

AGENDA

City of University Heights, Iowa

City Council Meeting

Tuesday, April 8, 2014

Location: University Club- east entrance

1360 Melrose Ave.

7:00 – 9:00 P.M.

Meeting called by Mayor Louise From

Time		Topic	Owner
7:00	Call to Order Meeting	Roll Call -Approval of Minutes- March 11, 2014	Louise From
7:15	Public Input	Public Comments -Update progress of St. Andrew Church development site	Public Kevin Monson
	<u>Administration</u>		
7:30	Mayor City Attorney	<u>Mayor's Report</u> -Discussion of updating city newsletter/resident's guide. <u>Legal Report</u> -Consideration of <u>Resolution No. 14-08</u> Adopting Johnson County Multi-Jurisdictional Hazard Mitigation Plan 2014-2019. -Consideration of <u>Resolution No. 14-09</u> Granting a permit to Fourth Room Theatre to produce sound audible across property lines pursuant to Ordinance 59(2)(c). -Consideration of <u>Resolution No. 14-10</u> Authorizing Council Member Lane to sign agreement with National Development Council for consulting on financial matters related to anticipated proposal for redevelopment of property owned by St. Andrew Presbyterian Church and property to the east. -Consideration of Motion to renew <u>lease</u> for City Office.	Louise From Steve Ballard
	City Clerk	<u>City Clerk Report</u>	Chris Anderson
	<u>Committee Reports:</u>		
	<u>Finance</u>	Committee Report <u>Treasurer's Report/Payments</u>	Jim Lane Lori Kimura
	<u>Community Protection</u>	<u>Committee Report</u> Police Chief Report -Consider hiring ILEA trained Michelle Miller for a fulltime UHPD position.	M. Haverkamp/Z. Nampala Ron Fort

Time		Topic	Owner
	<u>Streets and Sidewalks</u>	<p><u>Committee Report</u> -Discussion of a city tree policy of downed trees that fall onto city streets and/or sidewalks. -Discuss painting curb yellow @ 136 Golfview to indicate no parking anytime. -Discuss street condition of 200 block of Koser. -Consider to pay 50% of stump grinding of a tree removed on city right of way @ 114 Highland Dr.</p> <p>Community Relations Report -Citywide Clean-Up Day: April 26 -Tree Planting Day: April 27 -Kids & Baby Clothing/Gear Swap: May 31 -Citywide Garage Sales: June 7</p> <p><u>Engineer Report</u></p>	<p>Virginia Miller</p> <p>Virginia Miller</p> <p>Josiah Bilskemper</p>
	<u>Building, Zoning & Sanitation</u>	<u>Committee Report</u>	Silvia Quezada
	<u>e-Government</u>	<u>Committee Report</u>	Mike Haverkamp
	Announcements		Anyone
8:30	Adjournment		Louise From

Next Regular Council Meeting: Tuesday, May 13, 2014 – Location: To be announced.

Mayor's Report- April 2014

NEW **Metro Trail Maps** are available now in the City office. I will also bring to the council meetings.

University Heights Bike to Work Week Breakfast will be held Wed. May 14th 6:15-9:00am in front of the city office at 1004 Melrose Ave. **Geoff's Bike & Ski** will once again assist with minor tune-ups and provide wonderful door prizes! Stop by on your way to work or on your morning bike ride or walk and enjoy a FREE breakfast, cup of coffee, cold drink & more. Special treats provided for kids also!

City Newsletter- A resident's guide- Virginia Miller, Pat Yeggy and I are updating the newsletter for 2014. We want to get your ideas and information you want included.

University Heights Farmers Market will be held at St. Andrew Church Front Parking lot on the FIRST Tuesday of the Month (June-Oct). June 3, July 1, Aug 5, Sept 2, Oct. 7. Contact me for more info or if you want to be a vendor at this fun event! All Farmers Market Info is also available on the city website. www.university-heights.org

MidAmerican Energy contacted me and will provide work gloves and trash bags for City Clean-Up Day or any other city events.

Meetings/Events* that I attended:

March 11th - MPO-TTAC meeting, Transportation Technical Advisory Committee

March 12th -Conference Board, County Assessor meeting

March 13th - Elected Officials delivering Meals on Wheels Week- I delivered lunches with Doug, a retired Marion police officer, to west side areas of Iowa City.

March 18th - Open House Tiffin City Hall- the new city hall also can be rented for events.

March 25th - MPO-RTBC, Regional Trails and Bicycle Committee- Bike to Work Week is May 12-16.

March 26th – MPO-UAPB, Urbanized Area Policy Board. I added 2 work projects for University Heights for the upcoming fiscal year: 1. To assist with the redevelopment of the St. Andrew Church Property. 2. To assist with evaluation of Melrose Avenue corridor through University Heights (including Sunset Street to east Koser Avenue to Melrose Avenue) to determine options and recommendations for implementing on-street bike facilities such as dedicated bike lanes, sharrows, combination of both and/ or other recommendations.

March 27th - ECICOG Meeting, East Central Iowa Council of Governments

*Contact me for more information on any of the meetings or events.

April '14 – City Attorney's Report

1. **Johnson County Multi-Jurisdictional Hazard Mitigation Plan 2014-2019.** The City participated in drafting the Johnson County Multi-Jurisdiction Mitigation Plan 2014-2019. The purpose of the plan is to identify how a community can minimize the negative impacts of natural, human-caused, and combination hazards.
 - A planning team from the City developed a plan for mitigation actions specific to the City. As one of the requirements of participation in the plan, the City is required to adopt the plan by April 20, 2014. Participation in the plan allows the City to apply to the Hazard Mitigation Grant Program, which provides grants to states and local governments to implement long-term hazard mitigation measures after a major disaster declaration.
 - After adoption of the plan, the City will perform internal reviews of the plan as Hazard Mitigation Grant Program Funds are available and a formal review annually in December before the budget review.
 - I am attaching a proposed resolution 14-08 adopting the plan. A link to the plan itself will be sent to you later today by another lawyer in my office, Mike Harris.

2. **Agreement Concerning Redevelopment Financing Evaluation.** Council Member Lane will report on his efforts to identify and discuss an agreement with a consulting group that has expertise in evaluating options available to cities considering development proposals such as the one anticipated from Jeff Maxwell.
 - An agreement with this group – National Development Council – is being discussed now. If some final agreement details are completed before the April meeting, the Council will consider a resolution authorizing Council Member Lane to sign the agreement on behalf of the City. If those details are not finalized before the April meeting, then I recommend that consideration of the resolution be postponed.
 - A copy of proposed resolution 14-10 and a draft version of the agreement are attached. I will transmit the final version of the agreement when it is available.
 - The City would be reimbursed for the fees contemplated by this agreement by Mr. Maxwell, pursuant to the existing agreement with the City.

3. **Permit for Sound Associated with Theater Production.** For the second year, Fourth Room Theatre proposes to stage a Shakespeare production from Dr. Michael Flaum's property in August. The group requests a permit pursuant to Ordinance 59(2)(c) to produce sound that is or may be audible across property lines. The

Council will consider resolution 14-09 granting such a permit; a copy of the resolution is attached.

4. **University Club Property Taxes.** Recent news articles have discussed the arrangement between The University of Iowa and the City of Coralville involving payments in lieu of property taxes (PILOT) for the UIHC's Iowa River Landing (IRL) facility.
 - Property owned by the University, generally is exempt and generates no property taxes. Regarding UIHC's IRL facility, the University agreed to make a PILOT payment directly to Coralville, which Coralville keeps in total rather than it being divided among the various taxing authorities in Johnson County, as normal property taxes are.
 - I looked into the tax status of the University Club in light the arrangement concerning UIHC's IRL facility.
 - The University Club is owned by the University of Iowa Facilities Corporation, a separate and distinct entity from The University of Iowa. The Facilities Corporation does not have the same tax exemption status as the University; instead, it pays taxes on its properties just like any other property owner. Thus, until the University takes ownership of the University Club property (if it ever does), the Facilities Corporation will continue to pay property taxes. If the University were to take ownership of this property, the City may desire to negotiate a PILOT agreement with the University.
5. **Lease Renewal.** The City's office lease with Paul and Janet Moore is set to expire later this spring. A copy of the lease is attached. I suggest that the Council adopt a motion to notify the Moores that the City desires to renew the lease for an additional five-year term. I will mention this in my oral report at the meeting so a Council Member may make the motion, if desired.
6. **IDOT Title VI Non-Discrimination Policy.** As reported last month, the Iowa Department of Transportation issued a report from its site review with City staff concerning the City's IDOT Title VI policies (nondiscrimination with respect to transportation contracts and projects). The IDOT report contained recommendations for the City's continued compliance with Title VI. I am preparing a reply to the report to respond to IDOT findings. I will circulate that reply to City staff and the Council in the next few weeks.

RESOLUTION ADOPTING JOHNSON COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN 2014-2019

WHEREAS, the University Heights City Council has deemed it necessary and desirable to have a hazard mitigation plan that identifies potential hazards and actions that need to be taken to minimize death, injury, property damage, and community disruption from those hazards for the citizens of the City; and

WHEREAS, the Johnson County Multi-Jurisdictional Hazard Plan 2014 -2019 has been developed that provides strategies for elimination or reduction of hazards, including those in the City of University Heights; and

WHEREAS, the Johnson County Multi-Jurisdictional Hazard Plan 2014-2019 is the result of a cooperative effort of local governments, school districts, the University of Iowa, and community input, along with the East Central Iowa Council of Governments (ECICOG); and

WHEREAS, the Johnson County Multi-Jurisdictional Hazard Plan 2014-2019 was funded by a Hazard Mitigation Grant Program planning grant; and

WHEREAS, the Johnson County Multi-Jurisdictional Hazard Plan 2014 -2019 fulfills the requirements of the Stafford Act and Title 44 Code of Federal Regulations § 201.6, and allows local jurisdictions to participate in Federal Emergency Management Agency hazard mitigation programs as a subapplicant or subguarantee; and

WHEREAS, a public meeting has been held regarding the Johnson County Multi-Jurisdictional Hazard Plan 2014-2019 and there has been a period for the public to submit comments; and

WHEREAS, following adoption of the Johnson County Multi-Jurisdictional Hazard Mitigation Plan 2014-2019, the City of University of Heights will have completed all of the requirements to be included in the plan.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of University Heights, Iowa, that the above-referenced Johnson County Multi-Jurisdictional Hazard Mitigation Plan 2014-2019 is hereby adopted and approved.

Upon motion by _____, and seconded by _____, the vote was as follows:

	AYES:	NAYS	ABSENT
Haverkamp	_____	_____	_____
Lane	_____	_____	_____
Miller	_____	_____	_____
Nampala	_____	_____	_____
Quezada	_____	_____	_____

Upon Roll Call thus recorded, the Resolution is declared adopted this 8th day of April, 2014.

Louise From, Mayor
City of University Heights

ATTEST:

Christine M. Anderson, City Clerk

RESOLUTION NO. 14-09

**RESOLUTION GRANTING A PERMIT FOR AUDIBLE SOUNDS
ASSOCIATED WITH THEATER PRODUCTION**

WHEREAS, Fourth Room Theatre proposes to stage a Shakespeare production on private property within the City of University Heights, with the permission and consent of the property owner on August 15-17 and 21-23, 2014; and

WHEREAS, the production will or may involve creation of sound that is audible to the general public across property boundaries; and

WHEREAS, Fourth Room Theater intends to take all measures reasonably required so that sound is no louder than necessary for its production,

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of University Heights, Iowa, that Fourth Room Theatre is permitted to create sound that may be audible to the general public across property boundaries during its Shakespeare production on private property within the City of University Heights, on August 15-17 and 21-23, 2014, all pursuant to University Heights Ordinance No. 59(2)(c).

Upon motion by _____, and seconded by _____, the vote was as follows:

	AYES:	NAYS	ABSENT
Haverkamp	_____	_____	_____
Lane	_____	_____	_____
Miller	_____	_____	_____
Nampala	_____	_____	_____
Quezada	_____	_____	_____

Upon Roll Call thus recorded, the Resolution is declared adopted this 8th day of April, 2014.

Louise From, Mayor
City of University Heights

ATTEST:

Christine M. Anderson, City Clerk

RESOLUTION NO. 14-10

RESOLUTION AUTHORIZING FINANCE CHAIR TO SIGN TECHNICAL ASSISTANCE AGREEMENT WITH NATIONAL DEVELOPMENT COUNCIL

WHEREAS, the University Heights City Council has deemed it desirable to contract with National Development Council (NDC) to consider and evaluate an anticipated development proposal for property owned by St. Andrew Presbyterian Church and property immediately to the east; and

WHEREAS, NDC has expertise in various municipal economic and community development activities; and

WHEREAS, the City and NDC have negotiated the terms of an agreement that sets forth their respective obligations and commitments,

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of University Heights, Iowa, that the Chair of the City’s Finance Committee, Jim Lane, is authorized to sign the “Technical Assistance Agreement” in the form attached as Exhibit “A”.

Upon motion by _____, and seconded by _____, the vote was as follows:

	AYES:	NAYS	ABSENT
Haverkamp	_____	_____	_____
Lane	_____	_____	_____
Miller	_____	_____	_____
Nampala	_____	_____	_____
Quezada	_____	_____	_____

Upon Roll Call thus recorded, the Resolution is declared adopted this 8th day of April, 2014.

Louise From, Mayor
City of University Heights

ATTEST:

Christine M. Anderson, City Clerk

TECHNICAL ASSISTANCE AGREEMENT

This Technical Assistance Agreement (this "Agreement") is made and entered into this ___ day of _____, by and between the City of University Heights (CITY), a municipal corporation located at 1004 Melrose Avenue in University Heights, Iowa 52246 (hereinafter called "Client") and **NATIONAL DEVELOPMENT COUNCIL**, a New York non-profit corporation, which is a tax-exempt organization under Section 501(c)(3) of the Internal Revenue Code, whose address is 708 3rd Avenue, Suite 710 New York, New York 10017 (hereinafter called "NDC")

WITNESSETH:

WHEREAS, the Client has determined that it needs the professional services of an advisor to work with the Client to assist it in achieving its public goals of developing and implementing community and economic programs, and

WHEREAS, NDC is willing to provide, on such terms and conditions as are hereinafter provided, technical assistance to the Client utilizing its expertise in economic and community development activities.

NOW THEREFORE, the Client and NDC do hereby agree as follows:

I. SCOPE OF SERVICES

The Client acknowledges that NDC regularly performs services for various clients located across the United States. The purpose of this Agreement is to set forth the terms upon which the NDC will provide the Client with assistance it has requested which is generally described as technical assistance and professional services. NDC agrees to perform such services as are requested from time to time by Client and to provide such services as it deems necessary to accomplish the goals requested. **Exhibit A** attached hereto and made a part of this Agreement, fully describes the services to be provided to the Client upon its request by NDC. In performing the requested services, NDC shall consult with officers and employees of the Client and shall meet, as appropriate, with such representatives or other entities when necessary, including without limitation, State and Federal officials and other local organizations.

II. DURATION, TERMINATION

NDC agrees to commence work for the Client effective the first date above and shall continue providing services as described in Exhibit A for a term of four (4) months, April 1, 2014 thru July 31, 2014 with one four (4) month renewal covering August 1, 2014 thru November 30, 2014. Either party may, at any time, terminate this Agreement with or without cause by sending written notice to the other party, in which event this Agreement shall be terminated effective 30 days after receipt of such notice. Upon notice of termination from Client, NDC shall immediately refrain from incurring any additional costs under this Agreement and shall provide Client within thirty (30) days a final invoice for any outstanding costs incurred prior to receiving the notice of termination from Client.

III. COMPENSATION

The Client shall compensate NDC for performance of services received hereunder for the initial term in the total amount of \$14,000, payable upon two invoices of \$7,000 each:

- The first payment of \$7,000 will be due within 30 days of the effective date of this Agreement; and,
- The second payment will be due within 30 days of the end of the initial four month term of this Agreement.

Compensation for the four month renewal period, if exercised, will be at the same rate and in two payments of \$7,000 each due at the beginning and end of the term at the same terms as provided for the initial term.

This amount includes all of NDC's time, travel expenses, supplies, postage, telephone, and any other similar expenses. NDC will invoice the client monthly, invoices will identify all work performed during the month and assign a monetary value to the work performed. Additionally, to the extent financially feasible and when it has no adverse effect to the projects, the NDC will structure the financing for projects in such a way that recovers all or a portion of this fee.

As an independent contractor, NDC is responsible for all legal requirements, taxes and employment requirements associated with an independent contractor and nothing contained herein shall be interpreted as creating a relationship of servant, employee, partnership, or agency between the Client and the NDC. Payment by the Client for services rendered under this Agreement evidences Client's acceptance of such services in accordance with the terms of the Agreement.

IV. MISCELLANEOUS PROVISIONS

4.1 Ownership of Material and Documents. All final reports and other materials prepared by NDC for the Client shall be the property of Client, however all work papers and other source materials shall be the property of the NDC. NDC shall deliver such materials to Client in accordance with the terms and conditions of this Agreement. If subsequent changes are made to any final reports or other materials prepared by NDC, Client shall not, without NDC's written consent, associate NDC's name with the altered report/product.

4.2 Right to Audit. NDC shall establish and maintain appropriate procedures and documents which will assure the proper accounting of all funds paid to it under this Agreement. Client or any of their duly authorized representatives shall have access to any books, documents, papers and records of NDC and/or its subcontractors which are directly associated to this Agreement or pertinent to a specific program for the purpose of making an audit, an examination, excerpts and transcriptions. All such books and records shall be retained for such periods of time as required by Texas law, provided, however, notwithstanding any shorter periods of retention, all books, records and supporting details shall be retained for a period of at least three (3) years after the expiration of the term of this Agreement.

Comment [SB1]: Why Texas?

4.3 Confidentiality of Reports. NDC shall keep confidential all reports, information and data given to, prepared or assembled by NDC pursuant to NDC's performance hereunder and Client designates as confidential. Such information shall not be made available to any person, firm, corporation or entity without the prior written consent of Client first obtained.

4.4 Equal Opportunity. NDC shall comply with all provisions of Title VI of the Civil Rights Act of 1964 and of the rules, regulations and relevant order of the Secretary of Labor regarding discrimination.

4.5 Conflicts of Interest. No board member, officer or employee of Client or its designees or agents, and no other public official who exercises any functions or responsibilities with respect to any requested technical assistance, shall be permitted to financially benefit from this Agreement or have any interest, direct or indirect, in any contract or subcontract, or the proceeds thereof, for work to be performed in connection with this Agreement.

4.6 Notices. All notices shall be sent by certified mail, hand-delivery or over night mail and in all events with a written acknowledgment of receipt to the address set forth at the beginning of this Agreement.

4.7 Release of News Information. No news release, including photographs, public announcements or confirmation of same, or any part of the subject matter of this Agreement or any phase of any program hereunder shall be made without prior written approval of both parties.

4.8 Compliance with Laws. NDC agrees to comply with all applicable federal, state and local laws in the conduct of the work hereunder. This Agreement shall be construed, interpreted and the rights of the parties determined, in accordance with the laws of the State where the Client is domiciled.

4.9 Assignment. Neither this Agreement nor any rights, duties or obligations described herein may be assigned by either party without the prior expressed written consent of the other party.

4.10 Severability. A determination that any part of this Agreement is invalid shall not invalidate or impair the force of the remainder of this Agreement.

4.11 Dispute Resolution. Upon mutual consent of the Parties, any disputes or claims under this Agreement may be submitted to arbitration in a manner provided under the Commercial Arbitration Rules of the American Arbitration Association then in effect, such arbitration to be conducted before three arbitrators chosen in accordance with the rules of the State of Texas and shall be binding on the parties.

4.12 Entire Agreement. This Agreement contains the final agreement between the parties regarding the matters covered and supersedes any and all other agreement, either oral in writing, regarding the matters contained herein.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as of the day and year first written above.

CLIENT:

The City of University Heights

NDC:

National Development Council

By: _____
Jim Lane, City Council Member
Its: Chair of Finance Committee

By: _____
Robert W. Davenport
Its: President

**NDC TECHNICAL ASSISTANCE AGREEMENT
SCOPE OF SERVICES
EXHIBIT A**

To promote the comprehensive development within the City of University Heights, Client is considering a developer's redevelopment proposal of the site located at 1300 Melrose and formerly owned and operated by the St. Andrew Presbyterian Church. NDC will provide technical assistance to Client in reviewing the proposal, the financing structure and the request for City financing assistance for this project during pre-development and project development.

This Scope of Services describes the assistance available under this Technical Assistance Agreement during the specified contract period. The Client and NDC by mutual agreement may revise this Scope. The Client will direct NDC's activities and determine which services rendered by NDC and payment by the Client evidences the Client's acceptance of the assistance provided under this Agreement. The assistance offered includes:

1. Review and evaluation of projects being considered by Client for community and economic development assistance. This may include, as directed:
 - evaluating feasibility and suitability for use of various tax credit programs as a source of finance, advising on tax credit equity sources, requirements and structuring
 - evaluating sponsor/developer experience and capacity
 - financial review and structuring
 - review of appraisals, cost assumptions, capital budgets, operating statements, marketing data and other funding commitments
 - identifying other funding sources when required
 - assisting with development issues during pre-development and development phases
 - structuring loan documents and development agreements
 - advising on program regulation issues
 - Negotiating an agreement with an investor(s) for the tax credits
 - Coordinating with other third parties as needed
 - Syndication of tax credits
 - Determining the legal entities needed for the tax credit partnership
 - Structuring the transaction to maximize tax credit equity for the project
 - Determining necessary leases, agreements, and other documents for the tax credit transaction
 - Reviewing financial information provided to the investor:
 - Cost budgets
 - Debt schedules (if applicable)
 - Income pro forma

LEASE

THIS LEASE AGREEMENT is entered into by and between, Paul J. Moore and Janet L. Moore, husband and wife, hereinafter referred to as LESSOR, and City of University Heights, Iowa, a municipal corporation, hereinafter referred to as LESSEE, all on this 1st day of June, 2009.

R E C I T A L S

A. LESSOR is the owner of a business building situated in University Heights, Iowa, a portion of which is known locally as 1004 Melrose Avenue and is identified on exhibit "A" hereto as "House of Boerner Drug".

B. The leasehold premises are described as follows: first floor area of approximately 542 square feet; basement storage area of approximately 342 square feet. (See attached exhibit "A").

C. LESSOR does therefore in consideration of the obligations of LESSEE under this agreement lease to LESSEE and LESSEE leases from LESSOR the above-described premises together with the rights, privileges, easements, and appurtenances thereto belonging, and together with the improvements constructed thereon, for a term of sixty (60) months beginning June 1, 2009, and running to and including May 31, 2014, plus the options to renew as hereinafter set forth.

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL COVENANTS CONTAINED HEREIN, IT IS HEREBY UNDERSTOOD AND AGREED THAT THE TERMS OF THIS LEASE ARE SUBJECT TO FOLLOWING:

1. **RENT.** LESSEE agrees to pay LESSOR in Johnson County, Iowa, rental for said premises in the amount of Fifty-Two Thousand Twenty Dollars and no/100 (\$52,020.00) to be paid in equal monthly installments of \$867.00 per month payable in advance on the 1st day of June, 2009, and in advance on the first day of each month thereafter during the continuance of this Lease. As additional rent, LESSEE will pay a portion of the real estate taxes and insurance as hereinafter set forth.

2. **USE OF PREMISES.** Said premises this shall be used for office space, police department, city council meetings, record storage, and other business related to the City of University Heights. This rental space is not to be used for sales of any items that will be in competition with other tenants in the building. The basement does not have legal fire exits: it is to

be used only for storage of records and items; no personnel will be allowed to occupy this space on an hourly or daily basis. The basement is not heated. LESSOR agrees to have lower-level garage doors unlocked so LESSEE will have access to basement storage area from 7:00 a.m. to 4:30 p.m. Monday through Friday.

3. **IMPROVEMENTS.** LESSOR shall have no obligations to make any improvements on the premises, except as hereinafter stated in this paragraph. LESSEE agrees to accept the premises in their present condition. LESSEE agrees not to permit or allow said premises to be damaged or to depreciate in value by any act or negligence of LESSEE, and to repair and replace any part of the interior of said premises, including plate glass, that is or becomes broken, damaged, or destroyed by LESSEE, normal wear and tear excepted. LESSEE agrees, at LESSEE'S own cost and expense, to operate the business so as to conform to the applicable laws, rules, regulations, orders and notices of violations of any government authority, and LESSEE agrees to make all changes necessary to effect such conformity. LESSEE agrees not to use or occupy said premises during the term of this Lease in any manner that any buildings or improvements will not be insurable by responsible insurance companies against loss or damage by fire and extended coverage and so as not to cause any increase in insurance rates on said premises. The basement is an unfinished area, but has emergency egress lighting. LESSEE agrees to purchase and maintain fire extinguishers as required for the rental space, one for basement and one or more for the first floor areas.

4. **CARE OF PREMISES.** LESSEE agrees to keep said premises in their completed condition in a clean and presentable condition and not to allow any refuse or debris to accumulate upon said premises or upon the adjoining property, parking lot, streets, and sidewalks, and, throughout the term of this Lease, and any renewal thereof, at LESSEE'S own cost and expense, to maintain and repair the interior of the premises including the plumbing, wiring, heating systems, and air conditioning systems, and further agrees that upon the expiration of this Lease or the termination thereof, or the default thereof, LESSEE will surrender immediate possession of said leased premises to LESSOR in the same condition as at the beginning of this Lease, normal wear and tear excepted. LESSEE will have the responsibility for all cleaning, maintenance, and repairs of the floors.

LESSOR shall maintain and repair the roof, exterior walls, and all structural repairs required to the building during the term of this Lease, and shall mow the grass and remove the snow from the parking lot and from the sidewalks that abut the leasehold premises.

LESSOR will dispose of refuse and debris if LESSEE has refuse and debris tied and contained in plastic trash-liner type bags. No liquids allowed. Styrofoam to be packed in a sealed box and then placed in plastic trash-liner type bags. All plastic trash bags and flattened cardboard boxes to be placed in LESSOR'S garage or any location as requested by LESSOR. LESSOR will recycle items if possible.

LESSEE agrees to keep the rental area SMOKE FREE. **NO SMOKING** signs to be posted and maintained by LESSEE. There is one large roof-mounted exhaust fan that removes air from the bathroom and first floor area. No other ventilation is available without opening the doors. LESSEE shall pay the cost of replacement of the heating and air conditioning systems and agrees to protect the present systems by routine maintenance by Brandt Heating and Air Conditioning, Inc.; or in the event that the same is unavailable, then by another qualified heating and air conditioning organization.

LESSEE at LESSEE'S expense shall maintain adequate insect and rodent control.

5. UTILITIES. LESSEE agrees to pay all utilities, including water and sewer, used on said premises to the persons, firms or corporations furnishing the same, and to comply with all rules, regulations, and requirements of said companies and all laws and ordinances of the City of University Heights, Iowa, relating thereto.

6. STATUTES AND ORDINANCES. LESSEE shall comply with all applicable ordinances of the City of University Heights, Iowa, all rules and regulations of the Johnson County Department of Public Health, and laws of the state of Iowa relative to said premises.

7. MECHANIC'S LIEN. LESSEE shall at all times promptly pay and discharge any and all liens and claims that may be asserted against the demised premises by reason of anything done or ordered or required to be done by or under the LESSEE in, on, or about the demised premises and shall hold LESSOR harmless from any damage, loss, expense or cost occasioned by such lien or claim, provided that nothing herein shall be construed to prevent LESSEE, if LESSEE desires to do so, from contesting the amount or validity of any such lien or claim so long as LESSOR is adequately secured from loss or damage pending the determination of the amount or validity thereof.

8. NO ORAL REPRESENTATION. No statement, representation, or promise with reference to this Lease or the premises leased, or as to any repairs, alterations, or improvements, and no

alteration of the terms of this Lease shall be binding unless endorsed hereon in writing or on separate documents attached hereto signed by LESSOR and LESSEE.

9. CHANGES OR ALTERATIONS. LESSEE, at LESSEE'S own expense, but only with the written approval and consent of LESSOR, shall have the right to make changes in or alterations to said premises, and all such alterations, changes, or additions shall be the property of LESSOR and shall be surrendered with said premises on the termination of this Lease. LESSEE, however, shall have the right to remove all of LESSEE'S property, including all fixtures belonging to LESSEE, from said premises on the termination of this Lease, but provided only if LESSEE is not in default in the performance of any of the terms hereof. LESSEE further agrees that LESSEE will not make alterations of the premises if said alterations will materially decrease the value of the property under its existing state at the time of said alterations and will not make such alterations without advising all mechanics and material men in writing with copy to LESSOR that the LESSOR'S interest in said premises shall not be subject to a lien. Any signs installed by LESSEE shall meet all requirements of all applicable ordinances and shall be approved by LESSOR prior to installation.

10. DAMAGE BY FIRE OR OTHER CASUALTY. Should said premises, or any part thereof, be damaged by fire, however caused, or other casualty, so as to render said premises unfit for occupancy, and if said premises cannot be repaired or restored within one hundred twenty (120) days after such damage, either LESSOR or LESSEE shall have the privilege of canceling this Lease by giving written notice to the other party within thirty (30) days after the date of said damage. If the premises can be repaired within one hundred twenty (120) days, LESSOR shall make such repairs as are necessary to restore the premises to their former condition just prior to loss, at the expense of LESSOR, and during the period of repair LESSEE shall pay rent pro rata for the period and the portion used based upon a monthly rental of Eight Hundred Sixty-Seven and No/100 (\$867.00) Dollars per month or current monthly rent payment under any extensions of this Lease.

11. CONDEMNATION. In the event the demised premises shall be totally or partially acquired or taken for public or quasi-public purposes by public authorities, by condemnation or otherwise, LESSEE and LESSOR shall pursue their respective rights against the acquiring authority independently of each other and shall demand separate awards and separate trials in seeking redress for all damages sustained by reason of the "taking".

12. FIXTURES. LESSEE may, during the term of this Lease, remove its fixtures and equipment. All fixtures remaining at the

time of expiration or termination of this Lease shall remain as the property of LESSOR.

13. PAYMENT OF TAXES. As further consideration for the leasing aforesaid, LESSEE agrees to pay promptly as they become due and payable, and to indemnify and save harmless LESSOR from personal property taxes, levied upon or assessed against LESSEE for property now or hereafter located upon the leased premises during the term of this Lease, or any extension thereof. LESSEE agrees to pay all personal property taxes assessed against LESSEE'S personal property on the premises covered by this Lease for the year in which this Lease is terminated payable in the following year. LESSEE will pay a share of increase in real estate taxes on the leasehold premises during the leasehold period and the extensions thereof. The parties agree that the base real estate taxes shall be defined as the amount of real estate taxes that became due and payable and a lien on LESSOR'S building, parking lot and surrounding land which includes the leasehold premises on July 1, 2009. On July 1, 2010, and on July 1 of each year thereafter, LESSEE will pay to LESSOR an amount equal to ten (10) percent of the increase resulting from comparing the real estate taxes due on July 1 of that year with those taxes on July 1, 2009. This amount will be paid in one payment from LESSEE to LESSOR within thirty (30) days after LESSOR provides LESSEE with a calculation of the portion of taxes due supported by the appropriate tax statements from the Treasurer of Johnson County.

14. INSURANCE. At all times during the term of this Lease, LESSOR shall keep the leasehold premises insured with a good and responsible insurance company against loss or damage by fire, lightning, windstorm, and other perils. Casualty insurance on LESSEE'S property on said premises shall be the responsibility of LESSEE. LESSEE shall, at LESSEE'S sole cost and expense, carry such public liability insurance as may be necessary as to claims which might be asserted against the demised premises by reason of LESSEE'S use thereof, in an amount not less than \$1,000,000.00 for bodily injury and property damage combined per occurrence; and coverage shall include liability on the leased premises and all equipment located thereon and shall name LESSOR as additional insured. The policies, and all renewals thereof or copies thereof, or proper certificates evidencing such insurance shall be deposited with LESSOR. The parties hereto shall and will keep said premises and save the other harmless and indemnified from and against all penalties, claims, liabilities, or demands of whatsoever nature that may be made against the other or against said premises or improvements thereon, from and after the date of the commencement of this Lease and arising from or growing out of the use of the demised premises, including the failure by either party to keep, perform, and observe each and every one of the

covenants, agreements, and conditions herein contained on its part to be kept, performed, and observed. Each of LESSOR and LESSEE hereby waive all right of recovery against the other, their respective agents and employees, for any loss or damage of any kind or nature to the extent that payment therefore is received from any insurance company, and it is further agreed by LESSOR and LESSEE that in the event of casualty, including fire, having its origin in some act or neglect or default of LESSOR or employees or LESSEE or employees or other lessees in said building, each party will look to its own insurance contracts for coverage of the loss suffered by each on its portion of the premises. In addition, each party shall direct its respective insurers to delete the right to subrogation clause from all of its respective property policies providing coverage of the premises and evidence of such waiver of subrogation shall then be furnished to the other party.

The parties agree that the current insurance premium incurred by LESSOR for the fire and other damages to the leasehold building and general liability, glass breakage, and umbrella coverage for the building in which leasehold premises are located is now One Thousand Eight Hundred Forty-Two (\$1,842.00) per year. LESSEE agrees to pay ten (10) percent of the increase in the annual premium starting January 1, 2010, and on the first day of January of each year thereafter during the term of the leasehold. The same shall be due in one payment thirty (30) days from the receipt from LESSOR of the calculation for the amount of said increase supported by the premium comparison information furnished by LESSOR'S insurance agency. LESSEE shall insure at its expense its own equipment, inventory, and other tangible personal property located in leasehold premises.

15. **DEFAULT.** LESSEE shall be deemed insolvent and a default of this Lease shall occur and give LESSOR the right to declare a forfeiture if LESSEE shall make an assignment for the benefit of creditors, or if a voluntary or involuntary petition is filed by or against LESSEE under any law having for its purpose the adjudications of LESSEE as a bankrupt of the extension of time of payment, or the extension, composition, adjustment, modification, settlement, or satisfaction of the liabilities of LESSEE, or if a receiver be appointed for the property of LESSEE by reason of the insolvency or alleged insolvency of LESSEE, and not be discharged within thirty (30) days; and upon the happening of any of these events, the Lease shall be deemed breached and terminated and LESSOR shall have the right to take possession of the premises by giving three days notice to LESSEE at the above address. LESSEE shall likewise be deemed to be in default of this Lease if LESSEE fails to pay rent within ten (10) days of any due date, or if LESSEE shall neglect

or fail to perform or observe any of the covenants contained in this Lease. LESSOR shall be entitled, notwithstanding any other provisions of this Lease, to recover the difference between the total rent, which LESSOR is able to obtain in a new Lease for the balance of the term and the remaining rent to be paid hereunder, and LESSOR shall be entitled to recover said damages and shall be entitled to payment therefor monthly as rent would have been due under this Lease, and nothing herein shall be construed as requiring LESSOR to defer enforcement or collection until the Lease term expires.

16. **INSPECTIONS.** LESSOR or their agents may have free access to said premises at all reasonable times and under reasonable conditions so as not to unreasonably interfere with the conduct of LESSEE'S business and for the purpose of examining the same or to determine if the terms of this Lease are being observed by LESSEE, and LESSOR may, at any time within thirty (30) days before the expiration or sooner termination of this lease, enter upon said premises and affix the ordinary and usual signs for the sale or leasing of said premises.

17. **RESTRICTIONS.** LESSEE agrees that LESSEE will not use any materials, chemicals, or other substances on said premises that will cause undesirable smoke or odors in or about the premises leased or in or about any other part of the building containing said premises.

18. **PARKING.** The University Heights Mayor, Council Members, Commission and Board Members, staff, police department, employees, and residents or other citizens having business with the City shall have the right to use the existing parking lot for short-term parking. No parking of any sort shall be permitted pursuant to this lease on days when The University of Iowa hosts football games in Kinnick Stadium. LESSEE shall have the primary use for its employees of two (2) parking stalls in the existing parking lot. The parking stalls allocated to LESSEE are identified on Exhibit "B" attached hereto. Hours for parking are 7:00 o'clock a.m. to 10:00 o'clock p.m. daily (although no parking of any sort is permitted on days when The University of Iowa hosts football games in Kinnick Stadium). No overnight parking or storage of vehicles is allowed in the parking lot. LESSOR and LESSEE will coordinate the use of the parking and the general parking lot with the other tenants of the building.

19. **REMEDIES.** It is mutually agreed that this Lease is made upon the express condition that LESSEE shall always keep and perform all LESSEE'S covenants and agreements hereunder and make all payments due hereunder promptly and at the time and in the manner stipulated, and time shall be of the essence of this Lease; and no remedy herein or otherwise conferred upon or

reserved to LESSOR shall be considered exclusive of any other remedy, but the same shall be cumulative and shall be in addition to every other remedy hereunder given, or now or hereafter existing at law or in equity or by statute; and every power and remedy given by this Lease to LESSOR shall be exercised from time to time and as often as occasion may arise or as may be deemed expedient. No delay or omission of LESSOR to exercise any right or power arising from any default shall impair any such right or power, or shall be construed to be a waiver of any such default, or an acquiescence therein. No waiver or any breach of any of the covenants of this Lease shall be construed, taken or held to be a waiver of any other breach, or waiver of, acquiescence in, or consent to, any further or succeeding breach of the same covenants.

20. **LITIGATION.** LESSEE further agrees that LESSEE will pay all costs and statutory attorneys' fees reasonably and necessarily incurred by or against LESSEE in enforcing the covenants, agreements, terms and provisions of the Lease; and all such costs and reasonable attorneys' fees if paid by LESSOR and the rent reserved in this Lease and the payment of all moneys provided in this Lease to be made to LESSOR shall be, and they are hereby declared to be, a first lien upon the leasehold estate hereby created.

21. **FORFEITURE ON DEFAULT.** It is further covenanted and agreed by and between the parties hereto that any demand for rent made after it becomes due shall have the same force and effect as if made on the day it falls due; that if any default shall be made by LESSEE in any payments of rents, or if LESSEE shall fail to keep and perform any other covenant, condition, or agreement herein provided on the part of LESSEE to be performed, and such default shall exist for a period of ten (10) days then in that case LESSOR may serve upon said LESSEE written notice of such default; and if such default shall then continue without being remedied for a period of thirty (30) days after the service of such notice, then it shall and may be lawful for the LESSOR, without further notice, to declare said demised term ended and to re-enter and re-possess the said demised premises, either with or without process of law, and the said LESSEE does in each event hereby waive any demand for possession of the demised premises and all buildings and improvements then situated thereon; and LESSEE covenants and agrees, upon the termination of said demised term at the election of said LESSOR, or in any other way, to surrender and deliver up said above-described premises peaceably to said LESSOR, or the agents or attorney of LESSOR, immediately upon the termination of said demised term.

22. **EXTERIOR PREMISES.** LESSOR agrees with LESSEE to maintain plate glass insurance coverage on the plate glass on the

leased premises, insuring the same against damage from any and all cause other than damage by LESSEE. LESSOR further agrees to keep and maintain the walks adjoining the leasehold premises in a safe condition (including snow removal) so as to provide safe ingress and egress to said lease premises, and LESSOR further to keep the lawn mowed in the yard adjoining the leased premises. LESSEE shall be responsible for picking up and disposing of refuse, including cigarette butts, in front the premises and adjacent area. This shall be done on a weekly basis.

23. **NOTICE**. Any notice required under the terms of this Lease shall be in writing and shall be deemed perfected by either a personal delivery to the receiving party or by posting the same by certified mail to the receiving at their last known address. Until LESSOR/LESSEE notify the other to the contrary the addresses for such notices shall be:

1. For LESSOR: Paul J. Moore
Janet L. Moore
3771 Cottage Reserve Road NE
Solon, Iowa 52333
2. For LESSEE: City of University Heights
1004 Melrose Avenue
Iowa City, Iowa 52246

24. **ASSIGNMENT AND SUBLETTING**. LESSEE shall not sublet the demised premises in whole or in part, and shall not assign this Lease or any portion thereof without the prior written consent of LESSOR (which consent shall not be unreasonably withheld), and if done without said written consent, shall be null and void.

25. **QUIET POSSESSION**. LESSOR hereby covenants that said premises are free from any restrictions or limitations on their use which will prevent or interfere with such use for office space, police department, city council meetings, and other business related to the City of University Heights and if LESSEE shall keep and perform all of the covenants of this Lease on the part of LESSEE to be performed, LESSOR will guarantee to LESSEE the quiet, peaceable, and uninterrupted possession of said premises.

26. **SUCCESSORS**. This Lease shall bind and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, assigns, and successors in interest.

27. **OPTION TO RENEW**. In the event that LESSEE has fully performed its obligations under this Lease the LESSEE shall be entitled to one successive option to extend the Lease for five (5) years. In the event the option is exercised, all the terms

of this Lease shall remain the same except the parties shall agree upon the rent to be paid during the extended leasehold period, or if unable to agree shall share equally the costs of a mutually selected qualified appraiser to determine the fair rental income of the leasehold premises, considering that all other terms of this Lease shall remain the same, except that the base tax year for the real estate tax adjustment will be changed to the taxes due on the first day of July of the first year of the last extended leasehold period. The option to extend or renew this Lease shall be exercised by written notice thereof from LESSEE to LESSOR no later than ninety (90) days prior to the expiration of the leasehold period.

CITY OF UNIVERSITY
HEIGHTS, IOWA

Paul J. Moore
Paul J. Moore

By: Louise From
Louise From, Mayor

Janet L. Moore
Janet L. Moore

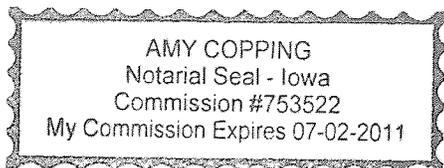
Attest: Christine M. Anderson
Christine Anderson,
City Clerk

LESSEE

LESSOR

STATE OF IOWA)
) SS:
COUNTY OF JOHNSON)

On this 21st day of May, 2009, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Paul J. Moore and Janet L. Moore, husband and wife, to me known to be the identical persons named in and who executed the foregoing instrument, and acknowledged that they executed said instrument as their voluntary act and deed.



Amy Copping
Notary Public in and for
State of Iowa

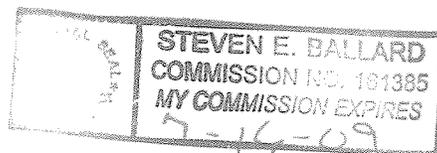
STATE OF IOWA)
) SS:
COUNTY OF JOHNSON)

On this 12th day of May, 2009, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Louise

From and Christine Anderson, to me personally known, and, who, being by me duly sworn, did say that they are the Mayor and the City Clerk, respectively, of the City of University Heights, Iowa; that the seal affixed to the foregoing instrument is the corporate seal of the corporation, and that the instrument was signed and sealed on behalf of the corporation, by authority of its City Council, as contained in the motion adopted by the City Council on the 12th day of May, 2009, and that Louise From and Christine Anderson, acknowledged the execution of the instrument to be their voluntary act and deed and the voluntary act and deed of the corporation, by it voluntarily executed.

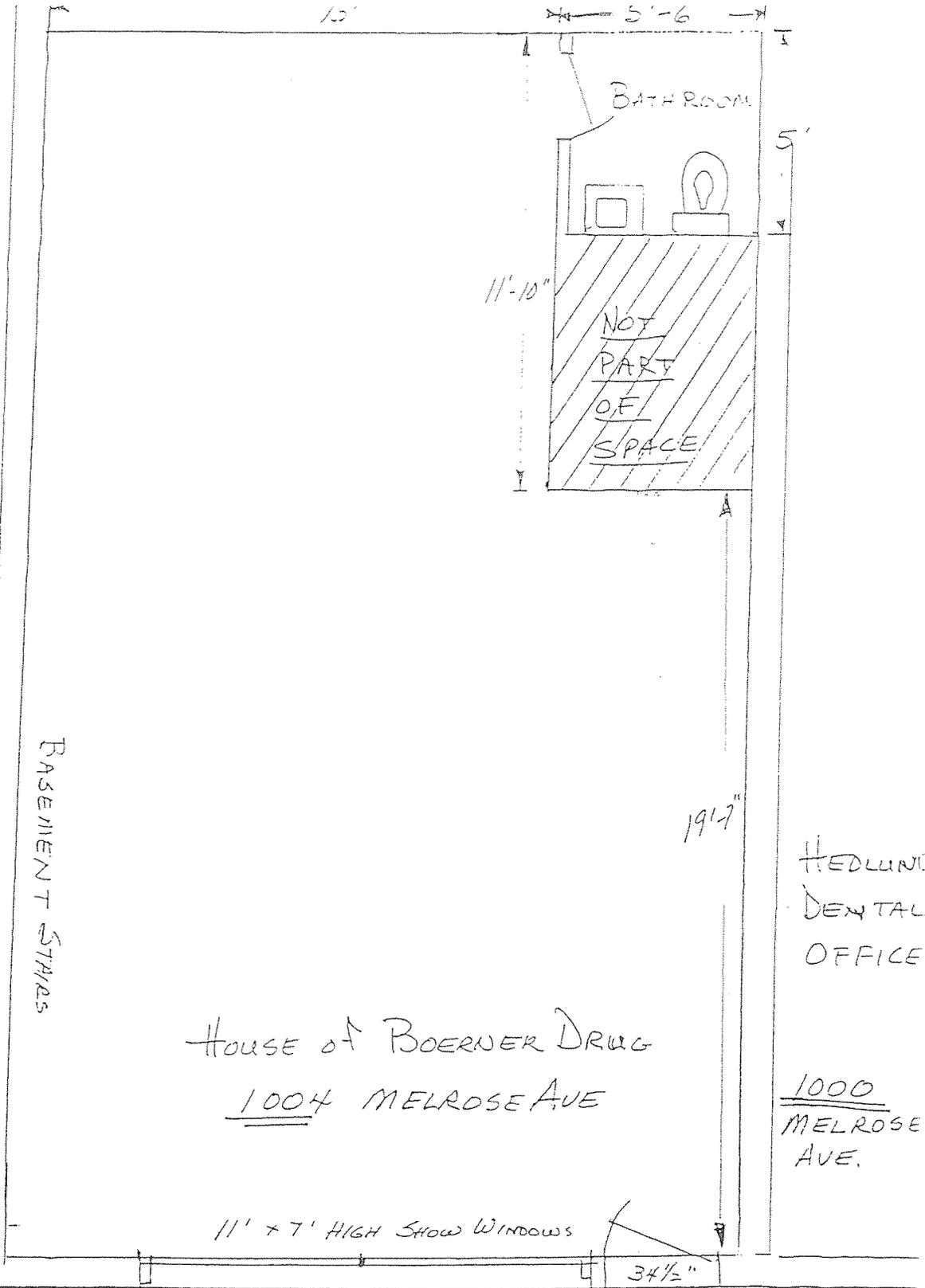


Notary Public in and for
State of Iowa



rk/clients/UHeights/cityofficesleasewMoore:dml:rk

NORTH



FORMERLY
MELROSE
MARKET

Now
MOVEABLE FEAST
1006 MELROSE
Ave.

BASEMENT STAIRS

HOUSE OF BOERNER DRUG
1004 MELROSE AVE

HEDLUND
DENTAL
OFFICE

1000
MELROSE
Ave.

11' x 7' HIGH SHOW WINDOWS

3 1/2"

MAIN FLOOR 542 SQ FT

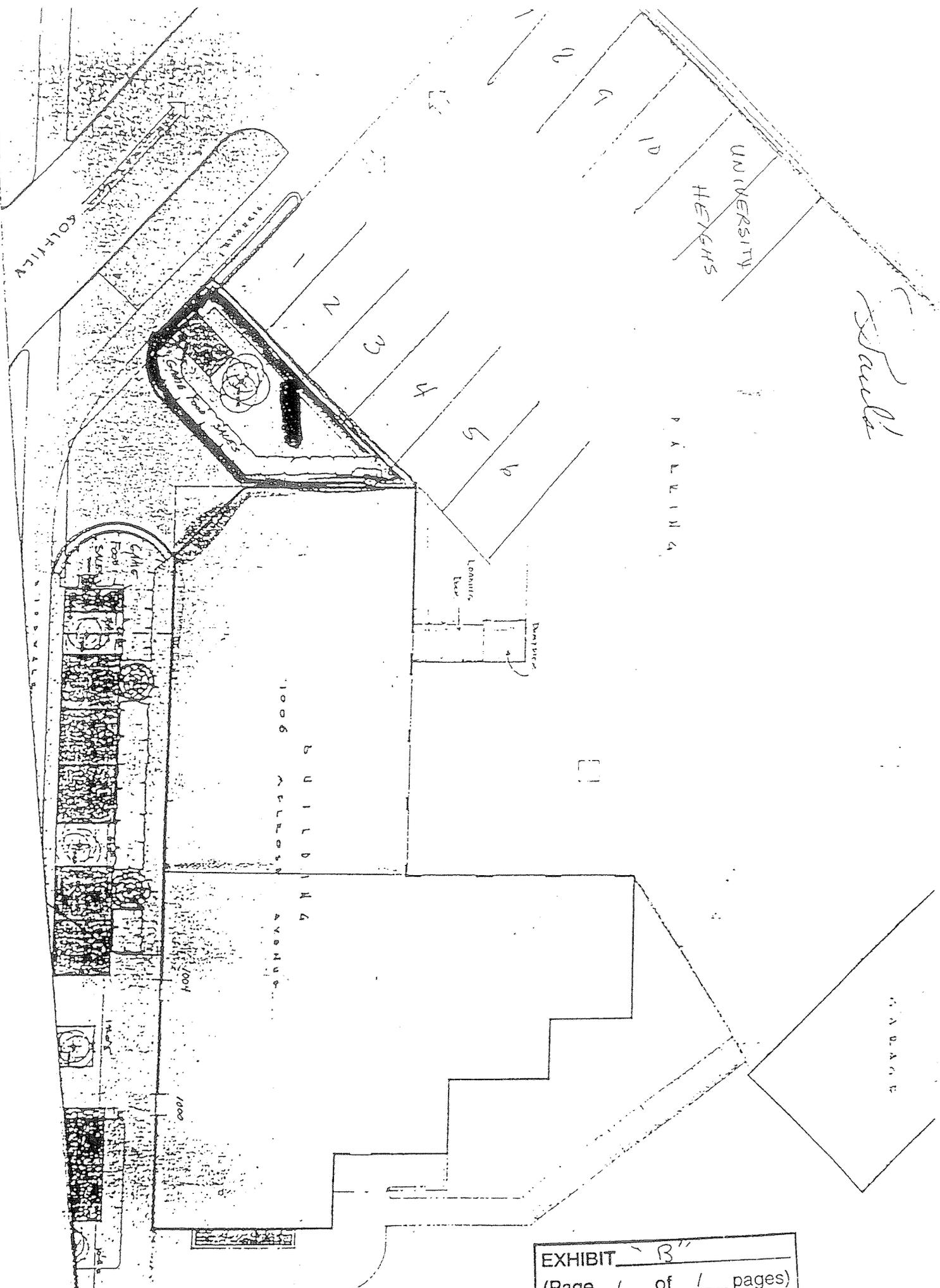
BASEMENT 324 SQ FT

MAIN
ENTRANCE

EXHIBIT "A"
(Page 1 of 1 pages)

SIDEWALKS ARE HANDICAP ACCESSIBLE

Exhibit "A"



01/17/2011

3771 Cottage Reserve Road NE
Solon, Ia., 52333

RECEIVED

JAN 19 2011

LEP LAW FIRM, LLP

Steven E. Ballard
University Heights Attorney
222 South Linn Street
Iowa City, Iowa
52244-2447

RE: University Heights Lease, yearly insurance increase and
garage rental discussion:

Dear Steve:

I have enclosed the bill and supporting information for you to
approve and forward on to the University Heights Council for
payment.

Presently the University Heights Police Department has been
using one of the garages in the main building. At the appropriate
time, when the council is discussing the budget, I would like them
to consider paying rent for this garage space for the police car.

Please advise me on these subjects.

Sincerely,

MELROSE AVENUE BUILDING



Paul J. Moore cell 430-2308

TO: [illegible]
FROM: [illegible]
SUBJECT: [illegible]

01/17/2011

3771 Cottage Reserve Road NE
Solon, Ia., 52333

City of University Heights
1004 Melrose Avenue
Iowa City, Ia., 52246

RE: Insurance increase as per stated in the current Lease:

Dear Mayor, Council Members, Staff, and Steven E. Ballard:

Enclosed is the billing information to support the yearly increase for the year 2011.

2011 to 2012	Insurance	\$3,225.00
2009 Lease base price of insurance	-	<u>\$1,842.00</u>
	Increase	\$1,383.00
As per Lease, University Heights pays 10%	x	<u>.10</u>
University Heights share of increase		\$138.30

Please write a separate check to Paul J. Moore, Melrose Avenue Building.

Review and approval by Steven E. Ballard

Date approved February 5, 2011, signed 
Steven E. Ballard

Sincerely,

MELROSE AVENUE BUILDING



Paul J. Moore

**Nate Moore Wiring Service, Inc.
 1000 Melrose Avenue
 Iowa City, IA 52246
 Premium Breakdown
 2011 - 2012 Policy Term**

Paul Moore

Building Location	Limit	Premium	
1-1	\$1,122,000	\$2,761	✓
1-2	\$47,000	\$167	
1-3	\$1,100	\$4	
1-4	\$1,100	\$4	
Business Income			
Loc 1-1	\$84,000	\$213	
Terrorism (50%)		\$16	✓
Total			\$3,165

General Liability Classification	Exposure	Premium	
Apartment	2 Units	\$97	
Building	7,900 Sq Ft	\$248	✓
Vacant Land	1 Acre	\$2	
Bodily Injury Exception		\$50	✓
Total			\$397

Umbrella
 20% of annual premium

\$150 ✓
 3,225.0
Total **\$3,712**

COPY

pd 01/03/2011
 Melrose Bldg #3219

Nate Moore Wiring Service, Inc.
 1000 Melrose Avenue
 Iowa City, IA 52246
 Premium Breakdown
 2009 - 2010 Policy Term

Paul Moore

<i>Building Location</i>	<i>Limit</i>	<i>Premium</i>	
1-1	\$560,000	\$1,378	✓
1-2	\$47,000	\$167	
1-3	\$1,100	\$4	
1-4	\$1,100	\$4	
Business Income			
Loc 1-1	\$75,000	\$213	
Terrorism (50%)		\$16	✓
	Total		\$1,782

<i>General Liability Classification</i>	<i>Exposure</i>	<i>Premium</i>	
Apartment	2 Units	\$97	
Building	7,900 Sq Ft	\$248	✓
Vacant Land	1 Acre	\$2	
Bodily Injury Exception		\$50	✓
	Total		\$397

Umbrella
 20% of annual premium

\$150 ✓
~~\$1,842~~
Total **\$2,329**

**City Clerk Report
April 2014**

- **No building permits received since the last meeting.**
- **Three rental permits received since the last meeting:**
 - 327 Highland Drive**
 - 102 Grandview Court**
 - 212 Golfview Avenue**
- **FY15 Budget information submitted to Johnson County Auditor on 3/13/14.**
- **Yearly insurance renewal paperwork completed and submitted to Welt Ambrisco.**
- **Building permit spreadsheet sent into Johnson County Assessor's Office.**

Treasurer's Report

March 2014

Our total revenue for the month of March was \$62,858.21 vomprised of the following amounts:

Property Taxes	\$ 21,258.01
Parking fines	\$ 120.00
Rental permits	\$ 300.00
Traffic Fines from Clerk of Court	\$ 9,783.68
Interest on bank accounts	\$ 79.30
Road Use Funds	\$ 9,861.26
Police Reports	\$ 7.00
Reimbursement from DOT for Wide Sidewalk	\$ 20,448.96
Trees Please Grant from MidAmerica	\$ 1,000.00

Balances in the bank accounts as of 2/28/14:

MidwestOne Bank Checking Account	\$295,924.07
Hills Bank Money Market Account	\$ 1,040.21
Forfeiture Fund	\$ 2,304.16
Acct at Hills Bank w/CD funds	\$ 22,873.00
CD at UICCU (due 5/25/14)	\$ 51,264.46
CD at UICCU (due 2/28/14)	\$ 42,760.46
CD at UICCU (due 8/22/15)	\$ 75,940.38
CD at UICCU (due 9/8/14)	\$ 51,272.64

In addition we received a reimbursement of \$375 from the owners of 205 Koser Avenue. There was a tree that was removed in the city right of way and the city paid the entire bill and sent the owners an invoice for ½ of that bill. The \$375 was recorded as a credit on the Tree Trimming line item to offset the expense.

Rather than make a new line item for the Trees Please Grant, I recorded it under Contributions since that is how the \$250 that MidAmerica gives us most every year gets recorded.

City of University Heights, Iowa
Warrants for Council Approval
 March 12 through April 8, 2014

Date	Name	Memo	Amount
Mar 12 - Apr 8, 14			
3/14/2014	City of Iowa City	City Hall water/sewer automatic payment	-30.32
3/14/2014	Fort, Matthew A		-1,517.26
3/14/2014	Fort, Ronald R		-1,422.01
3/14/2014	Lippold, Erik W		-1,203.73
3/14/2014	Plate, Harold,		-144.20
3/14/2014	Stenda, Jeremy P		-1,252.99
3/14/2014	Beth Ann Bitner	crossing guard 2 half-days	-25.00
3/14/2014	Tucker, Darryl	VOID:written for wrong amount	0.00
3/14/2014	Tucker, Darryl	unused vacation/comp/personal time	-728.74
3/14/2014	Tucker, Darryl	final paycheck	-1,295.13
3/15/2014	Internal Revenue Service	42-1109342	-2,917.38
3/25/2014	MidAmerican Energy	pedestrian lights at 113 Golfview	-34.65
3/25/2014	MidAmerican Energy	1301 Melrose stop light	-40.61
3/25/2014	MidAmerican Energy	1011 Melrose stop light	-34.74
3/28/2014	Fort, Matthew A		-1,523.90
3/28/2014	Fort, Ronald R		-1,699.45
3/28/2014	Lippold, Erik W		-1,376.35
3/28/2014	Plate, Harold,		-96.21
3/28/2014	Stenda, Jeremy P		-1,302.08
3/28/2014	Wellmark BC/BS	monthly insurance payment	-668.89
3/28/2014	Anderson, Christine M.		-344.60
3/28/2014	Kimura, Lori D.		-294.83
3/28/2014	MidAmerican Energy	street lights	-675.29
3/31/2014	From, Louise A.		-454.13
3/31/2014	Haverkamp, Michael J		-172.80
3/31/2014	Lane, James		-184.70
3/31/2014	Miller, Virginia G		-184.70
3/31/2014	Nampala, Zadok		-184.70
3/31/2014	Quezada, Silvia M		-184.70
3/31/2014	Beth Ann Bitner	crossing guard half-day	-12.50
3/31/2014	Internal Revenue Service	42-1109342	-2,706.72
3/31/2014	IOWA PUBLIC EMPLOYEES ...		-3,066.43
3/31/2014	IOWA PUBLIC EMPLOYEES ...		-189.73
3/31/2014	TREASURER STATE OF IO...	42-1109342-001	-2,497.00
3/31/2014	IOWA WORKFORCE DEVEL...	107319-6	-924.15
3/31/2014	MidAmerican Energy	City Hall gas/electricity	-98.03
4/1/2014	Paul J. Moore, Melrose Aven...	City Hall Rent	-867.00
4/1/2014	Verizon Wireless	monthly wire service/cell phone for police car a...	-114.45
4/8/2014	Internet Navigator	monthly fee for city website/email service	-24.95
4/8/2014	SEATS	Seats Payment	-703.66
4/8/2014	Paul J. Moore, Melrose Aven...	Garage rent	-35.00
4/8/2014	Terry Goerd	inspection services for March	-490.00
4/8/2014	Norm Cate	inspection services for March	-280.00
4/8/2014	Shive Hattery	engineering services 3/1/14-3/29/14	-1,833.40
4/8/2014	CenturyLink	monthly telephone service	-153.05
4/8/2014	Johnson County Refuse, Inc.	March recycling	-1,738.50
4/8/2014	City of Iowa City	bus, fuel for police vehicles, animal services	-3,851.41
4/8/2014	City of Iowa City	deposit for street sweeping/hydrant use	-500.00
4/8/2014	Iowa Association of Municipal...	Water Dues & Research Assessmant for 2014-...	-479.66
4/8/2014	Iowa Law Enforcement Acade...	mental health training for Fort/Stenda	-30.00
4/8/2014	Mediacom	online service 4/3/14-5/2/14	-109.95
4/8/2014	Pyramid Services Inc.	2 oil changes/serpentine belt	-267.68
4/8/2014	Safeguard Business Systems	citation books	-1,298.00
4/8/2014	Westport Touchless Autowash	February vehicle washes	-9.24

Mar 12 - Apr 8, 14

City of University Heights									
Cash Receipts and Disbursements by Fund									
July 1, 2013 to March 31, 2014									
	STREET CONSTRUCT	CAPITAL PROJECTS	GENERAL FUND	DEBT SERVICE	POLICE FORFEITURE	ROAD USE TAX	EMPLOYEE BENEFITS	TOTAL	
Receipts									
Local Option Sales Tax			\$ 30,325.81					\$ 30,325.81	
Property Tax			\$ 322,078.49	\$ 19,201.17			\$ 34,722.13	\$ 376,001.79	
Other City Taxes			\$ 3,633.96	\$ 216.63			\$ 392.32	\$ 4,242.91	
Licenses and Permits			\$ 23,485.46					\$ 23,485.46	
Use of Money and Property			\$ 2,431.39		\$ 3.17		\$ 235.19	\$ 2,669.75	
Intergovernmental		\$ 166,708.94	\$ 6,939.20			\$ 83,657.02		\$ 257,305.16	
Charges for Services			\$ 374.92					\$ 374.92	
Special Assessments								\$ -	
Miscellaneous			\$ 99,125.48					\$ 99,125.48	
Other Financing Sources								\$ -	
Total Receipts	\$	\$ 166,708.94	\$ 488,394.71	\$ 19,417.80	\$ 3.17	\$ 83,657.02	\$ 35,399.64	\$ 793,581.28	
Disbursements									
Capital Projects		\$ 170,953.22						\$ 170,953.22	
Public Safety			\$ 239,571.06				\$ 39,277.90	\$ 278,848.96	
Public Works			\$ 107,790.90			\$ 49,944.99		\$ 157,735.89	
Culture & Recreation			\$ 46,248.87					\$ 46,248.87	
Community & Economic Dev.			\$ 1,402.65					\$ 1,402.65	
General Government			\$ 114,270.14				\$ 1,704.34	\$ 115,974.48	
Principal/Interest				\$ 2,355.19				\$ 2,355.19	
Uncategorized/Miscellaneous								\$ -	
Total Disbursements		\$ 170,953.22	\$ 509,283.62	\$ 2,355.19	\$ -	\$ 49,944.99	\$ 40,982.24	\$ 773,519.26	
Net Cash Increase (Decrease)		\$ (4,244.28)	\$ (20,888.91)	\$ 17,062.61	\$ 3.17	\$ 33,712.03	\$ (5,582.60)	\$ 20,062.02	
Balance, beginning of year	\$ -	\$ (185,319.62)	\$ 563,566.86	\$ (321.55)	\$ (2,811.61)	\$ (33,822.77)	\$ (23,463.15)	\$ 317,828.16	
Balance, end of period	\$ -	\$ (189,563.90)	\$ 542,677.95	\$ 16,741.06	\$ (2,808.44)	\$ (110.74)	\$ (29,045.75)	\$ 337,890.18	
Balance, end of period	\$ -	\$ (185,319.62)	\$ 563,566.86	\$ (321.55)	\$ (2,811.61)	\$ (33,822.77)	\$ (23,463.15)	\$ 317,828.16	

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
July 2013 through March 2014

	CAPITAL PROJECTS			GENERAL			DEBT SERVICE			POLICE FORFEITURE		
	Jul '13 - Mar 14	Budget	% of Budget	Jul '13 - Mar 14	Budget	% of Budget	Jul '13 - Mar 14	Budget	% of Budget	Jul '13 - Mar 14	Budget	% of Budget
Ordinary Income/Expense												
Income												
GENERAL PROPERTY TAXES	0.00			322,078.49	548,241.00	58.7%	19,201.17	32,685.00	58.7%	0.00	0.00	0.00
OTHER CITY TAXES	0.00			33,959.77	20,000.00	169.8%	216.63			0.00	0.00	0.00
LICENSES & PERMITS	0.00			23,485.46	23,890.00	98.3%	0.00			0.00	0.00	0.00
USE OF MONEY & PROPERTY	0.00			2,431.39	3,000.00	81.0%	0.00			3.17	0.00	0.00
INTERGOVERNMENTAL/SHARED REVENUE	166,708.94	165,700.00	100.6%	6,939.20	1,000.00	37.5%	0.00			0.00	0.00	0.00
CHARGES FOR SERVICES	0.00			374.92	87,250.00	113.6%	0.00			0.00	0.00	0.00
MISCELLANEOUS REVENUES	0.00			99,125.48			0.00			0.00	0.00	0.00
Total Income	166,708.94	165,700.00	100.6%	488,394.71	663,381.00	71.5%	19,417.80	32,685.00	59.4%	3.17	0.00	3.17
Gross Profit	166,708.94	165,700.00	100.6%	488,394.71	683,381.00	71.5%	19,417.80	32,685.00	59.4%	3.17	0.00	3.17
Expense												
CAPITAL PROJECTS	170,953.22	178,175.00	95.9%	0.00			0.00			0.00	0.00	0.00
PUBLIC SAFETY	0.00			239,571.06	355,717.00	67.3%	0.00			0.00	0.00	0.00
PUBLIC WORKS	0.00			107,790.90	122,200.00	88.2%	0.00			0.00	0.00	0.00
CULTURE & RECREATION	0.00			46,248.87	41,993.00	110.1%	0.00			0.00	0.00	0.00
COMMUNITY & ECONOMIC DEV.	0.00			1,402.65	5,000.00	28.1%	0.00			0.00	0.00	0.00
GENERAL GOVERNMENT	0.00			114,270.14	98,279.00	116.3%	0.00			0.00	0.00	0.00
DEBT SERVICE	0.00			0.00			2,355.19	32,685.00	7.2%	0.00	0.00	0.00
Total Expense	170,953.22	178,175.00	95.9%	509,283.82	623,189.00	81.7%	2,355.19	32,685.00	7.2%	0.00	0.00	0.00
Net Ordinary Income	-4,244.28	-12,475.00	34.0%	-20,888.91	60,192.00	-34.7%	17,062.61	0.00	100.0%	3.17	0.00	3.17
Net Income	-4,244.28	-12,475.00	34.0%	-20,888.91	60,192.00	-34.7%	17,062.61	0.00	100.0%	3.17	0.00	3.17

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
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	POLICE FORF...		ROAD USE TAX		EMPLOYEE BENEFITS		TOTAL			
	% of Budget	Jul '13 - Mar 14	Budget	% of Budget	Jul '13 - Mar 14	Budget	% of Budget	Jul '13 - Mar 14	Budget	% of Budget
Ordinary Income/Expense										
Income										
GENERAL PROPERTY TAXES		0.00			34,772.13	59,187.00	58.7%	376,051.79	640,113.00	58.7%
OTHER CITY TAXES		0.00			382.32			34,568.72	20,000.00	172.8%
LICENSES & PERMITS		0.00			0.00			23,485.46	23,890.00	98.3%
USE OF MONEY & PROPERTY		0.00			235.19			2,669.75	3,000.00	89.0%
INTERGOVERNMENTAL/SHARED REVENUE		83,657.02	105,000.00	79.7%	0.00			257,305.16	270,700.00	95.1%
CHARGES FOR SERVICES		0.00			0.00			374.92	1,000.00	37.5%
MISCELLANEOUS REVENUES		0.00			0.00			99,125.48	87,250.00	113.6%
Total Income		83,657.02	105,000.00	79.7%	35,399.64	59,187.00	59.8%	793,581.28	1,045,953.00	75.9%
Gross Profit		83,657.02	105,000.00	79.7%	35,399.64	59,187.00	59.8%	793,581.28	1,045,953.00	75.9%
Expense										
CAPITAL PROJECTS		0.00			0.00			170,953.22	178,175.00	95.9%
PUBLIC SAFETY		0.00			39,277.90	57,021.00	68.9%	278,848.96	412,738.00	67.6%
PUBLIC WORKS		49,944.99	151,750.00	32.9%	0.00			157,735.89	273,950.00	57.6%
CULTURE & RECREATION		0.00			0.00			46,248.87	41,993.00	110.1%
COMMUNITY & ECONOMIC DEV.		0.00			0.00			1,402.65	5,000.00	28.1%
GENERAL GOVERNMENT		0.00			1,704.34	2,166.00	78.7%	115,974.48	100,445.00	115.5%
DEBT SERVICE		0.00			0.00			2,355.19	32,685.00	7.2%
Total Expense		49,944.99	151,750.00	32.9%	40,982.24	59,187.00	69.2%	773,519.26	1,044,986.00	74.0%
Net Ordinary Income		33,712.03	-46,750.00	-72.1%	-5,582.60	0.00	100.0%	20,062.02	967.00	2,074.7%
Net Income	100.0%	33,712.03	-46,750.00	-72.1%	-5,582.60	0.00	100.0%	20,062.02	967.00	2,074.7%

City of University Heights, Iowa
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	CAPITAL PROJECTS		GENERAL		DEBT SERVICE		POLICE FORFEITURE	
	Jul '13 - Mar 14	% of Budget	Jul '13 - Mar 14	% of Budget	Jul '13 - Mar 14	% of Budget	Jul '13 - Mar 14	Budget
Ordinary Income/Expense								
Income								
GENERAL PROPERTY TAXES								
Transit Levy	0.00		25,460.08	58.7%	0.00		0.00	0.00
Library Services Levy	0.00		9,313.72	58.7%	0.00		0.00	0.00
Regular Property Tax	0.00		279,432.62	58.7%	0.00		0.00	0.00
Debt Service Levy	0.00		0.00		19,201.17	58.7%	0.00	0.00
Insurance Levy	0.00		7,872.07	58.7%	0.00		0.00	0.00
Benefits Levies	0.00		0.00		0.00		0.00	0.00
Total GENERAL PROPERTY TAXES	0.00		322,078.49	58.7%	19,201.17	58.7%	0.00	0.00
OTHER CITY TAXES								
Local Option Sales Tax	0.00		30,325.81	151.6%	0.00		0.00	0.00
Utility Excise Tax	0.00		3,633.96		216.63		0.00	0.00
Total OTHER CITY TAXES	0.00		33,959.77	169.8%	216.63		0.00	0.00
LICENSES & PERMITS								
Beer/Wine/Liquor/Cig Permits	0.00		390.00	100.0%	0.00		0.00	0.00
Building/Equipment Permits	0.00		8,170.46	81.7%	0.00		0.00	0.00
Misc. Licenses/Permits	0.00		900.00	90.0%	0.00		0.00	0.00
Parking Permits	0.00		14,025.00	112.2%	0.00		0.00	0.00
Rental Permits	0.00		14,925.00	110.6%	0.00		0.00	0.00
Total Misc. Licenses/Permits	0.00		23,485.46	98.3%	0.00		0.00	0.00
Total LICENSES & PERMITS	0.00		2,431.39	81.0%	0.00		3.17	3.17
USE OF MONEY & PROPERTY								
Interest on Cash Investments	0.00		2,431.39	81.0%	0.00		0.00	0.00
Total USE OF MONEY & PROPERTY	0.00		2,431.39	81.0%	0.00		0.00	0.00
INTERGOVERNMENTAL/SHARED REVENUE								
State Shared Revenues	166,708.94	100.6%	0.00		0.00		0.00	0.00
IDOT funds-wide sidewalk proj	0.00		0.00		0.00		0.00	0.00
Road Use/Street Construction	0.00		0.00		0.00		0.00	0.00
Total State Shared Revenues	166,708.94	100.6%	0.00		0.00		0.00	0.00
Other State Grants/Reimburse.	0.00		878.90		0.00		0.00	0.00
Storm Damage Funds	0.00		6,060.30		0.00		0.00	0.00
Seatbelt Incent/Traffic Safety	0.00		6,939.20		0.00		0.00	0.00
Total Other State Grants/Reimburse.	0.00		6,939.20		0.00		0.00	0.00
Total INTERGOVERNMENTAL/SHARED REVEN...	166,708.94	100.6%	6,939.20		0.00		0.00	0.00
CHARGES FOR SERVICES								
Rental Inspection	0.00		320.00	53.3%	0.00		0.00	0.00
Police Reports	0.00		54.92	13.7%	0.00		0.00	0.00
Total CHARGES FOR SERVICES	0.00		374.92	37.5%	0.00		0.00	0.00
MISCELLANEOUS REVENUES								
Cable TV Franchise	0.00		9,250.92	61.7%	0.00		0.00	0.00
Contributions	0.00		1,250.00	500.0%	0.00		0.00	0.00
Fines	0.00		3,825.00	54.6%	0.00		0.00	0.00
Parking Fines	0.00		63,000.00	130.4%	0.00		0.00	0.00
Traffic Fines-Clk of Ct	0.00		85,982.16	122.8%	0.00		0.00	0.00
Total Fines	0.00		942.00	94.2%	0.00		0.00	0.00
Misc. Income	0.00		1,000.00	94.2%	0.00		0.00	0.00
Other	0.00		1,000.00	94.2%	0.00		0.00	0.00
Total Misc. Income	0.00		942.00	94.2%	0.00		0.00	0.00

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	CAPITAL PROJECTS			GENERAL			DEBT SERVICE			POLICE FORFEITURE		
	Jul '13 - Mar 14	Budget	% of Budget	Jul '13 - Mar 14	Budget	% of Budget	Jul '13 - Mar 14	Budget	% of Budget	Jul '13 - Mar 14	Budget	
Refunds and Reimbursements	0.00			1,700.40	1,000.00	170.0%	0.00			0.00		
Total MISCELLANEOUS REVENUES	0.00			99,125.48	87,250.00	113.6%	0.00			0.00		
Total Income	166,708.94	165,700.00	100.6%	488,394.71	683,381.00	71.5%	19,417.80	32,685.00	59.4%	3.17		
Gross Profit	166,708.94	165,700.00	100.6%	488,394.71	683,381.00	71.5%	19,417.80	32,685.00	59.4%	3.17		
Expense												
CAPITAL PROJECTS												
Wide Sidewalk Project	170,953.22	178,175.00	95.9%	0.00			0.00			0.00		
Sunset St wide sidewalk	170,953.22	178,175.00	95.9%	0.00			0.00			0.00		
Total Wide Sidewalk Project	170,953.22	178,175.00	95.9%	0.00			0.00			0.00		
Total CAPITAL PROJECTS	170,953.22	178,175.00	95.9%	0.00			0.00			0.00		
PUBLIC SAFETY												
Crossing Guard	0.00			0.00	200.00	0.0%	0.00			0.00		
Supplies	0.00			3,125.00	4,500.00	69.4%	0.00			0.00		
Salaries	0.00			3,125.00	4,500.00	69.4%	0.00			0.00		
Total Salaries	0.00			3,125.00	4,500.00	69.4%	0.00			0.00		
Employee Benefits & Costs												
IPERS	0.00			0.00			0.00			0.00		
Unemployment Compensation	0.00			0.00			0.00			0.00		
Medicare	0.00			0.00			0.00			0.00		
FICA	0.00			0.00			0.00			0.00		
Total Employee Benefits & Costs	0.00			0.00			0.00			0.00		
Total Crossing Guard	0.00			3,125.00	4,700.00	66.5%	0.00			0.00		
Police												
Police Gross Wages	0.00			18,532.74	16,000.00	115.8%	0.00			0.00		
Holiday & Other Pay	0.00			160,540.76	198,260.00	81.0%	0.00			0.00		
Police Gross Wages	0.00			0.00	24.00	0.0%	0.00			0.00		
Salaries-Reserves	0.00			179,073.50	214,284.00	83.6%	0.00			0.00		
Total Police Gross Wages	0.00			179,073.50	214,284.00	83.6%	0.00			0.00		
Police Benefits & Costs												
Police FICA	0.00			0.00			0.00			0.00		
Police Medicare	0.00			0.00			0.00			0.00		
Police IPERS	0.00			0.00			0.00			0.00		
Police Health Insurance	0.00			0.00			0.00			0.00		
Police Workers Compensation	0.00			0.00			0.00			0.00		
Police SUTA	0.00			0.00			0.00			0.00		
Total Police Benefits & Costs	0.00			0.00			0.00			0.00		
Staff Development												
Regular Officer Training	0.00			0.00	7,000.00	0.0%	0.00			0.00		
Academy Training	0.00			837.00	4,000.00	20.9%	0.00			0.00		
Skills Training/Testing	0.00			42.00	2,000.00	2.1%	0.00			0.00		
Training Supplies	0.00			879.00	13,000.00	6.8%	0.00			0.00		
Total Regular Officer Training	0.00			879.00	13,000.00	6.8%	0.00			0.00		
Total Staff Development	0.00			879.00	13,000.00	6.8%	0.00			0.00		
Repair/Maint/Utilities												
Vehicle Operations	0.00			0.00	500.00	0.0%	0.00			0.00		
Other	0.00			8,539.16	16,000.00	53.4%	0.00			0.00		
Fuel	0.00			282.00	700.00	40.3%	0.00			0.00		
Washes	0.00			8,821.16	17,200.00	51.3%	0.00			0.00		
Total Vehicle Operations	0.00			8,821.16	17,200.00	51.3%	0.00			0.00		

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	CAPITAL PROJECTS		GENERAL		DEBT SERVICE		POLICE FORFEITURE	
	Jul '13 - Mar 14	% of Budget	Jul '13 - Mar 14	% of Budget	Jul '13 - Mar 14	% of Budget	Jul '13 - Mar 14	Budget
Vehicle Repair	0.00		0.00	0.0%	0.00	0.0%	0.00	
Bicycle Maint/Repair	0.00		6,568.26	73.0%	9,000.00	71.4%	0.00	
Car Maint/Repair	0.00		6,568.26	71.4%	9,200.00	71.4%	0.00	
Total Vehicle Repair	0.00		13,136.52	72.2%	18,200.00	71.4%	0.00	
Telecommunications Expense	0.00		83.40	8.3%	1,000.00	8.3%	0.00	
IT Support	0.00		2,267.91	87.2%	2,600.00	87.2%	0.00	
Verizon/Pager Fees/Mediacom	0.00		2,351.31	65.3%	3,600.00	65.3%	0.00	
Total Telecommunications Expense	0.00		2,441.31	66.8%	3,600.00	66.8%	0.00	
Total Repair/Maint/Utilities	0.00		15,667.83	59.1%	21,800.00	59.1%	0.00	
Contractual Services	0.00		0.00	0.0%	4,800.00	0.0%	0.00	
Police Insurance-Car/Liability	0.00		0.00	0.0%	150.00	0.0%	0.00	
Payments to Other Agencies	0.00		0.00	0.0%	300.00	0.0%	0.00	
Evidence testing	0.00		0.00	0.0%	500.00	0.0%	0.00	
County Jail/Service/Filing Fees	0.00		0.00	0.0%	950.00	0.0%	0.00	
Tech. Services Bureau - St. IA	0.00		0.00	0.0%	1,000.00	0.0%	0.00	
Total Payments to Other Agencies	0.00		0.00	0.0%	2,400.00	0.0%	0.00	
Printing/Copying	0.00		1,800.00	75.0%	2,400.00	75.0%	0.00	
Garage Rental	0.00		466.00	93.2%	500.00	93.2%	0.00	
Prof Serv-Psych Testing-Physica	0.00		2,266.00	23.5%	9,650.00	23.5%	0.00	
Total Contractual Services	0.00		4,532.00	23.5%	19,650.00	23.5%	0.00	
Commodities	0.00		0.00	0.0%	15,000.00	0.0%	0.00	
Car Purchase	0.00		1,769.50	50.6%	3,500.00	50.6%	0.00	
Minor Equipment	0.00		884.57	59.0%	1,500.00	59.0%	0.00	
Regular Officer Uniform	0.00		2,654.07	53.1%	5,000.00	53.1%	0.00	
Operating Police Equipment	0.00		2,674.00	89.1%	3,000.00	89.1%	0.00	
Total Minor Equipment	0.00		7,982.14	89.1%	9,000.00	89.1%	0.00	
Major Equipment	0.00		2,674.00	89.1%	3,000.00	89.1%	0.00	
Car Equipment	0.00		2,674.00	89.1%	3,000.00	89.1%	0.00	
Total Major Equipment	0.00		5,348.00	89.1%	6,000.00	89.1%	0.00	
Supplies	0.00		1,233.77	41.1%	3,000.00	41.1%	0.00	
Office Supplies	0.00		74.19	2.5%	3,000.00	2.5%	0.00	
Operating Supplies	0.00		2,221.52	63.5%	3,500.00	63.5%	0.00	
Ammunition	0.00		12.00	4.0%	300.00	4.0%	0.00	
Postage/Shipping	0.00		225.41	11.3%	2,000.00	11.3%	0.00	
Other Supplies	0.00		3,766.89	31.9%	11,800.00	31.9%	0.00	
Total Supplies	0.00		5,299.68	31.9%	16,600.00	31.9%	0.00	
Total Commodities	0.00		5,299.68	26.1%	20,000.00	26.1%	0.00	
Total Police	0.00		209,054.19	69.3%	301,734.00	69.3%	0.00	
Fire	0.00		15,061.37	47.3%	31,820.00	47.3%	0.00	
Contracts w/Other Agencies	0.00		1,760.00	88.0%	2,000.00	88.0%	0.00	
Coralville Fire Dep't	0.00		16,821.37	49.7%	33,820.00	49.7%	0.00	
Hydrant Flush-City of Iowa City	0.00		16,821.37	49.7%	33,820.00	49.7%	0.00	
Total Contracts w/Other Agencies	0.00		33,642.74	49.7%	67,640.00	49.7%	0.00	
Total Fire	0.00		16,821.37	49.7%	33,820.00	49.7%	0.00	
Hazmat-Johnson County	0.00		525.50	199.8%	263.00	199.8%	0.00	
Building Inspections	0.00		10,045.00	66.1%	15,200.00	66.1%	0.00	
Building / Rental Inspection	0.00		10,045.00	66.1%	15,200.00	66.1%	0.00	
Total Building Inspections	0.00		20,090.00	66.1%	30,400.00	66.1%	0.00	
Total PUBLIC SAFETY	0.00		239,571.06	67.3%	355,717.00	67.3%	0.00	
PUBLIC WORKS	0.00		0.00	0.0%	3,000.00	0.0%	0.00	
Roads, Bridges, & Sidewalks	0.00		0.00	0.0%	3,000.00	0.0%	0.00	
Storm water permit	0.00		0.00	0.0%	0.00	0.0%	0.00	

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	CAPITAL PROJECTS		GENERAL		DEBT SERVICE		POLICE FORFEITURE	
	Jul '13 - Mar 14	% of Budget	Jul '13 - Mar 14	% of Budget	Jul '13 - Mar 14	% of Budget	Jul '13 - Mar 14	Budget
Contractual Services	0.00							
Engineering Fees	0.00		43,736.12	97.2%	0.00		0.00	
Repairs/Improvements	0.00		0.00		0.00		0.00	
Pavement management	0.00		0.00		0.00		0.00	
Curb ramp projects	0.00		0.00		0.00		0.00	
Local panel replacements	0.00		0.00		0.00		0.00	
Asphalt patch projects	0.00		0.00		0.00		0.00	
Arterial panel replacements	0.00		0.00		0.00		0.00	
Traffic sign assessment/mgmt	0.00		0.00		0.00		0.00	
Total Repairs/Improvements	0.00		0.00		0.00		0.00	
Striping/Curb Renumbering	0.00		0.00		0.00		0.00	
Total Contractual Services	0.00		43,736.12	97.2%	0.00		0.00	
Street Lighting Electricity	0.00		0.00		0.00		0.00	
Traffic Controls and Safety	0.00		0.00		0.00		0.00	
Street Signs-Commodities	0.00		0.00		0.00		0.00	
Traffic Light Electricity	0.00		0.00		0.00		0.00	
Total Traffic Controls and Safety	0.00		0.00		0.00		0.00	
Snow Removal-Contractual	0.00		0.00		0.00		0.00	
Street Sweeping-Contractual	0.00		0.00		0.00		0.00	
Tctal Roads, Bridges, & Sidewalks	0.00		43,736.12	91.1%	0.00		0.00	
Other Public Works	0.00							
Contracts-Other Agencies	0.00		2,456.28		0.00		0.00	
IC Animal Center	0.00		26,119.06	74.9%	0.00		0.00	
IC Bus Service	0.00		6,332.94	75.0%	0.00		0.00	
SEATS Service	0.00				0.00		0.00	
Total Contracts-Other Agencies	0.00		34,908.28	80.5%	0.00		0.00	
Tctal Other Public Works	0.00		34,908.28	80.5%	0.00		0.00	
Sanitation	0.00							
Contractual	0.00		15,646.50	75.0%	0.00		0.00	
Trash/Recycling	0.00		13,500.00	135.0%	0.00		0.00	
Leat Vacuuming	0.00				0.00		0.00	
Total Contractual	0.00		29,146.50	94.4%	0.00		0.00	
Total Sanitation	0.00		29,146.50	94.4%	0.00		0.00	
Total PUBLIC WORKS	0.00		107,790.90	88.2%	0.00		0.00	
CULTURE & RECREATION	0.00							
Resident Guide Printing	0.00		0.00	0.0%	0.00		0.00	
Community Support Projects	0.00		623.81	124.8%	0.00		0.00	
Library	0.00		45,160.30	114.1%	0.00		0.00	
Parks	0.00							
Park Expenses	0.00		464.76	58.1%	0.00		0.00	
Total Parks	0.00		464.76	58.1%	0.00		0.00	
Total CULTURE & RECREATION	0.00		46,248.87	110.1%	0.00		0.00	
COMMUNITY & ECONOMIC DEV.	0.00							
Tree Trimming/Lawn Care	0.00		1,402.65	28.1%	0.00		0.00	
Total COMMUNITY & ECONOMIC DEV.	0.00		1,402.65	28.1%	0.00		0.00	
GENERAL GOVERNMENT	0.00							
Mayor/Council Operations	0.00		3,000.00	75.0%	0.00		0.00	
Salaries-Regular Part Time	0.00		1,475.25	75.0%	0.00		0.00	
Council	0.00							
Mayor	0.00		4,475.25	75.0%	0.00		0.00	
Total Salaries-Regular Part Time	0.00		4,475.25	75.0%	0.00		0.00	

**City of University Heights, Iowa
Profit & Loss Budget vs. Actual**

July 2013 through March 2014

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Cash Basis

	CAPITAL PROJECTS		GENERAL		DEBT SERVICE		POLICE FORFEITURE	
	Jul '13 - Mar 14	% of Budget	Jul '13 - Mar 14	% of Budget	Jul '13 - Mar 14	% of Budget	Jul '13 - Mar 14	Budget
Employee Benefits & Costs	0.00							
FICA	0.00		0.00		0.00		0.00	0.00
Medicare	0.00		0.00		0.00		0.00	0.00
Unemployment Compensation	0.00		0.00		0.00		0.00	0.00
Total Employee Benefits & Costs	0.00		0.00		0.00		0.00	0.00
Total Mayor/Council Operations	0.00		4,475.25	75.0%	0.00		0.00	0.00
Clerk/Treasurer & Finance Admin								
Salaries-Regular Part Time	0.00		6,887.25	72.5%	0.00		0.00	0.00
Clerk, Treasurer, Historian	0.00		6,887.25	72.5%	0.00		0.00	0.00
Total Salaries-Regular Part Time	0.00		9,500.00		0.00		0.00	0.00
Employee Benefits & Costs								
FICA	0.00		0.00		0.00		0.00	0.00
Medicare	0.00		0.00		0.00		0.00	0.00
IPERS	0.00		0.00		0.00		0.00	0.00
Unemployment Compensation	0.00		0.00		0.00		0.00	0.00
Total Employee Benefits & Costs	0.00		0.00		0.00		0.00	0.00
Staff Development								
Dues & Memberships	0.00		389.00	119.7%	0.00		0.00	0.00
Chamber of Commerce	0.00		1,971.65	122.3%	0.00		0.00	0.00
JCQG Assessment	0.00		635.00	114.4%	0.00		0.00	0.00
IA League of Cities	0.00		40.00	16.0%	0.00		0.00	0.00
Dues and Memberships	0.00		3,035.65	110.7%	0.00		0.00	0.00
Total Dues & Memberships	0.00		2,742.00		0.00		0.00	0.00
Prof. Development	0.00		189.00		0.00		0.00	0.00
Total Staff Development	0.00		3,224.65	117.6%	0.00		0.00	0.00
Contractual Services								
Meeting Set Up Fees	0.00		95.00		0.00		0.00	0.00
Accounting Fees	0.00		2,065.00	64.5%	0.00		0.00	0.00
Bank/CCard Fees	0.00		2.27	4.5%	0.00		0.00	0.00
Printing/Copying	0.00		504.14	100.8%	0.00		0.00	0.00
Legal Publications	0.00		1,892.10	59.1%	0.00		0.00	0.00
Technology Services	0.00		519.55	69.3%	0.00		0.00	0.00
Payments to Other Agencies	0.00		60.00		0.00		0.00	0.00
Notary Fees	0.00		60.00		0.00		0.00	0.00
Total Payments to Other Agencies	0.00		5,138.06	66.7%	0.00		0.00	0.00
Total Contractual Services	0.00		7,700.00		0.00		0.00	0.00
Commodities								
Hardware/Software	0.00		0.00	0.0%	0.00		0.00	0.00
Taping meetings	0.00		86.09	8.6%	0.00		0.00	0.00
Minor Equipment/Supplies/Techno	0.00		1,657.50	236.8%	0.00		0.00	0.00
Office Supplies and Postage	0.00		614.08	61.4%	0.00		0.00	0.00
Total Commodities	0.00		2,357.67	63.7%	0.00		0.00	0.00
Total Clerk/Treasurer & Finance Admin	0.00		17,607.63	74.5%	0.00		0.00	0.00
Election Expenses	0.00		1,423.73	79.1%	0.00		0.00	0.00
Legal Services	0.00		79,428.84	189.1%	0.00		0.00	0.00
City Hall & General Buildings								
Salaries-Regular Part Time	0.00		192.00	25.6%	0.00		0.00	0.00
Facilities Assistant	0.00		192.00	25.6%	0.00		0.00	0.00
Total Salaries-Regular Part Time	0.00		750.00		0.00		0.00	0.00
Employee Benefits & Costs								
FICA	0.00		0.00		0.00		0.00	0.00
Medicare	0.00		0.00		0.00		0.00	0.00
IPERS	0.00		0.00		0.00		0.00	0.00
Total Employee Benefits & Costs	0.00		0.00		0.00		0.00	0.00

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
 July 2013 through March 2014

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 Cash Basis

	CAPITAL PROJECTS		GENERAL		DEBT SERVICE		POLICE FORFEITURE	
	Jul '13 - Mar 14	% of Budget	Jul '13 - Mar 14	% of Budget	Jul '13 - Mar 14	% of Budget	Jul '13 - Mar 14	Budget
Repair/Main/Utilities								
Maintenance	0.00		240.00	24.0%	0.00		0.00	
Utilities	0.00		1,091.68	68.2%	0.00		0.00	
Telecommunications	0.00		1,356.91	79.8%	0.00		0.00	
Total Repair/Main/Utilities	0.00		2,688.59	62.5%	0.00		0.00	
Contractual	0.00		8,321.10	75.5%	0.00		0.00	
Rents & Leases	0.00		8,321.10	75.5%	0.00		0.00	
Total Contractual	0.00		8,321.10	75.5%	0.00		0.00	
Commodities	0.00		0.00	0.0%	0.00		0.00	
Supplies	0.00		0.00	0.0%	0.00		0.00	
Total Commodities	0.00		0.00	0.0%	0.00		0.00	
Total City Hall & General Buildings	0.00		11,201.69	68.8%	0.00		0.00	
Tort Liability Insurance	0.00		133.00	1.5%	0.00		0.00	
Total GENERAL GOVERNMENT	0.00		114,270.14	116.3%	0.00		0.00	
DEBT SERVICE								
Interest	0.00		0.00		2,355.19	50.3%	4,685.00	0.00
Principal	0.00		0.00		0.00	0.0%	28,000.00	0.00
Total DEBT SERVICE	0.00		0.00		2,355.19	7.2%	32,685.00	0.00
Total Expense	170,953.22		178,175.00	95.9%	2,355.19	7.2%	32,685.00	0.00
Net Ordinary Income	-4,244.28		-20,888.91	-34.7%	17,062.61	100.0%	0.00	3.17
Net Income	-4,244.28	34.0%	-20,888.91	-34.7%	17,062.61	100.0%	0.00	3.17
			60,192.00		17,062.61		0.00	0.00

City of University Heights, Iowa
 Profit & Loss Budget vs. Actual

July 2013 through March 2014

	POLICE FOR...		ROAD USE TAX		EMPLOYEE BENEFITS		TOTAL	
	% of Budget	Jul '13 - Mar 14	Budget	% of Budget	Jul '13 - Mar 14	Budget	% of Budget	Jul '13 - Mar 14
Ordinary Income/Expense								
Income								
GENERAL PROPERTY TAXES								
Transit Levy		0.00			0.00			25,460.08
Library Services Levy		0.00			0.00			9,313.72
Regular Property Tax		0.00			0.00			279,432.62
Debt Service Levy		0.00			0.00			19,201.17
Insurance Levy		0.00			0.00			7,872.07
Benefits Levies		0.00			34,772.13			34,772.13
Total GENERAL PROPERTY TAXES		0.00			34,772.13			376,051.79
OTHER CITY TAXES								
Local Option Sales Tax		0.00			0.00			30,325.81
Utility Excise Tax		0.00			392.32			4,242.91
Total OTHER CITY TAXES		0.00			392.32			34,568.72
LICENSES & PERMITS								
Beer/Wine/Liquor/Cig Permits		0.00			0.00			390.00
Building/Equipment Permits		0.00			0.00			8,170.46
Misc. Licenses/Permits		0.00			0.00			900.00
Parking Permits		0.00			0.00			14,025.00
Rental Permits		0.00			0.00			14,925.00
Total Misc. Licenses/Permits		0.00			0.00			23,485.46
Total LICENSES & PERMITS		0.00			0.00			23,890.00
USE OF MONEY & PROPERTY								
Interest on Cash Investments		0.00			235.19			2,669.75
Total USE OF MONEY & PROPERTY		0.00			235.19			2,669.75
INTERGOVERNMENTAL/SHARED REVENUE								
State Shared Revenues		0.00			0.00			166,708.94
IDOT funds-wide sidewalk proj		83,657.02		79.7%	0.00			83,657.02
Road Use/Street Construction		83,657.02		79.7%	0.00			250,365.96
Total State Shared Revenues		0.00			0.00			270,700.00
Other State Grants/Reimburse.		0.00			0.00			878.90
Storm Damage Funds		0.00			0.00			6,060.30
Seatbelt Incent/Traffic Safety		0.00			0.00			6,999.20
Total Other State Grants/Reimburse.		0.00			0.00			257,305.16
Total INTERGOVERNMENTAL/SHARED REVEN...		83,657.02		79.7%	0.00			270,700.00
CHARGES FOR SERVICES								
Rental Inspection		0.00			0.00			320.00
Police Reports		0.00			0.00			54.92
Total CHARGES FOR SERVICES		0.00			0.00			374.92
MISCELLANEOUS REVENUES								
Cable TV Franchise		0.00			0.00			9,250.92
Contributions		0.00			0.00			1,250.00
Fines		0.00			0.00			3,825.00
Parking Fines		0.00			0.00			82,157.16
Traffic Fines-Clk of Ct		0.00			0.00			85,982.16
Total Fines		0.00			0.00			70,000.00
Misc. Income		0.00			0.00			942.00
Other		0.00			0.00			942.00
Total Misc. Income		0.00			0.00			1,000.00

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
 July 2013 through March 2014

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	POLICE FOR...		ROAD USE TAX		EMPLOYEE BENEFITS		TOTAL			
	% of Budget	Jul '13 - Mar 14	Budget	% of Budget	Jul '13 - Mar 14	Budget	% of Budget	Jul '13 - Mar 14	Budget	% of Budget
Refunds and Reimbursements		0.00			0.00			1,700.40	1,000.00	170.0%
Total MISCELLANEOUS REVENUES		0.00			0.00			99,125.48	87,250.00	113.6%
Total Income		83,657.02	105,000.00	79.7%	35,399.64	59,187.00	59.8%	793,581.28	1,045,953.00	75.9%
Gross Profit		83,657.02	105,000.00	79.7%	35,399.64	59,187.00	59.8%	793,581.28	1,045,953.00	75.9%
Expense										
CAPITAL PROJECTS										
Wide Sidewalk Project		0.00			0.00			170,953.22	178,175.00	95.9%
Sunset St wide sidewalk		0.00			0.00			170,953.22	178,175.00	95.9%
Total Wide Sidewalk Project		0.00			0.00			170,953.22	178,175.00	95.9%
Total CAPITAL PROJECTS		0.00			0.00			170,953.22	178,175.00	95.9%
PUBLIC SAFETY										
Crossing Guard		0.00			0.00			0.00	200.00	0.0%
Supplies		0.00			0.00			3,125.00	4,500.00	69.4%
Salaries		0.00			0.00			3,125.00	4,500.00	69.4%
Total Salaries		0.00			0.00			3,125.00	4,500.00	69.4%
Employee Benefits & Costs										
IPERS		0.00			236.65			236.65	0.00	100.0%
Unemployment Compensation		0.00			39.30	10.00	393.0%	39.30	10.00	393.0%
Medicare		0.00			43.86	65.00	67.5%	43.86	65.00	67.5%
FICA		0.00			187.55	279.00	67.2%	187.55	279.00	67.2%
Total Employee Benefits & Costs		0.00			507.36	354.00	143.3%	507.36	354.00	143.3%
Total Crossing Guard		0.00			507.36	354.00	143.3%	3,632.36	5,054.00	71.9%
Police										
Police Gross Wages		0.00			0.00			18,532.74	16,000.00	115.8%
Holiday & Other Pay		0.00			0.00			160,540.76	198,260.00	81.0%
Police Gross Wages		0.00			0.00			0.00	24.00	0.0%
Salaries-Reserves		0.00			0.00			179,073.50	214,284.00	83.6%
Total Police Gross Wages		0.00			0.00			179,073.50	214,284.00	83.6%
Police Benefits & Costs										
Police FICA		0.00			11,136.98	13,284.00	83.8%	11,136.98	13,284.00	83.8%
Police Medicare		0.00			2,607.54	3,107.00	83.9%	2,607.54	3,107.00	83.9%
Police IPERS		0.00			18,040.82	21,726.00	83.0%	18,040.82	21,726.00	83.0%
Police Health Insurance		0.00			5,981.87	8,800.00	68.0%	5,981.87	8,800.00	68.0%
Police Workers Compensation		0.00			0.00	9,500.00	0.0%	0.00	9,500.00	0.0%
Police SUTA		0.00			1,003.33	250.00	401.3%	1,003.33	250.00	401.3%
Total Police Benefits & Costs		0.00			38,770.54	56,667.00	68.4%	38,770.54	56,667.00	68.4%
Staff Development										
Regular Officer Training		0.00			0.00			0.00	7,000.00	0.0%
Academy Training		0.00			0.00			837.00	4,000.00	20.9%
Skills Training/Testing		0.00			0.00			42.00	2,000.00	2.1%
Training Supplies		0.00			0.00			879.00	13,000.00	6.8%
Total Regular Officer Training		0.00			0.00			879.00	13,000.00	6.8%
Total Staff Development		0.00			0.00			879.00	13,000.00	6.8%
Repair/Maint/Utilities										
Vehicle Operations		0.00			0.00			0.00	500.00	0.0%
Other		0.00			0.00			8,539.16	16,000.00	53.4%
Fuel		0.00			0.00			282.00	700.00	40.3%
Washes		0.00			0.00			8,821.16	17,200.00	51.3%
Total Vehicle Operations		0.00			0.00			8,821.16	17,200.00	51.3%

City of University Heights, Iowa
 Profit & Loss Budget vs. Actual

July 2013 through March 2014

	POLICE FOR...		ROAD USE TAX		EMPLOYEE BENEFITS		TOTAL	
	% of Budget	Jul '13 - Mar 14	Budget	% of Budget	Jul '13 - Mar 14	Budget	% of Budget	Jul '13 - Mar 14
Vehicle Repair		0.00						0.00
Bicycle Maint/Repair		0.00						0.00
Car Maint/Repair		0.00						6,568.26
Total Vehicle Repair		0.00						6,568.26
Telecommunications Expense		0.00						83.40
IT Support		0.00						2,267.91
Verizon/Pager Fees/Mediacom		0.00						2,351.31
Total Telecommunications Expense		0.00						17,740.73
Total Repair/Main/Utilities		0.00						0.00
Contractual Services		0.00						0.00
Police Insurance-Car/Liability		0.00						0.00
Payments to Other Agencies		0.00						0.00
Evidence testing		0.00						0.00
County Jail/Service/Filing Fees		0.00						0.00
Tech. Services Bureau - St. IA		0.00						0.00
Total Payments to Other Agencies		0.00						0.00
Printing/Copying		0.00						0.00
Garage Rental		0.00						1,800.00
Prof Serv-Psych Testing-Physica		0.00						466.00
Total Contractual Services		0.00						2,266.00
Commodities		0.00						0.00
Car Purchase		0.00						0.00
Minor Equipment		0.00						0.00
Regular Officer Uniform		0.00						1,769.50
Operating Police Equipment		0.00						884.57
Total Minor Equipment		0.00						2,654.07
Major Equipment		0.00						2,674.00
Car Equipment		0.00						0.00
Total Major Equipment		0.00						2,674.00
Supplies		0.00						1,233.77
Office Supplies		0.00						74.19
Operating Supplies		0.00						2,221.52
Ammunition		0.00						12.00
Postage/Shipping		0.00						225.41
Other Supplies		0.00						3,766.89
Total Supplies		0.00						9,094.96
Total Commodities		0.00						247,824.73
Total Police		0.00						56,667.00
Fire		0.00						68.4%
Contracts w/Other Agencies		0.00						15,061.37
Coralville Fire Dep't		0.00						1,760.00
Hydrant Flush-City of Iowa City		0.00						16,821.37
Total Contracts w/Other Agencies		0.00						16,821.37
Total Fire		0.00						16,821.37
Hazmat-Johnson County		0.00						525.50
Building Inspections		0.00						10,045.00
Building / Rental Inspection		0.00						10,045.00
Total Building Inspections		0.00						10,045.00
Total PUBLIC SAFETY		0.00						278,848.96
PUBLIC WORKS		0.00						0.00
Roads, Bridges, & Sidewalks		0.00						0.00
Storm water permit		0.00						0.00

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
 July 2013 through March 2014

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	POLICE FOR...		ROAD USE TAX		EMPLOYEE BENEFITS		TOTAL	
	% of Budget	Jul '13 - Mar 14	Budget	% of Budget	Jul '13 - Mar 14	Budget	% of Budget	Jul '13 - Mar 14
Contractual Services		0.00						43,736.12
Engineering Fees		0.00	1,000.00	0.0%	0.00	1,000.00	0.0%	0.00
Repairs/Improvements		0.00	61,500.00	0.0%	0.00	61,500.00	0.0%	0.00
Pavement management		0.00	16,250.00	27.1%	0.00	16,250.00	27.1%	4,400.00
Curb ramp projects		4,400.00	3,000.00	29.7%	0.00	3,000.00	29.7%	891.00
Local panel replacements		891.00	20,000.00	0.0%	0.00	20,000.00	0.0%	0.00
Asphale patch projects		0.00	3,000.00	68.9%	0.00	3,000.00	68.9%	2,066.00
Arterial panel replacements		2,066.00	104,750.00	7.0%	0.00	104,750.00	7.0%	7,357.00
Traffic sign assessment/mgmt		7,357.00	5,500.00	90.6%	0.00	5,500.00	90.6%	4,983.00
Total Repairs/Improvements		4,983.00	110,250.00	11.2%	0.00	110,250.00	11.2%	56,076.12
Striping/Curb Renumbering		12,340.00	8,125.00	76.7%	0.00	8,125.00	76.7%	6,230.94
Total Contractual Services		6,230.94						6,230.94
Street Lighting Electricity		1,551.95	875.00	77.7%	0.00	875.00	77.7%	1,551.95
Traffic Controls and Safety		680.10	875.00	255.1%	0.00	875.00	255.1%	680.10
Street Signs-Commodities		2,232.05	30,500.00	94.8%	0.00	30,500.00	94.8%	28,899.00
Traffic Light Electricity		28,899.00	2,000.00	12.2%	0.00	2,000.00	12.2%	243.00
Total Traffic Controls and Safety		243.00	151,750.00	32.9%	0.00	151,750.00	32.9%	2,232.05
Snow Removal-Contractual		49,944.99						93,681.11
Street Sweeping-Contractual								2,000.00
Total Roads, Bridges, & Sidewalks								199,750.00
Other Public Works								
Contracts-Other Agencies		0.00	0.00	0.0%	0.00	0.00	0.0%	2,456.28
IC Animal Center		0.00	0.00	0.0%	0.00	0.00	0.0%	26,119.06
IC Bus Service		0.00	0.00	0.0%	0.00	0.00	0.0%	6,332.94
SEATS Service		0.00	0.00	0.0%	0.00	0.00	0.0%	34,908.28
Total Contracts-Other Agencies		0.00						43,338.00
Total Other Public Works		0.00						43,338.00
Sanitation								
Contractual		0.00	0.00	0.0%	0.00	0.00	0.0%	15,646.50
Trash/Recycling		0.00	0.00	0.0%	0.00	0.00	0.0%	13,500.00
Leaf Vacuuming		0.00	0.00	0.0%	0.00	0.00	0.0%	30,862.00
Total Contractual		0.00						30,862.00
Total Sanitation		0.00						30,862.00
Total PUBLIC WORKS		49,944.99	151,750.00	32.9%	0.00	151,750.00	32.9%	157,735.89
CULT JRE & RECREATION								
Resident Guide Printing		0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
Community Support Projects		0.00	0.00	0.0%	0.00	0.00	0.0%	623.81
Library		0.00	0.00	0.0%	0.00	0.00	0.0%	45,160.30
Parks		0.00	0.00	0.0%	0.00	0.00	0.0%	464.76
Park Expenses		0.00	0.00	0.0%	0.00	0.00	0.0%	464.76
Total Parks		0.00						800.00
Total CULTURE & RECREATION		0.00						800.00
COMMUNITY & ECONOMIC DEV.								
Tree Trimming/Lawn Care		0.00	0.00	0.0%	0.00	0.00	0.0%	46,248.87
Total COMMUNITY & ECONOMIC DEV.		0.00						46,248.87
GENERAL GOVERNMENT								
Mayor/Council Operations		0.00	0.00	0.0%	0.00	0.00	0.0%	1,402.65
Salaries-Regular Part Time		0.00	0.00	0.0%	0.00	0.00	0.0%	1,402.65
Council		0.00	0.00	0.0%	0.00	0.00	0.0%	5,000.00
Mayor		0.00	0.00	0.0%	0.00	0.00	0.0%	5,000.00
Total Salaries-Regular Part Time		0.00						5,000.00

City of University Heights, Iowa
Profit & Loss Budget vs. Actual

July 2013 through March 2014

	POLICE FOR...		ROAD USE TAX		EMPLOYEE BENEFITS		TOTAL	
	% of Budget	Jul '13 - Mar 14	% of Budget	Jul '13 - Mar 14	% of Budget	Jul '13 - Mar 14	% of Budget	Jul '13 - Mar 14
Employee Benefits & Costs								
FICA	0.00	289.86	370.00	289.86	78.3%	370.00	78.3%	370.00
Medicare	0.00	64.89	87.00	64.89	74.6%	87.00	74.6%	87.00
Unemployment Compensation	0.00	58.18	15.00	58.18	387.9%	15.00	387.9%	15.00
Total Employee Benefits & Costs	0.00	412.93	472.00	412.93	87.5%	472.00	87.5%	472.00
Total Mayor/Council Operations	0.00	412.93	472.00	4,888.18	87.5%	6,489.00	75.9%	6,489.00
Clerk/Treasurer & Finance Admin								
Salaries-Regular Part Time	0.00	0.00	0.00	6,887.25		9,500.00	72.5%	9,500.00
Clerk, Treasurer, Historian	0.00	0.00	0.00	6,887.25		9,500.00	72.5%	9,500.00
Total Salaries-Regular Part Time								
Employee Benefits & Costs								
FICA	0.00	392.08	589.00	392.08	66.6%	589.00	66.6%	589.00
Medicare	0.00	91.71	138.00	91.71	66.5%	138.00	66.5%	138.00
IPERS	0.00	724.53	824.00	724.53	87.9%	824.00	87.9%	824.00
Unemployment Compensation	0.00	83.09	20.00	83.09	415.5%	20.00	415.5%	20.00
Total Employee Benefits & Costs	0.00	1,291.41	1,571.00	1,291.41	82.2%	1,571.00	82.2%	1,571.00
Staff Development								
Dues & Memberships	0.00	0.00	0.00	389.00		325.00	119.7%	325.00
Chamber of Commerce	0.00	0.00	0.00	1,971.65		1,612.00	122.3%	1,612.00
JCOG Assessment	0.00	0.00	0.00	635.00		555.00	114.4%	555.00
IA League of Cities	0.00	0.00	0.00	40.00		250.00	16.0%	250.00
Dues and Memberships	0.00	0.00	0.00	3,035.65		2,742.00	110.7%	2,742.00
Total Dues & Memberships	0.00	0.00	0.00	189.00		0.00	100.0%	0.00
Prof. Development	0.00	0.00	0.00	3,224.65		2,742.00	117.6%	2,742.00
Total Staff Development								
Contractual Services								
Meeting Set Up Fees	0.00	0.00	0.00	95.00		0.00	100.0%	0.00
Accounting Fees	0.00	0.00	0.00	2,065.00		3,200.00	64.5%	3,200.00
Bank/CCard Fees	0.00	0.00	0.00	2.27		50.00	4.5%	50.00
Printing/Copying	0.00	0.00	0.00	504.14		500.00	100.8%	500.00
Legal Publications	0.00	0.00	0.00	1,882.10		3,200.00	59.1%	3,200.00
Technology Services	0.00	0.00	0.00	519.55		750.00	69.3%	750.00
Payments to Other Agencies	0.00	0.00	0.00	60.00		0.00	100.0%	0.00
Notary Fees	0.00	0.00	0.00	60.00		0.00	100.0%	0.00
Total Payments to Other Agencies	0.00	0.00	0.00	5,138.06		7,700.00	66.7%	7,700.00
Total Contractual Services								
Commodities								
Hardware/Software	0.00	0.00	0.00	0.00		1,000.00	0.0%	1,000.00
Taping meetings	0.00	0.00	0.00	86.09		1,000.00	8.6%	1,000.00
Minor Equipment/Supplies/Techno	0.00	0.00	0.00	1,657.50		700.00	236.8%	700.00
Office Supplies and Postage	0.00	0.00	0.00	614.08		1,000.00	61.4%	1,000.00
Total Commodities	0.00	0.00	0.00	2,357.67		3,700.00	63.7%	3,700.00
Total Clerk/Treasurer & Finance Admin	0.00	1,291.41	1,571.00	18,899.04	82.2%	25,213.00	75.0%	25,213.00
Election Expenses	0.00	0.00	0.00	1,423.73		1,800.00	79.1%	1,800.00
Legal Services	0.00	0.00	0.00	79,428.84		42,000.00	189.1%	42,000.00
City Hall & General Buildings								
Salaries-Regular Part Time	0.00	0.00	0.00	192.00		750.00	25.6%	750.00
Facilities Assistant	0.00	0.00	0.00	192.00		750.00	25.6%	750.00
Total Salaries-Regular Part Time								
Employee Benefits & Costs								
FICA	0.00	0.00	47.00	0.00	0.0%	47.00	0.0%	47.00
Medicare	0.00	0.00	11.00	0.00	0.0%	11.00	0.0%	11.00
IPERS	0.00	0.00	65.00	0.00	0.0%	65.00	0.0%	65.00
Total Employee Benefits & Costs	0.00	0.00	123.00	0.00	0.0%	123.00	0.0%	123.00

City of University Heights, Iowa
Profit & Loss Budget vs. Actual

July 2013 through March 2014

12:01 AM
 04/07/14
 Cash Basis

	POLICE FOR...		ROAD USE TAX		EMPLOYEE BENEFITS		TOTAL	
	% of Budget	Jul '13 - Mar 14	Budget	% of Budget	Jul '13 - Mar 14	Budget	% of Budget	Jul '13 - Mar 14
Repair/Main/Utilities								
Maintenance		0.00						240.00
Utilities		0.00						1,091.68
Telecommunications		0.00						1,356.91
Total Repair/Main/Utilities		0.00						2,688.59
Contractual		0.00						8,321.10
Rents & Leases		0.00						8,321.10
Total Contractual		0.00						11,020.00
Commodities		0.00						0.00
Supplies		0.00						0.00
Total Commodities		0.00						200.00
Total City Hall & General Buildings		0.00						11,201.69
Tort Liability Insurance		0.00						123.00
Total GENERAL GOVERNMENT		0.00						133.00
DEBT SERVICE								
Interest		0.00						2,355.19
Principal		0.00						0.00
Total DEBT SERVICE		0.00						2,355.19
Total Expense		49,944.99	151,750.00	32.9%	40,982.24	59,187.00	69.2%	773,519.26
Net Ordinary Income		33,712.03	-46,750.00	-72.1%	-5,582.60	0.00	100.0%	20,062.02
Net Income	100.0%	33,712.03	-46,750.00	-72.1%	-5,582.60	0.00	100.0%	20,062.02
								967.00
								1,044,986.00
								100,445.00
								4,685.00
								28,000.00
								32,685.00
								74.0%
								2,074.7%
								2,074.7%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
 July 2013 through March 2014

	Jul '13 - Mar 14	Budget	% of Budget
Ordinary Income/Expense			
Income			
GENERAL PROPERTY TAXES			
Transit Levy	25,460.08	43,338.00	58.7%
Library Services Levy	9,313.72	15,855.00	58.7%
Regular Property Tax	279,432.62	475,648.00	58.7%
Debt Service Levy	19,201.17	32,685.00	58.7%
Insurance Levy	7,872.07	13,400.00	58.7%
Benefits Levies	34,772.13	59,187.00	58.7%
Total GENERAL PROPERTY TAXES	376,051.79	640,113.00	58.7%
OTHER CITY TAXES			
Local Option Sales Tax	30,325.81	20,000.00	151.6%
Utility Excise Tax	4,242.91		
Total OTHER CITY TAXES	34,568.72	20,000.00	172.8%
LICENSES & PERMITS			
Beer/Wine/Liquor/Cig Permits	390.00	390.00	100.0%
Building/Equipment Permits	8,170.46	10,000.00	81.7%
Misc. Licenses/Permits			
Parking Permits	900.00	1,000.00	90.0%
Rental Permits	14,025.00	12,500.00	112.2%
Total Misc. Licenses/Permits	14,925.00	13,500.00	110.6%
Total LICENSES & PERMITS	23,485.46	23,890.00	98.3%
USE OF MONEY & PROPERTY			
Interest on Cash Investments	2,669.75	3,000.00	89.0%
Total USE OF MONEY & PROPERTY	2,669.75	3,000.00	89.0%
INTERGOVERNMENTAL/SHARED REVENUE			
State Shared Revenues			
IDOT funds-wide sidewalk proj	166,708.94	165,700.00	100.6%
Road Use/Street Construction	83,657.02	105,000.00	79.7%
Total State Shared Revenues	250,365.96	270,700.00	92.5%
Other State Grants/Reimburse.			
Storm Damage Funds	878.90		
Seatbelt Incent/Traffic Safety	6,060.30		
Total Other State Grants/Reimburse.	6,939.20		
Total INTERGOVERNMENTAL/SHARED REVEN...	257,305.16	270,700.00	95.1%
CHARGES FOR SERVICES			
Rental Inspection	320.00	600.00	53.3%
Police Reports	54.92	400.00	13.7%
Total CHARGES FOR SERVICES	374.92	1,000.00	37.5%
MISCELLANEOUS REVENUES			
Cable TV Franchise	9,250.92	15,000.00	61.7%
Contributions	1,250.00	250.00	500.0%
Fines			
Parking Fines	3,825.00	7,000.00	54.6%
Traffic Fines-Clk of Ct	82,157.16	63,000.00	130.4%
Total Fines	85,982.16	70,000.00	122.8%
Misc. Income			
Other	942.00	1,000.00	94.2%
Total Misc. Income	942.00	1,000.00	94.2%
Refunds and Reimbursements	1,700.40	1,000.00	170.0%
Total MISCELLANEOUS REVENUES	99,125.48	87,250.00	113.6%
Total Income	793,581.28	1,045,953.00	75.9%
Gross Profit	793,581.28	1,045,953.00	75.9%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
July 2013 through March 2014

Expense	Jul '13 - Mar 14	Budget	% of Budget
CAPITAL PROJECTS			
Wide Sidewalk Project			
Sunset St wide sidewalk	170,953.22	178,175.00	95.9%
Total Wide Sidewalk Project	170,953.22	178,175.00	95.9%
Total CAPITAL PROJECTS	170,953.22	178,175.00	95.9%
PUBLIC SAFETY			
Crossing Guard			
Supplies	0.00	200.00	0.0%
Salaries			
Crossing Guard	3,125.00	4,500.00	69.4%
Total Salaries	3,125.00	4,500.00	69.4%
Employee Benefits & Costs			
IPERS	236.65		
Unemployment Compensation	39.30	10.00	393.0%
Medicare	43.86	65.00	67.5%
FICA	187.55	279.00	67.2%
Total Employee Benefits & Costs	507.36	354.00	143.3%
Total Crossing Guard	3,632.36	5,054.00	71.9%
Police			
Police Gross Wages			
Holiday & Other Pay	18,532.74	16,000.00	115.8%
Police Gross Wages	160,540.76	198,260.00	81.0%
Salaries-Reserves	0.00	24.00	0.0%
Total Police Gross Wages	179,073.50	214,284.00	83.6%
Police Benefits & Costs			
Police FICA	11,136.98	13,284.00	83.8%
Police Medicare	2,607.54	3,107.00	83.9%
Police IPERS	18,040.82	21,726.00	83.0%
Police Health Insurance	5,981.87	8,800.00	68.0%
Police Workers Compensation	0.00	9,500.00	0.0%
Police SUTA	1,003.33	250.00	401.3%
Total Police Benefits & Costs	38,770.54	56,667.00	68.4%
Staff Development			
Regular Officer Training			
Academy Training	0.00	7,000.00	0.0%
Skills Training/Testing	837.00	4,000.00	20.9%
Training Supplies	42.00	2,000.00	2.1%
Total Regular Officer Training	879.00	13,000.00	6.8%
Total Staff Development	879.00	13,000.00	6.8%
Repair/Maint/Utilities			
Vehicle Operations			
Other	0.00	500.00	0.0%
Fuel	8,539.16	16,000.00	53.4%
Washes	282.00	700.00	40.3%
Total Vehicle Operations	8,821.16	17,200.00	51.3%
Vehicle Repair			
Bicycle Maint/Repair	0.00	200.00	0.0%
Car Maint/Repair	6,568.26	9,000.00	73.0%
Total Vehicle Repair	6,568.26	9,200.00	71.4%
Telecommunications Expense			
IT Support	83.40	1,000.00	8.3%
Verizon/Pager Fees/Mediacom	2,267.91	2,600.00	87.2%
Total Telecommunications Expense	2,351.31	3,600.00	65.3%
Total Repair/Maint/Utilities	17,740.73	30,000.00	59.1%

City of University Heights, Iowa Profit & Loss Budget vs. Actual

July 2013 through March 2014

	Jul '13 - Mar 14	Budget	% of Budget
Contractual Services			
Police Insurance-Car/Liability	0.00	4,800.00	0.0%
Payments to Other Agencies			
Evidence testing	0.00	150.00	0.0%
County Jail/Service/Filing Fees	0.00	300.00	0.0%
Tech. Services Bureau - St. IA	0.00	500.00	0.0%
Total Payments to Other Agencies	0.00	950.00	0.0%
Printing/Copying	0.00	1,000.00	0.0%
Garage Rental	1,800.00	2,400.00	75.0%
Prof Serv-Psych Testing-Physica	466.00	500.00	93.2%
Total Contractual Services	2,266.00	9,650.00	23.5%
Commodities			
Car Purchase	0.00	15,000.00	0.0%
Minor Equipment			
Regular Officer Uniform	1,769.50	3,500.00	50.6%
Operating Police Equipment	884.57	1,500.00	59.0%
Total Minor Equipment	2,654.07	5,000.00	53.1%
Major Equipment			
Car Equipment	2,674.00	3,000.00	89.1%
Total Major Equipment	2,674.00	3,000.00	89.1%
Supplies			
Office Supplies	1,233.77	3,000.00	41.1%
Operating Supplies	74.19	3,000.00	2.5%
Ammunition	2,221.52	3,500.00	63.5%
Postage/Shipping	12.00	300.00	4.0%
Other Supplies	225.41	2,000.00	11.3%
Total Supplies	3,766.89	11,800.00	31.9%
Total Commodities	9,094.96	34,800.00	26.1%
Total Police	247,824.73	358,401.00	69.1%
Fire			
Contracts w/Other Agencies			
Coralville Fire Dep't	15,061.37	31,820.00	47.3%
Hydrant Flush-City of Iowa City	1,760.00	2,000.00	88.0%
Total Contracts w/Other Agencies	16,821.37	33,820.00	49.7%
Total Fire	16,821.37	33,820.00	49.7%
Hazmat-Johnson County	525.50	263.00	199.8%
Building Inspections			
Building / Rental Inspection	10,045.00	15,200.00	66.1%
Total Building Inspections	10,045.00	15,200.00	66.1%
Total PUBLIC SAFETY	278,848.96	412,738.00	67.6%
PUBLIC WORKS			
Roads, Bridges, & Sidewalks			
Storm water permit	0.00	3,000.00	0.0%
Contractual Services			
Engineering Fees	43,736.12	45,000.00	97.2%
Repairs/Improvements			
Pavement management	0.00	1,000.00	0.0%
Curb ramp projects	0.00	61,500.00	0.0%
Local panel replacements	4,400.00	16,250.00	27.1%
Asphale patch projects	891.00	3,000.00	29.7%
Arterial panel replacements	0.00	20,000.00	0.0%
Traffic sign assessment/mgmt	2,066.00	3,000.00	68.9%
Total Repairs/Improvements	7,357.00	104,750.00	7.0%
Striping/Curb Renumbering	4,983.00	5,500.00	90.6%
Total Contractual Services	56,076.12	155,250.00	36.1%
Street Lighting Electricity	6,230.94	8,125.00	76.7%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
July 2013 through March 2014

	<u>Jul '13 - Mar 14</u>	<u>Budget</u>	<u>% of Budget</u>
Traffic Controls and Safety			
Street Signs-Commodities	1,551.95		
Traffic Light Electricity	680.10	875.00	77.7%
Total Traffic Controls and Safety	2,232.05	875.00	255.1%
Snow Removal-Contractual	28,899.00	30,500.00	94.8%
Street Sweeping-Contractual	243.00	2,000.00	12.2%
Total Roads, Bridges, & Sidewalks	93,681.11	199,750.00	46.9%
Other Public Works			
Contracts-Other Agencies			
IC Animal Center	2,456.28		
IC Bus Service	26,119.06	34,894.00	74.9%
SEATS Service	6,332.94	8,444.00	75.0%
Total Contracts-Other Agencies	34,908.28	43,338.00	80.5%
Total Other Public Works	34,908.28	43,338.00	80.5%
Sanitation			
Contractual			
Trash/Recycling	15,646.50	20,862.00	75.0%
Leaf Vacuuming	13,500.00	10,000.00	135.0%
Total Contractual	29,146.50	30,862.00	94.4%
Total Sanitation	29,146.50	30,862.00	94.4%
Total PUBLIC WORKS	157,735.89	273,950.00	57.6%
CULTURE & RECREATION			
Resident Guide Printing	0.00	1,100.00	0.0%
Community Support Projects	623.81	500.00	124.8%
Library	45,160.30	39,593.00	114.1%
Parks			
Park Expenses	464.76	800.00	58.1%
Total Parks	464.76	800.00	58.1%
Total CULTURE & RECREATION	46,248.87	41,993.00	110.1%
COMMUNITY & ECONOMIC DEV.			
Tree Trimming/Lawn Care	1,402.65	5,000.00	28.1%
Total COMMUNITY & ECONOMIC DEV.	1,402.65	5,000.00	28.1%
GENERAL GOVERNMENT			
Mayor/Council Operations			
Salaries-Regular Part Time			
Council	3,000.00	4,000.00	75.0%
Mayor	1,475.25	1,967.00	75.0%
Total Salaries-Regular Part Time	4,475.25	5,967.00	75.0%
Employee Benefits & Costs			
FICA	289.86	370.00	78.3%
Medicare	64.89	87.00	74.6%
Unemployment Compensation	58.18	15.00	387.9%
Total Employee Benefits & Costs	412.93	472.00	87.5%
Total Mayor/Council Operations	4,888.18	6,439.00	75.9%
Clerk/Treasurer & Finance Admin			
Salaries-Regular Part Time			
Clerk, Treasurer, Historian	6,887.25	9,500.00	72.5%
Total Salaries-Regular Part Time	6,887.25	9,500.00	72.5%
Employee Benefits & Costs			
FICA	392.08	589.00	66.6%
Medicare	91.71	138.00	66.5%
IPERS	724.53	824.00	87.9%
Unemployment Compensation	83.09	20.00	415.5%
Total Employee Benefits & Costs	1,291.41	1,571.00	82.2%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
July 2013 through March 2014

	<u>Jul '13 - Mar 14</u>	<u>Budget</u>	<u>% of Budget</u>
Staff Development			
Dues & Memberships			
Chamber of Commerce	389.00	325.00	119.7%
JCOG Assessment	1,971.65	1,612.00	122.3%
IA League of Cities	635.00	555.00	114.4%
Dues and Memberships	40.00	250.00	16.0%
Total Dues & Memberships	<u>3,035.65</u>	<u>2,742.00</u>	<u>110.7%</u>
Prof. Development	189.00		
Total Staff Development	<u>3,224.65</u>	<u>2,742.00</u>	<u>117.6%</u>
Contractual Services			
Meeting Set Up Fees	95.00		
Accounting Fees	2,065.00	3,200.00	64.5%
Bank/CCard Fees	2.27	50.00	4.5%
Printing/Copying	504.14	500.00	100.8%
Legal Publications	1,892.10	3,200.00	59.1%
Technology Services	519.55	750.00	69.3%
Payments to Other Agencies			
Notary Fees	60.00		
Total Payments to Other Agencies	<u>60.00</u>		
Total Contractual Services	<u>5,138.06</u>	<u>7,700.00</u>	<u>66.7%</u>
Commodities			
Hardware/Software	0.00	1,000.00	0.0%
Taping meetings	86.09	1,000.00	8.6%
Minor Equipment/Supplies/Techno	1,657.50	700.00	236.8%
Office Supplies and Postage	614.08	1,000.00	61.4%
Total Commodities	<u>2,357.67</u>	<u>3,700.00</u>	<u>63.7%</u>
Total Clerk/Treasurer & Finance Admin	<u>18,899.04</u>	<u>25,213.00</u>	<u>75.0%</u>
Election Expenses	1,423.73	1,800.00	79.1%
Legal Services	79,428.84	42,000.00	189.1%
City Hall & General Buildings			
Salaries-Regular Part Time			
Facilities Assistant	192.00	750.00	25.6%
Total Salaries-Regular Part Time	<u>192.00</u>	<u>750.00</u>	<u>25.6%</u>
Employee Benefits & Costs			
FICA	0.00	47.00	0.0%
Medicare	0.00	11.00	0.0%
IPERS	0.00	65.00	0.0%
Total Employee Benefits & Costs	<u>0.00</u>	<u>123.00</u>	<u>0.0%</u>
Repair/Maint/Utilities			
Maintenance	240.00	1,000.00	24.0%
Utilities	1,091.68	1,600.00	68.2%
Telecommunications	1,356.91	1,700.00	79.8%
Total Repair/Maint/Utilities	<u>2,688.59</u>	<u>4,300.00</u>	<u>62.5%</u>
Contractual			
Rents & Leases	8,321.10	11,020.00	75.5%
Total Contractual	<u>8,321.10</u>	<u>11,020.00</u>	<u>75.5%</u>
Commodities			
Supplies	0.00	200.00	0.0%
Total Commodities	<u>0.00</u>	<u>200.00</u>	<u>0.0%</u>
Total City Hall & General Buildings	<u>11,201.69</u>	<u>16,393.00</u>	<u>68.3%</u>
Tort Liability Insurance	133.00	8,600.00	1.5%
Total GENERAL GOVERNMENT	<u>115,974.48</u>	<u>100,445.00</u>	<u>115.5%</u>

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
July 2013 through March 2014

	<u>Jul '13 - Mar 14</u>	<u>Budget</u>	<u>% of Budget</u>
DEBT SERVICE			
Interest	2,355.19	4,685.00	50.3%
Principal	0.00	28,000.00	0.0%
Total DEBT SERVICE	<u>2,355.19</u>	<u>32,685.00</u>	<u>7.2%</u>
Total Expense	<u>773,519.26</u>	<u>1,044,986.00</u>	<u>74.0%</u>
Net Ordinary Income	<u>20,062.02</u>	<u>967.00</u>	<u>2,074.7%</u>
Net Income	<u><u>20,062.02</u></u>	<u><u>967.00</u></u>	<u><u>2,074.7%</u></u>

City of University Heights, Iowa
Warrants for Council Approval
 March 12 through April 8, 2014

Date	Name	Memo	Amount
Mar 12 - Apr 8, 14			
3/14/2014	City of Iowa City	City Hall water/sewer automatic payment	-30.32
3/14/2014	Fort, Matthew A		-1,517.26
3/14/2014	Fort, Ronald R		-1,422.01
3/14/2014	Lippold, Erik W		-1,203.73
3/14/2014	Plate, Harold,		-144.20
3/14/2014	Stenda, Jeremy P		-1,252.99
3/14/2014	Beth Ann Bitner	crossing guard 2 half-days	-25.00
3/14/2014	Tucker, Darryl	VOID:written for wrong amount	0.00
3/14/2014	Tucker, Darryl	unused vacation/comp/personal time	-728.74
3/14/2014	Tucker, Darryl	final paycheck	-1,295.13
3/15/2014	Internal Revenue Service	42-1109342	-2,917.38
3/25/2014	MidAmerican Energy	pedestrian lights at 113 Golfview	-34.65
3/25/2014	MidAmerican Energy	1301 Melrose stop light	-40.61
3/25/2014	MidAmerican Energy	1011 Melrose stop light	-34.74
3/28/2014	Fort, Matthew A		-1,523.90
3/28/2014	Fort, Ronald R		-1,699.45
3/28/2014	Lippold, Erik W		-1,376.35
3/28/2014	Plate, Harold,		-96.21
3/28/2014	Stenda, Jeremy P		-1,302.08
3/28/2014	Wellmark BC/BS	monthly insurance payment	-668.89
3/28/2014	Anderson, Christine M.		-344.60
3/28/2014	Kimura, Lori D.		-294.83
3/28/2014	MidAmerican Energy	street lights	-675.29
3/31/2014	From, Louise A.		-454.13
3/31/2014	Haverkamp, Michael J		-172.80
3/31/2014	Lane, James		-184.70
3/31/2014	Miller, Virginia G		-184.70
3/31/2014	Nampala, Zadok		-184.70
3/31/2014	Quezada, Silvia M		-184.70
3/31/2014	Beth Ann Bitner	crossing guard half-day	-12.50
3/31/2014	Internal Revenue Service	42-1109342	-2,706.72
3/31/2014	IOWA PUBLIC EMPLOYEES ...		-3,066.43
3/31/2014	IOWA PUBLIC EMPLOYEES ...		-189.73
3/31/2014	TREASURER STATE OF IO...	42-1109342-001	-2,497.00
3/31/2014	IOWA WORKFORCE DEVEL...	107319-6	-924.15
3/31/2014	MidAmerican Energy	City Hall gas/electricity	-98.03
4/1/2014	Paul J. Moore, Melrose Aven...	City Hall Rent	-867.00
4/1/2014	Verizon Wireless	monthly wire service/cell phone for police car a...	-114.45
4/8/2014	Internet Navigator	monthly fee for city website/email service	-24.95
4/8/2014	SEATS	Seats Payment	-703.66
4/8/2014	Paul J. Moore, Melrose Aven...	Garage rent	-35.00
4/8/2014	Terry Goerdts	inspection services for March	-490.00
4/8/2014	Norm Cate	inspection services for March	-280.00
4/8/2014	Shive Hattery	engineering services 3/1/14-3/29/14	-1,833.40
4/8/2014	CenturyLink	monthly telephone service	-153.05
4/8/2014	Johnson County Refuse, Inc.	March recycling	-1,738.50
4/8/2014	City of Iowa City	bus, fuel for police vehicles, animal services	-3,851.41
4/8/2014	City of Iowa City	deposit for street sweeping/hydrant use	-500.00
4/8/2014	Iowa Association of Municipal...	Water Dues & Research Assessmant for 2014-...	-479.66
4/8/2014	Iowa Law Enforcement Acade...	mental health training for Fort/Stenda	-30.00
4/8/2014	Mediacom	online service 4/3/14-5/2/14	-109.95
4/8/2014	Pyramid Services Inc.	2 oil changes/serpentine belt	-267.68
4/8/2014	Safeguard Business Systems	citation books	-1,298.00
4/8/2014	Westport Touchless Autowash	February vehicle washes	-9.24

Mar 12 - Apr 8, 14



April 2014, Community Protection Committee Report

We are recommending the council approve the hiring of a new full time police officer. Michelle (Shelly) Miller is a graduate of the Iowa Law Enforcement Academy (ILEA) and the Texas Police Academy. She will be able start in mid April. This replaces our officer who resigned last month to take a job closer to his home.

The City Office was painted and re-carpeted in March. Thanks to Chief Fort and our officers, as well as Chris Anderson for their time in packing and unpacking the office. Also thanks to community volunteer Mike Ritchie for his help putting the office back together.

We are currently working to upgrade several of the police computers as well as the server from Windows XP which is no longer being supported by Microsoft, to Windows 7 operating system.

Community Protection Co-Chairs

Zadok Nampala & Mike Haverkamp

Streets and Sidewalks Committee Report April 2014

- 1) Request from 114 Highland to pay for 50% cost of stump grinding from a tree in the city ROW that was removed in January.
 - a. Motion to pay 50% of stump grinding for tree removed at 114 Highland, total estimate is \$250.
- 2) Discussion of painting curb at 136 Golfview yellow to indicate no parking.
- 3) Discussion of street condition of 200 block of Koser.
- 4) Update on street tree planting
 - a. 7 houses on Koser, Highland and Grand have had utilities marked, tree order was placed with Iowa City Landscaping for a total of \$1043.00. Trees will be delivered and planted the week of April 27th.
 - b. Melrose update - Of the 14 houses on the north side of Melrose:
 - 2 have trees that overhang the sidewalk and no space to plant.
 - 3 houses have room but I have not yet been able to contact the owner.
 - 5 houses have expressed interest in getting a tree.
 - 4 houses have said no thanks – of those 2 were sort of ‘tentative’ and I think may be interested in getting a tree at a later date.I talked with Rae Lynn Schepers with the Iowa City forestry department this month, who recommends planting different species than what Mark Vitosh recommended. Because of the sewer lines running underneath the tree median, I think we should take Rae Lynn’s suggestions and choose some smaller tree species than the previously recommended Honeylocust and Ginkos.
- 5) Street Sweeping will be started April 10th. A water meter needs to be attached to a fire hydrant in town by the Iowa City water department. There is no charge for this service, but they will need a check for \$500 as a deposit. LL Pelling provided a price quote, and their rates are the same as last year. Last years total charge was \$2592 at \$162/hour. This years charge is expected to be a little higher as there is more debris and sand from our difficult winter.
 - a. Motion to send a deposit check for \$500 to the Iowa City Water Department to facilitate this years street sweeping.
- 6) Revisiting downed tree policy from February 2014 – request for comment from public and council.
 - a. Downed trees from private property are the responsibility of the homeowner. If a tree on private property falls and blocks a city street or sidewalk and the homeowner cannot be reached, a tree service will be called on their behalf. The PD will make attempts to clear the street but will allow any major chainsaw work to be done by a tree service.
- 7) Updates on upcoming community events
 - a. Community Clean up day – Saturday April 26th
 - b. Tree Planting day – Sunday April 27th
 - c. Babies and kids clothing and gear swap - Saturday May 31st
 - d. Community wide Garage sale – Saturday June 7thWe’ll put together an announcement flier with the next few months of events to distribute the week of April 14th.

MEMORANDUM

TO: University Heights, Mayor, Council, and Staff
FROM: Josiah Bilskemper, P.E.
DATE: April 4, 2014
RE: City Engineer's Report

(1) Melrose Right-of-Way Tree Evaluation

- a. Virginia coordinated having existing utility lines marked at three residences on the north side of Melrose (between Sunset and Golfview), to evaluate potential utility conflicts if trees were planted in the green space between the road and sidewalk. I walked the three sites with Virginia the last week of March. There are water and gas services that serve each residence that would need to be worked around. There are also driveways, sign locations, existing tree canopies, and clear zone requirements to consider when determining potential tree locations.
- b. With respect to existing utility lines, the markings show an existing sanitary sewer line running parallel between the sidewalk and road through this section, and also the city's storm sewer piping in the same general vicinity. The concrete storm sewer pipe is about 3-feet below grade. The sanitary sewer is another few feet below the storm sewer. The preference of the sanitary sewer department is that trees are not planted directly over sanitary sewers, because roots can get into the pipe, and trees have to be removed if they need to dig up the sewer in that area, but trees do still get planted over sewer lines. Same thing for the University Heights storm sewer piping in that area. It wouldn't be ideal, but if trees in this area are a priority, the council just needs to be aware that the storm sewer pipe and the trees will be in the same vicinity.
- c. We sought out input from the Iowa City Wastewater Department, as well as the Iowa City Forestry Department, which is the group that coordinates the planting of trees in the right-of-way for residents in Iowa City. Our contact at the Forestry Department had good information and experience dealing with these issues, and Virginia was able to follow up with them to learn more about how their process works for evaluating planting locations, coordinating with residents, selecting tree types, etc.
- d. We recommend not planting any trees in this section of the Melrose right-of-way this spring, and perhaps looking at all of the properties and utilities along this section of Melrose to see if there is an opportunity to locate some different species of tree more uniformly along this length of roadway.

(2) Sunset Street Wide Sidewalk [STP-E-7855(607)—8V-52]

- a. The city's final reimbursement check from Iowa DOT, in the amount of \$20,448.96, was received in March.
- b. *Reimbursement Request #7 (\$20,448.96) was submitted today, January 10th. This is the final reimbursement request, and included release of the retainage that the DOT was withholding pending final completion of the project. It seems like the anticipated timeframe to receive this final check from the DOT is about 4 weeks. (January Mtg.)*

Please feel free to contact me if you have any questions about these or any other items.
JDB



LL Pelling Co., Inc.

Painting Division
Marianne Wainwright, Manager/Estimator

Parking Lot & Road Striping
(319) 362-8037 fax: 365-3903

PROPOSAL

04/06/14

Project Name: 2014 University Heights – Spring Clean Up/Sweep/Vacuum City Streets
Project Locations: All city streets in University Heights
Bid To: City of Univ. Heights/ Virginia Phone: 1-630-649-9661
Email: viginia@university-heights.org

We propose to furnish all labor & equipment to spring clean city streets to remove sand and dirt debris with self contained Elgin Street sweeper/wet vacuum as directed by City. Work to be completed during normal business hours.

Includes: Elgin vacuum/street sweeper-----\$162.00/hr

Due to harsh winter, build up of debris on roads could be more than 2013 season.
2013 invoiced twice – 14.5 hrs \$2,349.00 (City Streets) & 1.5 hrs \$243.00 (add Birkdale Court). Total of 16 hours

Notes: Work to be scheduled for April 14th – 18th, 2014 as weather allows.
Schedule to avoid garbage pickup day, Tuesday.
City to provide water hydrant hookup at no charge to refill the street sweeper as needed.
Disposal of debris included – 2013 total of 11.82 tons given to city for DNR report.

This proposal may be withdrawn by
LL Pelling if not accepted in 30 days

Quoted by _____
Marianne Wainwright, Manager
LL Pelling Painting Division

All work & materials will be according to specifications submitted or per standard practices. Any alteration or deviation from the above specifications involving extra cost will become an extra charge over and above the estimate. Items bid per unit of measure are based on estimated quantities, and payment will be based on actual quantities placed. 1 ¾% Service Fee will be charged on all past due accounts (21% per annum). Any expense incurred to collect past due accounts, including attorney fees, will be reimbursed by owner.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted.

You are authorized to do the work as specified. Payment will be due upon receipt of invoice.

Signature _____ Date _____

**Building Zoning & Sanitation (“BZS”)
March 2014 Report
By Silvia Quezada**

1. City Building Inspector’s Report (Terry Goerdt)

- (a) **Permits Issued:** none for this period.
- (b) **Complaint(s):** none for this period.
- (c) **Investigation(s):** none for this period.

2. City Housing Inspector’s Report (Norm Cate)

- (a) **Complaint(s).** none for this period.
- (b) **Investigation(s).** none for this period.
- (c) **Scheduled Inspection(s).** City housing inspector performed two (2) scheduled rental inspections; two (2) others scheduled for a later date.
- (d) **Open Matter(s).** Open matter closed.

3. Rental Permit Statistics.

(a) **Total rental permits for current and prior month**

	February 2014	March 2014
Residential	89	91
Grandview Condos	50	51
Total	139	142

4. Other Assignment(s).

- (a) **BZS Policy and Procedures.** Preparing report on changes to BZS procedures.
- (b) **Grandview 600 Bldg. Recycling.** 2014 Budget allotment secured to proceed with closing the gap in recycling services to the Grandview 600 Building. Preliminary discussions with Johnson County Refuge. To meet with Grandview’s property agent, Keystone Management Company, to discuss further. Status: ongoing.
- (c) **Plastic Bag Ordinance.** Under active review and pending meetings with UH businesses

for impact assessment. Status: ongoing.

5. Open Records Request. Residents interested in obtaining the City's records for any of these reported matters, please contact the City clerk to place an Open Records Request.

* * * *

University Heights April 2014 eGovernment Report

U-H Website Updates/Statistics March 1- 31, 2014

- **March 21, 2014**
 - Street sweeping schedule, sand bucket removal
- **March 13, 2014**
 - March council meeting webstream
- **March 11, 2014**
 - Farmer's Market vendor application forms, info
- **March 9, 2014**
 - FY15 Budget summary, previous council meeting minutes
- **March 8, 2014**
 - FY15 Budget Hearing, March council meeting agenda
- **March 1, 2014**
 - Feb. 19 work session audio, storm sewer map

Monthly Statistics from Stat Counter

Page Views	Unique Visits	1 st Time Visits	Returning Visits	
862	623	424	199	Total
28	20	14	6	Average

Monthly Statistics from Webalyzer

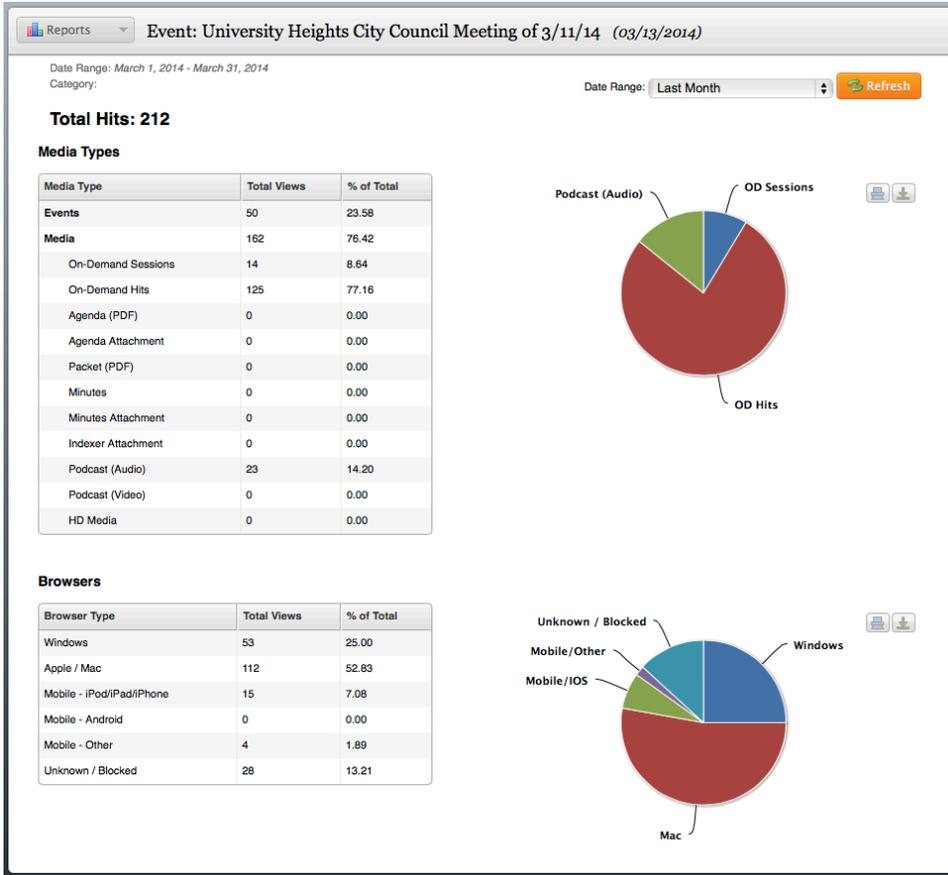
Hits per Hour	44
Hits per Day	1078
Pages per Day	262
Total Visits	4685
Total Unique User Agents	765
Average Visits Per Day	151

U-H Website Twitter Statistics March 1- 28, 2014

Tweets	6
Re-tweets	5
Followers	32

University Heights City Council Meeting Webcasts Viewing Statistics From EarthChannel

March Council Meeting statistics from 3/13/14 to 3/31/14



February Council Meeting statistics from 2/18/14 to 3/31/14

