

7:00pm PUBLIC HEARING on proposed Ordinance No. 187, amending the zoning ordinance to increase maximum building height and specify that "community space" is not included in the definition of "commercial space" or building "footprint".

AGENDA

City of University Heights, Iowa
City Council Meeting
Tuesday, August 12, 2014
The University Club-east entrance
1360 Melrose Avenue
 7:00 – 9:00 P.M.

Meeting called by Louise From

Time		Topic	Owner
7:00	Call to Order Meeting	Roll Call -Approval of Minutes-July 8, 2014 Approval of Special Meeting Minutes July 24, 2014.	Louise From
7:00	Call to Order Public Hearing	Public comments on proposed Ordinance No.187 amending the zoning ordinance to increase maximum building height and specify that "community space" is not included in the definition of "commercial space" or building "footprint".	
	Close Public Hearing		
	Return to Regular Meeting		
		Discussion with Tom Jackson, NDC (National Development Council)	Jim Lane
		Discussion of Jeff Maxwell's " One University Place" Planned Unit Development.	Jeff Maxwell/Kevin Monson
	<u>Administration</u>		
	-Mayor	Mayor's Report -Consideration of Resolution No. 14-20 ratifying the Mayor's appointment to the University Heights Board of Adjustment.	Louise From
	City Attorney	Legal Report -First consideration of Ordinance No.187 amending the zoning ordinance to increase maximum building height and specify that "community space" is not included in the definition of "commercial space" or building "footprint". -Discussion and consideration of Local Option Sales Tax (LOST) ballot	Steve Ballard

Time	Topic	Owner
	<u>measure and Revenue Purpose Statement.</u>	
	Public Input	Public
-City Clerk		Chris Anderson
	<u>City Clerk Report</u>	
	<u>Committee Reports:</u>	
	<u>Finance</u>	Committee Report
		Jim Lane
	<u>Treasurer's Report/ Payment of Bills</u>	Lori Kimura
	<u>Community Protection</u>	<u>Committee Report</u>
	Police Chief Report	Carla Aldrich/M. Haverkamp
		Ron Fort
	<u>Streets and Sidewalks</u>	<u>Committee Report</u>
	-Summary of "Trees Please" grant money & city tree planting project -Discuss Tree City USA certification	Virginia Miller
	Community Relations Report	
	<u>Engineer Report</u>	Josiah Bilskemper
	-Consideration of Pay Application #1 for the curb ramp work at Oakcrest and Koser. -Consideration of Pay Application #2 for Country Landscapes for the tree watering completed along Sunset and Melrose.	
	<u>Building, Zoning & Sanitation</u>	<u>Committee Report</u>
		-Discussion of Ordinance 79 Review
	<u>e-Government</u>	<u>Committee Report</u>
		Silvia Quezada
		Mike Haverkamp
	Announcements	Anyone
9 :00	Adjournment	Louise From

Next Regular Council Meeting: Tuesday, Sept. 9, 2014- Location to be announced.

ORDINANCE NO. 187-A

AN ORDINANCE AMENDING ORDINANCE NO. 79 Sec. 13 TO INCREASE MAXIMUM BUILDING HEIGHT AND SPECIFY THAT "COMMUNITY SPACE" IS NOT INCLUDED IN THE DEFINITION OF "COMMERCIAL SPACE" AND IS NOT INCLUDED IN CALCULATING BUILDING "FOOTPRINT"

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF UNIVERSITY HEIGHTS, JOHNSON COUNTY, IOWA:

Part I. FINDINGS:

WHEREAS, the University Heights City Council previously adopted amendments to its zoning ordinance to designate certain property as "Multiple-Family Commercial" and to provide a procedure for development of property within this zone pursuant to a Multiple-Family Commercial Planned Unit Development pursuant to Section 13 of the Ordinance; and

WHEREAS, the Council now desires to make certain amendments to Section 13 of the Ordinance to increase the maximum height of the rear building in a Multiple-Family Commercial Planned Unit Development to 91 feet; and

WHEREAS, the Council also now desires to make certain amendments to Section 13 of the Ordinance to specify that property denominated "community space" in such a Multiple-Family Commercial PUD Plan Application shall not be included in the definition, computation, and calculation of "commercial space" in Section 13; and

WHEREAS, the Council also now desires to make certain amendments to Section 13 of the Ordinance to specify that property denominated "community space" in such a Multiple-Family Commercial PUD Plan Application shall not be included in the computation and calculation of building "footprints" in Section 13; and

WHEREAS, the proposed changes will promote the health, safety, and welfare of the community and are appropriate in light of the Multiple-Family Commercial PUD Plan Application that has been submitted; and

WHEREAS, the proposed changes are consistent with and not contrary to the intent and purpose of the amendments to the Ordinance that created the Multiple-Family Commercial Zone and established the procedure and mechanism in Section 13 for a Multiple-Family Commercial Planned Unit Development,

PART II. AMENDMENTS:

Based upon these Findings, The University Heights Zoning Ordinance (No. 79) is amended as follows (additions are shown by underline; deletions by ~~strike-through~~; omissions by "****"):

Section 13. Multiple-Family Commercial PUD.

B. Development Regulations and Restrictions. Property may be developed as a Multiple-Family Commercial PUD Zone pursuant to the following regulations and restrictions:

3. No more than twenty thousand (20,000) square feet of commercial space may be constructed. Provided, however, that any space denominated "community space" on a Multiple-Family Commercial PUD Plan Application shall not be included in the definition, computation, and calculation of "commercial space" or in the computation and calculation of "combined footprints".

5. The front building of the development (closest to Melrose Avenue) shall not exceed thirty-eight (38) feet in height, and the rear building shall not exceed ~~seventy-six (76)~~ ninety-one (91) feet in height. "Height" is defined in Section 7 of this Ordinance.

PART III. SAVING CLAUSE:

In the event any word, phrase, sentence, paragraph or section contained in this ordinance shall be held to be invalid, unlawful, or unconstitutional for any reason, then it is hereby declared that the remaining such portions and provisions of this ordinance would have been enacted and remain in full force and effect.

PART IV. EFFECTIVE DATE:

This Ordinance shall become effective upon its passage and publication as provided by law.

I, Christine Anderson, being first duly sworn, certify that the above ordinance was published in the Iowa City Press-Citizen the ____ day of _____, 2014.

Christine Anderson

Signed and sworn to before me on the ____ day of _____, 2014, by Christine Anderson, Clerk of the City of University Heights.

Notary Public in and for the
State of Iowa

ORDINANCE NO. 187-B

AN ORDINANCE AMENDING ORDINANCE NO. 79 Sec. 3 TO DEFINE "BUILDING HEIGHT", Sec. 7 TO SET FORTH STRUCTURES EXEMPT FROM CALCULATION OF BUILDING HEIGHT, AND Sec. 13 TO SPECIFY THAT "COMMUNITY SPACE" IS NOT INCLUDED IN THE DEFINITION OF "COMMERCIAL SPACE" AND IS NOT INCLUDED IN CALCULATING BUILDING "FOOTPRINT"

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF UNIVERSITY HEIGHTS, JOHNSON COUNTY, IOWA:

Part I. FINDINGS:

WHEREAS, the University Heights City Council previously adopted amendments to its zoning ordinance to designate certain property as "Multiple-Family Commercial" and to provide a procedure for development of property within this zone pursuant to a Multiple-Family Commercial Planned Unit Development pursuant to Section 13 of the Ordinance; and

WHEREAS, the Council now desires to make certain amendments to Section 3 of the Ordinance to define building height; and

WHEREAS, the Council also now desires to make certain amendments to Section 7 of the Ordinance to set forth structures exempt from calculation of building height; and

WHEREAS, the Council also now desires to make certain amendments to Section 13 of the Ordinance to increase the maximum height of the rear building in a Multiple-Family Commercial Planned Unit Development to 91 feet; and

WHEREAS, the Council also now desires to make certain amendments to Section 13 of the Ordinance to specify that property denominated "community space" in such a Multiple-Family Commercial PUD Plan Application shall not be included in the definition, computation, and calculation of "commercial space" in Section 13; and

WHEREAS, the Council also now desires to make certain amendments to Section 13 of the Ordinance to specify that property denominated "community space" in such a Multiple-Family Commercial PUD Plan Application shall not be included in the computation and calculation of building "footprints" in Section 13; and

WHEREAS, the proposed changes will promote the health, safety, and welfare of the community and are appropriate in light of the Multiple-Family Commercial PUD Plan Application that has been submitted; and

WHEREAS, the proposed changes are consistent with and not contrary to the intent and purpose of the amendments to the Ordinance that created the Multiple-Family Commercial Zone and established the procedure and mechanism in Section 13 for a Multiple-Family Commercial Planned Unit Development,

PART II. AMENDMENTS:

Based upon these Findings, The University Heights Zoning Ordinance (No. 79) is amended as follows (additions are shown by underline; deletions by ~~strike-through~~; omissions by "****"):

Section 3. Definitions. For the purpose of this ordinance certain terms of words used herein shall be interpreted or defined as follows:

24. "Building Height" means the vertical distance from the highest point of the finished grade of any street on which said property abuts to the highest point of the roof or coping.

Section 7. Height Restrictions. No building in any zone shall exceed 35 feet in height. ~~Height for this purpose shall be the vertical distance from the highest point of the finished grade of any street on which said property abuts to the highest point of the roof or coping. Radio or TV towers, spires, steeples, and chimneys are exempt from these height restrictions, but only to the extent such towers, spires, steeples and chimneys are appended to a building for the purpose of serving only that building.~~ The height limits established under each Zoning District may be exceeded in the following distances but only to the extent such structures are appended to a building for the purpose of serving only that building.

- a) Radio or TV towers, TV antennas, and similar apparatus
- b) Spires or steeples
- c) Chimneys, flues, or stacks
- d) Flagpoles that extend not more than ten feet (10') above the height limit or not more than five feet (5') above the highest point of the roof, whichever is less.

- e) Parapet or fire walls
- f) Poles, towers and other structures accessory to a basic utility use, such as streetlights and utility poles
- g) Roof structures, including elevator and stairway bulkheads, ventilating fans, cooling towers and similar necessary mechanical and electrical appurtenances required to operate and maintain the building
- h) Storage tanks and water towers
- i) Enclosed storage rooms
- j) Stage towers or scenery lofts, including trellises and similar landscaping

Section 13. Multiple-Family Commercial PUD.

- B. Development Regulations and Restrictions. Property may be developed as a Multiple-Family Commercial PUD Zone pursuant to the following regulations and restrictions:

- 3. No more than twenty thousand (20,000) square feet of commercial space may be constructed. Provided, however, that any space denominated "community space" on a Multiple-Family Commercial PUD Plan Application shall not be included in the definition, computation, and calculation of "commercial space" or in the computation and calculation of "combined footprints".

PART III. SAVING CLAUSE:

In the event any word, phrase, sentence, paragraph or section contained in this ordinance shall be held to be invalid, unlawful, or unconstitutional for any reason, then it is hereby declared that the remaining such portions and provisions of this ordinance would have been enacted and remain in full force and effect.

PART IV. EFFECTIVE DATE:

This Ordinance shall become effective upon its passage and publication as provided by law.

PART V. REPEALER:

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Adopted by the University Heights City Council on this ____ day of _____, 2014, and approved this ____ day of _____, 2014.

Louise From, Mayor

ATTEST:
(SEAL)

Christine Anderson, City Clerk

STATE OF IOWA)
) SS:
COUNTY OF JOHNSON)

On the ____ day of _____, 2014, before me, a notary public in and for the state of Iowa, personally appeared Louise From, Mayor, and Christine Anderson, Clerk of the City of University Heights, to me personally known, and who, being by me duly sworn, did say that they are the Mayor and City Clerk of the City of University Heights, Iowa; that the seal affixed to this instrument is the corporate seal of the City; and that said instrument was acknowledged and sealed on behalf of the City, and that Louise From and Christine Anderson acknowledged the execution of said instrument to be their voluntary act and deed and the voluntary act and deed of the City, by it and by them voluntarily executed.

Notary Public in and for the
State of Iowa

STATE OF IOWA)
) SS:

COUNTY OF JOHNSON)

I, Christine Anderson, being first duly sworn, certify that the above ordinance was published in the Iowa City Press-Citizen the ____ day of _____, 2014.

Christine Anderson

Signed and sworn to before me on the ____ day of _____, 2014, by Christine Anderson, Clerk of the City of University Heights.

Notary Public in and for the
State of Iowa

Steve/UH/UHOrdinances/Ordinance 187 amending 079 Zoning re height and community space 070814

July & August 2014 -Mayor Report

Board of Adjustment Appointment to replace the resigned board member seat is: **Jerry Musser**- Term expires 12/31/15.

June 26- July 7th Attended Daily meetings/conference calls for Johnson County area from the Emergency Management Agency to keep everyone informed about the Iowa River flood potential.

July 9th MPO- JC Urbanized Area Policy Board meeting- Silvia was able to attend this meeting for me.

July 28th- Attended Joint Cities Meeting at Tiffin City Hall- major topic of discussion was LOST (local option sales tax). The City of Iowa City did a power point presentation about requesting a LOST in Johnson County on the Nov. 4th ballot. The Board of Supervisors discussed that they have the authority to decide on the length of time and have requested 10% of the LOST revenue toward payment of the courthouse annex should that pass.

I stated that at a special meeting of the University Heights city council there was discussion and the 10% toward the courthouse annex bond was supported with a 10 year sunset, but the final decision will be at the August 12 city council meeting.

On 8/8/14 The Board of Supervisors sent an email to all cities and it read in part:

While a formal vote has not been taken, the Board of Supervisors has given direction that it is the intention of the Supervisors to set a 10 year sunset for all communities that agree to the ballot language dedicating a portion of the revenue toward the courthouse annex bond. It is the intention of the Board of Supervisors to set a three year sunset for all communities that choose not to include this provision. Once the LOST sunsets in a community, reinstating the tax would be governed by Iowa Code Chapter 423B.

August 1st Herky on Parade 2014 arrived in University Heights. The golden Herky arrived at "Triangle" Park, next to the city flagpole. Herky will be leaving on August 26th when all the Herkys will join the Fry Fest. Thanks to the City of Coralville Streets Department for moving this Herky to University Heights!

Farmers Market was August 5th with the addition of several more produce vendors. Special thanks to Police Chief Fort and Lt. Fort for transporting equipment with set up and take down. Also thanks to Mike Haverkamp for arranging for the entertainment from the Shakespeare group performing in University Heights the next two weekends. The next **Farmers Market is Tues. Sept. 2, @5:00-7:00pm** at St. Andrew Presbyterian Church parking lot- the day after Labor Day. Extend your Labor Day weekend by attending the University Heights Farmers Market!

August '14 – City Attorney's Report

1. **LOST**. The Council will be discussing the Local Option Sales Tax (LOST). There are several items for the Council to consider and to keep in mind:
 - The Johnson County Board of Supervisors is asking each City voting on LOST for input on a “sunset” provision – the date on which LOST will expire in that City (assuming it is adopted).
 - Louise was part of a meeting with other Cities in Johnson County and the Johnson County Board of Supervisors about this item July 28; I know she'll have information to share.
 - The Board has several options, including these: let each City determine its own expiration date; select an expiration date for the entire County; or indicate that the tax will remain in place until a referendum (election) to repeal it.
 - The City of Iowa City has requested a 10-year period for the tax.
 - Based upon the Council's direction at the special meeting July 24, I have drafted the proposed Revenue Purpose Statement to say “10 years” – but there will be more discussion, I am sure.
 - The City needs to adopt a Revenue Purpose Statement and submit it to the Board of Supervisors by August 27. With that deadline, the Council may adopt a statement at the Special Meeting July 24 or wait until the next regular meeting August 12.
 - This statement itself will appear on the November ballot.
 - Iowa law requires that the Council inform voters how much, if any, of LOST proceeds will go toward property tax relief – even if that amount is zero.
 - The Board of Supervisors would like Cities to specify that 10% of the LOST funds collected would go toward payment of the Courthouse Annex bond.
 - Based upon Council direction at the July 24 Special Meeting, I have put together the following draft statement:

SHALL THE FOLLOWING PUBLIC MEASURED BE
ADOPTED?

A local sales and services tax shall be imposed in the city of University Heights at the rate of one percent (1%) to be effective from July 1, 2015, until June 30, 2025. Revenues from the sales and services tax shall be allocated as follows:

0% for property tax relief

The specific purpose for which the revenues shall otherwise be expended is:

10% for retiring the bond issued by Johnson County for the Courthouse Annex, assuming the ballot measure for bonds to fund that project is adopted.

90% for community space acquisition, furnishing, maintenance, and upkeep; street improvements and repairs; and/or any other lawful purpose.

- In 2009, the University Heights LOST ballot and Revenue Purpose Statement read as follows:

“SHALL THE FOLLOWING PUBLIC MEASURED BE ADOPTED?

A local sales and services tax shall be imposed in the city of University Heights at the rate of one percent (1%) to be effective from July 1, 2009, until June 30, 2013. Revenues from the sales and services tax shall be allocated as follows:

0% for property tax relief

The specific purpose for which the revenues shall otherwise be expended is:

100% for street improvements, sidewalk widening projects, and/or any other lawful purpose.

- The “any other lawful purpose” language gave the council the authority to use the LOST proceeds in any way it determined was best for the City. Including “street improvements” and “sidewalk widening” let the Council inform voters of its broad intentions.
- Here are some of the mechanics of how LOST will work (if adopted):
 - The tax would start July 1, 2015.

- By August 15, the Iowa Treasurer would provide Cities with an estimate of revenue expected to be generated by LOST in the coming year.
- The City would receive 95% of the estimate in monthly installments (the first being paid no later than August 31)
- The revenue collections would be reconciled at the end of the fiscal year (June 30, 2016) and any additional revenue based on actual collections (over and above the 95% estimate) would be paid to the City (or any shortfall would be withheld from future payments).
- As a reminder, LOST will only be imposed if a majority of all votes cast in the contiguous Cities – University Heights, Coralville, Iowa City, North Liberty, and Tiffin – are in favor of LOST.

2. Council Election – NOTHING IN NOVEMBER.

- As I have informed the Council previously, there has been some changing of opinions about whether the seat Carla Aldrich was appointed to fill in July will or will not be up for election November 4 – the date of the general election.
- The Johnson County Auditor’s Office confirms that this Council seat will NOT be on the ballot November 4. So, Carla’s term will continue through December 31, 2015.

3. , PUD Plan Application – One University Place.

- **Zoning Ordinance Amendment**
 - In July, the Council directed preparation of an amendment to the Zoning Ordinance that would accommodate the PUD Plan Application as submitted.
 - I have prepared draft versions of amendments to the Zoning Ordinance – Ordinance 187-A and 187-B. Both versions are attached.
 - 187-A is the same as last month’s proposed ordinance.
 - It increases the maximum height of the rear building to 91 feet, with “height” being defined as it always has been in the City’s Zoning Ordinance: “the vertical distance from the highest point

of the finished grade of any street on which [the] property abuts to the highest point of the roof or coping”. (Ordinance No. 79, Sec. 7).

- It also specifies that “public space” as shown in the application is not included in the definition of “commercial space”, which the ordinance limits to 20,000 square feet or in the definition of building “footprint”.
 - 187-B accommodates the proposed One University Place development differently.
 - It modifies the definition of “height” in Section 7 of the ordinance. That definition applies to all property in University Heights, not simply the proposed development.
 - The proposed definition was drafted after consulting several other local zoning codes (Iowa City, Coralville, Johnson County), as well as other resources.
 - The Council will have the opportunity to discuss this approach and proposed change and provide further direction.
 - It makes the same changes concerning “public space” as does 187-A.
 - The Council will hold a public hearing on the proposed changes to the Zoning Ordinance at the July meeting. The Council will also consider the first reading of Ordinance No. 187-A or 187-B.
 - **Continued review of PUD Plan Application.** The Council may desire to discuss its review of the PUD Plan Application. I have written to the developer to indicate that certain changes to the proposed Development Agreement are desired by the Council. I expect a further meeting with the development team to discuss that document, but not before the August Council meeting..
4. **Police Chief Search.** The application deadline for the Police Chief position is July 31. Thereafter, the Search Committee will interview certain applicants and expects to make a hiring recommendation to the Council for the September meeting..
 5. **Mediacom Franchise Fee.** I have requested that Mediacom pay the City interest on the franchise fee amounts that were not remitted on a timely basis. I do not expect a problem with the request, but I have not received confirmation that an interest check will be forthcoming..

6. **My Availability.** I will be out of the office starting July 29, returning August 12, which is the date of the August Council meeting. I will be backpacking in New Mexico with a group of Boy Scouts, so I won't have access to email, mobile phone, etc. Prayers are appreciated. And if you do need anything in my absence, contact one of our assistants, Melilssa Breuer or Tim Martin.

Leff/SEB/UH/UH Atty Reports/UHAttyRept Aug '14 legal report



To: Johnson County municipalities
From: Andy Johnson, Executive Assistant to the Board of Supervisors
Kingsley Botchway II, Deputy Auditor for Elections
Date: August 8, 2014

The Board of Supervisors has requested you be provided with the following information regarding the Local Option Sales Tax (LOST) referendum.

The Board previously sent a request that all Johnson County communities consider allocating 10% of the LOST revenue toward payment of the bond costs of the courthouse annex, should that referendum pass. This proposal was discussed at the recent joint entities meeting on July 28th.

The intention of this request is to lower the taxes paid by property owners in Johnson County for the courthouse bond. The countywide debt levy affects all property owners in Johnson County, including those in TIF districts. This proposal would lessen the tax impact for ALL property tax payers. It is projected that, if the bond referendum passes, the County's annual bond payments would be approximately \$2.5 million annually. The owner of a home with taxable value of \$100,000 (assessed value of \$184,000) would pay approximately \$34 a year in property tax to fund this bond payment.

The LOST revenues are estimated to be about \$17 million a year countywide. If all communities dedicated their respective 10% of LOST revenue, the County would only need to tax residents \$800,000 a year for the bond payments, thus reducing the tax burden to Johnson County property owners. Instead of paying \$34 for the bond payment, the average homeowner would only pay approximately \$11 annually. The Board of Supervisors sees the dedication of LOST revenue as a benefit to all property owners in funding a project that benefits the entire county.

Some of the communities have requested model language. The following is a draft that has had a preliminary review by our bond counsel.

*10% for payment of principal and interest related to general obligation bonds issued by Johnson County for the purpose of erecting and equipping a County Courthouse Annex, but only if the bond referendum for the courthouse annex is approved by voters in the November, 2014 general election. In the event that the bond referendum for a courthouse annex is not approved the remaining revenue will be allocated to _____
(insert city purpose).*

The Board of Supervisors intends to include this ballot language for unincorporated voters if similar language is presented to a majority of municipal voters. It is the consensus of the Board that the remaining 90% of the revenue to the County will be dedicated to improvement and/or maintenance of secondary roads and bridges.

Further, Iowa Code gives the Board of Supervisors the authority to set the sunset for the sales tax. A uniform sunset can be set countywide, or different sunsets may be set for different communities.

While a formal vote has not been taken, the Board of Supervisors has given direction that it is the intention of the Supervisors to set a 10 year sunset for all communities that agree to the ballot language above dedicating a portion of the revenue toward the courthouse annex bond. It is the intention of the Board of Supervisors to set a three year sunset for all communities that choose not to include this provision. Once the LOST sunsets in a community, reinstating the tax would be governed by Iowa Code Chapter 423B.

The deadline for ballot language is August 27th at 5:00 PM. Ballot language will be accepted, including revisions and amendments, until that time.

The Board of Supervisors Office and the Auditor's Office welcomes your input and questions about the sales tax. Contact information is provided below. In addition, the Board plans to include an opportunity for public input on the LOST at its meeting on Thursday, August 14th at 5:30 PM.

Contact information:

Board of Supervisors: 319-356-6000, supes@co.johnson.ia.us

Terrence Neuzil, chair: tneuzil@co.johnson.ia.us

Pat Harney, vice-chair: pharney@co.johnson.ia.us

John Etheredge : jetheredge@co.johnson.ia.us

Janelle Rettig: jrettig@co.johnson.ia.us

Rod Sullivan: rsullivan@co.johnson.ia.us

County Auditor Travis Weipert: 319-356-6004, tweipert@co.johnson.ia.us

Deputy Auditor Kingsley Botchway II: 319-356-6004, kbotchwa@co.johnson.ia.us

Executive Assistant Andy Johnson: 319-356-6000, ajohnson@co.johnson.ia.us

**City Clerk Report
August 2014**

- **One building permit received since the last meeting:**
 - 35 Olive Court - 12x20 low-level deck on front of house**
- **132 rental permits received for new fiscal year since the last meeting:**
 - 57 for Grandview Court**
 - 75 for rest of University Heights**

(Personally delivered 3 rental permit forms and brochures to property owners to make 8/1/14 deadline.)
- **25 outstanding rental permits. Late notices sent to property owners on 8/9/14. They will now be responsible for \$100 rental permit fee and \$25 late fee.**
- **Researching one property to see if the B&B is covered by a current rental permit. (B&B is located in Grandview Court)**
- **Received one inquiry requesting copy of issued building permit and supporting documentation. Information was scanned and sent via e-mail to requestor on 8/4/14.**
- **Spoke with staff at State Auditor's office regarding the upcoming city audit/examination (information given to Finance chair and Treasurer). We can have the state conduct the audit/examination or can contract with a private firm. Examination estimate would be \$4,000 - \$5,000 and would take approximately 3 days. No estimate given for a full audit but anticipate it would take a week. Must be completed by March 31, 2015.**
- **Building permit spreadsheet sent into Johnson County Assessor's Office.**
- **Completing survey this week regarding building permits in University Heights.**

Report from Norm Cate – Rental Inspector:

July saw six (6) rental properties inspected. They were as follows:

- **413 Grandview Court (New rental)**
- **36 Prospect Place (New rental)**
- **117 Grandview Court**
- **208 Grandview Court (New rental)**
- **103 Grandview Court**
- **100 Highland Drive (complaint follow-up inspection)**

**University Heights
Building Permits
January 1, 2014 - August 10, 2014**

Permit #	Building Address	Date Issued	Fee	Building Valuation	Description of Remodeling
BLD14-001	104 Birkdale Court	1/23/2014	\$145.60		Finish bedroom in basement (bldg. and electrical permits)
BLD14-002	1212 Melrose Avenue	2/20/2014	\$308.30	\$12,000.00	Bedroom and bath installation in basement (bldg., electrical and plumbing permits)
BLD14-003	1145 Melrose Avenue	4/8/2014	\$310.00		Convert part of garage to habitable space (bldg., mechanical, electrical and plumbing permits)
BLD14-004	102 Birkdale Court	4/8/2014	\$277.00	\$34,000.00	Finish basement (bedroom, office and rec room)
BLD14-005	114 Highland Avenue	5/12/2014	\$989.55	\$93,000.00	2nd floor garage art studio (bldg., electrical and plumbing permits)
BLD14-006	507 Mahaska Court	5/9/2014	\$127.80	\$5,000.00	Bathroom remodel (bldg., electrical and plumbing permits)
BLD14-007	35 Olive Court	5/19/2014	\$95.60	\$3,000.00	12x20 low-level deck on front of house
BLD14-008	31 Leamer Court	5/29/2014	\$85.00	\$1,000.00	Kitchen remodel/repair (bldg., electrical)
BLD14-008	31 Leamer Court	6/16/2014	\$50.00	\$1,750.00	10 x 12 uncovered wood deck
	909 Melrose Avenue	6/25/2014	\$50.00	\$2,555.00	Installation of basement shower (Plumbing permit)
	1145 Melrose Avenue	6/13/2014	\$50.00		Upgrade electrical service from 100 to 200 amp

Total ##### #####

City of University Heights							
Cash Receipts and Disbursements by Fund							
July 1, 2014 to July 31, 2014							
	CAPITAL PROJECTS	GENERAL FUND	DEBT SERVICE	POLICE FORFEITURE	ROAD USE TAX	EMPLOYEE BENEFITS	TOTAL
Receipts							
Local Option Sales Tax							\$ -
Property Tax		\$ 1,314.87	\$ 78.39			\$ 141.96	\$ 1,535.22
Other City Taxes		\$ -					
Licenses and Permits		\$ 11,225.60					\$ 11,225.60
Use of Money and Property		\$ 57.93		\$ 0.43		\$ 29.50	\$ 87.86
Intergovernmental		\$ 1,741.64		\$ 1,749.00	\$ 8,108.84		\$ 11,599.48
Charges for Services		\$ 244.00					\$ 244.00
Special Assessments							\$ -
Miscellaneous		\$ 19,436.05					\$ 19,436.05
Other Financing Sources							\$ -
Total Receipts	\$ -	\$ 34,020.09	\$ 78.39	\$ 1,749.43	\$ 8,108.84	\$ 171.46	\$ 44,128.21
Disbursements							
Payroll Expenses							
Public Safety		\$ 26,630.70				\$ 6,455.02	\$ 33,085.72
Public Works		\$ 5,498.07			\$ 1,493.09		\$ 6,991.16
Culture & Recreation		\$ 29.98					\$ 29.98
Community & Economic Dev.		\$ 5,611.70					\$ 5,611.70
General Government		\$ 14,214.02				\$ 190.95	\$ 14,404.97
Principal/Interest							\$ -
Uncategorized/Miscellaneous							\$ -
Total Disbursements	\$ -	\$ 51,984.47	\$ -	\$ -	\$ 1,493.09	\$ 6,645.97	\$ 60,123.53
Net Cash Increase (Decrease)	\$ -	\$ (17,964.38)	\$ 78.39	\$ 1,749.43	\$ 6,615.75	\$ (6,474.51)	\$ (15,995.32)
Balance, beginning of year	\$ (189,563.90)	\$ 645,774.16	\$ (402.61)	\$ (2,807.29)	\$ (11,709.93)	\$ (52,542.83)	\$ 388,747.60
Balance, end of period	\$ (189,563.90)	\$ 627,809.78	\$ (324.22)	\$ (1,057.86)	\$ (5,094.18)	\$ (59,017.34)	\$ 372,752.28

**City of University Heights, Iowa
Profit & Loss Budget vs. Actual**

July 2014

	GENERAL			DEBT SERVICE			POLICE FORFEITURE		
	Jul 14	Budget	% of Budget	Jul 14	Budget	% of Budget	Jul 14	Budget	% of Budget
Ordinary Income/Expense									
Income									
CHARGES FOR SERVICES	244.00	1,000.00	24.4%	0.00			0.00		
GENERAL PROPERTY TAXES	1,314.87	578,906.00	0.2%	78.39	32,564.00	0.2%	0.00		
INTERGOVERNMENTAL/SHARED REVENUE	1,741.64	2,141.00	81.3%	0.00			1,749.00		
LICENSES & PERMITS	11,225.60	23,890.00	47.0%	0.00			0.00		
MISCELLANEOUS REVENUES	19,436.05	87,250.00	22.3%	0.00			0.00		
USE OF MONEY & PROPERTY	57.93	5,000.00	1.2%	0.00			0.43		
Total Income	<u>34,020.09</u>	<u>698,187.00</u>	<u>4.9%</u>	<u>78.39</u>	<u>32,564.00</u>	<u>0.2%</u>	<u>1,749.43</u>		
Gross Profit	34,020.09	698,187.00	4.9%	78.39	32,564.00	0.2%	1,749.43		
Expense									
CAPITAL PROJECTS	0.00			0.00			0.00		
COMMUNITY & ECONOMIC DEV.	5,611.70	15,000.00	37.4%	0.00			0.00		
CULTURE & RECREATION	29.98	43,946.00	0.1%	0.00			0.00		
DEBT SERVICE	0.00			0.00	32,564.00	0.0%	0.00		
GENERAL GOVERNMENT	14,214.02	108,599.00	13.1%	0.00			0.00		
PUBLIC SAFETY	26,630.70	359,057.00	7.4%	0.00			0.00		
PUBLIC WORKS	5,498.07	138,763.00	4.0%	0.00			0.00		
Total Expense	<u>51,984.47</u>	<u>665,365.00</u>	<u>7.8%</u>	<u>0.00</u>	<u>32,564.00</u>	<u>0.0%</u>	<u>0.00</u>		
Net Ordinary Income	<u>-17,964.38</u>	<u>32,822.00</u>	<u>-54.7%</u>	<u>78.39</u>	<u>0.00</u>	<u>100.0%</u>	<u>1,749.43</u>		
Net Income	<u>-17,964.38</u>	<u>32,822.00</u>	<u>-54.7%</u>	<u>78.39</u>	<u>0.00</u>	<u>100.0%</u>	<u>1,749.43</u>	<u>0.00</u>	<u>100.0%</u>

City of University Heights, Iowa
Profit & Loss Budget vs. Actual

July 2014

	ROAD USE TAX			EMPLOYEE BENEFITS			TOTAL		
	Jul 14	Budget	% of Budget	Jul 14	Budget	% of Budget	Jul 14	Budget	% of Budget
Ordinary Income/Expense									
Income									
CHARGES FOR SERVICES	0.00			0.00			244.00	1,000.00	24.4%
GENERAL PROPERTY TAXES	0.00			141.96	65,993.62	0.2%	1,535.22	677,463.62	0.2%
INTERGOVERNMENTAL/SHARED REVENUE	8,108.84	105,000.00	7.7%	0.00			11,599.48	107,141.00	10.8%
LICENSES & PERMITS	0.00			0.00			11,225.60	23,890.00	47.0%
MISCELLANEOUS REVENUES	0.00			0.00			19,436.05	87,250.00	22.3%
USE OF MONEY & PROPERTY	0.00			29.50			87.86	5,000.00	1.8%
Total Income	8,108.84	105,000.00	7.7%	171.46	65,993.62	0.3%	44,128.21	901,744.62	4.9%
Gross Profit	8,108.84	105,000.00	7.7%	171.46	65,993.62	0.3%	44,128.21	901,744.62	4.9%
Expense									
CAPITAL PROJECTS	0.00			0.00			0.00	0.00	0.0%
COMMUNITY & ECONOMIC DEV.	0.00			0.00			5,611.70	15,000.00	37.4%
CULTURE & RECREATION	0.00			0.00			29.98	43,946.00	0.1%
DEBT SERVICE	0.00			0.00			0.00	32,564.00	0.0%
GENERAL GOVERNMENT	0.00			190.95	2,309.27	8.3%	14,404.97	110,908.27	13.0%
PUBLIC SAFETY	0.00			6,455.02	63,684.34	10.1%	33,085.72	422,741.34	7.8%
PUBLIC WORKS	1,493.09	113,625.00	1.3%	0.00			6,991.16	252,388.00	2.8%
Total Expense	1,493.09	113,625.00	1.3%	6,645.97	65,993.61	10.1%	60,123.53	877,547.61	6.9%
Net Ordinary Income	6,615.75	-8,625.00	-76.7%	-6,474.51	0.01	-64,745,100.0%	-15,995.32	24,197.01	-66.1%
Net Income	6,615.75	-8,625.00	-76.7%	-6,474.51	0.01	-64,745,100.0%	-15,995.32	24,197.01	-66.1%

**City of University Heights, Iowa
Profit & Loss Budget vs. Actual**

July 2014

	GENERAL			DEBT SERVICE			POLICE FORFEITURE		
	Jul 14	Budget	% of Budget	Jul 14	Budget	% of Budget	Jul 14	Budget	% of Budget
Ordinary Income/Expense									
Income									
CHARGES FOR SERVICES									
Police Reports	0.00	100.00	0.0%	0.00			0.00		
Rental Inspection	240.00	900.00	26.7%	0.00			0.00		
Reprints of City Documents	4.00			0.00			0.00		
Total CHARGES FOR SERVICES	244.00	1,000.00	24.4%	0.00			0.00		
GENERAL PROPERTY TAXES									
Benefits Levies	0.00			0.00			0.00		
Debt Service Levy	0.00			78.39	32,564.00	0.2%	0.00		
Insurance Levy	32.14	13,800.00	0.2%	0.00			0.00		
Library Services Levy	38.02	16,809.00	0.2%	0.00			0.00		
Regular Property Tax	1,140.77	504,296.00	0.2%	0.00			0.00		
Transit Levy	103.94	44,001.00	0.2%	0.00			0.00		
Total GENERAL PROPERTY TAXES	1,314.87	578,906.00	0.2%	78.39	32,564.00	0.2%	0.00		
INTERGOVERNMENTAL/SHARED REVENUE									
Other State Grants/Reimburse.									
Forfeiture Funds-IC	0.00			0.00			1,749.00		
Seatbelt Incent/Traffic Safety	1,741.64			0.00			0.00		
Total Other State Grants/Reimburse.	1,741.64			0.00			1,749.00		
State Shared Revenues									
Commercial Property Tax Rplcmnt	0.00	2,141.00	0.0%	0.00			0.00		
Road Use/Street Construction	0.00			0.00			0.00		
Total State Shared Revenues	0.00	2,141.00	0.0%	0.00			0.00		
Total INTERGOVERNMENTAL/SHARED REVENUE	1,741.64	2,141.00	81.3%	0.00			1,749.00		
LICENSES & PERMITS									
Beer/Wine/Liquor/Cig Permits	390.00	390.00	100.0%	0.00			0.00		
Building/Equipment Permits	95.60	10,000.00	1.0%	0.00			0.00		
Misc. Licenses/Permits									
Parking Permits	140.00	1,000.00	14.0%	0.00			0.00		
Rental Permits	10,600.00	12,500.00	84.8%	0.00			0.00		
Total Misc. Licenses/Permits	10,740.00	13,500.00	79.6%	0.00			0.00		
Total LICENSES & PERMITS	11,225.60	23,890.00	47.0%	0.00			0.00		
MISCELLANEOUS REVENUES									
Cable TV Franchise	11,166.16	15,000.00	74.4%	0.00			0.00		
Contributions	250.00	250.00	100.0%	0.00			0.00		
Fines									
Parking Fines	0.00	7,000.00	0.0%	0.00			0.00		
Traffic Fines-Clk of Ct	8,019.89	63,000.00	12.7%	0.00			0.00		
Total Fines	8,019.89	70,000.00	11.5%	0.00			0.00		
Misc. Income									
Other	0.00	1,000.00	0.0%	0.00			0.00		
Total Misc. Income	0.00	1,000.00	0.0%	0.00			0.00		
Refunds and Reimbursements	0.00	1,000.00	0.0%	0.00			0.00		
Total MISCELLANEOUS REVENUES	19,436.05	87,250.00	22.3%	0.00			0.00		
USE OF MONEY & PROPERTY									
Interest on Cash Investments	57.93	5,000.00	1.2%	0.00			0.43		
Total USE OF MONEY & PROPERTY	57.93	5,000.00	1.2%	0.00			0.43		
Total Income	34,020.09	698,187.00	4.9%	78.39	32,564.00	0.2%	1,749.43		
Gross Profit	34,020.09	698,187.00	4.9%	78.39	32,564.00	0.2%	1,749.43		

**City of University Heights, Iowa
Profit & Loss Budget vs. Actual**

July 2014

Expense	GENERAL			DEBT SERVICE			POLICE FORFEITURE		
	Jul 14	Budget	% of Budget	Jul 14	Budget	% of Budget	Jul 14	Budget	% of Budget
CAPITAL PROJECTS									
Wide Sidewalk Project									
Sunset St wide sidewalk	0.00			0.00			0.00		
Total Wide Sidewalk Project	<u>0.00</u>			<u>0.00</u>			<u>0.00</u>		
Total CAPITAL PROJECTS	0.00			0.00			0.00		
COMMUNITY & ECONOMIC DEV.									
Tree Trimming/Lawn Care	5,611.70	15,000.00	37.4%	0.00			0.00		
Total COMMUNITY & ECONOMIC DEV.	<u>5,611.70</u>	<u>15,000.00</u>	<u>37.4%</u>	<u>0.00</u>			<u>0.00</u>		
CULTURE & RECREATION									
Community Support Projects	0.00	500.00	0.0%	0.00			0.00		
Library	0.00	42,646.00	0.0%	0.00			0.00		
Parks									
Park Expenses	29.98	800.00	3.7%	0.00			0.00		
Total Parks	<u>29.98</u>	<u>800.00</u>	<u>3.7%</u>	<u>0.00</u>			<u>0.00</u>		
Total CULTURE & RECREATION	29.98	43,946.00	0.1%	0.00			0.00		
DEBT SERVICE									
Interest	0.00			0.00	3,564.00	0.0%	0.00		
Principal	0.00			0.00	29,000.00	0.0%	0.00		
Total DEBT SERVICE	<u>0.00</u>			<u>0.00</u>	<u>32,564.00</u>	<u>0.0%</u>	<u>0.00</u>		
GENERAL GOVERNMENT									
City Hall & General Buildings									
Commodities									
Supplies	0.00	200.00	0.0%	0.00			0.00		
Total Commodities	<u>0.00</u>	<u>200.00</u>	<u>0.0%</u>	<u>0.00</u>			<u>0.00</u>		
Contractual									
Rents & Leases	1,374.23	11,720.00	11.7%	0.00			0.00		
Total Contractual	<u>1,374.23</u>	<u>11,720.00</u>	<u>11.7%</u>	<u>0.00</u>			<u>0.00</u>		
Employee Benefits & Costs									
FICA	0.00			0.00			0.00		
IPERS	0.00			0.00			0.00		
Medicare	0.00			0.00			0.00		
Total Employee Benefits & Costs	<u>0.00</u>			<u>0.00</u>			<u>0.00</u>		
Repair/Maint/Utilities									
City Hall Upgrades	2,211.15	2,500.00	88.4%	0.00			0.00		
Maintenance	134.00	1,000.00	13.4%	0.00			0.00		
Telecommunications	0.00	1,700.00	0.0%	0.00			0.00		
Utilities	101.81	1,700.00	6.0%	0.00			0.00		
Total Repair/Maint/Utilities	<u>2,446.96</u>	<u>6,900.00</u>	<u>35.5%</u>	<u>0.00</u>			<u>0.00</u>		
Salaries-Regular Part Time									
Facilities Assistant	24.00	500.00	4.8%	0.00			0.00		
Total Salaries-Regular Part Time	<u>24.00</u>	<u>500.00</u>	<u>4.8%</u>	<u>0.00</u>			<u>0.00</u>		
Total City Hall & General Buildings	3,845.19	19,320.00	19.9%	0.00			0.00		
Clerk/Treasurer & Finance Admin									
Commodities									
Hardware/Software	0.00	1,000.00	0.0%	0.00			0.00		
Minor Equipment/Supplies/Techno	165.00	700.00	23.6%	0.00			0.00		
Office Supplies and Postage	166.69	1,000.00	16.7%	0.00			0.00		
Taping meetings	433.29	1,000.00	43.3%	0.00			0.00		
Total Commodities	<u>764.98</u>	<u>3,700.00</u>	<u>20.7%</u>	<u>0.00</u>			<u>0.00</u>		

**City of University Heights, Iowa
Profit & Loss Budget vs. Actual**

July 2014

	GENERAL			DEBT SERVICE			POLICE FORFEITURE		
	Jul 14	Budget	% of Budget	Jul 14	Budget	% of Budget	Jul 14	Budget	% of Budget
Contractual Services									
Accounting Fees	175.00	3,200.00	5.5%	0.00			0.00		
Bank/CCard Fees	8.00	50.00	16.0%	0.00			0.00		
Legal Publications	232.10	3,000.00	7.7%	0.00			0.00		
Meeting Set Up Fees	30.00			0.00			0.00		
Printing/Copying	409.70	500.00	81.9%	0.00			0.00		
Technology Services	24.95	750.00	3.3%	0.00			0.00		
Total Contractual Services	879.75	7,500.00	11.7%	0.00			0.00		
Employee Benefits & Costs									
FICA	0.00			0.00			0.00		
IPERS	0.00			0.00			0.00		
Medicare	0.00			0.00			0.00		
Unemployment Compensation	0.00			0.00			0.00		
Total Employee Benefits & Costs	0.00			0.00			0.00		
Salaries-Regular Part Time									
Clerk, Treasurer, Historian	1,032.10	9,500.00	10.9%	0.00			0.00		
Total Salaries-Regular Part Time	1,032.10	9,500.00	10.9%	0.00			0.00		
Staff Development									
Dues & Memberships									
Chamber of Commerce	0.00	500.00	0.0%	0.00			0.00		
Dues and Memberships	0.00	500.00	0.0%	0.00			0.00		
IA League of Cities	692.00	612.00	113.1%	0.00			0.00		
JCOG Assessment	0.00	2,000.00	0.0%	0.00			0.00		
Total Dues & Memberships	692.00	3,612.00	19.2%	0.00			0.00		
Total Staff Development	692.00	3,612.00	19.2%	0.00			0.00		
Total Clerk/Treasurer & Finance Admin	3,368.83	24,312.00	13.9%	0.00			0.00		
Legal Services	0.00	50,000.00	0.0%	0.00			0.00		
Mayor/Council Operations									
Employee Benefits & Costs									
FICA	0.00			0.00			0.00		
IPERS-Council	0.00			0.00			0.00		
Medicare	0.00			0.00			0.00		
Unemployment Compensation	0.00			0.00			0.00		
Total Employee Benefits & Costs	0.00			0.00			0.00		
Salaries-Regular Part Time									
Council	0.00	4,000.00	0.0%	0.00			0.00		
Mayor	0.00	1,967.00	0.0%	0.00			0.00		
Total Salaries-Regular Part Time	0.00	5,967.00	0.0%	0.00			0.00		
Total Mayor/Council Operations	0.00	5,967.00	0.0%	0.00			0.00		
TIF Analysis	7,000.00			0.00			0.00		
Tort Liability Insurance	0.00	9,000.00	0.0%	0.00			0.00		
Total GENERAL GOVERNMENT	14,214.02	108,599.00	13.1%	0.00			0.00		
PUBLIC SAFETY									
Building Inspections									
Building / Rental Inspection	1,470.00	15,200.00	9.7%	0.00			0.00		
Total Building Inspections	1,470.00	15,200.00	9.7%	0.00			0.00		
Crossing Guard									
Employee Benefits & Costs									
FICA	0.00			0.00			0.00		
IPERS	0.00			0.00			0.00		
Medicare	0.00			0.00			0.00		
Unemployment Compensation	0.00			0.00			0.00		
Total Employee Benefits & Costs	0.00			0.00			0.00		

**City of University Heights, Iowa
Profit & Loss Budget vs. Actual**

July 2014

	GENERAL			DEBT SERVICE			POLICE FORFEITURE		
	Jul 14	Budget	% of Budget	Jul 14	Budget	% of Budget	Jul 14	Budget	% of Budget
Salaries									
Crossing Guard	0.00	4,500.00	0.0%	0.00			0.00		
Total Salaries	0.00	4,500.00	0.0%	0.00			0.00		
Supplies	0.00	200.00	0.0%	0.00			0.00		
Total Crossing Guard	0.00	4,700.00	0.0%	0.00			0.00		
Fire									
Contracts w/Other Agencies									
Coralville Fire Dep't	0.00	31,820.00	0.0%	0.00			0.00		
Hydrant Flush-City of Iowa City	0.00	2,000.00	0.0%	0.00			0.00		
Total Contracts w/Other Agencies	0.00	33,820.00	0.0%	0.00			0.00		
Total Fire	0.00	33,820.00	0.0%	0.00			0.00		
Hazmat-Johnson County	0.00	263.00	0.0%	0.00			0.00		
Police									
Commodities									
Car Purchase	0.00	16,000.00	0.0%	0.00			0.00		
Major Equipment									
Car Equipment	0.00	3,000.00	0.0%	0.00			0.00		
Total Major Equipment	0.00	3,000.00	0.0%	0.00			0.00		
Minor Equipment									
Operating Police Equipment	0.00	1,500.00	0.0%	0.00			0.00		
Regular Officer Uniform	0.00	3,500.00	0.0%	0.00			0.00		
Total Minor Equipment	0.00	5,000.00	0.0%	0.00			0.00		
Supplies									
Ammunition	0.00	3,500.00	0.0%	0.00			0.00		
Office Supplies	246.86	3,000.00	8.2%	0.00			0.00		
Operating Supplies	194.46	3,000.00	6.5%	0.00			0.00		
Other Supplies	8.48	2,000.00	0.4%	0.00			0.00		
Postage/Shipping	0.00	300.00	0.0%	0.00			0.00		
Total Supplies	449.80	11,800.00	3.8%	0.00			0.00		
Total Commodities	449.80	35,800.00	1.3%	0.00			0.00		
Contractual Services									
Garage Rental	0.00	2,400.00	0.0%	0.00			0.00		
Payments to Other Agencies									
County Jail/Service/Filing Fees	0.00	300.00	0.0%	0.00			0.00		
Evidence testing	0.00	150.00	0.0%	0.00			0.00		
Tech. Services Bureau - St. IA	0.00	500.00	0.0%	0.00			0.00		
Total Payments to Other Agencies	0.00	950.00	0.0%	0.00			0.00		
Police Insurance-Car/Liability	0.00	4,800.00	0.0%	0.00			0.00		
Printing/Copying	0.00	1,000.00	0.0%	0.00			0.00		
Prof Serv-Psych Testing-Physica	0.00	500.00	0.0%	0.00			0.00		
Total Contractual Services	0.00	9,650.00	0.0%	0.00			0.00		
Police Benefits & Costs									
Police FICA	0.00			0.00			0.00		
Police Health Insurance	0.00			0.00			0.00		
Police IPERS	0.00			0.00			0.00		
Police Medicare	0.00			0.00			0.00		
Police SUTA	-15.84			0.00			0.00		
Police Workers Compensation	0.00			0.00			0.00		
Total Police Benefits & Costs	-15.84			0.00			0.00		
Police Gross Wages									
Holiday & Other Pay	1,526.20	28,000.00	5.5%	0.00			0.00		
Police Gross Wages	21,060.55	188,800.00	11.2%	0.00			0.00		
Salaries-Reserves	0.00	24.00	0.0%	0.00			0.00		
Total Police Gross Wages	22,586.75	216,824.00	10.4%	0.00			0.00		

City of University Heights, Iowa Profit & Loss Budget vs. Actual

July 2014

	GENERAL			DEBT SERVICE			POLICE FORFEITURE		
	Jul 14	Budget	% of Budget	Jul 14	Budget	% of Budget	Jul 14	Budget	% of Budget
Repair/Maint/Utilities									
Telecommunications Expense									
IT Support	0.00	1,000.00	0.0%	0.00			0.00		
Verizon/Pager Fees/Mediacom	330.29	2,400.00	13.8%	0.00			0.00		
Total Telecommunications Expense	330.29	3,400.00	9.7%	0.00			0.00		
Vehicle Operations									
Fuel	926.23	16,000.00	5.8%	0.00			0.00		
Other	0.00	500.00	0.0%	0.00			0.00		
Washes	32.76	700.00	4.7%	0.00			0.00		
Total Vehicle Operations	958.99	17,200.00	5.6%	0.00			0.00		
Vehicle Repair									
Bicycle Maint/Repair	0.00	200.00	0.0%	0.00			0.00		
Car Maint/Repair	850.71	9,000.00	9.5%	0.00			0.00		
Total Vehicle Repair	850.71	9,200.00	9.2%	0.00			0.00		
Total Repair/Maint/Utilities	2,139.99	29,800.00	7.2%	0.00			0.00		
Staff Development									
Regular Officer Training									
Academy Training	0.00	7,000.00	0.0%	0.00			0.00		
Skills Training/Testing	0.00	4,000.00	0.0%	0.00			0.00		
Training Supplies	0.00	2,000.00	0.0%	0.00			0.00		
Total Regular Officer Training	0.00	13,000.00	0.0%	0.00			0.00		
Total Staff Development	0.00	13,000.00	0.0%	0.00			0.00		
Total Police	25,160.70	305,074.00	8.2%	0.00			0.00		
Total PUBLIC SAFETY	26,630.70	359,057.00	7.4%	0.00			0.00		
PUBLIC WORKS									
Other Public Works									
Contracts-Other Agencies									
IC Animal Center	95.74	1,200.00	8.0%	0.00			0.00		
IC Bus Service	2,960.17	35,557.00	8.3%	0.00			0.00		
SEATS Service	703.66	8,444.00	8.3%	0.00			0.00		
Total Contracts-Other Agencies	3,759.57	45,201.00	8.3%	0.00			0.00		
Total Other Public Works	3,759.57	45,201.00	8.3%	0.00			0.00		
Roads, Bridges, & Sidewalks									
Contractual Services									
Engineering Fees	0.00	50,000.00	0.0%	0.00			0.00		
Repairs/Improvements									
ADA Transition Plan	0.00			0.00			0.00		
Asphale patch projects	0.00			0.00			0.00		
Capital Improvement Plan	0.00	5,000.00	0.0%	0.00			0.00		
Local panel replacements	0.00			0.00			0.00		
Oakcrest storm intake	0.00			0.00			0.00		
Pavement management	0.00			0.00			0.00		
Traffic sign assessment/mgmt	0.00			0.00			0.00		
Total Repairs/Improvements	0.00	5,000.00	0.0%	0.00			0.00		
Striping/Curb Renumbering	0.00			0.00			0.00		
Total Contractual Services	0.00	55,000.00	0.0%	0.00			0.00		
Snow Removal-Contractual	0.00			0.00			0.00		
Storm water permit	0.00	3,000.00	0.0%	0.00			0.00		
Street Lighting Electricity	0.00			0.00			0.00		
Street Sweeping-Contractual	0.00			0.00			0.00		

**City of University Heights, Iowa
Profit & Loss Budget vs. Actual**

July 2014

	GENERAL			DEBT SERVICE			POLICE FORFEITURE		
	Jul 14	Budget	% of Budget	Jul 14	Budget	% of Budget	Jul 14	Budget	% of Budget
Traffic Controls and Safety									
Street Signs-Commodities	0.00			0.00			0.00		
Traffic Light Electricity	0.00			0.00			0.00		
Total Traffic Controls and Safety	<u>0.00</u>			<u>0.00</u>			<u>0.00</u>		
Total Roads, Bridges, & Sidewalks	0.00	58,000.00	0.0%	0.00			0.00		
Sanitation									
Contractual									
Grandview Recycling	0.00	1,200.00	0.0%	0.00			0.00		
Leaf Vacuuming	0.00	13,500.00	0.0%	0.00			0.00		
Trash/Recycling	1,738.50	20,862.00	8.3%	0.00			0.00		
Total Contractual	<u>1,738.50</u>	<u>35,562.00</u>	<u>4.9%</u>	<u>0.00</u>			<u>0.00</u>		
Total Sanitation	<u>1,738.50</u>	<u>35,562.00</u>	<u>4.9%</u>	<u>0.00</u>			<u>0.00</u>		
Total PUBLIC WORKS	<u>5,498.07</u>	<u>138,763.00</u>	<u>4.0%</u>	<u>0.00</u>			<u>0.00</u>		
Total Expense	<u>51,984.47</u>	<u>665,365.00</u>	<u>7.8%</u>	<u>0.00</u>	<u>32,564.00</u>	<u>0.0%</u>	<u>0.00</u>		
Net Ordinary Income	<u>-17,964.38</u>	<u>32,822.00</u>	<u>-54.7%</u>	<u>78.39</u>	<u>0.00</u>	<u>100.0%</u>	<u>1,749.43</u>		
Net Income	<u>-17,964.38</u>	<u>32,822.00</u>	<u>-54.7%</u>	<u>78.39</u>	<u>0.00</u>	<u>100.0%</u>	<u>1,749.43</u>	<u>0.00</u>	<u>100.0%</u>

City of University Heights, Iowa Profit & Loss Budget vs. Actual

July 2014

	ROAD USE TAX			EMPLOYEE BENEFITS			TOTAL		
	Jul 14	Budget	% of Budget	Jul 14	Budget	% of Budget	Jul 14	Budget	% of Budget
Ordinary Income/Expense									
Income									
CHARGES FOR SERVICES									
Police Reports	0.00			0.00			0.00	100.00	0.0%
Rental Inspection	0.00			0.00			240.00	900.00	26.7%
Reprints of City Documents	0.00			0.00			4.00	0.00	100.0%
Total CHARGES FOR SERVICES	<u>0.00</u>			<u>0.00</u>			<u>244.00</u>	<u>1,000.00</u>	<u>24.4%</u>
GENERAL PROPERTY TAXES									
Benefits Levies	0.00			141.96	65,993.62	0.2%	141.96	65,993.62	0.2%
Debt Service Levy	0.00			0.00			78.39	32,564.00	0.2%
Insurance Levy	0.00			0.00			32.14	13,800.00	0.2%
Library Services Levy	0.00			0.00			38.02	16,809.00	0.2%
Regular Property Tax	0.00			0.00			1,140.77	504,296.00	0.2%
Transit Levy	0.00			0.00			103.94	44,001.00	0.2%
Total GENERAL PROPERTY TAXES	<u>0.00</u>			<u>141.96</u>	<u>65,993.62</u>	<u>0.2%</u>	<u>1,535.22</u>	<u>677,463.62</u>	<u>0.2%</u>
INTERGOVERNMENTAL/SHARED REVENUE									
Other State Grants/Reimburse.									
Forfeiture Funds-IC	0.00			0.00			1,749.00	0.00	100.0%
Seatbelt Incent/Traffic Safety	0.00			0.00			1,741.64	0.00	100.0%
Total Other State Grants/Reimburse.	<u>0.00</u>			<u>0.00</u>			<u>3,490.64</u>	<u>0.00</u>	<u>100.0%</u>
State Shared Revenues									
Commercial Property Tax Rplcmnt	0.00			0.00			0.00	2,141.00	0.0%
Road Use/Street Construction	8,108.84	105,000.00	7.7%	0.00			8,108.84	105,000.00	7.7%
Total State Shared Revenues	<u>8,108.84</u>	<u>105,000.00</u>	<u>7.7%</u>	<u>0.00</u>			<u>8,108.84</u>	<u>107,141.00</u>	<u>7.6%</u>
Total INTERGOVERNMENTAL/SHARED REVENUE	<u>8,108.84</u>	<u>105,000.00</u>	<u>7.7%</u>	<u>0.00</u>			<u>11,599.48</u>	<u>107,141.00</u>	<u>10.8%</u>
LICENSES & PERMITS									
Beer/Wine/Liquor/Cig Permits	0.00			0.00			390.00	390.00	100.0%
Building/Equipment Permits	0.00			0.00			95.60	10,000.00	1.0%
Misc. Licenses/Permits									
Parking Permits	0.00			0.00			140.00	1,000.00	14.0%
Rental Permits	0.00			0.00			10,600.00	12,500.00	84.8%
Total Misc. Licenses/Permits	<u>0.00</u>			<u>0.00</u>			<u>10,740.00</u>	<u>13,500.00</u>	<u>79.6%</u>
Total LICENSES & PERMITS	<u>0.00</u>			<u>0.00</u>			<u>11,225.60</u>	<u>23,890.00</u>	<u>47.0%</u>
MISCELLANEOUS REVENUES									
Cable TV Franchise	0.00			0.00			11,166.16	15,000.00	74.4%
Contributions	0.00			0.00			250.00	250.00	100.0%
Fines									
Parking Fines	0.00			0.00			0.00	7,000.00	0.0%
Traffic Fines-Clk of Ct	0.00			0.00			8,019.89	63,000.00	12.7%
Total Fines	<u>0.00</u>			<u>0.00</u>			<u>8,019.89</u>	<u>70,000.00</u>	<u>11.5%</u>
Misc. Income									
Other	0.00			0.00			0.00	1,000.00	0.0%
Total Misc. Income	<u>0.00</u>			<u>0.00</u>			<u>0.00</u>	<u>1,000.00</u>	<u>0.0%</u>
Refunds and Reimbursements	0.00			0.00			0.00	1,000.00	0.0%
Total MISCELLANEOUS REVENUES	<u>0.00</u>			<u>0.00</u>			<u>19,436.05</u>	<u>87,250.00</u>	<u>22.3%</u>
USE OF MONEY & PROPERTY									
Interest on Cash Investments	0.00			29.50			87.86	5,000.00	1.8%
Total USE OF MONEY & PROPERTY	<u>0.00</u>			<u>29.50</u>			<u>87.86</u>	<u>5,000.00</u>	<u>1.8%</u>
Total Income	<u>8,108.84</u>	<u>105,000.00</u>	<u>7.7%</u>	<u>171.46</u>	<u>65,993.62</u>	<u>0.3%</u>	<u>44,128.21</u>	<u>901,744.62</u>	<u>4.9%</u>
Gross Profit	<u>8,108.84</u>	<u>105,000.00</u>	<u>7.7%</u>	<u>171.46</u>	<u>65,993.62</u>	<u>0.3%</u>	<u>44,128.21</u>	<u>901,744.62</u>	<u>4.9%</u>

**City of University Heights, Iowa
Profit & Loss Budget vs. Actual
July 2014**

Expense	ROAD USE TAX			EMPLOYEE BENEFITS			TOTAL		
	Jul 14	Budget	% of Budget	Jul 14	Budget	% of Budget	Jul 14	Budget	% of Budget
CAPITAL PROJECTS									
Wide Sidewalk Project									
Sunset St wide sidewalk	0.00			0.00			0.00	0.00	0.0%
Total Wide Sidewalk Project	<u>0.00</u>			<u>0.00</u>			<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
Total CAPITAL PROJECTS	0.00			0.00			0.00	0.00	0.0%
COMMUNITY & ECONOMIC DEV.									
Tree Trimming/Lawn Care	0.00			0.00			5,611.70	15,000.00	37.4%
Total COMMUNITY & ECONOMIC DEV.	<u>0.00</u>			<u>0.00</u>			<u>5,611.70</u>	<u>15,000.00</u>	<u>37.4%</u>
CULTURE & RECREATION									
Community Support Projects	0.00			0.00			0.00	500.00	0.0%
Library	0.00			0.00			0.00	42,646.00	0.0%
Parks									
Park Expenses	0.00			0.00			29.98	800.00	3.7%
Total Parks	<u>0.00</u>			<u>0.00</u>			<u>29.98</u>	<u>800.00</u>	<u>3.7%</u>
Total CULTURE & RECREATION	0.00			0.00			29.98	43,946.00	0.1%
DEBT SERVICE									
Interest	0.00			0.00			0.00	3,564.00	0.0%
Principal	0.00			0.00			0.00	29,000.00	0.0%
Total DEBT SERVICE	<u>0.00</u>			<u>0.00</u>			<u>0.00</u>	<u>32,564.00</u>	<u>0.0%</u>
GENERAL GOVERNMENT									
City Hall & General Buildings									
Commodities									
Supplies	0.00			0.00			0.00	200.00	0.0%
Total Commodities	<u>0.00</u>			<u>0.00</u>			<u>0.00</u>	<u>200.00</u>	<u>0.0%</u>
Contractual									
Rents & Leases	0.00			0.00			1,374.23	11,720.00	11.7%
Total Contractual	<u>0.00</u>			<u>0.00</u>			<u>1,374.23</u>	<u>11,720.00</u>	<u>11.7%</u>
Employee Benefits & Costs									
FICA	0.00			0.00	31.00	0.0%	0.00	31.00	0.0%
IPERS	0.00			0.00	44.90	0.0%	0.00	44.90	0.0%
Medicare	0.00			0.00	7.25	0.0%	0.00	7.25	0.0%
Total Employee Benefits & Costs	<u>0.00</u>			<u>0.00</u>	<u>83.15</u>	<u>0.0%</u>	<u>0.00</u>	<u>83.15</u>	<u>0.0%</u>
Repair/Maint/Utilities									
City Hall Upgrades	0.00			0.00			2,211.15	2,500.00	88.4%
Maintenance	0.00			0.00			134.00	1,000.00	13.4%
Telecommunications	0.00			0.00			0.00	1,700.00	0.0%
Utilities	0.00			0.00			101.81	1,700.00	6.0%
Total Repair/Maint/Utilities	<u>0.00</u>			<u>0.00</u>			<u>2,446.96</u>	<u>6,900.00</u>	<u>35.5%</u>
Salaries-Regular Part Time									
Facilities Assistant	0.00			0.00			24.00	500.00	4.8%
Total Salaries-Regular Part Time	<u>0.00</u>			<u>0.00</u>			<u>24.00</u>	<u>500.00</u>	<u>4.8%</u>
Total City Hall & General Buildings	0.00			0.00	83.15	0.0%	3,845.19	19,403.15	19.8%
Clerk/Treasurer & Finance Admin									
Commodities									
Hardware/Software	0.00			0.00			0.00	1,000.00	0.0%
Minor Equipment/Supplies/Techno	0.00			0.00			165.00	700.00	23.6%
Office Supplies and Postage	0.00			0.00			166.69	1,000.00	16.7%
Taping meetings	0.00			0.00			433.29	1,000.00	43.3%
Total Commodities	<u>0.00</u>			<u>0.00</u>			<u>764.98</u>	<u>3,700.00</u>	<u>20.7%</u>

City of University Heights, Iowa Profit & Loss Budget vs. Actual

July 2014

	ROAD USE TAX			EMPLOYEE BENEFITS			TOTAL		
	Jul 14	Budget	% of Budget	Jul 14	Budget	% of Budget	Jul 14	Budget	% of Budget
Contractual Services									
Accounting Fees	0.00			0.00			175.00	3,200.00	5.5%
Bank/CCard Fees	0.00			0.00			8.00	50.00	16.0%
Legal Publications	0.00			0.00			232.10	3,000.00	7.7%
Meeting Set Up Fees	0.00			0.00			30.00	0.00	100.0%
Printing/Copying	0.00			0.00			409.70	500.00	81.9%
Technology Services	0.00			0.00			24.95	750.00	3.3%
Total Contractual Services	0.00			0.00			879.75	7,500.00	11.7%
Employee Benefits & Costs									
FICA	0.00			65.49	589.00	11.1%	65.49	589.00	11.1%
IPERS	0.00			94.31	853.10	11.1%	94.31	853.10	11.1%
Medicare	0.00			15.31	137.75	11.1%	15.31	137.75	11.1%
Unemployment Compensation	0.00			15.84	60.00	26.4%	15.84	60.00	26.4%
Total Employee Benefits & Costs	0.00			190.95	1,639.85	11.6%	190.95	1,639.85	11.6%
Salaries-Regular Part Time									
Clerk, Treasurer, Historian	0.00			0.00			1,032.10	9,500.00	10.9%
Total Salaries-Regular Part Time	0.00			0.00			1,032.10	9,500.00	10.9%
Staff Development									
Dues & Memberships									
Chamber of Commerce	0.00			0.00			0.00	500.00	0.0%
Dues and Memberships	0.00			0.00			0.00	500.00	0.0%
IA League of Cities	0.00			0.00			692.00	612.00	113.1%
JCOG Assessment	0.00			0.00			0.00	2,000.00	0.0%
Total Dues & Memberships	0.00			0.00			692.00	3,612.00	19.2%
Total Staff Development	0.00			0.00			692.00	3,612.00	19.2%
Total Clerk/Treasurer & Finance Admin	0.00			190.95	1,639.85	11.6%	3,559.78	25,951.85	13.7%
Legal Services	0.00			0.00			0.00	50,000.00	0.0%
Mayor/Council Operations									
Employee Benefits & Costs									
FICA	0.00			0.00	369.95	0.0%	0.00	369.95	0.0%
IPERS-Council	0.00			0.00	89.80	0.0%	0.00	89.80	0.0%
Medicare	0.00			0.00	86.52	0.0%	0.00	86.52	0.0%
Unemployment Compensation	0.00			0.00	40.00	0.0%	0.00	40.00	0.0%
Total Employee Benefits & Costs	0.00			0.00	586.27	0.0%	0.00	586.27	0.0%
Salaries-Regular Part Time									
Council	0.00			0.00			0.00	4,000.00	0.0%
Mayor	0.00			0.00			0.00	1,967.00	0.0%
Total Salaries-Regular Part Time	0.00			0.00			0.00	5,967.00	0.0%
Total Mayor/Council Operations	0.00			0.00	586.27	0.0%	0.00	6,553.27	0.0%
TIF Analysis	0.00			0.00			7,000.00	0.00	100.0%
Tort Liability Insurance	0.00			0.00			0.00	9,000.00	0.0%
Total GENERAL GOVERNMENT	0.00			190.95	2,309.27	8.3%	14,404.97	110,908.27	13.0%
PUBLIC SAFETY									
Building Inspections									
Building / Rental Inspection	0.00			0.00			1,470.00	15,200.00	9.7%
Total Building Inspections	0.00			0.00			1,470.00	15,200.00	9.7%
Crossing Guard									
Employee Benefits & Costs									
FICA	0.00			0.00	279.00	0.0%	0.00	279.00	0.0%
IPERS	0.00			0.00	404.10	0.0%	0.00	404.10	0.0%
Medicare	0.00			0.00	65.25	0.0%	0.00	65.25	0.0%
Unemployment Compensation	0.00			0.00	30.00	0.0%	0.00	30.00	0.0%
Total Employee Benefits & Costs	0.00			0.00	778.35	0.0%	0.00	778.35	0.0%

**City of University Heights, Iowa
Profit & Loss Budget vs. Actual
July 2014**

	ROAD USE TAX			EMPLOYEE BENEFITS			TOTAL		
	Jul 14	Budget	% of Budget	Jul 14	Budget	% of Budget	Jul 14	Budget	% of Budget
Salaries									
Crossing Guard	0.00			0.00			0.00	4,500.00	0.0%
Total Salaries	0.00			0.00			0.00	4,500.00	0.0%
Supplies	0.00			0.00			0.00	200.00	0.0%
Total Crossing Guard	0.00			0.00	778.35	0.0%	0.00	5,478.35	0.0%
Fire									
Contracts w/Other Agencies									
Coralville Fire Dep't	0.00			0.00			0.00	31,820.00	0.0%
Hydrant Flush-City of Iowa City	0.00			0.00			0.00	2,000.00	0.0%
Total Contracts w/Other Agencies	0.00			0.00			0.00	33,820.00	0.0%
Total Fire	0.00			0.00			0.00	33,820.00	0.0%
Hazmat-Johnson County	0.00			0.00			0.00	263.00	0.0%
Police									
Commodities									
Car Purchase	0.00			0.00			0.00	16,000.00	0.0%
Major Equipment									
Car Equipment	0.00			0.00			0.00	3,000.00	0.0%
Total Major Equipment	0.00			0.00			0.00	3,000.00	0.0%
Minor Equipment									
Operating Police Equipment	0.00			0.00			0.00	1,500.00	0.0%
Regular Officer Uniform	0.00			0.00			0.00	3,500.00	0.0%
Total Minor Equipment	0.00			0.00			0.00	5,000.00	0.0%
Supplies									
Ammunition	0.00			0.00			0.00	3,500.00	0.0%
Office Supplies	0.00			0.00			246.86	3,000.00	8.2%
Operating Supplies	0.00			0.00			194.46	3,000.00	6.5%
Other Supplies	0.00			0.00			8.48	2,000.00	0.4%
Postage/Shipping	0.00			0.00			0.00	300.00	0.0%
Total Supplies	0.00			0.00			449.80	11,800.00	3.8%
Total Commodities	0.00			0.00			449.80	35,800.00	1.3%
Contractual Services									
Garage Rental	0.00			0.00			0.00	2,400.00	0.0%
Payments to Other Agencies									
County Jail/Service/Filing Fees	0.00			0.00			0.00	300.00	0.0%
Evidence testing	0.00			0.00			0.00	150.00	0.0%
Tech. Services Bureau - St. IA	0.00			0.00			0.00	500.00	0.0%
Total Payments to Other Agencies	0.00			0.00			0.00	950.00	0.0%
Police Insurance-Car/Liability	0.00			0.00			0.00	4,800.00	0.0%
Printing/Copying	0.00			0.00			0.00	1,000.00	0.0%
Prof Serv-Psych Testing-Physica	0.00			0.00			0.00	500.00	0.0%
Total Contractual Services	0.00			0.00			0.00	9,650.00	0.0%
Police Benefits & Costs									
Police FICA	0.00			1,400.39	13,443.09	10.4%	1,400.39	13,443.09	10.4%
Police Health Insurance	0.00			1,309.63	8,433.00	15.5%	1,309.63	8,433.00	15.5%
Police IPERS	0.00			2,280.17	21,985.95	10.4%	2,280.17	21,985.95	10.4%
Police Medicare	0.00			327.50	3,143.95	10.4%	327.50	3,143.95	10.4%
Police SUTA	0.00			153.33	900.00	17.0%	137.49	900.00	15.3%
Police Workers Compensation	0.00			984.00	15,000.00	6.6%	984.00	15,000.00	6.6%
Total Police Benefits & Costs	0.00			6,455.02	62,905.99	10.3%	6,439.18	62,905.99	10.2%
Police Gross Wages									
Holiday & Other Pay	0.00			0.00			1,526.20	28,000.00	5.5%
Police Gross Wages	0.00			0.00			21,060.55	188,800.00	11.2%
Salaries-Reserves	0.00			0.00			0.00	24.00	0.0%
Total Police Gross Wages	0.00			0.00			22,586.75	216,824.00	10.4%

City of University Heights, Iowa Profit & Loss Budget vs. Actual

July 2014

	ROAD USE TAX			EMPLOYEE BENEFITS			TOTAL		
	Jul 14	Budget	% of Budget	Jul 14	Budget	% of Budget	Jul 14	Budget	% of Budget
Repair/Maint/Utilities									
Telecommunications Expense									
IT Support	0.00			0.00			0.00	1,000.00	0.0%
Verizon/Pager Fees/Mediacom	0.00			0.00			330.29	2,400.00	13.8%
Total Telecommunications Expense	0.00			0.00			330.29	3,400.00	9.7%
Vehicle Operations									
Fuel	0.00			0.00			926.23	16,000.00	5.8%
Other	0.00			0.00			0.00	500.00	0.0%
Washes	0.00			0.00			32.76	700.00	4.7%
Total Vehicle Operations	0.00			0.00			958.99	17,200.00	5.6%
Vehicle Repair									
Bicycle Maint/Repair	0.00			0.00			0.00	200.00	0.0%
Car Maint/Repair	0.00			0.00			850.71	9,000.00	9.5%
Total Vehicle Repair	0.00			0.00			850.71	9,200.00	9.2%
Total Repair/Maint/Utilities	0.00			0.00			2,139.99	29,800.00	7.2%
Staff Development									
Regular Officer Training									
Academy Training	0.00			0.00			0.00	7,000.00	0.0%
Skills Training/Testing	0.00			0.00			0.00	4,000.00	0.0%
Training Supplies	0.00			0.00			0.00	2,000.00	0.0%
Total Regular Officer Training	0.00			0.00			0.00	13,000.00	0.0%
Total Staff Development	0.00			0.00			0.00	13,000.00	0.0%
Total Police	0.00			6,455.02	62,905.99	10.3%	31,615.72	367,979.99	8.6%
Total PUBLIC SAFETY	0.00			6,455.02	63,684.34	10.1%	33,085.72	422,741.34	7.8%
PUBLIC WORKS									
Other Public Works									
Contracts-Other Agencies									
IC Animal Center	0.00			0.00			95.74	1,200.00	8.0%
IC Bus Service	0.00			0.00			2,960.17	35,557.00	8.3%
SEATS Service	0.00			0.00			703.66	8,444.00	8.3%
Total Contracts-Other Agencies	0.00			0.00			3,759.57	45,201.00	8.3%
Total Other Public Works	0.00			0.00			3,759.57	45,201.00	8.3%
Roads, Bridges, & Sidewalks									
Contractual Services									
Engineering Fees	0.00			0.00			0.00	50,000.00	0.0%
Repairs/Improvements									
ADA Transition Plan	0.00	10,000.00	0.0%	0.00			0.00	10,000.00	0.0%
Asphale patch projects	120.00	4,000.00	3.0%	0.00			120.00	4,000.00	3.0%
Capital Improvement Plan	0.00			0.00			0.00	5,000.00	0.0%
Local panel replacements	0.00	37,000.00	0.0%	0.00			0.00	37,000.00	0.0%
Oakcrest storm intake	0.00	10,000.00	0.0%	0.00			0.00	10,000.00	0.0%
Pavement management	0.00	1,000.00	0.0%	0.00			0.00	1,000.00	0.0%
Traffic sign assessment/mgmt	585.00	3,500.00	16.7%	0.00			585.00	3,500.00	16.7%
Total Repairs/Improvements	705.00	65,500.00	1.1%	0.00			705.00	70,500.00	1.0%
Striping/Curb Renumbering	0.00	5,500.00	0.0%	0.00			0.00	5,500.00	0.0%
Total Contractual Services	705.00	71,000.00	1.0%	0.00			705.00	126,000.00	0.6%
Snow Removal-Contractual	0.00	30,500.00	0.0%	0.00			0.00	30,500.00	0.0%
Storm water permit	0.00			0.00			0.00	3,000.00	0.0%
Street Lighting Electricity	706.68	8,125.00	8.7%	0.00			706.68	8,125.00	8.7%
Street Sweeping-Contractual	0.00	3,000.00	0.0%	0.00			0.00	3,000.00	0.0%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
July 2014

	ROAD USE TAX			EMPLOYEE BENEFITS			TOTAL		
	Jul 14	Budget	% of Budget	Jul 14	Budget	% of Budget	Jul 14	Budget	% of Budget
Traffic Controls and Safety									
Street Signs-Commodities	0.00	100.00	0.0%	0.00			0.00	100.00	0.0%
Traffic Light Electricity	81.41	900.00	9.0%	0.00			81.41	900.00	9.0%
Total Traffic Controls and Safety	81.41	1,000.00	8.1%	0.00			81.41	1,000.00	8.1%
Total Roads, Bridges, & Sidewalks	1,493.09	113,625.00	1.3%	0.00			1,493.09	171,625.00	0.9%
Sanitation									
Contractual									
Grandview Recycling	0.00			0.00			0.00	1,200.00	0.0%
Leaf Vacuuming	0.00			0.00			0.00	13,500.00	0.0%
Trash/Recycling	0.00			0.00			1,738.50	20,862.00	8.3%
Total Contractual	0.00			0.00			1,738.50	35,562.00	4.9%
Total Sanitation	0.00			0.00			1,738.50	35,562.00	4.9%
Total PUBLIC WORKS	1,493.09	113,625.00	1.3%	0.00			6,991.16	252,388.00	2.8%
Total Expense	1,493.09	113,625.00	1.3%	6,645.97	65,993.61	10.1%	60,123.53	877,547.61	6.9%
Net Ordinary Income	6,615.75	-8,625.00	-76.7%	-6,474.51	0.01	-64,745,100.0%	-15,995.32	24,197.01	-66.1%
Net Income	6,615.75	-8,625.00	-76.7%	-6,474.51	0.01	-64,745,100.0%	-15,995.32	24,197.01	-66.1%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
 July 2014

	Jul 14	Budget	% of Budget
Ordinary Income/Expense			
Income			
CHARGES FOR SERVICES			
Police Reports	0.00	100.00	0.0%
Rental Inspection	240.00	900.00	26.7%
Reprints of City Documents	4.00		
Total CHARGES FOR SERVICES	<u>244.00</u>	<u>1,000.00</u>	<u>24.4%</u>
GENERAL PROPERTY TAXES			
Benefits Levies	141.96	65,993.62	0.2%
Debt Service Levy	78.39	32,564.00	0.2%
Insurance Levy	32.14	13,800.00	0.2%
Library Services Levy	38.02	16,809.00	0.2%
Regular Property Tax	1,140.77	504,296.00	0.2%
Transit Levy	103.94	44,001.00	0.2%
Total GENERAL PROPERTY TAXES	<u>1,535.22</u>	<u>677,463.62</u>	<u>0.2%</u>
INTERGOVERNMENTAL/SHARED REVENUE			
Other State Grants/Reimburse.			
Forfeiture Funds-IC	1,749.00		
Seatbelt Incent/Traffic Safety	1,741.64		
Total Other State Grants/Reimburse.	<u>3,490.64</u>		
State Shared Revenues			
Commercial Property Tax Rplcmnt	0.00	2,141.00	0.0%
Road Use/Street Construction	8,108.84	105,000.00	7.7%
Total State Shared Revenues	<u>8,108.84</u>	<u>107,141.00</u>	<u>7.6%</u>
Total INTERGOVERNMENTAL/SHARED REVEN...	<u>11,599.48</u>	<u>107,141.00</u>	<u>10.8%</u>
LICENSES & PERMITS			
Beer/Wine/Liquor/Cig Permits	390.00	390.00	100.0%
Building/Equipment Permits	95.60	10,000.00	1.0%
Misc. Licenses/Permits			
Parking Permits	140.00	1,000.00	14.0%
Rental Permits	10,600.00	12,500.00	84.8%
Total Misc. Licenses/Permits	<u>10,740.00</u>	<u>13,500.00</u>	<u>79.6%</u>
Total LICENSES & PERMITS	<u>11,225.60</u>	<u>23,890.00</u>	<u>47.0%</u>
MISCELLANEOUS REVENUES			
Cable TV Franchise	11,166.16	15,000.00	74.4%
Contributions	250.00	250.00	100.0%
Fines			
Parking Fines	0.00	7,000.00	0.0%
Traffic Fines-Clk of Ct	8,019.89	63,000.00	12.7%
Total Fines	<u>8,019.89</u>	<u>70,000.00</u>	<u>11.5%</u>
Misc. Income			
Other	0.00	1,000.00	0.0%
Total Misc. Income	<u>0.00</u>	<u>1,000.00</u>	<u>0.0%</u>
Refunds and Reimbursements	0.00	1,000.00	0.0%
Total MISCELLANEOUS REVENUES	<u>19,436.05</u>	<u>87,250.00</u>	<u>22.3%</u>
USE OF MONEY & PROPERTY			
Interest on Cash Investments	87.86	5,000.00	1.8%
Total USE OF MONEY & PROPERTY	<u>87.86</u>	<u>5,000.00</u>	<u>1.8%</u>
Total Income	<u>44,128.21</u>	<u>901,744.62</u>	<u>4.9%</u>
Gross Profit	44,128.21	901,744.62	4.9%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
 July 2014

Expense	Jul 14	Budget	% of Budget
CAPITAL PROJECTS			
Wide Sidewalk Project			
Sunset St wide sidewalk	0.00		
Total Wide Sidewalk Project	<u>0.00</u>		
Total CAPITAL PROJECTS	0.00		
COMMUNITY & ECONOMIC DEV.			
Tree Trimming/Lawn Care	5,611.70	15,000.00	37.4%
Total COMMUNITY & ECONOMIC DEV.	<u>5,611.70</u>	<u>15,000.00</u>	<u>37.4%</u>
CULTURE & RECREATION			
Community Support Projects	0.00	500.00	0.0%
Library	0.00	42,646.00	0.0%
Parks			
Park Expenses	29.98	800.00	3.7%
Total Parks	<u>29.98</u>	<u>800.00</u>	<u>3.7%</u>
Total CULTURE & RECREATION	29.98	43,946.00	0.1%
DEBT SERVICE			
Interest	0.00	3,564.00	0.0%
Principal	0.00	29,000.00	0.0%
Total DEBT SERVICE	<u>0.00</u>	<u>32,564.00</u>	<u>0.0%</u>
GENERAL GOVERNMENT			
City Hall & General Buildings			
Commodities			
Supplies	0.00	200.00	0.0%
Total Commodities	<u>0.00</u>	<u>200.00</u>	<u>0.0%</u>
Contractual			
Rents & Leases	1,374.23	11,720.00	11.7%
Total Contractual	<u>1,374.23</u>	<u>11,720.00</u>	<u>11.7%</u>
Employee Benefits & Costs			
FICA	0.00	31.00	0.0%
IPERS	0.00	44.90	0.0%
Medicare	0.00	7.25	0.0%
Total Employee Benefits & Costs	<u>0.00</u>	<u>83.15</u>	<u>0.0%</u>
Repair/Maint/Utilities			
City Hall Upgrades	2,211.15	2,500.00	88.4%
Maintenance	134.00	1,000.00	13.4%
Telecommunications	0.00	1,700.00	0.0%
Utilities	101.81	1,700.00	6.0%
Total Repair/Maint/Utilities	<u>2,446.96</u>	<u>6,900.00</u>	<u>35.5%</u>
Salaries-Regular Part Time			
Facilities Assistant	24.00	500.00	4.8%
Total Salaries-Regular Part Time	<u>24.00</u>	<u>500.00</u>	<u>4.8%</u>
Total City Hall & General Buildings	<u>3,845.19</u>	<u>19,403.15</u>	<u>19.8%</u>
Clerk/Treasurer & Finance Admin			
Commodities			
Hardware/Software	0.00	1,000.00	0.0%
Minor Equipment/Supplies/Techno	165.00	700.00	23.6%
Office Supplies and Postage	166.69	1,000.00	16.7%
Taping meetings	433.29	1,000.00	43.3%
Total Commodities	<u>764.98</u>	<u>3,700.00</u>	<u>20.7%</u>

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
 July 2014

	Jul 14	Budget	% of Budget
Contractual Services			
Accounting Fees	175.00	3,200.00	5.5%
Bank/CCard Fees	8.00	50.00	16.0%
Legal Publications	232.10	3,000.00	7.7%
Meeting Set Up Fees	30.00		
Printing/Copying	409.70	500.00	81.9%
Technology Services	24.95	750.00	3.3%
Total Contractual Services	879.75	7,500.00	11.7%
Employee Benefits & Costs			
FICA	65.49	589.00	11.1%
IPERS	94.31	853.10	11.1%
Medicare	15.31	137.75	11.1%
Unemployment Compensation	15.84	60.00	26.4%
Total Employee Benefits & Costs	190.95	1,639.85	11.6%
Salaries-Regular Part Time			
Clerk, Treasurer, Historian	1,032.10	9,500.00	10.9%
Total Salaries-Regular Part Time	1,032.10	9,500.00	10.9%
Staff Development			
Dues & Memberships			
Chamber of Commerce	0.00	500.00	0.0%
Dues and Memberships	0.00	500.00	0.0%
IA League of Cities	692.00	612.00	113.1%
JCOG Assessment	0.00	2,000.00	0.0%
Total Dues & Memberships	692.00	3,612.00	19.2%
Total Staff Development	692.00	3,612.00	19.2%
Total Clerk/Treasurer & Finance Admin	3,559.78	25,951.85	13.7%
Legal Services	0.00	50,000.00	0.0%
Mayor/Council Operations			
Employee Benefits & Costs			
FICA	0.00	369.95	0.0%
IPERS-Council	0.00	89.80	0.0%
Medicare	0.00	86.52	0.0%
Unemployment Compensation	0.00	40.00	0.0%
Total Employee Benefits & Costs	0.00	586.27	0.0%
Salaries-Regular Part Time			
Council	0.00	4,000.00	0.0%
Mayor	0.00	1,967.00	0.0%
Total Salaries-Regular Part Time	0.00	5,967.00	0.0%
Total Mayor/Council Operations	0.00	6,553.27	0.0%
TIF Analysis	7,000.00		
Tort Liability Insurance	0.00	9,000.00	0.0%
Total GENERAL GOVERNMENT	14,404.97	110,908.27	13.0%
PUBLIC SAFETY			
Building Inspections			
Building / Rental Inspection	1,470.00	15,200.00	9.7%
Total Building Inspections	1,470.00	15,200.00	9.7%
Crossing Guard			
Employee Benefits & Costs			
FICA	0.00	279.00	0.0%
IPERS	0.00	404.10	0.0%
Medicare	0.00	65.25	0.0%
Unemployment Compensation	0.00	30.00	0.0%
Total Employee Benefits & Costs	0.00	778.35	0.0%
Salaries			
Crossing Guard	0.00	4,500.00	0.0%
Total Salaries	0.00	4,500.00	0.0%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
 July 2014

	<u>Jul 14</u>	<u>Budget</u>	<u>% of Budget</u>
Supplies	0.00	200.00	0.0%
Total Crossing Guard	0.00	5,478.35	0.0%
Fire			
Contracts w/Other Agencies			
Coralville Fire Dep't	0.00	31,820.00	0.0%
Hydrant Flush-City of Iowa City	0.00	2,000.00	0.0%
Total Contracts w/Other Agencies	0.00	33,820.00	0.0%
Total Fire	0.00	33,820.00	0.0%
Hazmat-Johnson County	0.00	263.00	0.0%
Police			
Commodities			
Car Purchase	0.00	16,000.00	0.0%
Major Equipment			
Car Equipment	0.00	3,000.00	0.0%
Total Major Equipment	0.00	3,000.00	0.0%
Minor Equipment			
Operating Police Equipment	0.00	1,500.00	0.0%
Regular Officer Uniform	0.00	3,500.00	0.0%
Total Minor Equipment	0.00	5,000.00	0.0%
Supplies			
Ammunition	0.00	3,500.00	0.0%
Office Supplies	246.86	3,000.00	8.2%
Operating Supplies	194.46	3,000.00	6.5%
Other Supplies	8.48	2,000.00	0.4%
Postage/Shipping	0.00	300.00	0.0%
Total Supplies	449.80	11,800.00	3.8%
Total Commodities	449.80	35,800.00	1.3%
Contractual Services			
Garage Rental	0.00	2,400.00	0.0%
Payments to Other Agencies			
County Jail/Service/Filing Fees	0.00	300.00	0.0%
Evidence testing	0.00	150.00	0.0%
Tech. Services Bureau - St. IA	0.00	500.00	0.0%
Total Payments to Other Agencies	0.00	950.00	0.0%
Police Insurance-Car/Liability	0.00	4,800.00	0.0%
Printing/Copying	0.00	1,000.00	0.0%
Prof Serv-Psych Testing-Physica	0.00	500.00	0.0%
Total Contractual Services	0.00	9,650.00	0.0%
Police Benefits & Costs			
Police FICA	1,400.39	13,443.09	10.4%
Police Health Insurance	1,309.63	8,433.00	15.5%
Police IPERS	2,280.17	21,985.95	10.4%
Police Medicare	327.50	3,143.95	10.4%
Police SUTA	137.49	900.00	15.3%
Police Workers Compensation	984.00	15,000.00	6.6%
Total Police Benefits & Costs	6,439.18	62,905.99	10.2%
Police Gross Wages			
Holiday & Other Pay	1,526.20	28,000.00	5.5%
Police Gross Wages	21,060.55	188,800.00	11.2%
Salaries-Reserves	0.00	24.00	0.0%
Total Police Gross Wages	22,586.75	216,824.00	10.4%
Repair/Maint/Utilities			
Telecommunications Expense			
IT Support	0.00	1,000.00	0.0%
Verizon/Pager Fees/Mediacom	330.29	2,400.00	13.8%
Total Telecommunications Expense	330.29	3,400.00	9.7%

**City of University Heights, Iowa
Profit & Loss Budget vs. Actual
July 2014**

	<u>Jul 14</u>	<u>Budget</u>	<u>% of Budget</u>
Vehicle Operations			
Fuel	926.23	16,000.00	5.8%
Other	0.00	500.00	0.0%
Washes	32.76	700.00	4.7%
Total Vehicle Operations	<u>958.99</u>	<u>17,200.00</u>	<u>5.6%</u>
Vehicle Repair			
Bicycle Maint/Repair	0.00	200.00	0.0%
Car Maint/Repair	850.71	9,000.00	9.5%
Total Vehicle Repair	<u>850.71</u>	<u>9,200.00</u>	<u>9.2%</u>
Total Repair/Maint/Utilities	<u>2,139.99</u>	<u>29,800.00</u>	<u>7.2%</u>
Staff Development			
Regular Officer Training			
Academy Training	0.00	7,000.00	0.0%
Skills Training/Testing	0.00	4,000.00	0.0%
Training Supplies	0.00	2,000.00	0.0%
Total Regular Officer Training	<u>0.00</u>	<u>13,000.00</u>	<u>0.0%</u>
Total Staff Development	<u>0.00</u>	<u>13,000.00</u>	<u>0.0%</u>
Total Police	<u>31,615.72</u>	<u>367,979.99</u>	<u>8.6%</u>
Total PUBLIC SAFETY	<u>33,085.72</u>	<u>422,741.34</u>	<u>7.8%</u>
PUBLIC WORKS			
Other Public Works			
Contracts-Other Agencies			
IC Animal Center	95.74	1,200.00	8.0%
IC Bus Service	2,960.17	35,557.00	8.3%
SEATS Service	703.66	8,444.00	8.3%
Total Contracts-Other Agencies	<u>3,759.57</u>	<u>45,201.00</u>	<u>8.3%</u>
Total Other Public Works	<u>3,759.57</u>	<u>45,201.00</u>	<u>8.3%</u>
Roads, Bridges, & Sidewalks			
Contractual Services			
Engineering Fees	0.00	50,000.00	0.0%
Repairs/Improvements			
ADA Transition Plan	0.00	10,000.00	0.0%
Asphale patch projects	120.00	4,000.00	3.0%
Capital Improvement Plan	0.00	5,000.00	0.0%
Local panel replacements	0.00	37,000.00	0.0%
Oakcrest storm intake	0.00	10,000.00	0.0%
Pavement management	0.00	1,000.00	0.0%
Traffic sign assessment/mgmt	585.00	3,500.00	16.7%
Total Repairs/Improvements	<u>705.00</u>	<u>70,500.00</u>	<u>1.0%</u>
Striping/Curb Renumbering	0.00	5,500.00	0.0%
Total Contractual Services	<u>705.00</u>	<u>126,000.00</u>	<u>0.6%</u>
Snow Removal-Contractual	0.00	30,500.00	0.0%
Storm water permit	0.00	3,000.00	0.0%
Street Lighting Electricity	706.68	8,125.00	8.7%
Street Sweeping-Contractual	0.00	3,000.00	0.0%
Traffic Controls and Safety			
Street Signs-Commodities	0.00	100.00	0.0%
Traffic Light Electricity	81.41	900.00	9.0%
Total Traffic Controls and Safety	<u>81.41</u>	<u>1,000.00</u>	<u>8.1%</u>
Total Roads, Bridges, & Sidewalks	<u>1,493.09</u>	<u>171,625.00</u>	<u>0.9%</u>

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
 July 2014

	<u>Jul 14</u>	<u>Budget</u>	<u>% of Budget</u>
Sanitation			
Contractual			
Grandview Recycling	0.00	1,200.00	0.0%
Leaf Vacuuming	0.00	13,500.00	0.0%
Trash/Recycling	1,738.50	20,862.00	8.3%
Total Contractual	<u>1,738.50</u>	<u>35,562.00</u>	<u>4.9%</u>
Total Sanitation	<u>1,738.50</u>	<u>35,562.00</u>	<u>4.9%</u>
Total PUBLIC WORKS	<u>6,991.16</u>	<u>252,388.00</u>	<u>2.8%</u>
Total Expense	<u>60,123.53</u>	<u>877,547.61</u>	<u>6.9%</u>
Net Ordinary Income	<u>-15,995.32</u>	<u>24,197.01</u>	<u>-66.1%</u>
Net Income	<u><u>-15,995.32</u></u>	<u><u>24,197.01</u></u>	<u><u>-66.1%</u></u>

City of University Heights, Iowa
Warrants for Council Approval
 July 9 through August 12, 2014

Date	Name	Memo	Amount
Jul 9 - Aug 12, 14			
07/11/2014	City of Iowa City	City Hall water/sewer automatic payment	-13.56
07/15/2014	Fort, Matthew A		-1,551.13
07/15/2014	Fort, Ronald R		-1,398.62
07/15/2014	Miller, Michelle K		-1,413.76
07/15/2014	Sherman, Nicholas M		-1,654.96
07/15/2014	Stenda, Jeremy P		-1,607.39
07/15/2014	Internal Revenue Service	42-1109342	-2,957.14
07/23/2014	MidAmerican Energy	pedestrian lights at 113 Golfview	-31.32
07/23/2014	MidAmerican Energy	1301 Melrose stop light	-41.77
07/23/2014	MidAmerican Energy	1011 Melrose stop light	-39.64
07/23/2014	MidAmerican Energy	City Hall gas/electricity	-88.25
07/25/2014	MidAmerican Energy	street lights	-675.36
07/30/2014	Anderson, Christine M.		-554.33
07/30/2014	Fort, Matthew A		-1,397.64
07/30/2014	Fort, Ronald R		-1,558.93
07/30/2014	Jones, Christian R		-92.35
07/30/2014	Kimura, Lori D.		-302.13
07/30/2014	Miller, Michelle K		-1,478.85
07/30/2014	Sherman, Nicholas M		-1,776.31
07/30/2014	Stenda, Jeremy P		-1,777.83
07/30/2014	Wellmark BC/BS	monthly insurance payment	-1,309.63
07/31/2014	Internal Revenue Service	42-1109342	-3,352.24
07/31/2014	MidwestOne Bank	bank service charge	-8.00
07/31/2014	IOWA PUBLIC EMPLOYEES ...	IPERS for July City	-157.15
07/31/2014	IOWA PUBLIC EMPLOYEES ...	IPERS for July Police Dept	-3,800.26
08/01/2014	Paul J. Moore, Melrose Aven...	City Hall Rent automatic deposit	-1,339.23
08/01/2014	Verizon Wireless	monthly wire service/cell phone for police car a...	-194.46
08/08/2014	City of Iowa City	City Hall water/sewer automatic payment	-13.88
08/12/2014	Internet Navigator	monthly fee for city website/email service	-24.95
08/12/2014	Paul J. Moore, Melrose Aven...	Garage rent	-35.00
08/12/2014	SEATS	Seats Payment	-703.66
08/12/2014	City of Iowa City	bus, fuel for police vehicles, hydrant, animal sh...	-15,000.07
08/12/2014	CenturyLink	telephone service 2 months	-326.05
08/12/2014	City of Coralville	fire protection 7/1/14-12/31/14	-15,214.96
08/12/2014	Iowa Law Enforcement Acade...	DeEscalating the Invididual course for Miller	-75.00
08/12/2014	Johnson County Refuse, Inc.	May & July recycling	-3,477.00
08/12/2014	Mediacom	online service 8/3/14-9/2/14	-109.95
08/12/2014	Norm Cate	inspection services for July	-665.00
08/12/2014	Terry Goerd	inspection services for July	-980.00
08/12/2014	Pyramid Services Inc.	oil change	-48.15
08/12/2014	Racom Corporation	install printers in Unit #1 and #2	-47.50
08/12/2014	Shive Hattery	engineering services 5/31/14-8/1/14	-8,178.50
08/12/2014	Staples	bulletin board/shredder/toner/pens	-189.21
08/12/2014	Richard Knoedel	refund of duplicate rental permit payment 513 ...	-100.00
08/12/2014	Aero Rental	chair rental for farmers market July	-22.00
08/12/2014	Iowa City Landscaping	trees	-957.00
08/12/2014	Westport Touchless Autowash	July vehicle washes	-24.00
08/12/2014	VISA	website host fee/postage/law enforcement sem...	-451.56
08/12/2014	J & L Construction	pay application #1 new curb ramps at Koser & ...	-10,532.65
08/12/2014	Country Landscapes Inc	new tree watering 5/30/14-8/5/14	-1,200.00

Jul 9 - Aug 12, 14



August 2014 Community Protection Report

Applications for the position of Police Chief for University Heights closed July 31st, 2014. We are pleased to announce the receipt of nine qualified applicants. Mayor From, Mike Haverkamp, and Carla Aldrich met and selected four individuals for interviews, tentatively set for August 25th-29th. Ms. Melissa Breuer of Leff Law Firm will call to establish firm interview times with the four selected candidates. Letters of appreciation will be sent to the other five applicants thanking them for their interest.

TraCKs software and new printers have been installed in both police vehicles. The TraCKs IT person came August 7th to retrain the officers to filing of citations.

1) Summary of Trees Please grant money from MidAmerican Energy 2014:
16 new street trees were planted this year thanks to contributions from MidAmerican Energy, Hills Bank, Midwest One Bank, and one private homeowner. All trees have a one-year guarantee so if any don't survive their first winter I'll replace them next spring. Thanks to volunteer labor and donated mulch, we used 100% of the money for tree purchase only. I bought some watering bags myself, and for the rest we re-used the watering bags from the Sunset street planting. I will apply for the grant again in October and hope to be able to plant a similar number of trees next year. I have received some inquiries and suggestions on where to plant next year already, but if there are any interested homeowners please contact me to get your spot on the list, as I expect it to fill it quickly. As a reminder, if you want a new street tree you do not need to get one free through this program, you may purchase one yourself, you'd just need to get approval from council first.

- 2) I am interested in pursuing 'Tree City USA' certification from the Arbor Day Foundation. Requirements for this program are:
1. [A Tree Board or Department](#)
 2. [A Tree Care Ordinance](#)
 3. [A Community Forestry Program With an Annual Budget of at Least \\$2 Per Capita](#)
 4. [An Arbor Day Observance and Proclamation](#)

We observed Arbor Day this year with a tree planting event, we do already spend \$2 per capita on tree maintenance each year (though this is mostly in the form of removals, not pruning and planting), we would just need to decide what kind of tree board we want, and develop a tree care ordinance. If council supports my pursuing this I will work with Steve to develop a tree care ordinance that specifies responsibilities for the homeowner and the city and formalizes the city's commitment to maintaining a healthy tree canopy for all residents to enjoy.

3) Silvia and I will be facilitating an update to Tower Court Park in Iowa City over the next year. TCP was approved for renovation back in 2008 and has had a budget waiting since that year, but the IC Parks department doesn't undertake any renovations until community leaders step up and ask for them. On August 23rd at 9am we'll be holding a community meeting at the park to gather ideas and form committees for specific parts of the update plan, such as landscaping, play structures, etc. Please attend if you are interested in providing ideas or serving on a committee, or feel free to submit ideas and feedback to Silvia or I in advance of the meeting. Our main goal for this update is to expand the appeal of this park to a wider range of ages of children and adults. Mike Moran at IC Parks Department says this renovation will happen in the spring of 2015, though this timeline may be fluid.

MEMORANDUM

TO: University Heights, Mayor, Council, and Staff
FROM: Josiah Bilskemper, P.E.
DATE: August 8, 2014
RE: City Engineer's Report

(1) ADA Curb Ramp Replacements

- a. J&L Construction is substantially complete with the new curb ramps at the Oakcrest and Koser intersection. The sidewalk and curb ramps are open for use. General site clean-up and restoration of disturbed grass areas still need to be completed. We will coordinate with the contractor the timing of the installation of sod in these areas. The current thought is to wait about 3-weeks to get past September 1 for the sod placement.
- b. Pay Application #1 for this work, in the amount of \$10,532.65, has been reviewed and submitted for consideration at the August council meeting. We have reviewed the pay request and agree that it reflects the work that has been done to this point. We recommend that this pay application be approved.
- c. The pavement markings for crosswalk blocks and stop bars at this location will be completed by L.L. Pelling when they repaint other pavement markings throughout the city in the next few weeks.
- d. *Today we received two bids for the Oakcrest and Koser curb ramp project for consideration by council at the July 24 special meeting. The apparent low bid (\$14,485.00) was submitted by J&L Construction from Washington, Iowa. The second bid is from L.L. Pelling in North Liberty (\$23,500). (July Special Mtg.)*

(2) Sunset Street and Melrose Avenue – Tree Watering

- a. Country Landscapes completed four additional tree watering visits for new trees along the west side of Sunset Street and the new trees on the north side of Melrose Avenue.
- b. Pay Application #2 for this work, in the amount of \$1,200.00 has been reviewed and submitted for consideration at the August council meeting. These items were included in the FY14/15 budget and the requested amount is consistent with the agreed upon costs for tree watering.

(3) 2014 Pavement Markings

- a. Drawings for repainting of pavement markings throughout the city were prepared and coordinated with L.L. Pelling. The repainting of these pavement markings should be completed this month.

Please feel free to contact me if you have any questions about these or any other items.

JDB



Building Zoning & Sanitation Committee
July 2014 Report ♦ By Silvia Quezada
Prepared: August 8, 2014

1. **See also July City Clerk Report for committee administration support details.**
2. **City Building Inspection Policy Considerations and/or Program Changes.**

Complaint raised on the management of receipt of applications by non-BZS staff and the whereabouts of application packets. Administrative issue resolved.

City office procedure revisited with City Staff that received application; no further action.

3. **City Housing Inspection Policy Considerations and/or Program Changes.**

Complaint received for (a) non-response by property Agent for water damage and (b) untimely repairs to rental property. City inspected rental property and issued report citing corrective actions. Lessees reported significant property damage.

Considering the merits of having prominent disclosures identify rental property as having had prior water damage or not and identifying remedial measures (e.g., sump pump, beaver system, other) Landlord has implemented to combat water damage.

4. **Other Assignment(s).**

(a) Annual Rental Permit Mailing.

- See City Clerk report.
- Reviewed and approved mailing cover letter, forms, and 2014 Rental Brochure.
 - Significant time invested in redesigning and drafting 2014 Rental Brochure content.
 - Comments/feedback welcomed.

(b) Grandview Condo Complex Recycling.

- Met with Agent and ABC Disposal Systems, Inc.
- Request for volunteer(s) to assist in rollout implementation plan.

(c) Plastic Bag Ordinance.

- Met with 2/3 UH businesses potentially impacted by ordinance.

(d) Ordinance 79 (Buildings and Land Use) Review

- Actively reviewing O79 for improvement based on prior recommendations from prior Zoning commission bodies

University Heights August 2014 eGovernment Report

U-H Website Updates/Statistics July 1- 31, 2014

- **July 25, 2014**
 - Updated ordinances 182, 183, 184, 185, 186
- **July 24, 2014**
 - July 24 special meeting agenda and attachments revised
- **July 23, 2014**
 - July 24 special meeting agenda and attachments
- **July 18, 2014**
 - Notice for Zoning Public Hearing RE One University Place July 8, 2014
- **July 12, 2014**
 - Revised Legal Report
- **July 10, 2014**
 - Message from UH Police Dept to lock cars at night
- **July 7, 2014**
 - Police Chief job opening information
 - Update Building Zoning Sanitation page
 - Rental permit forms
 - Rental brochure
- **July 6, 2014**
 - July council meeting agenda
 - June 10 Council meeting minutes
 - June 30 Council special meeting/ work session minutes
 -

Monthly Statistics from Stat Counter

Page Views	Unique Visits	1st Time Visits	Returning Visits	
1452	940	637	303	Total
47	313	21	10	Average

Monthly Statistics from Webalyzer

Total Hits	46644
Total Files	24759
Total Pages	10725
Total Visits	5880
Total Unique User Agents	858
Average Visits Per Day	189

U-H Website Twitter Statistics July 1- 30, 2014

Tweets	1
Re-tweets	0
Followers	41

University Heights City Council Meeting Webcasts Viewing Statistics From EarthChannel

June Council Meeting Statistics from 7/1/14 to 7/31/14

