

Public Hearing on FY2016 Budget

Public Hearing on proposed Ordinance No. 188 amending the Zoning Ordinance to permit a maximum of 104 dwelling units and a maximum of 108 above-ground parking spaces in the Multiple-Family Commercial PUD Zone. The specific amendments concern Zoning Ordinance Sections 79(13)(B)(2) and 79(13)(B)(6).

Public Hearing on proposed Ordinance No. 187 amending Zoning Ordinance definitions and restrictions as recommended by the Zoning Commission.

-NOTE: Times listed for the Public Hearings are approximate- could be earlier or later.

AGENDA

City of University Heights, Iowa City Council Meeting

Tuesday, March 10, 2015

Horn School- Library room

600 Koser Ave.

7:00-9:00pm

Meeting called by Mayor Louise From

Time		Topic	Owner
7:00	Call to Order	Roll Call Approval Minutes- Feb. 10, 2015	Louise From
7:01	Open Public Hearing	Public Hearing on <u>FY 2016 Budget</u>	Public comments
	Close Public Hearing	-Consideration of <u>Resolution No. 15-07</u> adopting 2015-2016 Budget.	Steve Kuhl
7:10	Open Public Hearing	Public Hearing on proposed <u>Ordinance No. 188</u> amending the Zoning Ordinance to permit a maximum of 104 dwelling units and a maximum of 108 above-ground parking spaces in the Multiple-Family Commercial PUD Zone. The specific amendments concern Zoning Ordinance Sections 79(13)(B)(2) and 79(13)(B)(6).	Public comments
	Close Public Hearing	-Updates of <u>MPO traffic study</u> for OUP -Discussion by city council -First Consideration of <u>Ordinance No. 188</u> to change the Zoning Ordinance to permit a maximum of 104 dwelling units and a maximum of 108 above-ground parking spaces in the Multiple-Family Commercial PUD Zone. The property in this zone is the subject of Maxwell Development's One	Kent Ralston, MPO-JC

Time		Topic	Owner
7:30	Open Public Hearing	University Place proposal. The specific amendments concern Zoning Ordinance Sections 79(13)(B)(2) and 79(13)(B)(6).	
	Close Public Hearing	<p>Public Hearing on proposed Ordinance No. 187 amending Zoning Ordinance definitions and restrictions as recommended by the Zoning Commission.</p> <p>-First Consideration of Ordinance No. 187 amending Ordinance No. 79 to change Zoning Ordinance definitions and restrictions as recommended by the Zoning Commission.</p>	Public comments
	<u>Administration</u>	Public Input	Public Comments
	-Mayor	Mayor's Report	Louise From
	-City Attorney	Legal Report	Steve Ballard
	-City Clerk	City Clerk report	Chris Anderson
	<u>Committee Reports:</u>	<p>Committee Report</p> <p>Treasurer's Report/ Payment of Bills</p>	<p>Jim Lane</p> <p>Lori Kimura</p>
	<u>Building, Zoning & Sanitation</u>	<p>Committee Report</p> <p>Zoning Commission Report</p> <p>-Consideration of Resolution No. 15-08 Authorizing enacting a moratorium on issuing building permits in the City of University Heights to allow the City Council time to consider certain changes to the City's zoning ordinance related to sensitive slopes and storm water runoff.</p> <p>-Consideration of Resolution No. 15-09 Authorizing the Mayor to sign and the Clerk to attest a Memo of Understanding with Johnson County Refuse concerning composting services for residents.</p> <p>-Consideration of Resolution No. 15-10 authorizing the City to engage the services of an intern and setting forth the scope of and compensation for those services.</p>	<p>Silvia Quezada</p> <p>Pat Yeggy, zoning chair</p>
	<u>Community Protection</u>	<p>Police Chief Report</p> <p>Committee Report</p>	<p>Ken Stanley</p> <p>Carla Aldrich/M. Haverkamp</p>

Time	Topic	Owner
<u>Streets and Sidewalks</u>	<p><u>Committee Report</u> Community Relations Report -Consideration of <u>Resolution No. 15-11</u> authorizing certain trees to be planted in City Rights-of-Way at specified addresses.</p>	Virginia Miller
	<p><u>Engineer Report</u> -Consideration of <u>Resolution No.15-12</u> Authorizing the Mayor to Submit an Application to the Iowa DOT Sign Replacement Program for Cities for Replacement of Deficient Signing Materials.</p>	Josiah Bilskemper
<u>e-Government</u>	<p><u>Committee Report</u> -Metronet meeting report</p>	Mike Haverkamp
Announcements		Anyone
9 :00	Adjournment	Louise From

Next Regular Council Meeting: Tuesday, April 14, 2015- Location to be announced.

FISCAL YEAR BEGINNING JULY 1, 2015 - ENDING JUNE 30, 2016
 City of University Heights, Iowa

The City Council will conduct a public hearing on the proposed Budget at
600 Koser Avenue, Iowa City, IA On 3/10/2015 at 7:00 PM

The Budget Estimate Summary of proposed receipts and expenditures is shown below. Copies of the the detailed proposed Budget may be obtained or viewed at the offices of the Mayor, City Clerk, and at the Library. The estimated Total tax levy rate per \$1000 valuation on regular property . . . 11.05210 The estimated tax levy rate per \$1000 valuation on Agricultural land is 0.00000

At the public hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget.

319-337-6900

phone number

Christine Anderson, City Clerk

City Clerk/Finance Officer's NAME

		Budget FY 2016	Re-est. FY 2015	Actual FY 2014
		(a)	(b)	(c)
Revenues & Other Financing Sources				
Taxes Levied on Property	1	692,991	668,903	628,824
Less: Uncollected Property Taxes-Levy Year	2	0	0	0
Net Current Property Taxes	3	692,991	668,903	628,824
Delinquent Property Taxes	4	0	0	0
TIF Revenues	5	0	0	0
Other City Taxes	6	8,718	8,561	40,175
Licenses & Permits	7	26,890	23,890	26,300
Use of Money and Property	8	5,000	5,000	4,649
Intergovernmental	9	109,339	107,141	278,594
Charges for Services	10	1,000	1,000	615
Special Assessments	11	0	0	0
Miscellaneous	12	113,250	115,000	134,015
Other Financing Sources	13	0	0	0
Transfers In	14	0	0	95,002
Total Revenues and Other Sources	15	957,188	929,495	1,208,174
Expenditures & Other Financing Uses				
Public Safety	16	504,168	462,224	438,985
Public Works	17	250,667	251,188	216,018
Health and Social Services	18	0	0	0
Culture and Recreation	19	50,977	43,946	41,050
Community and Economic Development	20	5,000	15,000	2,813
General Government	21	113,197	110,908	139,277
Debt Service	22	32,400	32,564	32,692
Capital Projects	23	0	0	170,953
Total Government Activities Expenditures	24	956,409	915,830	1,041,788
Business Type / Enterprises	25	0	0	0
Total ALL Expenditures	26	956,409	915,830	1,041,788
Transfers Out	27	0	0	95,002
Total Expenditures/Transfers Out	28	956,409	915,830	1,136,790
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	779	13,665	71,384
Beginning Fund Balance July 1	30	592,963	579,298	507,914
Ending Fund Balance June 30	31	593,742	592,963	579,298

RESOLUTION NO. 15-07

**RESOLUTION ADOPTING FISCAL YEAR 2015-2016 BUDGET
FOR THE CITY OF UNIVERSITY HEIGHTS, IOWA**

RESOLVED that the City of University Heights budget for fiscal year 2015-2016 (ending June 30, 2016) as previously published and as set forth in the attached Exhibit "A" is hereby adopted.

Upon motion by _____, and seconded by _____, the vote was as follows:

	AYES:	NAYS	ABSENT
Aldrich	_____	_____	_____
Haverkamp	_____	_____	_____
Lane	_____	_____	_____
Miller	_____	_____	_____
Quezada	_____	_____	_____

Upon Roll Call thus recorded, the Resolution is declared adopted this 10th day of March, 2015.

Louise From, Mayor
City of University Heights

ATTEST:

Christine M. Anderson, City Clerk

ORDINANCE NO. 188 (amending Ordinance No. 79)

AN ORDINANCE AMENDING THE ZONING ORDINANCE TO INCREASE THE
MAXIMUM NUMBER OF DWELLING UNITS AND THE MAXIMUM NUMBER OF
ABOVE-GROUND PARKING SPACES IN A MULTIPLE-FAMILY COMMERCIAL PUD.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF UNIVERSITY HEIGHTS,
JOHNSON COUNTY, IOWA:

Part I. AMENDMENTS:

University Heights Zoning Ordinance (No. 79) is amended as follows
(with additions indicated by underline; deletions by ~~strike-~~
~~through~~; omissions by "****"):

Section 13. Multiple-Family Commercial PUD.

- B. Development Regulations and Restrictions. Property may
be developed as a Multiple-Family Commercial PUD Zone
pursuant to the following regulations and restrictions:

2. No more than one hundred four (104) ~~eighty (80)~~
dwelling units may be constructed.

6. A minimum of one hundred eighty-five (185) off-
street parking spaces, of which no more than one
hundred eight (108) ~~fifty-five (55)~~ may be above
ground, shall be provided for commercial and
residential uses. "Parking space" is defined in
Section 10 of this Ordinance.

PART II. EFFECTIVE DATE.

This Ordinance shall become effective upon its passage and
publication as provided by law.

Adopted by the University Heights City Council on this ____ day of _____, 2015, and approved this ____ day of _____, 2015.

Louise From, Mayor

ATTEST:
(SEAL)

Christine Anderson, City Clerk

STATE OF IOWA)
) SS:
COUNTY OF JOHNSON)

On the ____ day of _____, 2015, before me, a notary public in and for the state of Iowa, personally appeared Louise From, Mayor, and Christine Anderson, Clerk of the City of University Heights, to me personally known, and who, being by me duly sworn, did say that they are the Mayor and City Clerk of the City of University Heights, Iowa; that the seal affixed to this instrument is the corporate seal of the City; and that said instrument was acknowledged and sealed on behalf of the City, and that Louise From and Christine Anderson acknowledged the execution of said instrument to be their voluntary act and deed and the voluntary act and deed of the City, by it and by them voluntarily executed.

Notary Public in and for the
State of Iowa

STATE OF IOWA)
) SS:
COUNTY OF JOHNSON)

I, Christine Anderson, being first duly sworn, certify that the above ordinance was published in the Iowa City Press-Citizen the ____ day of _____, 2015.

Christine Anderson

Signed and sworn to before me on the ____ day of _____, 2015, by Christine Anderson, Clerk of the City of University Heights.

Notary Public in and for the
State of Iowa

Date: March 9th, 2015
 To: University Heights City Council
 From: Darian Nagle-Gamm; Traffic Engineering Planner
 Re: One University Place - Updated Traffic Analysis

Background

This analysis is an update to the technical memorandum performed by MPOJC (dated May 19th, 2014) and submitted to the University Heights City Council. This update uses the most recent data available with respect to the residential and commercial components of the proposed development and provides a review of traffic operations at both the Melrose/Sunset and Melrose/Main Entrance intersections as they relate to the One University Place development (**Figure 1**).

The following assumptions are used for the analysis:

- 104 residential units with 14,600 sq. feet of commercial space are proposed and are allocated accordingly: convenience market (20%), fitness center (20%), high-turnover sit down restaurant (10%), specialty retail (40%), and community space (10%). The community space was not included in the vehicle trip generation figures as it was assumed trips to/from this space would occur during *off-peak* hours which is outside the scope of this study.
- The main entrance to the development includes both left and right turn lanes for exiting traffic and one lane for entering traffic
- The driveway north of Melrose on Sunset Street (shown in Figure 2) is for exiting traffic only; and the realignment of Sunset Street improves intersection operations by allowing for improved traffic signal operations
- 100% of *entering* traffic uses the Main Entrance – 50% from the east, 10% from the south, and 40% from the west
- 80% of the *exiting* traffic uses the Main Entrance – 50% to the east, 10% to the south, and 40% to the west
- 20% of the *exiting* traffic uses the Sunset exit only drive – 50% to the east, 10% to the south, and 40% to the west



Figure 1 - Development Site



Figure 2 – Proposed Site Plan

Table 1 shows the estimated traffic generated by the proposed development. Projected trips to and from the development were calculated using the Institute of Traffic Engineers (ITE) Trip Generation manual 7th Edition.

Table 1 – Estimated Trip Generation

Land Use (ITE Code)	Time of Day	Est'd Leasable Area (1000 sf)	Dwelling Units	Average Rate	Total Trips	Entering Trips	Exiting Trips
Residential Condominium / Townhouse (230)	AM Peak Hour (17% in / 83% out)		104	0.44	46	8	38
	PM Peak Hour (67% in / 33% out)		104	0.52	54	36	18
	Average Daily Traffic (50% in / 50% out)		104	5.86	609	305	305
Convenience Market (852)	AM Peak Hour (50% in / 50% out)	2.92		31.02	91	45	45
	PM Peak Hour (49% in / 51% out)	2.92		34.57	101	49	51
	Average Daily Traffic (50% in / 50% out)	2.92		*	--	--	--
Fitness Center (492)	AM Peak Hour (42% in / 58% out)	2.92		1.21	4	1	2
	PM Peak Hour (51% in / 49% out)	2.92		4.05	12	6	6
	Average Daily Traffic (50% in / 50% out)	2.92		*	--	--	--
High Turnover Sit-Down Restaurant (932)	AM Peak Hour (52% in / 48% out)	1.46		11.52	17	9	8
	PM Peak Hour (61% in / 39% out)	1.46		10.92	16	10	6
	Average Daily Traffic (50% in / 50% out)	1.46		127.51	186	93	93
Specialty Retail (814)	AM Peak Hour (44% in / 56% out)	5.84		1.55	9	4	5
	PM Peak Hour (44% in / 56% out)	5.84		1.49	9	4	5
	Average Daily Traffic (50% in / 50% out)	5.84		11.01	64	32	32
Total AM Peak Hour					166	67	98
Total PM Peak Hour					191	105	86

*Data not available

Eastbound Left-Turn Lane Warrant Analyses

To complete the eastbound left-turn lane warrant analyses at the intersections adjacent to the proposed development, the estimated development trip generation figures from **Table 1** were added to the existing peak hour traffic data collected in February 2014. **Figures 3 and 4** indicate that a dedicated eastbound left-turn lane is not warranted at the intersection of Melrose Avenue and Sunset Street during peak hours.

Melrose Avenue / Sunset Street

Figure 3: AM Peak Hour Left-Turn Lane Warrant Not Warranted (L= % of Left-Turns in Advancing Volume)

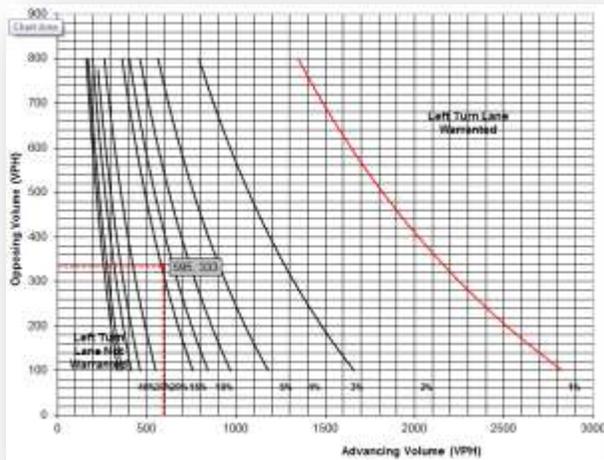
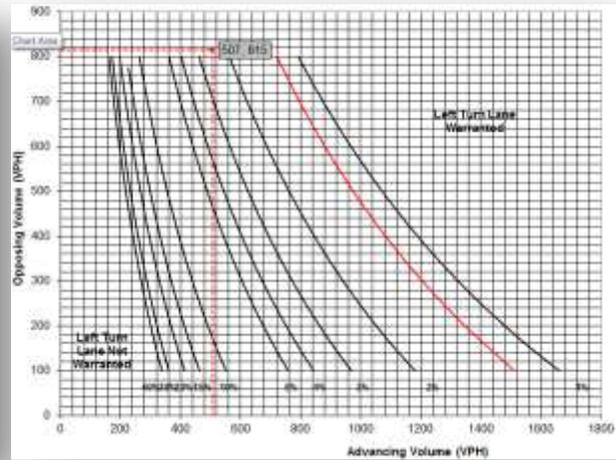


Figure 4: PM Peak Hour Left-Turn Lane Warrant Not Warranted



Melrose Avenue / Main Entrance

Figures 5 and 6 show that an eastbound dedicated left-turn lane is warranted at the Main Entrance during both peak hours. The left-turn lane is warranted during the PM peak period even with a 50% reduction in estimated left-turning residential traffic (accounting for 2006-2010 American Community Survey information shows that 43% of University Heights residents used modes other than private vehicles to get to work).

Figure 5: AM Peak Hour Left-Turn Lane Warrant Warranted

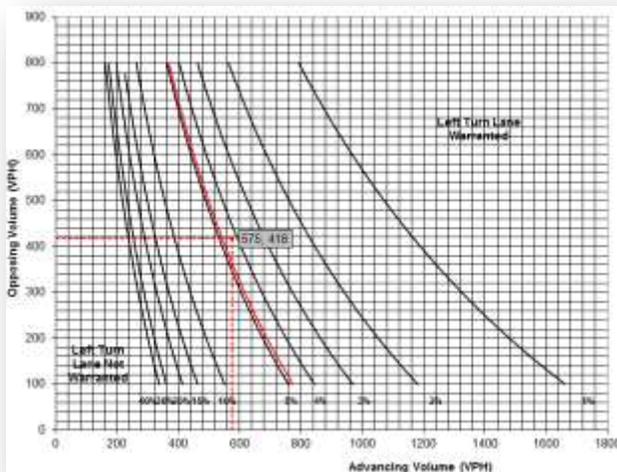
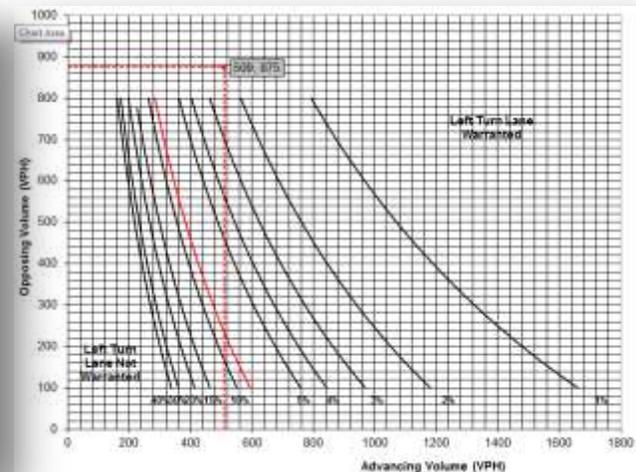


Figure 6: PM Peak Hour Left-Turn Lane Warrant Warranted



Intersection Capacity Analyses

To determine how the development would impact traffic delay at the intersections adjacent to the proposed development, a level-of-service (LOS) analysis was performed by applying the estimated trip generation figures from **Table 1** to the existing peak hour traffic data and modeled using Synchro 9.0 software.

Melrose Avenue / Sunset Street Intersection

Delay and LOS are calculated using the same methodology as unsignalized intersections, but the delay parameters are a little longer. Longer delays are acceptable at signalized intersections because the driver has a longer delay expectancy than at unsignalized intersections. **Table 2** (Synchro Exhibit 16-2) exhibits the LOS with its control delay ranges at signalized intersections. A LOS of A represents the best operating conditions (free-flow movement) and LOS F represents the worst conditions, i.e. extreme congestion and stop-and-go conditions.

Table 2 - Level of Service Criteria for Signalized Intersections

Level of Service	Average Control Delay (s/veh)
A	< 10
B	> 10 - 20
C	> 20 - 35
D	> 35 - 55
E	> 55 - 80
F	> 80

Figure 7 shows the level-of-service (LOS) results of both existing and proposed conditions at the Melrose/Sunset intersection. Under existing conditions, the eastbound through/left movement operates at a LOS F and the southbound through and northbound left-turning movement operates at a LOS E during the PM peak hour – all other movements in the AM and PM peak hours operate at an acceptable level of service of D or better.

Figure 7 – Melrose / Sunset Intersection Operations

Direction	Existing Conditions (with split-phase)				Proposed Conditions without EB Left-Turn Lane (split-phase removed – add development traffic)			
	Control Delay (s/veh)		LOS		Control Delay (s/veh)		LOS	
	AM	PM	AM	PM	AM	PM	AM	PM
Melrose Avenue								
Eastbound	14.5	86.3	B	F	18.6	17.6	B	B
- Through/Left	14.6	125.1	B	F	19.4	19.1	B	B
- Right	14.1	17.0	B	B	10.6	14.7	B	B
Westbound	11.1	34.9	B	C	8.8	21.9	A	C
- Through/Right	11.4	39.5	B	D	8.8	24.2	A	C
- Left	9.7	12.2	A	B	8.5	9.6	A	A
Sunset Street								
Northbound	41.6	50.9	D	D	33.3	48.3	C	D
- Through/Right	39.6	28.2	D	C	29.4	26.2	C	C
- Left	44.4	60.3	D	E	38.3	57.0	D	E
Southbound	48.5	80.0	D	E	28.9	26.1	C	C
Intersection	20.1	54.0	C	D	19.4	24.8	B	C

When comparing existing to proposed conditions, the intersection improves from LOS C to LOS B during the AM peak hour and LOS D to LOS C during the PM peak hour. LOS for all movements improves to a LOS D or better except for the northbound left-turn movement at LOS E. The 'proposed condition' scenario shows improvement to the LOS of the intersection (even with the addition of development traffic) primarily as a result of the elimination of the split-signal phasing for the north and southbound movements.

The removal of the split-phase also reduces the eastbound AM peak hour traffic queue from approximately 545' to 400' – the main entrance to the development would be blocked when the queue reaches approximately 400'. The elimination of the split-phase becomes possible due to the realignment of the north leg of Sunset Street and the removal of the skewed geometry currently present.

Melrose Avenue / Main Entrance Intersection

Existing intersection capacity was analyzed using unsignalized intersection capacity analysis methods outlined in the latest edition of the Highway Capacity Manual (HCM) and using Synchro software. By using HCM methods, control delay is calculated as seconds of delay per vehicle and a corresponding level of service (LOS) is also shown. Level of service describes operating conditions based on a number of factors including speed and travel time, freedom to maneuver, traffic interruptions, and comfort & convenience. **Table 3** (Synchro Exhibit 17-2) exhibits the LOS with its control delay ranges at two-way stop-controlled intersections. A LOS A represents the best operating conditions (free-flow movement) and LOS F represents the worst conditions, i.e. extreme congestion and stop-and-go conditions.

Table 3 - Level of Service Criteria for Stop-Controlled Intersections

Level of Service	Average Control Delay (s/veh)
A	0 - 10
B	> 10 - 15
C	> 15 - 25
D	> 25 - 35
E	> 35 - 50
F	> 50

Figure 8 shows the level-of-service (LOS) of both existing and proposed conditions at the Melrose / Main Entrance intersection. Under both conditions, all east and westbound movements experience negligible delay of less than 12 seconds per vehicle. However, southbound left-turning movements experience lengthy delays during the PM peak hour under existing and proposed conditions at a LOS E (39.3 sec/veh) and LOS F (106.7 sec/veh) respectively.

Although the proposed southbound left-turning movements will experience lengthy delays; queuing traffic will be on private property and should not affect mainline movements. The main source of concern when excessive delays are anticipated is that motorists become frustrated and exhibit unsafe driving behaviors which can create safety concerns within the public right-of-way. Staff anticipates that much of this delay will 'self-correct' as motorists choose to exit the development at the Sunset/Melrose intersection – taking advantage of the signalized / controlled environment.

Figure 8 – Melrose / Main Entrance Intersection Operations

Direction	Existing Conditions				Proposed Conditions with EB Left-Turn Lane on Melrose + Development traffic			
	Control Delay (s/veh)		LOS		Control Delay (s/veh)		LOS	
	AM	PM	AM	PM	AM	PM	AM	PM
Melrose Avenue								
Eastbound	0.0	0.0	A	A	0.4	0.9	A	A
- Through	0.0	0.0	A	A	0.0	0.0	A	A
- Left	8.2	10.4	A	B	8.4	11.3	A	B
Westbound	0.0	0.0	A	A	0.0	0.0	A	A
- Through	0.0	0.0	A	A	0.0	0.0	A	A
- Right	0.0	0.0	A	A	0.0	0.0	A	A
Main Entrance								
Southbound	14.9	31.8	B	D	20.9	71.8	C	F
- Left	19.6	39.3	C	E	27.4	106.7	D	F
- Right	10.7	18.0	B	C	11.3	20.6	B	C
Intersection	0.0	0.1	A	A	1.8	3.7	A	A

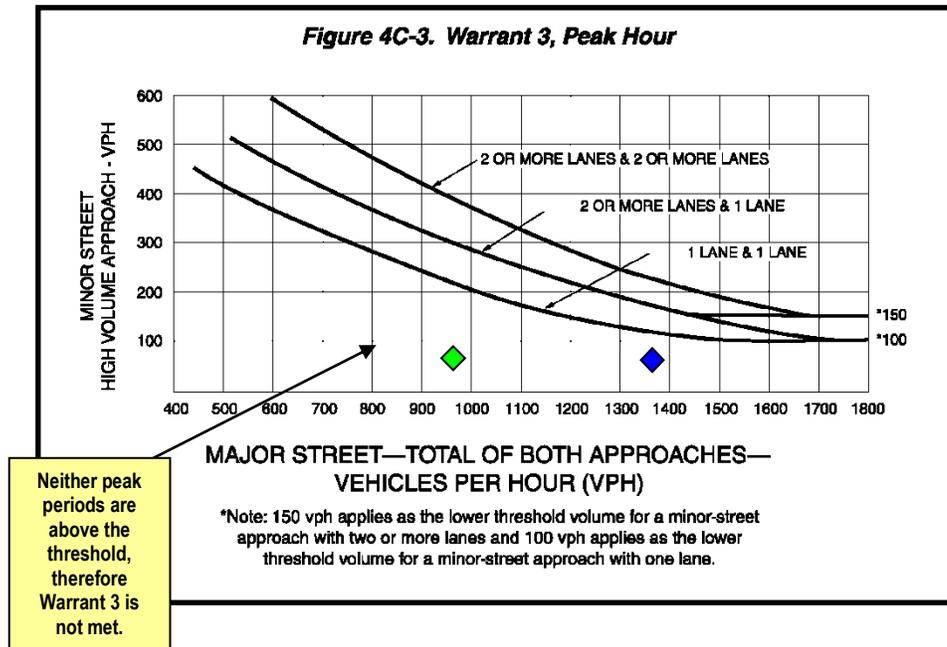
Traffic Signal Evaluation at Melrose Avenue / Main Entrance

To evaluate whether a traffic signal is warranted at the 'main entrance' intersection we utilize peak hour trip generation figures from **Table 1** applied to existing traffic counts and evaluate them against the Manual on Uniform Traffic Control Devices (MUTCD) peak-hour signal Warrant 3. As shown in **Figure 9**, using our current assumptions, a signal is not warranted in either the AM or PM peak hour. For a traffic signal to become warranted there would need to be an additional (approximate) 130 vehicles exiting in the AM peak hour and approximately 35 additional vehicles exiting the development in the PM peak hour. However, if assumptions on commercial uses should change, a signal may become warranted upon 'build-out' of the development – the signal analysis should be updated at that time.

Figure 9 – MUTCD Peak Hour Signal Warrant #3

Warrant 3, Peak Hour Melrose Avenue / Main Entrance							
Main Entrance		Melrose Avenue Entering Traffic		Warranted?		Legend	
AM	PM	AM	PM	AM	PM	AM	PM
79	69	990	1379	No	No	◆	◆

Figure 10 – Peak Hour Signal Warrant & Observed Volumes



Bicycle, Pedestrian and Transit Accommodations

Pedestrian Level-of-Service

While not included in this analysis, staff has begun to perform a pedestrian level-of-service evaluation at the Melrose/Sunset intersection. This analysis will provide information as to the level-of-service that pedestrians can expect to receive upon completion of the proposed improvements at the intersection – including the removal of the split-phase signal phasing as a result of the realignment of the north leg of Sunset Street. Staff will submit this evaluation to the City of University Heights upon completion.

Bicycle Accommodations

It is assumed that the existing wide-sidewalk on the north side of Melrose Avenue will remain – connecting to the existing wide-sidewalk to the east and west of the subject parcel. This wide-sidewalk is a critical piece of infrastructure given the pedestrian/bicycle activity in the area (2006-2010 American Community Survey information shows that 43% of University Heights residents used modes other than private vehicles to get to work).

While it is not currently feasible to add bike lanes to Melrose Avenue west of Sunset Street (the current street width is 28'), consideration should be given to the use of 'shared-lane arrows'. The MPO conducted an analysis of the feasibility of adding on-street bike facilities on Melrose Avenue (east of Sunset Street) through University Heights as part of the MPO FY15 Work Program. If University Heights implements on-street bike facilities east of Sunset Street, consideration should be given to on-street bicycle facilities west of Sunset Street if/when street improvements are made as part of the St. Andrew Presbyterian Church site redevelopment.

Transit

Bus movements/stops are infrequent in nature and do not typically cause measureable delay with respect overall level-of-service. While a bus pull-off is not necessary at this location, it should be viewed as an amenity. A bus pull-off does not appear to be included in the most recent concept plans.

Conclusions

The number of proposed residential units has increased from 78 units to 104 units since the traffic study dated May 19th, 2014, however the commercial space has decreased from 19,000 to 14,600 square feet. On the whole, this has resulted in net decrease in the expected traffic to be generated by the development. This is because commercial square footage tends to generate more trips than residential uses. Ultimately, the change in traffic volumes is relatively minor, therefore the conclusions and recommendations from previous traffic studies completed in 2014 remain the same. Should assumptions change based on type of commercial tenants or number of residential units, this analysis should be revised.

- A dedicated eastbound left-turn lane *is* warranted at the main entrance to the development.
- A dedicated eastbound left-turn lane *is not* warranted at the Sunset/Melrose intersection.
- A traffic signal *is not* warranted during the AM or PM peak hour at the main entrance to the development¹. Staff recommends revisiting this study at full 'build-out' of the development to analyze the need for a traffic signal or other traffic engineering improvements.
- A realignment of the north leg of Sunset Street eliminates the need for the existing split-phase signalization. Even with the additional traffic generated by the development, overall intersection level-of-service is improved – this should be viewed favorably by University Heights.
- At the main entrance, southbound left-turning movements experience lengthy delays under proposed conditions at a LOS F (106.7 sec/veh). Staff anticipates that much of this delay will 'self-correct' as motorists choose to exit the development at the Sunset/Melrose intersection.

¹The addition of approximately 35 more vehicles would satisfy the PM peak hour warrant. The MUTCD has 9 warrants that can be met to indicate the need for a traffic signal; meeting one warrant does not mandate that a signal be installed.

ORDINANCE NUMBER 187 (amending Ordinance Number 79)

AN ORDINANCE REGULATING AND RESTRICTING THE LOCATION,
CONSTRUCTION, USE OF BUILDINGS AND STRUCTURES, AND THE USE OF
LAND IN THE CITY OF UNIVERSITY HEIGHTS, IOWA.

DELETIONS SHOWN BY ~~STRIKE-THROUGH~~, ADDITIONS BY UNDERLINE

Be It Enacted by the Council of the City of University Heights, Iowa:

Section 1. Short title. This ordinance shall be known and may be cited as "The City of University Heights, Iowa, Zoning Ordinance".

Section 2 Purpose. The purpose of this ordinance is to provide adequate light and air, to prevent the overcrowding of land, to avoid concentration of population, to regulate the use of land and to promote the health, morals, safety and general welfare in the City of University Heights, Iowa.

Section 3. Definitions. For the purpose of this ordinance certain terms of words used herein shall be interpreted or defined as follows:

1. Words used in the present tense include the future tense.
2. The singular includes the plural.
3. ~~The word "person"~~"Person" includes individuals, partnerships, associations and corporations.
4. ~~The word "lot" shall mean~~"Lot" means a parcel of land adequate for occupancy by a use permitted under this ordinance.
5. ~~The term "shall~~Shall" is always mandatory.
6. The word "used" or "occupies", as applied to any land or building, shall be construed to include the words "intended, arranged or designed to be used or occupied".
7. "Building" means any structure designed or intended for the support, enclosure, shelter or protection of persons, chattels or property.
8. "Accessory Structure" means a building that is incidental and subordinate to and smaller than the main building on the same property or to the use of that property and contributes to the comfort, convenience, or necessity of occupants of the main building. Accessory Structures may not be used for human occupancy or living. Sheds are not Accessory Structures.

9. "Shed" means a building that does not exceed one hundred forty-four (144) square feet in area and does not exceed eight (8) feet in Building Height.
10. "Garage" is an Accessory Structure that is used for storing private or pleasure-type motor-driven vehicles owned and used by the occupants of the main building.
11. "Garden Structure" means, pergolas, arbors, trellis or other similar structures without solid walls and without a solid roof, intended specifically to enhance the appearance of a garden or which has a function relating to the use of outdoor space, but not including Dwellings, Garages, carports, Accessory Structures, or Sheds.
12. "Play Structures" means swing sets, slides, playhouses, jungle gyms, sandboxes, or other similar structures intended specifically for outdoor recreational activity for persons but not including Dwellings, Garages, carports, Accessory Structures, or Sheds.
1213. "Front Foundation Line" means a line drawn from one side lot line to the other side lot line intersecting the point of the foundation of the main building closest to the front lot line adjacent to the street right-of-way. **DIAGRAM**
1314. "Rear Foundation Line" means a line drawn from one side lot line to the other side lot line intersecting the point of the foundation of the main building closest to the rear lot line. **DIAGRAM**
1415. "Side Foundation Line" means a line drawn from Front Foundation Line to the Rear Foundation Line intersecting the point of the foundation of the main building closest to the side lot line. **DIAGRAM**
1516. "Front Yard" means the area from the Front Foundation Line to the front lot line adjacent to the street right-of-way. On corner lots, the Front Yard may face either street; provided, however, that the Front Yard for Horn Elementary School faces both Benton Street and Emerald Street such that the areas to the north and to the east of the school building are Rear Yards (with a required Setback of 30 feet) and not Side Yards. The front lot line of lots adjacent to the east side of Olive Court shall be on the west side of said lots, adjacent to Olive Court. **SEE DIAGRAM**
1617. "Rear Yard" means the area from the Rear Foundation Line to the rear lot line. The Rear Yard is always on the opposite side of the lot from the Front Yard.
1718. "Side Yard" means the area from the Side Foundation Line to the nearest side lot line and between the Front Foundation Line and the Rear Foundation Line.

19. "Front Setback" means the area between the front lot line adjacent to the street right-of-way and the Front Setback Line. SEE DIAGRAM
29. "Rear Setback" means the area between the rear lot line and the Rear Setback Line. SEE DIAGRAM
21. "Side Setback" means the area between the side lot line and the Side Setback Line. SEE DIAGRAM
2122. "Front Setback Line" means a line drawn parallel to and as far back from the front lot line adjacent to the street right-of-way as is necessary to provide for the Front Setback. SEE DIAGRAM.
2223. "Rear Setback Line" means a line drawn parallel to and as far back from the rear lot line as is necessary to provide for the Rear Setback. SEE DIAGRAM.
2324. "Side Setback Line" means a line drawn parallel to and as far back from the side lot line as is necessary to provide for the Side Setback. SEE DIAGRAM.
2425. "Buildable Area" means that portion of a lot bordered by the Front Setback Line, Rear Setback Line, and Side Setback Lines. The primary building on a lot may only be in the Buildable Area. SEE DIAGRAM.
2526. "Building Height" means the vertical distance from grade to the roofline. See Section 7 for further definitions and restrictions on Building Height.
27. "Maximum Structure Height" means the vertical distance from grade to ridge. See Section 7 for further definitions and restrictions on Maximum Structure Height.
2628. "Dwelling" ~~is means~~ a building or portion thereof which is designed or used for a residential purpose.
2729. "Single Family Dwelling" ~~is means~~ a dwelling that contains only one living unit.
2830. "Multiple-family Dwelling" ~~is means~~ a dwelling that contains more than one living unit.
2931. "Living Unit" ~~is means~~ a room or rooms occupied by a family, provided that a living unit must have a kitchen.
3032. "Family" ~~is means defined as~~ one person or two or more persons related by blood, marriage, or adoption occupying a dwelling as an individual housekeeping unit.
33. "Yard" means the area from the foundation to the lot line.

~~13. "Yard" shall mean an open space on the same lot with a building remaining unoccupied and unobstructed by any structure. Yard width or depth is measured by the minimum horizontal distance between the lot line and any overhang or projection of the main building.~~

~~14. "Front Yard" is the area from one side lot line to the other side lot line and between any overhang or projection of the front of the main building and the front lot line adjacent to the street right-of-way. On corner lots, the front yard may face either street; provided, however, that the front yard for Horn Elementary School faces both Benton Street and Emerald Street such that the areas to the north and to the east of the school building are rear yards (with a required minimum depth of 30 feet) and not side yards. The front lot line of lots adjacent to the east side of Olive Court shall be on the west side of said lots, adjacent to Olive Court.~~

~~15. "Rear Yard" is the area from one side lot line to the other side lot line and between any overhang or projection of the rear of the main building and the rear lot line. The rear yard is always on the opposite end of the lot from the front yard.~~

~~16. "Side Yard" is the area from the front yard line to the rear yard line, and from any overhang or projection of the main building to the side lot line.~~

~~17. "Front Yard Line" is a line drawn parallel to and as far back from the front lot line adjacent to the street right-of-way as is necessary to provide for the minimum required front yard.~~

~~18. "Rear Yard Line" is a line drawn parallel to and as far back from the rear lot line as is necessary to provide for the minimum rear yard.~~

~~19. "Private Garage" is an accessory building housing motor driven vehicles owned and used by the occupants of the main building.~~

~~3134. "Structural Alterations" are means any changes in the configuration of the exterior walls, foundation, or the roof of a building which results in an increase in the area, Building Hheight, or volume of the building.~~

~~3235. "Temporary Structures" are means trailers, mobile homes, or any building not on or permanently affixed to a permanent foundation.~~

~~3336. "Home Occupations" are means an accessory use consisting of any occupation or profession carried on by a member of the family residing on the premises; provided that in connection with such occupation or profession, no sign other than one non-illuminated sign, no larger than one square foot in area is used, which sign is attached to the building; that nothing is done to make the building or premises appear in any way as anything but a dwelling; that no products are sold except those prepared on the premises;~~

that no one is employed from outside the family residing on the premises; and that no mechanical equipment is used other than that which is permissible for purely domestic or household purposes.

3437. "Cul-de-sac" means a local street that terminates in a turn-around.

Section 4. General Effect of Zoning Ordinance.

- A. The use of premises and buildings in the City shall be in accordance with the minimum standards hereinafter set forth.
- B. No building or structure shall be erected, converted, enlarged, reconstructed, structurally altered, or placed upon any property located in the City except in conformity with the provisions of this Zoning Ordinance unless otherwise hereinafter provided.

Section 5. Districts and Boundaries Thereof.

- A. In order to classify, regulate and restrict the location of residences, trades, industries, businesses, and other land uses and the location of buildings designed for specified uses, to regulate and limit the ~~height~~ Building Height and bulk of buildings hereinafter erected or structurally altered, to regulate and limit the intensity of the use of lot areas, and to regulate and determine the area of yards, Setbacks, and other open spaces around such buildings, the City of University Heights, Iowa, is hereby divided into Six (6) zones, to-wit:
 - 1. R-1 Single-family residential.
 - 2. R-3 Multiple-family residential.
 - 3. B Business.
 - 4. C Commercial.
 - 5. PUD Planned Unit Development.
 - 6. Multiple-Family Commercial.
- B. The boundaries of each zone are shown upon the map entitled "Zoning Map of the City of University Heights, Iowa", which map is on file with the City Clerk of University Heights, Iowa, and which map by this Ordinance is hereby adopted and made a part of and incorporated into this ordinance. All amendments to this Ordinance changing the boundaries of the Zones shall be noted by the City Clerk on the original map to be kept on file with the City Clerk.
- C. Whenever any street, alley or other public way is vacated by official action of the Council, the zone adjoining each side of said street, alley or other public way shall automatically extend to the center of such vacated area and all area included therein shall thenceforth be subject to all appropriate regulations of the extended zone.

Section 6. Uses. Use of property in the City of University Heights shall be limited to those uses set forth as follows:

- A. Property in an R-1 Single-Family Residential zone shall be used for the following purposes only:
 - 1. One single-family dwelling per lot.
 - 2. Public schools, public libraries, public parks and public playgrounds.
 - 3. Churches and places of worship and parochial schools.
 - 4. Other customary accessory uses and ~~buildings~~Accessory Structures, provided such uses are incidental to the principal use and do not include any activity conducted as a business. Such ~~accessory buildings~~Accessory Structures shall not be used for human occupancy or living.
 - 5. One person not a member of the family as defined herein may occupy the premises as part of the individual housekeeping unit.
 - 6. Home occupations.

- B. Property in an R-3 Multiple-Family Residential Zone shall be used for the following purposes only:
 - 1. All uses which are allowed in an R-1 Single-Family Residential Zone.
 - 2. Multiple dwellings containing two (2) or more separate family living units.
 - 3. As provided in the Development Agreement between the City of University Heights and the Developer pursuant to the Multiple-Family Planned Unit Development (PUD) regulations and requirements set forth in Section 12 of this Ordinance. When development occurs pursuant to a Multiple-Family PUD, provisions of this Ordinance regarding ~~Building height~~Height restrictions, yard regulations, Setbacks, lot regulations, and off-street parking (Sections 7, 8, 9, and 10) are superseded by the provisions of Section 12 and the Development Agreement between the City and Developer.

- C. Property in a B Business Zone shall be used for the following purposes only:
 - 1. All uses which are allowed in an R-1 Single-Family Residential Zone, and an R-3 Multiple-Family Residential Zone.
 - 2. Professional offices.

3. Bakeries.
 4. Drug Stores.
 5. Grocery Stores.
 6. Barber shop or Beauty shop.
 7. Contractor's Offices, and shops and storage uses incidental thereto.
 8. Catering businesses.
 9. Restaurants.
- D. Property in a C Commercial Zone shall be used for the following purposes only:
1. All uses which are allowed in an R-1 Single Family Residential Zone.
 2. Restaurants, tea rooms, cafes, taverns, and similar establishments.
 3. Private clubs and accessory facilities, such as tennis courts, swimming pools, and athletic facilities.
- E. Property in a PUD Planned Unit Development Zone shall be used as provided in the Development Agreement between the City of University Heights and the Developer pursuant to the PUD regulations and requirements set forth in Section 11 of this Ordinance. Provisions of this ordinance regarding yard regulations, Setbacks, lot regulations, and off-street parking (Sections 8, 9, and 10) are superseded in the PUD Zone by the provisions of Section 11 and the Development Agreement between the City and Developer.
- F. Property in a Multiple-Family Commercial zone shall be used for the following purposes only:
1. All uses which are allowed in an R-1 Single-Family Residential Zone, subject to the Building height-Height restrictions, yard regulations, Setbacks, lot regulations, and off-street parking regulations specified for the R-1 Single-Family Residential Zone in Sections 7, 8, 9, and 10 of this Ordinance.
 2. As provided in or limited by the Development Agreement between the City of University Heights and the Developer pursuant to the Multiple-Family Commercial Planned Unit Development (PUD) regulations and requirements set forth in Section 13 of this Ordinance.

- a. When development occurs pursuant to a Multiple-Family Commercial PUD, the provisions of this Ordinance regarding ~~Building height~~Height restrictions, yard regulations, Setbacks, lot regulations, and off-street parking regulations (Sections 7, 8, 9, and 10) are superseded by the provisions of Section 13 and the Development Agreement between the City and Developer.

- b. When development occurs pursuant to a Multiple-Family Commercial PUD, the following uses of the commercial space portion of the PUD are permitted:
 1. Professional offices.
 2. Bakeries.
 3. Drug Store.
 4. Grocery Stores.
 5. Barber shops or beauty shops.
 6. Catering Businesses.
 7. Restaurants, tea rooms, cafés, coffee shops, or similar establishments but not including bars, saloons, taverns, or drinking establishments.
 8. Retail shops but not including liquor stores.
 9. Art galleries.
 10. Personal fitness centers.
 11. Such other and further uses as provided in or limited by the Development Agreement between the City of University Heights and the Developer pursuant to the Multiple-Family Commercial Planned Unit Development (PUD) regulations and requirements set forth in Section 13 of this Ordinance.

~~Section 7. Height Restrictions. No building in any zone shall exceed 35 feet in height. Height for this purpose shall be the vertical distance from the highest point of the finished grade of any street on which said property abuts to the highest point of the roof or coping. Radio or TV towers, spires,~~

~~steeple, and chimneys are exempt from these height restrictions, but only to the extent such towers, spires, steeples and chimneys are appended to a building for the purpose of serving only that building.~~

Section 7. Height Restrictions. "Building Height" means the vertical distance from grade to the roofline. "Maximum Structure Height" means the vertical distance from grade to ridge.

- A. "Grade" means the average point of elevation of the finished surface of the ground, paving, or sidewalk within the area between the building and the front lot line or, if the lot line is more than five (5) feet from the building, between the building and a line five (5) feet from the building. If the finished surface of the ground has been raised by adding fill to create a higher grade around a building, the slope of the fill within twenty (20) feet of the building shall not exceed four (4) horizontal to one (1) vertical or twenty-five (25) percent. **SEE DIAGRAM**
- B. "Roofline" means the highest point of the coping of a flat roof, the deck line of a mansard roof, or the midpoint between the eaves and ridges of saddle, hip, gable, gambrel, or ogee roofs. **SEE DIAGRAM**
- C. "Ridge" means the highest point of any roof other than a flat roof including mansard, saddle, hip, gable, gambrel, or ogee roofs. On flat roofs, "Ridge" means the coping.
- D. The following are exempt from "Building Height" and "Maximum Structure Height" but only to the extent they are appended to a building for the purpose of serving only that building:
 - (1) Chimneys or flues.
 - (2) Spires on religious or other institutional buildings.
 - (3) Cupolas, domes, skylights and other similar roof protrusions not used for the purpose of obtaining habitable floor space.
 - (4) Flagpoles that extend not more than ten (10) feet above the height limit or not more than five (5) feet above the highest point of the roof, whichever is less.
 - (5) Parapet or fire walls extending not more than three (3) feet above the limiting height of the building.
 - (6) Poles, towers and other structures accessory to a basic utility use, such as street lights and utility poles.

(7) Roof structures, including elevator bulkheads, stairways, ventilating fans, cooling towers, solar panels, and similar necessary mechanical and electrical appurtenances required to operate and maintain the building.

(8) Television antennas and similar apparatus.

E. Unless otherwise provided, Building Height of the main building in any zone may not exceed thirty (30) feet and Maximum Structure Height may not exceed thirty-five (35) feet; Maximum Structure Height for a main building with a flat roof may not exceed thirty (30) feet. SEE DIAGRAM

E. Unless otherwise provided, Building Height of an Accessory Structure in any zone may not exceed fifteen (15) feet and Maximum Structure Height may not exceed twenty (20) feet; Maximum Structure Height for an Accessory Structure with a flat roof may not exceed fifteen (15) feet. SEE DIAGRAM

Section 8. Yard Regulations.

A. The following minimum ~~yards~~ Setbacks shall be provided ~~for each building, as follows:~~

<u>ZONE</u>	<u>ONE FRONT YARD HAVING A DEPTH OF</u>	<u>TWO SIDE YARDS HAVING A DEPTH OF</u>	<u>ONE REAR YARD HAVING A DEPTH OF</u>
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<u>ZONE</u>	<u>FRONT SETBACK</u>	<u>SIDE SETBACK</u>	<u>REAR SETBACK</u>
R-1	25 ft.	5 ft.	30 ft.
R-3	25 ft.	10 ft.	30 ft.
B	10 ft.	0 ft.	20 ft.
C	30 ft.	15 ft.	20 ft.

B. On corner lots, there shall be a set back from each street to the main building equal to the ~~minimum front~~ Front Setback ~~yard~~ depth.

C. Except as otherwise provided, Setbacks shall remain open space, unoccupied and unobstructed by any structure.

CD. If a ~~garage~~ Garage is detached from the primary dwelling structure, the garage may be located in the ~~rear yard~~ Rear Setback, provided, however, that it is not less than sixty (60) feet from the front lot line, in which event there shall be a minimum distance of 2 three (3) feet from any overhang or projection of the ~~garage~~ Garage to any lot line and provided further that the square footage of the Garage does not exceed one-third (1/3) the area of the Rear Setback.

- E. Accessory Structures must be at least five (5) feet from the main building and any lot line, measured from the Foundation Line. Any eave or overhang of Accessory Structures must be at least one (1) foot from any lot line. Accessory Structures other than detached Garages may be located only in the Buildable Area of a Rear Yard.
- F. Sheds may be located in Rear Setbacks, provided that the square footage of the Shed plus the square footage of any Garage located in the Rear Yard does not exceed one-third (1/3) the area of the Rear Setback.
- DG. Open terraces, patios, or concrete slabs ~~(collectively "projections")~~ that do not extend above the level of the ground may project into ~~a required yard~~Setbacks, provided ~~these~~they ~~projections~~remain at least ~~2~~two (2) feet from ~~the any adjacent~~lot line, and provided further that ~~the terraces, patios, or concrete slabs shall not exceed one-third (1/3) the size of the required front or rear yard where the projection is located, and~~they shall not be used for parking of motor vehicles. However, no such ~~open terraces, patios, or concrete slabs~~ ~~projections~~may be located in any ~~front yard or rear yard~~unless the sum of their square footage ~~of the projection~~plus the square footage of any parking spaces and/or driveway located in the same yard does not exceed one-third (1/3) ~~the area of the Setback of the required yard~~where they are located. ~~If they are attached to, immediately adjacent to, or abutting the primary building on the lot and are not enclosed, then such open terraces, patios, or concrete slabs may extend up to sixteen (16) inches above the level of the ground.~~
- H. Steps or ramps that are necessary to provide access to the first floor of buildings or for access to a lot from a street may extend into Setbacks.
- I. The following appurtenances may extend up to two (2) feet into Setbacks, measured from the Foundation Line, provided that they are attached to the main building on the lot and are supported by that building and not from the ground:
- (1) Architectural projections or features such as sills, eaves, cornices, and other ornamental features;
 - (2) Gutters and downspouts;
 - (3) Awnings, eaves, and canopies;
 - (4) Bay windows; and
 - (5) Any combination of the above listed appurtenances.
- J. Garden Structures may be located in Setbacks, provided that no part of the Garden Structures is within two (2) feet of any street right-of-way line.
- K. Play Structures may be located in Rear or Side Setbacks, provided that no part of the Play Structures is within two (2) feet of any lot line.

E.L. Concrete slabs for air-conditioning units shall be placed in the ~~rear yard~~Rear Yard or Side Yard at least five (5) feet ~~5 feet~~ from ~~the adjacent~~any lot line.

Section 9. Lot Regulations.

A. Except as otherwise herein provided, there shall be a minimum lot frontage, minimum lot width, minimum lot area, and minimum lot area per family, as shown in the following table:

LOT REGULATIONS

<u>ZONE</u>	<u>FRONTAGE</u> <u>(FEET)</u>	<u>WIDTH</u> <u>(FEET)</u>	<u>AREA</u> <u>(SQ.FT.)</u>	<u>AREA PER FAMILY</u> <u>(SQ.FT.)</u>	
				<u>SINGLE</u> <u>FAMILY</u>	<u>MULTI-</u> <u>FAMILY</u>
R-1	50	75	7,500	7,500	*
R-3	50	75	5,000	5,000	2,600
B	30	40	10,000	5,000	3,000
C	30	40	10,000	5,000	3,000

B. For purposes of the above regulations, lot frontage is the distance of a lot measured along a street, and lot width is the width of a lot at the ~~front yard~~Front Setback line.

Section 10. Off-street Parking Regulations. At any time any building is erected or structurally altered or any change in use is made, unless otherwise provided in this ordinance, off-street parking spaces shall be provided in accordance with the following requirements.

A. Minimum Required Off-street Spaces:

<u>USE</u>	<u>SPACE REQUIREMENTS</u>
Single-family dwellings	2 spaces per family living unit.
Multiple-family dwellings	1-1/2 spaces per family living unit.
Churches	1 space for each 4 seats in the sanctuary or main auditorium. Where pews are used for seating purposes, each 20 inches shall constitute one seat.
Restaurants and private clubs	1 space for each 150 square feet of floor area.
All uses not specifically mentioned above	1 space for each 200 square feet of floor area.

B. Parking Space:

Off-street parking spaces shall be constructed of asphaltic concrete, Portland cement concrete, manufactured paving material such as brick, or similar permanent, dust-free material suitable for off-street parking of motor vehicles. Such spaces shall not be constructed of the following:

1. Dirt or loose gravel, rock, or stone; or
2. Compacted dirt, gravel, rock, or stone; or
3. Crushed rock or chip seal surfaces.

Parking spaces shall be at least nine (9) feet wide and twenty (20) feet long (except as otherwise provided). Parking spaces shall be designed to permit ingress and egress of the vehicle without moving any other vehicle parked adjacent to the parking space. For single-family dwellings, when located pursuant to the requirements of this chapter, one space may be behind another.

C. Computing Off-street Parking:

In computing the number of off-street parking spaces required, the following rules govern:

1. "Floor area" means the gross floor area of the specific use.
2. Where fractional spaces result, the parking spaces required is the next largest whole number.
3. Whenever a building erected or established after the effective date of this ordinance is enlarged in floor area, number of employees number of dwelling units, seating capacity or otherwise to create a need for an increase in the number of existing parking spaces, such spaces shall be provided on the basis of the enlargement or change.
4. Whenever a building existing prior to the effective date of this ordinance is enlarged to the extent of less than 50% in floor area, the said addition or enlargement shall comply with the parking requirements set forth herein.
5. Whenever a building existing prior to the effective date of this ordinance is enlarged to the extent of fifty percent (50%) or more in the floor area or in the area used, by one or more enlargements, the original building and any enlargements or uses shall then and thereafter comply with the parking requirements set forth herein.
6. Whenever a building existing prior to the effective date of this ordinance is converted to any other use, said structure shall then and thereafter comply with the parking requirements set forth herein.

7. In the case of mixed uses, the parking spaces required shall equal the sum of the requirements of the various uses computed separately.

D. Location of Parking Spaces:

All yards shall remain open space free of parking and driveways unless otherwise provided as follows:

1. In single-family residential (R-1) zones - ~~required~~ parking spaces and driveways may be located in the ~~front yard~~Front Yard provided that the parking spaces may not exceed an area greater than one-third (1/3) of the Front Setback; the remainder of the Front Yard a minimum of two-thirds (2/3rds) of the required front yard area shall remain open space, free of parking spaces and driveways. However, for lots adjacent to the east side of Olive Court, ~~required~~ parking spaces and driveways may be located in the ~~rear yard~~Rear Yard, provided that the parking spaces may not exceed an area greater than one-third (1/3) of the Rear Setback; the remainder of the Rear Yard a minimum of two-thirds (2/3rds) of the required rear yard shall remain open space, free of parking spaces and driveways. If ~~required~~ parking spaces for a lot adjacent to the east side of Olive Court are located in the ~~rear yard~~Rear Yard, then required spaces may not also be located in the ~~front yard~~Front Yard of that lot.
2. In Multiple-family residential (R-3) zones - parking may be allowed in the ~~required minimum rear yard~~Rear Setback but not closer than 10 feet to the rear lot line. Driveways may be located in the ~~required minimum front or side yards~~Front Setback or Side Setback, provided a minimum of 50% of the ~~required front~~Front Setback and ~~side yards~~Side Setback shall remain in open space free of driveways.
3. In Business (B) zones - parking spaces may be located in any ~~required yard~~Setback.
4. In Commercial (C) zones - parking spaces may be located in any ~~required yard~~Setback provided, however, no parking shall be located within 15 feet of any adjoining property located in a residential zone.

Section 11. Planned Unit Development (PUD).

- A. Intention. The PUD Zone is intended to accommodate projects for which the specific design of individual buildings and elements may be determined. Development may occur provided that it is consistent with the overall design and development elements reviewed and approved by the University Heights City Council, all as provided in this Ordinance.

B. Development Regulations and Restrictions. Property in the PUD Zone may be developed pursuant to the following regulations and restrictions:

1. No more than six (6) single-family dwelling units may be constructed.
2. All buildings must be no more than one (1) story.
3. No more than one person not a member of the family as defined herein may occupy each dwelling unit as part of the individual housekeeping unit.
4. No parking shall be permitted upon the public cul de sac now known as Birkdale Court.
5. The sanitary sewer lift station, the force mains and the gravity-flow sanitary sewer serving the PUD Zone and located generally between Lots 2 and 3, University Athletic Club Subdivision, shall not be maintained nor repaired by the City of University Heights.
6. The University Heights City Council may impose additional reasonable conditions as it deems necessary to ensure that the development is compatible with adjacent land uses, will not overburden public services and facilities, and will not be detrimental to public health, safety, and welfare.

C. Procedure.

1. Any person or entity proposing a project in the PUD Zone shall submit a PUD Plan Application setting forth all the information specified in Section 11(D) of this Ordinance.
2. The University Heights City Council shall hold a public hearing regarding such Plan Application. The public hearing may occur as part of any regularly scheduled or special Council meeting.
3. The University Heights City Council may approve, deny, or approve on condition any such Plan Application.
4. No building permit shall issue for property within the PUD Zone until the University Heights City Council has approved a Plan Application pursuant to Section 11(D) and the Council and Developer have executed a Development Agreement pursuant to Section 11(E) of this ordinance.
5. Once approved, a Plan Application may be modified by written instrument approved by the University Heights City Council and by the Developer.

6. Once approved, a Development Agreement may be modified by written instrument approved by the University Heights City Council and by the Developer.
- D. PUD Plan Application Requirements. A PUD Plan Application must set forth or otherwise include all of the following:
1. Location, size, and legal description of the site.
 2. Location and area of land uses.
 3. Detailed site plan.
 4. Front, ~~side~~Side, and ~~rear~~Rear yard setbacksSetbacks.
 5. Existing topography at two-foot intervals.
 6. Grading plan at one-foot contours.
 7. Location and description of major site features, including tree masses, drainageways, wetlands, and soils.
 8. Sensitive areas site plan, including erosion control plans.
 9. Proposed type of development, e.g., condominium, single-family dwelling, two-family dwelling, etc.
 10. Location and size of buildings or building footprints.
 11. Design elevations showing all sides of every building and perimeter fences.
 12. Description of materials for all exterior building surfaces and perimeter fences.
 13. Vertical and horizontal dimensions of the exterior of all buildings and perimeter fences.
 14. Maximum ~~Building height~~Height of proposed structures and perimeter fences.
 15. Location of existing and proposed utilities, sanitary sewers, storm water facilities, and water, gas, and electrical distribution systems.
 16. Preliminary Plat.
 17. Final Plat.
 18. Deed restrictions, covenants, agreements, association bylaws and/or other documents controlling the use of the property, providing for maintenance and repair of the sanitary sewer lift station that serves the property, and controlling the type of construction or development activities of future residents.

19. All other information reasonably required by the University Heights City Council or its designees to explain or illustrate the Plan Application.

E. Development Agreement. The PUD Plan shall also include a Development Agreement establishing development requirements and addressing certain other items, including the following:

1. Design standards applicable to the project.
2. Development covenants, easements, and restrictions, including a prohibition on further subdivision of any lot in the approved PUD Plan and providing for maintenance and repair of the sanitary sewer lift station serving the PUD Zone.
3. Site improvements, including sidewalks, that will be constructed following approval of the Site Development Plan.
4. Timing of commencement and completion of construction of buildings and improvements pursuant to the PUD Plan.
5. Payment of the Developer of the costs and fees, including engineering and legal fees, incurred by the City of University Heights in considering the PUD Plan.

Section 12. Multiple-Family Planned Unit Development (PUD).

A. Intention. The Multiple-Family PUD regulations and requirements are intended to accommodate projects for which the specific architectural design and site layout of individual buildings and elements shall be subject to approval by the University Heights City Council. Development may occur provided that it is consistent with the overall design and development elements reviewed and approved by the University Heights City Council, all as provided in this Ordinance.

B. Development Options - Density, Height, Parking, and Green Space Restrictions. Property may be developed as a Multiple-Family PUD in the following alternatives pursuant to the respective regulations and restrictions provided:

1. Alternative 1 - Vertical Concept.

a. No more than one hundred forty-four (144) single-family dwelling units may be constructed.

b. No building may exceed fifty-five (55) feet in Building height-Height as defined in Section 7 of this Ordinance.

c. A minimum of two hundred fifty-two (252) off-street parking spaces shall be provided. "Parking space" is defined in Section 10 of this Ordinance.

d. A minimum of one hundred twenty thousand seven hundred sixteen (120,716) square feet of the property shall not be encumbered by buildings, parking areas, or walkways, but rather shall be maintained as green space consisting of grass, trees, shrubs, or other living vegetation.

e. The eave of any building shall not be less than forty-five (45) feet from the lot line along Marietta Avenue; twenty-five (25) feet from the lot lines along George and Sunset Streets; twenty (20) feet from the westerly one hundred forty-five and eighty-two hundredths (145.82) feet of the lot line that constitutes the municipal boundary to the south of the property; and thirty (30) feet from the easterly five hundred four and twenty-nine hundredths (504.29) feet of the lot line that constitutes the municipal boundary to the south of the property.

f. Building projections, including screened porches or walls, shall not be less than thirty-five (35) feet from the lot line along Marietta Avenue; twenty-five (25) feet from the lot lines along George and Sunset Streets; ten (10) feet from the westerly one hundred forty-five and eighty-two hundredths (145.82) feet of the lot line that constitutes the municipal boundary to the south of the property; and twenty (20) feet from the easterly five hundred four and twenty-nine hundredths (504.29) feet of the lot line that constitutes the municipal boundary to the south of the property.

g. The University Heights City Council may impose additional reasonable conditions as it deems necessary to ensure that the development is compatible with adjacent land uses, will not overburden public services and facilities, and will not be detrimental to public health, safety, and welfare.

2. Alternative 2 - Horizontal Concept.

a. No more than one hundred thirty-three (133) single-family dwelling units may be constructed.

b. No building may exceed thirty-nine (39) feet in height Building Height as defined in Section 7 of this Ordinance.

c. A minimum of two hundred (200) off-street parking spaces shall be provided. "Parking space" is defined in Section 10 of this Ordinance.

d. A minimum of eighty-seven thousand nine hundred seventy-six (87,976) square feet of the property shall not be encumbered by buildings, parking areas, or walkways, but rather shall be maintained as green space consisting of grass, trees, shrubs, or other living vegetation.

e. The eave of any building shall not be less than forty-five (45) feet from the lot line along Marietta Avenue;

twenty-five (25) feet from the lot lines along George and Sunset Streets; twenty (20) feet from the westerly one hundred forty-five and eighty-two hundredths (145.82) feet of the lot line that constitutes the municipal boundary to the south of the property; and thirty (30) feet from the easterly five hundred four and twenty-nine hundredths (504.29) feet of the lot line that constitutes the municipal boundary to the south of the property; provided, however, that the existing ~~garages~~ Garages may remain as presently situated and located if they are part of the Multiple-Family PUD; and further provided that the foundation of a new ~~garage~~ Garage shall not be less than twenty (20) feet from the easterly five hundred four and twenty-nine hundredths (504.29) feet of the lot line that constitutes the municipal boundary to the south of the property.

f. Building projections, including screened porches or walls, shall not be less than thirty-five (35) feet from the lot line along Marietta Avenue; twenty-five (25) feet from the lot lines along George and Sunset Streets; ten (10) feet from the westerly one hundred forty-five and eighty-two hundredths (145.82) feet of the lot line that constitutes the municipal boundary to the south of the property; and twenty (20) feet from the easterly five hundred four and twenty-nine hundredths (504.29) feet of the lot line that constitutes the municipal boundary to the south of the property; provided, however, that the existing ~~garages~~ Garages may remain as presently situated and located if they are part of the Multiple-Family PUD; and further provided that the foundation of a new ~~garage~~ Garage shall not be less than twenty (20) feet from the easterly five hundred four and twenty-nine hundredths (504.29) feet of the lot line that constitutes the municipal boundary to the south of the property.

g. The University Heights City Council may approve a Multiple-Family PUD application that includes parking spaces 18 feet in length and includes parking spaces in ~~required minimum yards~~ Setbacks notwithstanding the provisions of Section 10 of this ordinance.

h. The University Heights City Council may impose additional reasonable conditions as it deems necessary to ensure that the development is compatible with adjacent land uses, will not overburden public services and facilities, and will not be detrimental to public health, safety, and welfare.

C. Additional Development Regulations and Restrictions. The following regulations and restrictions apply to property developed as a Multiple-Family PUD under either alternative:

1. The eave of any building shall not be less than forty-five (45) feet from the lot line along Marietta Avenue; twenty-five (25) feet from the lot lines along George and Sunset

Streets; twenty (20) feet from the westerly one hundred forty-five and eighty-two hundredths (145.82) feet of the lot line that constitutes the municipal boundary to the south of the property; and thirty (30) feet from the easterly five hundred four and twenty-nine hundredths (504.29) feet of the lot line that constitutes the municipal boundary to the south of the property.

2. Building projections, including screened porches or walls, shall not be less than thirty-five (35) feet from the lot line along Marietta Avenue; twenty-five (25) feet from the lot lines along George and Sunset Streets; ten (10) feet from the westerly one hundred forty-five and eighty-two hundredths (145.82) feet of the lot line that constitutes the municipal boundary to the south of the property; and twenty (20) feet from the easterly five hundred four and twenty-nine hundredths (504.29) feet of the lot line that constitutes the municipal boundary to the south of the property.
3. The University Heights City Council may impose additional reasonable conditions as it deems necessary to ensure that the development is compatible with adjacent land uses, will not overburden public services and facilities, and will not be detrimental to public health, safety, and welfare.

D. Procedure.

1. Any person or entity proposing a project in the Multiple-Family PUD Zone shall submit fifteen (15) copies of a Multiple-Family PUD Plan Application setting forth all the information specified in Section 12(D) of this Ordinance.
2. The University Heights City Council shall hold a public hearing regarding such Plan Application. The public hearing may occur as part of any regularly scheduled or special Council meeting.
3. The University Heights City Council may approve, deny, or approve on condition any such Plan Application.
4. No building permit shall issue for development of any property pursuant to a Multiple-Family PUD until the University Heights City Council has approved a Plan Application pursuant to Section 12(D) and the Council and Developer have executed a Development Agreement pursuant to Section 12(E) of this Ordinance.
5. Once approved, a Plan Application may be modified by written instrument approved by the University Heights City Council and by the Developer.
6. Once approved, a Development Agreement may be modified by written instrument approved by the University Heights City Council and by the Developer.

- E. Multiple-Family PUD Plan Application Requirements. A Multiple-Family PUD Plan Application must set forth or otherwise include all of the following:
1. Location, size, and legal description of the site.
 2. Location and area of land uses.
 3. Detailed site plan showing all existing or proposed easements.
 4. Front, ~~side~~Side, and ~~rear~~Rear yard setbacksSetbacks.
 5. Existing topography at two-foot intervals.
 6. Grading plan at one-foot contours.
 7. Location and description of major site features, including tree masses, drainageways, wetlands, and soils.
 8. Erosion control plan.
 9. Proposed type of development, e.g., condominium, multiple-family dwelling, etc.
 10. Location and size of buildings or building footprints.
 11. Design elevations showing all sides of every building, roofline, and perimeter fences.
 12. Description of materials for all exterior building surfaces and perimeter fences.
 13. Vertical and horizontal dimensions of the exterior of all buildings and perimeter fences.
 14. Maximum Building H~~h~~eight of proposed structures and perimeter fences.
 15. Floor plans showing square footage of each dwelling unit.
 16. Location of existing and proposed utilities, sanitary sewers, storm water facilities, and water, gas, and electrical distribution systems.
 17. Preliminary Plat.
 18. Final Plat.
 19. Deed restrictions, covenants, agreements, association bylaws and/or other documents controlling the use of the property and controlling the type of construction or development activities of future residents.

20. All other information reasonably required by the University Heights City Council or its designees to explain or illustrate the Plan Application.

F. Development Agreement. The Multiple-Family PUD Plan shall also include a Development Agreement establishing development requirements and addressing certain other items, including the following:

1. Design standard applicable to the project.
2. Development covenants, easements, and restrictions, including a prohibition on further subdivision of the property developed pursuant to the Multiple-Family PUD.
3. Site improvements, including sidewalks, that will be constructed following approval of the Site Development Plan.
4. Timing of commencement and completion of construction of buildings and improvements pursuant to the Multiple-Family PUD Plan.
5. Payment by the Developer of the costs and fees, including engineering, legal, publication and recording fees, incurred by the City of University Heights in considering the PUD Plan.

Section 13. Multiple-Family Commercial PUD.

A. Intention. The Multiple-Family commercial PUD regulations and requirements are intended to accommodate projects for which the specific architectural design and site layout of individual buildings and elements shall be subject to approval by the University Heights City Council. Development may occur provided that it is consistent with the overall design and development elements reviewed and approved by the University Heights City Council, all as provided in this Ordinance.

B. Development Regulations and Restrictions. Property may be developed as a Multiple-Family Commercial PUD Zone pursuant to the following regulations and restrictions:

1. No more than two (2) buildings may be constructed with combined footprints of no more than forty-five thousand (45,000) square feet.
2. No more than eighty (80) dwelling units may be constructed.

3. No more than twenty thousand (20,000) square feet of commercial space may be constructed.
4. No more than one person not a member of the family as defined in Section 3 of this Ordinance may occupy each dwelling unit as part of the individual housekeeping unit.
5. The front building of the development (closest to Melrose Avenue) shall not exceed thirty-eight (38) feet in ~~height~~Building Height, and the rear building shall not exceed seventy-six (76) feet in ~~height~~Building Height. "Building Height" is defined in Section 7 of this Ordinance.
6. A minimum of one hundred eighty-five (185) off-street parking spaces, of which no more than fifty-five (55) may be above ground, shall be provided for commercial and residential uses. "Parking space" is defined in Section 10 of this Ordinance.
7. The eaves or building projections, including screened porches or walls, of the front building shall not be less than thirty three (33) feet from the lot line along Melrose Avenue; the eaves or building projections, including screened porches or walls, of any other building or portion thereof shall not be less than twenty (20) feet from any lot line.
8. The University Heights City Council may impose additional reasonable conditions as it deems necessary to ensure that the development is compatible with adjacent land uses, will not overburden public services and facilities, and will not be detrimental to public health, safety, and welfare.

C. Procedure.

1. Any person or entity proposing development as a Multiple-Family Commercial PUD shall submit fifteen (15) copies of a Multiple-Family Commercial PUD Plan Application setting forth all the information specified in Section 13(D) of this Ordinance.
2. The University Heights City Council shall hold a public hearing regarding such Plan Application. The public hearing may occur as part of any regularly scheduled or special Council meeting.
3. The University Heights City Council in its sole discretion may approve, deny, or approve on condition any such Plan Application or any part thereof.
4. No building permit shall issue for development of any property pursuant to a Multiple-Family Commercial PUD until the University Heights City Council has approved a Plan Application pursuant to Section 13(D) and the Council and

Developer have executed a Development Agreement pursuant to Section 13(E) of this Ordinance.

5. Once approved, a Plan Application may be modified by written instrument approved by the University Heights City Council and by the Developer.
6. Once approved, a Development Agreement may be modified by written instrument approved by the University Heights City Council and by the Developer.

D. Multiple-Family Commercial PUD Plan Application Requirements. A Multiple-Family Commercial PUD Plan Application must set forth or otherwise include all of the following:

1. Location, size, and legal description of the site.
2. Location and area of land uses.
3. Detailed site plan showing all existing or proposed easements.
4. Front, ~~side~~Side, and ~~rear~~Rear yard ~~s~~Setbacks.
5. Existing topography at two-foot intervals.
6. Grading plan at one-foot contours.
7. Location and description of major site features, including tree masses, drainageways, wetlands, and soils.
8. Erosion control plan.
9. Proposed type or types of development, e.g., commercial, multiple-family dwelling, etc.
10. Location and size of buildings or building footprints.
11. Design elevations showing all sides of every building, roofline, and perimeter fences.
12. Description of materials for all exterior building surfaces and perimeter fences.
13. Vertical and horizontal dimensions of the exterior of all buildings and perimeter fences.
14. Maximum ~~Building height~~Height of proposed structures and perimeter fences.
15. Floor plans showing square footage of each commercial and each dwelling unit.

16. Location of existing and proposed utilities, sanitary sewers, storm water facilities, and water, gas, and electrical distribution systems.
 17. Preliminary Plat, if applicable.
 18. Final Plat, if applicable.
 19. Deed restrictions, covenants, agreements, association bylaws and/or other documents controlling the use of the property and controlling the type of construction or development activities of future residents.
 20. All other information reasonably required by the University Heights City Council or its designees to explain or illustrate the Plan Application.
- E. Development Agreement. The Multiple-Family Commercial PUD Plan shall also include a Development Agreement establishing development requirements and addressing certain other items, including the following:
1. Design standards applicable to the project.
 2. Development covenants, easements, and restrictions, including a prohibition on further subdivision of the property developed pursuant to the Multiple-Family Commercial PUD. Restrictions may also include the types of businesses and hours of operation of businesses located in the commercial space portion of the Multiple-Family Commercial PUD and whether and on what conditions some or all dwelling units may be leased.
 3. Site improvements, including sidewalks, that will be constructed following approval of the Site Development Plan.
 4. Timing of commencement and completion of construction of buildings and improvements pursuant to the Multiple-Family Commercial PUD Plan.
 5. Payment by the Developer of the costs and fees, including engineering, legal, administrative, publication and recording fees, incurred by the City of University Heights in considering the PUD Plan.

Section 14. Building Permits. No building shall hereafter be erected or structurally altered until a building permit is issued by the Building Inspector in accordance with the provisions of this ordinance and of the Building Code.

Section 15. Board of Adjustment Created. A Board of Adjustment is hereby created. The Board of Adjustment shall consist of five members, each to be appointed for a term of five years, excepting that when the board shall first be created one member shall be appointed for a term of five years, one for a term of four years, one for a term of three years, one for a term of two years,

and one for a term of one year. The Board shall elect a chairman from its membership, and appoint a secretary. The procedures, duties and powers of the Board shall be as follows:

1. Meetings.
 - a) Meetings of the Board shall be held at the call of the Chairman and at such other times as the Board may determine.
 - b) All meetings of the Board shall be open to the public.
 - c) Minutes shall be kept of each meeting or proceeding of the Board showing the vote of each member upon each question, or if absent or if failing to vote, indicating such fact, which minutes shall be filed with the City Clerk and shall be a public record.
 - d) A majority of the Board shall constitute a quorum.
 - e) The Board may adopt such additional rules of procedure that are not in conflict with this ordinance or the Statutes of the State of Iowa.
2. Appeals and Applications to the Board.
 - a) Appeals to the Board may be taken by any person aggrieved or by any officer, department, board or bureau of the City of University Heights affected by any decisions of the Building Inspector based on the provisions of this ordinance. Such appeal shall be taken within a reasonable time as provided by the rules of the Board by filing a notice of appeal with the City Clerk, specifying the grounds thereof. The City Clerk shall transmit a copy of said notice to the Building Inspector and to the Board of Adjustment. The Building Inspector shall forthwith transmit to the Board all of the papers constituting the record upon which the action appealed from was taken.
 - b) Any person may make application to the Board for an exception or variance to this ordinance by filing a written application with the City Clerk, who shall promptly notify the chairman of the Board of Adjustment of said application.
 - c) An appeal stays all proceedings in furtherance of the action appealed from, unless the Building Inspector certifies to the Board of Adjustment after the notice of appeal shall have been filed with him that by reason of facts stated in the certificate a stay would in his opinion cause imminent peril to life or property. In such cases proceedings, shall not be stayed otherwise

than by a restraining order which may be granted by the Board of Adjustment or by a court of record on application or notice to the officer from whom the appeal is taken and on due cause shown.

- d) The Board shall fix a reasonable time for a hearing of any application or appeal and shall give notice of said hearing by one publication of a notice of the hearing in a newspaper with general circulation in the City of University Heights and by written notice by Certified U.S. Mail to the parties in interest not less than 15 days nor more than 30 days prior to the day of the hearing.
- e) The concurring vote of three members of the Board shall be necessary to revise any order, requirement, decision or determination of the Building Inspector, or to decide in favor of the applicant on any matter upon which it is required to pass or to effect any exception or variation to this ordinance.
- f) A filing fee of \$50.00 shall be paid with the filing of any application or appeal provided for herein.

3. Powers. The Board shall have the following powers:

- a) To hear and decide appeals where it is alleged there is an error in any order, requirement, decision or determination made by any administrative official in the enforcement of this ordinance.
- b) To hear and decide the following special exceptions to the terms of this ordinance:
 - 1) Reconstruction of or alterations or additions to non-conforming buildings that would otherwise be prohibited under the provisions of this ordinance.
 - 2) Use of premises for public utility purposes.
- c) To authorize upon appeal in the following specific cases such variance from the terms of this ordinance as will not be contrary to the public interest where owing to special conditions a literal enforcement of the provisions of this ordinance will result in an unnecessary hardship and so that the spirit of the ordinance shall be observed and substantial justice done:
 - 1) Vary the yard, Setbacks, Building height-Height, or lot area regulations where there is an exceptional or unusual dimensional configuration or physical condition of the lot not generally

prevalent in the neighborhood and which condition when related to the regulations of this ordinance would prevent a reasonable or sensible arrangement of buildings on the lot.

- 2) Vary the parking regulations where an applicant demonstrates conclusively that the specific use of a building would make unnecessary the parking spaces required by this Chapter but providing that such a reduction not be more than 50 percent of the usual requirement.
- d) Hear and decide appeals concerning fences as provided in Ordinance No. 105.
4. No order of the Board permitting any construction of or to a building shall be valid for a period longer than one (1) year unless a building permit is obtained within such period.

Section 16. Non-conforming Uses and Buildings.

A. Intent. It is the intent of this ordinance to restrict and eventually eliminate non-conforming uses because they have been found to be incompatible with permitted uses in the zone involved. Non-conforming buildings shall be regulated to prevent an increase in the degree of non-conformity. The lawful use of any building or land existing on the effective date of this ordinance may continue although such use does not conform with the provisions of this ordinance, subject to the conditions contained herein.

B. General Provisions.

1. Construction Approved Prior to Ordinance. Nothing in this ordinance shall require any change in plans, construction or designated use of a building or structure for which substantial construction has lawfully begun prior to the effective date of this ordinance. Substantial construction shall be deemed to include excavation and demolition of existing buildings.
2. Unlawful Use Not Authorized. Nothing in this ordinance shall be interpreted as authorization for the continuance of the use of a structure or land in violation of the zoning regulation in effect prior to the enactment of this ordinance.

C. Non-conforming Lots of Record.

1. In an R-1 or B zone, a building may be erected for any use permitted in the zone on any lot of record on the effective date of this ordinance notwithstanding the lot's failure to meet the requirements of the zone for frontage and width. In any zone in which single-family dwellings are permitted, a single-family dwelling and ~~accessory buildings~~Accessory

Structures may be erected on any lot of record on the effective date of this ordinance notwithstanding its failure to meet the requirements of the zone for area.

2. A single-family dwelling on a non-conforming lot may be repaired, reconstructed or structurally altered provided the structural alteration does not increase the degree of non-conformity with yard, Setbacks, and area requirements. A multi-family building located on a non-conforming lot which does not meet the area requirements may be repaired and may be remodeled to a lesser number of units but shall not be reconstructed or structurally altered.
3. If two (2) or more contiguous non-conforming lots or portions thereof become owned by a common owner, the land involved shall be deemed a single parcel for the purposes of this ordinance and no portion of said parcel shall be sold or used in a manner which diminishes compliance with lot width and area requirements.

D. Non-conforming Use.

1. No existing structure devoted to a use not permitted by this ordinance in the zone in which it is located shall be enlarged, reconstructed, moved or structurally altered as provided herein.
2. No non-conforming use may be extended through additional parts of a building nor to occupy any land outside such building.
3. A non-conforming use may be changed only to a use permitted in the same or higher zone. For the purposes of this section, the same zone means the most restrictive zone in which the non-conforming use is a permitted use; a higher zone means a zone which is more restrictive than the most restrictive zone in which the non-conforming use is a permitted use. If it is changed to a higher or conforming use, it may not resume the prior non-conforming use.
4. Any structure devoted to a non-conforming use which has been destroyed or damaged by fire, explosion, act of God or by a public enemy to the extent of fifty percent (50%) or more of its value, shall thereafter conform to the provisions of this ordinance. Where the damage is less than fifty percent (50%), such structure may be restored to the same non-conforming use as existed before such damage.
5. Any non-conforming use of land may not be extended to occupy a greater area of land than was owned on the effective date of the ordinance nor may additional structures be erected in connection with such non-conforming use of land.

6. Any non-conforming use of land or buildings which has ceased by discontinuance or abandonment for a period of three months shall thereafter conform to the provisions of this ordinance.
7. Any driveways, parking spaces, or parking areas in place and in use as of December 1, 2008, that comprise more than one-third (1/3) of the ~~required front yard~~Front Setback may continue to be used if they are constructed of asphaltic concrete, Portland cement concrete, manufactured paving material such as brick, or similar permanent, dust-free surface material. Such non-conforming driveways, parking spaces, or parking areas may be repaired or replaced with like material, but they may not be enlarged.
8. Any driveways, parking spaces, or parking areas in place and in use as of December 1, 2008, that comprise one-third (1/3) or less of the ~~required front yard~~Front Setback may continue to be used if they are constructed of loose gravel, rock, or stone; or compacted gravel, rock, or stone; or crushed rock or chip seal surfaces. Such non-conforming driveways, parking spaces, or parking areas may be repaired or replaced with like material, but they may not be enlarged.
9. Any driveways, parking spaces, or parking areas in place and in use as of December 1, 2008, that project into a ~~rear yard~~Rear Yard may continue to be used if they lead to or provide access to a ~~garage~~Garage with a door or opening large enough to admit automobiles; and if the door or opening faces the ~~rear yard~~Rear Yard; and if the door or opening was in place as of December 1, 2008; and if they are constructed of asphaltic concrete, Portland cement concrete, manufactured paving material such as brick, or similar permanent, dust-free surface material. Such non-conforming driveways, parking spaces, or parking areas may be repaired or replaced, but they may not be enlarged. In the event the ~~garage~~Garage door or opening that faces the ~~rear yard~~Rear Yard is ever closed off or otherwise abandoned, the non-conforming driveways, parking spaces, or parking areas must be removed and the ~~rear yard~~Rear Yard shall thereafter conform to the provisions of this ordinance.
10. Any open terrace, patio, or concrete slab (collectively "projections") permitted by Section ~~8~~10(D) to be located in the ~~rear yard~~Rear Yard of a lot adjacent to the east side of Olive Court that is in place and in use as of February 1, 2013, may continue to be used only as follows:
 - A. If the projection itself comprises an area that is more than one-third (1/3) of the ~~required rear yard~~Rear Setback, it may continue to be used only under the following conditions:
 - i) it is not used for parking motor vehicles; and
 - ii) it is constructed of asphaltic concrete, Portland

such cement concrete, manufactured paving material as brick, or similar permanent, dust-free surface material.

B. If the square footage of the projection plus the square footage of any parking spaces and driveway located in the same yard comprise an area that is more than one-third (1/3) of the ~~required rear yard~~Rear Setback, the projection may continue to be used only under the following conditions:

- i) it is not used for parking motor vehicles;
- ii) it is constructed of asphaltic concrete, Portland cement concrete, manufactured paving material as brick, or similar permanent, dust-free surface material; and
- iii) the line between it and the parking spaces and/or driveway is marked or otherwise demarcated to designate clearly the area where parking is not permitted.

they C. Such non-conforming terraces, patios, or concrete slabs may be repaired or replaced with like material, but may not be enlarged.

E. Non-conforming Buildings.

1. Any building, which contains a conforming use, but could not be built under the terms of this ordinance by reason of restrictions on area, lot coverage, Building height~~Height~~, yards, Setbacks, its location on the lot or other requirements concerning the structure, may continue subject to the following conditions:

- a) Any non-conforming building which has been destroyed or damaged by fire, explosion, act of God or by a public enemy to any extent may be restored to the same degree of non-conformity as existed before such damage.
- b) No building may be structurally altered in a way which increases or extends its non-conformity; however, it may be structurally altered in a way which will not affect or which will decrease its non-conformity.

Section 17. Abandonment. Whenever a non-conforming use has been abandoned or discontinued for a period of at least Three months, such use shall not thereafter be re-established and any future use shall be in conformity with the provisions of this ordinance.

Section 18. Amendments to this Ordinance. The boundaries of districts as now established and the regulations thereof may be amended, supplemented, changed,

modified, or repealed by the City Council from time to time, either upon its own motion, or upon a petition therefore, or upon recommendation of the Zoning Commission as hereinafter provided:

1. Any petition for a proposed amendment, supplement, change, modification, or repeal of any section of this zoning ordinance shall be filed with the City Clerk with four (4) duplicate copies and the Clerk shall deliver the same to the Zoning Commission for its recommendations and report. If the Zoning Commission makes no report within 45 days from the date of filing of the petition, it shall be considered to have made a report approving the proposed amendment, supplement, change, modification or ~~change~~repeal.
2. The Zoning Commission shall file its recommendations and report to the City Clerk and the Council shall, before enacting any proposed amendment, supplement, change, modification, or repeal, hold a public hearing in relation thereto, giving at least seven (7) but not more than twenty (20)15 days' notice of the time and place of such hearing, which notice shall be published in a newspaper having a general circulation in the City of University Heights, Iowa, but in no case shall the public hearing be held earlier than the next regularly scheduled City Council meeting following the published notice.
3. If the Zoning Commission recommends against, or if a protest against such proposal, amendment, supplement, change, modification, or repeal shall be presented in writing to the City Clerk, duly signed ~~and acknowledged~~ by the owners of twenty percent (20%) or more, ~~either~~ of the area of the lots included in ~~such the~~ proposed change ~~or repeal,~~ or by the owners of twenty percent (20%) or more of the property which is located within two hundred (200) feet of the exterior boundaries of the property for which the change or repeal is proposed, of those immediately adjacent in the rear thereof extending the depth of one lot or not to exceed 200 feet therefrom, or of those directly opposite thereto, extending the depth of one lot or not to exceed 200 feet from the street frontage of such opposite lots, the change or repeal ~~such amendment, supplement, change, modifications or repeal~~ shall not become effective except by the favorable vote of three-fourths (3/4ths) of all the members of the Council. The protest, if filed, must be filed before or at the public hearing.

Section 19. Penalty. Anyone violating any of the provisions of this ordinance shall, upon conviction, be subject to imprisonment not exceeding thirty (30) days, or a fine not exceeding One Hundred Dollars (\$100.00). Each day that a violation is permitted to exist after proper notice shall constitute a separate offense.

Section 20. Repealer. Ordinances Numbers 35, 54, and 62, and all other ordinances or parts of ordinances in conflict with the provisions of this ordinance, are hereby repealed.

Section 21. Saving Clause. If any section, provision, or part of this ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

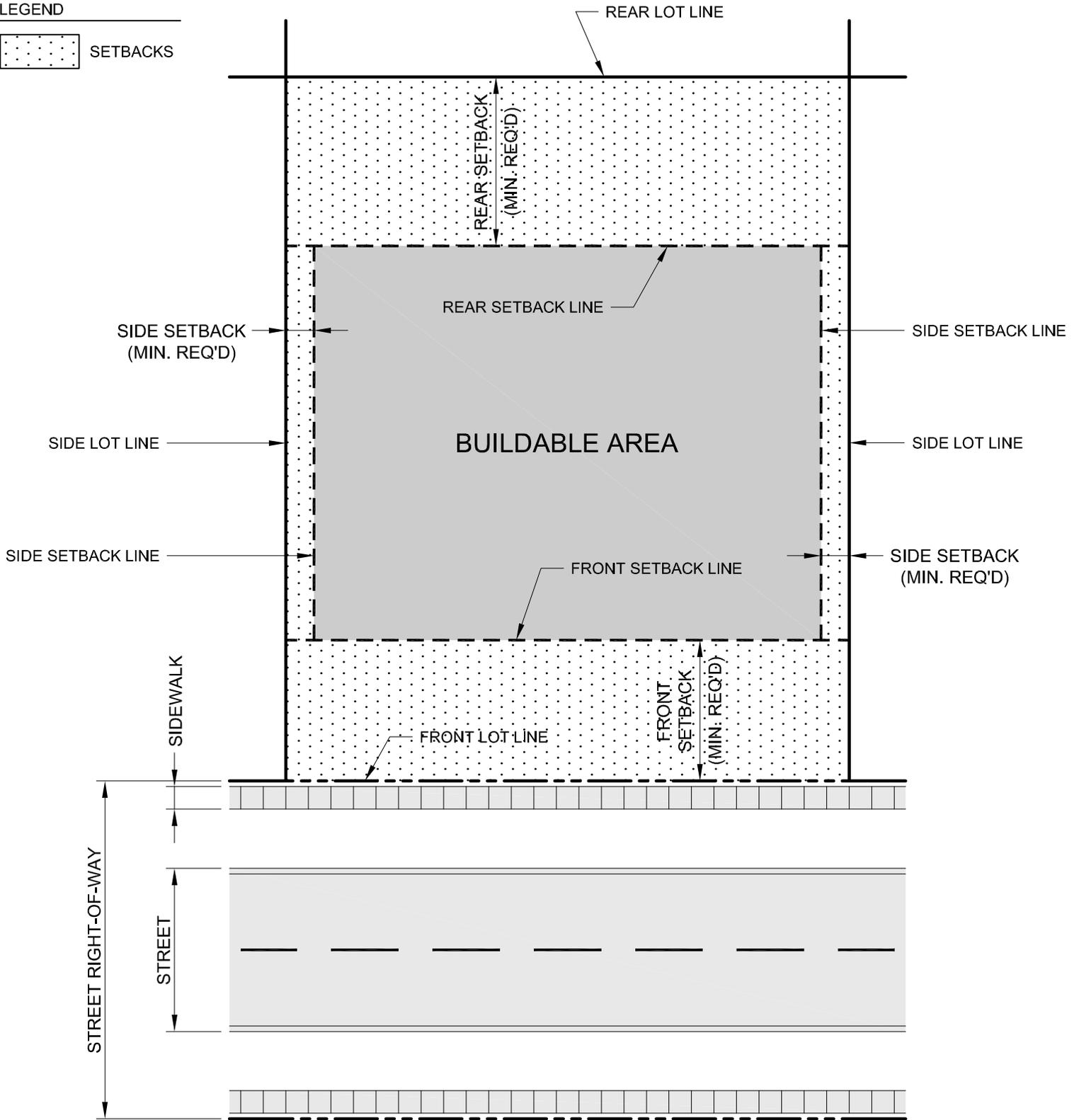
Section 22. Building Fees and Uniform Building Code. Nothing in this Ordinance is to be construed as invalidating anything in the Building Fees and Uniform Building Code Ordinance.

Section 23. Effective Date. This Ordinance shall become effective upon its passage and publication as provided by law.

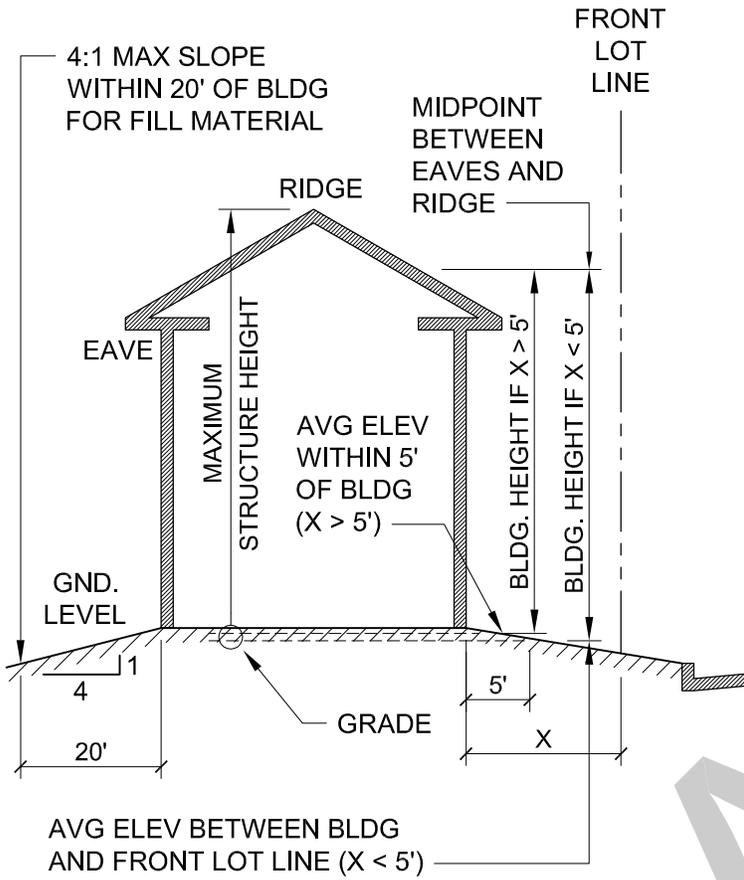
DRAFT UNIVERSITY HEIGHTS, IOWA TYPICAL PROPERTY LAYOUT

LEGEND

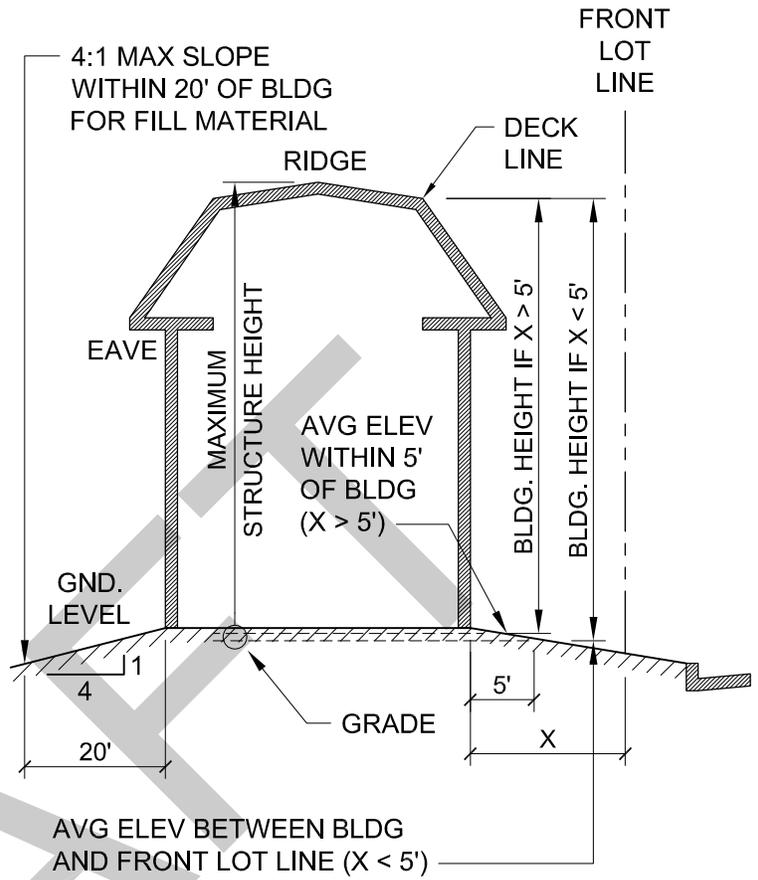
 SETBACKS



HIP, GABLE, GAMBREL, SADDLE AND OGEE ROOFS



MANSARD ROOFS



BUILDING HEIGHT:
VERTICAL DISTANCE FROM GRADE TO THE ROOFLINE.

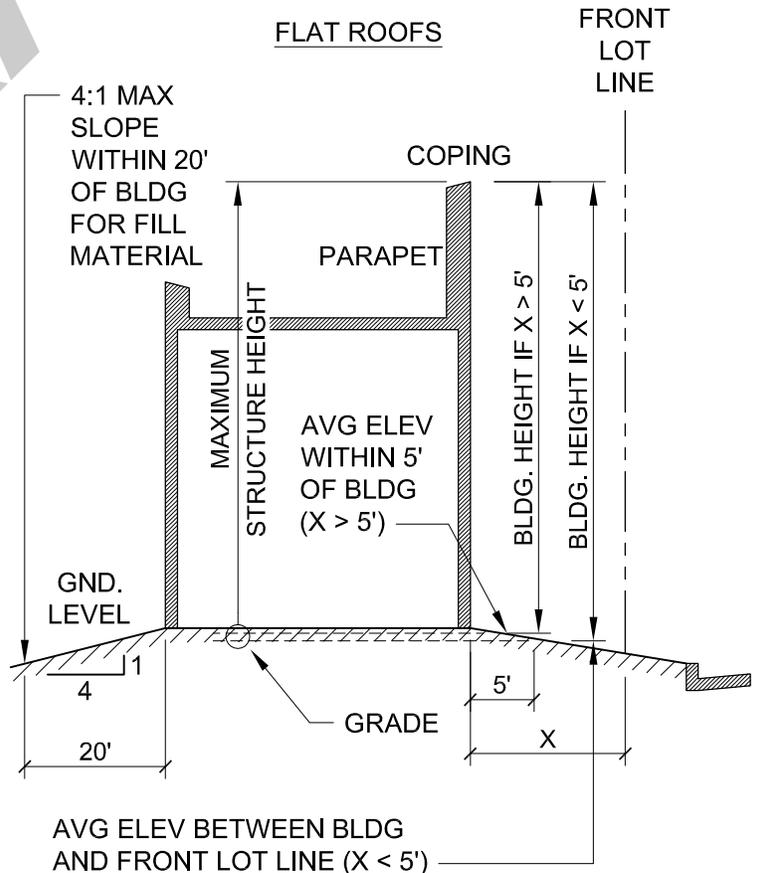
MAXIMUM STRUCTURE HEIGHT:
VERTICAL DISTANCE FROM GRADE TO THE RIDGE OR COPING.

GRADE:
THE AVERAGE POINT OF ELEVATION OF THE FINISHED SURFACE OF THE GROUND, PAVING OR SIDEWALK WITHIN THE AREA BETWEEN THE BUILDING AND THE FRONT LOT LINE OR, IF THE FRONT LOT LINE IS MORE THAN FIVE FEET (5') FROM THE BUILDING, BETWEEN THE BUILDING AND A LINE FIVE FEET (5') FROM THE BUILDING. IF THE FINISHED SURFACE OF THE GROUND HAS BEEN RAISED BY ADDING FILL TO CREATE A HIGHER GRADE AROUND A BUILDING, THE SLOPE OF THE FILL WITHIN TWENTY FEET (20') OF THE BUILDING SHALL NOT EXCEED FOUR (4) HORIZONTAL TO ONE (1) VERTICAL OR TWENTY-FIVE PERCENT (25%).

ROOFLINE:
THE HIGHEST POINT OF THE COPING OF A FLAT ROOF, THE DECK LINE OF A MANSARD ROOF, OR THE MIDPOINT BETWEEN THE EAVES AND RIDGE OF A SADDLE, HIP, GABLE, GAMBREL, OR OGEE ROOF.

(UH 79, SECTION 7)

FLAT ROOFS



Mayor's Report – March 2015

University Heights Farmers Market Update: The Farmers Market is currently being planned for 2015 on the First Tuesday of each month starting June-Oct. The dates are: June 2, July 7, Aug. 4, Sept. 1 & Oct. 6 at St. Andrew Presbyterian Church parking lot. I will be sending more information with in a community letter of events in April.

RAGBRAI Update: Josh Schamberger, President, IC/Coralville Area Convention & Visitors Bureau- reports that they are getting closer to finalizing the RAGBRAI route going down Melrose Ave through University Heights for Saturday morning, July 25th. Final approval of route will be announced at a later date in March.

Meetings:

Feb. 19th -Attended the Old Capitol Sertoma Club's National Heritage Essay Contest award luncheon. The purpose of the luncheon is to recognize the eighth grade finalists who participated in this year's National Heritage Essay Contest. It is a wonderful annual event to recognize this young people from our local junior highs. Mayors from Iowa City and Coralville also attended.

Feb. 24th- Attended the Emergency 911 Board meeting- FY2016 Budget was approved. New system for replacing radios throughout the county was discussed.

Feb. 25 -EMA- Emergency Management Meeting – This meeting was cancelled due to the snowstorm and rescheduled for March 11. The Emergency Management Planner resigned on Feb. 23 and there will be an interview process for this position starting later in March/early April.

Jan. 26- Attended Conference Board Meeting of the Johnson County Assessor's Office. This board is comprised of three groups of elected officials, mayor, county supervisors & school boards. The FY16 Budget was approved. Assessor Bill Greazel is planning on retiring this summer. Chief Deputy Assessor, Gary Bilyeu is also planning on retiring. The Conference Board will be interviewing for replacements when that occurs. Examining Board Members were appointed by the Conference Board: Jim Faucett, Al Leff, & Sally Stutsman.

If anyone would like more information about my report, please feel free to contact me.

March '15 – City Attorney's Report

1. **Adoption of FY2016 Budget.** The Council will hold a public hearing on the FY2016 budget (July 1, 2015 – June 30, 2016). The Council will consider Resolution No. 15-07 approving the budget as prepared by Steve Kuhl and published previously. The Resolution is attached.

2. **Maxwell Development – Requested Zoning Ordinance Amendments.** The City received on February 6, 2015, a request from Maxwell Development for changes to the Zoning Ordinance.
 - The request originally sought changes allowing a maximum of 124 dwelling units (current is 80) and 108 above-ground parking spaces (current is 55).
 - The request was amended to seek a change allowing a maximum of 104 dwelling units.
 - At the Council's request and direction, the Zoning Commission met to consider the proposed changes February 23 and March 4.
 - The Commission voted to recommend that the Council approve the requested changes – to permit a maximum of 104 dwelling units and a maximum of 108 above-ground parking spaces in the Multiple-Family Commercial PUD Zone.
 - The Council will have the first consideration of Ordinance No. 188 – attached.
 - Based upon the Commission's recommendation for approval, the Council may adopt Ordinance No. 188 by a vote of a majority of the Council, or 3 votes.
 - If the City Clerk receives a valid protest, then the Council may adopt Ordinance No. 188 only by a vote of $\frac{3}{4}$ of the Council, or 4 votes.
 - To be valid, the petition must be signed and acknowledged by the owners of 20% or more of the owners of property within 200 feet of the property involved.
 - I believe such a petition may have been presented to the City Clerk March 8, 2015. At the time I am preparing this report, I am unsure whether there has been a determination whether the petition contains the requisite signatures and is otherwise valid.
 - As noted in February, regardless of whether the recommended changes are adopted, a PUD Plan Application and Development Agreement will need to be submitted and approved before any construction or development activity may

occur. In other words, there are many steps remaining in the process, whether or not the requested changes are made.

- Here is a link to the Zoning Ordinance: <http://www.university-heights.org/ord/ord079.pdf>. The dwelling and above-ground parking restrictions are found on page 15 at sections 13(B)(2) and 13(B)(6).

3. **Zoning Commission – Recommended Zoning Ordinance Amendments.** The Zoning Commission continues its work evaluating possible revisions to the City’s Zoning Ordinance, No. 79, and recommending ordinance changes to the Council. The Commission’s next meeting is tomorrow night – March 9, 2015.

- The Commission expects to make “final” recommended changes to certain portions of the Zoning Ordinance at that meeting, then forward them to the Council for consideration at the March 10 meeting.
- Most of these recommended changes will be concern items and ordinance provisions already sent to the Council by the Commission in the form of Ordinance No. 187, which the Council considered for the first time in February. Some of the provisions of that ordinance may be reorganized or rearranged.
- Other recommended changes may be new – not previously included in Ordinance No. 187.
- I will send the “final” recommended changes (in the form of revised Ordinance No. 187) to the Council Monday night or Tuesday morning.
- The Council will hold a public hearing on the proposed amendments and have the first consideration of Ordinance No. 187 at the March meeting.
 - It’s the “first” consideration because there will be changes to what the Council adopted in February.
 - I have been asked to prepare a motion collapsing the required 3 readings into 1, and that motion is attached.
 - Approval of the motion to collapse requires a vote of $\frac{3}{4}$ of the Council, or 4 votes.
 - Approval of Ordinance 187 itself requires a vote of a majority of the Council, or 3 votes.
- The Commission will continue its work on other items and expects to make additional recommended Zoning Ordinance changes that will be presented at future Council meetings.

4. **Moratorium on Building Permits.** Council Member Quezada will present a proposal for enacting a moratorium on the issuance of building permits in the City for a period of about a month – through the next Council meeting April 14 – to permit the Council to consider changes to the Zoning Ordinance.
- The proposed moratorium specifies that no building permits shall be issued by the City for construction on property containing steep slopes, critical slopes, or protected slopes, as those slopes are defined by the City’s Sensitive Areas Development Ordinance, No. 128.
 - “Steep slopes” are those rising 18% - 25% over a run of 10 feet.
 - “Critical slopes” are those rising 25% - 40% over a run of 10 feet.
 - “Protected slopes” are those rising 40% or more over a run of 10 feet.
 - The proposed moratorium provides limited exceptions:
 - It doesn’t apply where the proposed construction is to repair or replace buildings damaged by a natural disaster (fire, tornado, etc.).
 - But the exception applies only to the extent the proposed construction itself will not take place on such slopes. In other words, for example, if a house sitting on a “steep slope” is damaged by fire, a building permit to repair damage could not issue.
 - The Council will consider Resolution No. 15-08 which enacts and imposes a moratorium. The Resolution is attached.
 - The Resolution provides that the Council may extend the moratorium or rescind it if circumstances warrant.
5. **Curbside Composting.** The Council will consider a Resolution No. 15-09 authorizing the Mayor to sign a Memorandum of Understanding with Johnson County Refuse concerning composting services. The Resolution is attached. The Memorandum of Understanding will be sent separately.
6. **Intern.** After discussing this matter further with Council Member Quezada, my understanding is that she, as an individual Council Member, will be hosting an intern through Kirkwood Community College’s Workplace Learning Connection. I believe that Council Member Quezada will provide the Council further details about this matter. Given that Council Member Quezada will be making arrangements for and hosting the intern (as opposed to the City), the Council will not need to adopt a resolution or take other action. As such, there will be no Resolution No. 15-10.

7. **Planting Trees in City ROW.** Council member Miller reports that the owners of various properties desire to have trees planted in the City rights-of-way abutting their properties. City Ordinance No. 52 requires the Council to approve planting of trees on City property, including the rights-of-way (parking or boulevard area). Resolution No. 15-11 permitting the proposed to be planted at specific locations is attached.
8. **IDOT Sign Replacement Program Grant Application.** The Council will consider Resolution No. 15-12 authorizing and directing the Mayor to submit a grant application to the Iowa Department of Transportation for sign replacement materials. The IDOT grant is discussed more thoroughly in Josiah Bilskemper's City Engineer's report. The Resolution is attached.
9. **Field Lawsuit.** Mayor From attended trial in small claims lawsuit filed by Michael Field on February 23, 2015. At trial, the Judge dismissed the lawsuit for 2 reasons: 1) there was no legal basis or authority for the requested (reimbursement for legal fees); and 2) it was filed too late. The City was not required to pay anything; the court costs were assessed to Mr. Field.

**City Clerk Report
March 2015**

- One building permit received since the last meeting:
220 Koser Avenue – Kitchen and bathroom remodel
- 168 rental permits received for FY15 fiscal year (167 last month):
66 for Grandview Court (66 last month)
102 for rest of University Heights (101 last month)
- One permit, for 250 Koser, was inadvertently not recorded on the spreadsheet for FY15. We received the permit and fee in October 2014.
- We are researching if a rental permit is needed for 1437 Oakcrest Avenue and Norm is writing a letter to the property owner for 116 Grandview regarding occupancy.
- The UH Community Fund trustees met on March 5, 2015, to review the grant applications and to finalize a solicitation mailing to University Heights residents. It is anticipated the packet will be mailed the week of March 9th. I will have a packet for the mayor and each council member at the meeting on Tuesday.

The Johnson County Community Fund will match up to \$2,500 in donations to the endowment. You may contact us at uhcommunityfund@gmail.com or (319) 321-4163 for further information.

Report from Norm Cate – Rental Inspector:

Rental properties inspected for their biennial inspection this month were:

1132 Melrose Avenue
1144 Melrose Avenue
1212 Melrose Avenue
1215 Melrose Avenue
1217 Melrose Avenue
1219 Melrose Avenue
1231 Melrose Avenue
1236 Melrose Avenue
1247 Melrose Avenue
1251 Melrose Avenue

Rental properties re-inspected for repair compliance were:

200 Marietta Avenue....passed
210 Marietta Avenue....passed

I responded to a complaint regarding parking on an unapproved surface at 903 Melrose Avenue. Owner was contacted and she stated that the problem would be resolved. Area will be monitored to ensure compliance.

**University Heights
Building Permits
January 1, 2015 - March 7, 2015**

Permit #	Building Address	Date Issued	Fee	Building Valuation	Description of Remodeling
BLD15-001	220 Koser A	2/1/2015	\$832.00	\$62,320.00	Kitchen and bathroom remodel (bldg., mechanical, electrical and plumbing permits)

Total \$0.00 \$0.00

Treasurer's Report

February 2015

Our total revenue for the month of February was \$39,992.99 comprised of the following amounts:

Property Taxes	\$ 2,850.63
Traffic Fines from Clerk of Court	\$12,645.45
Interest on bank accounts	\$ 63.99
Road Use Funds	\$ 9,217.00
Building permits	\$ 832.00
Police Reports	\$ 77.00
Cable TV Franchise Fees	\$14,306.92

Balances in the bank accounts as of 2/28/15:

MidwestOne Bank Checking Account	\$234,307.36
Hills Bank Money Market Account	\$ 1,042.28
Forfeiture Fund	\$ 4,059.58
Hills Bank Time Account	\$ 22,967.33
CD at UICCU (1002) (due 8/22/15)	\$ 76,751.02
CD at UICCU (1003) (due 8/28/15)	\$ 43,350.93
CD at UICCU (1004) (due 10/2/15)	\$ 51,964.05
CD at UICCU (1011) (due 5/19/17)	\$ 72,289.57

City of University Heights									
Cash Receipts and Disbursements by Fund									
July 1, 2014 to February 28, 2015									
	CAPITAL PROJECTS	GENERAL FUND	DEBT SERVICE	POLICE FORFEITURE	ROAD USE TAX	EMPLOYEE BENEFITS	TOTAL		
Receipts									
Local Option Sales Tax						\$ 36,421.41	\$ -		
Property Tax		\$ 319,560.64	\$ 17,979.90			\$ 36,421.41	\$ 373,961.95		
Other City Taxes		\$ 4,830.40	\$ 271.71			\$ 550.66	\$ 5,652.77		
Licenses and Permits		\$ 21,591.65					\$ 21,591.65		
Use of Money and Property		\$ 2,160.67		\$ 4.55		\$ 225.44	\$ 2,390.66		
Intergovernmental		\$ 6,193.22		\$ 1,749.00	\$ 75,615.36		\$ 83,557.58		
Charges for Services		\$ 477.00					\$ 477.00		
Special Assessments							\$ -		
Miscellaneous		\$ 103,235.69					\$ 103,235.69		
Other Financing Sources							\$ -		
Total Receipts	\$ -	\$ 458,049.27	\$ 18,251.61	\$ 1,753.55	\$ 75,615.36	\$ 37,197.51	\$ 590,867.30		
Disbursements									
Payroll Expenses		\$ 1,818.01				\$ 1,818.01			
Public Safety		\$ 329,365.78				\$ 46,518.92	\$ 375,884.70		
Public Works		\$ 97,901.59			\$ 34,561.50		\$ 132,463.09		
Culture & Recreation		\$ 19,078.24					\$ 19,078.24		
Community & Economic Dev.		\$ 10,168.70					\$ 10,168.70		
General Government		\$ 121,676.41				\$ 1,885.18	\$ 123,561.59		
Principal/Interest			\$ 1,811.62				\$ 1,811.62		
Uncategorized/Miscellaneous							\$ -		
Total Disbursements	\$ -	\$ 580,008.73	\$ 1,811.62	\$ -	\$ 34,561.50	\$ 48,404.10	\$ 664,785.95		
Net Cash Increase (Decrease)	\$ -	\$ (121,959.46)	\$ 16,439.99	\$ 1,753.55	\$ 41,053.86	\$ (11,206.59)	\$ (73,918.65)		
Balance, beginning of year	\$ (189,563.90)	\$ 645,774.16	\$ (402.61)	\$ (2,807.29)	\$ (11,709.93)	\$ (52,542.83)	\$ 388,747.60		
Balance, end of period	\$ (189,563.90)	\$ 523,814.70	\$ 16,037.38	\$ (1,053.74)	\$ 29,343.93	\$ (63,749.42)	\$ 314,828.95		

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
July 2014 through February 2015

	GENERAL		DEBT SERVICE		POLICE FORFEITURE	
	Jul '14 - Feb 15	% of Budget	Jul '14 - Feb 15	% of Budget	Jul '14 - Feb 15	% of Budget
Ordinary Income/Expense						
Income						
CHARGES FOR SERVICES	477.00	47.7%	0.00	0.0%	0.00	0.0%
GENERAL PROPERTY TAXES	319,560.64	55.2%	17,979.90	55.2%	0.00	0.0%
INTERGOVERNMENTAL/SHARED REVENUE	6,193.22	289.3%	0.00		1,749.00	
LICENSES & PERMITS	21,591.65	90.4%	0.00		0.00	
MISCELLANEOUS REVENUES	103,235.69	118.3%	0.00		0.00	
OTHER CITY TAXES	4,830.40		271.71		0.00	
USE OF MONEY & PROPERTY	2,160.67	43.2%	0.00		4.55	
Total Income	458,049.27	65.6%	18,251.61	56.0%	1,753.55	
Gross Profit	458,049.27	65.6%	18,251.61	56.0%	1,753.55	
Expense						
COMMUNITY & ECONOMIC DEV.	10,168.70	67.8%	0.00		0.00	
CULTURE & RECREATION	19,078.24	43.4%	0.00		0.00	
DEBT SERVICE	0.00		1,811.62	5.6%	0.00	
GENERAL GOVERNMENT	121,676.41	112.0%	0.00		0.00	
Payroll Expenses	1,818.01		0.00		0.00	
PUBLIC SAFETY	329,365.78	91.7%	0.00		0.00	
PUBLIC WORKS	97,901.59	70.6%	0.00		0.00	
Total Expense	580,008.73	87.2%	1,811.62	5.6%	0.00	
Net Ordinary Income	-121,959.46	-371.6%	16,439.99	100.0%	1,753.55	
Net Income	-121,959.46	-371.6%	16,439.99	100.0%	1,753.55	100.0%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
July 2014 through February 2015

	ROAD USE TAX		EMPLOYEE BENEFITS		TOTAL	
	Jul '14 - Feb 15	% of Budget	Jul '14 - Feb 15	% of Budget	Jul '14 - Feb 15	% of Budget
Ordinary Income/Expense						
Income						
CHARGES FOR SERVICES	0.00		0.00		477.00	1,000.00
GENERAL PROPERTY TAXES	0.00		36,421.41		373,961.95	677,463.62
INTERGOVERNMENTAL/SHARED REVENUE	75,615.36	72.0%	0.00		83,557.58	107,141.00
LICENSES & PERMITS	0.00		0.00		21,591.65	23,890.00
MISCELLANEOUS REVENUES	0.00		0.00		103,235.69	87,250.00
OTHER CITY TAXES	0.00		550.66		5,652.77	0.00
USE OF MONEY & PROPERTY	0.00		225.44		2,390.66	5,000.00
Total Income	75,615.36	72.0%	37,197.51	56.4%	590,867.30	901,744.62
Gross Profit	75,615.36	72.0%	37,197.51	56.4%	590,867.30	901,744.62
Expense						
COMMUNITY & ECONOMIC DEV.	0.00		0.00		10,168.70	15,000.00
CULTURE & RECREATION	0.00		0.00		19,078.24	43,946.00
DEBT SERVICE	0.00		0.00		1,811.62	32,564.00
GENERAL GOVERNMENT	0.00		1,885.18	81.6%	123,561.59	110,908.27
Payroll Expenses	0.00		0.00		1,818.01	0.00
PUBLIC SAFETY	0.00		46,518.92	73.0%	375,884.70	422,741.34
PUBLIC WORKS	34,561.50	30.4%	0.00		132,463.09	252,388.00
Total Expense	34,561.50	30.4%	48,404.10	73.3%	664,785.95	877,547.61
Net Ordinary Income	41,053.86	-476.0%	-11,206.59	-112,065,900.0%	-73,918.65	24,197.01
Net Income	41,053.86	-476.0%	-11,206.59	0.01	-73,918.65	24,197.01
						-305.5%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
 July 2014 through February 2015

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 Cash Basis

	GENERAL			DEBT SERVICE			POLICE FORFEITURE		
	Jul '14 - Feb 15	Budget	% of Budget	Jul '14 - Feb 15	Budget	% of Budget	Jul '14 - Feb 15	Budget	% of Budget
Ordinary Income/Expense									
Income									
CHARGES FOR SERVICES									
Police Reports	77.00	100.00	77.0%	0.00	0.00	0.0%	0.00	0.00	0.0%
Rental Inspection	400.00	900.00	44.4%	0.00	0.00	0.0%	0.00	0.00	0.0%
Total CHARGES FOR SERVICES	477.00	1,000.00	47.7%	0.00	0.00	0.0%	0.00	0.00	0.0%
GENERAL PROPERTY TAXES									
Benefits Levies	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%
Debt Service Levy	0.00	0.00	0.0%	17,979.90	32,564.00	55.2%	0.00	0.00	0.0%
Insurance Levy	7,618.65	13,800.00	55.2%	0.00	0.00	0.0%	0.00	0.00	0.0%
Library Services Levy	9,278.67	16,809.00	55.2%	0.00	0.00	0.0%	0.00	0.00	0.0%
Regular Property Tax	278,370.57	504,296.00	55.2%	0.00	0.00	0.0%	0.00	0.00	0.0%
Transit Levy	24,292.75	44,001.00	55.2%	0.00	0.00	0.0%	0.00	0.00	0.0%
Total GENERAL PROPERTY TAXES	319,560.64	578,906.00	55.2%	17,979.90	32,564.00	55.2%	0.00	0.00	0.0%
INTERGOVERNMENTAL/SHARED REVENUE									
Other State Grants/Reimburse.	0.00	0.00	0.0%	0.00	0.00	0.0%	1,749.00	1,749.00	0.0%
Forfeiture Funds-IC	6,193.22	6,193.22	100.0%	0.00	0.00	0.0%	0.00	0.00	0.0%
Seatbelt Incent/Traffic Safety	6,193.22	6,193.22	100.0%	0.00	0.00	0.0%	1,749.00	1,749.00	0.0%
Total Other State Grants/Reimburse.	12,386.44	12,386.44	100.0%	0.00	0.00	0.0%	1,749.00	1,749.00	0.0%
State Shared Revenues									
Commercial Property Tax Rplcmt	0.00	2,141.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%
Road Use/Street Construction	0.00	2,141.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%
Total State Shared Revenues	0.00	2,141.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%
Total INTERGOVERNMENTAL/SHARED REVENUE	12,386.44	24,527.44	289.3%	0.00	0.00	0.0%	1,749.00	1,749.00	0.0%
LICENSES & PERMITS									
Beer/Wine/Liquor/Cig Permits	390.00	390.00	100.0%	0.00	0.00	0.0%	0.00	0.00	0.0%
Building/Equipment Permits	3,036.65	10,000.00	30.4%	0.00	0.00	0.0%	0.00	0.00	0.0%
Misc. Licenses/Permits	840.00	1,000.00	84.0%	0.00	0.00	0.0%	0.00	0.00	0.0%
Parking Permits	17,325.00	12,500.00	138.6%	0.00	0.00	0.0%	0.00	0.00	0.0%
Rental Permits	18,165.00	13,500.00	134.6%	0.00	0.00	0.0%	0.00	0.00	0.0%
Total Misc. Licenses/Permits	21,591.65	23,890.00	90.4%	0.00	0.00	0.0%	0.00	0.00	0.0%
MISCELLANEOUS REVENUES									
Cable TV Franchise	25,862.60	15,000.00	172.4%	0.00	0.00	0.0%	0.00	0.00	0.0%
Contributions	850.00	250.00	340.0%	0.00	0.00	0.0%	0.00	0.00	0.0%
Fines	1,295.00	7,000.00	18.5%	0.00	0.00	0.0%	0.00	0.00	0.0%
Parking Fines	73,994.09	63,000.00	117.5%	0.00	0.00	0.0%	0.00	0.00	0.0%
Traffic Fines-Cik of Ct	75,289.09	70,000.00	107.6%	0.00	0.00	0.0%	0.00	0.00	0.0%
Total Fines	1,295.00	70,000.00	107.6%	0.00	0.00	0.0%	0.00	0.00	0.0%
Misc. Income									
Other	1,234.00	1,000.00	123.4%	0.00	0.00	0.0%	0.00	0.00	0.0%
Total Misc. Income	1,234.00	1,000.00	123.4%	0.00	0.00	0.0%	0.00	0.00	0.0%
Refunds and Reimbursements									
Total	0.00	1,000.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%
Total MISCELLANEOUS REVENUES	103,235.69	87,250.00	118.3%	0.00	0.00	0.0%	0.00	0.00	0.0%
OTHER CITY TAXES									
Utility Excise Tax	4,830.40	4,830.40	100.0%	271.71	271.71	5.6%	0.00	0.00	0.0%
Total OTHER CITY TAXES	4,830.40	4,830.40	100.0%	271.71	271.71	5.6%	0.00	0.00	0.0%
USE OF MONEY & PROPERTY									
Interest on Cash Investments	2,160.67	5,000.00	43.2%	0.00	0.00	0.0%	4.55	4.55	0.1%
Total USE OF MONEY & PROPERTY	2,160.67	5,000.00	43.2%	0.00	0.00	0.0%	4.55	4.55	0.1%
Total Income	458,049.27	698,187.00	65.6%	18,251.61	32,564.00	56.0%	1,753.55	1,753.55	0.2%
Gross Profit	458,049.27	698,187.00	65.6%	18,251.61	32,564.00	56.0%	1,753.55	1,753.55	0.2%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
 July 2014 through February 2015

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 Cash Basis

	GENERAL		DEBT SERVICE		POLICE FORFEITURE	
	Jul '14 - Feb 15	Budget	% of Budget	Jul '14 - Feb 15	Budget	% of Budget
Expense						
COMMUNITY & ECONOMIC DEV.						
Tree Trimming/Lawn Care	10,168.70	15,000.00	67.8%	0.00	0.00	0.00
Total COMMUNITY & ECONOMIC DEV.	10,168.70	15,000.00	67.8%	0.00	0.00	0.00
CULTURE & RECREATION						
Community Support Projects	143.55	500.00	28.7%	0.00	0.00	0.00
Library	18,583.00	42,646.00	43.6%	0.00	0.00	0.00
Parks						
Park Expenses	351.69	800.00	44.0%	0.00	0.00	0.00
Total Parks	351.69	800.00	44.0%	0.00	0.00	0.00
Total CULTURE & RECREATION	19,078.24	43,946.00	43.4%	0.00	0.00	0.00
DEBT SERVICE						
Interest	0.00			1,811.62	3,564.00	50.8%
Principal	0.00			0.00	29,000.00	0.0%
Total DEBT SERVICE	0.00			1,811.62	32,564.00	5.6%
GENERAL GOVERNMENT						
City Hall & General Buildings						
Commodities						
Supplies	164.35	200.00	82.2%	0.00	0.00	0.00
Total Commodities	164.35	200.00	82.2%	0.00	0.00	0.00
Contractual						
Rents & Leases	10,993.84	11,720.00	93.8%	0.00	0.00	0.00
Total Contractual	10,993.84	11,720.00	93.8%	0.00	0.00	0.00
Employee Benefits & Costs						
FICA	0.00			0.00	0.00	0.00
IPERS	0.00			0.00	0.00	0.00
Medicare	0.00			0.00	0.00	0.00
Total Employee Benefits & Costs	0.00			0.00	0.00	0.00
Repair/Maint/Utilities						
City Hall Upgrades	2,211.15	2,500.00	88.4%	0.00	0.00	0.00
Maintenance	331.10	1,000.00	33.1%	0.00	0.00	0.00
Telecommunications	1,343.87	1,700.00	79.1%	0.00	0.00	0.00
Utilities	820.94	1,700.00	48.3%	0.00	0.00	0.00
Total Repair/Maint/Utilities	4,707.06	6,900.00	68.2%	0.00	0.00	0.00
Salaries-Regular Part Time						
Facilities Assistant	432.00	500.00	86.4%	0.00	0.00	0.00
Total Salaries-Regular Part Time	432.00	500.00	86.4%	0.00	0.00	0.00
Total City Hall & General Buildings	16,297.25	19,320.00	84.4%	0.00	0.00	0.00
Clerk/Treasurer & Finance Admin						
Commodities						
Hardware/Software	0.00	1,000.00	0.0%	0.00	0.00	0.00
Minor Equipment/Supplies/Techno	262.50	700.00	37.5%	0.00	0.00	0.00
Office Supplies and Postage	853.78	1,000.00	85.4%	0.00	0.00	0.00
Taping meetings	433.29	1,000.00	43.3%	0.00	0.00	0.00
Total Commodities	1,549.57	3,700.00	41.9%	0.00	0.00	0.00
Contractual Services						
Accounting Fees	1,525.00	3,200.00	47.7%	0.00	0.00	0.00
Audit	3,175.00			0.00	0.00	0.00
Bank/CCard Fees	40.00	50.00	80.0%	0.00	0.00	0.00
Legal Publications	2,578.13	3,000.00	85.9%	0.00	0.00	0.00
Meeting Set Up Fees	238.00			0.00	0.00	0.00
Printing/Copying	808.20	500.00	161.6%	0.00	0.00	0.00
Technology Services	494.60	750.00	65.9%	0.00	0.00	0.00
Total Contractual Services	8,856.93	7,500.00	118.1%	0.00	0.00	0.00

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
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	GENERAL		DEBT SERVICE		POLICE FORFEITURE	
	Jul '14 - Feb 15	% of Budget	Jul '14 - Feb 15	% of Budget	Jul '14 - Feb 15	% of Budget
Employee Benefits & Costs						
FICA	0.00		0.00		0.00	
IPERS	0.00		0.00		0.00	
Medicare	0.00		0.00		0.00	
Unemployment Compensation	0.00		0.00		0.00	
Total Employee Benefits & Costs	0.00		0.00		0.00	
Salaries-Regular Part Time						
Clerk, Treasurer, Historian	7,836.90	82.5%	0.00		0.00	
Total Salaries-Regular Part Time	7,836.90	82.5%	0.00		0.00	
Staff Development						
Dues & Memberships						
Chamber of Commerce	0.00	0.0%	0.00		0.00	
Dues and Memberships	0.00	0.0%	0.00		0.00	
IA League of Cities	692.00	113.1%	0.00		0.00	
JCOG Assessment	1,978.80	98.9%	0.00		0.00	
Total Dues & Memberships	2,670.80	73.9%	0.00		0.00	
Total Staff Development	2,670.80	73.9%	0.00		0.00	
Total Clerk/Treasurer & Finance Admin	20,916.20	86.0%	0.00		0.00	
Legal Services	74,479.46	149.0%	0.00		0.00	
Mayor/Council Operations						
Employee Benefits & Costs						
FICA	0.00		0.00		0.00	
IPERS-Council	0.00		0.00		0.00	
Medicare	0.00		0.00		0.00	
Unemployment Compensation	0.00		0.00		0.00	
Total Employee Benefits & Costs	0.00		0.00		0.00	
Salaries-Regular Part Time	2,000.00	50.0%	0.00		0.00	
Council	983.50	50.0%	0.00		0.00	
Mayor	2,983.50	50.0%	0.00		0.00	
Total Salaries-Regular Part Time	2,983.50	50.0%	0.00		0.00	
Total Mayor/Council Operations	2,983.50	50.0%	0.00		0.00	
TIF Analysis	7,000.00		0.00		0.00	
Tort Liability Insurance	0.00	0.0%	0.00		0.00	
Total GENERAL GOVERNMENT	121,676.41	112.0%	0.00		0.00	
Payroll Expenses	1,818.01		0.00		0.00	
PUBLIC SAFETY						
Building Inspections	9,800.00	64.5%	0.00		0.00	
Building / Rental Inspection	9,800.00	64.5%	0.00		0.00	
Total Building Inspections	9,800.00	64.5%	0.00		0.00	
Crossing Guard						
Employee Benefits & Costs						
FICA	0.00		0.00		0.00	
IPERS	0.00		0.00		0.00	
Medicare	0.00		0.00		0.00	
Unemployment Compensation	0.00		0.00		0.00	
Total Employee Benefits & Costs	0.00		0.00		0.00	
Salaries	2,862.50	63.6%	0.00		0.00	
Crossing Guard	2,862.50	63.6%	0.00		0.00	
Total Salaries	2,862.50	63.6%	0.00		0.00	
Supplies	0.00	0.0%	0.00		0.00	
Total Crossing Guard	2,862.50	60.9%	0.00		0.00	

City of University Heights, Iowa
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	GENERAL		DEBT SERVICE		POLICE FORFEITURE	
	Jul '14 - Feb 15	% of Budget	Jul '14 - Feb 15	% of Budget	Jul '14 - Feb 15	% of Budget
Fire						
Contracts w/Other Agencies						
Coralville Fire Dept	30,429.91	95.6%	0.00		0.00	
Hydrant Flush-City of Iowa City	1,672.00	83.6%	0.00		0.00	
Total Contracts w/Other Agencies	32,101.91	94.9%	0.00		0.00	
Total Fire	32,101.91	94.9%	0.00		0.00	
Hazmat-Johnson County Police	525.50	199.8%	0.00		0.00	
Commodities						
Car Purchase	31,934.00	199.6%	0.00		0.00	
Major Equipment						
Car Equipment	6,796.00	226.5%	0.00		0.00	
Total Major Equipment	6,796.00	226.5%	0.00		0.00	
Minor Equipment						
Operating Police Equipment	3,278.41	218.6%	0.00		0.00	
Regular Officer Uniform	3,989.25	114.0%	0.00		0.00	
Total Minor Equipment	7,267.66	145.4%	0.00		0.00	
Supplies						
Ammunition	3,240.00	92.6%	0.00		0.00	
Office Supplies	2,039.58	68.0%	0.00		0.00	
Operating Supplies	1,633.32	54.4%	0.00		0.00	
Other Supplies	1,748.73	87.4%	0.00		0.00	
Postage/Shipping	257.64	85.9%	0.00		0.00	
Total Supplies	8,919.27	75.6%	0.00		0.00	
Total Commodities	54,916.93	153.4%	0.00		0.00	
Contractual Services						
Garage Rental	1,800.00	75.0%	0.00		0.00	
Payments to Other Agencies						
County Jail/Service/Filing Fees	0.00	0.0%	0.00		0.00	
Evidence testing	150.00	0.0%	0.00		0.00	
Tech. Services Bureau - St. IA	0.00	0.0%	0.00		0.00	
Total Payments to Other Agencies	0.00	0.0%	0.00		0.00	
Police Insurance-Car/Liability	322.00	6.7%	0.00		0.00	
Printing/Copying	286.89	28.7%	0.00		0.00	
Prof Serv-Psych Testing-Physica	1,101.00	220.2%	0.00		0.00	
Total Contractual Services	3,509.89	36.4%	0.00		0.00	
Police Benefits & Costs						
Police FICA	0.00		0.00		0.00	
Police Health Insurance	0.00		0.00		0.00	
Police IPERS	0.00		0.00		0.00	
Police Medicare	0.00		0.00		0.00	
Police SUTA	0.00		0.00		0.00	
Police Workers Compensation	0.00		0.00		0.00	
Total Police Benefits & Costs	0.00		0.00		0.00	
Police Gross Wages						
Holiday & Other Pay	12,528.69	44.7%	0.00		0.00	
Police Gross Wages	183,386.60	97.1%	0.00		0.00	
Salaries-Reserves	0.00	0.0%	0.00		0.00	
Total Police Gross Wages	195,915.29	90.4%	0.00		0.00	
Repair/Maint/Utilities						
Telecommunications Expense						
IT Support	1,834.65	183.5%	0.00		0.00	
Verizon/Pager Fees/Mediacom	1,979.64	82.5%	0.00		0.00	
Total Telecommunications Expense	3,814.29	112.2%	0.00		0.00	

City of University Heights, Iowa
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	GENERAL		DEBT SERVICE		POLICE FORFEITURE	
	Jul '14 - Feb 15	% of Budget	Jul '14 - Feb 15	% of Budget	Jul '14 - Feb 15	% of Budget
Vehicle Operations						
Fuel	7,204.22	45.0%	0.00	0.0%	0.00	0.0%
Other	0.00	0.0%	0.00	0.0%	0.00	0.0%
Washes	248.76	35.5%	0.00	0.0%	0.00	0.0%
Total Vehicle Operations	7,452.98	43.3%	0.00	0.0%	0.00	0.0%
Vehicle Repair						
Bicycle Maint/Repair	0.00	0.0%	0.00	0.0%	0.00	0.0%
Car Maint/Repair	6,661.75	74.0%	0.00	0.0%	0.00	0.0%
Total Vehicle Repair	6,661.75	72.4%	0.00	0.0%	0.00	0.0%
Total Repair/Maint/Utilities	17,929.02	60.2%	0.00	0.0%	0.00	0.0%
Staff Development						
Association Dues	150.00		0.00		0.00	
Regular Officer Training						
Academy Training	5,982.00	85.5%	0.00		0.00	
Skills Training/Testing	4,427.46	110.7%	0.00		0.00	
Training Supplies	1,245.28	62.3%	0.00		0.00	
Total Regular Officer Training	11,654.74	89.7%	0.00		0.00	
Total Staff Development	11,804.74	90.8%	0.00		0.00	
Total Police	284,075.87	93.1%	0.00		0.00	
Total PUBLIC SAFETY	329,365.78	91.7%	0.00		0.00	
PUBLIC WORKS						
Other Public Works						
Contracts-Other Agencies						
IC Animal Center	765.92	63.8%	0.00		0.00	
IC Bus Service	23,681.36	66.6%	0.00		0.00	
SEATS Service	5,629.28	66.7%	0.00		0.00	
Total Contracts-Other Agencies	30,076.56	66.5%	0.00		0.00	
Total Other Public Works	30,076.56	66.5%	0.00		0.00	
Roads, Bridges, & Sidewalks						
Contractual Services						
Engineering Fees	37,428.53	74.9%	0.00		0.00	
Repairs/Improvements						
ADA Transition Plan	0.00		0.00		0.00	
Asphalt patch projects	0.00		0.00		0.00	
Capital Improvement Plan	0.00		0.00		0.00	
Local panel replacements	0.00	0.0%	0.00		0.00	
Oakcrest storm intake	0.00		0.00		0.00	
Pavement management	0.00		0.00		0.00	
Sidewalk Repairs	0.00		0.00		0.00	
Street Repairs	0.00		0.00		0.00	
Traffic sign assessment/mgmt	0.00		0.00		0.00	
Total Repairs/Improvements	5,000.00	0.0%	0.00		0.00	
Striping/Curb Renumbering	0.00		0.00		0.00	
Total Contractual Services	37,428.53	68.1%	0.00		0.00	
Snow Removal-Contractual	0.00		0.00		0.00	
Storm water permit	1,250.00	41.7%	0.00		0.00	
Street Lighting Electricity	0.00		0.00		0.00	
Street Sweeping-Contractual	0.00		0.00		0.00	
Traffic Controls and Safety						
Street Signs-Commodities	0.00		0.00		0.00	
Traffic Light Electricity	0.00		0.00		0.00	
Total Traffic Controls and Safety	0.00		0.00		0.00	
Total Roads, Bridges, & Sidewalks	38,678.53	66.7%	0.00		0.00	

City of University Heights, Iowa
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	GENERAL		DEBT SERVICE		POLICE FORFEITURE	
	Jul '14 - Feb 15	Budget	% of Budget	Jul '14 - Feb 15	Budget	% of Budget
Sanitation						
Contractual						
Grandview Recycling	0.00	1,200.00	0.0%	0.00		0.00
Leat Vacuuming	13,500.00	13,500.00	100.0%	0.00		0.00
Trash/Recycling	15,646.50	20,862.00	75.0%	-0.00		0.00
Total Contractual	29,146.50	35,562.00	82.0%	0.00		0.00
Total Sanitation	29,146.50	35,562.00	82.0%	0.00		0.00
Total PUBLIC WORKS	97,901.59	138,763.00	70.6%	0.00		0.00
Total Expense	580,008.73	665,365.00	87.2%	1,811.62	32,564.00	5.6%
Net Ordinary Income	-121,959.46	32,822.00	-371.6%	16,439.99	0.00	100.0%
Net Income	-121,959.46	32,822.00	-371.6%	16,439.99	0.00	100.0%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
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	ROAD USE TAX		EMPLOYEE BENEFITS		TOTAL	
	Jul '14 - Feb 15	% of Budget	Jul '14 - Feb 15	% of Budget	Jul '14 - Feb 15	% of Budget
Ordinary Income/Expense						
Income						
CHARGES FOR SERVICES						
Police Reports	0.00		0.00		77.00	77.0%
Rental Inspection	0.00		0.00		400.00	44.4%
Total CHARGES FOR SERVICES	0.00		0.00		477.00	47.7%
GENERAL PROPERTY TAXES						
Benefits Levies	0.00		36,421.41	55.2%	36,421.41	55.2%
Debt Service Levy	0.00		0.00		17,979.90	55.2%
Insurance Levy	0.00		0.00		7,618.65	55.2%
Library Services Levy	0.00		0.00		9,278.67	55.2%
Regular Property Tax	0.00		0.00		278,370.57	55.2%
Transit Levy	0.00		0.00		24,292.75	55.2%
Total GENERAL PROPERTY TAXES	0.00		36,421.41	55.2%	373,961.95	55.2%
INTERGOVERNMENTAL/SHARED REVENUE						
Other State Grants/Reimburse.	0.00		0.00		1,749.00	100.0%
Forfeiture Funds-IC	0.00		0.00		6,193.22	100.0%
Seatbelt Incent/Traffic Safety	0.00		0.00		7,942.22	100.0%
Total Other State Grants/Reimburse.	0.00		0.00		0.00	100.0%
State Shared Revenues	0.00		0.00		0.00	0.0%
Commercial Property Tax Rptcmnt	75,615.36	72.0%	0.00		75,615.36	72.0%
Road Use/Street Construction	105,000.00		0.00		105,000.00	72.0%
Total State Shared Revenues	75,615.36	72.0%	0.00		75,615.36	70.6%
Total INTERGOVERNMENTAL/SHARED REVENUE	75,615.36	72.0%	0.00		83,557.58	78.0%
LICENSES & PERMITS						
Beer/Wine/Liquor/Cig Permits	0.00		0.00		390.00	100.0%
Building/Equipment Permits	0.00		0.00		3,036.65	30.4%
Misc. Licenses/Permits	0.00		0.00		840.00	84.0%
Parking Permits	0.00		0.00		17,325.00	138.6%
Rental Permits	0.00		0.00		18,165.00	134.6%
Total Misc. Licenses/Permits	0.00		0.00		21,591.65	90.4%
Total LICENSES & PERMITS	0.00		0.00		23,890.00	90.4%
MISCELLANEOUS REVENUES						
Cable TV Franchise	0.00		0.00		25,862.60	172.4%
Contributions	0.00		0.00		850.00	340.0%
Fines	0.00		0.00		1,295.00	18.5%
Parking Fines	0.00		0.00		73,994.09	117.5%
Traffic Fines-Cik of Ct	0.00		0.00		75,289.09	107.6%
Total Fines	0.00		0.00		77,279.09	107.6%
Misc. Income	0.00		0.00		1,234.00	123.4%
Other	0.00		0.00		1,234.00	123.4%
Total Misc. Income	0.00		0.00		2,468.00	123.4%
Refunds and Reimbursements	0.00		0.00		0.00	0.0%
Total MISCELLANEOUS REVENUES	0.00		0.00		103,235.69	118.3%
OTHER CITY TAXES						
Utility Excise Tax	0.00		550.66		5,652.77	100.0%
Total OTHER CITY TAXES	0.00		550.66		0.00	100.0%
USE OF MONEY & PROPERTY						
Interest on Cash Investments	0.00		225.44		2,390.66	47.8%
Total USE OF MONEY & PROPERTY	0.00		225.44		5,000.00	47.8%
Total Income	75,615.36	72.0%	37,197.51	56.4%	590,867.30	65.5%
Gross Profit	75,615.36	72.0%	37,197.51	56.4%	901,744.62	65.5%

City of University Heights, Iowa
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	ROAD USE TAX		EMPLOYEE BENEFITS		TOTAL	
	Jul '14 - Feb 15	% of Budget	Jul '14 - Feb 15	% of Budget	Jul '14 - Feb 15	% of Budget
Expense						
COMMUNITY & ECONOMIC DEV.						
Tree Trimming/Lawn Care	0.00		0.00		10,168.70	67.8%
Total COMMUNITY & ECONOMIC DEV.	0.00		0.00		10,168.70	67.8%
CULTURE & RECREATION						
Community Support Projects	0.00		0.00		143.55	28.7%
Library	0.00		0.00		18,583.00	43.6%
Park Expenses	0.00		0.00		351.69	44.0%
Total Parks	0.00		0.00		351.69	44.0%
Total CULTURE & RECREATION	0.00		0.00		19,078.24	43.4%
DEBT SERVICE						
Interest	0.00		0.00		1,811.62	50.8%
Principal	0.00		0.00		0.00	0.0%
Total DEBT SERVICE	0.00		0.00		1,811.62	5.6%
GENERAL GOVERNMENT						
City Hall & General Buildings						
Commodities	0.00		0.00		164.35	82.2%
Supplies	0.00		0.00		164.35	82.2%
Total Commodities	0.00		0.00		200.00	82.2%
Contractual						
Rents & Leases	0.00		0.00		10,993.84	93.8%
Total Contractual	0.00		0.00		10,993.84	93.8%
Employee Benefits & Costs						
FICA	0.00		0.00		0.00	0.0%
IPERS	0.00		0.00		0.00	0.0%
Medicare	0.00		0.00		0.00	0.0%
Total Employee Benefits & Costs	0.00		0.00		0.00	0.0%
Repair/Maint/Utilities						
City Hall Upgrades	0.00		0.00		2,211.15	88.4%
Maintenance	0.00		0.00		331.10	33.1%
Telecommunications	0.00		0.00		1,343.87	79.1%
Utilities	0.00		0.00		820.94	48.3%
Total Repair/Maint/Utilities	0.00		0.00		4,707.06	68.2%
Salaries-Regular Part Time						
Facilities Assistant	0.00		0.00		432.00	86.4%
Total Salaries-Regular Part Time	0.00		0.00		432.00	86.4%
Total City Hall & General Buildings	0.00		0.00		16,297.25	84.0%
Clerk/Treasurer & Finance Admin						
Commodities						
Hardware/Software	0.00		0.00		0.00	0.0%
Minor Equipment/Supplies/Techno	0.00		0.00		262.50	37.5%
Office Supplies and Postage	0.00		0.00		853.78	85.4%
Taping meetings	0.00		0.00		433.29	43.3%
Total Commodities	0.00		0.00		1,549.57	41.9%
Contractual Services						
Accounting Fees	0.00		0.00		1,525.00	47.7%
Audit	0.00		0.00		3,175.00	100.0%
Bank/CCard Fees	0.00		0.00		40.00	80.0%
Legal Publications	0.00		0.00		2,578.13	85.9%
Meeting Set Up Fees	0.00		0.00		238.00	100.0%
Printing/Copying	0.00		0.00		808.20	161.6%
Technology Services	0.00		0.00		494.60	65.9%
Total Contractual Services	0.00		0.00		8,858.93	118.1%

City of University Heights, Iowa
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 Cash Basis

	ROAD USE TAX		EMPLOYEE BENEFITS		TOTAL	
	Jul '14 - Feb '15	% of Budget	Jul '14 - Feb '15	% of Budget	Jul '14 - Feb '15	% of Budget
Employee Benefits & Costs						
FICA	0.00		512.68	87.0%	512.68	87.0%
IPERS	0.00		767.42	90.0%	767.42	90.0%
Medicare	0.00		179.91	130.6%	137.75	130.6%
Unemployment Compensation	0.00		116.46	194.1%	60.00	194.1%
Total Employee Benefits & Costs	0.00		1,576.47	96.1%	1,639.85	96.1%
Salaries-Regular Part Time						
Clerk, Treasurer, Historian	0.00		0.00		7,836.90	82.5%
Total Salaries-Regular Part Time	0.00		0.00		7,836.90	82.5%
Staff Development						
Dues & Memberships						
Chamber of Commerce	0.00		0.00		0.00	0.0%
Dues and Memberships	0.00		0.00		0.00	0.0%
IA League of Cities	0.00		0.00		682.00	113.1%
JCOG Assessment	0.00		0.00		1,978.80	98.9%
Total Dues & Memberships	0.00		0.00		2,670.80	73.9%
Total Staff Development	0.00		0.00		2,670.80	73.9%
Total Clerk/Treasurer & Finance Admin	0.00		1,576.47	96.1%	22,492.67	86.7%
Legal Services	0.00		0.00		74,479.46	149.0%
Mayor/Council Operations						
Employee Benefits & Costs						
FICA	0.00		184.97	50.0%	184.97	50.0%
IPERS-Council	0.00		35.72	39.8%	89.80	39.8%
Medicare	0.00		43.26	50.0%	86.52	50.0%
Unemployment Compensation	0.00		44.76	111.9%	40.00	111.9%
Total Employee Benefits & Costs	0.00		308.71	52.7%	308.71	52.7%
Salaries-Regular Part Time						
Council	0.00		0.00		2,000.00	50.0%
Mayor	0.00		0.00		983.50	50.0%
Total Salaries-Regular Part Time	0.00		0.00		2,983.50	50.0%
Total Mayor/Council Operations	0.00		308.71	52.7%	3,292.21	50.2%
TIF Analysis	0.00		0.00		7,000.00	100.0%
Tort Liability Insurance	0.00		0.00		0.00	0.0%
Total GENERAL GOVERNMENT	0.00		1,885.18	81.6%	123,561.59	111.4%
Payroll Expenses	0.00		0.00		1,818.01	100.0%
PUBLIC SAFETY						
Building Inspections	0.00		0.00		9,800.00	64.5%
Building / Rental Inspection	0.00		0.00		9,800.00	64.5%
Total Building Inspections	0.00		0.00		15,200.00	64.5%
Crossing Guard						
Employee Benefits & Costs						
FICA	0.00		174.37	62.5%	174.37	62.5%
IPERS	0.00		222.15	55.0%	222.15	55.0%
Medicare	0.00		40.78	62.5%	40.78	62.5%
Unemployment Compensation	0.00		38.88	129.6%	30.00	129.6%
Total Employee Benefits & Costs	0.00		476.18	61.2%	476.18	61.2%
Salaries						
Crossing Guard	0.00		0.00		2,862.50	63.6%
Total Salaries	0.00		0.00		2,862.50	63.6%
Supplies	0.00		0.00		200.00	0.0%
Total Crossing Guard	0.00		476.18	61.2%	3,338.68	60.9%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
July 2014 through February 2015

	ROAD USE TAX		EMPLOYEE BENEFITS		TOTAL	
	Jul '14 - Feb 15	% of Budget	Jul '14 - Feb 15	% of Budget	Jul '14 - Feb 15	% of Budget
Fire						
Contracts w/Other Agencies						
Coralville Fire Dept	0.00		0.00		31,820.00	95.6%
Hydrant Flush-City of Iowa City	0.00		0.00		2,000.00	83.6%
Total Contracts w/Other Agencies	0.00		0.00		33,820.00	94.9%
Total Fire	0.00		0.00		33,820.00	94.9%
Hazmat-Johnson County	0.00		0.00		263.00	199.8%
Police						
Commodities						
Car Purchase	0.00		0.00		16,000.00	199.6%
Major Equipment	0.00		0.00		3,000.00	226.5%
Car Equipment	0.00		0.00		3,000.00	226.5%
Total Major Equipment	0.00		0.00		3,000.00	226.5%
Minor Equipment	0.00		0.00		1,500.00	218.6%
Operating Police Equipment	0.00		0.00		3,500.00	114.0%
Regular Officer Uniform	0.00		0.00		5,000.00	145.4%
Total Minor Equipment	0.00		0.00		5,000.00	145.4%
Supplies						
Ammunition	0.00		0.00		3,500.00	92.6%
Office Supplies	0.00		0.00		3,000.00	68.0%
Operating Supplies	0.00		0.00		3,000.00	54.4%
Other Supplies	0.00		0.00		2,000.00	87.4%
Postage/Shipping	0.00		0.00		300.00	85.9%
Total Supplies	0.00		0.00		11,800.00	75.6%
Total Commodities	0.00		0.00		35,800.00	153.4%
Contractual Services						
Garage Rental	0.00		0.00		2,400.00	75.0%
Payments to Other Agencies	0.00		0.00		300.00	0.0%
County Jail/Service/Filing Fees	0.00		0.00		150.00	0.0%
Evidence testing	0.00		0.00		500.00	0.0%
Tech. Services Bureau - St. IA	0.00		0.00		950.00	0.0%
Total Payments to Other Agencies	0.00		0.00		4,800.00	6.7%
Police Insurance-Car/Liability	0.00		0.00		1,000.00	28.7%
Printing/Copying	0.00		0.00		500.00	220.2%
Prof Serv-Psych Testing-Physica	0.00		0.00		9,650.00	36.4%
Total Contractual Services	0.00		0.00		9,650.00	36.4%
Police Benefits & Costs						
Police FICA	0.00		12,146.75	90.4%	13,443.09	90.4%
Police Health Insurance	0.00		10,055.34	119.2%	8,433.00	119.2%
Police IPERS	0.00		18,720.88	85.1%	21,985.95	85.1%
Police Medicare	0.00		2,780.77	88.4%	3,143.95	88.4%
Police SUTA	0.00		1,355.00	150.6%	900.00	150.6%
Police Workers Compensation	0.00		984.00	6.6%	15,000.00	6.6%
Total Police Benefits & Costs	0.00		46,042.74	73.2%	62,905.99	73.2%
Police Gross Wages	0.00		0.00		28,000.00	44.7%
Holiday & Other Pay	0.00		0.00		188,800.00	97.1%
Police Gross Wages	0.00		0.00		24.00	0.0%
Salaries-Reserves	0.00		0.00		216,824.00	90.4%
Total Police Gross Wages	0.00		0.00		216,824.00	90.4%
Repair/Maint/Utilities						
Telecommunications Expense	0.00		0.00		1,000.00	183.5%
IT Support	0.00		0.00		2,400.00	82.5%
Verizon/Pager Fees/Mediacom	0.00		0.00		3,400.00	112.2%
Total Telecommunications Expense	0.00		0.00		3,400.00	112.2%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
 July 2014 through February 2015

12:44 AM
 03/09/15
 Cash Basis

	ROAD USE TAX		EMPLOYEE BENEFITS		TOTAL	
	Jul '14 - Feb 15	% of Budget	Jul '14 - Feb 15	% of Budget	Jul '14 - Feb 15	% of Budget
Vehicle Operations						
Fuel	0.00	0.00	0.00	0.00	7,204.22	16,000.00
Other	0.00	0.00	0.00	0.00	0.00	500.00
Washes	0.00	0.00	0.00	0.00	248.76	700.00
Total Vehicle Operations	0.00	0.00	0.00	0.00	7,452.98	17,200.00
Vehicle Repair						
Bicycle Maint/Repair	0.00	0.00	0.00	0.00	0.00	200.00
Car Maint/Repair	0.00	0.00	0.00	0.00	6,661.75	9,000.00
Total Vehicle Repair	0.00	0.00	0.00	0.00	6,661.75	9,200.00
Total Repair/Maint/Utilities	0.00	0.00	0.00	0.00	17,929.02	29,800.00
Staff Development						
Association Dues	0.00	0.00	0.00	0.00	150.00	0.00
Regular Officer Training	0.00	0.00	0.00	0.00	5,982.00	7,000.00
Academy Training	0.00	0.00	0.00	0.00	4,427.46	4,000.00
Skills Training/Testing	0.00	0.00	0.00	0.00	1,245.28	2,000.00
Training Supplies	0.00	0.00	0.00	0.00	11,654.74	13,000.00
Total Regular Officer Training	0.00	0.00	0.00	0.00	11,804.74	13,000.00
Total Staff Development	0.00	0.00	0.00	0.00	11,804.74	13,000.00
Total Police	0.00	0.00	46,042.74	73.2%	330,118.61	367,979.99
Total PUBLIC SAFETY	0.00	0.00	46,518.92	73.0%	375,884.70	422,741.34
PUBLIC WORKS						
Other Public Works						
Contracts-Other Agencies	0.00	0.00	0.00	0.00	765.92	1,200.00
IC Animal Center	0.00	0.00	0.00	0.00	23,681.36	35,557.00
IC Bus Service	0.00	0.00	0.00	0.00	5,629.28	8,444.00
SEATS Service	0.00	0.00	0.00	0.00	30,076.56	45,201.00
Total Contracts-Other Agencies	0.00	0.00	0.00	0.00	30,076.56	45,201.00
Total Other Public Works	0.00	0.00	0.00	0.00	30,076.56	45,201.00
Roads, Bridges, & Sidewalks						
Contractual Services						
Engineering Fees	0.00	0.00	0.00	0.00	37,428.53	50,000.00
Repairs/Improvements						
ADA Transition Plan	10,532.65	105.3%	0.00	0.00	10,532.65	10,000.00
Asphalt patch projects	120.00	3.0%	0.00	0.00	120.00	4,000.00
Capital Improvement Plan	0.00	0.0%	0.00	0.00	0.00	5,000.00
Local panel replacements	0.00	0.0%	0.00	0.00	0.00	37,000.00
Oakcrest storm intake	0.00	0.0%	0.00	0.00	0.00	10,000.00
Pavement management	0.00	0.0%	0.00	0.00	0.00	1,000.00
Sidewalk Repairs	4,229.35	0.0%	0.00	0.00	4,229.35	0.00
Street Repairs	1,160.00	0.0%	0.00	0.00	1,160.00	0.00
Traffic sign assessment/mgmt	585.00	16.7%	0.00	0.00	585.00	3,500.00
Total Repairs/Improvements	16,627.00	25.4%	0.00	0.00	16,627.00	70,500.00
Striping/Curb Renumbering	5,562.00	101.1%	0.00	0.00	5,562.00	5,500.00
Total Contractual Services	22,189.00	31.3%	0.00	0.00	22,189.00	126,000.00
Snow Removal-Contractual	6,337.50	20.8%	0.00	0.00	6,337.50	30,500.00
Storm water permit	0.00	0.0%	0.00	0.00	1,250.00	3,000.00
Street Lighting Electricity	5,493.41	67.6%	0.00	0.00	5,493.41	8,125.00
Street Sweeping-Contractual	0.00	0.0%	0.00	0.00	0.00	3,000.00
Traffic Controls and Safety						
Street Signs-Commodities	0.00	0.0%	0.00	0.00	0.00	100.00
Traffic Light Electricity	541.59	60.2%	0.00	0.00	541.59	900.00
Total Traffic Controls and Safety	541.59	54.2%	0.00	0.00	541.59	1,000.00
Total Roads, Bridges, & Sidewalks	34,561.50	30.4%	0.00	0.00	34,561.50	171,625.00

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
July 2014 through February 2015

	ROAD USE TAX		EMPLOYEE BENEFITS		TOTAL	
	Jul '14 - Feb 15	% of Budget	Jul '14 - Feb 15	% of Budget	Jul '14 - Feb 15	% of Budget
Sanitation						
Contractual						
Grandview Recycling	0.00		0.00		0.00	0.0%
Leaf Vacuuming	0.00		0.00		13,500.00	100.0%
Trash/Recycling	0.00		0.00		15,646.50	75.0%
Total Contractual	0.00		0.00		29,146.50	82.0%
Total Sanitation	0.00		0.00		29,146.50	82.0%
Total PUBLIC WORKS	34,561.50	30.4%	0.00		132,463.09	52.5%
Total Expense	34,561.50	30.4%	48,404.10	65,993.61	664,785.95	75.8%
Net Ordinary Income	41,053.86	-476.0%	-11,206.59	0.01	-73,918.65	-305.5%
Net Income	41,053.86	-476.0%	-11,206.59	0.01	24,197.01	-305.5%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
July 2014 through February 2015

	<u>Jul '14 - Feb 15</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Income			
CHARGES FOR SERVICES			
Police Reports	77.00	100.00	77.0%
Rental Inspection	400.00	900.00	44.4%
Total CHARGES FOR SERVICES	<u>477.00</u>	<u>1,000.00</u>	<u>47.7%</u>
GENERAL PROPERTY TAXES			
Benefits Levies	36,421.41	65,993.62	55.2%
Debt Service Levy	17,979.90	32,564.00	55.2%
Insurance Levy	7,618.65	13,800.00	55.2%
Library Services Levy	9,278.67	16,809.00	55.2%
Regular Property Tax	278,370.57	504,296.00	55.2%
Transit Levy	24,292.75	44,001.00	55.2%
Total GENERAL PROPERTY TAXES	<u>373,961.95</u>	<u>677,463.62</u>	<u>55.2%</u>
INTERGOVERNMENTAL/SHARED REVENUE			
Other State Grants/Reimburse.			
Forfeiture Funds-IC	1,749.00		
Seatbelt Incent/Traffic Safety	6,193.22		
Total Other State Grants/Reimburse.	<u>7,942.22</u>		
State Shared Revenues			
Commercial Property Tax Rplcmnt	0.00	2,141.00	0.0%
Road Use/Street Construction	75,615.36	105,000.00	72.0%
Total State Shared Revenues	<u>75,615.36</u>	<u>107,141.00</u>	<u>70.6%</u>
Total INTERGOVERNMENTAL/SHARED REVEN...	<u>83,557.58</u>	<u>107,141.00</u>	<u>78.0%</u>
LICENSES & PERMITS			
Beer/Wine/Liquor/Cig Permits	390.00	390.00	100.0%
Building/Equipment Permits	3,036.65	10,000.00	30.4%
Misc. Licenses/Permits			
Parking Permits	840.00	1,000.00	84.0%
Rental Permits	17,325.00	12,500.00	138.6%
Total Misc. Licenses/Permits	<u>18,165.00</u>	<u>13,500.00</u>	<u>134.6%</u>
Total LICENSES & PERMITS	<u>21,591.65</u>	<u>23,890.00</u>	<u>90.4%</u>
MISCELLANEOUS REVENUES			
Cable TV Franchise	25,862.60	15,000.00	172.4%
Contributions	850.00	250.00	340.0%
Fines			
Parking Fines	1,295.00	7,000.00	18.5%
Traffic Fines-Clk of Ct	73,994.09	63,000.00	117.5%
Total Fines	<u>75,289.09</u>	<u>70,000.00</u>	<u>107.6%</u>
Misc. Income			
Other	1,234.00	1,000.00	123.4%
Total Misc. Income	<u>1,234.00</u>	<u>1,000.00</u>	<u>123.4%</u>
Refunds and Reimbursements	0.00	1,000.00	0.0%
Total MISCELLANEOUS REVENUES	<u>103,235.69</u>	<u>87,250.00</u>	<u>118.3%</u>
OTHER CITY TAXES			
Utility Excise Tax	5,652.77		
Total OTHER CITY TAXES	<u>5,652.77</u>		
USE OF MONEY & PROPERTY			
Interest on Cash Investments	2,390.66	5,000.00	47.8%
Total USE OF MONEY & PROPERTY	<u>2,390.66</u>	<u>5,000.00</u>	<u>47.8%</u>
Total Income	<u>590,867.30</u>	<u>901,744.62</u>	<u>65.5%</u>
Gross Profit	590,867.30	901,744.62	65.5%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
 July 2014 through February 2015

	<u>Jul '14 - Feb 15</u>	<u>Budget</u>	<u>% of Budget</u>
Expense			
COMMUNITY & ECONOMIC DEV.			
Tree Trimming/Lawn Care	10,168.70	15,000.00	67.8%
Total COMMUNITY & ECONOMIC DEV.	10,168.70	15,000.00	67.8%
CULTURE & RECREATION			
Community Support Projects	143.55	500.00	28.7%
Library	18,583.00	42,646.00	43.6%
Parks			
Park Expenses	351.69	800.00	44.0%
Total Parks	351.69	800.00	44.0%
Total CULTURE & RECREATION	19,078.24	43,946.00	43.4%
DEBT SERVICE			
Interest	1,811.62	3,564.00	50.8%
Principal	0.00	29,000.00	0.0%
Total DEBT SERVICE	1,811.62	32,564.00	5.6%
GENERAL GOVERNMENT			
City Hall & General Buildings			
Commodities			
Supplies	164.35	200.00	82.2%
Total Commodities	164.35	200.00	82.2%
Contractual			
Rents & Leases	10,993.84	11,720.00	93.8%
Total Contractual	10,993.84	11,720.00	93.8%
Employee Benefits & Costs			
FICA	0.00	31.00	0.0%
IPERS	0.00	44.90	0.0%
Medicare	0.00	7.25	0.0%
Total Employee Benefits & Costs	0.00	83.15	0.0%
Repair/Maint/Utilities			
City Hall Upgrades	2,211.15	2,500.00	88.4%
Maintenance	331.10	1,000.00	33.1%
Telecommunications	1,343.87	1,700.00	79.1%
Utilities	820.94	1,700.00	48.3%
Total Repair/Maint/Utilities	4,707.06	6,900.00	68.2%
Salaries-Regular Part Time			
Facilities Assistant	432.00	500.00	86.4%
Total Salaries-Regular Part Time	432.00	500.00	86.4%
Total City Hall & General Buildings	16,297.25	19,403.15	84.0%
Clerk/Treasurer & Finance Admin			
Commodities			
Hardware/Software	0.00	1,000.00	0.0%
Minor Equipment/Supplies/Techno	262.50	700.00	37.5%
Office Supplies and Postage	853.78	1,000.00	85.4%
Taping meetings	433.29	1,000.00	43.3%
Total Commodities	1,549.57	3,700.00	41.9%
Contractual Services			
Accounting Fees	1,525.00	3,200.00	47.7%
Audit	3,175.00		
Bank/CCard Fees	40.00	50.00	80.0%
Legal Publications	2,578.13	3,000.00	85.9%
Meeting Set Up Fees	238.00		
Printing/Copying	808.20	500.00	161.6%
Technology Services	494.60	750.00	65.9%
Total Contractual Services	8,858.93	7,500.00	118.1%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
July 2014 through February 2015

	<u>Jul '14 - Feb 15</u>	<u>Budget</u>	<u>% of Budget</u>
Employee Benefits & Costs			
FICA	512.68	589.00	87.0%
IPERS	767.42	853.10	90.0%
Medicare	179.91	137.75	130.6%
Unemployment Compensation	116.46	60.00	194.1%
Total Employee Benefits & Costs	<u>1,576.47</u>	<u>1,639.85</u>	<u>96.1%</u>
Salaries-Regular Part Time			
Clerk, Treasuer, Historian	7,836.90	9,500.00	82.5%
Total Salaries-Regular Part Time	<u>7,836.90</u>	<u>9,500.00</u>	<u>82.5%</u>
Staff Development			
Dues & Memberships			
Chamber of Commerce	0.00	500.00	0.0%
Dues and Memberships	0.00	500.00	0.0%
IA League of Cities	692.00	612.00	113.1%
JCOG Assessment	1,978.80	2,000.00	98.9%
Total Dues & Memberships	<u>2,670.80</u>	<u>3,612.00</u>	<u>73.9%</u>
Total Staff Development	<u>2,670.80</u>	<u>3,612.00</u>	<u>73.9%</u>
Total Clerk/Treasurer & Finance Admin	22,492.67	25,951.85	86.7%
Legal Services	74,479.46	50,000.00	149.0%
Mayor/Council Operations			
Employee Benefits & Costs			
FICA	184.97	369.95	50.0%
IPERS-Council	35.72	89.80	39.8%
Medicare	43.26	86.52	50.0%
Unemployment Compensation	44.76	40.00	111.9%
Total Employee Benefits & Costs	<u>308.71</u>	<u>586.27</u>	<u>52.7%</u>
Salaries-Regular Part Time			
Council	2,000.00	4,000.00	50.0%
Mayor	983.50	1,967.00	50.0%
Total Salaries-Regular Part Time	<u>2,983.50</u>	<u>5,967.00</u>	<u>50.0%</u>
Total Mayor/Council Operations	3,292.21	6,553.27	50.2%
TIF Analysis	7,000.00		
Tort Liability Insurance	0.00	9,000.00	0.0%
Total GENERAL GOVERNMENT	123,561.59	110,908.27	111.4%
Payroll Expenses	1,818.01		
PUBLIC SAFETY			
Building Inspections			
Building / Rental Inspection	9,800.00	15,200.00	64.5%
Total Building Inspections	<u>9,800.00</u>	<u>15,200.00</u>	<u>64.5%</u>
Crossing Guard			
Employee Benefits & Costs			
FICA	174.37	279.00	62.5%
IPERS	222.15	404.10	55.0%
Medicare	40.78	65.25	62.5%
Unemployment Compensation	38.88	30.00	129.6%
Total Employee Benefits & Costs	<u>476.18</u>	<u>778.35</u>	<u>61.2%</u>
Salaries			
Crossing Guard	2,862.50	4,500.00	63.6%
Total Salaries	<u>2,862.50</u>	<u>4,500.00</u>	<u>63.6%</u>
Supplies	0.00	200.00	0.0%
Total Crossing Guard	<u>3,338.68</u>	<u>5,478.35</u>	<u>60.9%</u>

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
July 2014 through February 2015

	<u>Jul '14 - Feb 15</u>	<u>Budget</u>	<u>% of Budget</u>
Fire			
Contracts w/Other Agencies			
Coralville Fire Dep't	30,429.91	31,820.00	95.6%
Hydrant Flush-City of Iowa City	1,672.00	2,000.00	83.6%
Total Contracts w/Other Agencies	<u>32,101.91</u>	<u>33,820.00</u>	<u>94.9%</u>
Total Fire	32,101.91	33,820.00	94.9%
Hazmat-Johnson County	525.50	263.00	199.8%
Police			
Commodities			
Car Purchase	31,934.00	16,000.00	199.6%
Major Equipment			
Car Equipment	6,796.00	3,000.00	226.5%
Total Major Equipment	<u>6,796.00</u>	<u>3,000.00</u>	<u>226.5%</u>
Minor Equipment			
Operating Police Equipment	3,278.41	1,500.00	218.6%
Regular Officer Uniform	3,989.25	3,500.00	114.0%
Total Minor Equipment	<u>7,267.66</u>	<u>5,000.00</u>	<u>145.4%</u>
Supplies			
Ammunition	3,240.00	3,500.00	92.6%
Office Supplies	2,039.58	3,000.00	68.0%
Operating Supplies	1,633.32	3,000.00	54.4%
Other Supplies	1,748.73	2,000.00	87.4%
Postage/Shipping	257.64	300.00	85.9%
Total Supplies	<u>8,919.27</u>	<u>11,800.00</u>	<u>75.6%</u>
Total Commodities	54,916.93	35,800.00	153.4%
Contractual Services			
Garage Rental	1,800.00	2,400.00	75.0%
Payments to Other Agencies			
County Jail/Service/Filing Fees	0.00	300.00	0.0%
Evidence testing	0.00	150.00	0.0%
Tech. Services Bureau - St. IA	0.00	500.00	0.0%
Total Payments to Other Agencies	<u>0.00</u>	<u>950.00</u>	<u>0.0%</u>
Police Insurance-Car/Liability	322.00	4,800.00	6.7%
Printing/Copying	286.89	1,000.00	28.7%
Prof Serv-Psych Testing-Physica	1,101.00	500.00	220.2%
Total Contractual Services	<u>3,509.89</u>	<u>9,650.00</u>	<u>36.4%</u>
Police Benefits & Costs			
Police FICA	12,146.75	13,443.09	90.4%
Police Health Insurance	10,055.34	8,433.00	119.2%
Police IPERS	18,720.88	21,985.95	85.1%
Police Medicare	2,780.77	3,143.95	88.4%
Police SUTA	1,355.00	900.00	150.6%
Police Workers Compensation	984.00	15,000.00	6.6%
Total Police Benefits & Costs	<u>46,042.74</u>	<u>62,905.99</u>	<u>73.2%</u>
Police Gross Wages			
Holiday & Other Pay	12,528.69	28,000.00	44.7%
Police Gross Wages	183,386.60	188,800.00	97.1%
Salaries-Reserves	0.00	24.00	0.0%
Total Police Gross Wages	<u>195,915.29</u>	<u>216,824.00</u>	<u>90.4%</u>
Repair/Maint/Utilities			
Telecommunications Expense			
IT Support	1,834.65	1,000.00	183.5%
Verizon/Pager Fees/Mediacom	1,979.64	2,400.00	82.5%
Total Telecommunications Expense	<u>3,814.29</u>	<u>3,400.00</u>	<u>112.2%</u>

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
July 2014 through February 2015

	<u>Jul '14 - Feb 15</u>	<u>Budget</u>	<u>% of Budget</u>
Vehicle Operations			
Fuel	7,204.22	16,000.00	45.0%
Other	0.00	500.00	0.0%
Washes	248.76	700.00	35.5%
Total Vehicle Operations	<u>7,452.98</u>	<u>17,200.00</u>	<u>43.3%</u>
Vehicle Repair			
Bicycle Maint/Repair	0.00	200.00	0.0%
Car Maint/Repair	6,661.75	9,000.00	74.0%
Total Vehicle Repair	<u>6,661.75</u>	<u>9,200.00</u>	<u>72.4%</u>
Total Repair/Maint/Utilities	<u>17,929.02</u>	<u>29,800.00</u>	<u>60.2%</u>
Staff Development			
Association Dues	150.00		
Regular Officer Training			
Academy Training	5,982.00	7,000.00	85.5%
Skills Training/Testing	4,427.46	4,000.00	110.7%
Training Supplies	1,245.28	2,000.00	62.3%
Total Regular Officer Training	<u>11,654.74</u>	<u>13,000.00</u>	<u>89.7%</u>
Total Staff Development	<u>11,804.74</u>	<u>13,000.00</u>	<u>90.8%</u>
Total Police	<u>330,118.61</u>	<u>367,979.99</u>	<u>89.7%</u>
Total PUBLIC SAFETY	<u>375,884.70</u>	<u>422,741.34</u>	<u>88.9%</u>
PUBLIC WORKS			
Other Public Works			
Contracts-Other Agencies			
IC Animal Center	765.92	1,200.00	63.8%
IC Bus Service	23,681.36	35,557.00	66.6%
SEATS Service	5,629.28	8,444.00	66.7%
Total Contracts-Other Agencies	<u>30,076.56</u>	<u>45,201.00</u>	<u>66.5%</u>
Total Other Public Works	<u>30,076.56</u>	<u>45,201.00</u>	<u>66.5%</u>
Roads, Bridges, & Sidewalks			
Contractual Services			
Engineering Fees	37,428.53	50,000.00	74.9%
Repairs/Improvements			
ADA Transition Plan	10,532.65	10,000.00	105.3%
Asphale patch projects	120.00	4,000.00	3.0%
Capital Improvement Plan	0.00	5,000.00	0.0%
Local panel replacements	0.00	37,000.00	0.0%
Oakcrest storm intake	0.00	10,000.00	0.0%
Pavement management	0.00	1,000.00	0.0%
Sidewalk Repairs	4,229.35		
Street Repairs	1,160.00		
Traffic sign assessment/mgmt	585.00	3,500.00	16.7%
Total Repairs/Improvements	<u>16,627.00</u>	<u>70,500.00</u>	<u>23.6%</u>
Striping/Curb Renumbering	5,562.00	5,500.00	101.1%
Total Contractual Services	<u>59,617.53</u>	<u>126,000.00</u>	<u>47.3%</u>
Snow Removal-Contractual	6,337.50	30,500.00	20.8%
Storm water permit	1,250.00	3,000.00	41.7%
Street Lighting Electricity	5,493.41	8,125.00	67.6%
Street Sweeping-Contractual	0.00	3,000.00	0.0%
Traffic Controls and Safety			
Street Signs-Commodities	0.00	100.00	0.0%
Traffic Light Electricity	541.59	900.00	60.2%
Total Traffic Controls and Safety	<u>541.59</u>	<u>1,000.00</u>	<u>54.2%</u>
Total Roads, Bridges, & Sidewalks	<u>73,240.03</u>	<u>171,625.00</u>	<u>42.7%</u>

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
July 2014 through February 2015

	<u>Jul '14 - Feb 15</u>	<u>Budget</u>	<u>% of Budget</u>
Sanitation			
Contractual			
Grandview Recycling	0.00	1,200.00	0.0%
Leaf Vacuuming	13,500.00	13,500.00	100.0%
Trash/Recycling	15,646.50	20,862.00	75.0%
Total Contractual	<u>29,146.50</u>	<u>35,562.00</u>	<u>82.0%</u>
Total Sanitation	<u>29,146.50</u>	<u>35,562.00</u>	<u>82.0%</u>
Total PUBLIC WORKS	<u>132,463.09</u>	<u>252,388.00</u>	<u>52.5%</u>
Total Expense	<u>664,785.95</u>	<u>877,547.61</u>	<u>75.8%</u>
Net Ordinary Income	<u>-73,918.65</u>	<u>24,197.01</u>	<u>-305.5%</u>
Net Income	<u>-73,918.65</u>	<u>24,197.01</u>	<u>-305.5%</u>

City of University Heights, Iowa
Warrants for Council Approval
 February 11 through March 10, 2015

Date	Name	Memo	Amount
Feb 11 - Mar 10, 15			
02/13/2015	City of Iowa City	City Hall water/sewer automatic payment	-20.30
02/13/2015	Lyon, Kristofer S		-416.82
02/13/2015	Miller, Michelle K		-1,299.23
02/13/2015	Jones, Christian R		-1,661.30
02/13/2015	Patch, Alexander J		-2,010.04
02/13/2015	Plate, Harold,		-181.39
02/13/2015	Sherman, Nicholas M		-913.16
02/13/2015	Stenda, Jeremy P		-145.54
02/13/2015	Fort, Matthew A		-1,373.76
02/13/2015	Stanley, Kenneth L		-1,612.58
02/16/2015	Internal Revenue Service	42-1109342	-2,812.22
02/24/2015	MidAmerican Energy	pedestrian lights at 113 Golfview	-37.86
02/25/2015	MidAmerican Energy	City Hall gas/electricity	-91.86
02/26/2015	MidAmerican Energy	1301 Melrose stop light	-34.51
02/26/2015	MidAmerican Energy	1011 Melrose stop light	-29.90
02/26/2015	MidAmerican Energy	street lights	-651.30
02/27/2015	Anderson, Christine M.		-461.09
02/27/2015	Fort, Matthew A		-1,373.75
02/27/2015	Kimura, Lori D.		-352.24
02/27/2015	Lyon, Kristofer S		-1,063.79
02/27/2015	Miller, Michelle K		-1,278.47
02/27/2015	Patch, Alexander J		-1,760.17
02/27/2015	Plate, Harold,		-219.61
02/27/2015	Sherman, Nicholas M		-1,539.91
02/27/2015	Stanley, Kenneth L		-1,612.59
02/27/2015	Wellmark BC/BS	monthly insurance payment	-260.09
02/27/2015	Miller, Ryan R		-456.86
02/28/2015	Internal Revenue Service	42-1109342	-3,291.00
02/28/2015	IOWA PUBLIC EMPLOYEES ...		-223.43
02/28/2015	IOWA PUBLIC EMPLOYEES ...		-3,577.54
03/01/2015	Paul J. Moore, Melrose Aven...	City Hall Rent/garages automatic deposit	-1,374.23
03/10/2015	Carpenter Uniform & Promoti...	2 officer badges	-268.55
03/10/2015	City of Iowa City	bus,library services,hydrant maint, animal servi...	-14,828.05
03/10/2015	Mediacom	online service 3/3/1-4/2/15	-109.95
03/10/2015	Pyramid Services Inc.	3 oil changes/brakes & rotors/wipers	-656.01
03/10/2015	Hollywood Graphics	graphics for new police car	-132.08
03/10/2015	Iowa Law Enforcement Acade...	leadership training-Stanley & Miller	-160.00
03/10/2015	Racom Corporation	outfit new police car/reinstall camera	-11,353.22
03/10/2015	Entenmann-Rovin Co	2 police officer badges	-360.60
03/10/2015	Kieck's Career Apparel	boots for S Miller	-119.95
03/10/2015	SEATS	Seats Payment	-703.66
03/10/2015	Leff Law Firm, L.L.P.	legal services 12/5/14-3/6/15	-39,108.10
03/10/2015	Shive Hattery	engineering services1/31/15-2/27/15	-5,662.00
03/10/2015	Terry Goerd	inspection services for February	-525.00
03/10/2015	Norm Cate	February inspection services	-700.00
03/10/2015	Louise From	reimburse for March & April meeting fees	-60.00
03/10/2015	Iowa Association of Municipal...	Water Dues & Research Assessmant for 2015-...	-503.43
03/10/2015	Culligan Water Tech	water dispenser	-8.48
03/10/2015	Iowa Law Enforcement Acade...	evaluation of MMPI-2 for Lyon & R Miller	-320.00
03/10/2015	City of Iowa City	deposit for street sweeping/hydrant usage	-500.00
03/10/2015	Russ Boyer Construction	pothole repairs/mulch trees	-526.00
03/10/2015	Anderson, Christine M.	reimburse for cleaning supplies/utensils for poli...	-11.14
03/10/2015	Stanley, Kenneth L	reimburse for cake for swearing in ceremony	-18.99
03/10/2015	Westport Touchless Autowash	December & January vehicle washes	-90.00
03/10/2015	Iowa City Press-Citizen	February publications	-299.63
03/10/2015	Johnson County Refuse, Inc.	February recycling	-1,738.50
03/10/2015	VISA	training modules/postage/print cartridges/printi...	-644.57
03/10/2015	Iowa City Area Chamber of C...	membership dues for 2015	-397.00
03/10/2015	Internet Navigator	monthly fee for city website/email service	-24.95

Feb 11 - Mar 10, 15

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03/10/2015	Iowa City Area Chamber of C...	membership dues for 2015	-397.00
03/10/2015	Internet Navigator	monthly fee for city website/email service	-24.95
03/10/2015	Hawkeye Construction & Sno...	snow removal 12/22/14-2/3/15	-21,288.50

Feb 11 - Mar 10, 15

TAX REMINDER -- HOMESTEAD EXEMPTION

Eligibility: Must own and occupy the property as a homestead on July 1 of each year, declare residency in Iowa for income tax purposes and occupy the property for at least six months each year. Persons in the military or nursing homes who do not occupy the home are also eligible.

Filing Requirements: Claim must be filed on or before July 1.

* * * * *

1. **See also** February's City Clerk Report for reporting specifics.
2. **Other Assignment(s).**
 - (a) **Ordinance 79 (Buildings and Land Use) Review**
 - Zoning Commission Chairwoman's report
 - (b) **Composting**
 - MOU for City's future reference
 - Positive feedback on program
 - (c) **Grandview Condos Recycling.**
 - Identified grant sources to cover the purchase of 133 compact recycling containers and related implementation costs (e.g., educational flyers, magnets), Condo Association participation pending
3. **City Building Inspection Policy Considerations and/or Program Changes.**
 - Permits continued to be issued for those projects not related to the moratorium. None received in February.
 - Building and Rent Inspectors did not report trends or issues.
 - Received (1) complaint for side-yard graveling and parking of enclosed trailer.
4. **City Housing/Rental Inspection Program Changes/Considerations.**

Matters to be presented in April's meeting for Council discussion
5. **Student Intern to assist with BZS matters:** Fatima Saeed, Senior, West High

***** INADVERTANTLY OMMITTED FROM JANUARY'S REPORTS *****

**Building Zoning & Sanitation Committee
January 2015 Report ♦ By Silvia Quezada**

2. **See also** January's City Clerk Report for reporting specifics.

2. Other Assignment(s).

(d) Ordinance 79 (Buildings and Land Use) Review

- Zoning Commission will continue to meet to address remaining issues
- City Council scheduled working session on February 2nd to review draft ordinance mark-up, provide comments and ask questions of City Inspector

(e) Composting

- Test trial with approximately 15 volunteer households
- Feedback: great idea, size of bins and bags, weekly collection schedule, ideal for winter time

(f) Grandview Condos Recycling.

- Identified grant sources to cover the purchase of 133 compact recycling containers and related implementation costs (e.g., educational flyers, magnets)

(g) Tower Court Park

- See Virginia's report for details

5. City Building Inspection Policy Considerations and/or Program Changes.

Permits continued to be issued for those projects not related to the moratorium.
None received in January.

Received (1) request by perspective buyer of home with a grandfathered structure.
Concern surrounded the degree of changes that can be made to the structure
without it loosing its grandfathered status.

6. City Housing Inspection Policy Considerations and/or Program Changes.

No matters to report.

RESOLUTION NO. 15-08

RESOLUTION ENACTING A MORATORIUM ON ISSUING BUILDING PERMITS IN THE CITY OF UNIVERSITY HEIGHTS ON CERTAIN PROPERTY TO ALLOW THE CITY COUNCIL TIME TO CONSIDER CHANGES TO THE CITY'S ZONING ORDINANCE RELATED TO DEVELOPMENT OF SENSITIVE SLOPES AND DEVELOPMENT CAUSING INCREASED WATER RUNOFF

WHEREAS, the University Heights City Council has undertaken a comprehensive review of its Zoning Ordinance, No. 79, and has and continues to solicit public opinion, input, and comment regarding ordinance provisions; and

WHEREAS, the University Heights Zoning Commission has worked diligently over the past six months to review many provisions of the Zoning Ordinance and make recommended changes to the City Council; and

WHEREAS, the Zoning Commission's work is not complete; and

WHEREAS, the Council has and intends to evaluate and consider changes to the Zoning Ordinance provisions particularly related to the following matters, perhaps among others:

- Ascertaining and regulating the amount of surface-water runoff and drainage related to proposed construction;
- Regulating development of sensitive slopes; and

WHEREAS, the Council intends to complete its review and consider changes to the Zoning Ordinance such that proposed revisions could be considered for the first time no later than its regular meeting April 14, 2015; and

WHEREAS, any Zoning Ordinance amendments would take effect only after an amending ordinance had been considered and approved at three Council meetings, unless multiple readings are collapsed as provided by Iowa law; and

WHEREAS, during the time the Council is undertaking this review and considering possible Zoning Ordinance amendments, the Council finds and concludes that building permits should not be issued with respect to property containing certain sensitive slopes, excepting such properties where construction is to repair or replace buildings partially or completely damaged or destroyed by fire, tornado, flood, or other natural casualty, provided, however, that this exception applies only to the extent the proposed construction itself will not take place on such slopes; and

WHEREAS, during the time the Council is undertaking this review and considering possible Zoning Ordinance amendments, the Council finds and

concludes that building permits should not be issued for construction of or on any buildings on property containing steep slopes, critical slopes, or protected slopes, as those slopes are defined by the City's Sensitive Areas Development Ordinance, No. 128, with certain exceptions; and

WHEREAS, if the Council concludes that Zoning Ordinance amendments will be considered as a result of its review process, the Council may extend the duration of this moratorium to permit three readings of an amending ordinance; and

WHEREAS, the Council reserves the opportunity to extend or otherwise modify the moratorium if circumstances warrant,

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of University Heights, Iowa, hereby adopts and imposes a moratorium on the issuance of building permits in the City for construction of or on any buildings on property containing steep slopes, critical slopes, or protected slopes, as those slopes are defined by the City's Sensitive Areas Development Ordinance, No. 128, until April 14, 2015, or until the Council rescinds this Resolution No. 15-08, whichever occurs first. During the time period that this moratorium is in effect, no building permits shall be issued by the City for construction of any buildings on property containing steep slopes, critical slopes, or protected slopes, as those slopes are defined by the City's Sensitive Areas Development Ordinance, No. 128, except such properties where proposed construction is to repair or replace buildings partially or completely damaged or destroyed by fire, tornado, flood, or other natural casualty, provided, however, that this exception applies only to the extent the proposed construction itself will not take place on such slopes. In the event the Council determines that the moratorium should be extended or otherwise modified, the Council may make such changes by further resolution.

Upon motion by _____, and seconded by _____, the vote was as follows:

	AYES:	NAYS	ABSENT
Aldrich	_____	_____	_____
Haverkamp	_____	_____	_____
Lane	_____	_____	_____
Miller	_____	_____	_____
Quezada	_____	_____	_____

Upon Roll Call thus recorded, the Resolution is declared adopted this 10th day of March, 2015.

Louise From, Mayor
City of University Heights

ATTEST:

Christine M. Anderson, City Clerk

Steve/UH Resolutions/Resolution 15-08 building permit moratorium sensitive slopes 031015

MEMORANDUM OF UNDERSTANDING

WHEREAS, Johnson County Refuse, Inc. provides refuse removal and recycling services to residents in the City of University Heights, pursuant to a written contract with the City; and

WHEREAS, Johnson County Refuse desires to offer curbside composting services to University Heights residents; and

WHEREAS, the City desires to permit and cooperate with Johnson County Refuse's composting proposal because encouraging and facilitating composting represents an environmentally sensitive and sustainable practice; and

WHEREAS, Johnson County Refuse will provide composting bins and instructions to City residents to carry out its composting proposal; and

WHEREAS, Johnson County Refuse's composting proposal will not result or include monetary charges to the City;

NOW, THEREFORE, THE CITY OF UNIVERSITY HEIGHTS and JOHNSON COUNTY REFUSE, INC. HEREBY ENTER INTO THE FOLLOWING MEMORANDUM OF UNDERSTANDING REGARDING COMPOSTING SERVICES:

1. Johnson County Refuse is authorized and encouraged to offer curbside composting services to University Heights residents;
2. City residents may choose to participate or not to participate in the composting program;
3. Johnson County Refuse is authorized to supply such composting carts and instructions to participating residents as are necessary for composting;
4. Johnson County Refuse shall charge participating residents a \$25.00 refundable deposit for the use of such carts;
5. Johnson County Refuse shall inform participating residents that composting material must be placed in designated "Compostables Only" paper bags, which residents must purchase to participate, that are then placed into the composting carts;
6. Johnson County Refuse shall inform participating residents the types of materials that may and may not be composted and shall inform participating residents of other rules or suggestions associated with the composting program;

RESOLUTION NO. 15-09

RESOLUTION AUTHORIZING THE MAYOR TO SIGN AND THE CLERK TO ATTEST A MEMORANDUM OF UNDERSTANDING WITH JOHNSON COUNTY REFUSE, INC. FOR COMPOSTING SERVICES

RESOLVED that the Mayor of the City of University Heights is authorized to sign and the City Clerk to attest a Memorandum of Understanding with Johnson County Refuse, Inc. for composting services in the form set forth in Exhibit "A" attached.

Upon motion by _____, and seconded by _____, the vote was as follows:

	AYES:	NAYS	ABSENT
Aldrich	_____	_____	_____
Haverkamp	_____	_____	_____
Lane	_____	_____	_____
Miller	_____	_____	_____
Quezada	_____	_____	_____

Upon Roll Call thus recorded, the Resolution is declared adopted this 10th day of March, 2015.

Louise From, Mayor
City of University Heights

ATTEST:

Christine M. Anderson, City Clerk



City of
University Heights
Police Department

1004 Melrose Avenue
University Heights, Iowa 52246

Telephone (319) 887-6800
Fax (319) 337-4404

Kenneth L. Stanley, Chief of Police

March 4, 2015

February Police Report

Officer Alex Patch is doing fine in the academy. He is now in his 9 week.

Officer Kris Lyon is doing excellent and is an excellent addition to our department.

We handled about five traffic crashes last month with the slippery roads; hopefully the nasty weather is behind us.

Officer Stenda resigned his part-time position with the department.

We developed a University Heights Parking Pass for each council member to use at your discretion

Chief Stanley joined the Iowa City chapter of the Rotary Club.

Police Dept. is participating in an internship with the Workplace Learning Connection.

Chief Stanley re-applied for the Iowa State GTSB grant for the 2015/2016 fiscal year.

All fulltime departmental employees have been issued business cards and are encouraged to talk with citizens of the community and present their business cards.

Officer Miller attended an Evidence Room management training.

Chief Stanley and Officer Miller attended a one day leadership class in Des Moines.

The new patrol graphics are on the vehicle and the vehicle is in service.

K. L. STANLEY, Chief
University Heights Police Department

March 2015 Streets and Sidewalks report

1) Trees Please planting list 2015: I am really pleased with the households who signed up for our spring 2015 planting. We will be filling in some really good bare spots, and the species chosen for this year have nearly zero representation in our current tree canopy, so this is a big win for genus diversity as well.

- 1) Autumn Splendor Buckeye – Birkdale
- 2) Autumn Brilliance Serviceberry – Birkdale
- 3) Autumn Splendor Buckeye – Birkdale
- 4) Japanese Tree Lilac – 100 Koser
- 5) Kentucky Coffeetree – 121 Highland
- 6) Thornless Honeylocust – 121 Highland
- 7) Accolade Elm – Stella
- 8) Dogwood - 215 Golfview
- 9) Allee Elm - 1138 Melrose
- 10) Accolade Elm - 225 Koser
- 11) Accolade Elm - 200 Marietta
- 12) Tulip Poplar - 200 Marietta
- 13) Tulip Poplar - 24 Koser
- 14) Autumn Gold Gingko – 38 Highland
- 15) Accolade Elm– 136 Koser
- 16) Accolade Elm – 136 Koser

2) Spring flier draft is ready, please look over to provide feedback, it will be distributed mid-April.

University Heights Spring news 2015

New in 2015:

Curbside Compost pick up now available! See the city website at www.university-heights.org for more information on how to get a dedicated compost can.

Two new ways to get involved with your community:

1) Neighborhood Stabilization Committee – a group of residents will begin holding informal meetings this spring to discuss neighborhood stability – how to encourage more owner-occupation of housing, how to get renters to stay longer and feel more welcome, etc. Contact Chris Anderson at uhclerk@yahoo.com if you'd like to attend or contribute.

2) University Heights Tree Board 2016 – Starting next January UH will have a formal 5 person tree board that oversees planting, planning, and maintenance of our city street trees. If you'd like to nominate someone for appointment to this committee, contact Louise From at louise@university-heights.org.

Upcoming Events:

April 26th – Community Clean Up Day 9am-noon. A dumpster and the 'too good to throw away' section will be on Marietta Avenue, between Sunset and George. New this year: scrap metal will be accepted for recycling and finished compost for your garden will be available to residents.

April 27th – Tree Planting Day – 10am-noon. Meet at Paul Moore's lot across from Stella for a quick lesson in how to plant a tree, and then lend a hand to plant one of 16 new trees that will be planted in city boulevards throughout town. Bring a spade and a tarp.

May 3rd – Ronald McDonald House 5k through U Heights - 7am. We need volunteers to help pass out water to runners. Kids welcome, contact Virginia Miller to sign up.

May 6th – (Wednesday) Bike to work Breakfast, 7am-8:30am? Sponsored by Geoff's Bike and Ski, stop by the table in front of the city office for food, minor bike tune-ups, and other giveaways.

Saturday June 6th – Community Wide Garage Sale 8am-noon. Hold your own garage sale, or browse, shop and visit at your neighbors. RSVP if you are holding a sale by June 1st to Virginia Miller so your address can be included on the list.

RESOLUTION NO. 15-11

**RESOLUTION AUTHORIZING CERTAIN TREES
TO BE PLANTED IN THE CITY RIGHTS-OF-WAY
AT SPECIFIED ADDRESSES**

BE IT RESOLVED by the City Council of University Heights, Iowa, that the following varieties of trees are authorized to be planted in the City rights-of-way at the address set forth, all in accordance with University Heights Ordinance No. 52(2) and at the recommendation of the Streets and Sidewalks committee chair:

- Birkdale Condominiums ROW (between Birkdale Court and University Club on Melrose Avenue)
 - Autumn Splendor Buckeye (2 trees)
 - Autumn Brilliance Serviceberry
- 215 Golfview Avenue – Dogwood
- 38 Highland Drive – Autumn Gold Gingko
- 121 Highland Drive
 - Kentucky Coffeetree
 - Thornless Honeylocust
- 24 Koser Avenue – Tulip Poplar
- 110 Koser Avenue - Japanese Tree Lilac
- 136 Koser Avenue – Accolade Elm (2 trees)
- 225 Koser Avenue – Accolade Elm
- 200 Marietta Avenue
 - Accolade Elm
 - Tulip Poplar
- 1006 Melrose Avenue – Accolade Elm
- 1138 Melrose Avenue – Allee Elm

Upon motion by _____, and seconded by _____, the vote was as follows:

	AYES:	NAYS	ABSENT
Aldrich	_____	_____	_____
Haverkamp	_____	_____	_____
Lane	_____	_____	_____
Miller	_____	_____	_____
Quezada	_____	_____	_____

Upon Roll Call thus recorded, the Resolution is declared adopted this 10th day of March, 2015.

Louise From, Mayor
City of University Heights

ATTEST:

Christine M. Anderson, City Clerk

MEMORANDUM

TO: University Heights, Mayor, Council, and Staff
FROM: Josiah Bilskemper, P.E.
DATE: March 6, 2015
RE: City Engineer's Report

(1) Sidewalk Repair Program

- a. At the February meeting, council approved Resolution 15-06 (Resolution Concerning Administrative Fee for Sidewalk Repair Project). As of March 6th, nine property owners have responded and requested to be included in the city sidewalk repair project.
- b. Also last month, the post office returned repair notification letters for four properties that were marked "undeliverable." At the end of February, additional follow-up letters were sent to these four property owners and a "certificate of mailing" was received from the post office for these letters. This satisfies the Iowa Code requirement for providing notice regarding repair of sidewalk.
- c. *At the January meeting, council approved the revised sidewalk repair program to also include a city administered sidewalk repair project. Resolution 15-03 (Resolution Requiring Owners to Repair Sidewalks Abutting Their Property) was also approved.*
- d. *Resident notification letters were sent out via certified mail on January 16 to the listed deed holder for each SE quadrant property with needed sidewalk repairs.*

(2) MS4 Permit – Annual Report, East System Inspection and Draft Permit Review

- a. The inspection report for the East Storm Sewer System and the required MS4 Annual Report was prepared and submitted to Iowa DNR at the end of February.
- b. Comments asking for clarification of topsoil inspection requirements in the city's draft MS4 permit were submitted to the DNR on February 20th. The overall 45-day comment period for the new draft permit concludes on March 9th. Please let me know if you have any other questions or comments about the draft permit on or before this Monday.

(3) Iowa DOT – All Town Sign Replacement Program

- a. The Iowa DOT "All Town Sign Replacement" program accepts applications from communities to replace damaged, obsolete or substandard signs and signposts. The program will provide up to \$5,000 of signs and signposts per applying community on a first-come, first-served basis. The program only applies to certain regulatory signs (not parking signs). As part of our on-going sign assessment in University Heights, and using the database originally prepared by MPOJC, we estimate there is approximately \$3,000 of signs and signposts that would meet the criteria for replacement as outlined in this program.



- b. In order to submit an application, the city needs to adopt a resolution indicating that a review of existing signs to identify deficiencies has occurred (this information is available in the sign assessment database). The resolution also specifies that the City would install the signs in accordance with the appropriate sign guidelines, complete the replacements within 180 days, and provide notice to the DOT when the work is complete.
- c. A draft of the required DOT resolution that is attached. An agenda item will be included for the March meeting to allow council an opportunity to discuss this program and consider this resolution. Since the data collection is already available, we recommend submitting an application for this program. If approved at the March meeting, we will fill out the application identifying which remaining signs and posts are deficient, and submit the request along with the Resolution.

Please feel free to contact me if you have any questions about these or any other items.

JDB

Sign Replacement Program for Cities - 2015

RESOLUTION NO. _____

IOWA DEPARTMENT OF TRANSPORTATION SIGN REPLACEMENT PROGRAM FOR CITIES

WHEREAS the City of _____, Iowa recognizes the importance of maintaining the regulatory and warning signs on the street system in conformance with the Manual on Uniform Traffic Control Devices, Federal Highway Administration, U.S. Department of Transportation, and

WHEREAS a review of signs has been conducted by the City of _____ or its agent to identify deficiencies in those signs eligible for replacement under the rules of the program, and

WHEREAS the Iowa Department of Transportation will provide up to \$5,000 worth of conforming regulatory and warning signing materials to the City of _____ at no cost, and

WHEREAS it is understood that applications will be considered in order of receipt and will be limited to Stop, Stop Ahead, Yield, All Way, Speed Limit, No Right Turn, No Left Turn, No U-turn, Wrong Way, One-way on Right Arrow, One-way on Left Arrow, One-way with Right Arrow, Do Not Enter, One-Direction Large Arrow, Two-Direction Large Arrow, Railroad Advance Warning, School Symbol, Bicycle Symbol, Pedestrian Symbol, Crossing Diagonal Left Down Arrow and Crossing Ahead Supplemental signs.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF _____, IOWA THAT:

The mayor is hereby directed to submit the grant application and request for signing materials to replace signs the city has identified as deficient in their review. This application is to be submitted to the Iowa Department of Transportation's Program Coordinator for the Sign Replacement Program for Cities, and

BE IT FURTHER RESOLVED THAT:

- A) All signing materials will be installed by the City of _____, Iowa within 180 days after the sign materials are furnished, and,
- B) All signs will be installed in compliance with the Manual of Uniform Traffic Control Devices, Federal Highway Administration, U.S. Department of Transportation, as adopted per Iowa Administrative Rules 761, Chapter 130, and,
- C) The City of _____, Iowa will certify in writing to the Department of Transportation's Program Coordinator within 30 days after the sign materials and/or signs have been installed.
- D) The City of _____, Iowa recognizes that submission of this resolution along with an application, requesting signs and sign posts, represents approval by the city to participate in the Sign Replacement Program for Cities.

PASSED AND APPROVED THIS _____ DAY OF _____, 20__

Mayor

Clerk

RESOLUTION NO. 15-12

RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR TO SUBMIT A GRANT APPLICATION AND REQUEST FOR SIGNING MATERIALS PURSUANT TO THE IDOT SIGN REPLACEMENT PROGRAM FOR CITIES

WHEREAS, the City of University Heights, Iowa recognizes the importance of maintaining the regulatory and warning signs on the street system in conformance with the Manual on Uniform Traffic Control Devices, Federal Highway Administration, U.S. Department of Transportation; and

WHEREAS, a review of signs has been conducted by the City of University Heights or its agent to identify deficiencies in those signs eligible for replacement under the rules of the program; and

WHEREAS, the Iowa Department of Transportation will provide up to \$5,000.00 worth of conforming regulatory and warning signing materials to the City of University Heights at no cost to the City; and

WHEREAS, it is understood that applications will be considered in order of receipt and will be limited to Stop, Stop Ahead, Yield, All Way, Speed Limit, No Right Turn, No Left Turn, No U-turn, Wrong Way, One-way on Right Arrow, One-way on Left Arrow, One-way with Right Arrow, Do Not Enter, One-Direction Large Arrow, Two-Direction Large Arrow, Railroad Advance Warning, School Symbol, Bicycle Symbol, Pedestrian Symbol, Crossing Diagonal Left Down Arrow and Crossing Ahead Supplemental signs,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF UNIVERSITY HEIGHTS, IOWA as follows:

The Mayor is hereby authorized and directed to submit the grant application and request for signing materials to replace signs the city has identified as deficient in their review. This application is to be submitted to the Iowa Department of Transportation's Program Coordinator for the Sign Replacement Program for Cities; and

BE IT FURTHER RESOLVED as follows:

- A. All signing materials will be installed by the City of University Heights, Iowa within 180 days after the sign materials are furnished; and
- B. All signs will be installed in compliance with the Manual of Uniform Traffic Control Devices, Federal Highway Administration, U.S. Department of Transportation, as adopted per Iowa Administrative Rules 761, Chapter 130; and

- C. The City of University Heights, Iowa will certify in writing to the Department of Transportation's Program Coordinator within 30 days after the sign materials and/or signs have been installed; and
- D. The City of University Heights, Iowa recognizes that submission of this Resolution along with an application, requesting signs and sign posts, represents approval by the City to participate in the Sign Replacement Program for Cities.

Upon motion by _____, and seconded by _____, the vote was as follows:

	AYES:	NAYS	ABSENT
Aldrich	_____	_____	_____
Haverkamp	_____	_____	_____
Lane	_____	_____	_____
Miller	_____	_____	_____
Quezada	_____	_____	_____

Upon Roll Call thus recorded, the Resolution is declared passed, approved, and adopted this 10th day of March, 2015.

 Louise From, Mayor
 City of University Heights

ATTEST:

 Christine M. Anderson, City Clerk

University Heights March 2015 eGovernment Report

MetroNet Introductory Meeting

Mayor From, Engineer Bilskamper and Councilor Haverkamp met with a representative of MetroNet, a provider of fiber based voice, video and data services. This company is interested in expanding to offer services in the metro areas of Johnson County. It is expected to have proposed language at the April council meeting to allow MetroNet to conduct a survey of routes for fiber lines within U-Heights. Company engineers are currently surveying in Iowa City.

U-H Website Updates/Statistics February 1-28, 2014

- **February 28, 2014**
 - Zoning Commission, UH residents in the news
- **February 27, 2014**
 - Tree pruning postponed
- **February 26, 2014**
 - Zoning Commission
- **February 21, 2014**
 - Zoning Commission
- **February 17, 2014**
 - Zoning Commission
- **February 14, 2014**
 - Severson Charity Challenge, city council webstream
- **February 12, 2014**
 - Zoning Commission, Finance Update
- **February 11, 2014**
 - Curbside composting Tower Court Park renovation, Zoning Commission
- **February 9, 2014**
 - One University Place zoning request council meeting minutes
- **February 8, 2014**
 - Council meetings, community fund
- **February 2, 2014**
 - Zoning Commission meeting

Monthly Statistics from Stat Counter

Page Views	Unique Visits	1st Time Visits	Returning Visits	
1,190	828	560	268	Total
43	30	21	10	Average

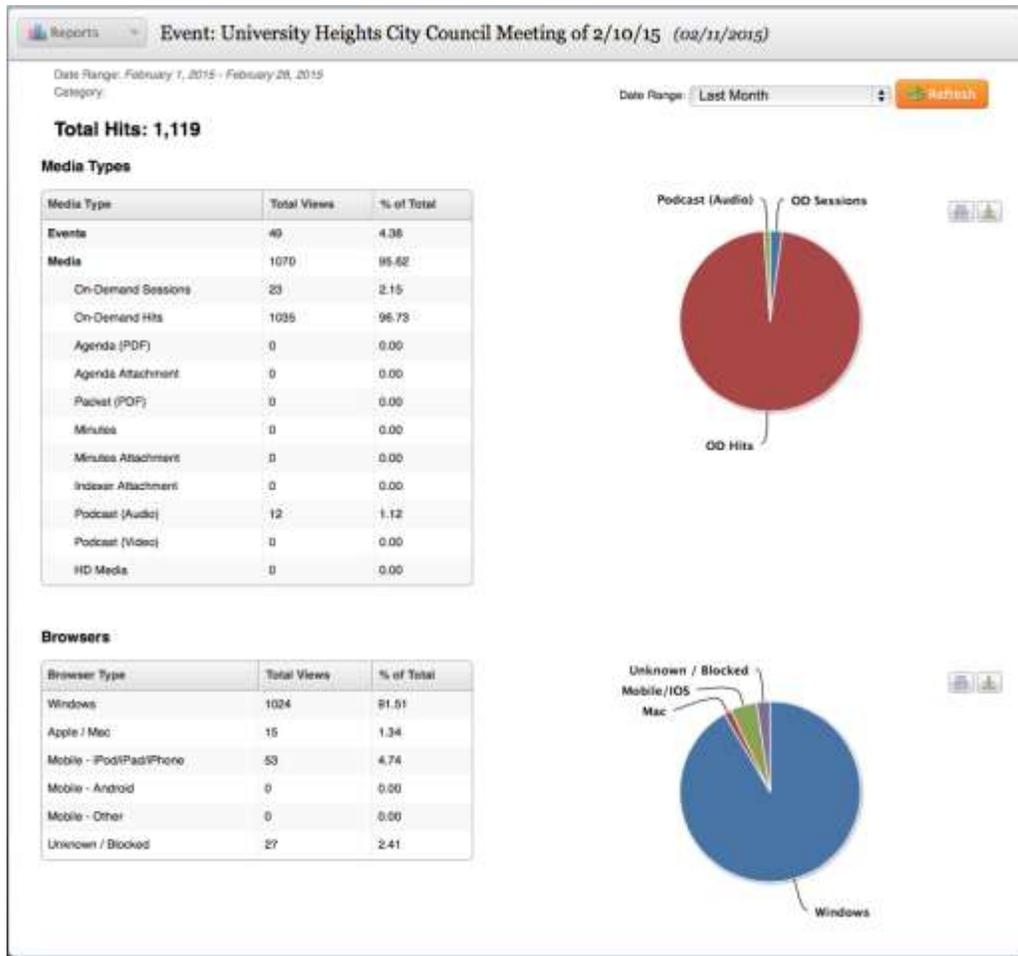
Monthly Statistics from Webalyzer

Hits per Hour	77
Hits per Day	1862
Pages per Day	380
Total Visits	5792
Total Unique User Agents	861
Average Visits Per Day	206

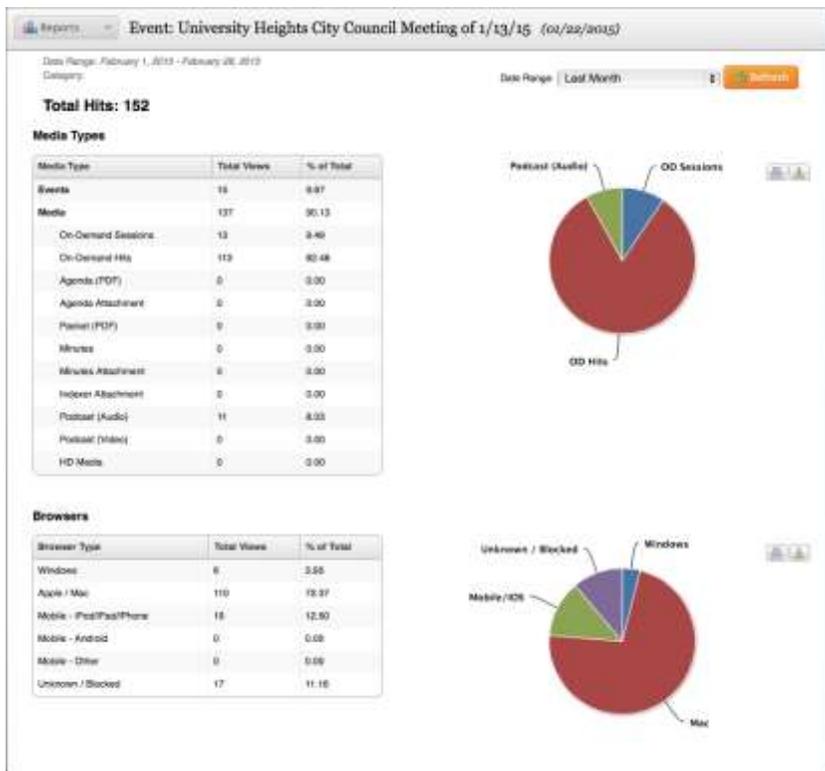
U-H Website Twitter Statistics February 1- 28, 2014

Tweets	4
Re-tweets	3
Followers	59

University Heights City Council Meeting Webcasts Viewing Statistics From EarthChannel



February Council Meeting statistics 2/11/15 to 2/28/15



January Council Meeting statistics 1/22/15 to 2/28/15