXPENDITURES								
24	Capital Projects		\$222,690		\$89,389	\$402,886	\$37,823	\$121,295	\$178,175
25	Short-Term Loan Repayment					\$153,365			
26	OUP Expenses					\$39,210	\$82,807		
27	Transfers Out <i>[Omitted - see note on p. 7]</i>	#				#	#	#	#
28	Total Non-Regular Expenditures	\$0	\$222,690	\$0	\$89,389	\$595,461	\$120,630	\$121,295	\$178,175
29	TOTAL EXPENDITURES								
30	Total Expenditures	\$568,746	\$858,864	\$742,448	\$853,685	\$1,371,674	\$863,198	\$997,608	\$1,044,986
31	<i>Annual Percentage Change</i>		51.0%	-13.6%	15.0%	60.7%	-37.1%	15.6%	4.7%
32	<i>Index (2007 = 100)</i>	99	149	129	148	238	150	173	182
33	<i>Regular Expenditures / Total Expenditures</i>	100.0%	74.1%	100.0%	89.5%	56.6%	86.0%	87.8%	82.9%

	A	B	C	D	E	F	G	H	I
1									
2	BEGINNING BALANCE - ANNUAL BUDGET SURPLUS/-DEFICIT - ENDING BALANCE								
3									
4		<i>Actual</i>					<i>Re-estimated</i>	<i>Budgeted</i>	
5		2007	2008	2009	2010	2011	2012	2013	2014
6	Beginning Balance July 1	\$80,332	\$161,429	\$211,077	\$171,945	\$258,516	\$290,189	\$498,234	\$516,689
7	Surplus / -Deficit	\$81,097	\$49,648	-\$39,132	\$86,571	\$31,673	\$208,045	\$18,455	\$967
8	Ending Balance June 30	\$161,429	\$211,077	\$171,945	\$258,516	\$290,189	\$498,234	\$516,689	\$517,656
9	Total Regular Expenditures (from Page 4)	\$568,746	\$636,174	\$742,448	\$764,296	\$776,213	\$742,568	\$876,313	\$866,811
10	<i>Ending / Total Regular Expenditures</i>	<i>28.4%</i>	<i>33.2%</i>	<i>23.2%</i>	<i>33.8%</i>	<i>37.4%</i>	<i>67.1%</i>	<i>59.0%</i>	<i>59.7%</i>
11									
12									
13	INDEBTEDNESS & AVAILABLE BONDING CAPACITY								
14									
15		<i>Actual</i>					<i>Re-estimated</i>	<i>Budgeted</i>	
16		2007	2008	2009	2010	2011	2012	2013	2014
17	General Obligation Debt Limit	\$4,279,324	\$4,304,433	\$4,925,162	\$5,167,450	\$5,152,266	\$5,274,246		
18	Debt Outstanding	\$0	\$240,000	\$218,000	\$195,000	\$170,000	\$144,000		
19	<i>Available Bonding Capacity</i>	<i>\$4,279,324</i>	<i>\$4,064,433</i>	<i>\$4,707,162</i>	<i>\$4,972,450</i>	<i>\$4,982,266</i>	<i>\$5,130,246</i>		

MODIFICATION OF IOWA LEAGUE OF CITIES ANALYSIS ELIMINATING GROWTH IN VALUATION ATTRIBUTABLE TO NEW CONSTRUCTION																
Residential																
CURRENT LAW																
Assessment Date	Fiscal Year	100% Actual	Growth Due To Revaluation	Growth Due To New Construction	4% Cop Rollback	City Taxable	City Tax Rate	Residential Taxes	Growth	Growth Rate Factors ^ cap vs 4% cap	Proposed Taxable	City Tax Rate	Residential Taxes	Growth	Loss in Tax Revenue	
1/1/2011	2012-13	\$103,173,260	0%	0%	50.75%	\$52,362,287	\$10.95	\$573,296	0.75%	50.75%	\$52,362,287	\$10.95	\$573,296	0%	\$0	
1/1/2012	2013-14	\$103,173,260	0%	0%	52.81%	\$54,485,799	\$10.95	\$596,546	4.1%	52.81%	\$54,485,799	\$10.95	\$596,546	4.1%	\$0	
1/1/2013	2014-15	\$105,494,658	2.25%	0.00%	53.73%	\$56,686,684	\$10.95	\$620,643	4.0%	53.21%	\$56,120,567	\$10.95	\$614,543	3.0%	(\$6,100)	
1/1/2014	2015-16	\$105,705,648	0.20%	0.00%	55.78%	\$58,958,460	\$10.95	\$645,516	4.0%	54.70%	\$57,816,597	\$10.95	\$633,014	3.0%	(\$12,502)	
1/1/2015	2016-17	\$109,933,874	4.00%	0.00%	55.78%	\$61,316,798	\$10.95	\$671,336	4.0%	54.15%	\$59,527,969	\$10.95	\$651,751	3.0%	(\$19,585)	
1/1/2016	2017-18	\$110,373,609	0.40%	0.00%	57.78%	\$63,778,300	\$10.95	\$698,286	4.0%	55.56%	\$61,319,999	\$10.95	\$671,371	3.0%	(\$26,915)	
1/1/2017	2018-19	\$115,892,290	5.00%	0.00%	57.21%	\$66,297,543	\$10.95	\$725,869	4.0%	54.45%	\$63,098,279	\$10.95	\$690,841	2.9%	(\$35,028)	
1/1/2018	2019-20	\$116,587,643	0.60%	0.00%	59.15%	\$68,962,969	\$10.95	\$755,051	4.0%	55.75%	\$65,000,313	\$10.95	\$711,666	3.0%	(\$43,386)	
1/1/2019	2020-21	\$122,708,495	5.25%	0.00%	58.41%	\$71,676,231	\$10.95	\$784,758	3.9%	54.50%	\$66,873,541	\$10.95	\$732,175	2.9%	(\$52,583)	
1/1/2020	2021-22	\$123,690,162	0.80%	0.00%	60.28%	\$74,561,629	\$10.95	\$816,349	4.0%	55.70%	\$68,891,517	\$10.95	\$754,269	3.0%	(\$62,080)	
1/1/2021	2022-23	\$131,111,572	6.00%	0.00%	59.08%	\$77,454,620	\$10.95	\$848,024	3.9%	54.03%	\$70,834,258	\$10.95	\$775,539	2.8%	(\$72,484)	
1/1/2022	2023-24	\$132,422,688	1.00%	0.00%	60.85%	\$80,576,042	\$10.95	\$882,199	4.0%	55.11%	\$72,973,452	\$10.95	\$798,961	3.0%	(\$83,238)	
Assumptions: LSA and DOM Revaluation Growth Rates																
City Revaluation Growth Rate same as Iowa Average																
Growth cap at 3% for residential and ag property classes, beginning FY15																
Levy rates held constant (FY13)																
IOWA LEAGUE OF CITIES ANALYSIS OF EFFECT OF 2013 CHANGE ON UNIVERSITY HEIGHTS RESIDENTIAL PROPERTY TAX REVENUES																
Property Tax Model																
(see assumptions/information on what has been included in this model)																
Iowa League of Cities, v. 5.15.2013																
City:		864			City Tax Rate		\$10.95		3.00%		Growth cap on residential					
Residential																
CURRENT LAW																
Assessment Date	Fiscal Year	100% Actual	Growth Due To Revaluation	Growth Due To New Construction	4% Cop Rollback	City Taxable	City Tax Rate	Residential Taxes	Growth	Growth Rate Factors ^ cap vs 4% cap	Proposed Taxable	City Tax Rate	Residential Taxes	Growth	Loss in Tax Revenue	
1/1/2011	2012-13	\$103,173,260	0%	0%	50.75%	\$52,362,287	\$10.95	\$573,296	0.75%	50.75%	\$52,362,287	\$10.95	\$573,296	0%	\$0	
1/1/2012	2013-14	\$103,173,260	0%	0%	52.81%	\$54,485,799	\$10.95	\$596,546	4.1%	52.81%	\$54,485,799	\$10.95	\$596,546	4.1%	\$0	
1/1/2013	2014-15	\$106,939,084	2.25%	1.40%	53.73%	\$57,462,835	\$10.95	\$629,140	5.5%	53.21%	\$56,898,089	\$10.95	\$622,957	4.4%	(\$6,183)	
1/1/2014	2015-16	\$109,077,866	0.20%	1.80%	55.78%	\$60,839,351	\$10.95	\$666,109	5.9%	54.70%	\$59,661,060	\$10.95	\$653,208	4.9%	(\$12,901)	
1/1/2015	2016-17	\$115,622,538	4.00%	2.00%	55.78%	\$64,489,712	\$10.95	\$706,075	6.0%	54.15%	\$62,608,317	\$10.95	\$685,477	4.9%	(\$20,599)	
1/1/2016	2017-18	\$118,397,479	0.40%	2.00%	57.78%	\$68,414,814	\$10.95	\$749,050	6.1%	55.56%	\$65,777,800	\$10.95	\$720,178	5.1%	(\$28,872)	
1/1/2017	2018-19	\$126,685,302	5.00%	2.00%	57.21%	\$72,471,812	\$10.95	\$793,469	5.9%	54.45%	\$68,974,601	\$10.95	\$755,179	4.9%	(\$38,290)	
1/1/2018	2019-20	\$129,979,120	0.60%	2.00%	59.15%	\$76,884,186	\$10.95	\$841,778	6.1%	55.75%	\$72,466,372	\$10.95	\$793,409	5.1%	(\$48,369)	
1/1/2019	2020-21	\$139,727,554	5.25%	2.25%	58.41%	\$81,617,368	\$10.95	\$893,600	6.2%	54.50%	\$76,148,569	\$10.95	\$833,724	5.1%	(\$59,876)	
1/1/2020	2021-22	\$143,989,244	0.80%	2.25%	60.28%	\$86,798,113	\$10.95	\$950,322	6.3%	55.70%	\$80,197,465	\$10.95	\$878,054	5.3%	(\$72,268)	
1/1/2021	2022-23	\$156,228,330	6.00%	2.50%	59.08%	\$92,292,433	\$10.95	\$1,010,478	6.3%	54.03%	\$84,403,822	\$10.95	\$924,108	5.2%	(\$86,370)	
1/1/2022	2023-24	\$161,696,322	1.00%	2.50%	60.85%	\$98,388,348	\$10.95	\$1,077,220	6.6%	55.11%	\$89,105,115	\$10.95	\$975,581	5.6%	(\$101,639)	
Assumptions: LSA and DOM Revaluation Growth Rates																
City Revaluation Growth Rate same as Iowa Average																
New construction estimates included (LSA/DOM)																
*note, costs attributable to additional services associated with new construction have not been included																
Growth cap at 3% for residential and ag property classes, beginning FY15																
Levy rates held constant (FY13)																
Commercial, Industrial, and Railroad properties rolled back to 90% (phased-in over 2 years at 5% per year)																
Backfill amounts may lower based upon multiresidential property class creation																

SOURCES & NOTES

PAGE 1

SOURCES

2007-2013 - Adoption of Budget and Certification of City Taxes (Form 635.1) [cover page]

< http://165.206.254.124/budget-results.asp?county_no=52 >

2014 - Notice of Public Hearing Budget Estimate (Form 631.1) [cover page]

< <http://www.university-heights.org/council/13/agendas/130312AgendaAttach.pdf> >

NOTES

All figures are "Property Taxes Levied" and do not include utility tax replacement payments

Library entry for 2012 is emergency levy covering lapsed library levy

Form 635.1 figures diverge slightly from corresponding Form F-66 figures

PAGE 2

SOURCE

< <http://www.dom.state.ia.us/local/city/files/FY13/cityrate13.pdf> >

PAGE 3

SOURCES

Row 8 - Assessed Valuation (military exemptions deducted)

< <https://www.iowaonline.state.ia.us/dompvs/default.aspx?cmd=RptCriteriaLA&selReport=AR100PCTPublic-LA&selFormat=PDF> >

Row 11 - Rollback Factor < <http://www.iowa.gov/tax/locgov/rollbackchart.pdf> >

Row 14 - Taxable Valuation (gas & electric utility valuations included)

< <http://www.johnson-county.com/auditor/re/re.htm> >

Row 17 - City Levy Rate

2007-2013 - Adoption of Budget and Certification of City Taxes (Form 635.1) [cover page]

< http://165.206.254.124/budget-results.asp?county_no=52 >

2014 - Notice of Public Hearing Budget Estimate (Form 631.1) [cover page]

< <http://www.university-heights.org/council/13/agendas/130312AgendaAttach.pdf> >

Rows 20, 23-30, 38-42, & 45, 2007-2012 - Annual Financial Reports (Form F-66 (IA-2)) [cover page (column C)]

< on file with University Heights City Clerk >

Rows 20, 23-30, 38-42, & 45, 2013-2014 - Notice of Public Hearing Budget Estimate (Form 635.2A) [p. 2, columns K & J]

< <http://www.university-heights.org/council/13/agendas/130312AgendaAttach.pdf> >

NOTES

Assessed Valuation are established 2.5 years prior to end of fiscal year (e.g., fiscal year ending June 30, 2007 based on

Assessed Valuation established as of January 1, 2005)

Because of differences in available sources, Assessed Value x Rollback Factor only approximates reported Taxable Valuation

and for similar reasons Taxable Valuation x City Levy Rate only approximates reported Total Property Tax Revenue

Categories and amounts of non-regular revenues determined in consultation with Steve Kuhl

Based on discussion with Steve Kuhl and Jim Lane, Transfers In omitted as a potentially confusing accounting

convention always matched by Transfers Out and encompassing revenues already reflected elsewhere.

To facilitate reconciliation with information appearing in utilized sources, Transfers In and resulting Total Revenues

as reported in such sources are set forth below:

	2007	2008	2009	2010	2011	2012	2013	2014
Transfers In	\$6,638				\$159,829	\$123,585	\$153,100	\$116,000
Total Revenues	\$656,481	\$908,512	\$703,316	\$940,256	\$1,563,176	\$1,194,828	\$1,169,163	\$1,161,953

PAGE 4

SOURCES

Rows 8, 12-16, 24-27, & 30, 2007-2012 - Annual Financial Reports (Form F-66 (IA-2)) [cover page]

< on file with University Heights City Clerk >

Rows 8, 12-16, 24-27, & 30, 2013-2014 - Notice of Public Hearing Budget Estimate (Form 631.1) [cover page]

< <http://www.university-heights.org/council/13/agendas/130312AgendaAttach.pdf> >

NOTES

Categories and amounts of non-regular expenditures determined in consultation with Steve Kuhl

Based on discussion with Steve Kuhl and Jim Lane, Transfers Out omitted as a potentially confusing accounting convention always matched by Transfers In and encompassing expenditures already reflected elsewhere.

To facilitate reconciliation with information appearing in utilized sources, Transfers Out and resulting Total

Expenditures as reported in such sources are set forth below:

	2007	2008	2009	2010	2011	2012	2013	2014
Transfers In	\$6,638				\$159,829	\$123,585	\$153,100	\$116,000
Total Expenditures	\$575,384	\$858,864	\$742,448	\$853,685	\$1,531,503	\$986,783	\$1,150,708	\$1,160,986

PAGE 5

SOURCES

Rows 6-8 & 16-17, 2007-2012 - Annual Financial Reports (Form F-66 (IA-2)) [cover page]

< on file with University Heights City Clerk >

Rows 6-8 & 16-17, 2013-2014 - Notice of Public Hearing Budget Estimate (Form 631.1) [cover page]

< <http://www.university-heights.org/council/13/agendas/130312AgendaAttach.pdf> >

PAGE 6

SOURCE & NOTES

Top table derived from bottom table which Iowa League of Cities prepared to assess effects of recently enacted state property tax law changes. (Because of its small size and uncertainty about how long it might include the University Club, the League's analysis of Commercial property has been disregarded.)

Since the League's calculations used a significantly misleading statewide average for growth due to new construction, the top table was revised to eliminate that factor so that all estimated growth is limited to revaluations of existing homes.

Notable qualifications of the top table include (i) use of the League's use of a statewide average for revaluation growth, (ii) some growth from new construction conceivably occurring through home improvements (recent annual citywide average approximately \$250,000), and (iii) the aforementioned exclusion of commercial property. As an overall matter, however, the simpler modification of "zeroing out" new construction seemed a reasonable method for rough estimations of property tax revenue growth going forward.

Treasurer's Report

June 2013

Our total revenue for the month of June was \$34,347.77 comprised of the following amounts:

Property Taxes	\$ 5,252.09
Parking fines	\$ 265.00
Traffic Fines from Clerk of Court	\$ 6,393.73
Interest on bank accounts/cds	\$ 1,143.45
Road Use Funds	\$ 8,083.23
Building/excavation permits	\$ 155.60
Local Option Sales Tax funds	\$11,859.22
Rental Permits	\$ 500.00
Structural Compliance Inspection	\$ 80.00
Governors Traffic Safety Grant	\$ 540.45
Farmers Market Vendor Payments	\$ 75.00

Balances in the bank accounts as of 6/30/13:

MidwestOne Checking Account	\$211,908.99
Hills Bank Money Market Account	\$ 1,038.50
CD at UICCU (due 2/22/14)	\$ 75,378.55
CD at UICCU (due 5/25/14)	\$ 50,817.74
CD at UICCU (due 8/25/13)	\$ 50,539.35
CD at UICCU (due 2/28/14)	\$ 42,315.60
CD at UICCU (due 9/8/14)	\$ 50,825.84
CD at Hills Bank (due (8/20/13)	\$ 22,725.84
Forfeiture Fund	\$ 2,301.35

As of the end of June we collected \$75 in vendor fees for the Farmers Market, and spent \$123.99 on reusable signs. I put the \$75 under Miscellaneous Income rather than make a separate line item for it and also put the signs expense under General Government Copying/Printing since we have a budget line for that and never use it all up.

I'm dropping off a copy of our Quick Books file to Steve Kuhl this week so he can start working the Annual City Street Financial Report which is due September 30th. He will prepare the report as he does each year and it will be approved at the August or September meeting and then he will file it. He is also going to start working on the Annual Financial Report.

City of University Heights, Iowa
Warrants for Council Approval
 June 12 through July 9, 2013

Date	Name	Memo	Amount
Jun 12 - Jul 9, 13			
6/14/2013	Beeks, Joshua W		-1,156.20
6/14/2013	Fort, Matthew A		-1,447.33
6/14/2013	Fort, Ronald R		-1,032.48
6/14/2013	Plate, Harold,		-124.85
6/14/2013	Stenda, Jeremy P		-1,362.80
6/14/2013	Tucker, Darryl		-1,273.95
6/14/2013	Internal Revenue Service	42-1109342	-2,566.82
6/19/2013	Windstream	automatic payment for phone service	-141.29
6/21/2013	MidAmerican Energy	pedestrian lights at 113 Golfview	-29.12
6/21/2013	MidAmerican Energy	1301 Melrose stop light	-36.93
6/21/2013	MidAmerican Energy	1011 Melrose stop light	-39.23
6/25/2013	MidAmerican Energy	street lights	-621.00
6/26/2013	MidAmerican Energy	City Hall electricity	-72.99
6/28/2013	Anderson, Christine M.		-308.66
6/28/2013	Beeks, Joshua W		-861.42
6/28/2013	Fort, Matthew A		-1,580.64
6/28/2013	Fort, Ronald R		-1,048.08
6/28/2013	From, Louise A.		-454.13
6/28/2013	Haverkamp, Michael J		-173.14
6/28/2013	Hopson, Rosanne C		-184.70
6/28/2013	Kimura, Lori D.		-287.53
6/28/2013	Lane, James		-184.70
6/28/2013	Leff, Janet S		-184.70
6/28/2013	McGrath, Brennan		-184.70
6/28/2013	Stenda, Jeremy P		-1,230.88
6/28/2013	Tucker, Darryl		-1,436.23
6/28/2013	Fort, Matthew A	unused vacation/personal time	-2,503.19
6/28/2013	Fort, Ronald R	unused vacation/personal time	-3,026.41
6/28/2013	Stenda, Jeremy P	unused vacation/personal time	-785.83
6/28/2013	Tucker, Darryl	unused vacation/personal time	-707.55
6/28/2013	Perdue, Chris D	reserve officer pay	-1.85
6/28/2013	Petersen, Nathan A	reserve officer pay	-1.85
6/28/2013	Platt, Johnny	reserve officer pay	-1.85
6/28/2013	Wellmark BC/BS	monthly insurance payment	-744.75
6/30/2013	Internal Revenue Service	42-1109342	-6,045.04
6/30/2013	IOWA PUBLIC EMPLOYEES ...		-163.62
6/30/2013	IOWA WORKFORCE DEVEL...	107319-6	-799.50
6/30/2013	TREASURER STATE OF IO...	42-1109342-001	-3,115.00
6/30/2013	IOWA PUBLIC EMPLOYEES ...		-3,084.35
7/1/2013	Paul J. Moore, Melrose Aven...	City Hall Rent	-867.00
7/1/2013	Verizon Wireless	monthly wire service/cell phone for police car a...	-113.96
7/9/2013	Paul J. Moore, Melrose Aven...	Garage rent	-35.00
7/9/2013	SEATS	Seats Payment	-703.66

07/08/13

City of University Heights, Iowa
Warrants for Council Approval
June 12 through July 9, 2013

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
7/9/2013	Internet Navigator	monthly fee for city website/email service	-24.95
7/9/2013	American Tree Company	chip/haul tree limbs from city property after storm	-21.40
7/9/2013	Johnson County Emergency ...	Haz-Mat contract FY 2013-14	-525.50
7/9/2013	City of Iowa City	fuel for police vehicles	-1,296.75
7/9/2013	Iowa League of Cities	yearly member dues 2013-14	-635.00
7/9/2013	Iowa City Press-Citizen	June publications	-204.70
7/9/2013	Johnson County Refuse, Inc.	June recycling	-1,738.50
7/9/2013	Johnson County Emergency ...	shipping for military grade ballistic ICE glasses	-12.00
7/9/2013	Norm Cate	inspection services for June	-875.00
7/9/2013	Terry Goerd	inspection services for June	-490.00
7/9/2013	Kieck's Career Apparel	Uniform shirt for Peterson	-45.95
7/9/2013	Pyramid Services Inc.	2 oil changes/rpl brakes/rotors on 2009 car	-1,048.56
7/9/2013	Shive Hattery	engineering services 6/1/13-6/28/13	-5,647.48
7/9/2013	St Andrew Presbyterian Church	rental fee for City Wide Picnic on Sept 8th	-45.00
7/9/2013	University Lake Suites	Woodside Dr garage rental July-Aug-Sept 2013	-600.00
7/9/2013	Vieth Construction	Sunset Wide Sidewalk pay application #2	-13,899.86
7/9/2013	VISA	water cooler	-28.12
7/9/2013	Westport Touchless Autowash	May vehicle washes	-24.00
7/9/2013	Copyworks	copies	-23.40
7/9/2013	Mediacom	VOID:wrong amount	0.00
7/9/2013	City of Iowa City	Animal center contract/June bus service/park w...	-3,147.23
7/9/2013	Mediacom	online service 7/3/13-8/2/13	-109.95

Jun 12 - Jul 9, 13

CITY OF UNIVERSITY HEIGHTS
POLICE OFFICER TRAINING EXPENSE
REIMBURSEMENT AGREEMENT

This Agreement is entered into by the City of University Heights, Iowa, hereinafter referred to as "City" and Josh Beeks, hereinafter referred to as "Employee."

THE INTENT OF THIS AGREEMENT IS TO PROVIDE FOR THE TRAINING OF JOSH BEEKS AS A POLICE OFFICER, AND TO SPECIFY THE CONSIDERATION THAT JOSH BEEKS WILL PROVIDE THE CITY IN RETURN FOR THE TRAINING. IT SHALL NOT BE CONSTRUED IN ANY WAY AS AN EMPLOYMENT AGREEMENT OR A CONTRACT OF EMPLOYMENT THAT WOULD PROFFER A PROPERTY RIGHT OR INTEREST ON JOSH BEEKS.

1. The City and the Employee agree that the Employee will attend the Iowa Law Enforcement Academy at the expense of the City to receive certification as a law enforcement officer in accordance with the Academy's training requirements. The training at the Academy shall begin as soon as the Employee is accepted for training class. The City shall pay the expense of training and shall pay the Employee's regular wages during this training. The Employee agrees that he or she will be responsible for reimbursing the City in accordance with the rules for reimbursement as stated hereinafter in this Agreement. The expenses which the Employee agrees to reimburse include the City's cost of the Employee's paid time attending the Academy, traveling to and from the Academy, as well as the City's expenditure for the Employee's mileage, food, lodging, and tuition while attending the Academy, and \$2,000.00 representing the City's cost of replacing the Employee while the Employee is in training. All of these reimbursable costs are referred to generally as "total training expenses". Total training expenses will be based on the actual cost incurred by the City, as these costs become known.
2. Employee shall serve as a ^{Part-Time *RF*} ~~full-time~~ police officer of the City, upon graduation from the Iowa Law Enforcement Academy and meeting all criteria needed to receive proper certification.
3. In consideration for providing this training, Employee agrees to work for the City as a police officer for at least ^{*TWO RF*} ~~four~~ years from the date when the Employee graduates from the Iowa Law Enforcement Academy and has met all criteria needed to receive certification.
4. In the event the Employee does not successfully complete the training program, Employee shall be released from employment

with the City, and Employee shall reimburse the City for 100 percent of the total training expenses incurred to that date within 30 days of leaving the training program.

5. In the event the Employee voluntarily resigns from the City of University Heights Police Department without having served as a certified police officer for at least ~~four~~^{two RF} years, the Employee shall reimburse the City for total training expenses incurred per the declining scale outlined by the provisions of Iowa Code Section 384.15(7).

The amount of reimbursement shall be determined as follows:

- (1) If Employee resigns less than one year following completion of approved training, 100 percent of the total training expenses.
 - (2) If Employee resigns one year or more but less than two years after completion of approved training, 75 percent of the total training expenses.
 - (3) If Employee resigns two years ^{Balance owed to UH RF} ~~or more but less than three years~~ after completion of the approved training, 50 percent of the total training expenses.
 - (4) ~~If Employee resigns three years or more but less than four years after completion of the approved training, 25 percent of the total training expenses.~~
6. If Employee is dismissed for cause during the probationary period, or terminated for cause, without having served as a certified officer for at least ~~four~~^{two} years, the Employee shall reimburse the City for total training expenses incurred. If the Employee is dismissed for any other reason, such as a reduction in force, the Employee shall not be required to pay the City for any unpaid training costs owed.
7. At the end of ~~four~~^{two RF} years of service as a certified police officer, the amount owed for training expenses by Employee shall be zero dollars.
8. If Employee voluntarily resigns from the City of University Heights Police Department and accepts position as a peace officer within 180 days of such termination, then Employee shall pay the total training expenses owed to the City by Employee, as calculated pursuant to Section 5 herein, within 30 days of beginning the new employment.

9. If Employee voluntarily resigns from the City of University Heights Police Department and does not accept a position as a peace officer within 180 days of such termination, or if Employee is terminated for cause, then payment of the total training expenses owed to the City by Employee, as calculated pursuant to Section 5 herein, shall be made in consecutive monthly payments in accordance with the following schedule:

Minimum Monthly Payment	Annual Percentage Rate
\$100	6%

The first payment shall be due 30 days after Employee's date of resignation or termination, and on the same day each month thereafter. Interest shall commence with the Employee's date of resignation or termination and shall be calculated on the unpaid principal balance to the date of each installment paid, with payments being credited first to accrued interest and then to the reduction of principal.

10. If Employee is killed or permanently and totally disabled as defined by Chapter 85 or Chapter 411 of the Iowa Code while in the employ of the City, no training expense reimbursement shall be required.
11. This Agreement may be amended or canceled only upon written agreement of both the City and the Employee.
12. Employee shall notify City of the Employee's place of residence while in the employ of the City and/or until such time as the debt for total training expenses is satisfied in full.
13. If reimbursement is not made in accordance with this Agreement, the Employee understands that the City at its option may seek Employee's decertification as an Iowa law enforcement officer.
14. This Agreement is for the purposes of bona fide employment and not for the purposes of achieving certification for the officer by way of "sponsorship" through the Iowa Law Enforcement Academy.
15. If the City incurs fees and/or costs collecting sums due under the terms of this agreement, Employee agrees to pay all such sums, including, without limitation, reasonable attorney fees and costs.
16. This Agreement is retroactive to the date Josh Beeks enters the Iowa Law Enforcement Academy.

Executed this _____ day of _____, 2012.

Josh Beeks
Josh Beeks

Subscribed and sworn to before me on the 30 day of SEPTEMBER, 2012, by Josh Beeks.

Robert G. Hill - witness not a Notary
Notary Public in and for the State of Iowa

Louise From
Louise From, Mayor
City of University Heights

Ronald Fort
Ronald Fort, Police Chief
City of University Heights

Subscribed and sworn to before me on the 03 day of Sept, 2012, by Louise From, Mayor of the City of University Heights, and Ronald Fort, police chief of the City of University Heights.

RF
Notary Public in and for the State of Iowa

UH - Beeks ILEA reimbursement agreement



MEMORANDUM

TO: University Heights, Mayor, Council, and Staff
FROM: Josiah Bilskemper, P.E.
DATE: July 8, 2013
RE: City Engineer's Report

(1) Sunset Street Wide Sidewalk [STP-E-7855(607)—8V-52]

- a. To date, all Mid-American utility poles have been relocated, overhead lines transferred to the new poles, and the old poles removed. The old concrete retaining wall at the Sunset/Benton corner has been removed and the area graded for construction of the new retaining wall, anticipated to start this week. An update e-mail was sent out today to council, staff, and adjacent property owners with expected work for this week.
- b. The contract time to complete the project is 45 "working days". Through July 6th, the contractor has been charged 26 working days, or roughly 60% of their allotted time. As noted in the e-mail update, we officially notified the contractor (and the DOT) last week that their progress in the last few weeks has been slow, and based on the work remaining, we asked for an updated work schedule to be submitted to show exactly how they will complete the work on time. We have asked for this updated work schedule to be provided this week.
- c. A section of sidewalk that was poured south of Highland (adjacent the Lane residence) was removed, and has been redesigned to provide more gradual slope to match surrounding contours. The new design still adheres to ADA rules for ramp slope and landings, but the transitions into and out of the ramp section have been softened.
- d. The contractor has submitted their second pay application, in the amount of \$13,899.86 (see attached). This pay application covers work completed from June 8th to July 2nd, and indicates they have completed about 33% of their contract amount. There is a standard (Iowa DOT) 3% retainage withheld until completion of the project. The pay item quantities reflect daily construction records taken during that time. We recommend approval of this pay application based on the work already completed.
- e. Reimbursement Request #3 was submitted to the DOT today. It included costs associated with preliminary and construction engineering, the contractor's first pay application, and all of the remaining checks associated with the property acquisitions (abstract and recording fees, property and transfer taxes). An amount of \$38,103.58 is the requested reimbursement to the city.
- f. Coordination Note: The contractor's structural engineer submitted detailed retaining wall shop drawings at the end of June, which we reviewed, requested additional detail of specific components, and then approved once they were resubmitted. The detailed retaining wall drawings, the type of retaining wall block, and estimated wall construction date (week of July 8) were then provided to the resident at 536 Mahaska and his fence contractor at that time. No additional comments or questions have been received since that time, and these materials were e-mailed out again today to the fence contractor and resident as a reminder that the work is schedule to begin this week.



(2) Sunset Street Tree Master Plan - Update

- a. Larry Wilson addressed the council at the June council meeting with his thoughts and questions about the number of trees that were removed along the length of the sidewalk project, and council requested an update be provided detailing what changes occurred between the sidewalk construction plans and the tree master plan presented at the August 2012 council meeting.
- b. A copy of the street tree plan marked-up with changes and comments indicating the reason for each change was provided to the council on June 20th. A detailed review of these changes was completed by Larry, and he provided an e-mail on June 25th with additional questions, comments and suggestions for each of the trees changes, as well as his thoughts on the overall process of implementing the tree plan, both looking back at what occurred and his suggestions for moving forward. We will discuss at the meeting each of the points identified by Larry in his e-mail.
- c. Since that time, I have met again with the landscape architect to review the current existing conditions, and identify potential changes that could be made to the tree types or locations currently planned for the right-of-way. Additionally, Larry has suggested further coordination with Mid-American Energy to identify options to eliminate segments of overhead utility lines to reduce future conflicts between trees and wires.
- d. These items were talked through today with Mid-American on the phone, and two scenarios were discussed. One option looks to eliminate north-south wires by adding 2 new wire crossings over Sunset Street (including setting a new utility pole in the right-of-way on the east side of Sunset), and the other option involves directional drilling new underground wires on the west side of Sunset. The Mid-American representative provided an initial rough estimate of up to \$15k for the overhead option and perhaps around \$12k for the underground line option. We are meeting with Mid-American on-site tomorrow morning to further evaluate each option.
- e. We plan to confirm options with Mid-American tomorrow, and then discuss these with council at the July meeting. Pending any action taken at that time, we will complete proposed revisions to the tree master plan document and present for council action at the August meeting. Pending the outcome of this submittal, any adjustments to the tree types or locations will be transferred to the sidewalk construction plans prior to the planting of new trees.

(3) Pothole Patching

- a. A number of potholes on Melrose, Sunset and George Street were marked out with pink paint after a walk-thru of these streets on June 20th. Russ has patched the majority of these on Sunset and Melrose during the last week of June. There are a few marked potholes still remaining on these Melrose and Sunset, and the ones marked on George Street still to be patched. Russ is planning to finish these this week. There are also a number of leaning signs that have been reported to Russ and he wants to get these straightened this week as well.

Please feel free to contact me if you have any questions about these or any other items.

JDB

University Heights July 2013 eGovernment Report

U-H Website Updates/Statistics June 1-30, 2013

June 25, 2013

- June 25 Council work session agenda & attachments

June 24, 2013

- Help needed regarding break in

June 22, 2013

- June 25 Council work session agenda

June 21, 2013

- Sunset Tree Master Plan updates

June 19, 2013

- Sunset Sidewalk Update #7

June 18, 2013

- June 25 Council work session, June 11 council webstream

June 12, 2013

- Garage sale report, garbage sticker information

June 11, 2013

- Rental Housing year end report

June 10, 2013

- Sunset Sidewalk Update #6, June 11 city council agenda & attachments, May council minutes

June 9, 2013

- June 11 council meeting agenda

June 7, 2013

- Garage sale info, June 11 city council meeting

June 3, 2013

- Sunset Sidewalk Update #5

Monthly Statistics from Stat Counter

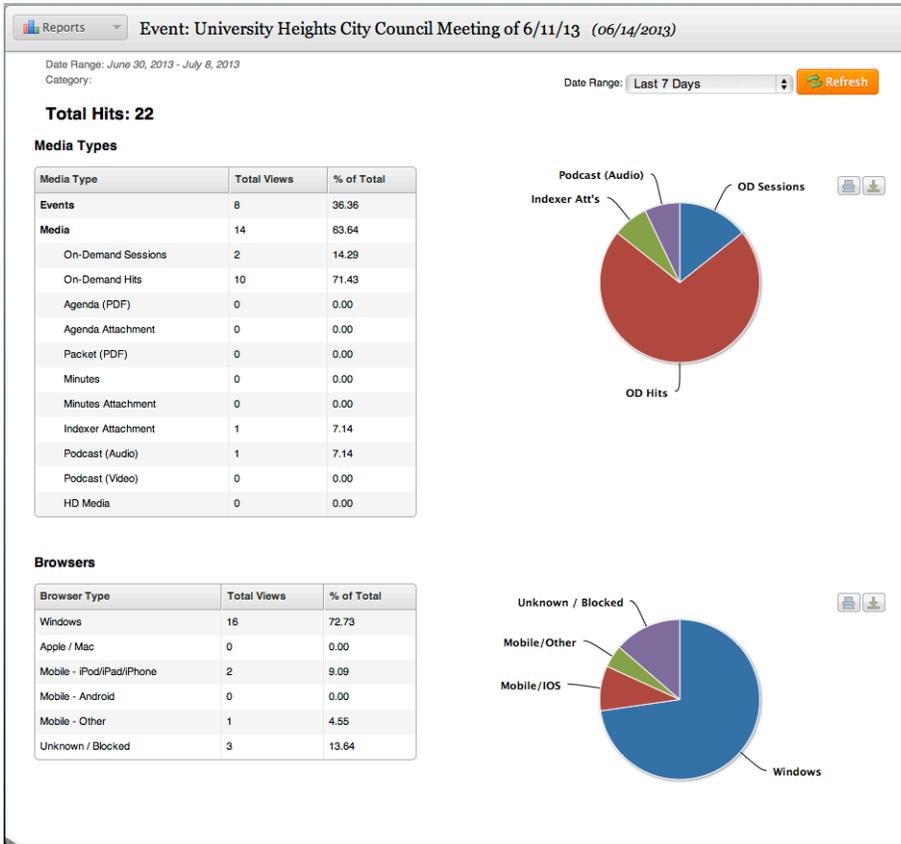
Page Loads	Unique Visits	1st Time Visits	Returning Visits	
1,070	746	524	222	Total
36	25	17	7	Average

Monthly Statistics from Webalyzer

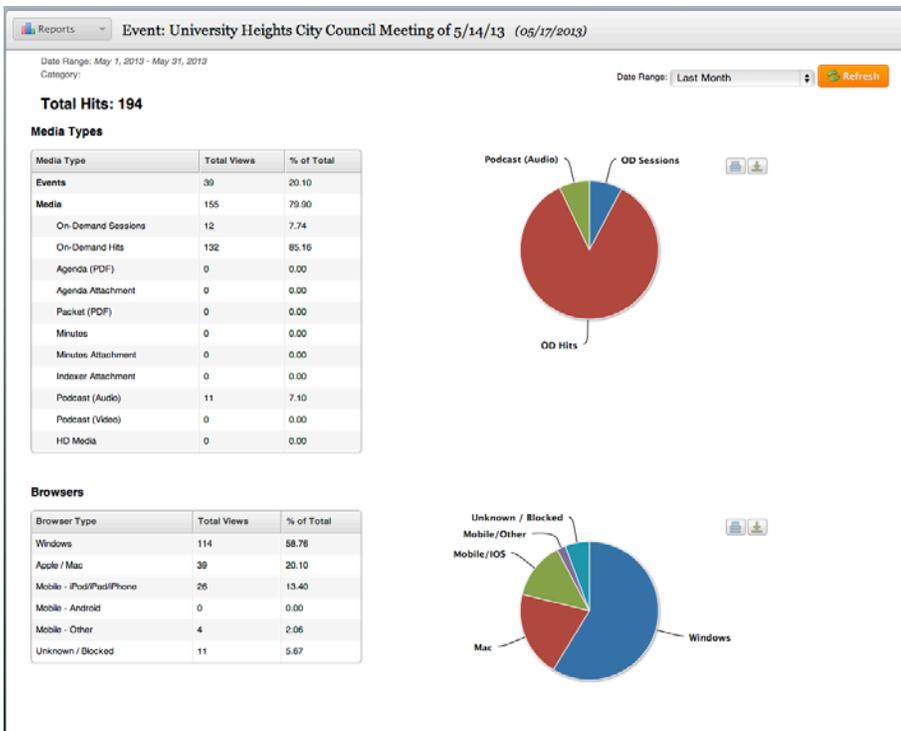
Total Hits	41049
Total Files	20218
Total Pages	10230
Total Visits	5112
Total KBytes	6816381
Total Unique Sites	2855
Total Unique URLs	1272
Total Unique Referrers	501
Total Unique User Agents	872
Average Visits Per Day	170

University Heights City Council Meeting Webcasts

Viewing Statistics From EarthChannel



June Council Meeting statistics from 6/14/13 to 6/30/13



May Council Meeting statistics from 5/17/13 to 6/30/13

The following is an attempt to put into writing the various opinions given at a meeting held on June 25, 2013 in the Iowa Room at the University Club. Prior to the meeting, Jim Lane had circulated an email with five questions regarding the future of University Heights. This was the basis of our discussion. The five questions are listed here so that the reader has a point of reference when a statement is in response to question 3 for example.

1. What type of vision do you have for the development of the St. Andrew property to best meet the needs of our residents?
2. What plans should we make to provide a community meeting place with the potential loss of St. Andrew and the University Club in the next 3-7 years.
3. What level of commercial development, if any, are we willing to accept on the St. Andrew property?
4. Are we willing to give up control of St. Andrew property and potential to expand our tax base by 30-40% to an outside body, such as the University of Iowa?
5. What kinds of services do we want to provide our residents in the future in terms of community events (kids' holiday parties, farmers' market, community picnic) and potential meeting places for community groups?

Jim Lane began the discussion. He stated that he wants a community center where everyone in the community feels welcome to come to. In response to #4, Jim stated that he is concerned with the financial viability of UH, and likes the sustaining financial feasibility that would come with the proposed development. Jim took the time to speak with six community leaders- most in our area. The general opinion of those six entities is that they are all looking to to expand their tax base. If the SA property were to be purchased by the University of Iowa, we could not expand our tax base. He does not want to see a Grandview type of development; rather he wants to see something that is up-scale and diverse. He wants to see a community center along with commercial space. He would approve a certain percentage of owner occupied units, and he believes that these condos would attract homeowners and increase owner occupied residences as well. He wants the development to be profitable, and he expressed a

concern that the 4.3 million dollar offer couldn't support a Birkdale type development because of its low density.

Jan Leff stated that she would like a Birkdale type of development which would be in keeping with the rest of the community. She is definitely in favor of low-density. In answer to question 2, she said that we could investigate alternate places to hold our meetings, or we might investigate the possibility of purchasing Paul Moore's property across from Stella and of building our own community center. She said that all services currently offered to our citizens should be continued. In answer to question 4, she stated that she had no fear of the University.

Brennan McGrath began by stating that he was unwilling to go into great detail about what he would like to see happen in UH. He said that we have spent many hours already in discussion. He does have concerns about the proposed project; among them are the density, traffic concerns and light pollution. He will support what the community wants. Brennan stated that he wants both sides to be represented, and he feels that most in the community want a residential community. Brennan stated that whatever happens, it should be community driven and not developer driven. The value of the property should be determined by what the community wants.

Rosanne Hopson said that she would favor a Birkdale type of development. She suggested, in answer to question 2, that we could utilize Horn School, and if necessary work around their schedules- even changing the meeting night. Furthermore, she could see holding community events such as our Farmers' Market or holiday gatherings at the school. She stated that we had a glimpse of what the traffic issues could be when we held the first Farmers' Market in June. She answered question 3 by stating that she would like commercial space to be limited to professional offices. In regard to the community center, she does not want to sacrifice our community to gain a center. She stated that perhaps another church might want to move into St. Andrew. In response to others' statements about the University of Iowa purchasing the property, she wondered where this fear was coming from, and she stated that we have bonding capacity if we are in need of funding.

Mike Haverkamp began by stating that a financially stable community maintains a high quality of life. He is afraid of future financial problems arising in the community.

For that reason, he went to the Comprehensive Plan, first written in 2005 and updated in 2009, and read from it. People in UH value a sense of place; they have a desire to maintain a strong residential character in our city. Options for a mixed use type of development might mitigate those concerns. Addressing question 2, Mike stated that it is difficult to have a community identity without a place to gather. Mike believes that a mixed use development at Saint Andrew would help our community both financially and socially.

The last portion of the discussion focused on TIF and the councilor's opinions in that regard. Three council members stated that they would not support any TIF for this project. Jim Lane stated that the original ask from Mr. Maxwell was too high. He wants to make sure what kind of risk would be involved, but he is willing to invest in order to gain a community center. Mike Haverkamp pointed out that this would be a rebate TIF; he would have to see the proposal before he could support one.