

# AGENDA

**City of University Heights, Iowa  
City Council Meeting**

*Tuesday, September 10, 2013*

**Location:**

**University Club- east entrance**

**1360 Melrose Ave.**

7:00 – 9:00 P.M.

Meeting called by Mayor Louise From

<b>Time</b>		<b>Topic</b>	<b>Owner</b>
<b>7:00</b>	Call to Order Meeting	Roll Call	
		-Approval of Minutes August 13, 2013	Louise From
	Public Input	Public Comments	
	<u>Administration:</u>		
	-Mayor	<a href="#"><u>Mayor's written report</u></a>	Louise From
		-Farmers Market update	
		Next market Tues. Oct. 1	
	-City Attorney	<a href="#"><u>Legal Report</u></a>	Steve Ballard
		-Discussion of reimbursement to the City for Officer Josh Beek's ILEA training and related expenses. Possible closed session pursuant to Iowa Code Sect. 21.5(1)(c) to discuss strategy with counsel because litigation is imminent and disclosure would prejudice or disadvantage the City.	
	-City Clerk	<a href="#"><u>City Clerk's written Report</u></a>	Chris Anderson
	<u>Committee Reports:</u>		
	<u>Finance</u>	Committee Report	Jim Lane
		-Certificate of Deposit Update	
		-Budget Review	
		-Consideration of Resolution No. 13-16 Approving & Adopting the IDOT Annual City Street Financial Report 7/1/12-6/30/13.	Steve Kuhl
		<a href="#"><u>Treasurer's Report/Payment of Bills</u></a>	Lori Kimura
	<u>Community Protection</u>	Committee Report	R. Hopson/M. Haverkamp
		Police Chief Report	Ron Fort
		-Consider hiring two new Reserve Officers	
		Community Relations Report	Rosanne Hopson
		-Report on Picnic	
		-Halloween Event "Trunk or Treating"	
		-Leaf Raking Reminder	

Time	Topic	Owner
	<u>Streets and Sidewalks</u>	Committee Report Jan Leff
	<u>Engineer Report</u> -Discussion of Revised Sunset Street Tree Master Plan.	Josiah Bilskemper
	<u>Building, Zoning &amp; Sanitation</u>	Committee Report Brennan McGrath
		Zoning Report Pat Bauer
	<u>e-Government</u>	<u>Committee Report</u> Mike Haverkamp
	<u>Focus Group Report</u>	-Discussion of the format for the Focus Group Meeting scheduled on Wed. Sept. 18 <sup>th</sup> at the University Club -7:00-9:00pm. Mike Haverkamp/Jan Leff
<b>8:45</b>	Additional Public Comments	
	Announcements	Anyone
<b>9:00</b>	Adjournment	Louise From

**Next scheduled City meetings:**

**Focus Group Meeting: Wednesday, Sept. 18<sup>th</sup>, 2013, 7:00-9:00pm at east room - University Club.**

**Regular Council Meeting: Tuesday, October 8<sup>th</sup>, 2013 – Location to be announced.**

## **Sept. 2013 -Mayor's Report**

A Candidate Forum: If members of the community would like to sponsor a Candidate's Forum, I would be happy to assist in finding a location for it to be held. Let me know if you want my assistance.

**Sept. 3rd Farmers Market-** Even though the market was the day following Labor Day, there was good participation by vendors and good market attendance. **Special thanks to Jerry Musser for furnishing the trash containers for each market delivery & pick up!** The last farmers market of the season will be: **Tuesday, Oct. 1<sup>st</sup>**. Any interested vendors please contact me by Sept. 30<sup>th</sup>.

**MPO-JC TTAC-**Transportation Technical Advisory Committee, Tuesday, September 3- Highlights: Review of ADA curb ramp inventory, University Heights is completed. Review of the urbanized area traffic trends report. Recommendation by committee certifying applications for Iowa Clean Air Attainment Program funds are consistent with the adopted 2012-2040 Long Range Transportation Plan. A) North Liberty pavement widening of Penn Street b) University of Iowa Bike Sharing Program.

**MPO-JC: RTBC -**Regional Trails and Bicycle Committee Tuesday, September 3- Highlights: Discussion of Opportunities to Improve Trail Etiquette. Kris Ackerson shared recent comment and complaints from residents about 'close calls' between pedestrians and cyclists, a problem due to the growing popularity of the metro trail network. He outlined some potential mitigation strategies, including signage, pavement markings, and public service announcements. He collected input from the committee and will report back with ideas at a future meeting. The feedback from the Bicycle Friendly Community program suggested having the RTBC meet monthly. The committee agreed to meet more frequently but only when there are sufficient agenda items to justify the meeting.

The next MPO-JC Urbanized Area Policy Board meeting is Wed. Sept. 11 @4:30pm at Coralville City Hall.

Please contact me if you want more detailed information about the meetings.

## September '13 – City Attorney's Report

1. **Parking on Yard – 1265 Melrose Avenue.** I wrote to Marvin Sims August 19, 2013, asking that he contact me with any additional information concerning parking on his property. I followed up with a phone call September 9. Mr. Sims received the abstract of title to his property last week and will be sending me some information from it before the meeting. I will review it upon receipt. He plans to attend the meeting. There is no agenda item for this matter, so I expect it will be considered by the Council in October, once additional information is available.
  
2. **Josh Beeks – Training Reimbursement.**
  - I communicated the Council's reimbursement proposal to Officer Beeks' lawyer the day after the August meeting. The following week, I asked his lawyer for a response at the time we were coordinating delivery of his final paycheck. His lawyer said that he would provide some response to me when he had Officer Beeks' permission. I have heard nothing since.
  - My recommendation is that the Council consider suing Officer Beeks for the full amount due and owing.
  - The Council has authority to meet in closed session to discuss strategy given that litigation is imminent and disclosure would prejudice or disadvantage the City pursuant to Iowa Code § 21.5(1)(c). I will bring a motion to that effect in the event a Council Member desires to take such action.
  
3. **St. Andrew Presbyterian Church – Proposed Redevelopment – Fee Reimbursement.** I wrote to Jeff Maxwell's lawyer about the agreement requiring reimbursement of the City's fees and expenses, indicating that the City stood by the agreement and expected Mr. Maxwell to do the same. A copy of that letter was provided to the Mayor, Council, and Staff. I have received no reply.

**City Clerk Report  
September 2013**

- **Three building permits received since the last meeting:**

**241 Koser Avenue – Kitchen remodel  
24 Olive Court – Window replacement  
212 Golfview Avenue – Basement remodel**

- **Updated rental permit spreadsheet sent to council, mayor and police.**
- **Election nomination paperwork turned in on August 30, 2013 (thank you Ron for driving me). Candidate names have been posted to the city website:**

**Council Candidates**

**Mike Haverkamp  
Rosanne Hopson  
Jim Lane  
Jan Leff  
Brennan McGrath**

**Virginia Miller  
Zadok Nampala  
Silvia Quezada  
Rachel Stewart**

**Mayor Candidate**

**Louise From**

**Norm's report:**

**Three properties were inspected in August. They were:**

**26 Leamer, 1424 Grand and 100 Highland.**

**As well, I received a complaint about weeds in the R.O.W between Emerald Ave (Iowa City) and Koser Ave (University Heights). After some investigation, I found that this complaint has been lodged about a few times over the past decade, apparently without resolution. The mayor and city attorney have been informed.**

**University Heights  
Building Permits  
January 1, 2013 - September 5, 2013**

<b>Permit #</b>	<b>Building Address</b>	<b>Date Issued</b>	<b>Fee</b>	<b>Building Valuation</b>	<b>Description of Remodeling</b>
BLD13-003	23 George Street	1/29/2013	\$374.40		Kitchen remodel (bldg., plumber, electrical and heating permits)
BLD13-004	1456 Grand Avenue	2/14/2013	\$398.53		Basement remodel (bldg., plumber, and electrical permits)
BLD13-006	23 Leamer Court	3/12/2013	\$451.50		Kitchen remodel, partial wall removal & update electrical
BLD13-007	307 Monroe Street	1/15/2013	\$573.02		Interior remodel (bldg., plumber, and electrical permits)
	1212 Melrose Avenue	4/23/2013	\$70.00		Plumbing and electrical permits for bathroom remodel
	322 Koser Avenue	3/25/2013	\$226.10	\$8,000.00	Converting screen porch to 3-season porch
BLD13-008	1517 Oakcrest Avenue	4/24/2013	\$79.50		15x20 uncovered wood deck
BLD13-009	1212 Melrose Avenue	4/24/2013	\$72.50		Bathroom remodel
	1212 Melrose Avenue	4/22/2013	\$35.00		Plumber permit for bathroom remodel
	1212 Melrose Avenue	4/22/2013	\$35.00		Electrician permit for bathroom remodel
BLD13-010	399 Mahaska Drive	5/27/2013	\$95.60		Install geo piers
	365 Koser Avenue	5/22/2013	\$35.00		Repair electrical services damaged by storm
BLD13-011	1455 Grand Avenue	7/1/2013	\$422.70		Remodel 2nd floor bathroom & playroom (bldg., plumber, and electrical perr
BLD13-012	600 Koser Avenue	7/8/2012	\$2,205.15		Partial re-roof at Horn School
BLD13-013	100 Sunset Street	7/8/2013	\$95.60		Basement repair
	300 Golfview Avenue	7/8/2013	\$35.00		Electrical permit
BLD13-014	241 Koser Avenue	8/6/2013	\$374.40		Kitchen remodel (bldg., plumber, electrical and mechanical permits)
BLD13-015	24 Olive Court	8/12/2013	\$160.00		Window replacement
BLD13-016	212 Golfview Avenue	8/12/2013	\$406.00		Basement remodel (bldg., plumber and electrical permits)
		<b>Total</b>	<b><u>\$6,145.00</u></b>	<b><u>\$8,000.00</u></b>	

## Treasurer's Report

August 2013

Our total revenue for the month of August was \$42,407.62 comprised of the following amounts:

Local Option Sales Tax	\$11,859.21
Parking fines	\$ 290.00
Traffic Fines from Clerk of Court	\$ 5,393.48
Interest on bank accounts/CD's	\$ 86.84
Road Use Funds	\$10,191.03
Rental permits	\$ 4,000.00
Structural Compliance Inspection Fee	\$ 80.00
Police reports	\$ 10.00
Governors Traffic Safety Grant	\$ 861.45
Farmers Market Stall Fees	\$ 55.00
Property Taxes	\$ 9,350.21
Hotspots Interdiction Reimbursement	\$ 230.40

Balances in the bank accounts as of 8/31/13:

MidwestOne Bank Checking Account	\$ 91,233.11
Hills Bank Money Market Account	\$ 1,039.15
Hills Bank Forfeiture Fund	\$ 2,301.82
Limited Edition Savings Acct Hills Bank	\$ 22,821.20
CD at UICCU (due 9/14/13)	\$ 50,825.84
CD at UICCU (due 8/25/13) –will be closed	\$ 50,539.35
CD at UICCU (due 5/25/14)	\$ 50,817.74
CD at UICCU (due 2/22/14)	\$ 75,378.55
CD at UICCU (due 2/28/14)	\$ 42,315.60

There was a CD at Hills Bank that came due last month. The best investment option that Jim found was to put those funds into a Limited Edition Savings account that Hills Bank offered. The funds from the CD are the only funds that can go into this account, interest is compounded quarterly and we are allowed up to 6 withdrawals per month.

The CD that came due at the UICCU is now closed and they are sending us a check. The most they could offer us was .025% interest on a 3-12 month CD. Jim Lane will talk more about this in his report.

# Warrants for Council Approval

09/09/2013

August 14 through September 10, 2013

Date	Name	Memo	Amount
Aug 14 - Sep 10, 13			
08/15/2013	Beeks, Joshua W		-805.59
08/15/2013	Fort, Matthew A		-1,491.45
08/15/2013	Fort, Ronald R		-1,860.46
08/15/2013	Stenda, Jeremy P		-1,252.29
08/15/2013	Tucker, Darryl		-1,672.45
08/16/2013	Internal Revenue Service	42-1109342	-2,975.34
08/21/2013	MidAmerican Energy	pedestrian lights at 113 Golfview	-28.53
08/21/2013	MidAmerican Energy	1301 Melrose stop light	-38.20
08/21/2013	MidAmerican Energy	1011 Melrose stop light	-43.87
08/21/2013	MidAmerican Energy	City Hall electricity	-118.84
08/23/2013	MidAmerican Energy	street lights	-619.29
08/30/2013	Anderson, Christine M.		-297.10
08/30/2013	Fort, Matthew A		-1,680.28
08/30/2013	Fort, Ronald R		-1,768.32
08/30/2013	Kimura, Lori D.		-316.74
08/30/2013	Plate, Harold,		-64.93
08/30/2013	Stenda, Jeremy P		-1,581.68
08/30/2013	Tucker, Darryl		-1,462.75
08/30/2013	Wellmark BC/BS	monthly insurance payment	-640.39
08/31/2013	Internal Revenue Service	42-1109342	-3,028.54
08/31/2013	IOWA PUBLIC EMPLOYEES RETIREMENT SYSTEM		-3,402.58
08/31/2013	IOWA PUBLIC EMPLOYEES RETIREMENT SYSTEM		-130.82
09/01/2013	Paul J. Moore, Melrose Avenue Building	City Hall Rent	-867.00
09/08/2013	Verizon Wireless	monthly wire service/cell phone for police car :	-114.01
09/09/2013	Bob Ruppert	reimburse for cabling/bracing tree	-75.00
09/10/2013	City of Coralville	library service fees FY14	-2,427.00
09/10/2013	CenturyLink	monthly telephone service	-155.67
09/10/2013	Eastern Iowa Community College	training class for Piffner	-65.00
09/10/2013	Iowa Law Enforcement Academy	MMPI-2 eval for Bigelow/pepper spray instruct	-290.00

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
09/10/2013	Iowa City Press-Citizen	August publications	-287.10
09/10/2013	Iowa City Tire and Service	rpl brakes/calipers/swaybar bushings	-532.86
09/10/2013	Johnson County Refuse, Inc.	August recycling	-1,738.50
09/10/2013	Mediacom	online service 9/3/13-10/2/13	-109.95
09/10/2013	Pyramid Services Inc.	replace throttle body assy 2010 car	-618.03
09/10/2013	Racom Corporation	6 belt clip holders for portable radios/install po	-766.10
09/10/2013	Stanard & Associates, Inc.	ILEA required post tests	-36.00
09/10/2013	Westport Touchless Autowash	July vehicle washes	-60.00
09/10/2013	SEATS	Seats Payment	-703.66
09/10/2013	Internet Navigator	monthly fee for city website/email service - 2 n	-49.90
09/10/2013	Paul J. Moore, Melrose Avenue Building	Garage rent	-35.00
09/10/2013	Terry Goerdt	inspection services for August	-735.00
09/10/2013	Russ Boyer Construction	pothole repair/install new street signs	-2,126.00
09/10/2013	VISA	Soniclear Support Renewal/parking stickers/e:	-562.59
09/10/2013	City of Iowa City	bus, fuel for police vehicles	-4,317.79
09/10/2013	Staples	printer/ink clerk/treasurer/flashdrives/toner	-659.09
09/10/2013	Leff Law Firm, L.L.P.	legal services 6/8/13-9/6/13	-24,010.17
09/10/2013	Winkel, Parker & Foster, CPA PC	billable time for extra meetings to analyze city	-765.00

Aug 14 - Sep 10, 13

MEMORANDUM

TO: University Heights, Mayor, Council, and Staff  
FROM: Josiah Bilskemper, P.E.  
DATE: September 9, 2013  
RE: City Engineer's Report

**(1) Sunset Street Wide Sidewalk [STP-E-7855(607)—8V-52]**

- a. The weather has remained hot and dry, so installation of sod has been pushed back to at least the beginning of next week. The other planned change is to move up the tree planting date by about 2 weeks to coincide with the laying of the sod. This will allow the contractor to plant/mulch the trees first and then sod around them, and also allows them to complete their tree and sod watering together during each watering visit.
- b. The proposed change to move up the tree planting date was reviewed with Shive-Hattery landscape architect Kevin Froelich, and Iowa DNR District Forester, Mark Vitosh. Kevin and Mark both indicated they are comfortable with trees being planted in mid-September, as long as they are watered at least twice a week through September and then receive the regular watering schedule in October.
- c. These suggestions were reviewed with Larry Wilson, who was in agreement the tree planting date could be moved up as long as additional watering is provided. Given recent weather conditions, Larry was glad to see the sod date moved to a later date.
- d. The contract time to complete the project is 45 "working days". Prior to suspension of working days until sod/tree work, the contractor has been charged 42.0 working days.
- e. The three properties that included acquisition (526 and 536 Mahaska; 300 Koser) have had their fences installed, reinstalled, or replaced.
- f. Reimbursement Request #4 (\$10,563.89) was submitted on August 13<sup>th</sup>, and Reimbursement Request #5 (\$79,295.21) was submitted on August 23<sup>rd</sup>. I am not sure if these have been deposited into the city account yet, but this should show up in the Treasurer's report.
- g. *All remaining sections of new sidewalk were poured last week. The contractor now needs to finish backfilling along the edges of the new sidewalk, complete the grading of all disturbed areas, install three new stop signs and one new speed limit sign, paint new crosswalk markings, and general clean-up of the site. The sodding may be completed after September 1<sup>st</sup>, and planting of new trees can occur after October 1<sup>st</sup>. (August Mtg.)*

**(2) Sunset Street Tree Master Plan - Update**

- a. This item was included in the August agenda, but no comments were made and it was suggested to also place on the September agenda.
- b. *A copy of the revised Sunset tree plan was provided to council and staff at the July 29 special council meeting for review. At that time, we indicated that if council wanted to continue discussion, or provide further direction, that could be handled in a future council meeting. An agenda item for discussion of this revised plan was included for*



*the August meeting just in case it is a topic that council does want to address on Tuesday. (August Mtg.)*

### **(3) Traffic Signs**

- a. We received the new regulatory street signs ordered from Iowa Prison Industries, and provided these to Russ Boyer. Over the last few weeks, Russ has been replacing the remaining “poor condition” regulatory signs as identified by MPOJC in the sign maintenance plan.
- b. Russ has also been installing Neighborhood Watch signs, several of the new bicycle route destination and mileage signs (joint project with all the nearby cities through MPOJC), and replacing some faded No Parking signs around town.
- c. The street name signs at the Melrose/Sunset intersection have gone missing. The plan is to order new street name signs for the 2 arterial intersections (Melrose/Sunset and Melrose/Koser) that are the larger size sign and lettering that are installed overhead on the traffic signal arms and posts (see attached photos). This will be consistent with the adjacent Melrose and Sunset intersections to the east, west, and south of University Heights.

### **(4) Oakcrest Avenue Panel Repair**

- a. The proposal submitted by L.L. Pelling was to repair a sunken panel on Oakcrest Avenue was approved following the August council meeting. At that time, they estimated they could schedule the work in the first half of September. They indicated today the target date for this work is Tuesday/Wednesday of next week (9/17-18). We will notify Horn Elementary School and the busing service to provide the details of this one block detour on these days.

### **(5) Lot 115 – University Heights First Addition**

- a. We were notified by MMS Engineers in August that the potential reapportionment of a property boundary between vacant lot 115 and the resident to the north would likely be completed. I met with Steve Ballard on August 28 to review the previous items submitted, coordinate where we left off with the proposal back in December 2012, and evaluate the impact of recent revised parking ordinances.
- b. After the meeting, a phone call was placed to MMS to explain the items that would require council action, such as vacation/relocation of public storm sewer easements, sensitive areas site plans, and also described the zoning ordinances with respect to parking in rear yards. We are awaiting further detail from MMS or the property owner on how they would like to proceed.
- c. *There is no official submittal at this time. The Lot 115 property owner is working with the adjacent resident to the north to reapportion an existing auditor’s parcel to square the lot line between the two properties. As of my December 20 meeting with MMS, this process was still on-going with the two residents. My understanding is that the final lot line location needs to be settled before the process of plans, reviews, submittals, etc. proceeds any further. (January Mtg.)*
- d. *Last week (12/7) I met with MMS Engineering who is drafting site and utility plans for this home. The proposal is notable in that it would remove an existing city storm sewer*

*across the lot, and construct new storm sewer pipe around to the south side of the lot. This new storm sewer routing would become part of the city's storm sewer system, and would require the vacation of an existing storm sewer easement across the lot, and the creation of a new storm sewer easement across the lot. It would also involve new water and sanitary sewer services to be coordinated with City of Iowa City and Johnson County Public Health, and a sensitive areas site plan due to existing and proposed slopes on the lot. (December 2012 Mtg.)*

**(6) Pavement Markings**

- a. Based on observations made while driving through University Heights over the last week, it appears that all pavement marking work is completed. We will confirm this with L.L. Pelling and request an invoice be submitted.
  
- b. *We inquired with L.L. Pelling last week about the proposed schedule to have the pavement markings in town repainted. At that time, they were planning on starting the work towards the end of this week. (August Mtg.)*

Please feel free to contact me if you have any questions about these or any other items.

JDB

**University Heights September 2013 eGovernment Report**

**U-H Website Updates/Statistics August 1- 31, 2013**

- **August 26, 2013**
  - Sunset Sidewalk Update #13
- **August 17, 2013**
  - August 13 council meeting webcast
- **August 14, 2013**
  - FY 14 Budget detailed overview
- **August 13, 2013**
  - Johnson County Emergency Notification System, City Picnic info
- **August 12, 2013**
  - August 13 council meeting agenda & attachments, July 9 & 29 council meeting minutes
- **August 11, 2013**
  - August 13 council meeting agenda
- **August 7, 2013**
  - Sunset Wide Sidewalk Update #12

**Monthly Statistics from Stat Counter**

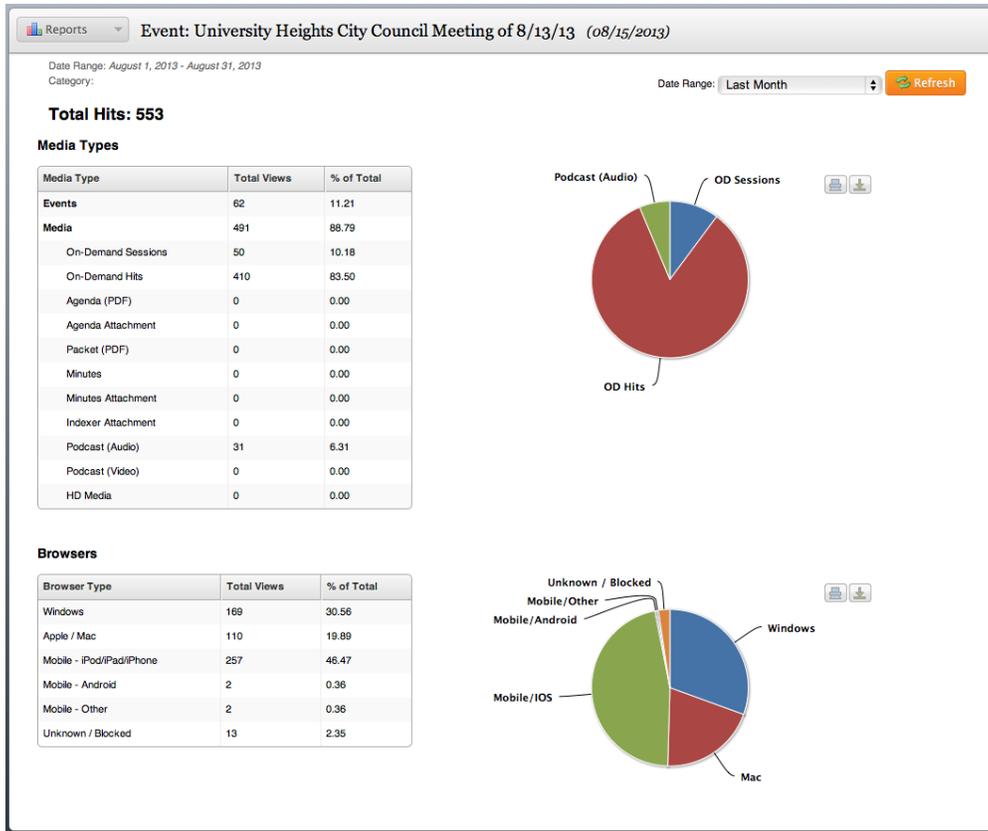
<b>Page Loads</b>	<b>Unique Visits</b>	<b>1<sup>st</sup> Time Visits</b>	<b>Returning Visits</b>	
1,063	664	444	220	<b>Total</b>
34	21	14	7	<b>Average</b>

**Monthly Statistics from Webalyzer**

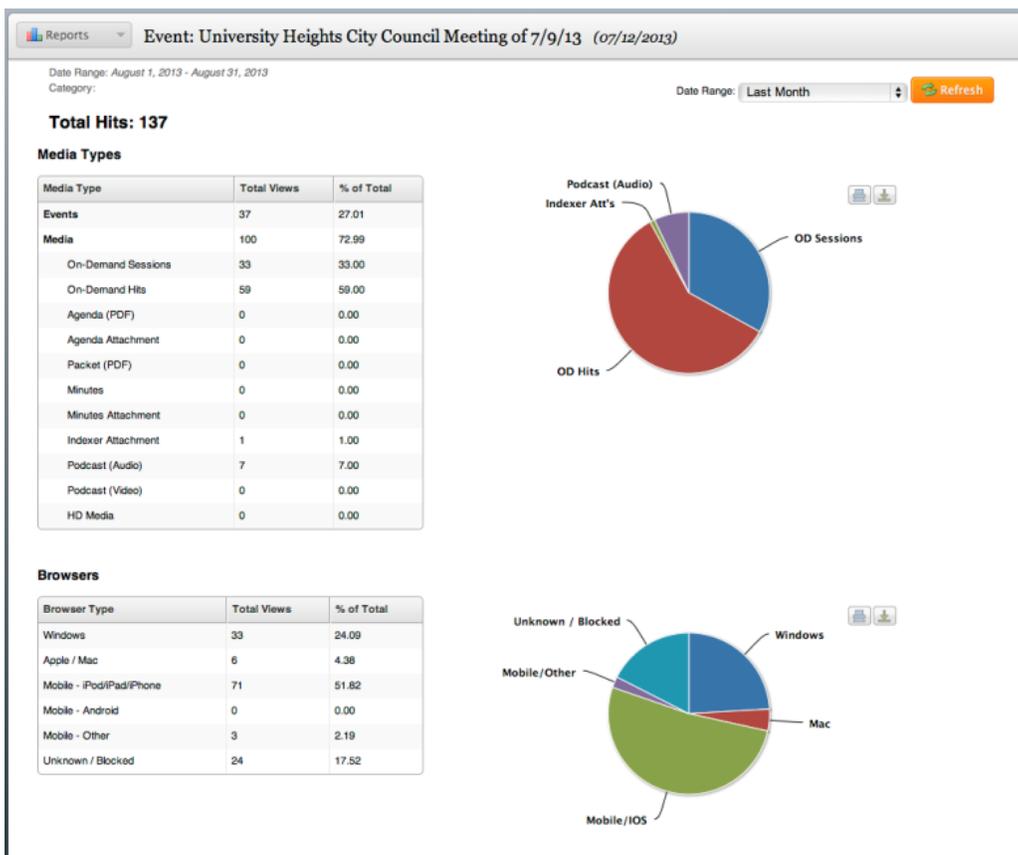
Total Hits	<b>34458</b>
Total Files	<b>19081</b>
Total Pages	<b>8767</b>
Total Visits	<b>4606</b>
Total KBytes	<b>5924925</b>
Total Unique Sites	<b>2317</b>
Total Unique URLs	<b>1255</b>
Total Unique Referrers	<b>447</b>
Total Unique User Agents	<b>758</b>
<b>Average Visits Per Day</b>	<b>187</b>

# University Heights City Council Meeting Webcasts Viewing Statistics From EarthChannel

**August Council Meeting  
statistics from 8/15/13 to  
8/31/13**



**July Council Meeting  
statistics from 8/1/13 to  
8/31/13**



DRAFT



Date: September 5, 2013  
To: University Heights City Council  
From: John Yapp; Executive Director  
Kent Ralston; Assistant Transportation Planner  
Re: One University Place Focus Group

As a follow-up to the information staff provided at your July 29<sup>th</sup> work session, the following is a general outline of the structure staff anticipates using for the pending focus group meeting regarding the proposed One University Place development to be held on September 18<sup>th</sup>. The following also includes the general elements of the proposed development that staff will ask focus group participants to react to. These elements are 'typical' with respect to consideration given to new developments and resulted from meetings held with Jan Leff and Mike Haverkamp (University Heights City Council), the development team, and MPO staff.

### **Focus Group Structure**

Staff anticipates allowing the development team approximately 20 minutes to review the three development concepts. We then plan on splitting the larger group into smaller groups who will have the three development concepts to review in context of the general elements outlined below. We anticipate allowing roughly 20 minutes for each element. A recorder/reporter will be identified, take notes, and report general themes back to the larger group towards the end of the meeting – approximately 5-10 minutes for each group.

Questions: 1) *should the recorder/reporter be a staff person or a City Council member?*

**GROUP DECISION- Council will be recorders, and MPOjc Staff if necessary also**

2) *Who will present development materials? Who will proctor meeting?*

**GROUP DECISION- MPO will start meeting, Kevin Monson will present scenarios**

3) *Do we randomly assign groups or let groups self-select?*

**GROUP DECISION- Randomly assign groups**

### **Elements of the Focus Group**

Following are the general elements of the proposed development concepts that participants of the focus group will be asked to react to.

1. General site layout – Identify pros/cons, what you like & don't like and why. General site layout includes all facilities planned on-site and compatibility with adjacent properties.
2. Streetscape, public space, open space and amenities – Identify what you like & don't like, and what public space elements are most important to you.
3. Height, mass, & scale – identify pros and cons of each proposal and identify what elements of each proposal you find most or least appealing.
4. Commercial components – With respect to the development concept that includes commercial space, what elements related to the commercial space do you find most or least appealing? This includes traffic, hours of operation, type of business, noise, etc.

**Meeting Notice**  
Focus Group Session  
Wednesday, September 18, 2013 – 7:00PM  
University Club - 1360 Melrose Avenue, Iowa City, IA 52246

The City of University Heights invites you to a Focus Group Session regarding a proposed redevelopment of the current St. Andrew Presbyterian Church site located at the northwest corner of the Sunset Street / Melrose Avenue intersection in University Heights. The meeting is open to the public.

The meeting will consist of a brief presentation of three development concepts prepared for the site by the development team followed by a focus group session where the public will be asked to break down into smaller groups to evaluate likes & dislikes of each of the concepts. Two of the three concepts to be presented include only residential uses and the remaining concept provides for commercial uses in addition to residential uses.

The meeting, including the presentation of the three development concepts, is anticipated to last approximately two hours. Free child care will be available. Please RSVP with the number of children and their ages to [virginia.graham.miller@gmail.com](mailto:virginia.graham.miller@gmail.com)

For those unable to attend the meeting on September 18<sup>th</sup>, information and a feedback form will be posted on the University Heights website at [HTTP://WWW.UNIVERSITY-HEIGHTS.ORG/](http://www.university-heights.org/) by Monday September 16<sup>th</sup>. All feedback collected, both at the public meeting and through the City website, will be forwarded to the University Heights City Council.

For questions regarding the meeting please contact Metropolitan Planning Organization of Johnson County (MPOJC) staff:

John Yapp, Executive Director: [JOHN-YAPP@IOWA-CITY.ORG](mailto:JOHN-YAPP@IOWA-CITY.ORG) or 319-356-5230

Kent Ralston, Associate Planner: [KENT-RALSON@IOWA-CITY.ORG](mailto:KENT-RALSON@IOWA-CITY.ORG) or 319-356-5253