

# AGENDA

**City of University Heights, Iowa**  
**City Council Meeting**  
*Tuesday, November 11, 2014*  
**Horn School Library**  
**600 Koser Ave.**  
7:00-9:00pm  
Meeting called by Louise From

| <b>Time</b> |                       | <b>Topic</b>  | <b>Owner</b>   |
|-------------|-----------------------|---|----------------|
| <b>7:00</b> | Call to Order         | Roll Call<br>Approval Minutes- Oct. 14, 2014  | Louise From    |
|             |                       | -Discussion of GG Land Group proposal.<br>-Update of One University Place project.  | City Council   |
| <b>7:15</b> |                       | Public Input  | Public         |
|             | <u>Administration</u> |   |                |
|             | -Mayor                | <b><u>Mayor's Report</u></b>  | Louise From    |
|             | -City Attorney        | <b><u>Legal Report</u></b><br>-Discussion of maintenance and upkeep of properties in University Heights that abut streets in Iowa City, and the request from Iowa City to enter into a 28E Agreement permitting Iowa City to enforce its ordinances regarding lawn care and snow removal against property owners in University Heights.<br>-Consideration of <b><u>Resolution No. 14-28</u></b> authorizing the Mayor to sign and the Clerk to attest a Snow Removal and Sanding Contract with Mark Phelps, Hawkeye Construction and Snow Removal.<br>-Consideration of request from property owner for reimbursement of legal fees in responding to <b><u>zoning compliance inquiry in 2009</u></b> .<br>-Discussion of <b><u>a proposed ordinance establishing a City Tree Board</u></b> .<br>-Consideration of <b><u>Resolution No. 14-29</u></b> accepting Chief Ron Fort's retirement from the University Heights Police Department. | Steve Ballard  |
|             | -City Clerk           | <b><u>City Clerk Report</u></b><br>-City Audit update   | Chris Anderson |

| Time  | Topic                                    | Owner  |                            |
|-------|--|--|----------------------------|
|       | <u>Committee Reports:</u>                |  |                            |
|       | <u>Finance</u>                           | Committee Report<br>-Consideration of <a href="#">Resolution No. 14-30</a> establishing official City depositories and specifying the maximum amount that may be kept on deposit in each depository.<br>-Consideration of Resolution No. 14-33 to approve <a href="#">FY14 Annual Finance Report</a> . | Jim Lane                   |
|       |  | <a href="#">Treasurer's Report/ Payment of Bills</a>   | Lori Kimura                |
|       | <u>Building, Zoning &amp; Sanitation</u> | Committee Report<br>-Consideration of <a href="#">Resolution No. 14-31</a> extending building permit moratorium.   | Silvia Quezada             |
|       |  | Zoning Commission Report   | Pat Yeggy, chair           |
|       | <u>Community Protection</u>              | Police Chief Report  | Ken Stanley                |
|       |  | <a href="#">Committee Report</a>   | Carla Aldrich/M. Haverkamp |
|       | <u>Streets and Sidewalks</u>             | <a href="#">Committee Report</a>   | Virginia Miller            |
|       |  | Community Relations Report   |                            |
|       |  | <a href="#">Engineer Report</a><br>-Consideration of Resolution No. 14-32 Authorizing the Mayor to sign and submit the Iowa DNR MS4 (Municipal Separate Storm Sewer System) 5 year permit renewal application and \$1,250 permit fee for the years 2015 to 2020.                                       | Josiah Bilskemper          |
|       | <u>e-Government</u>                      | <a href="#">Committee Report</a>   | Mike Haverkamp             |
|       | Announcements                            |  | Anyone                     |
|       |  | Recommendation of City Attorney to meet in closed session pursuant to Iowa Code Sec. 21.5(1) to discuss strategy with counsel in matters where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the City.                                      | Steve Ballard              |
|       |  | Reconvening of Open Session  |                            |
| 9 :00 | Adjournment                              |  | Louise From                |

**Next Regular Council Meeting: Tuesday, Dec. 9, 2014- Horn School Library @ 7:00pm.**

## Mayor's Report -November 2014

**As we come to the end of the year, I will be reviewing appointments to city committees- Zoning Commission & Board of Adjustments. Residents who are interested please contact me: 354-1433 or email: [Louise@university-heights.org](mailto:Louise@university-heights.org)**

Tom Breese resigned his position as a member and chairman of the Board of Adjustment due to a medical problem. I want to sincerely thank Tom for his many years of dedicated service to the City and send him best wishes for a full recovery.

**Oct. 20<sup>th</sup>**-Joint Cities Meeting. The need for more safe, decent, affordable housing in the greater community was discussed. All cities are to report back about affordable housing ideas/solutions to the next joint cities meeting - Jan. 29<sup>th</sup>.\*

\*I have communicated with Tracey Achenbach, executive director of the Housing Trust Fund of Johnson County and discussed scheduling **a work session with the city council in early to mid-January** with the staff from the Housing Trust Fund and the Johnson County Affordable Homes Coalition to share affordable housing ideas in University Heights with the city council.

**Oct. 28<sup>th</sup>**-Attended RTBC -MPO (Regional Trails and Bicycle Committee)- Highlights - Reviewed a community Complete Streets policy.

**Nov. 2<sup>nd</sup>**- Open House was held to welcome new Police Chief, Ken Stanley.

**Nov. 3<sup>rd</sup>**-Meeting with MPO transportation planner Kristopher Ackerson with council member Virginia Miller, city engineer, Josiah Bilskemper, Police Chief Ken Stanley & myself to discuss possible ideas and options for bicycle lanes on Melrose as well as possible projects for future MPO and federal funding applications.

**Nov.4<sup>th</sup>** Attended TTAC-MPO (Transportation Technical Advisory Committee). The committee reviewed the MPO Complete Streets policy. Many changes were added, it was suggested to bring back to the TTAC January meeting for a second review. There was a presentation and discussion of Complete Streets Best Practices. Examples of good streets practices were given in all five contiguous cities.

Nov. 6<sup>th</sup> Meeting with Mark Phelps, city snow contractor and Police Chief Stanley, Virginia & I to discuss snow/ice clearing process in the city and renewal of contract. **Mark Phelps will attend the city council meeting to answer any questions about the contract and snow removal.**

## November '14 – City Attorney's Report

1. **Proposed Development – GG Land Group.** My understanding is the Council will discuss GG Land Group's development proposal. To clarify, there has been nothing submitted formally to the City concerning this development. Until something is submitted, there's really nothing for the Council to decide, vote on, etc. Of course, there's nothing inappropriate about the Council discussing the proposed development generally. But at this point, there has been no request that the Council take action, and there is nothing on which to take action.
2. **City of Iowa City – Shared Boundary Issues.** Mayor From, Council Member Miller, and I met with representatives of the City of Iowa City on October 13, 2014. We discussed issues related to ordinance and code enforcement across the City boundary line. The purpose of the meeting was to identify issues and discuss possible solutions. One suggestion was a 28E Agreement that would permit either City to enforce that City's ordinances across the boundary line.
  - Included in the discussion was maintenance of Koser Avenue properties near Emerald Street, and snow removal along the north side of Benton Street. These issues have come up several times over the years in one form or another.
    - Iowa City has for many years cleared the snow off the Benton Street sidewalk. Iowa City recognizes an obligation to continue doing so when the snow is not a "natural accumulation" – that is, when the snow doesn't drop from the sky but rather is deposited by the plows whisking past. Iowa City contends that adjacent property owners should be required to remove "natural accumulations" of snow – whether the property is in Iowa City (where the sidewalk is) or University Heights (where the properties are).
    - Iowa City receives complaints fairly consistently about certain property owners in University Heights not mowing or otherwise landscaping the area behind their homes on Koser Avenue from the lot line westward to Emerald Street. Iowa City seeks a mechanism to require the property owners (in University Heights) to maintain this area (in Iowa City).
  - I have sent a letter to the owners of the Koser Avenue and Mahaska Court properties indicating that the Council will be discussing this issue at the November meeting.
  - The Council has several options with respect to the issue presented, including these:

- Do nothing. In this event, I believe the City of Iowa City will move forward with its effort to enforce its ordinances against property owners in University Heights. The University Heights City Council may object to that action by taking action (legal or otherwise) to prevent it. The Council may leave it to individual property owners to defend Iowa City's actions.
  - Direct further discussions. If there is additional information the Council desires or courses of action the Council would like to explore, I believe Iowa City representatives are willing to discuss them.
  - Authorize discussion of a 28E Agreement. If the Council wants to facilitate a mechanism to permit Iowa City to enforce its ordinances against property in University Heights, work may commence to draft a 28E Agreement.
- Other options may be available. My hope is the Council will be able to provide some guidance or position on this issue before snowfall this winter.
3. **Snow removal Contract.** The Council will consider Resolution No. 14-28 authorizing the Mayor to sign a snow removal and sanding contract with Hawkeye Construction and Snow Removal. The proposed resolution (with referenced contract and map showing sand barrel locations) is attached.
  4. **Request for Legal Fee Reimbursement.** The Council will receive a request from the owner of 399 Mahaska Drive for reimbursement of legal fees. The fees were incurred in 2009 after I wrote to the citizen about reports that a business was being conducted in the R-1 Zone in violation of the Zoning Ordinance. I have assembled my file regarding this matter into a single PDF, which is attached. I do not have much to add to the communication from 2009. I will be happy to entertain any questions the Council may have, of course.
  5. **Discussion of Establishing Tree Board and Adopting Tree Ordinance.** Council Member Miller has researched some possibilities for the City to adopt a Tree Ordinance and establish a Tree Board to handle tree-related issues. A very rough draft of an ordinance is attached. I believe the Council will discuss the ideas set forth in the draft ordinance and provide guidance regarding a strategy for moving forward with the ordinance, if that's the Council's desire.
  6. **Police Chief – Ron Fort Retirement.** The Council will consider Resolution No. 14-29 approving Chief Ron Fort's retirement as University Heights Administrative Police Chief effective October 26, 2014. This is a formality, of course; Chief Fort has retired. The proposed resolution is attached.
  7. **Resolution Establishing Depositories and Deposit Limits.** The Council will consider Resolution No. 14-30 that identifies the financial institutions where the City will

deposit money and specifies the maximum amount that may be deposited at these institutions. The resolution, as proposed, specifies the maximum amount that can be deposited at each institution to be \$500,000.00. (The usual FDIC limitation on insurable amounts does not apply to municipal deposits.). The proposed resolution is attached.

8. **Resolution Extending Building Permit Moratorium.** The Zoning Commission has met five times since the Council adopted a moratorium on issuing building permits September 19, 2014. The Commission has two additional meetings scheduled with more likely to follow. My understanding is that Council Member Quezada will request that the Council extend the current moratorium (set to expire December 9) to permit additional time for the Commission and Council to complete their work on considering amendments to the Zoning Ordinance. I have prepared a draft Resolution No. 14-31 – attached. The draft resolution does not specify a new expiration date, which will need to be added if the resolution is adopted. Also, the Council may desire to change the language of the resolution.
9. **Parking on Yards.** My understanding is that the Council will hear a request that vehicles be permitted to park on a vacant lot on Melrose Avenue. The request is made to accommodate the need for parking by construction workers at UIHC Children’s Hospital. The City’s Traffic Ordinance (No. 120) prohibits parking on vacant lots except on game days. If the Council desired to permit such parking on other days, the Council would be required to change the Traffic Ordinance. That would require 3 readings unless the Council suspended the requirement for those readings. I have not prepared an amendment to the Traffic Ordinance because the Council has not requested it. If the Council desires to change the Traffic Ordinance, I will prepare an amendment for consideration in December.
10. **Mediacom – Interest on Franchise Fee Paymetn.** Mediacom has paid the interest on the franchise fee amounts that were not remitted on time. As requested, check in the amount of \$389.52 was received.

RESOLUTION NO. 14-28

**RESOLUTION AUTHORIZING MAYOR TO SIGN AN AGREEMENT  
WITH HAWKEYE CONSTRUCTION AND SNOW REMOVAL  
FOR SNOW REMOVAL AND SANDING SERVICES**

**RESOLVED**, that the University Heights City Council hereby approves and authorizes the Mayor to sign the Agreement for snow removal and sanding services with Hawkeye Construction and Snow Removal in the form attached hereto as Exhibit "A".

Upon motion by \_\_\_\_\_, and seconded by \_\_\_\_\_, the vote was as follows:

|           | AYES: | NAYS  | ABSENT |
|-----------|-------|-------|--------|
| Aldrich   | _____ | _____ | _____  |
| Haverkamp | _____ | _____ | _____  |
| Lane      | _____ | _____ | _____  |
| Miller    | _____ | _____ | _____  |
| Quezada   | _____ | _____ | _____  |

Upon Roll Call thus recorded, the Resolution is declared adopted this 11<sup>th</sup> day of November, 2014.

\_\_\_\_\_  
Louise From, Mayor  
City of University Heights

ATTEST:

\_\_\_\_\_  
Christine M. Anderson, City Clerk

**FORM OF PROPOSAL AND CONTRACT  
CITY OF UNIVERSITY HEIGHTS  
UNIVERSITY HEIGHTS, IOWA**

**SNOW REMOVAL AND SANDING SERVICES**

**November 11, 2014**

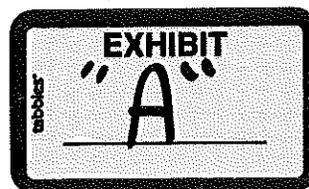
The undersigned proposes to furnish material and labor necessary to complete the following work as defined within the Scope for snow removal and sanding services in accordance with the specifications contained herein.

Work items are as follows:

|         | ITEM   | UNIT             | UNIT PRICE                        |
|---------|--|------------------|-----------------------------------|
| 1.      | Snow Removal – All City Streets  | Per Operation    | \$ <u>765.00</u>                  |
| 2.      | Snow Removal – Street Mains  | Per Operation    | \$ <u>297.50</u>                  |
| 3.      | Sanding and Salting – All City Streets                                     |                  |                                   |
|         | Level 1  | Per Operation    | \$ <u>842.50</u>                  |
|         | Level 2  | Per Operation    | \$ <u>1,175.00</u>                |
|         | Level 3  | Per Operation    | \$ <u>1,507.00</u>                |
| 4.      | Sanding and Salting – Street Mains   |                  |                                   |
|         | Level 1  | Per Operation    | \$ <u>492.50</u>                  |
|         | Level 2  | Per Operation    | \$ <u>645.00</u>                  |
|         | Level 3  | Per Operation    | \$ <u>797.50</u>                  |
| 5.      | Sand and Salt Barrel   | Per Barrel       | \$ <u>150.00</u>                  |
| 6.      | Snow Removal, Salt & Sand – Public Sidewalk<br>(Traffic Island, City Park) | Per Operation    | \$ <u>50.00</u>                   |
| 7.      | Snow Removal, Salt & Sand – Intersection                                   | Per Intersection | \$ <u>150.00</u>                  |
| Alt. #1 | Snow Removal – Wide Sidewalks  | Per Operation    | \$ <u>212.50</u>                  |
| Alt. #2 | Geomelt S-70 Liquid Injection  |                  |                                   |
|         | All City Streets: Level 1 / Level 2 / Level 3                              | Per Operation    | \$ <u>60.00 / 120.00 / 180.00</u> |
|         | Street Mains: Level 1 / Level 2 / Level 3                                  | Per Operation    | \$ <u>30.00 / 60.00 / 90.00</u>   |

**Payment Provisions:**

Contractor's unit price shall include furnishing equipment, labor, and materials (including sand and salt), necessary to complete the work as specified. Sand and Salt mixture shall be at minimum 4 parts sand to one part salt, and should be uniformly mixed.



**I. GENERAL**

The work as outlined shall be carried out in conformance with the specifications relating thereto and such instructions as may be given from the Owner or Owner's Representative as designated by the Mayor. Within this contract Shive-Hattery, Inc. shall be the Owner's Representative. Materials and work shall be subject to the inspection of the Owner or Owner's Representative. The Contractor shall be held to workmanship and diligent execution of the Contract. The Contractor shall determine the appropriate scope under which to perform services and is responsible for detecting circumstances that may require immediate attention.

Contractor is advised to familiarize themselves with existing conditions and possible interferences that may affect work.

**II. SCOPE**

**1. Snow Removal – All City Streets**

Snow removal operations shall consist of plowing all streets, including designated mains, in University Heights to the curb immediately when snow reaches a depth of 2-inches or at the direction of the Owner, Owner's Representative, or University Heights Police.

**2. Snow Removal – Street Mains**

Snow removal shall consist of plowing designated mains within University Heights. The maintenance of Street Mains shall hold priority and may require additional plowing to that of all streets. Street Mains consist of Melrose Avenue, Sunset Street, Koser Avenue, Oakcrest Avenue, and the portion of George Street south of Koser Avenue. Snow shall be removed from mains immediately when snow reaches a depth of 2-inches or at the direction of the Owner, Owner's Representative, or University Heights Police.

Payment for the plowing of Street Mains will be based upon the number of times the Street Mains are plowed in addition to the plowing of all streets as defined above in Scope Item #1 (Snow Removal – Streets and Sidewalks).

**3. Sanding and Salting – All City Streets**

Sand and salt services shall consist of adequate application of sand and salt to all streets within University Heights on hills, intersections and other isolated areas as needed or at the direction of the Owner, Owner's Representative or University Heights Police.

Application rates for sand and salt will vary depending on the weather conditions at the time of application, as well as other factors such as forecast, precipitation type, and ground temperature.

The Contractor shall establish and utilize three application rates (Level 1, Level 2, and Level 3) for varying weather conditions. The rates shall provide for an aggregate amount of approximately 4 (Level 1), 8 (Level 2), or 12 (Level 3) tons of salt/sand mixture applied across all streets within University Heights.

It is the responsibility of the Contractor to evaluate the weather conditions and other factors to determine whether the Level 1 or Level 2 rate is the appropriate minimum application rate for the conditions. The use of Level 3 application rates requires prior authorization of the Owner, Owner's Representative, or University Heights Police. Based on the observed performance results of the various application rates, the Owner may direct the Contractor on the application rate to be used.

4. Sanding and Salting – Streets Mains

Sanding and salting services shall consist of adequate application of sand and salt to Street Mains as defined above in Scope Item #2 (Snow Removal – Street Mains), on hills, intersections, and other isolated areas as needed or at the direction of the Owner, Owner's Representative or University Heights Police.

Application rates for sand and salt will vary depending on the weather conditions at the time of application, as well as other factors such as forecast, precipitation type, and ground temperature.

The Contractor shall establish and utilize three application rates (Level 1, Level 2, and Level 3) for varying weather conditions. The rates shall provide for an aggregate amount of approximately 2 (Level 1), 4 (Level 2), or 6 (Level 3) tons of salt/sand mixture applied across the Street Mains within University Heights.

It is the responsibility of the Contractor to evaluate the weather conditions and other factors to determine whether the Level 1 or Level 2 rate is the appropriate minimum application rate for the conditions. The use of Level 3 application rates requires prior authorization of the Owner, Owner's Representative, or University Heights Police. Based on the observed performance results of the various application rates, the Owner may direct the Contractor on the application rate to be used.

5. Sand and Salt Barrel

The contractor shall provide and distribute barrels with chained covers filled with sand and salt to the following locations at the direction of the Owner or the Owner's Representative. Covers shall be removable as to allow access to salt and sand as needed. Barrels shall not be allowed to be less than half full and should be sufficiently anchored to the ground as to prevent tipping or unauthorized removal. Barrels will be installed between the date of the last home football game at the University of Iowa and December 1 and removed between the dates of March 1 - March 15. Locations for barrel installation include:

1. The intersection of Sunset and Highland (SW corner).
2. The intersection of Melrose and Sunset (NE corner, behind walk).
3. The south side of Oakcrest Avenue, half block west of Sunset Street.
4. The intersection of George and Koser (NE corner).
5. The west side of Sunset, halfway between Benton and Oakcrest.

Unit price covers providing, installing, filling as needed, and removal at the end of the season. After removal, the contractor shall provide storage for the barrels until the next snow season.

6. Snow Removal, Salt & Sand – Public Sidewalk

Snow and ice shall be removed from sidewalks at the traffic island at the Koser, Golfview, and Melrose intersection. Snow and ice shall also be removed from sidewalks adjacent to the City Park area at the same intersection. Also includes adequate application of sand and salt to the sidewalks at these locations.

7. Snow Removal, Salt & Sand – Intersection

This item covers work to remove snow and ice, and/or place sand and salt at specific intersections or spot locations within the city as directed by the Owner, Owner's Representative or University Heights Police. The scope of work is different from previous items to clear snow or place salt/sand on "all" classifications of streets, and is intended for use when conditions necessitate that certain intersection(s) or other spot locations require additional attention.

Unit price shall include furnishing equipment, labor, and materials (including sand and salt), necessary to complete the work as specified. Measurement will be by each intersection or location, and payment will be based upon the number of intersections or locations completed.

Alt. #1 Snow Removal – Wide Sidewalks

Note: This is an alternate item under consideration by the City. Work to be completed only upon specific request by the Owner, Owner's Representative, or University Heights Police.

Snow removal shall consist of clearing snow from the full width of the 8-foot wide sidewalks along Melrose Avenue (north side) and Sunset Street (west side) within University Heights. Snow shall be cleared from wide sidewalks when snow reaches a depth of 2-inches or at the direction of the Owner, Owner's Representative, or University Heights Police.

Payment for snow removal of Wide Sidewalks will be based upon the number of times the Wide Sidewalks are cleared.

Alt. #2 Geomelt S-70 Liquid Injection

Note: This is an alternate item under consideration by the City. Work to be completed only upon specific request by the Owner, Owner's Representative, or University Heights Police.

Item provides for liquid injection of the Geomelt S-70 product with the salt and sand mixture prior to application on the roads. The desired intent of the liquid injection process is to reduce the application rate of salt/sand mixture to the streets (reduced bounce and scatter loss of the salt/sand mixture across the pavement; limit number of passes required), and increase the effectiveness of the mixture to melt snow and ice (reduced freezing point).

Payment for liquid injection will be based on the salting and sanding application rates identified in Scope Item #3 and #4 above.

### **III. INSURANCE**

The Contractor agrees to secure and maintain in full force and in effect from the date this Contract is signed until the date of expiration, the following insurance policies, the cost of which shall be included in the maximum sum of this Contract:

- A. Public Liability Coverage including bodily injury and property damage in the amount of \$1,000,000 per occurrence with a \$2,000,000 aggregate naming University Heights as additional insured on a primary basis.
- B. Workman's Compensation and Occupational Disease Coverage in accordance with the laws of the State of Iowa covering all employees who perform any obligations assumed under this contract.
- C. Automobile Liability, Motor Vehicle Liability, and Mobilized/Motorized Equipment Liability Coverage on any auto or other vehicles or equipment used in connection with this contract, whether they are owned, non-owned, or hired, with public liability limits of \$1,000,000 combined single limit. The contractor shall name University Heights as an additional insured under this policy.
- D. Umbrella or Excess Liability policy in the amount of \$1,000,000 providing coverage over the Public Liability, Auto Liability and Employers Liability.

A Certificate of Insurance for all policies shall be submitted to the Owner's Representative by the insuring agent before work commences.

### **IV. INDEMNIFICATION**

The contractor shall indemnify and save harmless the Owner and Engineer against any liens filed for non-payment of his bills in connection with the Contract work. The Contractor shall furnish the Owner satisfactory evidence that all persons who have done work or furnished materials, equipment, or service of any type under this Contract, have been fully paid prior to the acceptance of the work by the Owner.

The contractor agrees to protect, defend, indemnify, and save Owner harmless from any and all judgements, orders, decrees, awards, costs, expenses, including reasonable attorney fees, settlements, and claims arising out of or in connection with this agreement and/or arising out of or in connection with the Contractor's performance, equipment, and/or services.

### **V. CODES AND STANDARDS**

The Contractor shall carry on the work as not to conflict with any State, County, or Municipal law. The Contractor shall obtain any permits required by any governmental agency. Cost of said permits shall be borne by the Contractor.

All work shall conform with Part 2 (Responsibilities to the Public) of Section 1070 found in the General Provisions of the Statewide Urban Design and Specifications (SUDAS), current version, which Part is hereby adopted by reference. In case of conflicts between referenced standards and State, County, or Municipal Law that establish more stringent requirements, the more stringent shall be followed.

**VI. PAYMENT**

Payment will be made to the Contractor within thirty (30) days of receipt of invoice. Invoices shall be delivered to the City at the end of each month so that they may be reviewed prior to the Council Meeting held the next month. Council Meetings for the City of University Heights are held the second Tuesday of each month.

**VII. CONTRACTOR'S RESPONSIBILITY**

The Contractor assumes responsibility for the safekeeping of materials and equipment. Replacement and/or repair of property, whether public or private, damaged in the course of snow removal shall be the responsibility of the Contractor. The Contractor shall obey all traffic laws in the course of snow removal and is not exempt from prosecution of such laws at any time.

The Contractor assumes responsibility for injuries sustained to him or her self or other persons in the course of snow removal.

Services shall be carried out in a timely manner. If in the opinion of the Owner or the Owner's Representative that the Contractor is not performing to the highest standard, this contract may be terminated. The Contractor may not, at any time during the snow season between the dates of October 31 and March 31, terminate this contract without due cause.

**VIII. ADDITIONAL WORK OR CHANGES**

Approval from the Owner or the Owner's Representative shall be obtained prior to making any changes or commencing any work not defined within this contract. Payment will not be made for work not defined within this contract without prior approval.

**IX. CONTRACT PERIOD**

Contract shall become effective when signed and shall extend from November 11, 2014, through October 1, 2016.

DATE: \_\_\_\_\_ Hawkeye Construction and Snow Removal  
CONTRACTOR

BY: \_\_\_\_\_

**ACCEPTANCE**

You are hereby authorized to perform the work described in the above proposal and contract for which the undersigned agrees to pay the amount shown in said proposal according to the terms thereof.

DATE: \_\_\_\_\_ THE CITY OF UNIVERSITY HEIGHTS  
OWNER

BY: \_\_\_\_\_

**SNOW REMOVAL AND SANDING MAP**  
**CITY OF UNIVERSITY HEIGHTS, IOWA**  
**OCTOBER 2013**

NOT TO SCALE

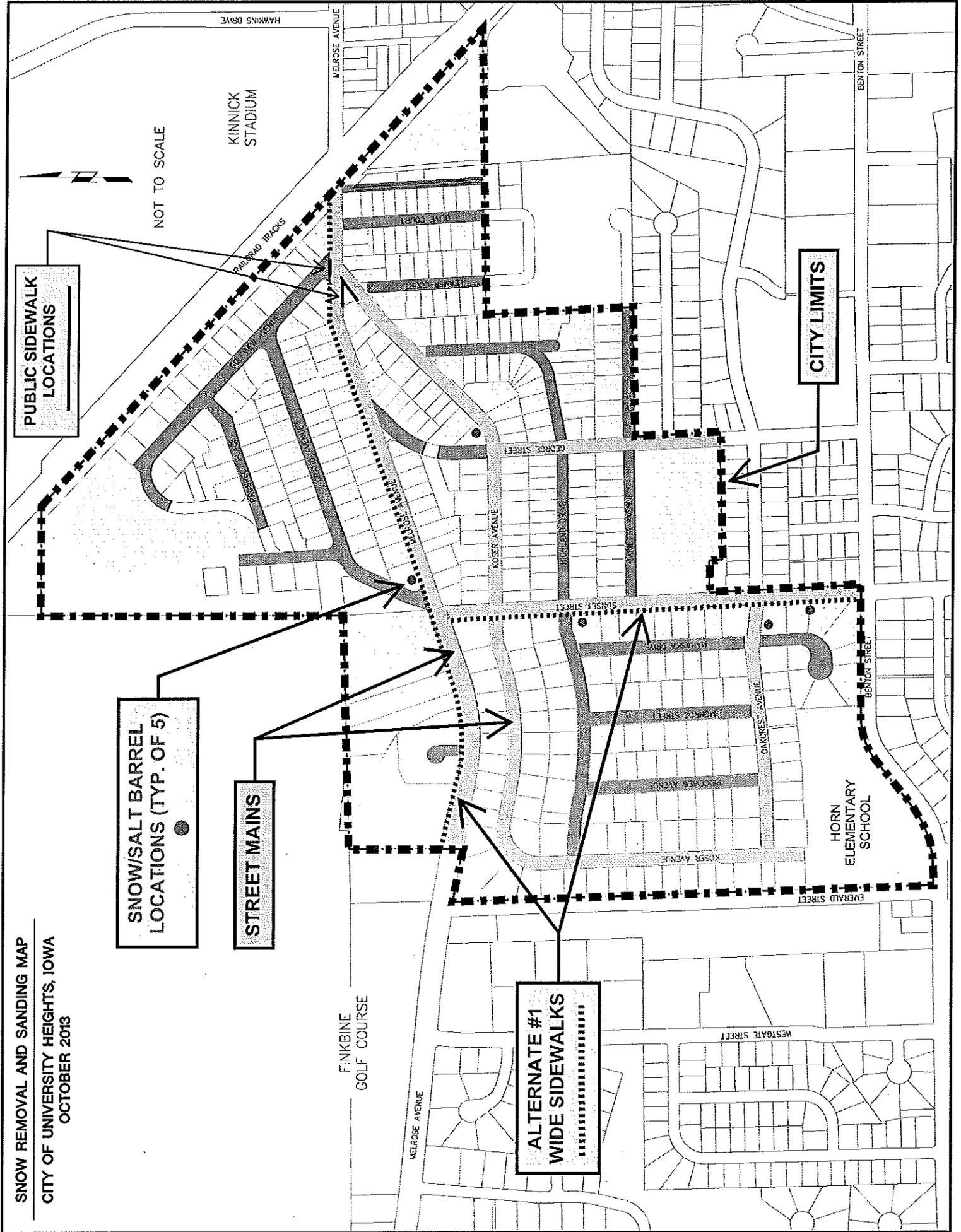
**PUBLIC SIDEWALK LOCATIONS**

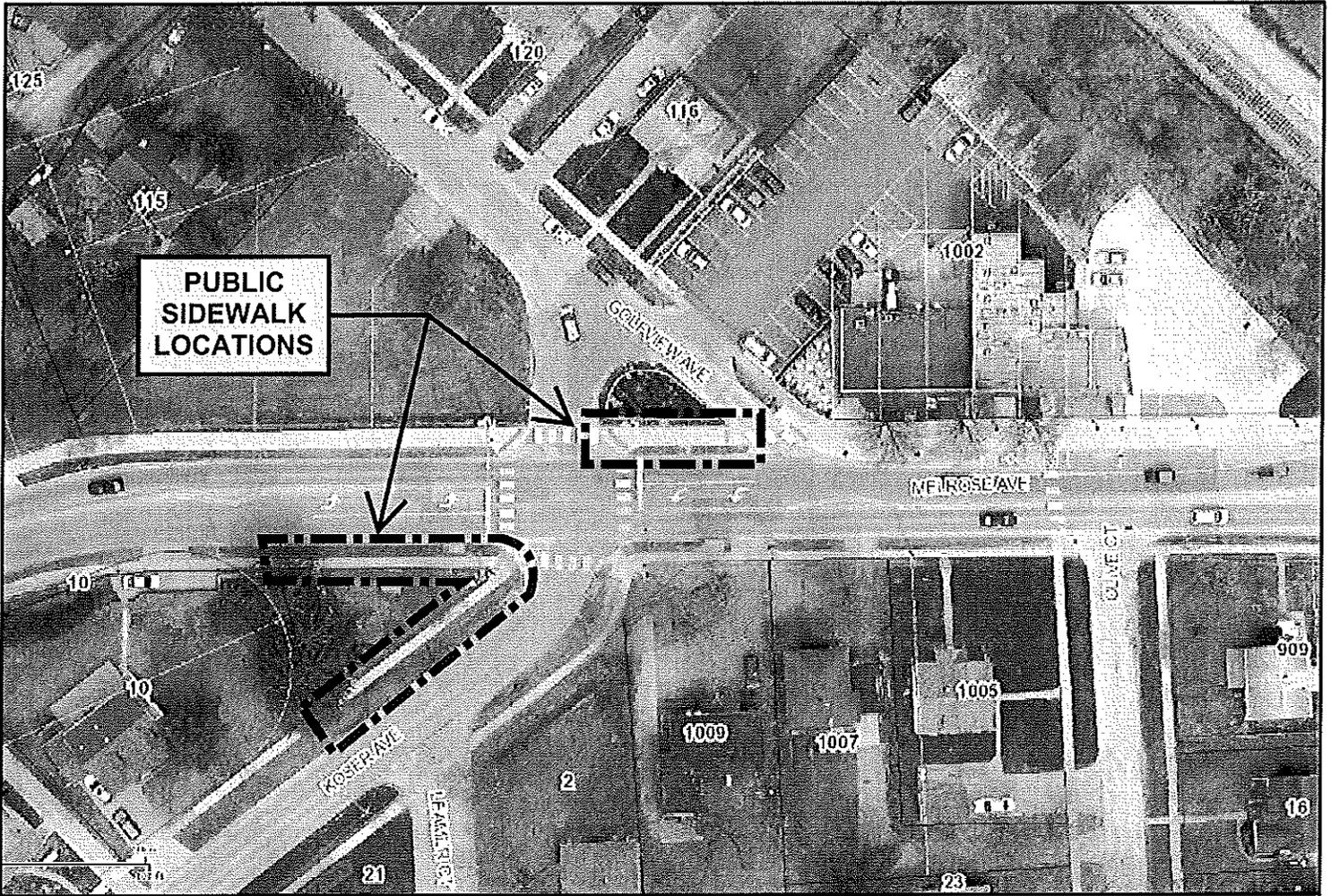
**SNOW/SALT BARREL LOCATIONS (TYP. OF 5)**

**STREET MAINS**

**ALTERNATE #1 WIDE SIDEWALKS**

**CITY LIMITS**





**PUBLIC  
SIDEWALK  
LOCATIONS**

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Johnson County, Iowa

**LEFF LAW FIRM, L.L.P.**

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PATRICK J. FORD

April 21, 2009

Mr. Michael I. Field  
Mrs. Marlene B. Field  
399 Mahaska Drive  
Iowa City, Iowa 52246

**Re: University Heights - Zoning Ordinance Compliance**

Dear Mr. and Mrs. Field:

I am writing as attorney for the City of University Heights. As you should know, the property you own at 399 Mahaska Drive is situated within the R-1, single-family zone according to the University Heights zoning ordinance, as is nearly all other property within the city. The zoning ordinance prohibits the operation of businesses from properties within the R-1 zone, although it does permit "[h]ome occupations". Ordinance No. 79, Sec. 6(A)(6). You may review the University Heights zoning ordinance (No. 79) at the City's website, [www.university-heights.org](http://www.university-heights.org).

The City's zoning ordinance defines "Home Occupations" as accessory uses carried on by a member of the family residing on premises, provided

that nothing is done to make the building or premises appear in any way as anything but a dwelling; that no products are sold except those prepared on the premises; that no one is employed from outside the family residing on the premises; and that no mechanical equipment is used other than that which is permissible for purely domestic or household purposes.

Mr. Michael I. Field  
Mrs. Marlene B. Field  
**Re: University Heights - Zoning Ordinance Compliance**  
April 21, 2009  
Page Two

Ordinance No. 79, Sec. 3(22).

I have received a couple of reports recently indicating that you are someone on your behalf is operating a business known as "Drain-Rite Plumbing & Drain" from your property at 399 Mahaska Drive. Complaints have included observations of several Drain-Rite vans being parked on premises at a given time and being dispatched from your home. One complainant indicated that Drain-Rite cleaning equipment was being cleaned and serviced on premises.

The operation of a plumbing and drain business from your home at 399 Mahaska Drive is strictly prohibited by the City's zoning ordinance. The ordinance provides that violations may be punished as simple misdemeanors with fines of up to \$100.00 per day for each day that a violation continues. Please consider this letter proper notice that operating a plumbing and drain business from your property is a violation of the City's zoning ordinance. On behalf of the City of University Heights, I respectfully request that you cease and desist from operating such a business from your home no later than April 30, 2009. If business operations continue past that date, I will advise the City of University Heights to issue citations to you as property owners alleging violations of the City's zoning ordinance and seek a punishment in the amount of \$100.00 per day for each day that a violation continues to exist. If you have questions concerning this letter or dispute the contention that you are operating a business from your home, please call me. Otherwise, please cease operating the business as of April 30.

Very truly yours,

LEFF LAW FIRM, L.L.P.

Steven E. Ballard

cc: Mayor, Council, City Clerk and Chief of Police  
CITY OF UNIVERSITY HEIGHTS, IOWA

UH - 399 Mahgaska

4/28/09

~~Bill Pichard~~

3197354 - 9592

Mutual funds to

4/30/09

~~Bill Pichard~~

- 5 birds of home one owl

- 2 Jays

- approaches his loudly

- on ground build

- (P) else w/ly from 1 hr

- moment seeing except  
pure domestic birds

- only 2 trucks

- 1 @ Reg's house

- 1 @ his house

- only 2 Mr/Mrs are

then 2 vans on site

~~Home Problems~~ 2 - see comes over to Field's house to do  
any non-homework work it  
slow

**Steve Ballard**

---

**From:** Dell A. Richard [dell@darichardlaw.com]  
**Sent:** Thursday, April 30, 2009 1:43 PM  
**To:** ballard@lefflaw.com  
**Cc:** Mike Field  
**Subject:** Mike Field Cease and desist letter 399 Mahaska Dr  
**Attachments:** IMG\_0340.jpg; IMG\_0341.jpg; IMG\_0342.jpg

Steve:

I have been contacted by Mike Field regarding your letter of April 21, 2009.

Although I have not personally visited the residence, I am advised that the residence is in full compliance with our "Home occupation" ordinance.

Under ordinance 79, Sec 3(22) Home occupations are permitted so long as:

1. No signs – Mike has no signs.
2. The residence looks like a residence – nothing would distinguish 399 Mahaska from any other house on the street.
3. No products sold – he is strictly a service business. Any product sales are incident to a service call and installed at the customer's site.
4. No outside employees working from the home – He has one employee who works from the employee's own home.
5. No non-"domestic or household" mechanical equipment used on site - attached are pictures of the inside of his garage showing the only "mechanical equipment" occasionally used in connection with Mike's home occupation. I believe you could walk up or down any street in University Heights and find workbenches and tool cabinets just like the ones pictured (probably not this neat). Mike assures me that nothing other than normal workbench related equipment is used in the residence.

Although our ordinance says nothing about company vehicles parked in the driveway, your letter suggests that complaints have been lodged about "several Drain-Rite vans" being parked on the premises. Mike advises me that he only owns two "Drain Rite" vans (not several) and the other "Drain Rite" van is only present at the Mahaska location for a few minutes at a time. He also owns an unmarked van that is shown in the picture. He estimates that the other "Drain-Rite" van is in the driveway an average of less than one hour per month. With all due respect to the neighbors who have complained, I do not believe parking company vehicles in a driveway is a basis for a citation under any of our ordinances. To avoid upsetting neighbors, however, Mike has instructed his employee to avoid having both "Drain-Rite" vans in the driveway at the same time whenever possible.

In short, I believe your violation notice was not well founded. If you feel the need, I am sure Mike would allow any enforcement officer to inspect his residence to verify his compliance with the ordinance. Assuming, however that our discussion this morning, this note, and the attached pictures fully satisfy the council's concerns, I would appreciate a follow up letter indicating that this matter is no longer the subject of an ordinance violation claim by the city.

I understand no enforcement efforts will be made pending a response from you after a discussion with the council.

Thanks,

*DAR*

*My address is:*

*Dell A. Richard Law Office  
1150 5th Street, Suite 280*

5/12/2009

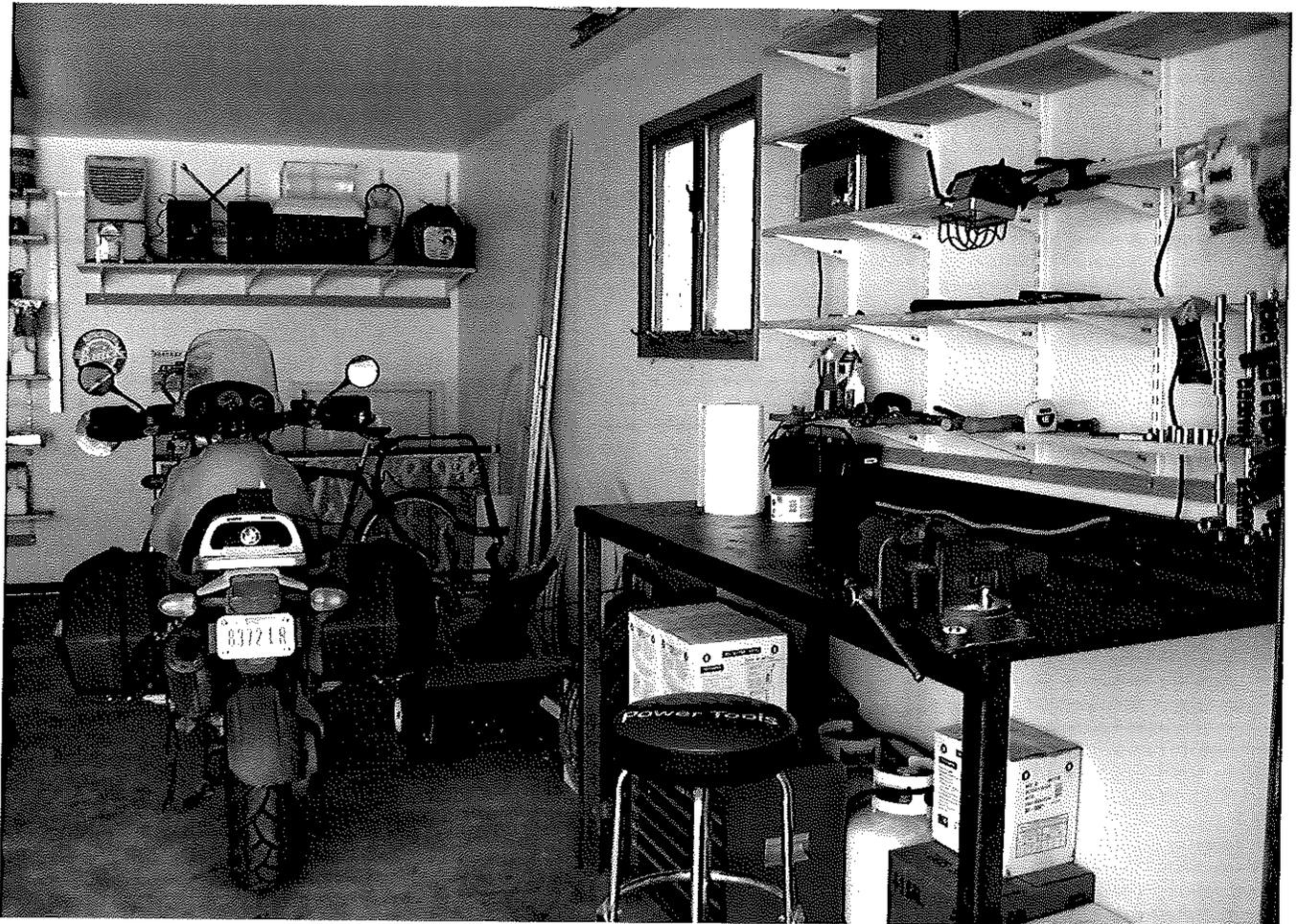
Coralville, IA 52241  
Ph 319-354-9592  
Fax 319-354-7957  
dell@darichardlaw.com

*The office is located in City Center Square, at the corner of 5th Street and 12th Avenue, above West Bank.*

*"In the heart of Coralville's new financial district"*

*For more information, go to: [www.dellarichard.com](http://www.dellarichard.com)*

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THE OFFICES OF  
**LEFF LAW FIRM, L.L.P.**

222 SOUTH LINN STREET  
Mailing Address: P.O. BOX 2447  
IOWA CITY, IOWA  
52244-2447

ARTHUR O. LEFF (1906-1989)  
PHILIP A. LEFF (of Counsel)  
R. BRUCE HAUPERT  
CHARLES T. TRAW  
RANDALL B. WILLMAN  
STEVEN E. BALLARD  
MARK C. DANIELSON  
TIMOTHY S. GRADY  
THOMAS E. MAXWELL

TELEPHONE:  
(319) 338-7551  
FACSIMILE:  
(319) 338-6902

Writer's Email:  
ballard@lefflaw.com

PATRICK J. FORD

May 12, 2009

Mr. Dell A. Richard  
RICHARDS LAW FIRM  
1150 5<sup>th</sup> Street, Ste. 280  
Coralville, Iowa 52241-2914

**Re: Michael and Marlene Field  
399 Mahaska Drive**

Dear Dell:

Thank you for your email of April 30, 2009, together with the photographs you sent. Based upon your communication and the attached images, the property at 399 Mahaska Drive owned by Michael and Marlene Field appears not to violate the University Heights zoning ordinance. As such, the City of University Heights does not intend to take further action with respect to this matter. Of course, the City's decision in this regard is without prejudice to its later right to asset violations of the zoning ordinance should circumstances change.

Thank you for your assistance with this, Dell.

Very truly yours,

LEFF LAW FIRM, L.L.P.

Steven E. Ballard

cc: Mayor, Council, Clerk  
and Chief of Police  
CITY OF UNIVERSITY HEIGHTS, IOWA

## Steve Ballard

---

**From:** Mike Field [drite@mail.com]  
**Sent:** Thursday, June 04, 2009 3:39 PM  
**To:** ballard@lefflaw.com

Mr Ballard :

Just a short note to express my concerns regarding your letter dtd 21 Apr, 2009 regarding zoning violations. Since you are on the city's payroll I'm hoping you will feel an obligation to respond to a few questions from a concerned citizen.

1. What prompted you to state in your letter that "The operation of a plumbing and drain business from your home at 399 Mahaska Drive is strictly prohibited by the City's zoning ordinance."? Based on what? Did you conduct any research? Could you not have sent an inspector to see if or what ordinance I might be violating?
2. Why would you threaten me with \$100 a day fines beginning 30 Apr and then make yourself unavailable until after that date forcing me to seek legal council?
3. Why would you not at least notify me of your concerns and give me an opportunity to provide you with any information you may need instead of relying on hearsay from William Gay, who, by the way, as a member of the city zoning commission, violates the city's off-leash ordinance when he routinely allows his dog to chase tennis balls in the street and neighborhood.
4. Is this the manner in which all new members of the community are treated, guilty until proven innocent?

As a tax paying citizen of University Heights, and after devoting much time and \$500 in legal fees, I do believe I'm entitled to some answers.

Sincerely,  
Michael Field

--

Be Yourself @ mail.com!  
Choose From 200+ Email Addresses  
Get a Free Account at [www.mail.com](http://www.mail.com)

## Steve Ballard

---

**From:** Steven E. Ballard [ballard@lefflaw.com]  
**Sent:** Thursday, June 04, 2009 4:42 PM  
**To:** 'Dell A. Richard'  
**Subject:** FW:

Dell,

I'm forwarding an email from Michael Field. I would like to respond but won't without your permission. Please advise.

Steven E. Ballard

LEFF LAW FIRM, L.L.P.

P.O. Box 2447

222 South Linn Street

Iowa City, Iowa 52244-2447

phone: 319/338-7551

facsimile: 319/338-6902

e-mail: ballard@lefflaw.com

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## Steve Ballard

---

**From:** Dell A. Richard [dell@darichardlaw.com]  
**Sent:** Thursday, June 04, 2009 5:36 PM  
**To:** ballard@lefflaw.com  
**Cc:** Mike Field  
**Subject:** RE: Zoning Notice

I have completed my work for Mike.

You have my permission to respond directly.

DAR

My address is:

Dell A. Richard Law Office  
1150 5th Street, Suite 280  
Coralville, IA 52241  
Ph 319-354-9592  
Fax 319-354-7957  
dell@darichardlaw.com

The office is located in City Center Square, at the corner of 5th Street and 12th Avenue, above West Bank.

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-----Original Message-----

**From:** Steven E. Ballard [mailto:ballard@lefflaw.com]  
**Sent:** Thursday, June 04, 2009 4:42 PM  
**To:** Dell A. Richard  
**Subject:** FW:

Dell,

I'm forwarding an email from Michael Field. I would like to respond but won't without your permission. Please advise.

Steven E. Ballard

LEFF LAW FIRM, L.L.P.

P.O. Box 2447

## Steve Ballard

---

**From:** Steven E. Ballard [ballard@lefflaw.com]  
**Sent:** Thursday, June 04, 2009 5:33 PM  
**To:** 'Mike Field'  
**Subject:** RE:

Mr. Field,

I would be pleased to answer your questions. Is there a phone number where I might reach you or could you give me a call? I am in and generally available tomorrow.

Steven E. Ballard

LEFF LAW FIRM, L.L.P.

P.O. Box 2447

222 South Linn Street

Iowa City, Iowa 52244-2447

phone: 319/338-7551

facsimile: 319/338-6902

e-mail: ballard@lefflaw.com

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To ensure compliance with requirements imposed by the IRS, including IRS Circular 230 Notice , we inform you that any U.S. tax advice contained in this communication is not

**Steve Ballard**

---

**From:** Mike Field [drite@mail.com]  
**Sent:** Friday, June 05, 2009 11:19 AM  
**To:** ballard@lefflaw.com  
**Subject:** RE: zoning

Thank you for the quick reply and offering to make yourself available. My only questions are those contained in my previous email and would prefer to keep our discussion of the issue in writing. I have no intention of pursuing this matter further but would simply like some insight as to how this situation got as far as it did.

M. Field

**Steve Ballard**

---

**From:** Steven E. Ballard [ballard@lefflaw.com]  
**Sent:** Friday, June 05, 2009 11:59 AM  
**To:** 'Mike Field'  
**Subject:** RE: zoning

Mr. Field,

Please see my responses in red below.

Steven E. Ballard  
LEFF LAW FIRM, L.L.P.  
P.O. Box 2447  
222 South Linn Street  
Iowa City, Iowa 52244-2447  
phone: 319/338-7551  
facsimile: 319/338-6902  
e-mail: ballard@lefflaw.com

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---

**From:** Mike Field [mailto:drite@mail.com]  
**Sent:** Friday, June 05, 2009 11:19 AM  
**To:** ballard@lefflaw.com  
**Subject:** RE: zoning

Thank you for the quick reply and offering to make yourself available. My only questions are those contained in my previous email and would prefer to keep our discussion of the issue in writing. I have no intention of pursuing this matter further but would simply like some insight as to how this situation got as far as it did.

M. Field

----- Original Message -----  
From: "Steven E. Ballard"  
To: "'Mike Field'"  
Subject: RE:

6/5/2009

Date: Thu, 4 Jun 2009 17:32:46 -0500

Mr. Field,

I would be pleased to answer your questions. Is there a phone number where I might reach you or could you give me a call? I am in and generally available tomorrow.

Steven E. Ballard

LEFF LAW FIRM, L.L.P.

P.O. Box 2447

222 South Linn Street

Iowa City, Iowa 52244-2447

phone: 319/338-7551

facsimile: 319/338-6902

e-mail: [ballard@lefflaw.com](mailto:ballard@lefflaw.com)

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6/5/2009

to be confidential. If you are not comfortable with such risks, you may choose not to utilize email to communicate with Leff Law Firm, L.L.P.

To ensure compliance with requirements imposed by the IRS, including IRS Circular 230 Notice, we inform you that any U.S. tax advice contained in this communication is not intended or written to be used, and cannot be used by any taxpayer, for the purpose of avoiding U.S. tax penalties.

-----Original Message-----

From: Mike Field [mailto:drite@mail.com]  
Sent: Thursday, June 04, 2009 3:39 PM  
To: ballard@lefflaw.com  
Subject:

Mr Ballard :

Just a short note to express my concerns regarding your letter dtd 21 Apr, 2009 regarding zoning violations. Since you are on the city's payroll I'm hoping you will feel an obligation to respond to a few questions from a concerned citizen.

1. What prompted you to state in your letter that "The operation of a plumbing and drain business from your home at 399 Mahaska Drive is strictly prohibited by the City's zoning ordinance."? Based on what? Did you conduct any research? Could you not have sent an inspector to see if or what ordinance I might be violating? I based my letter upon information I had received indicating service vehicles were being parked at your home, that repair work was being performed there using equipment other than that commonly found in a home, and that informal attempts to discuss these issues with you were not well received. The city has no 'inspector' to send.

2. Why would you threaten me with \$100 a day fines beginning 30 Apr and then make yourself unavailable until after that date forcing me to seek legal council? There was no threat. I simply pointed out the enforcement mechanism in the ordinance as a matter of fair notice. I did not make myself unavailable. I was gone from the office for a few days during that time period; I was out for 3 of the 7 business days between the date of the letter (April 21) and the deadline for compliance/response (April 30); I was in the office the other 4. I am aware of no attempt by you to contact me. My office staff always knows how to reach me and would have done so. The deadline was established to provide a reasonable time for compliance and/or response.

3. Why would you not at least notify me of your concerns and give me an opportunity to provide you with any information you may need instead of relying on hearsay from William Gay, who, by the way, as a member of the city zoning commission, violates the city's off-leash ordinance when he routinely allows his dog to chase tennis balls in the street and neighborhood. I received information from more than one source. Based upon the information I received, I was not confident that informal efforts to address the perceived issues would be fruitful. Regarding violations of other ordinances by other persons, the city has and will follow up any complaints received – from you or anyone else. If you desire to make a complaint, please contact me or the University Heights Police Department with as much detail as possible regarding the facts observed and time of observation.

4. Is this the manner in which all new members of the community are treated, guilty until proven innocent? Neither you nor any other citizen is treated as "guilty until proven

6/5/2009

innocent". My letter clearly indicates it was based upon reports I had received. The letter outlines pertinent provisions city ordinances, including penalties, and concludes by requesting compliance but inviting you to call me if you disagree with the substance of the reported information. The letter indicates that, absent compliance or contact, I would advise the city to issue citations. If citations had been issued, the city (not you) would have been required to prove the allegations; as a defendant to such a citation, you would have been entitled to the presumption of innocence, among other due process protections.

As a tax paying citizen of University Heights, and after devoting much time and \$500 in legal fees, I do believe I'm entitled to some answers. In short, my letter was an attempt to find out more about the information I had received. I did not intend for it to be heavy handed, and I apologize if it seemed so to you. In my experience, setting deadlines and informing citizens of possible penalties is appropriate so that there are not misunderstandings later. Oftentimes, I attempt to call citizens to discuss complaints before writing a letter. If I receive information indicating that informal communication has been attempted to no avail or otherwise does not appear fruitful, I simply write a letter, which is what I did here.

Please call or email if you have other questions or comments.

Sincerely,  
Michael Field

--  
Be Yourself @ mail.com!  
Choose From 200+ Email Addresses  
Get a Free Account at [www.mail.com](http://www.mail.com)

--  
Be Yourself @ mail.com!  
Choose From 200+ Email Addresses  
Get a **Free** Account at [www.mail.com](http://www.mail.com)!

**ORDINANCE NO. XYZ**

**AN ORDINANCE RELATED TO TREES AND ESTABLISHING AND  
EMPOWERING THE "TREE BOARD OF UNIVERSITY HEIGHTS, IOWA"**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF UNIVERSITY  
HEIGHTS, JOHNSON COUNTY, IOWA:

**Section 1. Creation and Establishment of Tree Board.**

There is hereby created and established the Tree Board of University Heights, Iowa, which shall consist of three (3) members of the public and one (1) City Council representative. All members shall be appointed by the Mayor and confirmed by the City Council.

The term of Tree Board members shall be three years, except that the term of one member appointed to the first board shall be only one year and the term for one member of the first board shall be for two years. In the event that a vacancy shall occur during the term of any member, the member's successor shall be appointed for the unexpired portion of the term.

**Section 2. Compensation.**

Members of the Tree Board shall serve without compensation.

**Section 3. Duties and Responsibilities.**

The Tree Board shall be responsible to study, investigate, counsel, and develop a written plan for the care, preservation, trimming, planting, replanting, removal, or disposition of trees and shrubs in public areas. Such public areas shall include but not be limited to the area between the lot lines of private property and the street rights-of-way. The Tree Board's plan will be presented to the City Council and upon its acceptance and approval shall constitute the official Comprehensive Tree Plan for the City. The board shall review annually and update if needed the Comprehensive Tree Plan. The Tree Board, when requested by the City Council, shall consider, investigate, make findings, report, and recommend upon any special matter or question within the scope of its work.

The tree board will advise the City Council in the

development of a comprehensive plan related to trees for the City, including planning, tree planting, and maintenance programs for all public trees. The board will promote the goals of the tree program.

**Section 4. Operation.**

The Tree Board shall choose its own officers, make its own rules and regulations, and keep a journal of its proceedings. A majority of the members shall constitute a quorum for the transaction of business.

**Section 5. Community Tree Ordinance.**

**A. Purpose.**

The purpose of this ordinance is to promote and protect the public health, safety, and general welfare of residents of the City by providing for the regulation of the planting, maintenance, and removal of trees, shrubs, and other plants within City.

**B. Definitions.**

- i. Large trees—Those trees attaining a height of 35 feet or more.
- ii. Park—All public parks having individual names.
- iii. Tree lawn—That part of a street or highway, not covered by sidewalk or other paving, lying between the property line and that portion of the street or highway usually used for vehicular traffic.

**C. Permits.**

No person shall plant, spray, fertilize, prune, remove, cut above or below ground, or otherwise disturb any tree on any public property without first filing an application and procuring a permit from the Tree Board. The person receiving the permit shall abide by the arboricultural specifications and standards of practice adopted by the Tree Board.

The urban forester shall have the authority to require posting of a bond adequate to fully repay the city of

\_\_\_\_\_ for any and all costs attendant to the completion of the work under the permit. In addition, the contractor is required to show adequate insurance coverage from potential damages during the execution of the work.

**D. Maintenance.**

All trees planted shall have trunks not less than one half-inch (1/2") diameter measured at six inches (6") above the ground. No tree shall be planted closer than 3 feet from the curb line or outer line of the sidewalk. Parkings must be at least 8 feet in width for large tree plantings and at least 6 feet wide for medium and small trees. All trees shall be planted in line with each other and at a spacing of the expected width of the trees at maturity. No street tree shall be planted under or within 10 lateral feet of any overhead utility wire, or over or within 5 lateral feet of any under-ground utility wire. No trees shall be planted within 25 lateral feet from corners or intersections.

All trees and shrubs on public or private property, which have branches overhanging a public street or sidewalk, shall have said branches trimmed to a clearance height of 13 feet on the street side and 8 feet on the sidewalk side.

All public trees designated for removal shall be completely removed from the growing site and disposed of in an authorized manner.

**E. Species, Cultivars, and Varieties.**

The tree board develops and maintains a list of desirable trees for planting along streets in three size classes: small, medium, and large. A list of tree species not suitable for planting as street trees will also be created and enforced by the tree board.

**F. Obstruction.**

Any person owning or occupying real property bordering on any street upon which property there may be trees to prune shall have the duty to prune such trees in such a manner that they will not obstruct or shade the street lights, obstruct the passage of pedestrians on sidewalks, obstruct vision of traffic signs, or obstruct view of any street or alley intersection. The minimum clearance of any

overhanging portion thereof shall be 8 feet over sidewalks and 13 feet over all streets.

When a person to whom an order is directed shall fail to comply within the specified time, it shall be lawful for the city to prune such trees with the cost assessed to the owner as provided by law in special assessments.

#### **G. Nuisance and Condemnation.**

All street trees planted in violation of, or not maintained in strict compliance with the provisions of this ordinance, or that are dead or dangerous are declared to constitute a public nuisance. The tree board shall cause written notice to be served on the property owner requiring such nuisances to be corrected within 30 days or the cost of correction will be assessed against the property owner.

#### **H. Protection of Trees.**

During development, redevelopment, razing, or renovating, no more than 50 percent of the trees shall be cut, damaged, or removed except by specific permit. No person shall excavate any ditches, tunnels, trenches, or lay any drive within a radius of 20 feet from any tree.

No person shall intentionally damage, cut, carve, attach any rope, wire, nails, advertising posters, or other contrivance to any tree; allow any gaseous, liquid, chemical, or solid substance that is harmful to such trees to come in contact with them; or set fire or permit fire to burn when such fire or the heat will injure any portion of any tree.

Tree topping is not allowed on any publicly owned tree.

#### **I. Appeals.**

Any person who receives an order from the urban forester and objects to all or a part thereof, may, within eight days of receipt thereof, notify the tree board and city council, in writing, of the nature of the objection and request a hearing thereon. The hearing shall be held within thirty days of notice to the appellant. Within eight days after such hearing, the mayor shall notify the appellant and the tree board of the final decision.

**J. Penalties.**

Any person or firm, or corporation violating or failing to comply with any of the provisions of this ordinance shall be guilty of a simple misdemeanor, and upon conviction thereof shall be fined a sum no less than \$1, nor more than \$100.00, or may be imprisoned for a term not exceeding 30 days, or both.

**SAVING CLAUSE.**

In the event any word, phrase, sentence, paragraph or section contained in this ordinance shall be held to be invalid, unlawful, or unconstitutional for any reason, then it is hereby declared that the remaining such portions and provisions of this ordinance would have been enacted and remain in full force and effect.

**EFFECTIVE DATE.**

This ordinance shall become effective upon its passage and publication as provided by law.

**REPEALER.**

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Adopted by the University Heights City Council this \_\_\_\_ day of \_\_\_\_\_, 2015, and approved this \_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Louise From, Mayor

(SEAL)

ATTEST:

\_\_\_\_\_  
Christine Anderson, City Clerk

STATE OF IOWA                    )  
  )        SS:  
COUNTY OF JOHNSON            )

On this \_\_\_\_ day of \_\_\_\_\_, 2013, before me, a notary public in and for the state of Iowa, personally appeared Louise From and Christine Anderson, to me personally known, and who, being by me duly sworn, did say that they are the Mayor and City Clerk of the City of University Heights, Iowa; that the seal affixed to this instrument is the corporate seal of the city; and that said instrument was signed and sealed on behalf of the city, and that Louise From and Christine Anderson acknowledged the execution of said instrument to be their voluntary act and deed and the voluntary act and deed of the city, by it and by them voluntarily executed.

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Notary Public in and for  
the State of Iowa

RESOLUTION NO. 14-29

**RESOLUTION ACCEPTING CHIEF RON FORT'S  
RETIREMENT AS ADMINISTRATIVE POLICE CHIEF**

**RESOLVED**, that the University Heights City Council hereby approves and accepts Chief Ron Fort's retirement as Administrative Police Chief effective October 26, 2014. The Council thanks Chief Fort for his outstanding service to the City and its citizens.

Upon motion by \_\_\_\_\_, and seconded by \_\_\_\_\_, the vote was as follows:

|           | AYES: | NAYS  | ABSENT |
|-----------|-------|-------|--------|
| Aldrich   | _____ | _____ | _____  |
| Haverkamp | _____ | _____ | _____  |
| Lane      | _____ | _____ | _____  |
| Miller    | _____ | _____ | _____  |
| Quezada   | _____ | _____ | _____  |

Upon Roll Call thus recorded, the Resolution is declared adopted this 11<sup>th</sup> day of November, 2014.

\_\_\_\_\_  
Louise From, Mayor  
City of University Heights

ATTEST:

\_\_\_\_\_  
Christine M. Anderson, City Clerk

**City Clerk Report  
November 2014**

- **One building permit received since the last meeting:**
  - 59 Olive Court – Finish basement**
- **161 rental permits received for FY15 fiscal year (158 last month):**
  - 63 for Grandview Court (63 last month)**
  - 98 for rest of University Heights (95 last month)**
- **Verifying with Rental Inspector all rental permits, that we are aware of, have been received. No late fees received this month. Researching one property to see if it is a rental property.**
- **City examination (audit) has been scheduled for December 17<sup>th</sup>. Kronlage and Olson have sent us a preliminary list of items they will be reviewing. I have forwarded the list to Lori, Jim, Louise and Steve Kuhl.**
- **Yearly request from Press Citizen for salary information. Thank you Lori for sending in the information.**

**Report from Norm Cate – Rental Inspector:**

**Two rental properties were inspected in October.**

**220 Sunset Street; owner will update smoke alarms in bedrooms.**

**52 Olive Court; owner will be required to reinforce carrying beam on rear deck.**

RESOLUTION NO. 14-30

**RESOLUTION APPROVING FINANCIAL INSTITUTIONS  
AS OFFICIAL DEPOSITORIES AND SPECIFYING LIMITS ON THE  
MAXIMUM AMOUNT THAT MAY BE DEPOSITED AT EACH INSTITUTION.**

**RESOLVED** that the City Council of the City of University Heights Iowa, approves the following financial institutions to be official depositories of the City in the maximum amounts specified:

- A. Hills Bank and Trust Company, or its successor in interest, not more than \$500,000.00.
- B. MidWestOne Bank, or its successor in interest, not more than \$500,000.00.
- C. Wells Fargo Bank, or its successor in interest, not more than \$500,000.00.
- D. West Bank, or its successor in interest, not more than \$500,000.00.
- E. University of Iowa Community Credit Union, or its successor in interest, not more than \$500,000.00

Upon motion by \_\_\_\_\_, and seconded by \_\_\_\_\_, the vote was as follows:

|           | AYES: | NAYS  | ABSENT |
|-----------|-------|-------|--------|
| Aldrich   | _____ | _____ | _____  |
| Haverkamp | _____ | _____ | _____  |
| Lane      | _____ | _____ | _____  |
| Miller    | _____ | _____ | _____  |
| Quezada   | _____ | _____ | _____  |

Upon Roll Call thus recorded, the Resolution is declared adopted this 11<sup>th</sup> day of November, 2014.

\_\_\_\_\_  
Louise From, Mayor  
City of University Heights

ATTEST:

---

Christine M. Anderson, City Clerk

Steve/UH Resolutions/Resolution 14-30 approving financial institutions 111114

**STATE OF IOWA**  
**2014**  
**FINANCIAL REPORT**  
**FISCAL YEAR ENDED**  
**JUNE 30, 2014**

16205201000000

**City Clerk**  
**1004 Melrose Avenue**  
**Iowa City, IA 52246**

**CITY OF UNIVERSITY HEIGHTS, IOWA**  
**DUE: December 1, 2014**

*(Please correct any error in name, address, and ZIP Code)*

**WHEN COMPLETED, PLEASE RETURN TO**  
**Mary Mosiman, CPA**  
**Auditor of State**  
**State Capitol Building**  
**Des Moines, IA 50319-0004**

NOTE - The information supplied in this report will be shared by the Iowa State Auditor's Office, the U.S. Census Bureau, various public interest groups, and State and federal agencies.

**ALL FUNDS**

| Item description  | Governmental (a) | Proprietary (b) | Total actual (c) | Budget (d) |
|---|------------------|-----------------|------------------|------------|
| <b>Revenues and Other Financing Sources</b>   |                  |                 |                  |            |
| Taxes levied on property  | 628,824          |                 | 628,824          | 631,551    |
| Less: Uncollected property taxes-levy year  | 0                |                 | 0                | 0          |
| <b>Net current property taxes</b>   | 628,824          |                 | 628,824          | 631,551    |
| Delinquent property taxes   | 0                |                 | 0                | 0          |
| TIF revenues  | 0                |                 | 0                | 0          |
| Other city taxes  | 40,175           | 0               | 40,175           | 38,888     |
| Licenses and permits  | 26,300           | 0               | 26,300           | 23,890     |
| Use of money and property   | 4,649            | 0               | 4,649            | 4,700      |
| Intergovernmental   | 278,594          | 0               | 278,594          | 287,588    |
| Charges for fees and service  | 615              | 0               | 615              | 1,000      |
| Special assessments   | 0                | 0               | 0                | 0          |
| Miscellaneous   | 134,015          | 0               | 134,015          | 138,500    |
| Other financing sources   | 95,002           | 0               | 95,002           | 116,000    |
| <b>Total revenues and other sources</b>   | 1,208,174        | 0               | 1,208,174        | 1,242,117  |
| <b>Expenditures and Other Financing Uses</b>  |                  |                 |                  |            |
| Public safety   | 438,985          | 0               | 438,985          | 432,069    |
| Public works  | 216,018          | 0               | 216,018          | 233,225    |
| Health and social services  | 0                | 0               | 0                | 0          |
| Culture and recreation  | 41,050           | 0               | 41,050           | 41,993     |
| Community and economic development  | 2,813            | 0               | 2,813            | 5,000      |
| General government  | 139,277          | 0               | 139,277          | 159,479    |
| Debt service  | 32,692           | 0               | 32,692           | 32,685     |
| Capital projects  | 170,953          | 0               | 170,953          | 178,175    |
| <b>Total governmental activities expenditures</b>   | 1,041,788        | 0               | 1,041,788        | 1,082,626  |
| Business type activities  | 0                | 0               | 0                | 0          |
| <b>Total ALL expenditures</b>   | 1,041,788        | 0               | 1,041,788        | 1,082,626  |
| Other financing uses, including transfers out   | 95,002           | 0               | 95,002           | 116,000    |
| <b>Total ALL expenditures/And other financing uses</b>                                      | 1,136,790        | 0               | 1,136,790        | 1,198,626  |
| <b>Excess revenues and other sources over (Under) Expenditures/And other financing uses</b> | 71,384           | 0               | 71,384           | 43,491     |
| Beginning fund balance July 1, 2013   | 507,914          | 0               | 507,914          | 507,914    |
| Ending fund balance June 30, 2014   | 579,298          | 0               | 579,298          | 551,405    |

**Note** - These balances do not include \$ 0 held in non-budgeted internal service funds; \$ 0 held in Pension Trust Funds; \$ 0 held in Private Purpose Trust funds and \$ 0 held in agency funds which were not budgeted and are not available for city operations.

| Indebtedness at June 30, 2014 | Amount - Omit cents | Indebtedness at June 30, 2014 | Amount - Omit cents |
|-------------------------------|---------------------|-------------------------------|---------------------|
| General obligation debt       | \$ 89,000           | Other long-term debt          | \$ 0                |
| Revenue debt                  | \$ 0                | Short-term debt               | \$ 0                |
| TIF Revenue debt              | \$ 0                |                               |                     |
|                               |                     | General obligation debt limit | \$ 5,393,800        |

**CERTIFICATION**

THE FOREGOING REPORT IS CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF

|  |           |                       |  |           |
|--|-----------|-----------------------|--|-----------|
| Signature of city clerk                                    |           | Date Published/Posted | Mark (x) one                                       |           |
|  |           |                       | <input checked="" type="checkbox"/> Date Published |           |
|  |           |                       | <input type="checkbox"/> Date Posted               |           |
| Printed name of city clerk                                 | Telephone | Area Code             | Number   | Extension |
| Christine Anderson   | →         | 319                   | 337-6900   |           |
| Signature of Mayor or other City official (Name and Title) |           |                       | Date signed  |           |
|  |           |                       |  |           |

**PLEASE PUBLISH THIS PAGE ONLY**

## Treasurer's Report

October 2014

Our total revenue for the month of October was \$305,649.92 comprised of the following amounts:

|                                   |              |
|-----------------------------------|--------------|
| Property Taxes                    | \$285,476.69 |
| Parking fines                     | \$ 335.00    |
| Traffic Fines from Clerk of Court | \$ 7,292.70  |
| Interest on bank accounts         | \$ 103.19    |
| Road Use Funds                    | \$ 11,639.98 |
| Building permits                  | \$ 175.00    |
| Parking permits                   | \$ 60.00     |
| Rental permits                    | \$ 300.00    |
| Governors Traffic Safety Grant    | \$ 267.36    |

Balances in the bank accounts as of 10/31/14:

|                                  |              |
|----------------------------------|--------------|
| MidwestOne Bank Checking Account | \$430,771.26 |
| Hills Bank Money Market Account  | \$ 1,041.58  |
| Forfeiture Fund                  | \$ 4,056.82  |
| Acct at Hills Bank w/CD funds    | \$ 22,924.07 |
| CD at UICCU (1002 due 8/25/15)   | \$ 76,511.88 |
| CD at UICCU (1003 due 8/28/15)   | \$ 43,215.86 |
| CD at UICCU (1004 due 10/22/15)  | \$ 51,813.86 |
| CD at UICCU (1010 due 5/19/17)   | \$ 71,928.78 |

I do have a couple of adjustments to make in Quick Books for the fiscal year that just ended in July. Reclassifying some property tax payments as utility excise taxes, and assigning a class to a paycheck. I'll get those corrections made in the near future and will have corrected final year end copies available via email or hard copies.

On the VISA bill from last month there's a charge from the American Legion for buying new US and Iowa flags for Triangle Park. In September I actually wrote a check for that amount and sent it to the American Legion, not realizing it was paid for with the VISA card. In the past we've written checks directly to them. The check I sent was also cashed so I will be contacting them and will figure out how to get reimbursed one way or the other.

City of University Heights, Iowa  
**Warrants for Council Approval**  
 October 15 through November 11, 2014

| Date                       | Name                              | Memo  | Amount    |
|----------------------------|-----------------------------------|---|-----------|
| <b>Oct 15 - Nov 11, 14</b> |                                   |   |           |
| 10/15/2014                 | Fort, Matthew A                   |   | -1,689.65 |
| 10/15/2014                 | Fort, Ronald R                    |   | -1,495.61 |
| 10/15/2014                 | Miller, Michelle K                |   | -1,323.66 |
| 10/15/2014                 | Plate, Harold,                    |   | -219.60   |
| 10/15/2014                 | Sherman, Nicholas M               |   | -1,610.06 |
| 10/15/2014                 | Stenda, Jeremy P                  |   | -1,478.59 |
| 10/17/2014                 | Internal Revenue Service          | 42-1109342  | -2,992.20 |
| 10/21/2014                 | MidAmerican Energy                | pedestrian lights at 113 Golfview                     | -30.55    |
| 10/21/2014                 | MidAmerican Energy                | 1301 Melrose stop light                               | -31.88    |
| 10/21/2014                 | MidAmerican Energy                | 1011 Melrose stop light                               | -31.59    |
| 10/22/2014                 | MidAmerican Energy                | City Hall gas/electricity                             | -65.82    |
| 10/23/2014                 | MidAmerican Energy                | street lights   | -645.02   |
| 10/30/2014                 | Anderson, Christine M.            |   | -476.13   |
| 10/30/2014                 | Fort, Matthew A                   |   | -1,748.44 |
| 10/30/2014                 | Fort, Ronald R                    |   | -2,334.73 |
| 10/30/2014                 | Lippold, Erik W                   |   | -150.20   |
| 10/30/2014                 | Miller, Michelle K                |   | -1,478.86 |
| 10/30/2014                 | Plate, Harold,                    |   | -200.00   |
| 10/30/2014                 | Sherman, Nicholas M               |   | -1,664.80 |
| 10/30/2014                 | Stenda, Jeremy P                  |   | -1,673.50 |
| 10/30/2014                 | Fort, Ronald R                    | unused vacation/personal time payout                  | -2,559.88 |
| 10/30/2014                 | Kimura, Lori D.                   |   | -309.44   |
| 10/31/2014                 | Wellmark BC/BS                    | monthly insurance payment                             | -1,309.63 |
| 10/31/2014                 | Internal Revenue Service          | 42-1109342  | -4,829.22 |
| 10/31/2014                 |                                   |   | -8.00     |
| 10/31/2014                 | IOWA PUBLIC EMPLOYEES ...         |   | -4,066.15 |
| 10/31/2014                 | IOWA PUBLIC EMPLOYEES ...         |   | -222.19   |
| 11/01/2014                 | Paul J. Moore, Melrose Aven...    | City Hall Rent/garages automatic deposit              | -1,374.23 |
| 11/06/2014                 | City of Iowa City                 | City Hall water/sewer automatic payment               | -13.88    |
| 11/08/2014                 | Verizon Wireless                  | monthly wire service/cell phone for police car a...   | -194.48   |
| 11/11/2014                 | Iowa Department of Natural R...   | renewal of MS4 permit 52-90-0-02 (5 years)            | -1,250.00 |
| 11/11/2014                 | Norm Cate                         | October inspection services                           | -210.00   |
| 11/11/2014                 | Aero Rental                       | chair rental for farmers market 3 months              | -66.00    |
| 11/11/2014                 | Allen Worden                      | set up PC, 2 toughbooks, desktop scanner, co...       | -1,135.00 |
| 11/11/2014                 | Association of Training Office... | field officer training for Stenda                     | -450.00   |
| 11/11/2014                 | Big Ten University Towing, Inc    | tow police car to Pyramid                             | -90.00    |
| 11/11/2014                 | Carpenter Uniform & Promoti...    | 3 new officer badges/3 new reserve officer bad...     | -556.80   |
| 11/11/2014                 | CenturyLink                       | monthly telephone service                             | -160.41   |
| 11/11/2014                 | SEATS                             | Seats Payment   | -703.66   |
| 11/11/2014                 | City of Iowa City                 | bus, fuel for police vehicles, animal shelter         | -3,936.65 |
| 11/11/2014                 | Country Landscapes Inc            | plant 1 tree/tree gator/watering/mulching             | -5,410.20 |
| 11/11/2014                 | Johnson County Refuse, Inc.       | October recycling                                     | -1,738.50 |
| 11/11/2014                 | Iowa City Tire and Service        | 8 new tires for squad cars                            | -1,151.36 |
| 11/11/2014                 | Mediacom                          | online service 11/3/14-12/2/14                        | -109.95   |
| 11/11/2014                 | Kieck's Career Apparel            | boots for chief/uniform shirts/pants/jacket for ch... | -840.35   |
| 11/11/2014                 | Pyramid Services Inc.             | oil change/new battery 2010 car                       | -125.44   |
| 11/11/2014                 | Racom Corporation                 | battery   | -442.00   |
| 11/11/2014                 | Soniclear                         | software annual support renewal                       | -295.00   |
| 11/11/2014                 | Staples                           | printer/3 boxes of paper/pens/stapler                 | -562.68   |
| 11/11/2014                 | University Lake Suites            | Woodside Dr garage rental July-Aug-Sept 2014          | -600.00   |
| 11/11/2014                 | Stenda, Jeremy P                  | reimburse for hotel/gas/food during FTO school        | -1,025.46 |
| 11/11/2014                 | Ultramax                          | ammunition  | -3,240.00 |
| 11/11/2014                 | Westport Touchless Autowash       | September vehicle washes                              | -54.00    |
| 11/11/2014                 | Internet Navigator                | monthly fee for city website/email service            | -24.95    |
| 11/11/2014                 | VISA                              | paper towels for city office/water/cups/flags for ... | -227.39   |
| 11/11/2014                 | Ken Stanley                       | reimbursement for stars for uniform                   | -76.13    |
| 11/11/2014                 | MPH Industries, Inc.              | new radar unit  | -1,999.00 |
| 11/11/2014                 | Beth Ann Bitner                   | crossing guard half day Aug & Sept                    | -25.00    |
| 11/11/2014                 | Louise From                       | reimburse for November meeting fees at Horn           | -60.00    |
| 11/11/2014                 | Terry Goerd                       | inspection services for October                       | -490.00   |

**Oct 15 - Nov 11, 14**

| City of University Heights              |                     |                 |                 |                      |                 |                      |               |  |  |
|---|---------------------|-----------------|-----------------|----------------------|-----------------|----------------------|---------------|--|--|
| Cash Receipts and Disbursements by Fund |                     |                 |                 |                      |                 |                      |               |  |  |
| July 1, 2014 to October 31, 2014        |                     |                 |                 |                      |                 |                      |               |  |  |
|   | CAPITAL<br>PROJECTS | GENERAL<br>FUND | DEBT<br>SERVICE | POLICE<br>FORFEITURE | ROAD USE<br>TAX | EMPLOYEE<br>BENEFITS | TOTAL         |  |  |
| <b>Receipts</b>                         |                     |                 |                 |                      |                 |                      |               |  |  |
| Local Option Sales Tax                  |                     |                 |                 |                      |                 |                      | \$ -          |  |  |
| Property Tax                            |                     | \$ 273,440.24   | \$ 17,845.57    |                      |                 | \$ 31,429.27         | \$ 322,715.08 |  |  |
| Other City Taxes                        |                     | \$ 1,227.03     | \$ 69.02        |                      |                 | \$ 139.88            | \$ 1,435.93   |  |  |
| Licenses and Permits                    |                     | \$ 19,580.15    |                 |                      |                 |                      | \$ 19,580.15  |  |  |
| Use of Money and Property               |                     | \$ 988.16       |                 | \$ 1.79              |                 | \$ 103.89            | \$ 1,093.84   |  |  |
| Intergovernmental                       |                     | \$ 5,400.76     |                 | \$ 1,749.00          | \$ 40,052.76    |                      | \$ 47,202.52  |  |  |
| Charges for Services                    |                     | \$ 320.00       |                 |                      |                 |                      | \$ 320.00     |  |  |
| Special Assessments                     |                     |                 |                 |                      |                 |                      | \$ -          |  |  |
| Miscellaneous                           |                     | \$ 48,718.79    |                 |                      |                 |                      | \$ 48,718.79  |  |  |
| Other Financing Sources                 |                     |                 |                 |                      |                 |                      | \$ -          |  |  |
| <b>Total Receipts</b>                   | \$ -                | \$ 349,675.13   | \$ 17,914.59    | \$ 1,750.79          | \$ 40,052.76    | \$ 31,673.04         | \$ 441,066.31 |  |  |
| <b>Disbursements</b>                    |                     |                 |                 |                      |                 |                      |               |  |  |
| Payroll Expenses                        |                     |                 |                 |                      |                 |                      |               |  |  |
| Public Safety                           |                     | \$ 135,220.04   |                 |                      |                 | \$ 23,982.10         | \$ 159,202.14 |  |  |
| Public Works                            |                     | \$ 38,420.12    |                 |                      | \$ 24,085.92    |                      | \$ 62,506.04  |  |  |
| Culture & Recreation                    |                     | \$ 18,796.20    |                 |                      |                 |                      | \$ 18,796.20  |  |  |
| Community & Economic Dev.               |                     | \$ 9,268.70     |                 |                      |                 |                      | \$ 9,268.70   |  |  |
| General Government                      |                     | \$ 68,381.44    |                 |                      |                 | \$ 813.18            | \$ 69,194.62  |  |  |
| Principal/Interest                      |                     |                 |                 |                      |                 |                      | \$ -          |  |  |
| Uncategorized/Miscellaneous             |                     |                 |                 |                      |                 |                      | \$ -          |  |  |
| <b>Total Disbursements</b>              | \$ -                | \$ 270,086.50   | \$ -            | \$ -                 | \$ 24,085.92    | \$ 24,795.28         | \$ 318,967.70 |  |  |
| <b>Net Cash Increase (Decrease)</b>     | \$ -                | \$ 79,588.63    | \$ 17,914.59    | \$ 1,750.79          | \$ 15,966.84    | \$ 6,877.76          | \$ 122,098.61 |  |  |
| <b>Balance, beginning of year</b>       | \$ (189,563.90)     | \$ 645,774.16   | \$ (402.61)     | \$ (2,807.29)        | \$ (11,709.93)  | \$ (52,542.83)       | \$ 388,747.60 |  |  |
| <b>Balance, end of period</b>           | \$ (189,563.90)     | \$ 725,362.79   | \$ 17,511.98    | \$ (1,056.50)        | \$ 4,256.91     | \$ (45,665.07)       | \$ 510,846.21 |  |  |

**City of University Heights, Iowa**  
**Profit & Loss Budget vs. Actual**  
July through October 2014

|                                  | GENERAL           |                   |               | DEBT SERVICE     |                  |               | POLICE FORFEITURE |             |               |
|----------------------------------|-------------------|-------------------|---------------|------------------|------------------|---------------|-------------------|-------------|---------------|
|                                  | Jul - Oct 14      | Budget            | % of Budget   | Jul - Oct 14     | Budget           | % of Budget   | Jul - Oct 14      | Budget      | % of Budget   |
| Ordinary Income/Expense          |                   |                   |               |                  |                  |               |                   |             |               |
| Income                           |                   |                   |               |                  |                  |               |                   |             |               |
| CHARGES FOR SERVICES             | 320.00            | 1,000.00          | 32.0%         | 0.00             |                  |               | 0.00              |             | 0.00          |
| GENERAL PROPERTY TAXES           | 273,440.24        | 578,906.00        | 47.2%         | 17,845.57        | 32,564.00        | 54.8%         | 0.00              |             | 0.00          |
| INTERGOVERNMENTAL/SHARED REVENUE | 5,400.76          | 2,141.00          | 252.3%        | 0.00             |                  |               | 1,749.00          |             | 0.00          |
| LICENSES & PERMITS               | 19,580.15         | 23,890.00         | 82.0%         | 0.00             |                  |               | 0.00              |             | 0.00          |
| MISCELLANEOUS REVENUES           | 48,718.79         | 87,250.00         | 55.8%         | 69.02            |                  |               | 0.00              |             | 0.00          |
| OTHER CITY TAXES                 | 1,227.03          | 5,000.00          | 19.8%         | 0.00             |                  |               | 0.00              |             | 0.00          |
| USE OF MONEY & PROPERTY          | 988.16            |                   |               |                  |                  |               | 1.79              |             |               |
| <b>Total Income</b>              | <b>349,675.13</b> | <b>698,187.00</b> | <b>50.1%</b>  | <b>17,914.59</b> | <b>32,564.00</b> | <b>55.0%</b>  | <b>1,750.79</b>   |             |               |
| Gross Profit                     | 349,675.13        | 698,187.00        | 50.1%         | 17,914.59        | 32,564.00        | 55.0%         | 1,750.79          |             |               |
| Expense                          |                   |                   |               |                  |                  |               |                   |             |               |
| COMMUNITY & ECONOMIC DEV.        |                   |                   |               |                  |                  |               |                   |             |               |
| CULTURE & RECREATION             | 9,268.70          | 15,000.00         | 61.8%         | 0.00             |                  |               | 0.00              |             | 0.00          |
| DEBT SERVICE                     | 18,796.20         | 43,946.00         | 42.8%         | 0.00             | 32,564.00        | 0.0%          | 0.00              |             | 0.00          |
| GENERAL GOVERNMENT               | 68,381.44         | 108,599.00        | 63.0%         | 0.00             |                  |               | 0.00              |             | 0.00          |
| PUBLIC SAFETY                    | 135,220.04        | 359,057.00        | 37.7%         | 0.00             |                  |               | 0.00              |             | 0.00          |
| PUBLIC WORKS                     | 38,420.12         | 138,763.00        | 27.7%         | 0.00             |                  |               | 0.00              |             | 0.00          |
| <b>Total Expense</b>             | <b>270,086.50</b> | <b>665,365.00</b> | <b>40.6%</b>  | <b>0.00</b>      | <b>32,564.00</b> | <b>0.0%</b>   | <b>0.00</b>       |             |               |
| <b>Net Ordinary Income</b>       | <b>79,588.63</b>  | <b>32,822.00</b>  | <b>242.5%</b> | <b>17,914.59</b> | <b>0.00</b>      | <b>100.0%</b> | <b>1,750.79</b>   |             |               |
| <b>Net Income</b>                | <b>79,588.63</b>  | <b>32,822.00</b>  | <b>242.5%</b> | <b>17,914.59</b> | <b>0.00</b>      | <b>100.0%</b> | <b>1,750.79</b>   | <b>0.00</b> | <b>100.0%</b> |

**City of University Heights, Iowa**  
**Profit & Loss Budget vs. Actual**  
July through October 2014

|                                  | ROAD USE TAX     |                | EMPLOYEE BENEFITS |                  | TOTAL             |               |
|----------------------------------|------------------|----------------|-------------------|------------------|-------------------|---------------|
|                                  | Jul - Oct 14     | % of Budget    | Jul - Oct 14      | % of Budget      | Jul - Oct 14      | % of Budget   |
| Income                           |                  |                |                   |                  |                   |               |
| Ordinary Income/Expense          |                  |                |                   |                  |                   |               |
| CHARGES FOR SERVICES             | 0.00             |                | 0.00              |                  | 320.00            | 32.0%         |
| GENERAL PROPERTY TAXES           | 0.00             |                | 31,429.27         | 65,993.62        | 322,715.08        | 47.6%         |
| INTERGOVERNMENTAL/SHARED REVENUE | 40,052.76        | 38.1%          | 0.00              |                  | 47,202.52         | 44.1%         |
| LICENSES & PERMITS               | 0.00             |                | 0.00              |                  | 19,580.15         | 23.8%         |
| MISCELLANEOUS REVENUES           | 0.00             |                | 0.00              |                  | 48,718.79         | 55.8%         |
| OTHER CITY TAXES                 | 0.00             |                | 139.88            |                  | 1,435.93          | 100.0%        |
| USE OF MONEY & PROPERTY          | 0.00             |                | 103.89            |                  | 0.00              | 21.9%         |
| <b>Total Income</b>              | <b>40,052.76</b> | <b>38.1%</b>   | <b>31,673.04</b>  | <b>65,993.62</b> | <b>441,066.31</b> | <b>48.9%</b>  |
| Expense                          |                  |                |                   |                  |                   |               |
| Gross Profit                     | 40,052.76        | 38.1%          | 31,673.04         | 65,993.62        | 441,066.31        | 48.9%         |
| COMMUNITY & ECONOMIC DEV.        | 0.00             |                | 0.00              |                  | 9,268.70          | 61.8%         |
| CULTURE & RECREATION             | 0.00             |                | 0.00              |                  | 18,796.20         | 42.8%         |
| DEBT SERVICE                     | 0.00             |                | 0.00              |                  | 32,564.00         | 0.0%          |
| GENERAL GOVERNMENT               | 0.00             |                | 813.18            | 2,309.27         | 69,194.62         | 62.4%         |
| PUBLIC SAFETY                    | 0.00             |                | 23,982.10         | 63,684.34        | 159,202.14        | 37.7%         |
| PUBLIC WORKS                     | 24,085.92        | 21.2%          | 0.00              |                  | 62,506.04         | 24.8%         |
| <b>Total Expense</b>             | <b>24,085.92</b> | <b>21.2%</b>   | <b>24,795.28</b>  | <b>65,993.61</b> | <b>318,967.70</b> | <b>36.3%</b>  |
| Net Ordinary Income              | 15,966.84        | -185.1%        | 6,877.76          | 0.01             | 122,098.61        | 504.6%        |
| <b>Net Income</b>                | <b>15,966.84</b> | <b>-185.1%</b> | <b>6,877.76</b>   | <b>0.01</b>      | <b>122,098.61</b> | <b>504.6%</b> |

**City of University Heights, Iowa  
Profit & Loss Budget vs. Actual  
July through October 2014**

|  | GENERAL      |             | DEBT SERVICE |             | POLICE FORFEITURE |             |
|--|--------------|-------------|--------------|-------------|-------------------|-------------|
|  | Jul - Oct 14 | % of Budget | Jul - Oct 14 | % of Budget | Jul - Oct 14      | % of Budget |
| Ordinary Income/Expense                |              |             |              |             |                   |             |
| Income                                 |              |             |              |             |                   |             |
| CHARGES FOR SERVICES                   |              |             |              |             |                   |             |
| Police Reports                         | 0.00         | 0.0%        | 0.00         | 0.0%        | 0.00              | 0.0%        |
| Rental Inspection                      | 320.00       | 35.6%       | 0.00         |             | 0.00              |             |
| Total CHARGES FOR SERVICES             | 320.00       | 32.0%       | 0.00         |             | 0.00              |             |
| GENERAL PROPERTY TAXES                 |              |             |              |             |                   |             |
| Benefits Levies                        | 0.00         | 0.0%        | 0.00         |             | 0.00              |             |
| Debt Service Levy                      | 0.00         |             | 15,516.61    | 47.6%       | 0.00              |             |
| Insurance Levy                         | 6,574.73     | 47.6%       | 0.00         |             | 0.00              |             |
| Library Services Levy                  | 8,007.13     | 47.6%       | 0.00         |             | 0.00              |             |
| Regular Property Tax                   | 240,223.03   | 47.6%       | 0.00         |             | 0.00              |             |
| Transit Levy                           | 18,635.35    | 42.4%       | 2,328.96     |             | 0.00              |             |
| Total GENERAL PROPERTY TAXES           | 273,440.24   | 47.2%       | 17,845.57    | 54.8%       | 0.00              |             |
| INTERGOVERNMENTAL/SHARED REVENUE       |              |             |              |             |                   |             |
| Other State Grants/Reimburse.          | 0.00         |             | 0.00         |             | 1,749.00          |             |
| Forfeiture Funds-IC                    | 5,400.76     |             | 0.00         |             | 0.00              |             |
| Seatbelt Incent/Traffic Safety         | 5,400.76     |             | 0.00         |             | 1,749.00          |             |
| Total Other State Grants/Reimburse.    | 5,400.76     |             | 0.00         |             | 1,749.00          |             |
| State Shared Revenues                  |              |             |              |             |                   |             |
| Commercial Property Tax Rplcmnt        | 0.00         | 0.0%        | 0.00         |             | 0.00              |             |
| Road Use/Street Construction           | 0.00         |             | 0.00         |             | 0.00              |             |
| Total State Shared Revenues            | 0.00         | 0.0%        | 0.00         |             | 0.00              |             |
| Total INTERGOVERNMENTAL/SHARED REVENUE | 5,400.76     | 252.3%      | 0.00         |             | 1,749.00          |             |
| LICENSES & PERMITS                     |              |             |              |             |                   |             |
| Beer/Wine/Liquor/Cig Permits           | 390.00       | 100.0%      | 0.00         |             | 0.00              |             |
| Building/Equipment Permits             | 1,975.15     | 19.8%       | 0.00         |             | 0.00              |             |
| Misc. Licenses/Permits                 |              |             |              |             |                   |             |
| Parking Permits                        | 840.00       | 84.0%       | 0.00         |             | 0.00              |             |
| Rental Permits                         | 16,375.00    | 131.0%      | 0.00         |             | 0.00              |             |
| Total Misc. Licenses/Permits           | 17,215.00    | 127.5%      | 0.00         |             | 0.00              |             |
| Total LICENSES & PERMITS               | 19,580.15    | 82.0%       | 0.00         |             | 0.00              |             |
| MISCELLANEOUS REVENUES                 |              |             |              |             |                   |             |
| Cable TV Franchise                     | 11,166.16    | 74.4%       | 0.00         |             | 0.00              |             |
| Contributions                          | 250.00       | 100.0%      | 0.00         |             | 0.00              |             |
| Fines                                  |              |             |              |             |                   |             |
| Parking Fines                          | 705.00       | 10.1%       | 0.00         |             | 0.00              |             |
| Traffic Fines-Clk of Ct                | 36,393.63    | 57.8%       | 0.00         |             | 0.00              |             |
| Total Fines                            | 37,098.63    | 53.0%       | 0.00         |             | 0.00              |             |
| Misc. Income                           |              |             |              |             |                   |             |
| Other                                  | 204.00       | 20.4%       | 0.00         |             | 0.00              |             |
| Total Misc. Income                     | 204.00       | 20.4%       | 0.00         |             | 0.00              |             |
| Refunds and Reimbursements             | 0.00         | 0.0%        | 0.00         |             | 0.00              |             |
| Total MISCELLANEOUS REVENUES           | 48,718.79    | 55.8%       | 0.00         |             | 0.00              |             |
| OTHER CITY TAXES                       |              |             |              |             |                   |             |
| Utility Excise Tax                     | 1,227.03     |             | 69.02        |             | 0.00              |             |
| Total OTHER CITY TAXES                 | 1,227.03     |             | 69.02        |             | 0.00              |             |
| USE OF MONEY & PROPERTY                |              |             |              |             |                   |             |
| Interest on Cash Investments           | 988.16       | 19.8%       | 0.00         |             | 1.79              |             |
| Total USE OF MONEY & PROPERTY          | 988.16       | 19.8%       | 0.00         |             | 1.79              |             |
| Total Income                           | 349,675.13   | 50.1%       | 17,914.59    | 55.0%       | 1,750.79          |             |
| Gross Profit                           | 349,675.13   | 50.1%       | 17,914.59    | 55.0%       | 1,750.79          |             |

**City of University Heights, Iowa**  
**Profit & Loss Budget vs. Actual**  
 July through October 2014

|  | GENERAL      |             | DEBT SERVICE |             | POLICE FORFEITURE |             |
|--|--------------|-------------|--------------|-------------|-------------------|-------------|
|  | Jul - Oct 14 | % of Budget | Jul - Oct 14 | % of Budget | Jul - Oct 14      | % of Budget |
| <b>Expense</b>                                 |              |             |              |             |                   |             |
| <b>COMMUNITY &amp; ECONOMIC DEV.</b>           |              |             |              |             |                   |             |
| Tree Trimming/Lawn Care                        | 9,268.70     | 61.8%       | 0.00         | 0.0%        | 0.00              | 0.0%        |
| <b>Total COMMUNITY &amp; ECONOMIC DEV.</b>     | 9,268.70     | 61.8%       | 0.00         | 0.0%        | 0.00              | 0.0%        |
| <b>CULTURE &amp; RECREATION</b>                |              |             |              |             |                   |             |
| Community Support Projects                     | 44.00        | 8.8%        | 0.00         | 0.0%        | 0.00              | 0.0%        |
| Library  | 18,583.00    | 43.6%       | 0.00         | 0.0%        | 0.00              | 0.0%        |
| Parks  | 169.20       | 21.2%       | 0.00         | 0.0%        | 0.00              | 0.0%        |
| Park Expenses                                  | 169.20       | 21.2%       | 0.00         | 0.0%        | 0.00              | 0.0%        |
| <b>Total Parks</b>                             | 169.20       | 21.2%       | 0.00         | 0.0%        | 0.00              | 0.0%        |
| <b>Total CULTURE &amp; RECREATION</b>          | 18,796.20    | 42.8%       | 0.00         | 0.0%        | 0.00              | 0.0%        |
| <b>DEBT SERVICE</b>                            |              |             |              |             |                   |             |
| Interest                                       | 0.00         |             | 0.00         | 0.0%        | 0.00              | 0.0%        |
| Principal                                      | 0.00         |             | 0.00         | 0.0%        | 0.00              | 0.0%        |
| <b>Total DEBT SERVICE</b>                      | 0.00         |             | 0.00         | 0.0%        | 0.00              | 0.0%        |
| <b>GENERAL GOVERNMENT</b>                      |              |             |              |             |                   |             |
| City Hall & General Buildings                  | 0.00         | 0.0%        | 0.00         | 0.0%        | 0.00              | 0.0%        |
| Commodities                                    | 0.00         | 0.0%        | 0.00         | 0.0%        | 0.00              | 0.0%        |
| Supplies                                       | 0.00         | 0.0%        | 0.00         | 0.0%        | 0.00              | 0.0%        |
| <b>Total Commodities</b>                       | 0.00         | 0.0%        | 0.00         | 0.0%        | 0.00              | 0.0%        |
| Contractual                                    | 5,496.92     | 46.9%       | 0.00         | 0.0%        | 0.00              | 0.0%        |
| Rents & Leases                                 | 5,496.92     | 46.9%       | 0.00         | 0.0%        | 0.00              | 0.0%        |
| <b>Total Contractual</b>                       | 5,496.92     | 46.9%       | 0.00         | 0.0%        | 0.00              | 0.0%        |
| <b>Employee Benefits &amp; Costs</b>           |              |             |              |             |                   |             |
| FICA   | 0.00         |             | 0.00         | 0.0%        | 0.00              | 0.0%        |
| IPERS  | 0.00         |             | 0.00         | 0.0%        | 0.00              | 0.0%        |
| Medicare                                       | 0.00         |             | 0.00         | 0.0%        | 0.00              | 0.0%        |
| <b>Total Employee Benefits &amp; Costs</b>     | 0.00         |             | 0.00         | 0.0%        | 0.00              | 0.0%        |
| <b>Repair/Maint/Utilities</b>                  |              |             |              |             |                   |             |
| City Hall Upgrades                             | 2,211.15     | 88.4%       | 0.00         | 0.0%        | 0.00              | 0.0%        |
| Maintenance                                    | 134.00       | 13.4%       | 0.00         | 0.0%        | 0.00              | 0.0%        |
| Telecommunications                             | 655.49       | 38.6%       | 0.00         | 0.0%        | 0.00              | 0.0%        |
| Utilities                                      | 423.82       | 24.9%       | 0.00         | 0.0%        | 0.00              | 0.0%        |
| <b>Total Repair/Maint/Utilities</b>            | 3,424.46     | 49.6%       | 0.00         | 0.0%        | 0.00              | 0.0%        |
| <b>Salaries-Regular Part Time</b>              |              |             |              |             |                   |             |
| Facilities Assistant                           | 168.00       | 33.6%       | 0.00         | 0.0%        | 0.00              | 0.0%        |
| <b>Total Salaries-Regular Part Time</b>        | 168.00       | 33.6%       | 0.00         | 0.0%        | 0.00              | 0.0%        |
| <b>Total City Hall &amp; General Buildings</b> | 9,089.38     | 47.0%       | 0.00         | 0.0%        | 0.00              | 0.0%        |
| <b>Clerk/Treasurer &amp; Finance Admin</b>     |              |             |              |             |                   |             |
| Commodities                                    | 0.00         | 0.0%        | 0.00         | 0.0%        | 0.00              | 0.0%        |
| Hardware/Software                              | 165.00       | 23.6%       | 0.00         | 0.0%        | 0.00              | 0.0%        |
| Minor Equipment/Supplies/Techno                | 768.78       | 76.9%       | 0.00         | 0.0%        | 0.00              | 0.0%        |
| Office Supplies and Postage                    | 433.29       | 43.3%       | 0.00         | 0.0%        | 0.00              | 0.0%        |
| Taping meetings                                | 1,367.07     | 36.9%       | 0.00         | 0.0%        | 0.00              | 0.0%        |
| <b>Total Commodities</b>                       | 3,700.00     | 36.9%       | 0.00         | 0.0%        | 0.00              | 0.0%        |
| <b>Contractual Services</b>                    |              |             |              |             |                   |             |
| Accounting Fees                                | 625.00       | 19.5%       | 0.00         | 0.0%        | 0.00              | 0.0%        |
| Bank/CCard Fees                                | 32.00        | 64.0%       | 0.00         | 0.0%        | 0.00              | 0.0%        |
| Legal Publications                             | 1,161.33     | 38.7%       | 0.00         | 0.0%        | 0.00              | 0.0%        |
| Meeting Set Up Fees                            | 108.00       | 81.9%       | 0.00         | 0.0%        | 0.00              | 0.0%        |
| Printing/Copying                               | 409.70       | 13.3%       | 0.00         | 0.0%        | 0.00              | 0.0%        |
| Technology Services                            | 99.80        | 32.5%       | 0.00         | 0.0%        | 0.00              | 0.0%        |
| <b>Total Contractual Services</b>              | 2,435.83     | 32.5%       | 0.00         | 0.0%        | 0.00              | 0.0%        |

**City of University Heights, Iowa**  
**Profit & Loss Budget vs. Actual**  
 July through October 2014

|  | GENERAL          |              | DEBT SERVICE      |             | POLICE FORFEITURE |             |
|--|------------------|--------------|-------------------|-------------|-------------------|-------------|
|  | Jul - Oct 14     | % of Budget  | Jul - Oct 14      | % of Budget | Jul - Oct 14      | % of Budget |
| Employee Benefits & Costs                  |                  |              |                   |             |                   |             |
| FICA                                       | 0.00             |              | 0.00              |             | 0.00              |             |
| IPERS                                      | 0.00             |              | 0.00              |             | 0.00              |             |
| Medicare                                   | 0.00             |              | 0.00              |             | 0.00              |             |
| Unemployment Compensation                  | 0.00             |              | 0.00              |             | 0.00              |             |
| <b>Total Employee Benefits &amp; Costs</b> | <b>0.00</b>      |              | <b>0.00</b>       |             | <b>0.00</b>       |             |
| Salaries-Regular Part Time                 | 3,577.15         | 37.7%        | 0.00              |             | 0.00              |             |
| Clerk, Treasurer, Historian                | 3,577.15         | 37.7%        | 0.00              |             | 0.00              |             |
| <b>Total Salaries-Regular Part Time</b>    | <b>3,577.15</b>  | <b>37.7%</b> | <b>0.00</b>       |             | <b>0.00</b>       |             |
| Staff Development                          |                  |              |                   |             |                   |             |
| Dues & Memberships                         |                  |              |                   |             |                   |             |
| Chamber of Commerce                        | 0.00             | 0.0%         | 0.00              |             | 0.00              |             |
| Dues and Memberships                       | 0.00             | 0.0%         | 0.00              |             | 0.00              |             |
| IA League of Cities                        | 692.00           | 113.1%       | 0.00              |             | 0.00              |             |
| JCOG Assessment                            | 1,978.80         | 88.9%        | 0.00              |             | 0.00              |             |
| <b>Total Dues &amp; Memberships</b>        | <b>2,670.80</b>  | <b>73.9%</b> | <b>0.00</b>       |             | <b>0.00</b>       |             |
| <b>Total Staff Development</b>             | <b>2,670.80</b>  | <b>73.9%</b> | <b>0.00</b>       |             | <b>0.00</b>       |             |
| Total Clerk/Treasurer & Finance Admin      | 10,050.85        | 41.3%        | 0.00              |             | 0.00              |             |
| Legal Services                             | 40,949.46        | 81.9%        | 0.00              |             | 0.00              |             |
| Mayor/Council Operations                   |                  |              |                   |             |                   |             |
| Employee Benefits & Costs                  |                  |              |                   |             |                   |             |
| FICA                                       | 0.00             |              | 0.00              |             | 0.00              |             |
| IPERS-Council                              | 0.00             |              | 0.00              |             | 0.00              |             |
| Medicare                                   | 0.00             |              | 0.00              |             | 0.00              |             |
| Unemployment Compensation                  | 0.00             |              | 0.00              |             | 0.00              |             |
| <b>Total Employee Benefits &amp; Costs</b> | <b>0.00</b>      |              | <b>0.00</b>       |             | <b>0.00</b>       |             |
| Salaries-Regular Part Time                 | 800.00           | 20.0%        | 0.00              |             | 0.00              |             |
| Council                                    | 491.75           | 25.0%        | 0.00              |             | 0.00              |             |
| <b>Total Salaries-Regular Part Time</b>    | <b>1,291.75</b>  | <b>21.6%</b> | <b>0.00</b>       |             | <b>0.00</b>       |             |
| Total Mayor/Council Operations             | 1,291.75         | 21.6%        | 0.00              |             | 0.00              |             |
| TIF Analysis                               | 7,000.00         |              | 0.00              |             | 0.00              |             |
| Tort Liability Insurance                   | 0.00             | 0.0%         | 0.00              |             | 0.00              |             |
| <b>Total GENERAL GOVERNMENT</b>            | <b>68,381.44</b> | <b>63.0%</b> | <b>108,598.00</b> |             | <b>0.00</b>       |             |
| PUBLIC SAFETY                              |                  |              |                   |             |                   |             |
| Building Inspections                       |                  |              |                   |             |                   |             |
| Building / Rental Inspection               | 6,685.00         | 44.0%        | 0.00              |             | 0.00              |             |
| <b>Total Building Inspections</b>          | <b>6,685.00</b>  | <b>44.0%</b> | <b>0.00</b>       |             | <b>0.00</b>       |             |
| Crossing Guard                             |                  |              |                   |             |                   |             |
| Employee Benefits & Costs                  |                  |              |                   |             |                   |             |
| FICA                                       | 0.00             |              | 0.00              |             | 0.00              |             |
| IPERS                                      | 0.00             |              | 0.00              |             | 0.00              |             |
| Medicare                                   | 0.00             |              | 0.00              |             | 0.00              |             |
| Unemployment Compensation                  | 0.00             |              | 0.00              |             | 0.00              |             |
| <b>Total Employee Benefits &amp; Costs</b> | <b>0.00</b>      |              | <b>0.00</b>       |             | <b>0.00</b>       |             |
| Salaries                                   | 1,100.00         | 24.4%        | 0.00              |             | 0.00              |             |
| Crossing Guard                             | 1,100.00         | 24.4%        | 0.00              |             | 0.00              |             |
| <b>Total Salaries</b>                      | <b>2,200.00</b>  | <b>0.0%</b>  | <b>0.00</b>       |             | <b>0.00</b>       |             |
| Supplies                                   | 0.00             |              | 0.00              |             | 0.00              |             |
| <b>Total Crossing Guard</b>                | <b>1,100.00</b>  | <b>23.4%</b> | <b>4,700.00</b>   |             | <b>0.00</b>       |             |

**City of University Heights, Iowa  
Profit & Loss Budget vs. Actual  
July through October 2014**

|  | GENERAL          |                   |              | DEBT SERVICE |             |             | POLICE FORFEITURE |             |             |
|--|------------------|-------------------|--------------|--------------|-------------|-------------|-------------------|-------------|-------------|
|  | Jul - Oct 14     | Budget            | % of Budget  | Jul - Oct 14 | Budget      | % of Budget | Jul - Oct 14      | Budget      | % of Budget |
| <b>Fire</b>                              |                  |                   |              |              |             |             |                   |             |             |
| Contracts w/Other Agencies               |                  |                   |              |              |             |             |                   |             |             |
| Coralville Fire Dep't                    | 15,214.96        | 31,820.00         | 47.8%        | 0.00         | 0.00        | 0.00        | 0.00              | 0.00        | 0.00        |
| Hydrant Flush-City of Iowa City          | 1,672.00         | 2,000.00          | 83.6%        | 0.00         | 0.00        | 0.00        | 0.00              | 0.00        | 0.00        |
| <b>Total Contracts w/Other Agencies</b>  | <b>16,886.96</b> | <b>33,820.00</b>  | <b>49.9%</b> | <b>0.00</b>  | <b>0.00</b> | <b>0.00</b> | <b>0.00</b>       | <b>0.00</b> | <b>0.00</b> |
| Total Fire                               | 16,886.96        | 33,820.00         | 49.9%        | 0.00         | 0.00        | 0.00        | 0.00              | 0.00        | 0.00        |
| Hazmat-Johnson County Police             | 525.50           | 263.00            | 199.8%       | 0.00         | 0.00        | 0.00        | 0.00              | 0.00        | 0.00        |
| <b>Commodities</b>                       |                  |                   |              |              |             |             |                   |             |             |
| Car Purchase                             | 0.00             | 16,000.00         | 0.0%         | 0.00         | 0.00        | 0.00        | 0.00              | 0.00        | 0.00        |
| Major Equipment                          | 1,680.00         | 3,000.00          | 56.0%        | 0.00         | 0.00        | 0.00        | 0.00              | 0.00        | 0.00        |
| Car Equipment                            | 1,680.00         | 3,000.00          | 56.0%        | 0.00         | 0.00        | 0.00        | 0.00              | 0.00        | 0.00        |
| <b>Total Major Equipment</b>             | <b>1,680.00</b>  | <b>3,000.00</b>   | <b>56.0%</b> | <b>0.00</b>  | <b>0.00</b> | <b>0.00</b> | <b>0.00</b>       | <b>0.00</b> | <b>0.00</b> |
| <b>Minor Equipment</b>                   |                  |                   |              |              |             |             |                   |             |             |
| Operating Police Equipment               | 0.00             | 1,500.00          | 0.0%         | 0.00         | 0.00        | 0.00        | 0.00              | 0.00        | 0.00        |
| Regular Officer Uniform                  | 1,563.32         | 3,500.00          | 44.7%        | 0.00         | 0.00        | 0.00        | 0.00              | 0.00        | 0.00        |
| <b>Total Minor Equipment</b>             | <b>1,563.32</b>  | <b>5,000.00</b>   | <b>31.3%</b> | <b>0.00</b>  | <b>0.00</b> | <b>0.00</b> | <b>0.00</b>       | <b>0.00</b> | <b>0.00</b> |
| <b>Supplies</b>                          |                  |                   |              |              |             |             |                   |             |             |
| Ammunition                               | 0.00             | 3,500.00          | 0.0%         | 0.00         | 0.00        | 0.00        | 0.00              | 0.00        | 0.00        |
| Office Supplies                          | 436.07           | 3,000.00          | 14.5%        | 0.00         | 0.00        | 0.00        | 0.00              | 0.00        | 0.00        |
| Operating Supplies                       | 194.46           | 3,000.00          | 6.5%         | 0.00         | 0.00        | 0.00        | 0.00              | 0.00        | 0.00        |
| Other Supplies                           | 8.48             | 2,000.00          | 0.4%         | 0.00         | 0.00        | 0.00        | 0.00              | 0.00        | 0.00        |
| Postage/Shipping                         | 0.00             | 300.00            | 0.0%         | 0.00         | 0.00        | 0.00        | 0.00              | 0.00        | 0.00        |
| <b>Total Supplies</b>                    | <b>639.01</b>    | <b>11,800.00</b>  | <b>5.4%</b>  | <b>0.00</b>  | <b>0.00</b> | <b>0.00</b> | <b>0.00</b>       | <b>0.00</b> | <b>0.00</b> |
| <b>Total Commodities</b>                 | <b>3,862.33</b>  | <b>35,800.00</b>  | <b>10.8%</b> | <b>0.00</b>  | <b>0.00</b> | <b>0.00</b> | <b>0.00</b>       | <b>0.00</b> | <b>0.00</b> |
| <b>Contractual Services</b>              |                  |                   |              |              |             |             |                   |             |             |
| Garage Rental                            | 600.00           | 2,400.00          | 25.0%        | 0.00         | 0.00        | 0.00        | 0.00              | 0.00        | 0.00        |
| Payments to Other Agencies               |                  |                   |              |              |             |             |                   |             |             |
| County Jail/Service/Filing Fees          | 0.00             | 300.00            | 0.0%         | 0.00         | 0.00        | 0.00        | 0.00              | 0.00        | 0.00        |
| Evidence testing                         | 0.00             | 150.00            | 0.0%         | 0.00         | 0.00        | 0.00        | 0.00              | 0.00        | 0.00        |
| Tech. Services Bureau - St. IA           | 0.00             | 500.00            | 0.0%         | 0.00         | 0.00        | 0.00        | 0.00              | 0.00        | 0.00        |
| <b>Total Payments to Other Agencies</b>  | <b>0.00</b>      | <b>950.00</b>     | <b>0.0%</b>  | <b>0.00</b>  | <b>0.00</b> | <b>0.00</b> | <b>0.00</b>       | <b>0.00</b> | <b>0.00</b> |
| Police Insurance-Car/Liability           | 0.00             | 4,800.00          | 0.0%         | 0.00         | 0.00        | 0.00        | 0.00              | 0.00        | 0.00        |
| Printing/Copying                         | 0.00             | 1,000.00          | 0.0%         | 0.00         | 0.00        | 0.00        | 0.00              | 0.00        | 0.00        |
| Prof Serv-Psych Testing-Physica          | 0.00             | 500.00            | 0.0%         | 0.00         | 0.00        | 0.00        | 0.00              | 0.00        | 0.00        |
| <b>Total Contractual Services</b>        | <b>600.00</b>    | <b>9,650.00</b>   | <b>6.2%</b>  | <b>0.00</b>  | <b>0.00</b> | <b>0.00</b> | <b>0.00</b>       | <b>0.00</b> | <b>0.00</b> |
| <b>Police Benefits &amp; Costs</b>       |                  |                   |              |              |             |             |                   |             |             |
| Police FICA                              | 0.00             | 0.00              | 0.00         | 0.00         | 0.00        | 0.00        | 0.00              | 0.00        | 0.00        |
| Police Health Insurance                  | 0.00             | 0.00              | 0.00         | 0.00         | 0.00        | 0.00        | 0.00              | 0.00        | 0.00        |
| Police IPERS                             | 0.00             | 0.00              | 0.00         | 0.00         | 0.00        | 0.00        | 0.00              | 0.00        | 0.00        |
| Police Medicare                          | 0.00             | 0.00              | 0.00         | 0.00         | 0.00        | 0.00        | 0.00              | 0.00        | 0.00        |
| Police SUTA                              | 0.00             | 0.00              | 0.00         | 0.00         | 0.00        | 0.00        | 0.00              | 0.00        | 0.00        |
| Police Workers Compensation              | 0.00             | 0.00              | 0.00         | 0.00         | 0.00        | 0.00        | 0.00              | 0.00        | 0.00        |
| <b>Total Police Benefits &amp; Costs</b> | <b>0.00</b>      | <b>0.00</b>       | <b>0.00</b>  | <b>0.00</b>  | <b>0.00</b> | <b>0.00</b> | <b>0.00</b>       | <b>0.00</b> | <b>0.00</b> |
| <b>Police Gross Wages</b>                |                  |                   |              |              |             |             |                   |             |             |
| Holiday & Other Pay                      | 6,926.43         | 28,000.00         | 24.7%        | 0.00         | 0.00        | 0.00        | 0.00              | 0.00        | 0.00        |
| Police Gross Wages                       | 90,948.98        | 188,800.00        | 48.2%        | 0.00         | 0.00        | 0.00        | 0.00              | 0.00        | 0.00        |
| Salaries-Reserves                        | 0.00             | 24.00             | 0.0%         | 0.00         | 0.00        | 0.00        | 0.00              | 0.00        | 0.00        |
| <b>Total Police Gross Wages</b>          | <b>97,875.41</b> | <b>216,824.00</b> | <b>45.1%</b> | <b>0.00</b>  | <b>0.00</b> | <b>0.00</b> | <b>0.00</b>       | <b>0.00</b> | <b>0.00</b> |
| <b>Repair/Maint/Utilities</b>            |                  |                   |              |              |             |             |                   |             |             |
| Telecommunications Expense               |                  |                   |              |              |             |             |                   |             |             |
| IT Support                               | 83.40            | 1,000.00          | 8.3%         | 0.00         | 0.00        | 0.00        | 0.00              | 0.00        | 0.00        |
| Verizon/Pager Fees/Medicom               | 1,093.62         | 2,400.00          | 45.6%        | 0.00         | 0.00        | 0.00        | 0.00              | 0.00        | 0.00        |
| <b>Total Telecommunications Expense</b>  | <b>1,177.02</b>  | <b>3,400.00</b>   | <b>34.6%</b> | <b>0.00</b>  | <b>0.00</b> | <b>0.00</b> | <b>0.00</b>       | <b>0.00</b> | <b>0.00</b> |

City of University Heights, Iowa  
**Profit & Loss Budget vs. Actual**

July through October 2014

|  | GENERAL           |              |                   | DEBT SERVICE |             |        | POLICE FORFEITURE |             |        |
|--|-------------------|--------------|-------------------|--------------|-------------|--------|-------------------|-------------|--------|
|  | Jul - Oct 14      | % of Budget  | Budget            | Jul - Oct 14 | % of Budget | Budget | Jul - Oct 14      | % of Budget | Budget |
| <b>Vehicle Operations</b>                    |                   |              |                   |              |             |        |                   |             |        |
| Fuel   | 3,732.68          | 23.3%        | 16,000.00         | 0.00         |             |        | 0.00              |             |        |
| Other  | 0.00              | 0.0%         | 500.00            | 0.00         |             |        | 0.00              |             |        |
| Washes                                       | 80.76             | 11.5%        | 700.00            | 0.00         |             |        | 0.00              |             |        |
| <b>Total Vehicle Operations</b>              | <b>3,813.44</b>   | <b>22.2%</b> | <b>17,200.00</b>  | <b>0.00</b>  |             |        | <b>0.00</b>       |             |        |
| <b>Vehicle Repair</b>                        |                   |              |                   |              |             |        |                   |             |        |
| Bicycle Maint/Repair                         | 0.00              | 0.0%         | 200.00            | 0.00         |             |        | 0.00              |             |        |
| Car Maint/Repair                             | 1,663.38          | 18.5%        | 9,000.00          | 0.00         |             |        | 0.00              |             |        |
| <b>Total Vehicle Repair</b>                  | <b>1,663.38</b>   | <b>18.1%</b> | <b>9,200.00</b>   | <b>0.00</b>  |             |        | <b>0.00</b>       |             |        |
| <b>Total Repair/Maint/Utilities</b>          | <b>6,653.84</b>   | <b>22.3%</b> | <b>29,800.00</b>  | <b>0.00</b>  |             |        | <b>0.00</b>       |             |        |
| <b>Staff Development</b>                     |                   |              |                   |              |             |        |                   |             |        |
| Regular Officer Training                     | 0.00              | 0.0%         | 7,000.00          | 0.00         |             |        | 0.00              |             |        |
| Academy Training                             | 1,011.00          | 25.3%        | 4,000.00          | 0.00         |             |        | 0.00              |             |        |
| Skills Training/Testing                      | 0.00              | 0.0%         | 2,000.00          | 0.00         |             |        | 0.00              |             |        |
| Training Supplies                            | 0.00              |              |                   | 0.00         |             |        | 0.00              |             |        |
| <b>Total Regular Officer Training</b>        | <b>1,011.00</b>   | <b>7.8%</b>  | <b>13,000.00</b>  | <b>0.00</b>  |             |        | <b>0.00</b>       |             |        |
| <b>Total Staff Development</b>               | <b>1,011.00</b>   | <b>7.8%</b>  | <b>13,000.00</b>  | <b>0.00</b>  |             |        | <b>0.00</b>       |             |        |
| <b>Total Police</b>                          | <b>110,022.58</b> | <b>36.1%</b> | <b>305,074.00</b> | <b>0.00</b>  |             |        | <b>0.00</b>       |             |        |
| <b>Total PUBLIC SAFETY</b>                   | <b>135,220.04</b> | <b>37.7%</b> | <b>359,057.00</b> | <b>0.00</b>  |             |        | <b>0.00</b>       |             |        |
| <b>PUBLIC WORKS</b>                          |                   |              |                   |              |             |        |                   |             |        |
| <b>Other Public Works</b>                    |                   |              |                   |              |             |        |                   |             |        |
| Contracts-Other Agencies                     | 382.96            | 31.9%        | 1,200.00          | 0.00         |             |        | 0.00              |             |        |
| IC Animal Center                             | 11,840.68         | 33.3%        | 35,557.00         | 0.00         |             |        | 0.00              |             |        |
| IC Bus Service                               | 2,814.64          | 33.3%        | 8,444.00          | 0.00         |             |        | 0.00              |             |        |
| SEATS Service                                | 0.00              |              |                   | 0.00         |             |        | 0.00              |             |        |
| <b>Total Contracts-Other Agencies</b>        | <b>15,038.28</b>  | <b>33.3%</b> | <b>45,201.00</b>  | <b>0.00</b>  |             |        | <b>0.00</b>       |             |        |
| <b>Total Other Public Works</b>              | <b>15,038.28</b>  | <b>33.3%</b> | <b>45,201.00</b>  | <b>0.00</b>  |             |        | <b>0.00</b>       |             |        |
| <b>Roads, Bridges, &amp; Sidewalks</b>       |                   |              |                   |              |             |        |                   |             |        |
| Contractual Services                         | 14,689.34         | 29.4%        | 50,000.00         | 0.00         |             |        | 0.00              |             |        |
| Engineering Fees                             | 0.00              |              |                   | 0.00         |             |        | 0.00              |             |        |
| Repairs/Improvements                         | 0.00              |              |                   | 0.00         |             |        | 0.00              |             |        |
| ADA Transition Plan                          | 0.00              |              |                   | 0.00         |             |        | 0.00              |             |        |
| Asphale patch projects                       | 0.00              |              |                   | 0.00         |             |        | 0.00              |             |        |
| Capital Improvement Plan                     | 0.00              | 0.0%         | 5,000.00          | 0.00         |             |        | 0.00              |             |        |
| Local panel replacements                     | 0.00              |              |                   | 0.00         |             |        | 0.00              |             |        |
| Oakcrest storm intake                        | 0.00              |              |                   | 0.00         |             |        | 0.00              |             |        |
| Pavement management                          | 0.00              |              |                   | 0.00         |             |        | 0.00              |             |        |
| Sidewalk Repairs                             | 0.00              |              |                   | 0.00         |             |        | 0.00              |             |        |
| Traffic sign assessment/mgmt                 | 0.00              |              |                   | 0.00         |             |        | 0.00              |             |        |
| <b>Total Repairs/Improvements</b>            | <b>0.00</b>       | <b>0.0%</b>  | <b>5,000.00</b>   | <b>0.00</b>  |             |        | <b>0.00</b>       |             |        |
| <b>Striping/Curb Renumbering</b>             | <b>0.00</b>       |              | <b>55,000.00</b>  | <b>0.00</b>  |             |        | <b>0.00</b>       |             |        |
| <b>Total Contractual Services</b>            | <b>14,689.34</b>  | <b>26.7%</b> | <b>55,000.00</b>  | <b>0.00</b>  |             |        | <b>0.00</b>       |             |        |
| <b>Snow Removal-Contractual</b>              | <b>0.00</b>       |              | <b>3,000.00</b>   | <b>0.00</b>  |             |        | <b>0.00</b>       |             |        |
| Storm water permit                           | 0.00              | 0.0%         | 3,000.00          | 0.00         |             |        | 0.00              |             |        |
| Street Lighting Electricity                  | 0.00              |              |                   | 0.00         |             |        | 0.00              |             |        |
| Street Sweeping-Contractual                  | 0.00              |              |                   | 0.00         |             |        | 0.00              |             |        |
| <b>Traffic Controls and Safety</b>           | <b>0.00</b>       |              | <b>0.00</b>       | <b>0.00</b>  |             |        | <b>0.00</b>       |             |        |
| Street Signs-Commodities                     | 0.00              |              |                   | 0.00         |             |        | 0.00              |             |        |
| Traffic Light Electricity                    | 0.00              |              |                   | 0.00         |             |        | 0.00              |             |        |
| <b>Total Traffic Controls and Safety</b>     | <b>0.00</b>       |              | <b>0.00</b>       | <b>0.00</b>  |             |        | <b>0.00</b>       |             |        |
| <b>Total Roads, Bridges, &amp; Sidewalks</b> | <b>14,689.34</b>  | <b>25.3%</b> | <b>58,000.00</b>  | <b>0.00</b>  |             |        | <b>0.00</b>       |             |        |

**City of University Heights, Iowa  
Profit & Loss Budget vs. Actual  
July through October 2014**

|                            | GENERAL           |                   | DEBT SERVICE  |                  | POLICE FORFEITURE |               |                 |             |               |
|----------------------------|-------------------|-------------------|---------------|------------------|-------------------|---------------|-----------------|-------------|---------------|
|                            | Jul - Oct 14      | Budget            | % of Budget   | Jul - Oct 14     | Budget            | % of Budget   | Jul - Oct 14    | Budget      | % of Budget   |
| <b>Sanitation</b>          |                   |                   |               |                  |                   |               |                 |             |               |
| Contractual                |                   |                   |               |                  |                   |               |                 |             |               |
| Grandview Recycling        | 0.00              | 1,200.00          | 0.0%          | 0.00             |                   |               | 0.00            |             |               |
| Leaf Vacuuming             | 0.00              | 13,500.00         | 0.0%          | 0.00             |                   |               | 0.00            |             |               |
| Trash/Recycling            | 8,692.50          | 20,862.00         | 41.7%         | 0.00             |                   |               | 0.00            |             |               |
| <b>Total Contractual</b>   | <b>8,692.50</b>   | <b>35,562.00</b>  | <b>24.4%</b>  | <b>0.00</b>      |                   |               | <b>0.00</b>     |             |               |
| <b>Total Sanitation</b>    | <b>8,692.50</b>   | <b>35,562.00</b>  | <b>24.4%</b>  | <b>0.00</b>      |                   |               | <b>0.00</b>     |             |               |
| <b>Total PUBLIC WORKS</b>  | <b>38,420.12</b>  | <b>138,763.00</b> | <b>27.7%</b>  | <b>0.00</b>      |                   |               | <b>0.00</b>     |             |               |
| <b>Total Expense</b>       | <b>270,086.50</b> | <b>665,365.00</b> | <b>40.6%</b>  | <b>0.00</b>      | <b>32,564.00</b>  | <b>0.0%</b>   | <b>0.00</b>     | <b>0.00</b> | <b>0.0%</b>   |
| <b>Net Ordinary Income</b> | <b>79,588.63</b>  | <b>32,822.00</b>  | <b>242.5%</b> | <b>17,914.59</b> | <b>0.00</b>       | <b>100.0%</b> | <b>1,750.79</b> | <b>0.00</b> | <b>100.0%</b> |
| <b>Net Income</b>          | <b>79,588.63</b>  | <b>32,822.00</b>  | <b>242.5%</b> | <b>17,914.59</b> | <b>0.00</b>       | <b>100.0%</b> | <b>1,750.79</b> | <b>0.00</b> | <b>100.0%</b> |

City of University Heights, Iowa  
**Profit & Loss Budget vs. Actual**  
 July through October 2014

1:08 AM  
 11/10/14  
 Cash Basis

|  | ROAD USE TAX |             | EMPLOYEE BENEFITS |             | TOTAL        |             |
|--|--------------|-------------|-------------------|-------------|--------------|-------------|
|  | Jul - Oct 14 | % of Budget | Jul - Oct 14      | % of Budget | Jul - Oct 14 | % of Budget |
| Ordinary Income/Expense                |              |             |                   |             |              |             |
| Income                                 |              |             |                   |             |              |             |
| CHARGES FOR SERVICES                   |              |             |                   |             |              |             |
| Police Reports                         | 0.00         |             | 0.00              |             | 100.00       | 0.0%        |
| Rental Inspection                      | 0.00         |             | 0.00              |             | 900.00       | 35.6%       |
| Total CHARGES FOR SERVICES             | 0.00         |             | 0.00              |             | 1,000.00     | 32.0%       |
| GENERAL PROPERTY TAXES                 |              |             |                   |             |              |             |
| Benefits Levies                        | 0.00         |             | 31,429.27         | 47.6%       | 65,993.62    | 47.6%       |
| Debt Service Levy                      | 0.00         |             | 0.00              |             | 32,564.00    | 47.6%       |
| Insurance Levy                         | 0.00         |             | 0.00              |             | 6,574.73     | 47.6%       |
| Library Services Levy                  | 0.00         |             | 0.00              |             | 16,809.00    | 47.6%       |
| Regular Property Tax                   | 0.00         |             | 0.00              |             | 240,223.03   | 47.6%       |
| Transit Levy                           | 0.00         |             | 0.00              |             | 20,964.31    | 47.6%       |
| Total GENERAL PROPERTY TAXES           | 0.00         |             | 31,429.27         | 47.6%       | 677,463.62   | 47.6%       |
| INTERGOVERNMENTAL/SHARED REVENUE       |              |             |                   |             |              |             |
| Other State Grants/Reimburse.          | 0.00         |             | 0.00              |             | 0.00         | 100.0%      |
| Forfeiture Funds-IC                    | 0.00         |             | 0.00              |             | 0.00         | 100.0%      |
| Seabelt Incent/Traffic Safety          | 0.00         |             | 0.00              |             | 0.00         | 100.0%      |
| Total Other State Grants/Reimburse.    | 0.00         |             | 0.00              |             | 0.00         | 100.0%      |
| State Shared Revenues                  | 0.00         |             | 0.00              |             | 2,141.00     | 0.0%        |
| Commercial Property Tax Rplcmt         | 40,052.76    | 38.1%       | 0.00              |             | 40,052.76    | 38.1%       |
| Road Use/Street Construction           | 40,052.76    | 38.1%       | 0.00              |             | 40,052.76    | 38.1%       |
| Total State Shared Revenues            | 40,052.76    | 38.1%       | 0.00              |             | 107,141.00   | 37.4%       |
| Total INTERGOVERNMENTAL/SHARED REVENUE | 40,052.76    | 38.1%       | 0.00              |             | 107,141.00   | 44.1%       |
| LICENSES & PERMITS                     |              |             |                   |             |              |             |
| Bear/Wine/Liquor/Cig Permits           | 0.00         |             | 0.00              |             | 390.00       | 100.0%      |
| Building/Equipment Permits             | 0.00         |             | 0.00              |             | 1,975.15     | 19.8%       |
| Misc. Licenses/Permits                 | 0.00         |             | 0.00              |             | 1,000.00     | 84.0%       |
| Parking Permits                        | 0.00         |             | 0.00              |             | 12,500.00    | 131.0%      |
| Rental Permits                         | 0.00         |             | 0.00              |             | 13,500.00    | 127.5%      |
| Total Misc. Licenses/Permits           | 0.00         |             | 0.00              |             | 23,890.00    | 82.0%       |
| Total LICENSES & PERMITS               | 0.00         |             | 0.00              |             | 15,000.00    | 74.4%       |
| MISCELLANEOUS REVENUES                 |              |             |                   |             |              |             |
| Cable TV Franchise                     | 0.00         |             | 0.00              |             | 250.00       | 100.0%      |
| Contributions                          | 0.00         |             | 0.00              |             | 705.00       | 10.1%       |
| Fines                                  | 0.00         |             | 0.00              |             | 36,393.63    | 57.8%       |
| Parking Fines                          | 0.00         |             | 0.00              |             | 37,098.63    | 53.0%       |
| Traffic Fines-Clk of Ct                | 0.00         |             | 0.00              |             | 1,000.00     | 20.4%       |
| Total Fines                            | 0.00         |             | 0.00              |             | 1,000.00     | 20.4%       |
| Misc. Income                           | 0.00         |             | 0.00              |             | 1,000.00     | 0.0%        |
| Other                                  | 0.00         |             | 0.00              |             | 87,250.00    | 55.8%       |
| Total Misc. Income                     | 0.00         |             | 0.00              |             | 0.00         | 100.0%      |
| Refunds and Reimbursements             | 0.00         |             | 0.00              |             | 0.00         | 100.0%      |
| Total MISCELLANEOUS REVENUES           | 0.00         |             | 139.88            |             | 1,435.93     | 21.9%       |
| OTHER CITY TAXES                       |              |             |                   |             |              |             |
| Utility Excise Tax                     | 0.00         |             | 103.89            |             | 1,093.84     | 21.9%       |
| Total OTHER CITY TAXES                 | 0.00         |             | 103.89            |             | 1,093.84     | 21.9%       |
| USE OF MONEY & PROPERTY                |              |             |                   |             |              |             |
| Interest on Cash Investments           | 40,052.76    | 38.1%       | 31,673.04         | 48.0%       | 61,725.80    | 48.9%       |
| Total USE OF MONEY & PROPERTY          | 40,052.76    | 38.1%       | 31,673.04         | 48.0%       | 901,744.62   | 48.9%       |
| Total Income                           | 40,052.76    | 38.1%       | 31,673.04         | 48.0%       | 901,744.62   | 48.9%       |
| Gross Profit                           |              |             |                   |             |              |             |

# City of University Heights, Iowa Profit & Loss Budget vs. Actual July through October 2014

| Expense  | ROAD USE TAX |             | EMPLOYEE BENEFITS |        | TOTAL        |             |
|--|--------------|-------------|-------------------|--------|--------------|-------------|
|  | Jul - Oct 14 | % of Budget | Jul - Oct 14      | Budget | Jul - Oct 14 | % of Budget |
| <b>COMMUNITY &amp; ECONOMIC DEV.</b>           |              |             |                   |        |              |             |
| Tree Trimming/Lawn Care                        | 0.00         | 0.00        | 0.00              | 0.00   | 9,268.70     | 61.8%       |
| <b>Total COMMUNITY &amp; ECONOMIC DEV.</b>     | 0.00         | 0.00        | 0.00              | 0.00   | 9,268.70     | 61.8%       |
| <b>CULTURE &amp; RECREATION</b>                |              |             |                   |        |              |             |
| Community Support Projects                     | 0.00         | 0.00        | 0.00              | 0.00   | 44.00        | 8.8%        |
| Library  | 0.00         | 0.00        | 0.00              | 0.00   | 18,583.00    | 43.6%       |
| Park Expenses                                  | 0.00         | 0.00        | 0.00              | 0.00   | 169.20       | 21.2%       |
| <b>Total Parks</b>                             | 0.00         | 0.00        | 0.00              | 0.00   | 169.20       | 21.2%       |
| <b>Total CULTURE &amp; RECREATION</b>          | 0.00         | 0.00        | 0.00              | 0.00   | 18,796.20    | 42.8%       |
| <b>DEBT SERVICE</b>                            |              |             |                   |        |              |             |
| Interest                                       | 0.00         | 0.00        | 0.00              | 0.00   | 0.00         | 0.0%        |
| Principal                                      | 0.00         | 0.00        | 0.00              | 0.00   | 0.00         | 0.0%        |
| <b>Total DEBT SERVICE</b>                      | 0.00         | 0.00        | 0.00              | 0.00   | 0.00         | 0.0%        |
| <b>GENERAL GOVERNMENT</b>                      |              |             |                   |        |              |             |
| City Hall & General Buildings                  | 0.00         | 0.00        | 0.00              | 0.00   | 0.00         | 0.0%        |
| Commodities                                    | 0.00         | 0.00        | 0.00              | 0.00   | 0.00         | 0.0%        |
| Supplies                                       | 0.00         | 0.00        | 0.00              | 0.00   | 0.00         | 0.0%        |
| <b>Total Commodities</b>                       | 0.00         | 0.00        | 0.00              | 0.00   | 0.00         | 0.0%        |
| Contractual                                    | 0.00         | 0.00        | 0.00              | 0.00   | 0.00         | 0.0%        |
| Rents & Leases                                 | 0.00         | 0.00        | 0.00              | 0.00   | 0.00         | 0.0%        |
| <b>Total Contractual</b>                       | 0.00         | 0.00        | 0.00              | 0.00   | 0.00         | 0.0%        |
| <b>Employee Benefits &amp; Costs</b>           |              |             |                   |        |              |             |
| FICA   | 0.00         | 0.00        | 0.00              | 31.00  | 0.00         | 0.0%        |
| IPERS  | 0.00         | 0.00        | 0.00              | 44.90  | 0.00         | 0.0%        |
| Medicare                                       | 0.00         | 0.00        | 0.00              | 7.25   | 0.00         | 0.0%        |
| <b>Total Employee Benefits &amp; Costs</b>     | 0.00         | 0.00        | 0.00              | 83.15  | 0.00         | 0.0%        |
| <b>Repair/Maint/Utilities</b>                  |              |             |                   |        |              |             |
| City Hall Upgrades                             | 0.00         | 0.00        | 0.00              | 0.00   | 2,211.15     | 88.4%       |
| Maintenance                                    | 0.00         | 0.00        | 0.00              | 0.00   | 134.00       | 13.4%       |
| Telecommunications                             | 0.00         | 0.00        | 0.00              | 0.00   | 655.49       | 38.6%       |
| Utilities                                      | 0.00         | 0.00        | 0.00              | 0.00   | 423.82       | 24.9%       |
| <b>Total Repair/Maint/Utilities</b>            | 0.00         | 0.00        | 0.00              | 0.00   | 3,424.46     | 49.6%       |
| <b>Salaries-Regular Part Time</b>              |              |             |                   |        |              |             |
| Facilities Assistant                           | 0.00         | 0.00        | 0.00              | 0.00   | 168.00       | 33.6%       |
| <b>Total Salaries-Regular Part Time</b>        | 0.00         | 0.00        | 0.00              | 0.00   | 168.00       | 33.6%       |
| <b>Total City Hall &amp; General Buildings</b> | 0.00         | 0.00        | 0.00              | 83.15  | 9,089.38     | 46.8%       |
| <b>Clerk/Treasurer &amp; Finance Admin</b>     |              |             |                   |        |              |             |
| Commodities                                    | 0.00         | 0.00        | 0.00              | 0.00   | 0.00         | 0.0%        |
| Hardware/Software                              | 0.00         | 0.00        | 0.00              | 0.00   | 0.00         | 0.0%        |
| Minor Equipment/Supplies/Techno                | 0.00         | 0.00        | 0.00              | 0.00   | 165.00       | 23.6%       |
| Office Supplies and Postage                    | 0.00         | 0.00        | 0.00              | 0.00   | 768.78       | 76.9%       |
| Taping meetings                                | 0.00         | 0.00        | 0.00              | 0.00   | 433.29       | 43.3%       |
| <b>Total Commodities</b>                       | 0.00         | 0.00        | 0.00              | 0.00   | 1,367.07     | 36.9%       |
| <b>Contractual Services</b>                    |              |             |                   |        |              |             |
| Accounting Fees                                | 0.00         | 0.00        | 0.00              | 0.00   | 625.00       | 19.5%       |
| Bank/CCard Fees                                | 0.00         | 0.00        | 0.00              | 0.00   | 32.00        | 64.0%       |
| Legal Publications                             | 0.00         | 0.00        | 0.00              | 0.00   | 1,161.33     | 38.7%       |
| Meeting Set Up Fees                            | 0.00         | 0.00        | 0.00              | 0.00   | 108.00       | 100.0%      |
| Printing/Copying                               | 0.00         | 0.00        | 0.00              | 0.00   | 409.70       | 81.9%       |
| Technology Services                            | 0.00         | 0.00        | 0.00              | 0.00   | 99.80        | 13.3%       |
| <b>Total Contractual Services</b>              | 0.00         | 0.00        | 0.00              | 0.00   | 2,435.83     | 32.5%       |

City of University Heights, Iowa  
 Profit & Loss Budget vs. Actual  
 July through October 2014

1:08 AM  
 11/10/14  
 Cash Basis

|                                       | ROAD USE TAX |             | EMPLOYEE BENEFITS |             | TOTAL        |             |
|---------------------------------------|--------------|-------------|-------------------|-------------|--------------|-------------|
|                                       | Jul - Oct 14 | % of Budget | Jul - Oct 14      | % of Budget | Jul - Oct 14 | % of Budget |
| Employee Benefits & Costs             |              |             |                   |             |              |             |
| FICA                                  | 0.00         |             | 232.20            | 39.4%       | 232.20       | 39.4%       |
| IPERS                                 | 0.00         |             | 334.43            | 39.2%       | 334.43       | 39.2%       |
| Medicare                              | 0.00         |             | 54.31             | 39.4%       | 54.31        | 39.4%       |
| Unemployment Compensation             | 0.00         |             | 56.18             | 93.6%       | 56.18        | 93.6%       |
| Total Employee Benefits & Costs       | 0.00         |             | 677.12            | 41.3%       | 677.12       | 41.3%       |
| Salaries-Regular Part Time            | 0.00         |             | 0.00              | 0.0%        | 0.00         | 0.0%        |
| Clerk, Treasurer, Historian           | 0.00         |             | 0.00              |             | 3,577.15     | 37.7%       |
| Total Salaries-Regular Part Time      | 0.00         |             | 0.00              |             | 3,577.15     | 37.7%       |
| Staff Development                     |              |             |                   |             |              |             |
| Dues & Memberships                    |              |             |                   |             |              |             |
| Chamber of Commerce                   | 0.00         |             | 0.00              |             | 0.00         | 0.0%        |
| Dues and Memberships                  | 0.00         |             | 0.00              |             | 0.00         | 0.0%        |
| IA League of Cities                   | 0.00         |             | 0.00              |             | 692.00       | 113.1%      |
| JCOG Assessment                       | 0.00         |             | 0.00              |             | 1,978.80     | 98.9%       |
| Total Dues & Memberships              | 0.00         |             | 0.00              |             | 2,670.80     | 73.9%       |
| Total Staff Development               | 0.00         |             | 0.00              |             | 2,670.80     | 73.9%       |
| Total Clerk/Treasurer & Finance Admin | 0.00         |             | 677.12            | 41.3%       | 10,727.97    | 41.3%       |
| Legal Services                        | 0.00         |             | 0.00              |             | 40,949.46    | 81.9%       |
| Mayor/Council Operations              |              |             |                   |             |              |             |
| Employee Benefits & Costs             |              |             |                   |             |              |             |
| FICA                                  | 0.00         |             | 80.09             | 21.6%       | 80.09        | 21.6%       |
| IPERS-Council                         | 0.00         |             | 17.86             | 19.9%       | 17.86        | 19.9%       |
| Medicare                              | 0.00         |             | 18.73             | 21.6%       | 18.73        | 21.6%       |
| Unemployment Compensation             | 0.00         |             | 19.38             | 48.5%       | 19.38        | 48.5%       |
| Total Employee Benefits & Costs       | 0.00         |             | 136.06            | 23.2%       | 136.06       | 23.2%       |
| Salaries-Regular Part Time            | 0.00         |             | 0.00              |             | 800.00       | 20.0%       |
| Council                               | 0.00         |             | 0.00              |             | 491.75       | 25.0%       |
| Mayor                                 | 0.00         |             | 0.00              |             | 1,291.75     | 21.6%       |
| Total Salaries-Regular Part Time      | 0.00         |             | 0.00              |             | 1,291.75     | 21.6%       |
| Total Mayor/Council Operations        | 0.00         |             | 136.06            | 23.2%       | 1,427.81     | 21.8%       |
| TIF Analysis                          | 0.00         |             | 0.00              |             | 7,000.00     | 100.0%      |
| Tort Liability Insurance              | 0.00         |             | 0.00              |             | 0.00         | 0.0%        |
| Total GENERAL GOVERNMENT              | 0.00         |             | 813.18            | 35.2%       | 69,194.62    | 62.4%       |
| PUBLIC SAFETY                         |              |             |                   |             |              |             |
| Building Inspections                  |              |             |                   |             |              |             |
| Building / Rental Inspection          | 0.00         |             | 0.00              |             | 6,685.00     | 44.0%       |
| Total Building Inspections            | 0.00         |             | 0.00              |             | 6,685.00     | 44.0%       |
| Crossing Guard                        |              |             |                   |             |              |             |
| Employee Benefits & Costs             |              |             |                   |             |              |             |
| FICA                                  | 0.00         |             | 68.20             | 24.4%       | 68.20        | 24.4%       |
| IPERS                                 | 0.00         |             | 98.24             | 24.3%       | 98.24        | 24.3%       |
| Medicare                              | 0.00         |             | 15.95             | 24.4%       | 15.95        | 24.4%       |
| Unemployment Compensation             | 0.00         |             | 16.50             | 55.0%       | 16.50        | 55.0%       |
| Total Employee Benefits & Costs       | 0.00         |             | 198.89            | 25.6%       | 198.89       | 25.6%       |
| Salaries                              |              |             |                   |             |              |             |
| Crossing Guard                        | 0.00         |             | 0.00              |             | 1,100.00     | 24.4%       |
| Total Salaries                        | 0.00         |             | 0.00              |             | 1,100.00     | 24.4%       |
| Supplies                              | 0.00         |             | 0.00              |             | 0.00         | 0.0%        |
| Total Crossing Guard                  | 0.00         |             | 198.89            | 25.6%       | 1,298.89     | 23.7%       |

# City of University Heights, Iowa Profit & Loss Budget vs. Actual July through October 2014

|  | ROAD USE TAX |             | EMPLOYEE BENEFITS |                  | TOTAL            |              |
|--|--------------|-------------|-------------------|------------------|------------------|--------------|
|  | Jul - Oct 14 | % of Budget | Jul - Oct 14      | Budget           | Jul - Oct 14     | % of Budget  |
| <b>Fire</b>                              |              |             |                   |                  |                  |              |
| Contracts w/Other Agencies               | 0.00         |             |                   |                  |                  |              |
| Coraville Fire Dep't                     | 0.00         |             |                   |                  | 15,214.96        | 47.8%        |
| Hydrant Flush-City of Iowa City          | 0.00         |             |                   |                  | 1,672.00         | 83.6%        |
| <b>Total Contracts w/Other Agencies</b>  | <b>0.00</b>  |             | <b>0.00</b>       | <b>0.00</b>      | <b>16,886.96</b> | <b>49.9%</b> |
| Total Fire                               | 0.00         |             | 0.00              |                  | 16,886.96        | 49.9%        |
| Hazmat-Johnson County                    | 0.00         |             | 0.00              |                  | 525.50           | 199.8%       |
| <b>Police</b>                            |              |             |                   |                  |                  |              |
| Commodities                              |              |             |                   |                  |                  |              |
| Car Purchase                             | 0.00         |             | 0.00              |                  | 0.00             | 0.0%         |
| Major Equipment                          | 0.00         |             | 0.00              |                  | 1,680.00         | 56.0%        |
| Car Equipment                            | 0.00         |             | 0.00              |                  | 1,680.00         | 56.0%        |
| <b>Total Major Equipment</b>             | <b>0.00</b>  |             | <b>0.00</b>       | <b>0.00</b>      | <b>3,000.00</b>  | <b>56.0%</b> |
| Minor Equipment                          | 0.00         |             | 0.00              |                  | 0.00             | 0.0%         |
| Operating Police Equipment               | 0.00         |             | 0.00              |                  | 1,563.32         | 44.7%        |
| Regular Officer Uniform                  | 0.00         |             | 0.00              |                  | 1,563.32         | 31.3%        |
| <b>Total Minor Equipment</b>             | <b>0.00</b>  |             | <b>0.00</b>       | <b>0.00</b>      | <b>3,000.00</b>  | <b>56.0%</b> |
| Supplies                                 |              |             |                   |                  |                  |              |
| Ammunition                               | 0.00         |             | 0.00              |                  | 0.00             | 0.0%         |
| Office Supplies                          | 0.00         |             | 0.00              |                  | 436.07           | 14.5%        |
| Operating Supplies                       | 0.00         |             | 0.00              |                  | 194.46           | 6.5%         |
| Other Supplies                           | 0.00         |             | 0.00              |                  | 8.48             | 0.4%         |
| Postage/Shipping                         | 0.00         |             | 0.00              |                  | 0.00             | 0.0%         |
| <b>Total Supplies</b>                    | <b>0.00</b>  |             | <b>0.00</b>       | <b>0.00</b>      | <b>639.01</b>    | <b>5.4%</b>  |
| <b>Total Commodities</b>                 | <b>0.00</b>  |             | <b>0.00</b>       | <b>0.00</b>      | <b>3,882.33</b>  | <b>10.8%</b> |
| <b>Contractual Services</b>              |              |             |                   |                  |                  |              |
| Garage Rental                            | 0.00         |             | 0.00              |                  | 600.00           | 25.0%        |
| Payments to Other Agencies               | 0.00         |             | 0.00              |                  | 0.00             | 0.0%         |
| County Jail/Service/Filing Fees          | 0.00         |             | 0.00              |                  | 0.00             | 0.0%         |
| Evidence testing                         | 0.00         |             | 0.00              |                  | 0.00             | 0.0%         |
| Tech. Services Bureau - St. IA           | 0.00         |             | 0.00              |                  | 0.00             | 0.0%         |
| <b>Total Payments to Other Agencies</b>  | <b>0.00</b>  |             | <b>0.00</b>       | <b>0.00</b>      | <b>950.00</b>    | <b>0.0%</b>  |
| Police Insurance-Car/Liability           | 0.00         |             | 0.00              |                  | 0.00             | 0.0%         |
| Printing/Copying                         | 0.00         |             | 0.00              |                  | 0.00             | 0.0%         |
| Prof Serv-Psych Testing-Physica          | 0.00         |             | 0.00              |                  | 0.00             | 0.0%         |
| <b>Total Contractual Services</b>        | <b>0.00</b>  |             | <b>0.00</b>       | <b>0.00</b>      | <b>950.00</b>    | <b>0.0%</b>  |
| <b>Police Benefits &amp; Costs</b>       |              |             |                   |                  |                  |              |
| Police FICA                              | 0.00         |             | 6,068.29          | 13,443.09        | 6,068.29         | 45.1%        |
| Police Health Insurance                  | 0.00         |             | 5,238.52          | 8,433.00         | 5,238.52         | 62.1%        |
| Police IPERS                             | 0.00         |             | 9,547.78          | 21,985.95        | 9,547.78         | 43.4%        |
| Police Medicare                          | 0.00         |             | 1,419.18          | 3,143.95         | 1,419.18         | 45.1%        |
| Police SUTA                              | 0.00         |             | 525.44            | 900.00           | 525.44           | 58.4%        |
| Police Workers Compensation              | 0.00         |             | 984.00            | 15,000.00        | 984.00           | 6.6%         |
| <b>Total Police Benefits &amp; Costs</b> | <b>0.00</b>  |             | <b>23,783.21</b>  | <b>62,905.99</b> | <b>23,783.21</b> | <b>37.8%</b> |
| <b>Police Gross Wages</b>                |              |             |                   |                  |                  |              |
| Holiday & Other Pay                      | 0.00         |             | 0.00              |                  | 6,926.43         | 24.7%        |
| Police Gross Wages                       | 0.00         |             | 0.00              |                  | 90,948.98        | 48.2%        |
| Salaries-Reserves                        | 0.00         |             | 0.00              |                  | 24.00            | 0.0%         |
| <b>Total Police Gross Wages</b>          | <b>0.00</b>  |             | <b>0.00</b>       | <b>0.00</b>      | <b>97,875.41</b> | <b>45.1%</b> |
| <b>Repair/Maint/Utilities</b>            |              |             |                   |                  |                  |              |
| Telecommunications Expense               | 0.00         |             | 0.00              |                  | 83.40            | 8.3%         |
| IT Support                               | 0.00         |             | 0.00              |                  | 1,093.62         | 45.6%        |
| Verizon/Pager Fees/Mediacom              | 0.00         |             | 0.00              |                  | 1,177.02         | 34.6%        |
| <b>Total Telecommunications Expense</b>  | <b>0.00</b>  |             | <b>0.00</b>       | <b>0.00</b>      | <b>3,400.00</b>  | <b>34.6%</b> |

City of University Heights, Iowa  
Profit & Loss Budget vs. Actual  
July through October 2014

|  | ROAD USE TAX |             | EMPLOYEE BENEFITS |           | TOTAL        |            |             |
|--|--------------|-------------|-------------------|-----------|--------------|------------|-------------|
|  | Jul - Oct 14 | % of Budget | Jul - Oct 14      | Budget    | Jul - Oct 14 | Budget     | % of Budget |
| <b>Vehicle Operations</b>                    |              |             |                   |           |              |            |             |
| Fuel   | 0.00         | 0.00        | 0.00              |           | 3,732.68     | 16,000.00  | 23.3%       |
| Other  | 0.00         | 0.00        | 0.00              |           | 0.00         | 500.00     | 0.0%        |
| Washes                                       | 0.00         | 0.00        | 0.00              |           | 80.76        | 700.00     | 11.5%       |
| <b>Total Vehicle Operations</b>              | 0.00         |             | 0.00              |           | 3,813.44     | 17,200.00  | 22.2%       |
| <b>Vehicle Repair</b>                        |              |             |                   |           |              |            |             |
| Bicycle Maint/Repair                         | 0.00         | 0.00        | 0.00              |           | 0.00         | 200.00     | 0.0%        |
| Car Maint/Repair                             | 0.00         | 0.00        | 0.00              |           | 1,663.38     | 9,000.00   | 18.5%       |
| <b>Total Vehicle Repair</b>                  | 0.00         |             | 0.00              |           | 1,663.38     | 9,200.00   | 18.1%       |
| <b>Total Repair/Maint/Utilities</b>          | 0.00         |             | 0.00              |           | 6,653.84     | 29,800.00  | 22.3%       |
| <b>Staff Development</b>                     |              |             |                   |           |              |            |             |
| Regular Officer Training                     | 0.00         | 0.00        | 0.00              |           | 0.00         | 7,000.00   | 0.0%        |
| Academy Training                             | 0.00         | 0.00        | 0.00              |           | 1,011.00     | 4,000.00   | 25.3%       |
| Skills Training/Testing                      | 0.00         | 0.00        | 0.00              |           | 0.00         | 2,000.00   | 0.0%        |
| Training Supplies                            | 0.00         | 0.00        | 0.00              |           | 0.00         | 13,000.00  | 7.8%        |
| <b>Total Regular Officer Training</b>        | 0.00         |             | 0.00              |           | 1,011.00     | 13,000.00  | 7.8%        |
| <b>Total Staff Development</b>               | 0.00         |             | 0.00              |           | 1,011.00     | 13,000.00  | 7.8%        |
| <b>Total Police</b>                          | 0.00         |             | 23,783.21         | 62,905.99 | 133,805.79   | 367,979.99 | 36.4%       |
| <b>Total PUBLIC SAFETY</b>                   | 0.00         |             | 23,982.10         | 63,684.34 | 159,202.14   | 422,741.34 | 37.7%       |
| <b>PUBLIC WORKS</b>                          |              |             |                   |           |              |            |             |
| <b>Other Public Works</b>                    |              |             |                   |           |              |            |             |
| Contracts-Other Agencies                     | 0.00         | 0.00        | 0.00              |           | 382.96       | 1,200.00   | 31.9%       |
| IC Animal Center                             | 0.00         | 0.00        | 0.00              |           | 11,840.68    | 35,557.00  | 33.3%       |
| IC Bus Service                               | 0.00         | 0.00        | 0.00              |           | 2,814.64     | 8,444.00   | 33.3%       |
| SEATS Service                                | 0.00         | 0.00        | 0.00              |           | 15,038.28    | 45,201.00  | 33.3%       |
| <b>Total Contracts-Other Agencies</b>        | 0.00         |             | 0.00              |           | 15,038.28    | 45,201.00  | 33.3%       |
| <b>Total Other Public Works</b>              | 0.00         |             | 0.00              |           | 15,038.28    | 45,201.00  | 33.3%       |
| <b>Roads, Bridges, &amp; Sidewalks</b>       |              |             |                   |           |              |            |             |
| Contractual Services                         | 10,532.66    | 105.3%      | 0.00              |           | 14,689.34    | 50,000.00  | 29.4%       |
| Engineering Fees                             | 120.00       | 3.0%        | 0.00              |           | 10,532.66    | 10,000.00  | 105.3%      |
| Repairs/Improvements                         | 0.00         | 0.0%        | 0.00              |           | 0.00         | 4,000.00   | 3.0%        |
| ADA Transition Plan                          | 0.00         | 0.0%        | 0.00              |           | 0.00         | 5,000.00   | 0.0%        |
| Asphalt patch projects                       | 0.00         | 0.0%        | 0.00              |           | 0.00         | 37,000.00  | 0.0%        |
| Capital Improvement Plan                     | 0.00         | 0.0%        | 0.00              |           | 0.00         | 10,000.00  | 0.0%        |
| Local panel replacements                     | 0.00         | 0.0%        | 0.00              |           | 0.00         | 1,000.00   | 0.0%        |
| Oakcrest storm intake                        | 0.00         | 0.0%        | 0.00              |           | 0.00         | 1,000.00   | 0.0%        |
| Pavement management                          | 4,229.35     | 16.7%       | 0.00              |           | 4,229.35     | 0.00       | 100.0%      |
| Sidewalk Repairs                             | 585.00       | 23.6%       | 0.00              |           | 585.00       | 3,500.00   | 16.7%       |
| <b>Total Repairs/Improvements</b>            | 15,467.00    | 101.1%      | 0.00              |           | 15,467.00    | 70,500.00  | 21.9%       |
| Striping/Curb Renumbering                    | 5,562.00     | 29.6%       | 0.00              |           | 5,562.00     | 5,500.00   | 101.1%      |
| <b>Total Contractual Services</b>            | 21,029.00    | 0.0%        | 0.00              |           | 35,718.34    | 126,000.00 | 28.3%       |
| <b>Snow Removal-Contractual</b>              | 0.00         | 0.0%        | 0.00              |           | 0.00         | 30,500.00  | 0.0%        |
| Storm water permit                           | 0.00         | 0.0%        | 0.00              |           | 0.00         | 3,000.00   | 0.0%        |
| Street Lighting Electricity                  | 2,761.92     | 34.0%       | 0.00              |           | 2,761.92     | 8,125.00   | 34.0%       |
| Street Sweeping-Contractual                  | 0.00         | 0.0%        | 0.00              |           | 0.00         | 3,000.00   | 0.0%        |
| <b>Traffic Controls and Safety</b>           | 0.00         | 0.0%        | 0.00              |           | 0.00         | 100.00     | 0.0%        |
| Street Signs-Commodities                     | 295.00       | 32.8%       | 0.00              |           | 295.00       | 900.00     | 32.8%       |
| Traffic Light Electricity                    | 295.00       | 29.5%       | 0.00              |           | 295.00       | 1,000.00   | 29.5%       |
| <b>Total Traffic Controls and Safety</b>     | 24,085.92    | 21.2%       | 0.00              |           | 38,775.26    | 1,000.00   | 29.5%       |
| <b>Total Roads, Bridges, &amp; Sidewalks</b> | 24,085.92    |             | 0.00              |           | 38,775.26    | 171,625.00 | 22.6%       |

City of University Heights, Iowa  
Profit & Loss Budget vs. Actual  
July through October 2014

|                     | ROAD USE TAX |             | EMPLOYEE BENEFITS |             | TOTAL        |             |
|---------------------|--------------|-------------|-------------------|-------------|--------------|-------------|
|                     | Jul - Oct 14 | % of Budget | Jul - Oct 14      | % of Budget | Jul - Oct 14 | % of Budget |
| Sanitation          |              |             |                   |             |              |             |
| Contractual         |              |             |                   |             |              |             |
| Grandview Recycling | 0.00         |             | 0.00              |             | 0.00         | 0.0%        |
| Leaf Vacuuming      | 0.00         |             | 0.00              |             | 0.00         | 0.0%        |
| Trash/Recycling     | 0.00         |             | 0.00              |             | 8,692.50     | 41.7%       |
| Total Contractual   | 0.00         |             | 0.00              |             | 8,692.50     | 24.4%       |
| Total Sanitation    | 0.00         |             | 0.00              |             | 8,692.50     | 24.4%       |
| Total PUBLIC WORKS  | 24,085.92    | 21.2%       | 0.00              |             | 62,506.04    | 24.8%       |
| Total Expense       | 24,085.92    | 21.2%       | 24,795.28         | 37.6%       | 877,547.61   | 36.3%       |
| Net Ordinary Income | 15,966.84    | -185.1%     | 6,877.76          | 0.01        | 122,098.61   | 504.6%      |
| Net Income          | 15,966.84    | -185.1%     | 6,877.76          | 0.01        | 24,197.01    | 504.6%      |

**City of University Heights, Iowa**  
**Profit & Loss Budget vs. Actual**  
 July through October 2014

|  | Jul - Oct 14 | Budget     | % of Budget |
|--|--------------|------------|-------------|
| <b>Ordinary Income/Expense</b>                 |              |            |             |
| <b>Income</b>                                  |              |            |             |
| <b>CHARGES FOR SERVICES</b>                    |              |            |             |
| Police Reports                                 | 0.00         | 100.00     | 0.0%        |
| Rental Inspection                              | 320.00       | 900.00     | 35.6%       |
| <b>Total CHARGES FOR SERVICES</b>              | 320.00       | 1,000.00   | 32.0%       |
| <b>GENERAL PROPERTY TAXES</b>                  |              |            |             |
| Benefits Levies                                | 31,429.27    | 65,993.62  | 47.6%       |
| Debt Service Levy                              | 15,516.61    | 32,564.00  | 47.6%       |
| Insurance Levy                                 | 6,574.73     | 13,800.00  | 47.6%       |
| Library Services Levy                          | 8,007.13     | 16,809.00  | 47.6%       |
| Regular Property Tax                           | 240,223.03   | 504,296.00 | 47.6%       |
| Transit Levy                                   | 20,964.31    | 44,001.00  | 47.6%       |
| <b>Total GENERAL PROPERTY TAXES</b>            | 322,715.08   | 677,463.62 | 47.6%       |
| <b>INTERGOVERNMENTAL/SHARED REVENUE</b>        |              |            |             |
| Other State Grants/Reimburse.                  |              |            |             |
| Forfeiture Funds-IC                            | 1,749.00     |            |             |
| Seatbelt Incent/Traffic Safety                 | 5,400.76     |            |             |
| <b>Total Other State Grants/Reimburse.</b>     | 7,149.76     |            |             |
| State Shared Revenues                          |              |            |             |
| Commercial Property Tax Rplcmnt                | 0.00         | 2,141.00   | 0.0%        |
| Road Use/Street Construction                   | 40,052.76    | 105,000.00 | 38.1%       |
| <b>Total State Shared Revenues</b>             | 40,052.76    | 107,141.00 | 37.4%       |
| <b>Total INTERGOVERNMENTAL/SHARED REVEN...</b> | 47,202.52    | 107,141.00 | 44.1%       |
| <b>LICENSES &amp; PERMITS</b>                  |              |            |             |
| Beer/Wine/Liquor/Cig Permits                   | 390.00       | 390.00     | 100.0%      |
| Building/Equipment Permits                     | 1,975.15     | 10,000.00  | 19.8%       |
| Misc. Licenses/Permits                         |              |            |             |
| Parking Permits                                | 840.00       | 1,000.00   | 84.0%       |
| Rental Permits                                 | 16,375.00    | 12,500.00  | 131.0%      |
| <b>Total Misc. Licenses/Permits</b>            | 17,215.00    | 13,500.00  | 127.5%      |
| <b>Total LICENSES &amp; PERMITS</b>            | 19,580.15    | 23,890.00  | 82.0%       |
| <b>MISCELLANEOUS REVENUES</b>                  |              |            |             |
| Cable TV Franchise                             | 11,166.16    | 15,000.00  | 74.4%       |
| Contributions                                  | 250.00       | 250.00     | 100.0%      |
| Fines  |              |            |             |
| Parking Fines                                  | 705.00       | 7,000.00   | 10.1%       |
| Traffic Fines-Clk of Ct                        | 36,393.63    | 63,000.00  | 57.8%       |
| <b>Total Fines</b>                             | 37,098.63    | 70,000.00  | 53.0%       |
| Misc. Income                                   |              |            |             |
| Other  | 204.00       | 1,000.00   | 20.4%       |
| <b>Total Misc. Income</b>                      | 204.00       | 1,000.00   | 20.4%       |
| Refunds and Reimbursements                     | 0.00         | 1,000.00   | 0.0%        |
| <b>Total MISCELLANEOUS REVENUES</b>            | 48,718.79    | 87,250.00  | 55.8%       |
| <b>OTHER CITY TAXES</b>                        |              |            |             |
| Utility Excise Tax                             | 1,435.93     |            |             |
| <b>Total OTHER CITY TAXES</b>                  | 1,435.93     |            |             |
| <b>USE OF MONEY &amp; PROPERTY</b>             |              |            |             |
| Interest on Cash Investments                   | 1,093.84     | 5,000.00   | 21.9%       |
| <b>Total USE OF MONEY &amp; PROPERTY</b>       | 1,093.84     | 5,000.00   | 21.9%       |
| <b>Total Income</b>                            | 441,066.31   | 901,744.62 | 48.9%       |
| <b>Gross Profit</b>                            | 441,066.31   | 901,744.62 | 48.9%       |

**City of University Heights, Iowa**  
**Profit & Loss Budget vs. Actual**  
 July through October 2014

| Expense  | Jul - Oct 14     | Budget           | % of Budget  |
|--|------------------|------------------|--------------|
| <b>COMMUNITY &amp; ECONOMIC DEV.</b>           |                  |                  |              |
| Tree Trimming/Lawn Care                        | 9,268.70         | 15,000.00        | 61.8%        |
| <b>Total COMMUNITY &amp; ECONOMIC DEV.</b>     | <u>9,268.70</u>  | <u>15,000.00</u> | <u>61.8%</u> |
| <b>CULTURE &amp; RECREATION</b>                |                  |                  |              |
| Community Support Projects                     | 44.00            | 500.00           | 8.8%         |
| Library  | 18,583.00        | 42,646.00        | 43.6%        |
| Parks  |                  |                  |              |
| Park Expenses                                  | 169.20           | 800.00           | 21.2%        |
| <b>Total Parks</b>                             | <u>169.20</u>    | <u>800.00</u>    | <u>21.2%</u> |
| <b>Total CULTURE &amp; RECREATION</b>          | <u>18,796.20</u> | <u>43,946.00</u> | <u>42.8%</u> |
| <b>DEBT SERVICE</b>                            |                  |                  |              |
| Interest                                       | 0.00             | 3,564.00         | 0.0%         |
| Principal                                      | 0.00             | 29,000.00        | 0.0%         |
| <b>Total DEBT SERVICE</b>                      | <u>0.00</u>      | <u>32,564.00</u> | <u>0.0%</u>  |
| <b>GENERAL GOVERNMENT</b>                      |                  |                  |              |
| <b>City Hall &amp; General Buildings</b>       |                  |                  |              |
| Commodities                                    |                  |                  |              |
| Supplies                                       | 0.00             | 200.00           | 0.0%         |
| <b>Total Commodities</b>                       | <u>0.00</u>      | <u>200.00</u>    | <u>0.0%</u>  |
| Contractual                                    |                  |                  |              |
| Rents & Leases                                 | 5,496.92         | 11,720.00        | 46.9%        |
| <b>Total Contractual</b>                       | <u>5,496.92</u>  | <u>11,720.00</u> | <u>46.9%</u> |
| Employee Benefits & Costs                      |                  |                  |              |
| FICA   | 0.00             | 31.00            | 0.0%         |
| IPERS  | 0.00             | 44.90            | 0.0%         |
| Medicare                                       | 0.00             | 7.25             | 0.0%         |
| <b>Total Employee Benefits &amp; Costs</b>     | <u>0.00</u>      | <u>83.15</u>     | <u>0.0%</u>  |
| Repair/Maint/Utilities                         |                  |                  |              |
| City Hall Upgrades                             | 2,211.15         | 2,500.00         | 88.4%        |
| Maintenance                                    | 134.00           | 1,000.00         | 13.4%        |
| Telecommunications                             | 655.49           | 1,700.00         | 38.6%        |
| Utilities                                      | 423.82           | 1,700.00         | 24.9%        |
| <b>Total Repair/Maint/Utilities</b>            | <u>3,424.46</u>  | <u>6,900.00</u>  | <u>49.6%</u> |
| Salaries-Regular Part Time                     |                  |                  |              |
| Facilities Assistant                           | 168.00           | 500.00           | 33.6%        |
| <b>Total Salaries-Regular Part Time</b>        | <u>168.00</u>    | <u>500.00</u>    | <u>33.6%</u> |
| <b>Total City Hall &amp; General Buildings</b> | <u>9,089.38</u>  | <u>19,403.15</u> | <u>46.8%</u> |
| <b>Clerk/Treasurer &amp; Finance Admin</b>     |                  |                  |              |
| Commodities                                    |                  |                  |              |
| Hardware/Software                              | 0.00             | 1,000.00         | 0.0%         |
| Minor Equipment/Supplies/Techno                | 165.00           | 700.00           | 23.6%        |
| Office Supplies and Postage                    | 768.78           | 1,000.00         | 76.9%        |
| Taping meetings                                | 433.29           | 1,000.00         | 43.3%        |
| <b>Total Commodities</b>                       | <u>1,367.07</u>  | <u>3,700.00</u>  | <u>36.9%</u> |
| Contractual Services                           |                  |                  |              |
| Accounting Fees                                | 625.00           | 3,200.00         | 19.5%        |
| Bank/CCard Fees                                | 32.00            | 50.00            | 64.0%        |
| Legal Publications                             | 1,161.33         | 3,000.00         | 38.7%        |
| Meeting Set Up Fees                            | 108.00           |                  |              |
| Printing/Copying                               | 409.70           | 500.00           | 81.9%        |
| Technology Services                            | 99.80            | 750.00           | 13.3%        |
| <b>Total Contractual Services</b>              | <u>2,435.83</u>  | <u>7,500.00</u>  | <u>32.5%</u> |

**City of University Heights, Iowa**  
**Profit & Loss Budget vs. Actual**  
 July through October 2014

|  | Jul - Oct 14 | Budget     | % of Budget |
|--|--------------|------------|-------------|
| <b>Employee Benefits &amp; Costs</b>             |              |            |             |
| FICA   | 232.20       | 589.00     | 39.4%       |
| IPERS  | 334.43       | 853.10     | 39.2%       |
| Medicare   | 54.31        | 137.75     | 39.4%       |
| Unemployment Compensation                        | 56.18        | 60.00      | 93.6%       |
| <b>Total Employee Benefits &amp; Costs</b>       | 677.12       | 1,639.85   | 41.3%       |
| <b>Salaries-Regular Part Time</b>                |              |            |             |
| Clerk, Treasuer, Historian                       | 3,577.15     | 9,500.00   | 37.7%       |
| <b>Total Salaries-Regular Part Time</b>          | 3,577.15     | 9,500.00   | 37.7%       |
| <b>Staff Development</b>                         |              |            |             |
| <b>Dues &amp; Memberships</b>                    |              |            |             |
| Chamber of Commerce                              | 0.00         | 500.00     | 0.0%        |
| Dues and Memberships                             | 0.00         | 500.00     | 0.0%        |
| IA League of Cities                              | 692.00       | 612.00     | 113.1%      |
| JCOG Assessment                                  | 1,978.80     | 2,000.00   | 98.9%       |
| <b>Total Dues &amp; Memberships</b>              | 2,670.80     | 3,612.00   | 73.9%       |
| <b>Total Staff Development</b>                   | 2,670.80     | 3,612.00   | 73.9%       |
| <b>Total Clerk/Treasurer &amp; Finance Admin</b> | 10,727.97    | 25,951.85  | 41.3%       |
| <b>Legal Services</b>                            | 40,949.46    | 50,000.00  | 81.9%       |
| <b>Mayor/Council Operations</b>                  |              |            |             |
| <b>Employee Benefits &amp; Costs</b>             |              |            |             |
| FICA   | 80.09        | 369.95     | 21.6%       |
| IPERS-Council                                    | 17.86        | 89.80      | 19.9%       |
| Medicare   | 18.73        | 86.52      | 21.6%       |
| Unemployment Compensation                        | 19.38        | 40.00      | 48.5%       |
| <b>Total Employee Benefits &amp; Costs</b>       | 136.06       | 586.27     | 23.2%       |
| <b>Salaries-Regular Part Time</b>                |              |            |             |
| Council  | 800.00       | 4,000.00   | 20.0%       |
| Mayor  | 491.75       | 1,967.00   | 25.0%       |
| <b>Total Salaries-Regular Part Time</b>          | 1,291.75     | 5,967.00   | 21.6%       |
| <b>Total Mayor/Council Operations</b>            | 1,427.81     | 6,553.27   | 21.8%       |
| <b>TIF Analysis</b>                              | 7,000.00     |            |             |
| <b>Tort Liability Insurance</b>                  | 0.00         | 9,000.00   | 0.0%        |
| <b>Total GENERAL GOVERNMENT</b>                  | 69,194.62    | 110,908.27 | 62.4%       |
| <b>PUBLIC SAFETY</b>                             |              |            |             |
| <b>Building Inspections</b>                      |              |            |             |
| Building / Rental Inspection                     | 6,685.00     | 15,200.00  | 44.0%       |
| <b>Total Building Inspections</b>                | 6,685.00     | 15,200.00  | 44.0%       |
| <b>Crossing Guard</b>                            |              |            |             |
| <b>Employee Benefits &amp; Costs</b>             |              |            |             |
| FICA   | 68.20        | 279.00     | 24.4%       |
| IPERS  | 98.24        | 404.10     | 24.3%       |
| Medicare   | 15.95        | 65.25      | 24.4%       |
| Unemployment Compensation                        | 16.50        | 30.00      | 55.0%       |
| <b>Total Employee Benefits &amp; Costs</b>       | 198.89       | 778.35     | 25.6%       |
| <b>Salaries</b>                                  |              |            |             |
| Crossing Guard                                   | 1,100.00     | 4,500.00   | 24.4%       |
| <b>Total Salaries</b>                            | 1,100.00     | 4,500.00   | 24.4%       |
| <b>Supplies</b>                                  | 0.00         | 200.00     | 0.0%        |
| <b>Total Crossing Guard</b>                      | 1,298.89     | 5,478.35   | 23.7%       |

**City of University Heights, Iowa**  
**Profit & Loss Budget vs. Actual**  
 July through October 2014

|  | Jul - Oct 14 | Budget     | % of Budget |
|--|--------------|------------|-------------|
| <b>Fire</b>                              |              |            |             |
| <b>Contracts w/Other Agencies</b>        |              |            |             |
| Coralville Fire Dep't                    | 15,214.96    | 31,820.00  | 47.8%       |
| Hydrant Flush-City of Iowa City          | 1,672.00     | 2,000.00   | 83.6%       |
| <b>Total Contracts w/Other Agencies</b>  | 16,886.96    | 33,820.00  | 49.9%       |
| <b>Total Fire</b>                        | 16,886.96    | 33,820.00  | 49.9%       |
| <b>Hazmat-Johnson County</b>             | 525.50       | 263.00     | 199.8%      |
| <b>Police</b>                            |              |            |             |
| <b>Commodities</b>                       |              |            |             |
| Car Purchase                             | 0.00         | 16,000.00  | 0.0%        |
| <b>Major Equipment</b>                   |              |            |             |
| Car Equipment                            | 1,680.00     | 3,000.00   | 56.0%       |
| <b>Total Major Equipment</b>             | 1,680.00     | 3,000.00   | 56.0%       |
| <b>Minor Equipment</b>                   |              |            |             |
| Operating Police Equipment               | 0.00         | 1,500.00   | 0.0%        |
| Regular Officer Uniform                  | 1,563.32     | 3,500.00   | 44.7%       |
| <b>Total Minor Equipment</b>             | 1,563.32     | 5,000.00   | 31.3%       |
| <b>Supplies</b>                          |              |            |             |
| Ammunition                               | 0.00         | 3,500.00   | 0.0%        |
| Office Supplies                          | 436.07       | 3,000.00   | 14.5%       |
| Operating Supplies                       | 194.46       | 3,000.00   | 6.5%        |
| Other Supplies                           | 8.48         | 2,000.00   | 0.4%        |
| Postage/Shipping                         | 0.00         | 300.00     | 0.0%        |
| <b>Total Supplies</b>                    | 639.01       | 11,800.00  | 5.4%        |
| <b>Total Commodities</b>                 | 3,882.33     | 35,800.00  | 10.8%       |
| <b>Contractual Services</b>              |              |            |             |
| Garage Rental                            | 600.00       | 2,400.00   | 25.0%       |
| <b>Payments to Other Agencies</b>        |              |            |             |
| County Jail/Service/Filing Fees          | 0.00         | 300.00     | 0.0%        |
| Evidence testing                         | 0.00         | 150.00     | 0.0%        |
| Tech. Services Bureau - St. IA           | 0.00         | 500.00     | 0.0%        |
| <b>Total Payments to Other Agencies</b>  | 0.00         | 950.00     | 0.0%        |
| Police Insurance-Car/Liability           | 0.00         | 4,800.00   | 0.0%        |
| Printing/Copying                         | 0.00         | 1,000.00   | 0.0%        |
| Prof Serv-Psych Testing-Physica          | 0.00         | 500.00     | 0.0%        |
| <b>Total Contractual Services</b>        | 600.00       | 9,650.00   | 6.2%        |
| <b>Police Benefits &amp; Costs</b>       |              |            |             |
| Police FICA                              | 6,068.29     | 13,443.09  | 45.1%       |
| Police Health Insurance                  | 5,238.52     | 8,433.00   | 62.1%       |
| Police IPERS                             | 9,547.78     | 21,985.95  | 43.4%       |
| Police Medicare                          | 1,419.18     | 3,143.95   | 45.1%       |
| Police SUTA                              | 525.44       | 900.00     | 58.4%       |
| Police Workers Compensation              | 984.00       | 15,000.00  | 6.6%        |
| <b>Total Police Benefits &amp; Costs</b> | 23,783.21    | 62,905.99  | 37.8%       |
| <b>Police Gross Wages</b>                |              |            |             |
| Holiday & Other Pay                      | 6,926.43     | 28,000.00  | 24.7%       |
| Police Gross Wages                       | 90,948.98    | 188,800.00 | 48.2%       |
| Salaries-Reserves                        | 0.00         | 24.00      | 0.0%        |
| <b>Total Police Gross Wages</b>          | 97,875.41    | 216,824.00 | 45.1%       |
| <b>Repair/Maint/Utilities</b>            |              |            |             |
| <b>Telecommunications Expense</b>        |              |            |             |
| IT Support                               | 83.40        | 1,000.00   | 8.3%        |
| Verizon/Pager Fees/Mediacom              | 1,093.62     | 2,400.00   | 45.6%       |
| <b>Total Telecommunications Expense</b>  | 1,177.02     | 3,400.00   | 34.6%       |

**City of University Heights, Iowa**  
**Profit & Loss Budget vs. Actual**  
 July through October 2014

|  | Jul - Oct 14 | Budget     | % of Budget |
|--|--------------|------------|-------------|
| <b>Vehicle Operations</b>                    |              |            |             |
| Fuel   | 3,732.68     | 16,000.00  | 23.3%       |
| Other  | 0.00         | 500.00     | 0.0%        |
| Washes                                       | 80.76        | 700.00     | 11.5%       |
| <b>Total Vehicle Operations</b>              | 3,813.44     | 17,200.00  | 22.2%       |
| <b>Vehicle Repair</b>                        |              |            |             |
| Bicycle Maint/Repair                         | 0.00         | 200.00     | 0.0%        |
| Car Maint/Repair                             | 1,663.38     | 9,000.00   | 18.5%       |
| <b>Total Vehicle Repair</b>                  | 1,663.38     | 9,200.00   | 18.1%       |
| <b>Total Repair/Maint/Utilities</b>          | 6,653.84     | 29,800.00  | 22.3%       |
| <b>Staff Development</b>                     |              |            |             |
| Regular Officer Training                     |              |            |             |
| Academy Training                             | 0.00         | 7,000.00   | 0.0%        |
| Skills Training/Testing                      | 1,011.00     | 4,000.00   | 25.3%       |
| Training Supplies                            | 0.00         | 2,000.00   | 0.0%        |
| <b>Total Regular Officer Training</b>        | 1,011.00     | 13,000.00  | 7.8%        |
| <b>Total Staff Development</b>               | 1,011.00     | 13,000.00  | 7.8%        |
| <b>Total Police</b>                          | 133,805.79   | 367,979.99 | 36.4%       |
| <b>Total PUBLIC SAFETY</b>                   | 159,202.14   | 422,741.34 | 37.7%       |
| <b>PUBLIC WORKS</b>                          |              |            |             |
| Other Public Works                           |              |            |             |
| Contracts-Other Agencies                     |              |            |             |
| IC Animal Center                             | 382.96       | 1,200.00   | 31.9%       |
| IC Bus Service                               | 11,840.68    | 35,557.00  | 33.3%       |
| SEATS Service                                | 2,814.64     | 8,444.00   | 33.3%       |
| <b>Total Contracts-Other Agencies</b>        | 15,038.28    | 45,201.00  | 33.3%       |
| <b>Total Other Public Works</b>              | 15,038.28    | 45,201.00  | 33.3%       |
| <b>Roads, Bridges, &amp; Sidewalks</b>       |              |            |             |
| Contractual Services                         |              |            |             |
| Engineering Fees                             | 14,689.34    | 50,000.00  | 29.4%       |
| Repairs/Improvements                         |              |            |             |
| ADA Transition Plan                          | 10,532.65    | 10,000.00  | 105.3%      |
| Asphale patch projects                       | 120.00       | 4,000.00   | 3.0%        |
| Capital Improvement Plan                     | 0.00         | 5,000.00   | 0.0%        |
| Local panel replacements                     | 0.00         | 37,000.00  | 0.0%        |
| Oakcrest storm intake                        | 0.00         | 10,000.00  | 0.0%        |
| Pavement management                          | 0.00         | 1,000.00   | 0.0%        |
| Sidewalk Repairs                             | 4,229.35     |            |             |
| Traffic sign assessment/mgmt                 | 585.00       | 3,500.00   | 16.7%       |
| <b>Total Repairs/Improvements</b>            | 15,467.00    | 70,500.00  | 21.9%       |
| Striping/Curb Renumbering                    | 5,562.00     | 5,500.00   | 101.1%      |
| <b>Total Contractual Services</b>            | 35,718.34    | 126,000.00 | 28.3%       |
| Snow Removal-Contractual                     | 0.00         | 30,500.00  | 0.0%        |
| Storm water permit                           | 0.00         | 3,000.00   | 0.0%        |
| Street Lighting Electricity                  | 2,761.92     | 8,125.00   | 34.0%       |
| Street Sweeping-Contractual                  | 0.00         | 3,000.00   | 0.0%        |
| Traffic Controls and Safety                  |              |            |             |
| Street Signs-Commodities                     | 0.00         | 100.00     | 0.0%        |
| Traffic Light Electricity                    | 295.00       | 900.00     | 32.8%       |
| <b>Total Traffic Controls and Safety</b>     | 295.00       | 1,000.00   | 29.5%       |
| <b>Total Roads, Bridges, &amp; Sidewalks</b> | 38,775.26    | 171,625.00 | 22.6%       |

**City of University Heights, Iowa**  
**Profit & Loss Budget vs. Actual**  
July through October 2014

|                            | <u>Jul - Oct 14</u>      | <u>Budget</u>           | <u>% of Budget</u>   |
|----------------------------|--------------------------|-------------------------|----------------------|
| <b>Sanitation</b>          |                          |                         |                      |
| <b>Contractual</b>         |                          |                         |                      |
| <b>Grandview Recycling</b> | 0.00                     | 1,200.00                | 0.0%                 |
| <b>Leaf Vacuuming</b>      | 0.00                     | 13,500.00               | 0.0%                 |
| <b>Trash/Recycling</b>     | 8,692.50                 | 20,862.00               | 41.7%                |
| <b>Total Contractual</b>   | <u>8,692.50</u>          | <u>35,562.00</u>        | <u>24.4%</u>         |
| <b>Total Sanitation</b>    | <u>8,692.50</u>          | <u>35,562.00</u>        | <u>24.4%</u>         |
| <b>Total PUBLIC WORKS</b>  | <u>62,506.04</u>         | <u>252,388.00</u>       | <u>24.8%</u>         |
| <b>Total Expense</b>       | <u>318,967.70</u>        | <u>877,547.61</u>       | <u>36.3%</u>         |
| <b>Net Ordinary Income</b> | <u>122,098.61</u>        | <u>24,197.01</u>        | <u>504.6%</u>        |
| <b>Net Income</b>          | <u><u>122,098.61</u></u> | <u><u>24,197.01</u></u> | <u><u>504.6%</u></u> |

City of University Heights, Iowa  
**Warrants for Council Approval**  
 October 15 through November 11, 2014

| Date                       | Name                              | Memo  | Amount    |
|----------------------------|-----------------------------------|---|-----------|
| <b>Oct 15 - Nov 11, 14</b> |                                   |   |           |
| 10/15/2014                 | Fort, Matthew A                   |   | -1,689.65 |
| 10/15/2014                 | Fort, Ronald R                    |   | -1,495.61 |
| 10/15/2014                 | Miller, Michelle K                |   | -1,323.66 |
| 10/15/2014                 | Plate, Harold,                    |   | -219.60   |
| 10/15/2014                 | Sherman, Nicholas M               |   | -1,610.06 |
| 10/15/2014                 | Stenda, Jeremy P                  |   | -1,478.59 |
| 10/17/2014                 | Internal Revenue Service          | 42-1109342  | -2,992.20 |
| 10/21/2014                 | MidAmerican Energy                | pedestrian lights at 113 Golfview                     | -30.55    |
| 10/21/2014                 | MidAmerican Energy                | 1301 Melrose stop light                               | -31.88    |
| 10/21/2014                 | MidAmerican Energy                | 1011 Melrose stop light                               | -31.59    |
| 10/22/2014                 | MidAmerican Energy                | City Hall gas/electricity                             | -65.82    |
| 10/23/2014                 | MidAmerican Energy                | street lights   | -645.02   |
| 10/30/2014                 | Anderson, Christine M.            |   | -476.13   |
| 10/30/2014                 | Fort, Matthew A                   |   | -1,748.44 |
| 10/30/2014                 | Fort, Ronald R                    |   | -2,334.73 |
| 10/30/2014                 | Lippold, Erik W                   |   | -150.20   |
| 10/30/2014                 | Miller, Michelle K                |   | -1,478.86 |
| 10/30/2014                 | Plate, Harold,                    |   | -200.00   |
| 10/30/2014                 | Sherman, Nicholas M               |   | -1,664.80 |
| 10/30/2014                 | Stenda, Jeremy P                  |   | -1,673.50 |
| 10/30/2014                 | Fort, Ronald R                    | unused vacation/personal time payout                  | -2,559.88 |
| 10/30/2014                 | Kimura, Lori D.                   |   | -309.44   |
| 10/31/2014                 | Wellmark BC/BS                    | monthly insurance payment                             | -1,309.63 |
| 10/31/2014                 | Internal Revenue Service          | 42-1109342  | -4,829.22 |
| 10/31/2014                 |                                   |   | -8.00     |
| 10/31/2014                 | IOWA PUBLIC EMPLOYEES ...         |   | -4,066.15 |
| 10/31/2014                 | IOWA PUBLIC EMPLOYEES ...         |   | -222.19   |
| 11/01/2014                 | Paul J. Moore, Melrose Aven...    | City Hall Rent/garages automatic deposit              | -1,374.23 |
| 11/06/2014                 | City of Iowa City                 | City Hall water/sewer automatic payment               | -13.88    |
| 11/08/2014                 | Verizon Wireless                  | monthly wire service/cell phone for police car a...   | -194.48   |
| 11/11/2014                 | Iowa Department of Natural R...   | renewal of MS4 permit 52-90-0-02 (5 years)            | -1,250.00 |
| 11/11/2014                 | Norm Cate                         | October inspection services                           | -210.00   |
| 11/11/2014                 | Aero Rental                       | chair rental for farmers market 3 months              | -66.00    |
| 11/11/2014                 | Allen Worden                      | set up PC, 2 toughbooks, desktop scanner, co...       | -1,135.00 |
| 11/11/2014                 | Association of Training Office... | field officer training for Stenda                     | -450.00   |
| 11/11/2014                 | Big Ten University Towing, Inc    | tow police car to Pyramid                             | -90.00    |
| 11/11/2014                 | Carpenter Uniform & Promoti...    | 3 new officer badges/3 new reserve officer bad...     | -556.80   |
| 11/11/2014                 | CenturyLink                       | monthly telephone service                             | -160.41   |
| 11/11/2014                 | SEATS                             | Seats Payment   | -703.66   |
| 11/11/2014                 | City of Iowa City                 | bus, fuel for police vehicles, animal shelter         | -3,936.65 |
| 11/11/2014                 | Country Landscapes Inc            | plant 1 tree/tree gator/watering/mulching             | -5,410.20 |
| 11/11/2014                 | Johnson County Refuse, Inc.       | October recycling                                     | -1,738.50 |
| 11/11/2014                 | Iowa City Tire and Service        | 8 new tires for squad cars                            | -1,151.36 |
| 11/11/2014                 | Mediacom                          | online service 11/3/14-12/2/14                        | -109.95   |
| 11/11/2014                 | Kieck's Career Apparel            | boots for chief/uniform shirts/pants/jacket for ch... | -840.35   |
| 11/11/2014                 | Pyramid Services Inc.             | oil change/new battery 2010 car                       | -125.44   |
| 11/11/2014                 | Racom Corporation                 | battery   | -442.00   |
| 11/11/2014                 | Soniclear                         | software annual support renewal                       | -295.00   |
| 11/11/2014                 | Staples                           | printer/3 boxes of paper/pens/stapler                 | -562.68   |
| 11/11/2014                 | University Lake Suites            | Woodside Dr garage rental July-Aug-Sept 2014          | -600.00   |
| 11/11/2014                 | Stenda, Jeremy P                  | reimburse for hotel/gas/food during FTO school        | -1,025.46 |
| 11/11/2014                 | Ultramax                          | ammunition  | -3,240.00 |
| 11/11/2014                 | Westport Touchless Autowash       | September vehicle washes                              | -54.00    |
| 11/11/2014                 | Internet Navigator                | monthly fee for city website/email service            | -24.95    |
| 11/11/2014                 | VISA                              | paper towels for city office/water/cups/flags for ... | -227.39   |
| 11/11/2014                 | Ken Stanley                       | reimbursement for stars for uniform                   | -76.13    |
| 11/11/2014                 | MPH Industries, Inc.              | new radar unit  | -1,999.00 |
| 11/11/2014                 | Beth Ann Bitner                   | crossing guard half day Aug & Sept                    | -25.00    |
| 11/11/2014                 | Louise From                       | reimburse for November meeting fees at Horn           | -60.00    |

**Oct 15 - Nov 11, 14**

RESOLUTION NO. 14-31

**RESOLUTION EXTENDING A MORATORIUM ON ISSUING BUILDING PERMITS IN THE CITY OF UNIVERSITY HEIGHTS TO ALLOW THE CITY COUNCIL TIME TO CONSIDER CERTAIN CHANGES TO THE CITY'S ZONING ORDINANCE**

**WHEREAS**, the University Heights City Council is undertaking a comprehensive review of its Zoning Ordinance, No. 79, and to solicit public opinion, input, and comment regarding ordinance provisions; and

**WHEREAS**, the Council intends to evaluate and consider changes to the Zoning Ordinance provisions particularly related to the following matters, perhaps among others:

- Height of accessory structures and buildings
- Ascertaining and regulating the amount of surface-water runoff and drainage related to proposed construction
- Regulating floor-area ratio (the ratio of a building's total area to the lot/land upon which it is constructed)
- Defining "open space" and "green space" and requiring such space in certain circumstances
- Preserving access to air and sunlight
- Other matters that may improve the Zoning Ordinance and protect and preserve property owners' reasonable expectations regarding use and development of property; and

**WHEREAS**, the Council adopted Resolution No. 14-26 on September 19, 2014, adopting and imposing a moratorium on the issuance of building permits in the City until December 9, 2014, to permit the Council to undertake this review and consider possible Zoning Ordinance amendments; and

**WHEREAS**, the University Heights Zoning Commission has been meeting at the Council's direction and will present recommended Zoning Ordinance changes to the Council as soon as the Commission's work is complete; and

**WHEREAS**, the Council has determined that the review of the Zoning Ordinance will not be complete by December 9, 2014, when the current moratorium expires; and

**WHEREAS**, the initial moratorium set forth in Resolution No. 14-26 specifically contemplated that the period of the moratorium might be extended by further resolution of the Council; and

**WHEREAS**, the Council is informed by the City Building Official that no building permit applications have been received and rejected as a result of the present moratorium; and

**WHEREAS**, if the Council concludes that Zoning Ordinance amendments will be considered as a result of its review process, the Council may further extend the duration of this moratorium to permit three readings of an amending ordinance; and

**WHEREAS**, the Council reserves the opportunity to extend further or otherwise modify the moratorium if circumstances warrant,

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of University Heights, Iowa, hereby adopts and imposes a moratorium on the issuance of building permits in the City until \_\_\_\_\_, 20\_\_\_\_, or until the Council rescinds this Resolution No. 14-31, whichever occurs first. During the time period that this moratorium is in effect, no building permits shall be issued by the City except when the proposed construction will not cause or result in any increase in or enlargement of any of the exterior dimensions or components of an existing building or in the exterior dimensions or components of a damaged or destroyed building as they existed immediately before it was damaged or destroyed. Furthermore, during the time period that this moratorium is in effect, no building permits shall be issued by the City for any new buildings. In the event the Council determines that the moratorium should be extended or otherwise modified, the Council may make such changes by further resolution.

Upon motion by \_\_\_\_\_, and seconded by \_\_\_\_\_, the vote was as follows:

|           | AYES: | NAYS  | ABSENT |
|-----------|-------|-------|--------|
| Aldrich   | _____ | _____ | _____  |
| Haverkamp | _____ | _____ | _____  |
| Lane      | _____ | _____ | _____  |
| Miller    | _____ | _____ | _____  |
| Quezada   | _____ | _____ | _____  |

Upon Roll Call thus recorded, the Resolution is declared adopted this 11<sup>th</sup> day of November, 2014.

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Louise From, Mayor  
City of University Heights

ATTEST:

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Christine M. Anderson, City Clerk

Steve/UH Resolutions/Resolution 14-31 extending building permit moratorium 111114

- 1) Zebra striping pedestrian crossing at Olive Court and Melrose – Received a reply from MPO’s Kris Ackerson, which was forwarded to council.
- 2) Tower Court Park – Mike Moran will present plans to the neighborhood on Sunday, November 16<sup>th</sup>
- 3) Leaf pickup is this week Thursday 11/13. Bags picked up for free next week, 11/20.
- 4) Snow Removal contract needs to be renewed, met with Louise and Mark Phelps to do so last week.
- 5) Tree ordinance to set up a tree advisory board is with Steve Ballard for review.
- 6) Preserving Open Spaces ordinance is on hold until after zoning work is finished.

MEMORANDUM

TO: University Heights, Mayor, Council, and Staff  
FROM: Josiah Bilskemper, P.E.  
DATE: November 7, 2014  
RE: City Engineer's Report

**(1) Repair Damaged Curb – Melrose Avenue**

- a. There is a damaged section of curb on the north side of Melrose Avenue, adjacent the on-street parking stalls in front of the dental office. We have contacted J&L Construction to remove and replace this short section of curb as they are doing work to remove and replace several panels of Paul Moore's east parking lot, which is right next to this section of curb.

**(2) Sunset Street – Tree Replacements**

- a. Replacement trees were planted on Friday, November 7<sup>th</sup>. There are still two lilac trees that Country Landscapes did not have available. We have requested a day when these will be planted.
- b. *A request has been made for the date when available trees will be planted, so that one tree doesn't hold up the others from being planted in good weather. The DOT fall planting dates for deciduous plants are between Oct. 1 and Nov. 30. (Oct. Mtg.)*
- c. *Country Landscapes plans to replant trees in October along Sunset Street. Several trees did not survive last winter and were removed earlier this spring. These trees will be replanted at no cost to the city as they are covered by 1-year warranty. (Sept. Mtg.)*

**(3) Sidewalk Inspections**

- a. Inspections of SE quadrant sidewalks have been completed, and sidewalks have been painted. We are completing the documentation report for each property, as well as gathering property owner information and addresses for sending out the reports.
- b. *Per discussion with Mayor From and Council Member Miller, we will review all sidewalks in the SE quadrant of the city (east of Sunset; south of Melrose) this fall, providing inspection sheets to property owners noting required repairs. (Sept. Mtg.)*

**(4) Permit Renewal – Municipal Separate Storm Sewer System (MS4)**

- a. The City of University Heights has a permit from the Iowa DNR to own and maintain the system of storm sewer intakes in the city. The duration of each permit is 5-years, and the current permit will expire in May 2015. The renewal application, as well as the permit fee for the new permit (\$1,250) is required to be submitted by November 20, 2014. I anticipate the check for the permit fee will be included in the monthly warrants list for your consideration at the meeting. We will submit the application next week, and DNR will write the new 5-year permit and send back to the City beginning of next year.

Please feel free to contact me if you have any questions about these or any other items.

JDB

Project #114102-0





## November 2014 Community Protection Report

-The Police Force held a departmental meeting on October 26<sup>th</sup>. Mayor From and Community Protection Committee members Aldrich and Haverkamp were present for the first portion of the meeting. Regular departmental meeting will be held twice monthly.

-November 2<sup>nd</sup> an open house was held welcoming new Police Chief Ken Stanley who was sworn in by Mayor From. Following the ceremony Chief Stanley gave comments to those assembled. [Read Chief Stanley's remarks here.](#)

-Applications for the position of reserve police officer are being accepted through 12/1/14. To receive application materials, stop in the City Office, 1004 Melrose Ave, between 9:00 AM and 5:00 PM weekdays. Or you may [email Police Chief Ken Stanley.](#)

**University Heights November 2014 eGovernment Report**

**U-H Website Updates/Statistics October 1- 31, 2014**

- **October 29, 2014**
  - Zoning Commission agenda, Open House for Chief Ken Stanley
- **October 26, 2014**
  - Rental contact info update
- **October 22, 2014**
  - October council meeting webstream, leaf vacuuming schedule
- **October 19, 2014**
  - Zoning Commission minutes
- **October 13, 2014**
  - Council meeting agenda and attachments
- **October 12, 2014**
  - Council meeting agenda, September minutes
- **October 8, 2014**
  - Chief Ron Fort retirement reception, city council meeting
- **October 6, 2014**
  - Zoning Commission agenda, resident guide
- **October 1, 2014**
  - Zoning Commission Meetings, Nov. 4 election Info

**Monthly Statistics from Stat Counter**

| <b>Page Views</b> | <b>Unique Visits</b> | <b>1<sup>st</sup> Time Visits</b> | <b>Returning Visits</b> |                |
|-------------------|----------------------|-----------------------------------|-------------------------|----------------|
| <b>1,775</b>      | <b>1,242</b>         | <b>850</b>                        | <b>392</b>              | <b>Total</b>   |
| <b>58</b>         | <b>41</b>            | <b>28</b>                         | <b>13</b>               | <b>Average</b> |

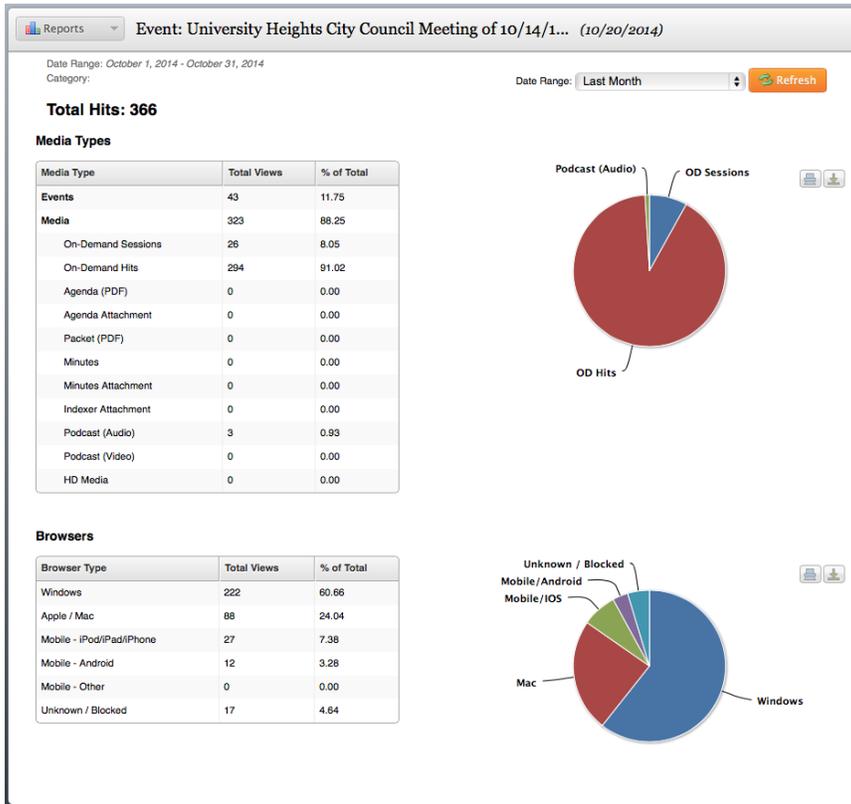
**Monthly Statistics from Webalyzer**

|                               |             |
|-------------------------------|-------------|
| Hits per Hour                 | <b>78</b>   |
| Hits per Day                  | <b>1877</b> |
| Pages per Day                 | <b>485</b>  |
| Total Visits                  | <b>7298</b> |
| Total Unique User Agents      | <b>1055</b> |
| <b>Average Visits Per Day</b> | <b>235</b>  |

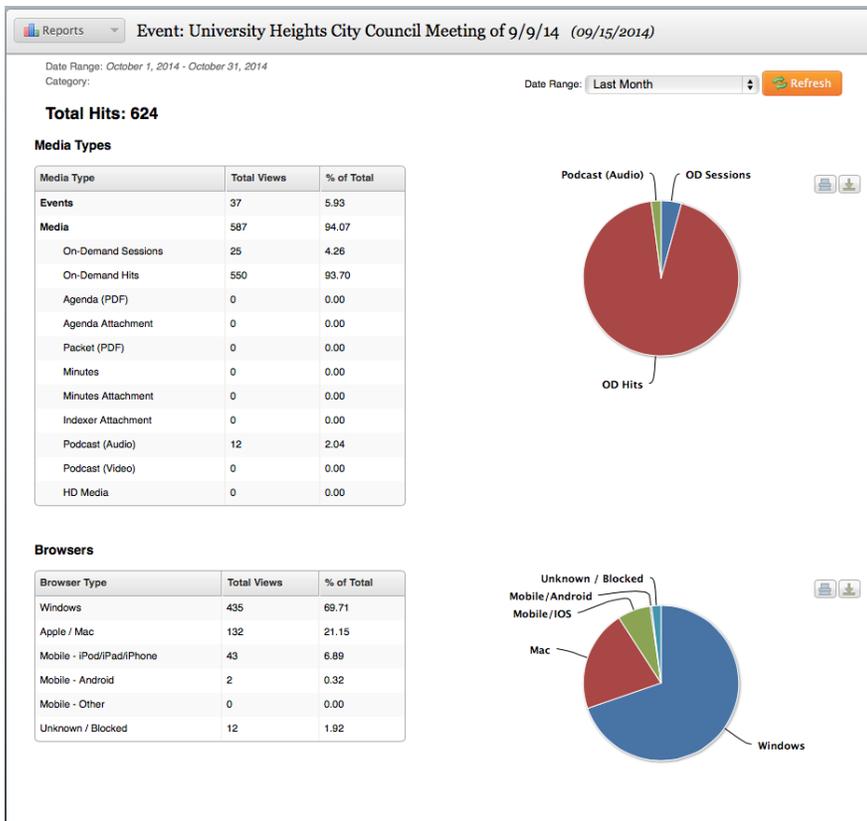
**U-H Website Twitter Statistics October 1- 31, 2014**

|           |           |
|-----------|-----------|
| Tweets    | <b>1</b>  |
| Re-tweets | <b>0</b>  |
| Followers | <b>48</b> |

# University Heights City Council Meeting Webcasts Viewing Statistics From EarthChannel



October Council Meeting statistics  
 10/20/14 to 10/31/14



September Council Meeting statistics  
 9/15/14 to 10/31/14

**Building Zoning & Sanitation Committee  
November 2014 Report ♦ By Silvia Quezada**

- 1. See also November City Clerk Report for committee support details.**
- 2. City Building Inspection Policy Considerations and/or Program Changes.**  
None for this period.
- 3. City Housing Inspection Policy Considerations and/or Program Changes.**  
None for this period.
- 4. Other Assignment(s).**
  - (a) Moratorium Review Update**
    - Update from Pat Yeggy, Chair, report provided below
    - Extension requested to complete last few items; anticipate end date would be sooner than extended moratorium date.
  - (b) Grandview Recycling**
    - Pending implementation
  - (c) Plastic Bag Ordinance.**
    - Met with 2/3 UH businesses potentially impacted by ordinance.
  - (d) Tower Court Park**
    - See Streets & Side Walks (Virginia M.) report for details
  - (e) Unpaid Internship**
    - Pursuing options to have a student intern for the Spring semester

\* \* \* \* \*

Zoning Commission Report  
November 10, 2014  
Pat Yeggy, Chair

At the request of the City Council the Zoning Commission is meeting to review issues raised regarding Ordinance 79, the city's zoning ordinance. The commission has met five times since the building moratorium was approved, and more meetings are scheduled.

The commission plans to recommend that Council amend the zoning ordinance to limit the height of an accessory building to 20'. We will also recommend that the way building height is calculated be changed so as to conform to the way height is measured in surrounding cities and we'll propose some new "Definitions" to the ordinance.

We are now discussing other issues we were asked to review and our next substantive topic is "Yards". This means conversations about setbacks, open space, buildable areas, paving, and parking, to name several, as we consider everything the ordinance permits, prohibits, and requires in regard to yards.

The next issue we will take up is floor-area-ratio (FAR) limitations.