

AGENDA

**City of University Heights, Iowa
City Council Meeting**

Tuesday, January 14, 2014

**NOTE Location: Horn School Library
600 Koser Ave.**

7:00 – 8:30 P.M.

Meeting called by Mayor Louise From

Time		Topic	Owner
7:00	Call to Order Meeting	Roll Call	Louise From
		-Swearing in of Mayor and City Council	Steve Ballard
7:05	Public Input	-Approval of Minutes-12/10/13 and Special meeting 1/7/2014	Louise From
		Public Comments	Public
	<u>Administration</u>		
	Mayor	Mayor's Report	Louise From
	City Attorney	Legal Report	Steve Ballard
		-Second consideration of Ordinance No. 186 amending Ordinance No. 120 to modify speed limits on certain city streets.	
	City Clerk	City Clerk Report	Chris Anderson
	<u>Committee Reports:</u>		
	<u>Finance</u>	Committee Report -Budget update	Jim Lane
		Treasurer's Report/Payments	Lori Kimura
	<u>Community Protection</u>	Committee Report -Consider approval to purchase laptop computers for two police squad cars.	M. Haverkamp/Z. Nampala
		Police Chief Report	Ron Fort
	<u>Streets and Sidewalks</u>	Committee Report -Consider approval of partial payment for removal of Linden tree on city right of way - 114 Highland. -Consider approval of partial payment for removal of Ash tree on city right of way - 205 Koser. -Discussion of grant money received from the "Trees Please" Program of MidAmerican.	Virginia Miller

Time		Topic	Owner
		Energy and street tree planting. Engineer Report Community Relations Report	Josiah Bilskemper Virginia Miller
	<u>Building, Zoning & Sanitation</u>	Committee Report Steve Smith, Johnson County Refuse to answer questions on the City's garbage, yard waste & recycling contract.	Silvia Quezada
	<u>e-Government</u>	Committee Report	Mike Haverkamp
	Announcements		Anyone
8:30	Adjournment		Louise From

Next Regular Council Meeting: Tuesday, February 11, 2014 – Location: To be announced.

Mayor's Report- January 2014

Council Assignments:

Mayor Pro Tem: Silvia Quezada

Building, Zoning & Sanitation: Silvia Quezada

Community Protection co-chairs: Mike Haverkamp and Zadok Nampala

Community Relations: Virginia Miller

e-Government: Mike Haverkamp

Finance: Jim Lane

Streets & Sidewalks: Virginia Miller

Appointments:

Board of Adjustment: The Board is gender balanced with 3 women and 2 men.

Randall Aitchison- term ends Dec. 2018.

Zoning Commission: The Commission is gender balanced with 3 women and 2 men.

Stuart Rosebrook –term ends Dec. 2018

Patricia Yeggy- to finish Silvia Quezada's term, ends Dec. 2015.

Special Thanks to Michael Flaum for his 10 years of service on the Board of Adjustments and to **Pat Bauer** for his 16 years of service as Chair of the Zoning Commission. Their time, talents and dedication to the City is greatly appreciated!!

Thanks to all the residents who applied for appointments!

Mayor's MVP's for 2013 My Most Valuable (Volunteer) Players

Carol Ann Christiansen and Pat Yeggy - of the Garden Club. The University Heights Garden spot continues each and every year to be one of the most beautiful city gardens in the county! The garden club relies only on donations to add plantings to the garden every year. WOW- we are so fortunate to have these talented dedicated ladies!! Thank you Carol Ann & Pat!!

Chris Luzzie- for her volunteer work in establishing the University Heights Community Fund. Chris challenged her neighbors and the community to contribute the \$2500 match necessary to establish a University Heights Community Fund. Chris also serves as the Community Board

Chair. The mission of the University Heights Fund was established to enhance the quality of life in University Heights by growing and distributing funds to benefit charitable, cultural, civic, health, and educational opportunities proposed by individuals, groups, or the University Heights City Council. Thank you Chris!!

John McLure -our city videographer. John is a dedicated volunteer and for the past two years he does many, many hours of video filming and editing, to make it possible for the city to have a dedicated time slot on local Cable Channel 4 (Thursdays @ 9:00pm) so residents & the greater community can view our city council meetings. Many people throughout the community tell me they are watching the meetings. Thank you John!!

Al Wells- "triangle" city park maintenance volunteer. Al inquired early last spring if he could take over the maintenance of "triangle" park. He did all the mowing, trimming, weeding, mulching of beds, & edging along the sidewalk. He also did the mowing, trimming and edging around the city garden. The park was the best ever this spring, summer, fall. Thank you Al!

Meetings/Events attended:

December 17th –I attended a celebration event for Mayor Jim Faucett. Mayor Faucett retired after 18 years as Mayor and a total of 50 years of service for City of Coralville.

January 9th- I attended the event, Ripples to Waves, a Community Effort for Sensible Gun Use. There was a Movie and a Local Community Panel Discussion. Please contact me for more information.

Charity Update:

Thanks for all the food, non-food & money contributions to the Ronald McDonald House of Iowa City which was our city's charity for the Severson Charity Challenge. The winning City of the challenge will be announced in an upcoming press release as well as presented the silver cup at the January 29th MPO meeting.

Johnson County 2014 Storm Spotter Training Class will be held February 27 at the Coralville Library from 6:00-8:00pm. Class is free, but space is limited and you need to pre-register.

January '14 – City Attorney's Report

1. **Speed Limit Adjustment – Ordinance No. 186.** The Council will have its second Consideration of Ordinance No. 186, which establishes the speed limit on Prospect Place at 10 mph. A copy of the proposed ordinance is attached.
2. **Pending Items.** I plan to discuss various pending items with respective Council Committees and the Zoning Commission during January. At the direction of the Committees and the Commission, I will report further on those items in February.

ORDINANCE NO. 186

AN ORDINANCE AMENDING ORDINANCE NO. 120 (TRAFFIC REGULATIONS)
TO AMEND THE SPEED LIMITS ON CERTAIN STREETS IN
THE CITY OF UNIVERSITY HEIGHTS, IOWA

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF UNIVERSITY HEIGHTS,
JOHNSON COUNTY, IOWA:

Part I: AMENDMENTS:

University Heights Ordinance No. 120 is amended as follows (with additions indicated by double underline and deletions indicated by ~~strike through~~):

Section 7 - SPEED RESTRICTIONS.

1. Speed Restrictions.

A. General Speed Limit Provisions:

2. The following shall be the maximum allowable speed for any vehicles, except as otherwise modified in this Ordinance:

a. Twenty-five (25) miles per hour on the following streets:

i. any portion of Melrose Avenue;
and

ii. any portion of Sunset Street south of its intersection with Melrose Avenue.

b. Twenty (20) miles per hour in any school district.

c. Ten (10) miles per hour on Prospect Place.

- d. Twenty (20) miles per hour on all public streets other than the following:
 - i. Melrose Avenue; and
 - ii. Sunset Street south of its intersection with Melrose Avenue; and
 - iii. Prospect Place.
- d. Ten (10) miles per hour in any alley or other public place not specifically mentioned in this Section.
- 3. The City Council may reduce or increase speed restrictions set forth in this Section where such greater or lesser speed is reasonable and safe under the conditions presented. Signs shall be posted to give notice of such speed restrictions.

PART II: EFFECTIVE DATE:

This Ordinance shall become effective upon its passage and publication as provided by law.

PART III: REPEALER:

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Adopted by the University Heights City Council on this _____ day of January, 2013, and approved this _____ day of December, 2013.

Louise From, Mayor

ATTEST:
(SEAL)

Christine Anderson, City Clerk

STATE OF IOWA)
) SS:
COUNTY OF JOHNSON)

On the ____ day of December, 2013, before me, a notary public in and for the state of Iowa, personally appeared Louise From, Mayor, and Christine Anderson, Clerk of the City of University Heights, to me personally known, and who, being by me duly sworn, did say that they are the Mayor and City Clerk of the City of University Heights, Iowa; that the seal affixed to this instrument is the corporate seal of the City; and that said instrument was acknowledged and sealed on behalf of the City, and that Louise From and Christine Anderson acknowledged the execution of said instrument to be their voluntary act and deed and the voluntary act and deed of the City, by it and by them voluntarily executed.

Notary Public in and for the
State of Iowa

STATE OF IOWA)
) SS:
COUNTY OF JOHNSON)

I, Christine Anderson, being first duly sworn, certify that the above ordinance was published in the Iowa City Press-Citizen the ____ day of _____, 2013.

Christine Anderson

Signed and sworn to before me on the ____ day of _____, 2013, by Christine Anderson, Clerk of the City of University Heights.

Notary Public in and for the
State of Iowa

City Clerk Report January 2014

- No new building permits received since the last meeting.
- Seven new rental permits received since the last meeting:

127 Grandview Court
404 Grandview Court
503 Grandview Court
511 Grandview Court
108 Highland Drive
1144 Melrose Avenue
52 Olive Court

- Norm Cate and I are reviewing outstanding rental permits. Several properties have been sold or are in the process of being sold. We are working to determine if these will be rental units.

Also, several Grandview Court properties that were rentals last year appear to be owner-occupied only this year. We are confirming this too.

- City Engineer Josiah Bilskemper, City Attorney Steve Ballard and I met with Nikita Rainey, IDOT Title VI Compliance Officer, for the city's on-site review. This was held December 17th at 10:00 am at city hall. We will receive a report within a month with recommendations for the city.

Norm's report:

December saw 2 rental inspections. Properties inspected were:

30 Koser Ave was inspected for its biennial rental housing code inspection, 12-17-13.

26 Leamer Ct. was inspected for over-occupancy on 12-20-13.

I met the owner of 26 Leamer at the house and we did a walkthrough of the entire interior. There are two sisters and a male roomer who occupy the house. There are three bedrooms and only three bedrooms in use. There is no sign of a fourth occupant, (no additional use of closets, bedding, etc.) therefore no tangible proof of over-occupancy. My guess is there's a "guest" that on occasion stays overnight. I explained to the owner that it was probably the number of cars that initiated the complaint of over occupancy, so to help facilitate good neighbor relations, tell the tenants to limit the number of vehicles that are stored outside.

I also addressed the issue of parking on the grass with the owner. The front yard was a bit snow covered so it was hard to tell, but there were some indications that they may have parked on part of the grass from time to time. He said he would address the issue with them.

Treasurer's Report

December 2013

Our total revenue for the month of December was \$53,067.92 comprised of the following amounts:

Property Taxes	\$ 14,574.20
Parking fines	\$ 575.00
Traffic Fines from Clerk of Court	\$ 9,919.83
Interest on bank accounts/CD's	\$ 999.53
Road Use Funds	\$ 8,282.06
Rental Permits	\$ 400.00
Parking permits	\$ 20.00
Reimbursement from State-IDOT	\$ 18,297.30

Balances in the bank accounts as of 12/31/13:

MidwestOne Checking Account	\$351,766.43
Hills Bank Money Market Account	\$ 1,040.02
CD at UICCU (due 2/22/14)	\$ 75,816.17
CD at UICCU (due 5/25/14)	\$ 51,264.46
CD at UICCU (due 9/8/14)	\$ 51,272.64
CD at UICCU (due 1/29/13)	\$ 50,280.68
CD at UICCU (due 2/28/14)	\$ 42,760.46
Time Account at Hills Bank	\$ 22,847.08
Forfeiture Fund	\$ 2,303.75

Warrants for Council Approval

01/12/2014

December 11, 2013 through January 14, 2014

Date	Name	Memo	Amount
12/13/2013	City of Iowa	(City Hall water/sewer automatic payment	-13.56
12/15/2013	Fort, Matthew A		-1,330.10
12/15/2013	Fort, Ronald R		-1,154.78
12/15/2013	Lippold, Erik W		-934.29
12/15/2013	Plate, Harold,		-144.50
12/15/2013	Stenda, Jeremy P		-1,363.96
12/15/2013	Tucker, Darryl		-1,441.12
12/17/2013	Internal Revenue	42-1109342	-2,488.36
12/18/2013	MidAmerican	pedestrian lights at 113 Golfview	-34.70
12/18/2013	MidAmerican	1301 Melrose stop light	-35.32
12/19/2013	MidAmerican	1011 Melrose stop light	-34.79
12/19/2013	MidAmerican	City Hall electricity	-58.35
12/26/2013	MidAmerican	street lights	-674.86
12/30/2013	From, Louise A.		-454.14
12/30/2013	Haverkamp, Michael J		-173.14
12/30/2013	Hopson, Rosanne C		-184.70
12/30/2013	Lane, James		-184.70
12/30/2013	Leff, Janet S		-184.70
12/30/2013	McGrath, Brennan		-184.70
12/30/2013	Anderson, Christine M.		-341.78
12/30/2013	Fort, Ronald R		-1,225.63
12/30/2013	Kimura, Lori D.		-265.62
12/30/2013	Lippold, Erik W		-975.16
12/30/2013	Plate, Harold,		-200.42
12/30/2013	Stenda, Jeremy P		-1,390.65
12/30/2013	Tucker, Darryl		-1,396.27
12/30/2013	Wellmark BC	monthly insurance payment	-668.89
12/30/2013	Fort, Matthew A		-1,330.10
12/31/2013	Internal Revenue	42-1109342	-2,946.64

Date	Name	Memo	Amount
12/31/2013	IOWA PUBLIC EMPLOYEES RETIREMENT SYSTEM		-213.28
12/31/2013	IOWA PUBLIC EMPLOYEES RETIREMENT SYSTEM		-3,057.47
12/31/2013	TREASUREF 42-1109342-001		-2,470.00
12/31/2013	IOWA WORL 107319-6		-131.79
01/01/2014	Verizon Wire	monthly wire service/cell phone for police car autopayment	-114.38
01/14/2014	CenturyLink	monthly telephone service-2 months	-306.84
01/14/2014	Internet Navi	monthly fee for city website/email service	-24.95
01/14/2014	SEATS	Seats Payment	-703.66
01/14/2014	Paul J. Moor	Garage rent-2 months	-70.00
01/14/2014	City of Iowa	(bus, fuel for police vehicles, animal services	-4,666.06
01/14/2014	Institute of Pl	7 municipal lpolicy leaders handbooks	-189.00
01/14/2014	Iowa City Pr	December publications	-183.70
01/14/2014	Iowa Municip	Annual membership dues	-40.00
01/14/2014	Iowa Prison I	street signs	-767.60
01/14/2014	Johnson Cou	November 2013 election costs	-1,423.73
01/14/2014	Johnson Cou	December recycling	-1,738.50
01/14/2014	Kieck's Care	uniforms/jacket liner for Lippold/M Fort	-923.66
01/14/2014	Mediacom	online service 1/3/14-2/2/14	-109.95
01/14/2014	Pyramid Sen	rpl headlight/oil change/trans cooler assy	-845.46
01/14/2014	Racom Corp	move computer to front from trunk	-1,516.50
01/14/2014	Vic's Auto Bc	deductible to cover repairs to Explorer after accident	-500.00
01/14/2014	Staples	paper/toner/pens	-94.20
01/14/2014	VISA	culligan/postage for Clerk	-22.54
01/14/2014	Westport Tot	November vehicle washes	-18.00
01/14/2014	Norm Cate	inspection services for December	-210.00
01/14/2014	University La	Woodside Dr garage rental Jan-Feb-Mar 2014	-600.00
01/14/2014	Total Tree C	tree removal at George St & Koser	-750.00
01/14/2014	Louise From	reimburse for Jan meeting fee at Horn	-30.00
01/14/2014	City of Cora	h fire protection 1/1/14-6/30/14	-14,859.00
01/14/2014	Shive Hatter	y engineering services 11/30/13-12/31/13	-2,990.20

Dec 11, '13 - Jan 14, 14

Community Protection Committee Report January 2014

Community Protection Committee met with Chief Fort on 1/7/2014

Chief Fort requested that Council adopt a motion authorizing the replacement of the two squad car laptop computers. UHPD does not typically replace computers when they upgrade vehicles. The current computers are having difficulty staying connected to the Joint Emergency Communication Center (JECC) which is our source of connectivity when checking license numbers, or any other information. JECC also serves as our dispatch, and is where any 911 call from Johnson County goes to. Here is some info from Chief Fort:

Computer Model: Toughbook #31

Cost per computer with a back light key board is @\$3,300.00. They should mount to our current docking stations in the cars. A small cost to install MS Office. The current computers are 6/7 years old and will not always stay hooked up to the computers at the JECC or the state.

The two current laptops would continue to be used by the City of University Heights. One would replace the current 10+ year old laptop that the City Clerk uses when recording council meetings. The other laptop would go into the old 3rd squad car that is held in reserve and used if either of the two regular squad cars is under repair.

While there is not a specific line item for this within the current police budget, there is \$15K in the Police Academy line item which will not be used this year, as we have not hired any officer who would need to be trained at the Iowa Law Enforcement Academy.

We will make the following motion at the Tuesday 1/14/14 meeting:

Move that council directs Police Chief Fort to upgrade the two police squad car laptops.

In order to plan for FY15 budgeting we have contacted both Coralville Fire Chief Dave Stannard, and Iowa City Animal Shelter Director Misha Goodman to find out the amounts of our annual contracts for fire protection and animal control services.

-Mike Haverkamp & Zadok Nampala
Community Protection Co-Chairs

Streets and Sidewalks monthly report January 2014

- 1) 114 Highland discovered to their dismay that their large Linden tree on the city ROW has a split up the trunk and is hollow at the base. Total Tree was on her property evaluating and recommended immediate removal. Property owner requested city pay for half of cost, which I approved without waiting for our next council meeting, as it was an emergency. Tree was removed January 9th. The stump will have to be ground out in the spring and at that time we can talk about whether the city will also cover half of that cost.
- 2) 205 Koser had an Ash tree removed by Total Tree Care in December, and have received an invoice for the cost that they believed would be covered half by the city. Property owner had previously been told by Jan Leff that half of the cost of removal would be approved. Total Tree and Terry Robinson from the City of Iowa City both recommend the tree be removed because of its poor health. Tree was in the city right of way adjacent to George Street.
- 3) I applied for and received a grant from MidAmerican energy for \$1000 for planting trees on city boulevards. This is a matching grant, and I got an additional \$1000 from Hills Bank and Midwest One bank, so we have \$2000 to spend total. The money is for planting only, labor will have to be volunteered, and I am hoping we can get mulch donated. Mark Vitosh, our district forester has agreed to look at planting sites within the city to assess them for viability and to make recommendations of which tree species to use for particular types of sites. We would then need to get permission from homeowners. He is supposed to get back to me this week with some dates in January to do a site walk.

My thought is that for this first year the trees should be use to fill in some areas of the city where there is heavy pedestrian traffic but little shade – primarily along the wide sidewalk of Melrose Avenue. Alternatively, we could make these trees available to homeowners by request. We will likely have around 13-15 total. I welcome input on how to distribute these trees, and if anyone would like to join me on the site walk with Mark Vitosh, please contact me and I'll let you know when the appointment is.

This grant is available to municipalities every year – this is not a one-time deal. So anyone who wants a tree but doesn't get it this year could be put on a list for future years.

- 4) Green notices for non-compliance with snow removal from sidewalks within 24 hours of snowfall were placed at 2 houses, one on Oak Crest, and one on Koser.

Community Relations report

No activity to report. I would like anyone interested in being on the community relations committee to contact me and we'll plan our first meeting – ideally in late January so we can get some events organized for the spring. I'd like to continue most events from the previous few years and add a few more so that hopefully there is about one per month. All are welcome, especially those who have been a part of this committee in the past and have some experience to contribute.

MEMORANDUM

TO: University Heights, Mayor, Council, and Staff
FROM: Josiah Bilskemper, P.E.
DATE: January 10, 2014
RE: City Engineer's Report

(1) Sunset Street Wide Sidewalk [STP-E-7855(607)—8V-52]

- a. Reimbursement Request #7 (\$20,448.96) was submitted today, January 10th. This is the final reimbursement request, and included release of the retainage that the DOT was withholding pending final completion of the project. It seems like the anticipated timeframe to receive this final check from the DOT is about 4 weeks.
- b. The final invoice from the consultant (\$1,758.24) was sent in December and is included with the bills for the January meeting. As was noted in previous engineer reports, the consultant's final audit with the DOT was completed with no outstanding issues, and final paperwork is ready to be submitted. Approval of this final consultant invoice is recommended based on the work completed.
- c. *The contractor has submitted their final pay application, in the amount of \$34,057.24 (see attached). This pay application covers all remaining work since October 1st, any change order work, and any quantity adjustments identified during the final audit. It also includes release of retainage. (December Mtg.)*
- d. *Once the final pay application is approved, paperwork can be submitted by the consultant to request a statement of final completion from Iowa DOT. Once issued, the final reimbursement request will be submitted. It will include the costs paid on the final pay application, and the 5% retainage that the DOT has been withholding from the city's reimbursement payments. (December Mtg.)*

(2) Traffic Signs

- a. The school zone signs and additional "No Parking" signs were received in December. A binder was put together with maps and instructions for the sign removals and replacements to occur at each location. Ryan Bowers with Shive-Hattery has contacted Russ to coordinate pick-up of the signs and binder. We notified Russ that he could install the new signs at his earliest convenience, but only when the weather was conducive to working outside on this type of task.

(3) Snow and Sand Contract

- a. As requested by council at the December meeting, two additional sand barrel locations were identified along the Sunset wide sidewalk, and these were installed by Hawkeye Snow Removal.
- b. *At the special council meeting held November 18th, the council awarded the snow and sand contract (see attached) to Hawkeye Construction and Snow Removal. The Owner Mark Phelps was on hand to answer questions and review the work. The contract period is for one year, extending to October 1, 2014. (December Mtg.)*



(4) Municipal Separate Storm Sewer System (MS4) Permit

- a. In 2013, the “west” storm sewer system was on the rotation to be inspected. This was done during the summer, but there were two storm sewer structures that were in the middle of the Sunset sidewalk project at that time. In December, Ryan Bowers from Shive-Hattery completed the inspection of these last structures for the required evaluation report. The annual MS4 report will be submitted to Iowa DNR in February.

(5) Title VI Program

- a. The Title VI audit with Iowa DOT was held at the city office on December 17th. I attended the meeting with the Clerk Anderson and Attorney Ballard. The audit process was conducted by Nicki Rainey, who provided guidance and suggestions for the city to implement their Title VI policies. Ms. Rainey will follow up with an official meeting summary to the City with her recommendations for implementation.
- b. *The Title VI Agreement, Assurances, and Policy were submitted to Iowa DOT on November 15th, and received acknowledgement of the submittal and a signed copy of the agreement on November 20th. Copies of Title VI materials have been included on the city website and made available at the city office. (December Mtg.)*
- c. *The mayor, clerk and staff have been coordinating to complete the Title VI assessment, which will be submitted to the DOT’s Title VI Compliance Officer in advance of the on-site audit. The audit is expected to be sometime during the week of December 16-20, pending coordination with the city clerk. (December Mtg.)*
- d. *The city received notification from Iowa DOT on October 10th that a “Title VI compliance review” will be conducted. This includes submitting Title VI documentation, and an Iowa DOT representative scheduling an on-site visit to review the city’s compliance. As a recipient of federal funding allocated through Iowa DOT, the city is required to have Title VI documentation in place. (November Mtg.)*

Please feel free to contact me if you have any questions about these or any other items.

JDB

**University Heights eGovernment Report
2013 Comprehensive Summary**

U-Heights Meetings

- Council Meeting replay is now available weekly on Iowa City Cable Channel 4 at 9 PM Thursdays
- “On Demand” viewing available on Iowa City Cable Channel 5
- Regular monthly meetings are also available for on demand webcast via City of Iowa City EarthChannel link

Viewing Statistics From EarthChannel

Meeting	OD Sessions	OD Hits	Podcasts	Total Media
Jan council	13	46	12	71
Feb council	13	38	11	62
Mar council	19	57	10	86
Apr council	--	--	--	--
May council	12	132	11	155
Jun council	3	23	14	40
Jul council	58	313	26	397
Aug council	78	505	60	643
Sep council	32	160	7	208
Oct council	35	110	13	158
Nov council	15	72	8	95
Dec council	--	--	--	--
Focus Group	12	64	9	85
Candidate Forum	94	722	8	824

Statistics for council meetings above refer to a roughly 6 week window from when the meeting is first posted through the following month. (The April meeting was not taped, December was not posted until January)

An ‘On Demand Session’ is an interaction or group of interactions with a particular video, and reflects the number of times any user watched a video.

An ‘On Demand Hit’ is the number of times that the player was actually clicked on.

For instance, if you sit down to watch a council meeting, that is one session. If, during that session, you click once on the ‘Mayor’s Report’ index point, and once on the ‘e-government index point, that’s 2 on-demand hits. If you click back on the timeline to rewind a portion to watch it again, that’s another on-demand hit.

Podcasts are the number of times that the audio podcast version of the meeting was downloaded. This number is also included in the number of total media, since each download entails one interaction with the player.

Total Media is the summary of all the on demand sessions and hits as well as podcasts.

The most watched Meeting of 2013 was the Council Candidate Forum. The numbers reflected above are from a two week window from 10/17/13 through 10/31/13. The Focus Group meeting numbers are from 10/1/31 to 10/31/13.

U-Heights Website

Website Updates per Month

Jan	Feb	Mar`	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	2012 TOTAL
11	12	6	9	16	13	12	7	13	11	10	4	124

“Updates” refers to new or revised information that is placed on the city’s website. Changes that are routine or “housekeeping” in nature are not counted. In 2012 the city website recorded 114 updates.

Average Monthly Website Visits per Day

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
webalyzer	139	151	152	164	153	170	153	187	179	249	175	159
statcounter	19 14/5	19 14/5	16 12/4	24 18/6	21 14/7	25 18/7	20 14/6	21 14/7	34 22/12	41 27/14	39 27/12	20 14/6

“Webalyzer” is the statistics package that comes as a part of our web services suite. The number above refers to the number of visits to the U-Heights webpage each day. Webalyzer does not distinguish between human and robotic visitors.

“Statcounter” is a free web service that U-Heights subscribes to for web statistics. The top numbers above refer to the average number of unique daily visitors based on a “cookie” that is left on a computer when visiting. The bottom numbers are the *first time visitors/returning visitors*

In 2012 according to Webalyzer the U-Heights municipal site averaged 140 visits per day, in 2013 the average was 169. In 2012 according to Statcounter the U-Heights municipal site averaged 19 visitors per day, in 2013 the average was 25.

University Heights January 14 eGovernment Report

U-H Website Updates/Statistics December 1- 31, 2013

- **December 10, 2013**
 - Winter Shoveling reminders, new sidewalk care
- **December 9, 2013**
 - December 10 council meeting agenda & attachments
- **December 8, 2013**
 - December 10 council meeting agenda
- **December 3, 2013**
 - Johnson County Multi-Jurisdictional Hazard Mitigation Plan

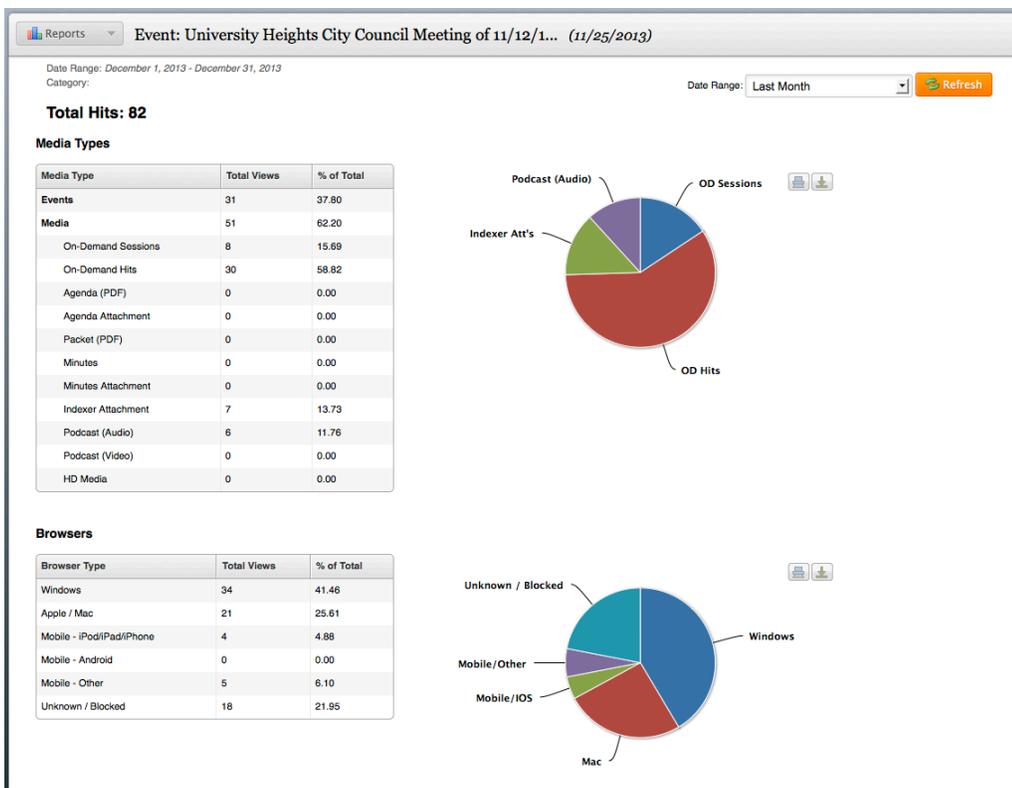
Monthly Statistics from Stat Counter

Page Loads	Unique Visits	1 st Time Visits	Returning Visits	
854	620	421	199	Total
28	20	14	6	Average

Monthly Statistics from Webalyzer

Total Hits	67728
Total Files	55753
Total Pages	46028
Total Visits	4945
Total KBytes	7289359
Total Unique Sites	2493
Total Unique URLs	1374
Total Unique Referrers	463
Total Unique User Agents	671
Average Visits Per Day	159

University Heights City Council Meeting Webcasts Viewing Statistics From EarthChannel



November Council Meeting statistics from 12/1/13 to 12/31/13