

PUBLIC HEARING on an exception to the requirements of Ordinance No. 169 concerning Post Construction Storm Water Runoff Control for One University Place.

AGENDA

City of University Heights, Iowa
City Council Meeting
Tuesday, August 11, 2015
St. Andrew Presbyterian Church
Fellowship Hall- 1300 Melrose Ave.
7:00-9:00pm
Meeting called by Mayor Louise From

	Topic	Owner
Call to Order	Roll Call Approval Minutes June 9 Approval Minutes July 14 Approval Minutes July 28	Louise From
	Discussion of adopting the International Building Code, 2015 edition, with certain amendments, as the City's building code.	Terry Goerd, Building Inspector
	Public Input	Public Comments
	-Consideration of Resolution 15-49 authorizing the Mayor to sign and the Clerk to Attest a Development Agreement with Jeffery L. Maxwell, including the proposal to make tax increment payments in an amount not to exceed \$6,750,000.00 pursuant to Iowa Code Ch. 403 for the project known as One University Place.	
	-Third Consideration of Ordinance No. 189 Providing for the Division of Taxes Levied on Taxable Property in the University Heights One University Place Urban Renewal Area, Pursuant to Section 403.19 of the Code of Iowa.	
	-Consideration of Resolution No. 15-50 approving a Sensitive Areas Site Plan, Development Plan, and Grading plan for One University Place, pursuant to Ordinance No. 128.	
	-Consideration of Resolution No. 15-51 approving a Request to Develop Protected Slopes for One University Place, pursuant to Ordinance No. 128.	
	-Consideration of Resolution No. 15-52 approving a Storm Water Pollution Prevention	

Topic

Owner

Plan and issuing a Site Runoff Permit for One University Place, pursuant to Ordinance No. 155.

-Consideration of [Resolution No. 15-53](#) authorizing the Mayor to Sign and the Clerk to attest and agreement with Jeffery L. Maxwell providing for the reimbursement of the City’s reasonable professional and clerical fees and expenses related to One University Place and its financing.

-Consideration of [Resolution No. 15-54](#) establishing permit fees for Construction Site Runoff Permits pursuant to Ordinance No. 155.

Call Public Hearing to Order

PUBLIC HEARING on request for an exception to the requirements of Ordinance No. 169 concerning Post-Construction Storm Water Runoff Control for One University Place.

Close Public Hearing
Return to Regular Meeting

-Consideration of [Resolution No. 15-55](#) granting an exception to the requirements of Ordinance No. 169 concerning Post-Construction Storm Water Runoff Control and/or approving a Storm Water Management Plan for One University Place.

-Consideration of [Resolution No. 15-56](#) acknowledging satisfaction and fulfillment of certain conditions on approval of the One University Place Multiple-Family Commercial PUD Plan Application (set forth in Resolution No. 15-30).

-Consideration of [Resolution No. 15-57](#) acknowledging satisfaction and fulfillment of certain conditions on approval of the One University Place PUD Development Agreement (set forth in Resolution No. 15-31).

Mayor’s Report

Administration

Legal Report

-Mayor

-Discussion of process to change terms of office for the 2017 City election year of the Mayor and City Council Members from two years to four years and staggering Council Member terms.

Louise From

-City Attorney

-Discussion of proposed [Ordinance No. 191](#) requiring property or resources to be set aside for open spaces if redevelopment of property

Steve Ballard

	Topic	Owner
	occurs through subdivision or increased density.	
	<u>City Clerk Report</u>	
City Clerk	-Discuss August 2015 CD's maturing -Preliminary Budget Review Discussion	Chris Anderson
<u>Committee Reports:</u>	<u>Treasurer's Report/Payment of Bills</u>	Jim Lane
<u>Finance</u>		
	-First Consideration of <u>Resolution No. 15-58</u> providing for the City Council's and Mayor's Disclosure of any conflicts of interests in the University Heights One University Place redevelopment transaction.	Lori Kimura
<u>Building, Zoning & Sanitation</u>	Consideration of motion to acquire additional property and casualty insurance at an additional premium cost of \$15.00 annually to provide coverage for damage to the recycling bins used for the Grandview Court Condominiums recycling program pursuant to the Iowa Department of Natural Resources forgivable loan. -Discussion of September Kid's Council Meeting. -Discussion of Commercial Rental Committee	Silvia Quezada
<u>Community Protection</u>	<u>Police Chief Report</u>	Ken Stanley
	<u>Committee Report</u>	C. Aldrich/M.Haverkamp
	-Consideration of <u>Resolution No. 15-60</u> Authorizing the Mayor to sign and the Clerk to Attest an Agreement with Jakub Schmitz Regarding Reimbursement of Police Academy Training Expenses. -Consideration of <u>Resolution No. 15-61</u> Authorizing the Mayor to sign and the Clerk to Attest an Agreement with Philip Hagstotz Regarding Reimbursement of Policy Academy Training Expenses. -Consideration of <u>Resolution No. 15-62</u> Authorizing the Mayor to sign and the Clerk to Attest an Agreement with Kris Lyon Regarding Reimbursement of Police Academy Training Expenses. -Consideration or <u>Resolution No. 15-63</u> Authorizing the Mayor to sign and the Clerk to Attest an Agreement with Lee Simcox Regarding Reimbursement of Police Academy Training Expenses.	
<u>Streets and Sidewalks</u>	<u>Committee Report</u> -First consideration of <u>Ordinance No. 190</u> establishing a City Tree Board.	Virginia Miller
	Community Relations Report	

Topic

Owner

Engineer Report

-Leamer Pavement Repair-Consideration of
Pay Application #1 from Shamrock
Construction Company LLC.

Josiah Bilskemper

e-Government

Committee Report

Mike Haverkamp

Announcements

Anyone

Adjournment

Louise From

RESOLUTION NO. 15-49

**RESOLUTION APPROVING DEVELOPMENT AGREEMENT WITH
ONE UNIVERSITY PLACE, AUTHORIZING ANNUAL APPROPRIATION
TAX INCREMENT PAYMENTS AND PLEDGING CERTAIN TAX INCREMENT
REVENUES TO THE PAYMENT OF THE AGREEMENT**

WHEREAS, the City of University Heights, Iowa (the “City”), pursuant to and in strict compliance with all laws applicable to the City, and in particular the provisions of Chapter 403 of the Code of Iowa, has adopted an Urban Renewal Plan for the University Heights One University Place Urban Renewal Area (the “Urban Renewal Area”); and

WHEREAS, this City Council has adopted an ordinance providing for the division of taxes levied on taxable property in the Urban Renewal Area pursuant to Section 403.19 of the Code of Iowa and establishing the fund referred to in Subsection 2 of Section 403.19 of the Code of Iowa (the “Urban Renewal Tax Revenue Fund”), which fund and the portion of taxes referred to in that subsection may be irrevocably pledged by the City for the payment of the principal and interest on indebtedness incurred under the authority of Section 403.9 of the Code of Iowa to finance or refinance in whole or in part projects in the Urban Renewal Area; and

WHEREAS, a certain development agreement (the “Agreement”) with Jeffrey L. Maxwell (the “Developer”) has been prepared in connection with the One University Place commercial development project in the Urban Renewal Area (the “One University Place Project”); and

WHEREAS, under the Agreement, the City would provide annual appropriation tax increment payments to the Developer in a total amount not exceeding \$6,705,112; and

WHEREAS, this City Council, pursuant to Section 403.9 of the Code of Iowa, has published notice, has held a public hearing on the Agreement on July 28, 2015, and has otherwise complied with statutory requirements for the approval of the Agreement; and

WHEREAS, Chapter 15A of the Code of Iowa (“Chapter 15A”) declares that economic development is a public purpose for which a City may provide grants, loans, tax incentives, guarantees and other financial assistance to or for the benefit of private persons; and

WHEREAS, Chapter 15A requires that before public funds are used for grants, loans, tax incentives or other financial assistance, a City Council must determine that a public purpose will reasonably be accomplished by the spending or use of those funds; and

WHEREAS, Chapter 15A requires that in determining whether funds should be spent, a City Council must consider any or all of a series of factors;

NOW, THEREFORE, IT IS RESOLVED by the City Council of the City of University Heights, Iowa, as follows:

Section 1. Pursuant to the factors listed in Chapter 15A, the City Council hereby finds that:

(a) The One University Place Project will add diversity and generate new opportunities for the University Heights and Iowa economies;

(b) The One University Place Project will generate public gains and benefits, particularly in the creation of new jobs, which are warranted in comparison to the amount of the proposed financial incentives.

Section 2. The City Council further finds that a public purpose will reasonably be accomplished by entering into the Agreement and providing the incremental property tax payments to the Developer.

Section 3. The Agreement is hereby approved and the Mayor and City Clerk are hereby authorized and directed to execute and deliver the Agreement on behalf of the City, in substantially the form and content in which the Agreement has been presented to this City Council, and such officers are also authorized to make such changes, modifications, additions or deletions as they, with the advice of bond counsel, may believe to be necessary, and to take such actions as may be necessary to carry out the provisions of the Agreement.

Section 4. All payments by the City under the Agreement shall be subject to annual appropriation by the City Council, in the manner set out in the Agreement. As provided and required by Chapter 403 of the Code of Iowa, the City's obligations under the Agreement shall be payable solely from a subfund (the "One University Place Subfund") which is hereby established, into which shall be paid that portion of the income and proceeds of the Urban Renewal Tax Revenue Fund attributable to property taxes derived from the property described as follows:

St. Andrew Parcels

Beginning at the Northeast Corner of Section 17, Township 79 North, Range 6 West of the 5th P.M.; thence North 89 degrees West along the North line of said Section 17, 402.6 feet, thence South 16 degrees East 490 feet to the Northerly line of Snook's Grove Road as now established; thence North 73 degrees East along the Northerly line of said road 291.3 feet; thence North 1 degree 40' West to the point of beginning, as shown by Plat recorded in Plat Book 4, Page 383;

and

That part of the northeast quarter of the northeast quarter of Section 17, Township 79 North, Range 6 West of the 5th P.M., described as Auditor's Parcel 96091 on plat of survey recorded in Book 38, Page 125, Plat Records of Johnson County, Iowa.

Maxwell Parcel

Auditor's Parcel 2005091 according to the Plat of Survey recorded in Book 49, Page 284, Plat Records of Johnson County, Iowa, being a portion of Outlot 1 and of Lot 238, University Heights, Second Subdivision, according to the plat thereof recorded in Book 2, Page 76, Plat Records of Johnson County, Iowa; EXCEPT beginning at the Southwest corner of Auditor's Parcel 2005091, thence North 0°00'00" East 19.48 feet along the West Line of said Auditor's Parcel (assumed bearing for this description only), thence North 74°40'39" East 8.58 feet to a point of intersection of the Westerly right-of-way line of Sunset Street, thence South 20°48'18" West 23.29 feet along said right-of-way to said point of beginning and containing 81 square feet more or less. Section 5. The City hereby pledges to the payment of the Agreement the One University Place Subfund and the taxes referred to in Subsection 2 of Section 403.19 of the Code of Iowa to be paid into such Subfund, provided, however, that no payment will be made under the Agreement unless and until monies from the One University Place Subfund are appropriated for such purpose by the City Council.

Section 6. After its adoption, a copy of this resolution shall be filed in the office of the County Auditor of Johnson County to evidence the continuing pledging of One University Place Subfund and the portion of taxes to be paid into such Subfund and, pursuant to the direction of Section 403.19 of the Code of Iowa, the Auditor shall allocate the taxes in accordance therewith and in accordance with the tax allocation ordinance referred to in the preamble hereof.

Section 7. All resolutions or parts thereof in conflict herewith are hereby repealed.

Upon motion by _____, and seconded by _____, the vote was as follows:

	AYES:	NAYS	ABSENT
Aldrich	_____	_____	_____
Haverkamp	_____	_____	_____
Lane	_____	_____	_____
Miller	_____	_____	_____
Quezada	_____	_____	_____

Passed and approved July 14, 2015.

Louise From, Mayor

Attest:

Christine M. Anderson, City Clerk

DEVELOPMENT AGREEMENT

This Agreement is entered into between the City of University Heights, Iowa (the “City”) and Jeffrey L. Maxwell, (the “Developer”) as of the ___ day of _____, 2015 (the “Commencement Date”).

WHEREAS, the City has established the University Heights One University Place Urban Renewal Area (the “Urban Renewal Area”), and has adopted a tax increment ordinance for the Urban Renewal Area; and

WHEREAS, the Developer owns certain real property and has the right to acquire certain adjacent real property which is situated in the City and lies within the Urban Renewal Area and is more specifically described on Exhibit A hereto (the “Property”); and

WHEREAS, the Developer has proposed to undertake the construction and development of the One University Place development project on the Property (the “Project”) in accordance with the terms and conditions set forth in a certain PUD Plan Application and the PUD Development Agreement (the “PUD Documents”) between the City and the Developer (attached hereto as Exhibit B); and

WHEREAS, the Project will consist of the construction of a building containing residential condominium units and a second building containing commercial/retail condominium units, an additional space that will be available to the City for use as a community center and residential condominium units above; and

WHEREAS, the Developer has requested that the City provide financial assistance in order to complete the construction of the commercial/retail units (the “Commercial Project”), such assistance to be in the form of incremental property tax payments to be used by the Developer in paying the costs of designing, constructing and maintaining the Commercial Project; and

WHEREAS, the base valuation of the Property for purposes of Section 403.19 of the Code of Iowa is zero dollars \$0.00 (the “Base Valuation”); and

WHEREAS, Chapter 15A of the Code of Iowa authorizes cities to provide grants, loans, guarantees, tax incentives and other financial assistance to or for the benefit of private persons;

NOW THEREFORE, the parties hereto agree as follows:

A. Developer’s Covenants

1. Project Construction. The Developer intends to construct the Project on the Property. The Developer agrees to construct the Commercial Project as part of the Project. The Developer has submitted a detailed site plan (the “Site Plan”) for the development of the Project to the City which was approved on June 9, 2015 and is set forth as Exhibit B hereto. The Developer agrees to construct the Project in accordance with the Site Plan and the PUD Documents, subject to modifications with prior approval of the City. Furthermore, the Developer agrees to invest not

less than \$39,314,945 into capital improvements for the Project, including construction work and other furnishings.

2. Property Taxes. The Developer agrees to make and/or ensure timely payment of all property taxes due on property or units owned by the Developer as they come due with respect to the Property throughout the Term, as hereinafter defined, and to submit a receipt or cancelled check in evidence of each such payment for which the Developer is responsible.

3. Developer's Certifications. The Developer agrees to submit documentation (the "Developer's Certificate") to the satisfaction of the City by no later than each October 15 during the Term, as hereinafter defined, beginning October 15, 2016, demonstrating that the Developer is in compliance with the PUD Documents. Beginning on the first October 15 following the issuance of a certificate of occupancy with respect to the Commercial Project, such Developer's Certificate shall include documentation demonstrating that the completed Commercial Project is being occupied by viable commercial enterprises

4. Property Tax Payment Certification. Furthermore, the Developer agrees to certify to the City by no later than October 15 of each year, commencing October 15, 2016, an amount (the "Developer's Estimate") equal to the estimated Incremental Property Tax Revenues anticipated to be paid in the fiscal year immediately following such certification with respect to the taxable valuation of the Property factored by the Annual Percentage (as hereinafter defined). (As such, the Developer's Estimate submitted on or before October 15, 2016 shall project Incremental Property Tax Revenues anticipated for the City's fiscal year ending June 30, 2018.) In submitting each such Developer's estimate, the Developer will complete and submit the worksheet attached hereto as Exhibit C. The City reserves the right to review and request revisions to each such Developer's Estimate to ensure the accuracy of the figures submitted. For purposes of this Agreement, Incremental Property Tax Revenues are determined by: (1) determining the consolidated property tax levy (city, county, school, etc.) then in effect with respect to taxation of the Property; (2) subtracting (a) the debt service levies of all taxing jurisdictions, (b) the school district instructional support and physical plant and equipment levies and (c) any other levies which may be exempted from such calculation by action of the Iowa General Assembly; (3) multiplying the resulting modified consolidated levy rate times any incremental growth in the taxable valuation of the Property, as shown on the property tax rolls of Johnson County, above and beyond the Base Valuation; and (4) deducting any property tax credits which shall be available with respect to the Property.

5. Community Center. The Developer agrees, as part of the Commercial Project to build out and finish, but not furnish, a 2,200 square foot, more or less, commercial condominium unit comprising office/meeting space (the "Community Center Space") for lease by the City. The Developer shall enter into a lease-purchase agreement (the "Lease-Purchase Agreement") with the City, as described in Section B.6 below, with aggregate lease rental payments in an amount equal to \$390,000, plus a commercially reasonable rate of interest, plus any taxes, insurance, maintenance, repairs and replacements and a share of common area maintenance allocable to such rental property. Upon satisfaction of all payments and performance by the City under the Lease-Purchase Agreement, but subject to the City having appropriated and/or satisfied all Payments (as hereinafter defined) under this Development Agreement, the Developer shall convey fee simple title in the Community Space to the City.

6. Intersection and Project Turn Lane Improvements. The Developer agrees to execute a voluntary special assessment petition, contract and waiver (the “Petition, Contract and Waiver”), as described in Section 384.41 of the Code of Iowa, requesting that the City cause the construction the Intersection Improvements (as defined in the PUD Documents) and agreeing that the costs thereof be specially assessed against the Property, the repayment of such assessments being subject to the City having then-currently appropriated and/or satisfied the Payments (as hereinafter defined) under this Development Agreement.

In the Petition, Contract and Waiver, the Developer will also request that the City cause the construction of the Project Turn Lane Improvements (as defined in the PUD Documents), and the Developer will agree to reimburse the City for the costs incurred in connection with such Project Turn Lane Improvements within fifteen days’ of notification by the City that such costs have been incurred. To the extent this Paragraph A(6) and Paragraph B(5) below are inconsistent with the requirements of Section 6(b) of the PUD Development Agreement entered into between the City and the Developer (which has the Developer designing, installing and paying directly for the Project Turn Lane Improvements), this Agreement shall control.

7. Accessible Playground. The Developer intends to construct a playground on the Property as part of the Project. The Developer agrees to construct the playground in a manner such that it is accessible to children with disabilities, and to allow for reasonable use thereof by the public (i) during the Term, so long as the City has then-currently appropriated and/or satisfied the Payments (as hereinafter defined) under this Development Agreement; and (ii) after the Term, so long as the City fully satisfies all Payments under this Development Agreement.

8. Insurance.

(a) The Developer, and any successor in interest to the Developer in its capacity as Property’s developer, including, but not necessarily limited to the Condominium Owners’ Association for the Project, shall obtain and continuously maintain insurance on the Property and the completed Project and, from time to time at the request of the City, furnish proof to the City that the premiums for such insurance have been paid and the insurance is in effect. The insurance coverage described below is the minimum insurance coverage that must be so obtained and continuously maintained, provided that the Developer shall obtain the insurance described in clause (i) below prior to the commencement of construction of the Project (excluding excavation and footings):

- (i) Builder’s risk insurance, written on the so-called “Builder’s Risk—Completed Value Basis,” in an amount equal to one hundred percent (100%) of the insurable value of the Project at the date of completion, and with coverage available in non-reporting form on the so-called “all risk” form of policy.
- (ii) Comprehensive general liability insurance (including operations, contingent liability, operations of subcontractors, completed operations and contractual liability insurance) together with an Owner’s/Contractor’s Policy naming the City, as an additional insured, with limits against bodily injury and property damage of not less than \$2,500,000.00 for each occurrence (to accomplish the above-required

limits, an umbrella excess liability policy may be used), written on an occurrence basis.

- (iii) Workers compensation insurance, with statutory coverage.

(b) All insurance required in this Section shall be obtained and continuously maintained in responsible insurance companies selected by the Developer or its successors that are authorized under the laws of the State of Iowa to assume the risks covered by such policies. Unless otherwise provided in this Section, each policy must contain a provision that the insurer will not cancel nor modify the policy without giving written notice to the insured at least thirty (30) days before the cancellation or modification becomes effective. Not less than fifteen (15) days prior to the expiration of any policy, the Developer, or its successors or assigns, must renew the existing policy or replace the policy with another policy conforming to the provisions of this Section. In lieu of separate policies, the Developer or its successors or assigns, may maintain a single policy, blanket or umbrella policies, or a combination thereof, having the coverage required herein.

(c) The Developer, its successors or assigns, agrees to notify the City promptly in the case of damage exceeding \$250,000.00 in amount to, or destruction of the Project resulting from fire or other casualty. Furthermore, the Developer further agrees to apply the proceeds from any and all casualty claims made against the insurance detailed in this Section to the restoration and/or improvement of the Property and/or the Project.

9. Indemnification. The Developer agrees to indemnify, defend and hold harmless the City, its officers, employees and departments, from and against any and all losses, liabilities, penalties, fines, damages, and claims (including taxes), and all related costs and expenses (including reasonable attorneys' fees and disbursements and costs of investigation, litigation, settlement, judgments, interest and penalties) arising from or in connection with, and limited to, any of the following:

(a) Any claim, demand, action, citation or legal proceeding arising out of or resulting from the Developer's or its agent's, contractor's or subcontractor's construction of the Project.

(b) Any claim, demand, action, citation or legal proceeding arising out of or related to occurrences that the Developer or successors in interest will insure against in connection with the Project and/or the Property.

(c) Any claim, demand, action, citation or legal proceeding arising out of or resulting from an act or omission of the Developer or any of its agents in its or their capacity as an employer of a person.

10. Representations and Warranties. The Developer represents and warrants that:

(a) The Developer has the legal capacity to enter into this Agreement and to perform its obligations hereunder.

(b) The construction of the Commercial Project would not be undertaken by the Developer, and, in the opinion of the Developer, would not be economically feasible within the

reasonably foreseeable future, without the assistance and benefit provided to the Developer by the City under this Agreement.

(c) Neither the execution and delivery of this Agreement, the consummation of the transactions contemplated hereby, nor the fulfillment of, or compliance with, the terms and conditions of this Agreement is prevented, limited by, or conflicts with, or results in a breach of, the terms, conditions or provisions, or any other restriction, or any evidences of indebtedness, agreement, or instrument of whatever nature to which the Developer is a party, or by which it is bound or constitutes a default under any of the foregoing.

11. Events of Default and Remedies. The following shall be “Events of Default” under this Agreement, and the term “Event of Default” shall mean, whenever it is used in this Agreement (unless otherwise provided), any one or more of the following events:

(a) Failure by the Developer to commence and complete construction of the Project pursuant to the terms and conditions of this Agreement. Failure to complete the Project by the stated completion date due to unavoidable delays shall not constitute default of this Agreement.

(b) Failure by the Developer to fully and timely remit payment of property taxes when due and owing on property or units owned by the Developer, but excluding units sold to bona fide purchasers.

(c) Material failure to comply with the terms and covenants set forth in this Section A.

Whenever any event of default described in this Agreement occurs, the City shall provide written notice to the Developer describing the cause of the default and the steps that must be taken by the Developer in order to cure the default. The Developer shall have thirty (30) days after receipt of the notice to cure the default or to provide assurances satisfactory to City that the default will be cured as soon as reasonably possible. If the Developer fails to cure the default or provide assurances, City shall then have the right to:

(a) Pursue any action available to it, at law or in equity, in order to enforce the terms of this Agreement.

(b) Withhold Payments provided for under Section B below.

12. LMI Determination. The City and the Developer hereby acknowledge and agree that, based on all applicable and available facts and circumstances related to the Commercial Project and the City’s provision of economic development support thereto, the provisions of Section 403.22 of the Code of Iowa do not apply in this situation, and no special set aside of funds for “low and moderate income” family housing assistance is required. Among other relevant facts, the parties are aware and rely upon the City Council having expressed its intent under Resolution No. 15-30 and in the Urban Renewal Plan for the Urban Renewal Area that its economic development participation is focused upon ensuring the completion of the Commercial Project and the Developer having requested financial assistance based upon its representations set forth in Section A.10(b) above. The Developer acknowledges that the Payments provided for under Section B below are requested and attributable only to costs allocable to the development, design,

construction, operation and maintenance by the Developer of the Commercial Project. In the unanticipated circumstance that, through action of the legislature, an administrative body or court of law, it is ever determined that the provisions of Section 403.22 of the Code of Iowa apply to the provision of Incremental Property Tax Revenues from the Project hereunder, the Developer agrees that the Payments provided for under Section B below shall be modified to (1) fund any low and moderate income set aside as may then be required; and (2) comply with any time limitations imposed by law on the collection of Incremental Property Tax Revenues. Furthermore, to the extent that modifications to said Payments are insufficient to cover the then-required low and moderate income set aside, the Developer shall reimburse to the City from Payments previously received an amount sufficient to cover the shortfall.

13. Legal and Administrative Costs. The Developer hereby agrees to cover the legal fees and administrative costs incurred by the City in retaining Dorsey & Whitney LLP in connection with the drafting, negotiation and authorization of this Agreement, including the prerequisite establishment of the urban renewal plan, up to an amount not in excess of \$20,000. The Developer agrees to remit payment to the City within 30-days of the submission of reasonable documentation by the City to the Developer evidencing such costs.

B. City's Obligations

1. Payments. In recognition of the Developer's obligations set out above, the City agrees to make annual economic development tax increment payments (the "Payments") to the Developer during the Term, as hereinafter defined, pursuant to Chapters 15A and 403 of the Code of Iowa, provided however that (i) the number of Payments shall not exceed fifteen (15) once the Project has been fully assessed and the total amount of the Payments shall not exceed \$6,705,112 (the "Maximum Payment Total"), and (ii) all Payments under this Agreement shall be subject to annual appropriation by the City Council, as provided hereunder.

The Payments shall not constitute general obligations of the City, but shall be made solely and only from Incremental Property Tax Revenues received by the City from the Johnson County Treasurer attributable to the taxable valuation of the Property.

Each Payment shall not exceed an amount which represents 95% (the "Annual Percentage") of the Incremental Property Tax Revenues available to the City with respect to the Property during the Twelve (12) months immediately preceding each Payment date.

It is assumed that a portion of the new valuation from the Project will go on the property tax rolls as of January 1, 2016. Accordingly, the Payments will be made on June 1 of each fiscal year, beginning on June 1, 2018 and continuing until fifteen (15) Payments have been funded by the full incremental valuation of the completed Project, or until such earlier date upon which total Payments equal to the Maximum Payment Total have been made, provided, however, that no Payments shall be made after June 1, 2037.

2. Annual Appropriation. The parties acknowledge that the Developer's feasibility analysis for the Commercial Project has relied materially on the municipal assistance to the Commercial Project provided by the Payments under this Agreement, and that the Developer would not proceed with the Project in its current configuration or with the Commercial Project at

all without the assurances of such assistance, and that the Developer would much prefer a commitment from the City not subject to annual appropriation. However, as an accommodation to the City to help minimize the impact of the City's obligation to make the Payments on its bonding capacity, the parties agree that each Payment shall be subject to annual appropriation by the City Council. Prior to December 1 of each year during the Term of this Agreement, beginning December 1, 2016, the City Council of the City shall consider the question of obligating for appropriation to the funding of the Payments due in the following fiscal year, an amount (the "Appropriated Amount") of Incremental Property Tax Revenues to be collected in the following fiscal year equal to or less than the most recently submitted Developer's Estimate.

In any given fiscal year, if the City Council determines to not obligate the then-considered Appropriated Amount, then the City will be under no obligation to fund the Payments scheduled to become due in the following fiscal year, and the Developer will have no rights whatsoever to compel the City to make such Payments or to seek damages relative thereto or to compel the funding of such Payments in future fiscal years. A determination by the City Council to not obligate funds for any particular fiscal year's Payments shall not render this Agreement null and void, and the Developer shall make the next succeeding submission of the Developer's Estimate as called for in Section A.4 above, provided however that no Payment shall be made after June 1, 2037.

3. Payment Amounts. Each Payment shall be in an amount equal to the corresponding Appropriated Amount (for example, for the Payment due on June 1, 2018, the amount of such Payment would be determined by the Appropriated Amount determined for certification by December 1, 2016), provided, however, that each Payments shall not exceed the amount of Incremental Property Tax Revenues (excluding allocations of "back-fill" or "make-up" payments from the State of Iowa for property tax credits or roll-back) received by the City from the Johnson County Treasurer attributable to the taxable valuation of the Property factored by the Annual Percentage.

4. Certification of Payment Obligation. In any given fiscal year, if the City Council determines to obligate the then-considered Appropriated Amount, as set forth in Section B.2 above, then the City Clerk will certify by December 1 of each such year to the Johnson County Auditor an amount equal to the most recently obligated Appropriated Amount.

5. Intersection and Project Turn Lane Improvements. In accordance with the PUD Documents and in compliance with Chapter 26 of the Code of Iowa, the City shall cause the construction of the Intersection Improvements (as defined in the PUD Documents) and the Project Turn Lane Improvements (as defined in the PUD Documents).

6. Community Center Lease-Purchase. The City agrees to acquire the Community Center Space from the Developer by authorizing and entering into the Lease-Purchase Agreement. The Lease-Purchase Agreement shall be a financing lease with a principal component in the amount of \$390,000.00 and a commercially reasonable rate of interest to be mutually agreed to by the parties hereto. The Lease-Purchase Agreement shall be for a period of twenty (20) years at an interest rate of 3.5% per annum accruing on any unpaid principal balance, with monthly payments beginning the month after the Community Center Space is completed and ready for occupancy and continuing each month thereafter until paid in full. Upon full satisfaction of

payments due and owing under the Lease-Purchase Agreement, the City shall take fee simple title in the Community Center Space from the Developer. The Lease-Purchase Agreement shall be authorized as a lease-purchase agreement payable from the City's general fund pursuant to Section 364.4(e)(1) of the Code of Iowa and shall not be payable from the debt service levy authority of the City.

C. Administrative Provisions

1. Amendment and Assignment. This Agreement may not be amended or assigned by either party without the written consent of the other party. However, the City hereby gives its permission that the Developer's rights to receive the Payments hereunder may be assigned by the Developer to a private lender, as security on a credit facility taken with respect to the Project, without further action on the part of the City. The City also hereby gives its consent to the anticipated Assignment of all of the Developer's obligations, rights, benefits, right to Payments and all other interests **in** this Agreement to ONE UNIVERSITY PLACE, LLC, a development entity to be formed in the near future by the Developer with other parties.

2. Successors. This Agreement shall inure to the benefit of and be binding upon the successors and assigns of the parties.

3. Term. The term (the "Term") of this Agreement shall commence on the Commencement Date and end on June 1, 2037 or on such earlier date upon which the aggregate sum of Payments made to the Developer equals the Maximum Payment Total.

4. Choice of Law. This Agreement shall be deemed to be a contract made under the laws of the State of Iowa and for all purposes shall be governed by and construed in accordance with laws of the State of Iowa.

5. Notices. Except as otherwise expressly provided in this Agreement, a notice or other communication under the Agreement, by either the City or the Developer to the other, shall be sufficiently given or delivered if it is dispatched by registered or certified mail, postage prepaid, return receipt requested, or delivered personally, and:

a) In the case of Developer, is addressed to or delivered personally to

b) In the case of City, is addressed to or delivered personally to City Clerk, City Hall, 1004 Melrose Avenue, University Heights, Iowa, 52246, with a copy to the City Attorney, Steven E. Ballard, Leff Law Firm L.L.P., 222 South Linn Street, Iowa City, Iowa 52240.

c) Either party may upon written notice to the other party, change the address to which such notices and demands are made.

The City and the Developer have caused this Agreement to be signed, in their names and on their behalf by their duly authorized officers, all as of the day and date written above.

CITY OF UNIVERSITY HEIGHTS, IOWA

By: _____
Mayor

Attest:

City Clerk

JEFFREY L. MAXWELL

By: _____

EXHIBIT A
LEGAL DESCRIPTION OF THE PROPERTY

Certain real property situated in the City of University Heights, County of Johnson, State of Iowa legally described as follows:

St. Andrew Parcels

Beginning at the Northeast Corner of Section 17, Township 79 North, Range 6 West of the 5th P.M.; thence North 89 degrees West along the North line of said Section 17, 402.6 feet, thence South 16 degrees East 490 feet to the Northerly line of Snook's Grove Road as now established; thence North 73 degrees East along the Northerly line of said road 291.3 feet; thence North 1 degree 40' West to the point of beginning, as shown by Plat recorded in Plat Book 4, Page 383, and including all public rights-of-way and easement territory contained therein and adjacent thereto;

and

That part of the northeast quarter of the northeast quarter of Section 17, Township 79 North, Range 6 West of the 5th P.M., described as Auditor's Parcel 96091 on plat of survey recorded in Book 38, Page 125, Plat Records of Johnson County, Iowa, and including all public rights-of-way and easement territory contained therein and adjacent thereto.

Maxwell Parcel

Auditor's Parcel 2005091 according to the Plat of Survey recorded in Book 49, Page 284, Plat Records of Johnson County, Iowa, being a portion of Outlot 1 and of Lot 238, University Heights, Second Subdivision, according to the plat thereof recorded in Book 2, Page 76, Plat Records of Johnson County, Iowa; EXCEPT beginning at the Southwest corner of Auditor's Parcel 2005091, thence North 0°00'00" East 19.48 feet along the West Line of said Auditor's Parcel (assumed bearing for this description only), thence North 74°40'39" East 8.58 feet to a point of intersection of the Westerly right-of-way line of Sunset Street, thence South 20°48'18" West 23.29 feet along said right-of-way to said point of beginning and containing 81 square feet more or less, and including all public rights-of-way and easement territory contained therein and adjacent thereto

EXHIBIT B

PUD DOCUMENTS AND SITE PLAN

EXHIBIT C

DEVELOPER'S ESTIMATE WORKSHEET

- (1) Date of Preparation: October _____, 20____.
- (2) Assessed Valuation of Property as of January 1, 20____:
\$_____.
- (3) Base Valuation of Property (as of January 1, 2015):
\$0.
- (4) Incremental Valuation of Property (2 minus 3):
\$_____ (the "TIF Value").
- (5) Current City fiscal year consolidated property tax levy rate for purposes of calculating Incremental Property Tax Revenues (the "Adjusted Levy Rate"):
\$_____ per thousand of value.
- (6) The TIF Value (4) factored by the Adjusted Levy Rate (5).
\$_____ x \$_____ /1000
- (7) Developer's Estimate = \$_____ x .95 = _____

ORDINANCE NO. 189

AN ORDINANCE PROVIDING FOR THE DIVISION OF TAXES LEVIED ON TAXABLE PROPERTY IN THE UNIVERSITY HEIGHTS ONE UNIVERSITY PLACE URBAN RENEWAL AREA, PURSUANT TO SECTION 403.19 OF THE CODE OF IOWA

BE IT ENACTED by the Council of the City of University Heights, Iowa:

Section 1. Purpose. The purpose of this ordinance is to provide for the division of taxes levied on the taxable property in the University Heights One University Place Urban Renewal Area, each year by and for the benefit of the state, city, county, school districts or other taxing districts after the effective date of this ordinance in order to create a special fund to pay the principal of and interest on loans, moneys advanced to or indebtedness, including bonds proposed to be issued by the City of University Heights to finance projects in such area.

Section 2. Definitions. For use within this ordinance the following terms shall have the following meanings:

"City" shall mean the City of University Heights, Iowa.

"County" shall mean Johnson County, Iowa.

"Urban Renewal Area" shall mean the University Heights One University Place Urban Renewal Area, the boundaries of which are set out below, such area having been identified in the Urban Renewal Plan approved by the City Council by resolution adopted on July 14, 2015:

Certain real property situated in the City of University Heights, County of Johnson, State of Iowa legally described as:

St. Andrew Parcels

Beginning at the Northeast Corner of Section 17, Township 79 North, Range 6 West of the 5th P.M.; thence North 89 degrees West along the North line of said Section 17, 402.6 feet, thence South 16 degrees East 490 feet to the Northerly line of Snook's Grove Road as now established; thence North 73 degrees East along the Northerly line of said road 291.3 feet; thence North 1 degree 40' West to the point of beginning, as shown by Plat recorded in Plat Book 4, Page 383;

and

That part of the northeast quarter of the northeast quarter of Section 17, Township 79 North, Range 6 West of the 5th P.M., described as Auditor's Parcel 96091 on plat of survey recorded in Book 38, Page 125, Plat Records of Johnson County, Iowa.

Maxwell Parcel

Auditor's Parcel 2005091 according to the Plat of Survey recorded in Book 49, Page 284, Plat Records of Johnson County, Iowa, being a portion of Outlot 1 and of Lot 238, University Heights, Second Subdivision, according to the plat thereof recorded in Book 2, Page 76, Plat Records of Johnson County, Iowa; EXCEPT beginning at the Southwest corner of Auditor's Parcel 2005091, thence North 0°00'00" East 19.48 feet along the West Line of said Auditor's Parcel (assumed bearing for this description only), thence North 74°40'39" East 8.58 feet to a point of intersection of the Westerly right-of-way line of Sunset Street, thence South 20°48'18" West 23.29 feet along said right-of-way to said point of beginning and containing 81 square feet more or less.

Section 3. Provisions for Division of Taxes Levied on Taxable Property in the Urban Renewal Area. After the effective date of this ordinance, the taxes levied on the taxable property in the Urban Renewal Area each year by and for the benefit of the State of Iowa, the City, the County and any school district or other taxing district in which the Urban Renewal Area is located, shall be divided as follows:

(a) that portion of the taxes which would be produced by the rate at which the tax is levied each year by or for each of the taxing districts upon the total sum of the assessed value of the taxable property in the Urban Renewal Area, as shown on the assessment roll as of January 1 of the calendar year preceding the first calendar year in which the City certifies to the County Auditor the amount of loans, advances, indebtedness, or bonds payable from the special fund referred to in paragraph (b) below, shall be allocated to and when collected be paid into the fund for the respective taxing district as taxes by or for said taxing district into which all other property taxes are paid. For the purpose of allocating taxes levied by or for any taxing district which

did not include the territory in the Urban Renewal Area on the effective date of this ordinance, but to which the territory has been annexed or otherwise included after the effective date, the assessment roll applicable to property in the annexed territory as of January 1 of the calendar year preceding the effective date of the ordinance which amends the plan for the Urban Renewal Area to include the annexed area, shall be used in determining the assessed valuation of the taxable property in the annexed area.

(b) that portion of the taxes each year in excess of such amounts shall be allocated to and when collected be paid into a special fund of the City to pay the principal of and interest on loans, moneys advanced to or indebtedness, whether funded, refunded, assumed or otherwise, including bonds issued under the authority of Section 403.9(1), of the Code of Iowa, incurred by the City to finance or refinance, in whole or in part, projects in the Urban Renewal Area, and to provide assistance for low and moderate-income family housing as provided in Section 403.22, except that taxes for the regular and voter-approved physical plant and equipment levy of a school district imposed pursuant to Section 298.2 of the Code of Iowa, taxes for the instructional support levy program of a school district imposed pursuant to Section 257.19 of the Code of Iowa, and taxes for the payment of bonds and interest of each taxing district shall be collected against all taxable property within the taxing district without limitation by the provisions of this ordinance. Unless and until the total assessed valuation of the taxable property in the Urban Renewal Area exceeds the total assessed value of the taxable property in such area as shown by the assessment roll referred to in subsection (a) of this section, all of the taxes levied and collected upon the taxable property in the Urban Renewal Area shall be paid into the funds for the respective taxing districts as taxes by or for said taxing districts in the same manner as all other property taxes. When such loans, advances, indebtedness, and bonds, if any, and interest thereon, have been paid, all money thereafter received from taxes upon the taxable property in the Urban Renewal Area shall be paid into the funds for the respective taxing districts in the same manner as taxes on all other property.

(c) the portion of taxes mentioned in subsection (b) of this section and the special fund into which that portion shall be paid may be irrevocably pledged by the City for the payment of the principal and interest on loans, advances,

bonds issued under the authority of Section 403.9(1) of the Code of Iowa, or indebtedness incurred by the City to finance or refinance in whole or in part projects in the Urban Renewal Area.

(d) as used in this section, the word "taxes" includes, but is not limited to, all levies on an ad valorem basis upon land or real property.

Section 4. Repealer. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 5. Saving Clause. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 6. Effective Date. This ordinance shall be effective after its final passage, approval and publication as provided by law.

Passed and approved by the Council of the City of University Heights, Iowa, on the __ day of _____, 2015.

Louise From, Mayor

Attest:

Christine M. Anderson, City Clerk

RESOLUTION NO. 15-50

**RESOLUTION APPROVING SENSITIVE AREAS SITE PLAN,
DEVELOPMENT PLAN, AND GRADING PLAN FOR ONE UNIVERSITY
PLACE PURSUANT TO ORDINANCE NO. 128**

WHEREAS, University Heights Ordinance No. 128 requires approval by the University Heights City Council of a Sensitive Areas Site Plan, Development Plan, and Grading Plan when development is proposed for property containing Steep Slopes and Critical Slopes so that sensitive areas are protected; and

WHEREAS, Jeffrey L. Maxwell (“the Developer”) has submitted a Multiple-Family Commercial PUD Plan Application dated April 7, 2015, as modified May 19, 2015 (“the PUD Plan Application”); and

WHEREAS, the Developer’s PUD Plan Application proposes development of property containing Steep Slopes and Critical Slopes; and

WHEREAS, the City Council approved the Developer’s PUD Plan Application June 9, 2015, on certain conditions, one of which was approval by the City Council of a Sensitive Areas Site Plan, Development Plan, and Grading Plan pursuant to Ordinance No. 128; and

WHEREAS, the Developer has submitted a Sensitive Areas Site Plan, Development Plan, and Grading Plan as part of his PUD Plan Application (Sheet C-102-SX3 and C-103-SX3); and

WHEREAS, the University Heights City Engineer has reviewed the Developer’s submittal and has issued a report dated August 10, 2015, indicating that the submittal includes the required and necessary information and that the impact of the proposed construction on sensitive areas, including Steep Slopes and Critical Slopes, is minimized to the extent possible,

IT IS, THEREFORE, RESOLVED by the University Heights City Council that the Sensitive Areas Site Plan, Development Plan, and Grading Plan submitted by Jeffrey L. Maxwell as part of his PUD Plan Application (Sheet C-102-SX3 and C-103-SX3) are hereby approved and development of Steep Slopes and Critical Slopes as shown in and proposed by the PUD Plan Application is authorized once any remaining conditions and requirements have been met and a building permit has been issued.

IT IS FURTHER RESOLVED that condition No. 2 set forth in the City Council’s Resolution No. 15-30, which was adopted June 9, 2015, approving on condition Jeffrey L. Maxwell’s Multiple-Family Commercial PUD Plan Application, is satisfied and fulfilled.

Upon motion by _____, and seconded by _____, the vote was as follows:

AYES: NAYS ABSENT

Aldrich	_____	_____	_____
Haverkamp	_____	_____	_____
Lane	_____	_____	_____
Miller	_____	_____	_____
Quezada	_____	_____	_____

Upon Roll Call thus recorded, the Resolution is declared adopted this 11th day of August, 2015.

Louise From, Mayor
City of University Heights

ATTEST:

Christine M. Anderson, City Clerk

RESOLUTION NO. 15-51

RESOLUTION ALLOWING DEVELOPMENT OF PROTECTED SLOPES AS PROPOSED FOR ONE UNIVERSITY PLACE PURSUANT TO ORDINANCE NO. 128

WHEREAS, University Heights Ordinance No. 128 requires permission from the University Heights City Council before development is allowed for property containing Protected Slopes so that sensitive areas are protected; and

WHEREAS, Jeffrey L. Maxwell (“the Developer”) has submitted a Multiple-Family Commercial PUD Plan Application dated April 7, 2015, as modified May 19, 2015 (“the PUD Plan Application”); and

WHEREAS, the Developer’s PUD Plan Application proposes development of property containing Protected Slopes; and

WHEREAS, the City Council approved the Developer’s PUD Plan Application June 9, 2015, on certain conditions, one of which was approval by the City Council of the Developer’s request to develop property containing Protected Slopes pursuant to Ordinance No. 128; and

WHEREAS, the Developer has submitted a Sensitive Areas Site Plan, Development Plan, and Grading Plan as part of his PUD Plan Application (Sheet C-102-SX3 and C-103-SX3); and

WHEREAS, the University Heights City Engineer has reviewed the Developer’s submittal and has issued a report dated August 10, 2015, indicating that the submittal includes the required and necessary information and that the impact of the proposed construction on sensitive areas, including Protected Slopes, is minimized to the extent possible; and

WHEREAS, the Developer has submitted evidence establishing that the Protected Slopes involved have been previously altered by human activity (letter from Terracon Consultants, Inc. dated June 13, 2011, and appended to City Engineer’s report dated August 10, 2015); and

WHEREAS, the City Engineer recommends that before a Certificate of Occupancy is issued for One University Place, the City require submittal of a letter from the Developer’s geotechnical engineer/or the Developer’s retaining wall structural engineer certifying the proposed retaining wall design will not undermine slope stability; and

WHEREAS, the City Council has adopted Resolution No. 15-50, approving the Sensitive Areas Site Plan, Development Plan, and Grading Plan submitted by Jeffrey L. Maxwell as part of his PUD Plan Application (Sheet C-102-SX3 and C-103-SX3),

IT IS, THEREFORE, RESOLVED that the University Heights City Council finds and concludes as follows:

1. The Protected Slopes included in Jeffrey L. Maxwell's PUD Plan Application have been previously altered by human activity; and
2. The development activities proposed by Jeffrey L. Maxwell's PUD Plan Application are consistent with the intent of Ordinance No. 128 because sensitive areas are protected; and
3. The City Council has approved the Sensitive Areas Site Plan, Development Plan, and Grading Plan submitted by Jeffrey L. Maxwell as part of his PUD Plan Application (Sheet C-102-SX3).

IT IS FURTHER RESOLVED that, based upon the foregoing findings and conclusions, that development of Protected Slopes as proposed by Jeffrey L. Maxwell as part of his PUD Plan Application is hereby authorized, allowed, and permitted once any remaining conditions and requirements have been met and a building permit has been issued.

IT IS FURTHER RESOLVED that before a Certificate of Occupancy is issued for One University Place, Jeffrey L. Maxwell must submit a letter from the Developer's geotechnical engineer and/or the Developer's retaining wall structural engineer certifying to the satisfaction of the University Heights City Engineer that the proposed retaining wall design will not undermine slope stability.

IT IS FURTHER RESOLVED that condition No. 3 set forth in the City Council's Resolution No. 15-30, which was adopted June 9, 2015, approving on condition Jeffrey L. Maxwell's Multiple-Family Commercial PUD Plan Application, is satisfied and fulfilled.

Upon motion by _____, and seconded by _____, the vote was as follows:

	AYES:	NAYS	ABSENT
Aldrich	_____	_____	_____
Haverkamp	_____	_____	_____
Lane	_____	_____	_____
Miller	_____	_____	_____
Quezada	_____	_____	_____

Upon Roll Call thus recorded, the Resolution is declared adopted this 11th day of August, 2015.

Louise From, Mayor
City of University Heights

ATTEST:

Christine M. Anderson, City Clerk

Steve/UH Resolutions/Resolution 15-51 allowing OUP protected slopes development 081115

RESOLUTION NO. 15-52

RESOLUTION APPROVING STORM WATER POLLUTION PREVENTION PLAN AND PROVIDING FOR ISSUANCE OF A SITE RUNOFF PERMIT FOR ONE UNIVERSITY PLACE PURSUANT TO ORDINANCE NO. 155

WHEREAS, University Heights Ordinance No. 155 requires any person or entity proposing development and construction that includes earth-disturbing activity on land that is one acre or more in size in the City to obtain a Construction Site Runoff (CSR) permit from the City; and

WHEREAS, Jeffrey L. Maxwell (“the Developer”) has submitted a Multiple-Family Commercial PUD Plan Application dated April 7, 2015, as modified May 19, 2015 (“the PUD Plan Application”); and

WHEREAS, the Developer’s PUD Plan Application proposes development and construction in the City that includes earth-disturbing activity on land that is one acre or more in size; and

WHEREAS, the City Council approved the Developer’s PUD Plan Application June 9, 2015, on certain conditions, one of which was approval by the City Council of a Storm Water Pollution Prevention Plan and issuance of a CSR permit pursuant to Ordinance No. 155; and

WHEREAS, the Developer has submitted a Storm Water Pollution Prevention Plan and submitted a CSR permit application dated August 10, 2015; and

WHEREAS, the University Heights City Engineer will review the Storm Water Pollution Prevention Plan and CSR permit application dated August 10, 2015; and

WHEREAS, the Developer has applied for but has not yet received a permit from the Iowa Department of Natural Resources, which is required before construction may commence; and

WHEREAS, the City Council has adopted Resolution No. 15-54 establishing CSR permit fees,

IT IS, THEREFORE, RESOLVED by the University Heights City Council that the City Engineer is authorized to act on behalf of the City in reviewing and approving the One University Place Storm Water Pollution Prevention Plan and is further authorized to issue a Construction Site Runoff permit once he concludes and determines that the Plan and CSR permit application submitted by Jeffrey L. Maxwell comply with and meet the requirements of Ordinance No. 155.

IT IS FURTHER RESOLVED that, subject to the following conditions, the One University Place Storm Water Pollution Prevention Plan is hereby approved and the Construction Site Runoff permit may issue:

1. That the City Engineer completes his review of the Plan and CSR permit application and concludes that the Plan and application comply with and meet the requirements of Ordinance No. 155; and
2. That Jeffrey L. Maxwell pay the \$450.00 CSR permit fee associated with the application; and
3. That an initial inspection of the One University Place project site is completed and it is verified by the City Engineer that the required structural controls are installed;
4. That notwithstanding this conditional Plan approval and CSR permit issuance, Jeffrey L. Maxwell bears final and complete responsibility for compliance with the Plan, State of Iowa's NPDES General Permit #2 and City's CSR permit, as well as any other applicable requirements of state or federal law or administrative rule; and
5. That upon issuance of a CSR permit, Jeffrey L. Maxwell shall have the absolute duty to monitor site conditions and to report to the City Engineer any change of circumstances or site conditions that Mr. Maxwell knows or should know pose a risk of storm water discharge in a manner inconsistent with the Plan, the State of Iowa's NPDES General Permit #2 and/or the City's CSR permit; and
6. The City shall not be responsible for the direct or indirect consequences to Jeffrey L. Maxwell or to third parties for conditions that do not comply with the Plan, State of Iowa's NPDES General Permit #2 and City's CSR permit, as well as any other applicable requirements of state or federal law or administrative rule.

IT IS FURTHER RESOLVED that no building permit shall issue for One University Place until each condition set forth in this Resolution No. 15-52 has been satisfied and a CSR permit has been issued by the City.

IT IS FURTHER RESOLVED that condition No. 5 set forth in the City Council's Resolution No. 15-30, which was adopted June 9, 2015, approving on condition Jeffrey L. Maxwell's Multiple-Family Commercial PUD Plan Application, is satisfied and fulfilled.

Upon motion by _____, and seconded by _____, the vote was as follows:

	AYES:	NAYS	ABSENT
Aldrich	_____	_____	_____
Haverkamp	_____	_____	_____
Lane	_____	_____	_____
Miller	_____	_____	_____
Quezada	_____	_____	_____

Upon Roll Call thus recorded, the Resolution is declared adopted this 11th day of August, 2015.

 Louise From, Mayor
 City of University Heights

ATTEST:

 Christine M. Anderson, City Clerk

Steve/UH Resolutions/Resolution 15-52 approving OUP SWPPP and issuing CSR permit 081115



City Hall 1004 Melrose Avenue
University Heights, Iowa 52246
(319) 337-6900

CONSTRUCTION SITE RUNOFF – PERMIT APPLICATION

1. Project Name: ONE UNIVERSITY PLACE
2. Site Address: 1300 MELROSE AVE, UNIVERSITY HEIGHTS, IOWA 52246
3. Project Description: CONSTRUCTION OF MULTI USE BUILDINGS
4. IDNR Permit Discharge Authorization Number: _____
5. Disturbed Area (acres): 5.16 ACRES
6. Owner/Permittee Information:
Name: MAXWELL DEVELOPMENT
Address: 3011 SIERRA COURT SW, IOWA CITY, IA 52244
Phone and E-Mail: (319) 354-5858 ; jmaxwell@maxwellconstructioninc.com
7. General Contractor/Co-Permittee Information:
Name: MAXWELL CONSTRUCTION
Address: 3011 SIERRA COURT SW, IOWA CITY, IA 52244
Phone and E-Mail: (319) 354-5858 ; jmaxwell@maxwellconstructioninc.com
8. Designated Person:
Name: JEFFREY L. MAXWELL
Address: 3011 SIERRA COURT SW, IOWA CITY, IA 52244
Phone and E-Mail: (319) 354-5858 ; jmaxwell@maxwellconstructioninc.com
9. I hereby certify that the Stormwater Pollution Prevention Plan (SWPPP) provided with this application complies with the Iowa Department of Natural Resources (IDNR) National Pollutant Discharge Elimination System (NPDES) General Permit No. 2 requirements and with all requirements of the City of University Heights Ordinance #155.

Permittee/Co-Permittee Signature: _____ Date: _____

The CSR permit will not be issued until an initial inspection of the site is completed and the required structural controls are installed.



City Hall 1004 Melrose Avenue
University Heights, Iowa 52246
(319) 337-6900

Instructions for Completing a Construction Site Runoff Permit Application

To ensure timely review of this application, please completely fill out the attached application in accordance with these instructions. All required submittals must be presented with this application. Application fee must be paid at the time the Construction Site Runoff Permit is issued.

1. List the project name.
2. List site address. If no address exists, give general location (Section, Township, Range).
3. List the general reason for land disturbing activities.
4. List the Permit Discharge Authorization Number as issued by the IDNR.
5. List the total disturbed area for the site.
6. List the owner of the facility or site.
7. Co-Permittee is the General Contractor who is working on the site.
8. The Designated Person is who the City will contact with questions or concerns regarding permit compliance.
9. PLEASE NOTE: Your signature on the application certifies that the SWPPP is in compliance with all local, state and federal requirements to the best of your knowledge.

Required Submittals with this application:

1. Stormwater Pollution Prevention Plan – Drawings and Specifications
2. Iowa DNR Authorization Letter
3. Signed Notice of Intent (NOI)
4. Proof of Publication
5. Signed Owner's Certification Statement
6. Signed Contractor/Subcontractor Certification Statement
7. Weekly Inspections Report Form



City Hall 1004 Melrose Avenue
University Heights, Iowa 52246
(319) 337-6900

Construction Site Runoff Permit – Review Checklist

(This form to be completed by designated city personnel only)

Project Name: _____

Site Address: _____

Iowa DNR Permit Discharge Authorization Number: _____

Reviewed by: _____

Date: _____

Application Information:

Comments/Notes

_____	Stormwater Pollution Prevention Plan and Specifications	_____
_____	Iowa DNR Authorization Letter	_____
_____	Signed Notice of Intent (NOI)	_____
_____	Proof of Publication	_____
_____	Owner's Certification Statement	_____
_____	Contractor/Subcontractor's Certification Statement	_____
_____	Weekly Inspection Report	_____

Stormwater Pollution Prevention Plan and Specifications:

_____	Description of the construction activity	_____
_____	Total site area	_____
_____	Total disturbed area	_____
_____	Runoff Coefficient (pre and post construction)	_____
_____	Drainage patterns (pre and post construction)	_____
_____	Slopes (existing and final grade)	_____



City Hall 1004 Melrose Avenue
University Heights, Iowa 52246
(319) 337-6900

Construction Site Runoff Permit – Review Checklist

(This form to be completed by designated city personnel only)

Stormwater Pollution Prevention Plan and Specifications (Continued):

- _____ Structural controls – location and description for temporary and permanent controls _____
- _____ Stabilization controls – location and description for temporary and permanent controls _____
- _____ Storm sewer and inlets (pre and post construction) _____
- _____ Surface waters _____
- _____ Discharge points _____
- _____ Receiving water(s) _____
- _____ Estimated sequence of construction activity _____
- _____ Estimated sequence of implementation of structural and stabilization controls _____
- _____ Stabilized Entrance/Exit _____
- _____ Soil/Topsoil stockpile location(s) _____
- _____ Concrete/Paint/Grout Washout location (s) _____
- _____ Spill kit location(s) _____
- _____ Field offices and trade trailer location(s) _____
- _____ Contractor staging area location(s) for portable restroom facilities, temporary fuel tanks, waste container and other hazardous chemicals. _____
- _____ Location of Stormwater Pollution Prevention Plan documents _____

STORM WATER POLLUTION PREVENTION PLAN

One University Place (MMS CONSULTANTS INC. PROJECT 5136-012)

University Heights, Iowa

August, 10th 2015

Owner/Developer:	Maxwell Development Co.	319-354-5858
Engineer:	MMS Consultants, Inc	319-351-8282
Grading Contractor:		
Sewer/Water Contractor:		
Paving Contractor:		
CSR/SWPPP:		
Inspection & Reports:		

TABLE OF CONTENTS

	PAGE
1. SITE DESCRIPTION.....	1
2. CONTROLS.....	2
2.1 EROSION AND SEDIMENT CONTROLS.....	2
2.2 STORM WATER MANAGEMENT.....	3
2.3 OTHER CONTROLS.....	3
3. P. P. P. MAINTENANCE & INSPECTION PROCEDURES	3 – 4
4. TOPSOIL PRESERVATION.....	5
5. CERTIFICATIONS	6 – 10

APPENDIX

- A. IOWA DEPARTMENT OF NATURAL RESOURCES, NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM, GENERAL PERMIT NO. 2**
- B. INSPECTION AND MAINTENANCE REPORT FORM**
- C. CORRESPONDENCE**

**STORM WATER POLLUTION PREVENTION PLAN
FOR
ONE UNIVERSITY PLACE
UNIVERSITY HEIGHTS, IOWA**

1. SITE DESCRIPTION

One University Place is a 5.30 acre residential and commercial development located in University Heights, Iowa. The site is located in the NE NE ¼ of Section 17, Township 79 North, Range 6 West of the 5th principal meridian in Johnson County, Iowa. Stormwater will be discharged to the Iowa River.

This project will consist of the construction of a two multiuse buildings. Construction activities that can cause soil disturbance include site clearing and grubbing, site grading, utility installation and paving. These activities will occur over 5.18 acres of the site.

The Pre-construction SCS Curve Number is 82.2. The Post-Construction SCS Curve Number is 81.2. This site has three varieties of soil types, which are listed on the following table:

<u>SOIL NUMBER</u>	<u>SOIL NAME</u>	<u>SLOPE</u>	<u>DRAINAGE</u>	<u>PERMEABILITY</u>	<u>SURFACE RUNOFF</u>
162B	Downs silt loam	2-5%	Well drained	Moderate	Low
163C	Fayette silt loam	5-9%	Well drained	Moderate	Medium
163F	Fayette silt loam	18-25	Well drained	Moderate	High

The anticipated sequence of construction activities is as follows:

1. Installation of temporary rock construction entrance
2. Install down slope silt fences and along adjacent property lines
3. Contact city inspector to schedule site inspection
4. Site grading
5. Begin building construction
6. Install sanitary and water service and storm sewers
7. Install underground electric, telephone, gas and cable TV services
8. Final grade and compact pavement subgrade
9. Construct storm sewer intakes and concrete pavement
10. Installation of silt blocking devices at street storm intakes and curb ramps
11. Fine grade areas adjacent to pavements
12. Install remaining silt fence
13. Finish building construction
14. Install bioretention cells
15. Final stabilization

A grading and erosion control plan is attached which identifies the site improvements and erosion control measures.

2. CONTROLS

2.1 EROSION AND SEDIMENT CONTROL

Prior to any soil disturbing activities occurring on the site, down slope silt fences shall be installed. This silt fence serves as checks to prevent silt from leaving the site while grading activities occur.

After completion of the site and preparation of the street subgrades, the grading contractor shall place stabilization seeding on all areas except areas to receive paving. The intent of this step is to stabilize areas where soil disturbances are complete and allow continued utility and paved area construction.

Stabilization seeding shall be by temporary seeding as specified by IDOT Standard Specification 2601.05. Temporary seeding is used to incorporate perennial grasses, since this stabilization is only needed until building, utility and road construction is completed. Temporary seeding shall commence no more than 14 days following soil disturbing activities in the areas to be treated.

Following construction of sanitary sewers, storm sewers and water main, the utility contractor shall install temporary erosion protection. The intake boxes shall be covered with close-fitting boards and a layer of silt fence fabric shall be laid over the intake box. The edges of the fabric shall be anchored down by placing dirt around its perimeter.

Following fine grading adjacent to the paved areas and installation of underground utilities, the grading contractor shall place stabilization seeding on these areas and all other disturbed areas. If an area previously seeded has been disturbed or does not show a good stand of grass it shall be reseeded. To minimize the amount of sediment leaving the site, filter socks or other form of inlet protection shall be installed at each new intake. Filter socks shall be installed behind the curb at all curb ramp locations.

The objective of this pollution prevention plan is to minimize erosion during construction and prevent silt from leaving the site. These objectives will be met when the site is stabilized. Stabilized means that all soil disturbing activities at the site have been completed, and that a uniform perennial vegetative cover with a density of 70% for the area has been established or equivalent stabilization measures have been employed. The Owner shall be responsible for installation and maintenance of all erosion control features and creating a stabilized site as described in this plan. Installations of particular erosion control measures have been identified as the responsibility of specific contractors. The Owner may choose to delegate additional erosion control tasks to contractors or subcontractor as he chooses.

All Contractors operating on the site shall take efforts to prevent contamination of storm water runoff, groundwater and soils by hazardous materials and pollutants caused by their operations or encountered in their work. All waste building materials and supplies must be removed from the site. If construction equipment maintenance or repair is performed on the site, provisions must be made to capture and remove any lubricants or other fluids. The Contractor shall notify the Owner immediately upon finding hazardous material contamination either existing at the site or caused by construction activities.

Each and every Contractor shall be responsible to the Owner to:

1. Execute his part of the pollution plan as directed by the Owner.
2. Conduct his activities to not damage an existing erosion control measure or stabilizing vegetation. If damage occurs, the Contractor at fault shall make repairs at his cost.
3. Coordinate with the Owner for installation of additional erosion control measures that may be needed during construction.

Grading contractor shall limit the amount of new soil disturbing activities for projects occurring in late fall months to ensure the site receives stabilization prior to winter snowfall. Preparation for winter shall include removal of filter socks from street intakes. Mulching may be required in areas that will be vulnerable to erosion from spring snowmelt.

2.2 STORM WATER MANAGEMENT

The site contains 4 bio-retention cells to treat the water quality volume of adjacent pavement areas. Stormwater quantity has not been provided as part of development. Discharge from the site leaves from two point sources into existing ravines. The ravines merge together north of the site approximately 1000 feet and is an unnamed tributary of the Iowa River.

2.3 OTHER CONTROLS

All wastes composed of building/construction materials must be removed from the site for disposal in permitted disposal facilities. No building/construction material wastes or unused building/construction material wastes shall be buried, dumped, or discharged at the site.

Concrete wash-outs shall be done in confined areas away from inlets to prevent the wash from entering the storm sewer system or nearby waterways.

Vehicle tracking of soil sediments from the construction site shall be minimized. Traffic over disturbed areas shall also be kept to a minimum. A crushed stone construction entrance/exit or tire wash shall be used to minimize tracking of soil sediments from the building site and generation of dust. Street must be cleaned daily.

3. POLLUTION PREVENTION PLAN MAINTENANCE AND INSPECTION PROCEDURES

The Owner shall be responsible for executing the plan toward the goal of creating a stabilized site. The Owner shall make determination of Contractors compliance with the plan and may direct additional measure to be taken by any Contractor to correct a deficiency or execute a plan modification. Each control structure shall be maintained in an operable condition through the life of the project until final stabilization has been achieved.

The Owner or his representative shall make regular inspections of all erosion control measures identified by this plan as well as disturbed areas and areas used for storage of materials that are exposed to precipitation shall be inspected for evidence of, or the potential for, pollutants entering the drainage system. Locations where vehicles enter or exit the site shall be inspected for evidence of offsite sediment tracking. He shall prepare an inspection report that identifies soil disturbing activities and the condition of each control measure. Corrective action required shall be identified. Inspection frequency shall be every seven days and within 24 hours of the end of 0.5 inch or greater rainfall event. Any changes that may be required to correct deficiencies in the Pollution Prevention Plan noted during an inspection should be made as soon as possible after an inspection but in no case later than seven days after inspection. An inspection and maintenance form is attached to this report.

The Owner shall also keep a record of construction activity on the site. In particular the record shall include:

- dates erosion control measures are installed
- dates when major grading activities occur on portions of the site
- dates when particular phases of construction are ceased in any portion of the site, either temporarily or permanently
- dates when stabilization of an area is initiated.

For a construction activity to be in full compliance with its NPDES storm water general permit, and for Storm Water Pollution Prevention Plan to be effective, the plan must accurately reflect site features and operations. When it does not, the plan must be changed. The plan must also be changed if the operator observes that it is not effective in minimizing pollutant discharge from the site.

In addition, the Pollution Prevention Plan shall be updated to:

- include contractors identified after the submittal of the Notice of Intent. These contractors shall certify the plan and be identified as co-permittees.
- identify any change in ownership or transference of the permit and permit responsibilities.

If, at any time during the effective period of the permit, the DNR finds that the plan does not meet one or more of the minimum standards established in the general permit, the DNR will notify the permittee of required changes necessary to bring the plan up to standard. Permittees shall have seven days after notification to make the necessary changes. See Appendix B for a list of violations associated with an Iowa General Permit No. 2.

Because construction activities may handle certain hazardous substances over the course of the project, spills of these substances may create a "hazardous condition" and are required to be reported. Iowa law requires that as soon as possible but not less than six hours after the onset of a "hazardous condition" the DNR and local sheriff's office or the office of the sheriff of the affected county to be notified. City hazmat should be notified by calling 911.

The Storm Water Pollution Prevention Plan must be modified within 14 calendar days of a "hazardous condition." The Pollution Prevention Plan shall describe the release and the circumstance leading to the release. Steps to prevent the reoccurrence of such releases are to be identified in the plan and implemented.

When the site has achieved final stabilization, a Notice of Discontinuation must be submitted to Iowa DNR within 30 days. This notifies the DNR that discharge related to construction activity has been discontinued and that the site is no longer subject to permitting requirements.

Final stabilization is defined as all soil disturbing activities at the site have been completed and that a uniform perennial vegetative cover with a density of 70 percent of the cover for unpaved areas not covered by permanent structures has been established or equivalent permanent stabilization measures (such as the use of rip rap, gabions, or geotextiles) have been employed.

4. TOPSOIL PRESERVATION

The Owner shall be responsible for spreading a minimum of 4 inches of topsoil over all disturbed areas not covered in hard surfacing or buildings prior to final stabilization. The final topsoil depth is to be measured after the soil has been compacted in a fashion generally considered adequate for an established lawn and so that the expected settling that will occur after measurement will be minimal and shall include the soil contained in any sod that has been placed on the site. The type of topsoil at the site after soil disturbing activities have been completed and final stabilization achieved for the permitted activity shall be similar to that which exists or existed in the general area of the site.

5. CERTIFICATIONS

For each erosion control measure, the General Contractor must clearly identify the subcontractors that will implement the measures identified on this Pollution Prevention Plan. All subcontractors coming on-site must sign the following certification statement before conducting any professional service at the site identified in the Pollution Prevention Plan.

I certify under penalty of law that this document and that all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Maxwell Development
3011 Sierra Court SW
Iowa City, IA 52244

By: _____

_____ Title:

Date: _____

General Contractor

I certify under penalty of law that I understand the terms and conditions of the general National Pollutant Discharge Elimination System (NPDES) permit that authorizes the storm water discharges associated with industrial activity from the construction site as part of this certification. Further, by my signature, I understand that I am becoming a co-permittee, along with the owner(s) and other contractors and subcontractors signing such certifications, to the Iowa Department of Natural Resources NPDES General Permit No. 2 for "Storm Water Discharge Associated with Industrial Activity for Construction Activities" at the identified site. As a co-permittee, I understand that I, and my company, are legally required under

the Clean Water Act and the Code of Iowa, to ensure compliance with the terms and conditions of the storm water pollution prevention plan developed under this NPDES permit and the terms of this NPDES permit.

Responsibilities Include: _____

Contractor: _____

By _____ Title _____

Date: _____
Sub-Contractor

I certify under penalty of law that I understand the terms and conditions of the general National Pollutant Discharge Elimination System (NPDES) permit that authorizes the storm water discharges associated with industrial activity from the construction site as part of this certification. Further, by my signature, I understand that I am becoming a co-permittee, along with the owner(s) and other contractors and subcontractors signing such certifications, to the Iowa Department of Natural Resources NPDES General Permit No. 2 for "Storm Water Discharge Associated with Industrial Activity for Construction Activities" at the identified site. As a co-permittee, I understand that I, and my company, are legally required under the Clean Water Act and the Code of Iowa, to ensure compliance with the terms and conditions of the storm water pollution prevention plan developed under this NPDES permit and the terms of this NPDES permit.

Responsibilities Include: _____

Contractor: _____

By: _____ Title _____

Date: _____
Sub-Contractor

I certify under penalty of law that I understand the terms and conditions of the general National Pollutant Discharge Elimination System (NPDES) permit that authorizes the storm water discharges associated with industrial activity from the construction site as part of this certification. Further, by my signature, I understand that I am becoming a co-permittee, along with the owner(s) and other contractors and subcontractors signing such certifications, to the Iowa Department of Natural Resources NPDES General Permit No. 2 for "Storm Water Discharge Associated with Industrial Activity for Construction Activities" at the identified site. As a co-permittee, I understand that I, and my company, are legally required under the Clean Water Act and the Code of Iowa, to ensure compliance with the terms and conditions of the

storm water pollution prevention plan developed under this NPDES permit and the terms of this NPDES permit.

Responsibilities Include:

Contractor: _____

By: _____ Title

Date: _____

Sub-Contractor

I certify under penalty of law that I understand the terms and conditions of the general National Pollutant Discharge Elimination System (NPDES) permit that authorizes the storm water discharges associated with industrial activity from the construction site as part of this certification. Further, by my signature, I understand that I am becoming a co-permittee, along with the owner(s) and other contractors and subcontractors signing such certifications, to the Iowa Department of Natural Resources NPDES General Permit No. 2 for "Storm Water Discharge Associated with Industrial Activity for Construction Activities" at the identified site. As a co-permittee, I understand that I, and my company, are legally required under the Clean Water Act and the Code of Iowa, to ensure compliance with the terms and conditions of the storm water pollution prevention plan developed under this NPDES permit and the terms of this NPDES permit.

Responsibilities Include: _____

Contractor: _____

By: _____ Title

Date: _____

Sub-Contractor

I certify under penalty of law that I understand the terms and conditions of the general National Pollutant Discharge Elimination System (NPDES) permit that authorizes the storm water discharges associated with industrial activity from the construction site as part of this certification. Further, by my signature, I understand that I am becoming a co-permittee, along with the owner(s) and other contractors and subcontractors signing such certifications, to the Iowa Department of Natural Resources NPDES General Permit No. 2 for "Storm Water Discharge Associated with Industrial Activity for Construction Activities" at the identified site. As a co-permittee, I understand that I, and my company, are legally required under

the Clean Water Act and the Code of Iowa, to ensure compliance with the terms and conditions of the storm water pollution prevention plan developed under this NPDES permit and the terms of this NPDES permit.

Responsibilities Include: _____

Contractor: _____

By: _____ Title _____

Date: _____

Sub-Contractor

I certify under penalty of law that I understand the terms and conditions of the general National Pollutant Discharge Elimination System (NPDES) permit that authorizes the storm water discharges associated with industrial activity from the construction site as part of this certification. Further, by my signature, I understand that I am becoming a co-permittee, along with the owner(s) and other contractors and subcontractors signing such certifications, to the Iowa Department of Natural Resources NPDES General Permit No. 2 for "Storm Water Discharge Associated with Industrial Activity for Construction Activities" at the identified site. As a co-permittee, I understand that I, and my company, are legally required under the Clean Water Act and the Code of Iowa, to ensure compliance with the terms and conditions of the storm water pollution prevention plan developed under this NPDES permit and the terms of this NPDES permit.

Responsibilities Include: _____

Contractor: _____

By: _____ Title _____

Date: _____

Pollution Prevention Plan prepared by:

MMS CONSULTANTS, INC.
1917 S. Gilbert St.
Iowa City, IA 52240
319/351-8282

I hereby certify that this plat, map, survey or report was prepared by me, or under my direct personal supervision, and that I am a duly registered Professional Engineer under the laws of the State of Iowa.

Ronald L. Amelon P.E. IA License No. 14201
My Biennial License expires December 31, 2015

APPENDIX A

IOWA DEPARTMENT OF NATURAL RESOURCES

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM

GENERAL PERMIT NO. 2

EFFECTIVE DATES

OCTOBER 1, 2007 THROUGH OCTOBER 1, 2012

FOR

**STORM WATER DISCHARGE ASSOCIATED WITH
INDUSRIAL ACTIVITY FOR CONSTRUCTION ACTIVITIES**

APPENDIX B

INSPECTION AND MAINTENANCE REPORT FORM

STORM WATER POLLUTION PREVENTION PLAN (SWPPP) SITE INSPECTION REPORT

OWNER NAME:	OWNER ADDRESS:
PROJECT NAME:	LOCATION:
WEATHER CONDITIONS:	DATE AND TIME:
TYPE OF INSPECTION: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Accompanying Regulatory Inspector (if so, attach a copy of Inspection report and note any disagreement with findings)	ARE THESE DOCUMENTS ON SITE? Signed/ approved SWPPP and E&S plan <input type="checkbox"/> Yes <input type="checkbox"/> No NPDES Permit (No. _____) <input type="checkbox"/> Yes <input type="checkbox"/> No CSR Permit (No. _____) <input type="checkbox"/> Yes <input type="checkbox"/> No Signed Inspection Reports <input type="checkbox"/> Yes <input type="checkbox"/> No If No Location? MMS Consultants Inc., 1917 S. Gilbert Iowa City

SWPPP AND E&S CONTROL MEASURES	USED ON SITE	MAINTENANCE NEEDED	LOCATION AND MAINTENANCE/ ACTIONS TO BE TAKEN
Plan located on-site or at approved location	<input type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/> Y <input type="checkbox"/> N	
Site inspection documents available and current / SWPPP reflects current site	<input type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/> Y <input type="checkbox"/> N	
Sequence of construction in accordance with SWPPP?	<input type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/> Y <input type="checkbox"/> N	
Limit of disturbance in accordance with SWPPP?	<input type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/> Y <input type="checkbox"/> N	
Are E&S control devices in place and functioning according to the SWPPP	<input type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/> Y <input type="checkbox"/> N	
Stabilized Construction Entrance	<input type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/> Y <input type="checkbox"/> N	
Street/sidewalk is being cleaned (daily)	<input type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/> Y <input type="checkbox"/> N	
Sediment Controls -- Perimeter, Stockpiles, Individual lot (list method used)	<input type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/> Y <input type="checkbox"/> N	
Inlet / Outlet protection	<input type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/> Y <input type="checkbox"/> N	
Sediment Traps and Basins	<input type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/> Y <input type="checkbox"/> N	
Earth Berms / Dikes / swales	<input type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/> Y <input type="checkbox"/> N	
Erosion Controls -- is site adequately stabilized at this time? (list methods used)	<input type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/> Y <input type="checkbox"/> N	
Vegetation Stabilization (list seeding dates and estimated percent cover established.)	<input type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/> Y <input type="checkbox"/> N	
Dust / Trash control	<input type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/> Y <input type="checkbox"/> N	
Concrete washout contained and clearly marked	<input type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/> Y <input type="checkbox"/> N	
E&S control measures taken since previous inspection?	<input type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/> Y <input type="checkbox"/> N	
Staging area clean and free of spills and leaks	<input type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/> Y <input type="checkbox"/> N	
Discharge point(s) free of pollutants	<input type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/> Y <input type="checkbox"/> N	
Other (list)	<input type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/> Y <input type="checkbox"/> N	

Comments and Observations

Certification
 "I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information submitted is, the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

Printed Name: _____ Title: _____
 Signature: _____ Date: _____

APPENDIX C

CORRESPONDENCE



IOWA DEPARTMENT OF NATURAL RESOURCES
 ENVIRONMENTAL PROTECTION DIVISION
NOTICE OF INTENT FOR NPDES COVERAGE UNDER
GENERAL PERMIT

CASHIER'S USE ONLY
 0253-542-SW08-0581

Name

No. 1 FOR "STORM WATER DISCHARGES ASSOCIATED WITH INDUSTRIAL ACTIVITY"

or

No. 2 FOR "STORM WATER DISCHARGES ASSOCIATED WITH INDUSTRIAL ACTIVITY FOR CONSTRUCTION ACTIVITIES"

or

No. 3 FOR "STORM WATER DISCHARGE ASSOCIATED WITH INDUSTRIAL ACTIVITY FOR ASPHALT PLANTS, CONCRETE BATCH PLANTS, ROCK CRUSHING PLANTS, AND CONSTRUCTION SAND AND GRAVEL FACILITIES."

PERMIT INFORMATION

Has this storm water discharge been previously permitted? Yes No

If yes, please list authorization number _____

Under what General Permit are you applying for coverage?

General Permit No. 1 General Permit No. 2 General Permit No. 3

PERMIT FEE OPTIONS

For coverage under the NPDES General Permit the following fees apply:

- Annual Permit Fee \$175 (per year) Maximum coverage is one year.
- 3-year Permit Fee \$350 Maximum coverage is three years.
- 4-year Permit Fee \$525 Maximum coverage is four years.
- 5-year Permit Fee \$700 Maximum coverage is five years.

Checks should be made payable to: Iowa Department of Natural Resources.

FACILITY OR PROJECT INFORMATION

Enter the name and full address/location (not mailing address) of the facility or project for which permit coverage is requested.

NAME: One University Place		STREET ADDRESS OF SITE: 1300 Melrose Ave	
CITY: Iowa City	COUNTY: Johnson	STATE: IA	ZIP CODE: 52240

CONTACT INFORMATION

Give name, mailing address and telephone number of a contact person (Attach additional information on separate pages as needed). This will be the address to which all correspondence will be sent and to which all questions regarding your application and compliance with the permit will be directed.

NAME: Maxwell Development		ADDRESS: 3011 Sierra Court SW	
CITY: Iowa City	STATE: IA	ZIP CODE: 52244	TELEPHONE (319) 354-5858

Check the appropriate box to indicate the legal status of the operator of the facility.

Federal State Public Private Other (specify) _____

SIC CODE (General Permit No. 1 & 3 Applicants Only)

SIC code refers to Standard Industrial Classification code number used to classify establishments by type of economic activity.

FACILITY LOCATION OR LOCATION OF CONSTRUCTION SITE

Give the location by 1/4 section, section, township, range, (e.g., NW, 7, T78N, R3W).

1/4 SECTION	SECTION	TOWNSHIP	RANGE
NE	17	79	6

MAIL TO:
 STORM WATER COORDINATOR
 IOWA DEPARTMENT OF NATURAL
 RESOURCES
 502 E 9TH ST
 DES MOINES IA 50319-0034

OWNER INFORMATION

Enter the name and full address of the owner of the facility.

NAME: Maxwell Development		ADDRESS: 3011 Sierra Court SW	
CITY: Iowa City	STATE: IA	ZIP CODE: 52244	TELEPHONE: (319) 354-5858

OUTFALL INFORMATION

Discharge start date, i.e., when did/will the site begin operation or 10/1/92, whichever is later: 8/7/2015
 Is any storm water monitoring information available describing the concentration of pollutants in storm water discharges?
 Yes No

NOTE: Do not attach any storm water monitoring information with the application.

Receiving water(s) to the first uniquely named waterway in Iowa (e.g., road ditch to unnamed tributary to Mud Creek to South Skunk River):
 To unnamed tributary to Iowa River.

Compliance With The Following Conditions:	Yes	No
Has the Storm Water Pollution Prevention Plan been developed prior to the submittal of this Notice of Intent and does the plan meet the requirements of the applicable General Permit? (do not submit the SWPPP with the application)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Will the Storm Water Pollution Prevention Plan comply with approved State (Section 161A.84, Code of Iowa) or local sediment and erosion plans? (for General Permit 2 only)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Has a public notice been published for at least one day, in the newspaper with the largest circulation in the area where the discharge is located, and is the proof of notice attached? (new applications only)	<input checked="" type="checkbox"/>	<input type="checkbox"/>

GENERAL PERMIT NO. 2 AND GENERAL PERMIT NO. 3 APPLICANTS COMPLETE THIS SECTION.

Description of Project (describe in one sentence what is being constructed):

For General Permit No. 3 - Is this facility to be moved this year? Yes No

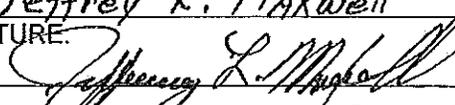
Number of Acres of Disturbed Soil: 5.18
(Construction Activities Only)

Estimated Timetable For Activities / Projects, i.e., approximately when did/will the project begin and end:
 8/7/2015 to 8/7/2018

CERTIFICATION – ALL APPLICATIONS MUST BE SIGNED

Only the following individuals may sign the certification: owner of site, principal executive officer of at least the level of vice-president of the company owning the site, a general partner of the company owning the site, principal executive officer or ranking elected official of the public entity owning the site, any of the above of the general contracting company for construction sites.

I certify under penalty of law that this document was prepared under my direction or supervision in accordance with a system designed to assure that qualified people properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, this information is to the best of my knowledge and belief, true, accurate, and complete. I further certify that the terms and conditions of the general permit will be met. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

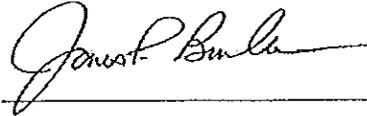
NAME: (print or type) <u>Jeffrey L. Maxwell</u>	TITLE AND COMPANY NAME OF SIGNATORY:
SIGNATURE: 	DATE: <u>8-4-15</u>

STATE OF IOWA
Counties of Linn and Johnson

ss.

I, James Burke, do state that I am the publisher of THE GAZETTE, a daily newspaper of general circulation in Linn and Johnson Counties, in Iowa. The notice, a printed copy of which is attached, was inserted and published in THE GAZETTE newspaper in the issue(s) of August 5, 2015.

The reasonable fee for publishing said notice is \$12.57.

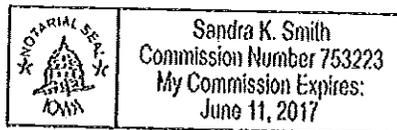


This instrument was acknowledged by James Burke before me on August 5, 2015.



Notary Public in and for the State of Iowa

NOTICE OF STORM WATER DISCHARGE
Maxwell Development plans to submit a Notice of Intent to the Iowa Department of Natural Resources to be covered under NPDES General Permit No. 2 "Storm Water Discharge Associated with Industrial Activity for Construction Activities".
The storm water discharge from One University Place is located in the NE 1/4 of Section 17, Township 79, Range 6 West in Johnson County. Storm water will be discharged from one (1) point source and will be discharged to an unnamed tributary of the Iowa River.
Comments may be submitted to the Storm Water Discharge Coordinator, Iowa Department of Natural Resources, Environmental Protection Division, 900 E. Grand Avenue, Des Moines, IA 50319-0031. The public may review the Notice of Intent from 8 a.m. to 4:30 p.m., Monday through Friday, at the above address after it has been received by the department.





MMS CONSULTANTS, INC.
 1917 S. Gilbert St.
 Iowa City, IA 52240
 PH: 319-351-8282

HILLS BANK & TRUST COMPANY
 HILLS, IA 52237

72-1375/739

61772

8/10/2015

IOWA DEPT.OF NATURAL RESOURCES

\$**350.00

Three Hundred Fifty and 00/100***** DOLLARS

Iowa DNR
 502 E 9th St - Wallace St Ofc Bldg
 Des Moines IA 50319

MEMO

⑈066772⑈ ⑆073963755⑆ ⑈65 720 6⑈

MMS CONSULTANTS, INC.

61772

IOWA DEPT.OF NATURAL RESOURCES

Date	Type	Reference	Original Amt.	Balance Due	8/10/2015 Discount	Payment
8/10/2015	Bill	5136-012	350.00	350.00		350.00
					Check Amount	350.00

Hills Bank Account 350.00

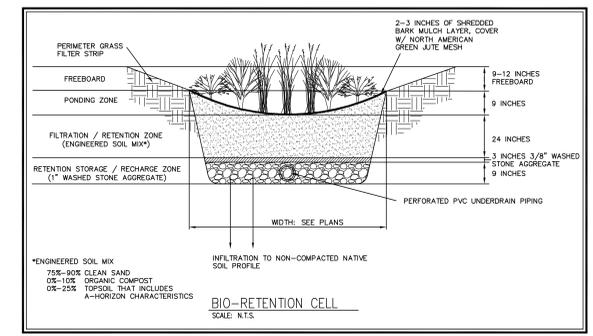
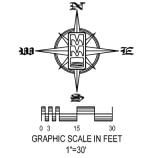
MMS CONSULTANTS, INC.

61772

IOWA DEPT.OF NATURAL RESOURCES

Date	Type	Reference	Original Amt.	Balance Due	8/10/2015 Discount	Payment
8/10/2015	Bill	5136-012	350.00	350.00		350.00
					Check Amount	350.00

Hills Bank Account 350.00



SENSITIVE AREA HATCH LEGEND

- STEEP SLOPE
- CRITICAL SLOPE
- PROTECTED SLOPE

SENSITIVE AREAS IMPACTS

TYPE	TOTAL	IMPACTED
STEEP	10,426 SF (0.24 AC)	7,081 SF (0.16 AC) (67.9%)
CRITICAL	33,093 SF (0.75 AC)	4,286 SF (0.09 AC) (13.0%)
PROTECTED	22,037 SF (0.51 AC)	987 SF (0.02 AC) (4.5%)

NOTE: TREES SHOWN ARE TO BE PROTECTED IN PLACE.

NOTE: SENSITIVE SLOPES INSIDE THE SILT FENCE WILL BE IMPACTED.

EROSION CONTROL LEGEND

- SILT FENCE/FILTER SOCK
- TEMPORARY ROCK CONSTRUCTION ENTRANCE/EXIT
- TEMPORARY PARKING AND STORAGE
- CONCRETE TRUCK/EQUIPMENT WASHOUT
- PORTABLE RESTROOM
- DOCUMENT LOCATION (PERMITS, SWPPP, INSPECTION FORMS, ETC.)
- FILTER SOCK INLET PROTECTION
- FILTER SOCK BEHIND CURB AT CURB RAMP
- PERIMETER SILT FENCE
- TEMPORARY SOIL STOCKPILE AREA
- DIRECTION OF OVERLAND FLOW
- DUMPSTER FOR CONSTRUCTION WASTE
- RIP RAP OUTLET PROTECTION
- OTHER MEASURE: _____
- OTHER MEASURE: _____
- OTHER MEASURE: _____

THE ABOVE LISTED ITEMS ARE SHOWN IN THEIR RECOMMENDED LOCATIONS. IF A CONTROL MEASURE IS ADDED OR MOVED TO A MORE SUITABLE LOCATION, INDICATE THE REVISION ON THIS SHEET. THE BLANKS LEFT FOR OTHER MEASURES SHOULD BE USED IF AN ITEM NOT SHOWN ABOVE IS IMPLEMENTED ON SITE. ADDITIONAL PRACTICES FOR EROSION PREVENTION AND SEDIMENT CONTROL CAN BE FOUND IN APPENDIX D OF THE SWPPP.



$\Delta = 5^{\circ}55'19''$
 $R = 915.40'$
 $L = 94.61'$
 $T = 47.35'$
 $C = 94.57'$
 $CB = S75^{\circ}53'06''W$

EXIST SAN MH
TR = 782.37
IE (N) = 771.57
IE (S&E) = 765.37

EXIST SAN MH
TR = 773.66

EXIST SAN MH
TR = 780.13

PROJECT NAME
ONE UNIVERSITY PLACE - SITE

OWNER
Maxwell Development
3011 Sierra Ct. SW
Iowa City, Iowa 52240
319.364.0739

PROJECT NO. 14.009

ISSUE	DATE	DESCRIPTION
02.16.2015	ISSUING DOCUMENTS	
08.06.2015	ADDENDUM NO. 1	

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RESOLUTION NO. 15-53

RESOLUTION AUTHORIZING THE MAYOR TO SIGN AND THE CLERK TO ATTEST AN AGREEMENT WITH JEFFREY L. MAXWELL FOR REIMBURSEMENT OF THE CITY’S PROFESSIONAL, ADMINISTRATIVE, AND CLERICAL FEES RELATED TO ONE UNIVERSITY PLACE.

RESOLVED that the Mayor of the City of University Heights is authorized to sign and the City Clerk to attest an agreement with Jeffrey L. Maxwell for reimbursement of the City’s professional, administrative, and clerical fees related to One University Place, in the form set forth in Exhibit “A” attached.

Upon motion by _____, and seconded by _____, the vote was as follows:

	AYES:	NAYS	ABSENT
Aldrich	_____	_____	_____
Haverkamp	_____	_____	_____
Lane	_____	_____	_____
Miller	_____	_____	_____
Quezada	_____	_____	_____

Upon Roll Call thus recorded, the Resolution is declared adopted this 11th day of August, 2015.

Louise From, Mayor
City of University Heights

ATTEST:

Christine M. Anderson, City Clerk

AGREEMENT TO PAY PROFESSIONAL AND CLERICAL FEES

WHEREAS, Jeff Maxwell has submitted a Multiple-Family Commercial Planned Unit Development (PUD) Application concerning a project known as "One University Place" ("OUP") to the City of University Heights (City); and

WHEREAS, the City has approved on certain conditions the PUD Plan Application and PUD Development Agreement for OUP; and

WHEREAS, Maxwell also has proposed that the City participate in the financing of OUP by way of tax increment financing (TIF); and

WHEREAS, City has and will reasonably incur fees and expenses for professional and clerical assistance (including, without limitation, reasonable fees and expenses for engineering, legal, financial consulting, and clerk services) on an hourly basis, as those services have and will be rendered relating to administration and oversight of OUP PUD documents, TIF documents and oversight, building permit, other required permits, and project construction oversight; and

WHEREAS, the City requests that those constructing PUD projects and those entering into TIF arrangements agree to reimburse the City for the cost of reasonable professional and clerical fees and expenses reasonably incurred by the City in connection with its evaluation, administration, and oversight of PUD documents, TIF documents, building permits, other required permits, and project construction ; and

WHEREAS, the University Heights City Attorney, Steven E. Ballard of Leff Law Firm, LLP, and the municipal finance lawyers hired by the City regarding the TIF proposal, John Danos and Amy Bjork of Dorsey & Whitney, LLP, have previously indicated and hereby do again indicate that Maxwell's agreement to reimburse the City for legal fees and expenses has not, does

not, and will not interfere with those lawyers' independent professional judgment on behalf of the City; and

WHEREAS, the University Heights City Engineer and has previously indicated and hereby does again indicate that Maxwell's agreement to reimburse the City for engineering fees and expenses has not, does not, and will not interfere with the City Engineer's independent professional judgment on behalf of the City; and

WHEREAS, as a consequence of its agreement to reimburse the City for the cost of these professional and clerical fees and expenses, Maxwell shall not direct or regulate the professional judgment of the City's legal counsel, City Engineer, or other of the City's agents, employees, consultants, or clerks; and

WHEREAS, all of the professional and ethical duties of the City's counsel, City Engineer, and other of the City's agents, employees, consultants, and clerks including duties of diligence, loyalty, confidentiality, run exclusively to the City and not to Maxwell or any other person or entity; and

WHEREAS, Maxwell agrees to reimburse the City for reasonable fees and expenses reasonably incurred by the City for professional and clerical assistance (including, without limitation, fees and expenses for engineering, legal, financial consulting, and clerk services) related to evaluation, administration, and oversight of PUD documents, TIF documents, building permits, other required permits, and project construction; and

WHEREAS, the City consents to such reimbursement of reasonable fees and expenses reasonably incurred by the City for professional and clerical assistance (including, without limitation, fees and expenses for engineering, legal, financial consulting, and clerk services), related to

evaluation, administration, and oversight of PUD documents, TIF documents, building permits, other required permits, and project construction; and

WHEREAS, the parties agree that Maxwell shall receive credit against all amounts requested to be reimbursed for fees actually paid by Maxwell to the City to obtain building permits, Construction Site Runoff Permits (Ordinance No. 155), Post-Construction Storm Water Runoff Control Plan fees (Ordinance No. 169), and Certificate of Occupancy fees.

NOW, THEREFORE, IN CONSIDERATION OF THE CONDITIONS, DISCLOSURES, and CIRCUMSTANCES OUTLINED ABOVE, Maxwell hereby agrees to reimburse the City for the City's reasonable professional fees and expenses (including without limitation reasonable fees and expenses for engineering, legal, financial consulting, and clerk services) within thirty (30) days after receipt of the billing presented to and paid by the City. Such fees and expenses shall relate only to the evaluation, administration, and oversight of OUP PUD documents, TIF documents, building permits, other required permits, and project construction. Such expenses and fees may relate to services occurring before actual submission of the PUD application and/or proposed TIF arrangement, and before the execution of this Agreement. Maxwell shall be given credit against all amounts requested to be reimbursed for fees actually paid by Maxwell to the City to obtain building permits, Construction Site Runoff Permits (Ordinance No. 155), Post-Construction Storm Water Runoff Control Plan fees (Ordinance No. 169), and Certificate of Occupancy fees.

DATED this 11th day of August, 2015.

CITY OF UNIVERSITY HEIGHTS, IOWA

MAXWELL

By: _____
Louise From, Mayor

Jeffrey L. Maxwell

ATTEST: _____
Christine M. Anderson, City Clerk

UH - OUP - agrmt to pay fees 081115

RESOLUTION NO. 15-54

RESOLUTION ESTABLISHING FEES FOR CONSTRUCTION SITE RUNOFF (CSR) PERMITS PURSUANT TO ORDINANCE NO. 155.

RESOLVED that, pursuant to University Heights Ordinance 155(2)(3), Construction Site Runoff Permit Fees are established at \$250.00 per application plus \$50.00 for each acre more than one acre involved in the proposed development to which the application pertains.

Upon motion by _____, and seconded by _____, the vote was as follows:

	AYES:	NAYS	ABSENT
Aldrich	_____	_____	_____
Haverkamp	_____	_____	_____
Lane	_____	_____	_____
Miller	_____	_____	_____
Quezada	_____	_____	_____

Upon Roll Call thus recorded, the Resolution is declared adopted this 11th day of August, 2015.

Louise From, Mayor
City of University Heights

ATTEST:

Christine M. Anderson, City Clerk

August 10, 2015

Mr. Stephen Ballard, City Attorney
City of University Heights
1004 Melrose Avenue
University Heights, IA 52246

RE: Variance Request of Ordinance 169
Post Construction Storm Water Runoff Control
One University Place (OUP)

Dear Mr. Ballard,

Maxwell Development hereby requests a variance to University Heights ordinance No. 169, Post Construction Storm Water Runoff Control. A variance is requested due to the unique condition and opportunities that exists on this site. The plans as developed will improve the current conditions, will continue to protect the health, welfare, and safety of the community and will not violate the intent and purpose of this ordinance.

Specifically the plans will protect, maintain, and enhance the environment of the city of University Heights by managing the storm water runoff to improve water quality, control the rate of flow to prevent downstream flooding, and enable the city to comply with NPDES regulations.

The four specific purposes of the ordinance are addressed in the storm water management plan, which is attached. It addresses Water Quality Volume, Channel Protection Storage Volume, Overlook Flood Protection, and Extreme Flood Protection.

The development of the site as proposed will have a reduction in the total water runoff discharging from the site, this is achieved by reducing the impervious area and increasing the green space area; enhancing the environment of University Heights. The water being discharged will be conveyed via a storm sewer pipe to the bottom of the ravines. The storm sewer is engineered to slow the discharge of the water. This method is preferred over the existing condition of sheet flowing across the existing steep slopes of the man-made ravines. Piping of the storm water will reduce the potential of soil erosion of the existing slopes and protect the existing conditions.

Bioretention cells have been put in place at sources of highest pollutant flooding the parking lots. This allows for the treatment and improvement of the water quality of 90% of all rainfall events occurring in Iowa. Bioretention cells also slow the water runoff from the site during the most common small rainfall events.

Sincerely,



Maxwell Development

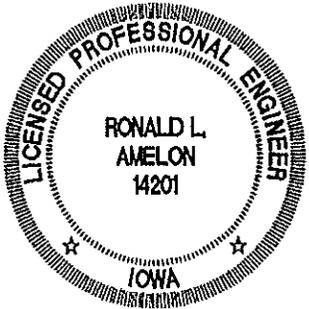
ONE UNIVERSITY PLACE

STORMWATER MANAGEMENT PLAN

Ronald L. Amelon, P.E.

8/6/2015

MMS CONSULTANTS, INC

 <p>SEAL</p>	<p>I hereby certify that this engineering document was prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the laws of the State of Iowa.</p> <p>_____, 20____ RONALD L. AMELON, P.E. Iowa Lic. No. 14201</p> <p>My license renewal date is December 31, 20 ____.</p> <p><u>Pages or sheets covered by this seal:</u></p> <p>_____</p> <p>_____</p> <p>_____</p>
---	--

ONE UNIVERSITY PLACE
5136-012
STORMWATER MANAGEMENT PLAN
University Heights, Iowa
August 6, 2015

I. INTRODUCTION

One University Place is a 5.30 acre site located in University Heights, situated in the northwest quadrant of the intersection of Melrose Avenue and Sunset Street. The site is bounded by undeveloped land to the north, existing residential and commercial development to the west, and existing residential development to the east and south.

The existing site lies along a ridge and the drainage is divided into a portion that goes to the west and portion that goes to the east. The proposed layout of the site as developed will convey the majority of water by means of a storm sewer system to the northwest corner of the site where it will be discharged in the bottom of the ravine. A portion of the southeast corner of the site will be conveyed to the ravine located to the east where it will discharge in the bottom of the ravine. The two ravines in which water is being discharged merge together approximately 1000 feet north of the site on University of Iowa owned property. As part of development, a portion of land equal to 0.80 acres to the north of the property line that is being used as a parking area will be removed and the area restored back to green space area.

Four bioretention cells will be installed as part of development; these bioretention cells will treat the water quality volume of the connected impervious areas and will have a small reduction of peak water runoff during larger storms. No stormwater controls are being installed to treat the water quantity volume.

University Heights stormwater ordinance follows the guidelines established in the "Iowa Storm Water Management Manual". The storm water ordinance has four different criteria that must be met. These are;

- 1) Water Quality Volume
- 2) Channel Protection Storage Volume
- 3) Overbank Flood Protection
- 4) Extreme Flood Protection

II. WATER QUALITY VOLUME (WQv)

The water quality volume is the storage needed to capture and treat the runoff from 90% of the average annual rainfall. The design rainfall depth to be used for determining the WQv in Iowa is 1.25 inches. The four bioretention cells are to be installed adjacent to parking areas. Parking areas will have the highest pollutant load as oils and fuel from vehicles will accumulate mostly where vehicles are parked. The bioretention cells will treat the water from a total of 1.18 acres as shown on "BIOCELL DRAINAGE EXHIBIT" attached in the appendix. The remainder of the site that is not draining to a bioretention cell will be discharged offsite without being treated for water quality.

Maintenance is required to ensure the bioretion cells function as intended, therefore the following activities shall be performed as stated:

Fall and Spring as needed:

- Prune and thin out plants when needed.

- Remove weeds throughout the growing season, preferably by pulling or trimming.
- Replace plants when needed.
- Replace mulch when erosion is evident and/or weed growth is excessive.
- Remove trash and debris from pretreatment area and bioretention cell.

Semiannually:

- Remove any sediment.
- Inspect pretreatment area for erosion, re-seed or sod as needed.
- Trees and shrubs should be inspected to evaluate their health and remove any dead or severely diseased vegetation.
- Look for evidence of standing water in the observation port.

As necessary:

- Replace gravel chip diaphragm when necessary.
- Replace modified soil layer when ponding greatly exceeds the design drainage time of 1 day.

The vegetation plan for the bioretention cells has been prepared by Confluence and has been included in the appendix.

The soils on the site are highly disturbed and have been graded heavily. Bioretention cells have been designed independent of in situ soil conditions. A soils report has been provided in the appendix.

III. CHANNEL PROTECTION STORAGE VOLUME

The channel protection storage volume is equivalent to the 1 year 24 hour developed runoff volume which is to be released over 24 hours. The 1 year developed runoff volume from the entire site is 20,147 cubic feet. The Hydrograph for the 1 year runoff from this area is included in the appendix (Hydrograph #2). The required channel protection volume for the site is 20,147 cubic feet.

The maximum discharge rate for channel protection volume is double the channel protection volume released over a 24 hour period. $20,147/24 \times 3600 = 0.23 \text{ cfs} \times 2 = 0.46 \text{ cfs}$.

No stormwater controls will be built to retain and release the channel protection volume. The discharge rate from the site during the 1 year storm is 4.70 cfs, larger than the allowable of 0.46 cfs, but less than the 1 year pre-developed discharge rate of 8.14 cfs (Hydrograph #1); pre and post-developed conditions included 0.80 acres of area to the north which is included as impervious parking area for pre-developed and greenspace area for post-developed conditions.

IV. OVERBANK FLOOD PROTECTION

The overbank flood protection requires that the 100 year post developed runoff rate is less than the 5 year pre-developed runoff rate. Any offsite area is allowed to have the 100 year runoff pass through the site.

No stormwater controls will be built to retain and release the overbank flood protection volume. The 5 year pre-developed runoff rate is 18.34 cfs (Hydrograph #1). The 100 year post-developed runoff rate is 42.08 cfs (Hydrograph #13), which is greater than the allowable release rate of 18.34 cfs, but less than the 100 year pre-developed runoff rate of 43.61 cfs (Hydrograph #1).

V. EXTREME FLOOD PROTECTION

The extreme flood protection criterion is intended to evaluate the effects of the 100 year storm event on the stormwater management system, adjacent property, and downstream facilities and property.

Refer to "Re: Maxwell PUD Application for St. Andrew Church Site" attached in the appendix. It is at the request of the University of Iowa that current drainage patterns not be altered from the current state. The proposed stormwater management of the site closely replicates the current conditions, with improvements made to the conveyance system eliminating sheet flow conditions on existing ravines. Refer to the following chart showing the runoff of the pre and post developed conditions:

Storm Event	Runoff (cfs)		Δ%
	Pre-Developed	Post-Developed	
1-Year	8.14	4.70	-42.26%
2-Year	12.64	7.90	-37.50%
5-Year	18.34	15.94	-13.09%
10-Year	22.86	19.58	-14.35%
25-Year	30.37	28.58	-5.89%
50-Year	36.79	35.81	-2.66%
100-Year	43.63	42.08	-3.55%

VI. VARIANCE FROM POST-CONSTRUCTION STORMWATER RUNOFF ORDINANCE

The purpose of the Post-Construction Stormwater Runoff Control Ordinance is to: "Protect, maintain and enhance the environment of the City of University Heights and the public health, safety, and general welfare of the public by adopting as the City's standards the guidelines established in the Iowa Stormwater Management Manual to manage the stormwater runoff to improve water quality and control the maximum rate of flow to prevent downstream flooding..."

As shown previously, development of the site as proposed will have a reduction in the total water runoff discharging from the site, this is achieved by reducing of impervious area and an increasing the green space area; enhancing the environment of University Heights. The water being discharged will be conveyed via storm sewer pipe to bottom of ravines, the preferred method over existing condition of sheet flowing across existing steep slopes. Piping of stormwater will reduce soil erosion of existing slopes and protect existing conditions.

Bioretention cells have been put in place at sources of highest pollutant loading, allowing for the treatment and improvement of the water quality of 90% of all rainfall events occurring in Iowa. Bioretention cells also have a significant reduction in the total water runoff from the site during the most common small rainfall events.



BUSINESS MANAGER'S OFFICE

301 University Services Building
Iowa City, Iowa 52242
Fax 319-384-1830

May 11, 2015

Mayor and Council Members
City of University Heights
1004 Melrose Avenue
University Heights, Iowa 52246

Re: Maxwell PUD Application for St. Andrew Church Site

Dear Mayor From and Council Members:

This is written to reintegrate and restate the University of Iowa's stance on the Maxwell PUD application for the St. Andrew Church site regarding several issues which impact University property to the North of the church.

The University agrees to grant temporary easements as required to allow for the construction of the project and the restoration of the parking area on University property immediately to the north of church property. This work may include; construction staging and grading, access drive construction and corresponding tree removal, removal of existing parking lot, grading and the like.

The University supports the current storm water management plan as indicated on the PUD documents. As stated in my April 8th, 2015 letter, the use of bio-swales for the surface runoff is acceptable. It is desired that the current flow of rain water be allowed to flow as it currently flows, without using added absorption methods. We do not wish to have alterations made in the hydrological characteristics of the church site which might impact changes in flow to the ravines. The Maxwell proposal is supported and the University asks for the City Council to approve the current plan.

Any needed easements for sanitary and storm water lines will be prepared and recorded prior to the installation of such lines.

Sincerely,

David Kieft

University Business Manager & Director of University Real Estate
301 University Services Building
Iowa City, Iowa 52242
david-kieft@uiowa.edu
319-594-6144

RESOLUTION NO. 15-55

RESOLUTION APPROVING THE POST-CONSTRUCTION STORM WATER RUNOFF CONTROL AND STORM WATER MANAGEMENT PLAN FOR ONE UNIVERSITY PLACE AND GRANTING EXCEPTIONS PURSUANT TO ORDINANCE NO. 169

WHEREAS, University Heights Ordinance No. 169 requires any person or entity proposing development and construction that includes land-disturbing activity on land that is one acre or more in size in the City to submit a Storm Water Management Plan detailing in concept how runoff and associated water quality impacts resulting from the proposed development and construction will be controlled and managed; and

WHEREAS, Jeffrey L. Maxwell (“the Developer”) has submitted a Multiple-Family Commercial PUD Plan Application dated April 7, 2015, as modified May 19, 2015 (“the PUD Plan Application”); and

WHEREAS, the Developer’s PUD Plan Application proposes development and construction in the City that includes land-disturbing activity on land that is one acre or more in size; and

WHEREAS, the City Council approved the Developer’s PUD Plan Application June 9, 2015, on certain conditions, one of which was approval by the City Council of a Storm Water Management Plan or granting exceptions pursuant to Ordinance No. 169; and

WHEREAS, the Developer submitted a Storm Water Management Plan and supporting materials (including narratives, calculations, hydrographs, drawings and exhibits) pursuant to Ordinance No. 169 dated August 6, 2015; and

WHEREAS, the Developer submitted a request for an exception to certain provisions of Ordinance No. 169 by letter dated August 10, 2015; and

WHEREAS, the University Heights City Engineer will review Storm Water Management Plan dated August 6, 2015, and the request for exceptions dated August 10, 2015; and

WHEREAS, the City Council sitting as a Board of Appeals has the authority to consider and permit exceptions to the requirements of Ordinance No. 169 that do not decrease health or safety of persons or property and do not violate the intent and purpose of Ordinance No. 169; and

WHEREAS, the University Heights City Council held a public hearing on the Storm Water Management Plan and request for exceptions to the requirements of Ordinance No. 169 on August 11, 2015,

IT IS, THEREFORE, RESOLVED IT IS, THEREFORE, RESOLVED by the University Heights City Council that the City Engineer is authorized to act on behalf of the City in reviewing and approving the One University Place Storm Water Management Plan to determine that the Plan and complies with and meets the requirements of Ordinance No. 169, except to the extent exceptions to those requirements is granted by this Resolution No. 15-55.

IT IS FURTHER RESOLVED that the University Heights City Council finds and concludes as follows:

1. The One University Place development and Storm Water Management Plan will improve the existing water runoff conditions; and
2. The One University Place development and Storm Water Management Plan will protect, maintain, and enhance the environment of the City of University Heights by managing the storm water runoff to improve water quality, control the rate of flow to prevent downstream flooding, and enable the City to comply with NPDES regulations; and
3. The One University Place development and Storm Water Management Plan will protect, maintain, and enhance the environment of the City of University Heights by adopting the guidelines established in the Iowa Stormwater Management Manual to manage storm water runoff and improve water quality and control the maximum rate of flow to prevent downstream flooding; and
4. The One University Place development and Storm Water Management Plan will reduce the total water runoff discharging from the site by reducing the impervious area and increasing the green-space area, all enhancing the environment of the City of University Heights; and
5. The One University Place development and Storm Water Management Plan being discharged will be conveyed via storm sewer pipe to the bottom of ravines; and
6. The One University Place development and Storm Water Management Plan will utilize storm sewer engineered to slow the discharge of water, a method preferred over the existing condition of "sheet-flowing" across the existing slopes; and
7. The One University Place development and Storm Water Management Plan will utilize piping of storm water to reduce the potential of soil erosion of the existing slopes and protect the existing conditions; and
8. The One University Place development and Storm Water Management Plan will utilize bioretention cells at the sources of highest pollutant

flooding (parking lots), which will slow water runoff from the site during the most-common rainfall events and allow for treatment and improvement of water quality during nearly all rainfall events; and

9. The owner of the property downstream from One University Place has submitted a letter supporting the Storm Water Management Plan and the development generally, and this property owner has granted temporary and permanent easements to accommodate construction of the One University Place development; and
10. For these reasons, the One University Place development and Storm Water Management Plan will not decrease the health or safety of persons or property and will not violate the intent and purposes of Ordinance No. 169, including those expressed in Section 169.2.

IT IS FURTHER RESOLVED that, for the reasons set forth above, the University Heights City Council approves the One University Place Stormwater Management Plan submitted pursuant to Ordinance No. 169 and dated August 6, 2015, subject to the City Engineer's review and approval the Plan to determine that the Plan and complies with and meets the requirements of Ordinance No. 169, except to the extent exceptions to those requirements is granted by this Resolution No. 15-55.

IT IS FURTHER RESOLVED that, for the foregoing reasons and subject to the foregoing conditions, the University Heights City Council hereby grants the following exceptions to the provisions of Ordinance No. 169 as requested by Jeffrey L. Maxwell by letter dated August 10, 2015:

1. No storm water controls are required to be installed to treat or address the water quantity volume; and
2. No storm water controls are required to retain and release the channel protection volume; and
3. No storm water controls are required to retain and release the overbank flood protection volume.

IT IS FURTHER RESOLVED that no Construction Site Runoff permit shall issue for One University Place until each condition set forth in this Resolution No. 15-55 has been satisfied.

IT IS FURTHER RESOLVED that no building permit shall issue for One University Place until each condition set forth in this Resolution No. 15-55 has been satisfied.

IT IS FURTHER RESOLVED that notwithstanding this conditional Plan approval and grant of exceptions, nothing contained in this Resolution No. 15-55 or Ordinance

No. 169 is intended to be nor shall be construed to create or form the basis of any liability on the part of the City, or its officers, employees, or agents for any injury or damage resulting from the failure of Jeffrey L. Maxwell to comply with the provisions of this Resolution No. 15-55 or Ordinance No. 169, or by reason or in consequence of any inspection, notice, order, certificate, permission or approval authorized or issued or done in connection with the implementation or enforcement of this Resolution No. 15-55 or Ordinance No. 169, or by reason of any action or inaction on the part of the City related in any manner to the enforcement of this Resolution No. 15-55 or Ordinance No. 169 by its officers, employees or agents.

IT IS FURTHER RESOLVED that condition No. 4 set forth in the City Council’s Resolution No. 15-30, which was adopted June 9, 2015, approving on condition Jeffrey L. Maxwell’s Multiple-Family Commercial PUD Plan Application, is satisfied and fulfilled.

Upon motion by _____, and seconded by _____, the vote was as follows:

	AYES:	NAYS	ABSENT
Aldrich	_____	_____	_____
Haverkamp	_____	_____	_____
Lane	_____	_____	_____
Miller	_____	_____	_____
Quezada	_____	_____	_____

Upon Roll Call thus recorded, the Resolution is declared adopted this 11th day of August, 2015.

 Louise From, Mayor
 City of University Heights

ATTEST:

 Christine M. Anderson, City Clerk

August 10, 2015

Mr. Stephen Ballard, City Attorney
City of University Heights
1004 Melrose Avenue
University Heights, IA 52246

RE: Variance Request of Ordinance 169
Post Construction Storm Water Runoff Control
One University Place (OUP)

Dear Mr. Ballard,

Maxwell Development hereby requests a variance to University Heights ordinance No. 169, Post Construction Storm Water Runoff Control. A variance is requested due to the unique condition and opportunities that exists on this site. The plans as developed will improve the current conditions, will continue to protect the health, welfare, and safety of the community and will not violate the intent and purpose of this ordinance.

Specifically the plans will protect, maintain, and enhance the environment of the city of University Heights by managing the storm water runoff to improve water quality, control the rate of flow to prevent downstream flooding, and enable the city to comply with NPDES regulations.

The four specific purposes of the ordinance are addressed in the storm water management plan, which is attached. It addresses Water Quality Volume, Channel Protection Storage Volume, Overlook Flood Protection, and Extreme Flood Protection.

The development of the site as proposed will have a reduction in the total water runoff discharging from the site, this is achieved by reducing the impervious area and increasing the green space area; enhancing the environment of University Heights. The water being discharged will be conveyed via a storm sewer pipe to the bottom of the ravines. The storm sewer is engineered to slow the discharge of the water. This method is preferred over the existing condition of sheet flowing across the existing steep slopes of the man-made ravines. Piping of the storm water will reduce the potential of soil erosion of the existing slopes and protect the existing conditions.

Bioretention cells have been put in place at sources of highest pollutant flooding the parking lots. This allows for the treatment and improvement of the water quality of 90% of all rainfall events occurring in Iowa. Bioretention cells also slow the water runoff from the site during the most common small rainfall events.

Sincerely,



Maxwell Development

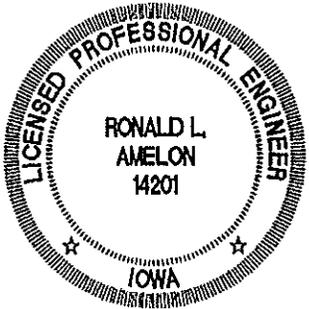
ONE UNIVERSITY PLACE

STORMWATER MANAGEMENT PLAN

Ronald L. Amelon, P.E.

8/6/2015

MMS CONSULTANTS, INC

 <p>SEAL</p>	<p>I hereby certify that this engineering document was prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the laws of the State of Iowa.</p> <p>_____, 20____ RONALD L. AMELON, P.E. Iowa Lic. No. 14201</p> <p>My license renewal date is December 31, 20 ____.</p> <p><u>Pages or sheets covered by this seal:</u></p> <p>_____</p> <p>_____</p> <p>_____</p>
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ONE UNIVERSITY PLACE
5136-012
STORMWATER MANAGEMENT PLAN
University Heights, Iowa
August 6, 2015

I. INTRODUCTION

One University Place is a 5.30 acre site located in University Heights, situated in the northwest quadrant of the intersection of Melrose Avenue and Sunset Street. The site is bounded by undeveloped land to the north, existing residential and commercial development to the west, and existing residential development to the east and south.

The existing site lies along a ridge and the drainage is divided into a portion that goes to the west and portion that goes to the east. The proposed layout of the site as developed will convey the majority of water by means of a storm sewer system to the northwest corner of the site where it will be discharged in the bottom of the ravine. A portion of the southeast corner of the site will be conveyed to the ravine located to the east where it will discharge in the bottom of the ravine. The two ravines in which water is being discharged merge together approximately 1000 feet north of the site on University of Iowa owned property. As part of development, a portion of land equal to 0.80 acres to the north of the property line that is being used as a parking area will be removed and the area restored back to green space area.

Four bioretention cells will be installed as part of development; these bioretention cells will treat the water quality volume of the connected impervious areas and will have a small reduction of peak water runoff during larger storms. No stormwater controls are being installed to treat the water quantity volume.

University Heights stormwater ordinance follows the guidelines established in the "Iowa Storm Water Management Manual". The storm water ordinance has four different criteria that must be met. These are;

- 1) Water Quality Volume
- 2) Channel Protection Storage Volume
- 3) Overbank Flood Protection
- 4) Extreme Flood Protection

II. WATER QUALITY VOLUME (WQv)

The water quality volume is the storage needed to capture and treat the runoff from 90% of the average annual rainfall. The design rainfall depth to be used for determining the WQv in Iowa is 1.25 inches. The four bioretention cells are to be installed adjacent to parking areas. Parking areas will have the highest pollutant load as oils and fuel from vehicles will accumulate mostly where vehicles are parked. The bioretention cells will treat the water from a total of 1.18 acres as shown on "BIOCELL DRAINAGE EXHIBIT" attached in the appendix. The remainder of the site that is not draining to a bioretention cell will be discharged offsite without being treated for water quality.

Maintenance is required to ensure the bioretion cells function as intended, therefore the following activities shall be performed as stated:

Fall and Spring as needed:

- Prune and thin out plants when needed.

- Remove weeds throughout the growing season, preferably by pulling or trimming.
- Replace plants when needed.
- Replace mulch when erosion is evident and/or weed growth is excessive.
- Remove trash and debris from pretreatment area and bioretention cell.

Semiannually:

- Remove any sediment.
- Inspect pretreatment area for erosion, re-seed or sod as needed.
- Trees and shrubs should be inspected to evaluate their health and remove any dead or severely diseased vegetation.
- Look for evidence of standing water in the observation port.

As necessary:

- Replace gravel chip diaphragm when necessary.
- Replace modified soil layer when ponding greatly exceeds the design drainage time of 1 day.

The vegetation plan for the bioretention cells has been prepared by Confluence and has been included in the appendix.

The soils on the site are highly disturbed and have been graded heavily. Bioretention cells have been designed independent of in situ soil conditions. A soils report has been provided in the appendix.

III. CHANNEL PROTECTION STORAGE VOLUME

The channel protection storage volume is equivalent to the 1 year 24 hour developed runoff volume which is to be released over 24 hours. The 1 year developed runoff volume from the entire site is 20,147 cubic feet. The Hydrograph for the 1 year runoff from this area is included in the appendix (Hydrograph #2). The required channel protection volume for the site is 20,147 cubic feet.

The maximum discharge rate for channel protection volume is double the channel protection volume released over a 24 hour period. $20,147/24 \times 3600 = 0.23 \text{ cfs} \times 2 = 0.46 \text{ cfs}$.

No stormwater controls will be built to retain and release the channel protection volume. The discharge rate from the site during the 1 year storm is 4.70 cfs, larger than the allowable of 0.46 cfs, but less than the 1 year pre-developed discharge rate of 8.14 cfs (Hydrograph #1); pre and post-developed conditions included 0.80 acres of area to the north which is included as impervious parking area for pre-developed and greenspace area for post-developed conditions.

IV. OVERBANK FLOOD PROTECTION

The overbank flood protection requires that the 100 year post developed runoff rate is less than the 5 year pre-developed runoff rate. Any offsite area is allowed to have the 100 year runoff pass through the site.

No stormwater controls will be built to retain and release the overbank flood protection volume. The 5 year pre-developed runoff rate is 18.34 cfs (Hydrograph #1). The 100 year post-developed runoff rate is 42.08 cfs (Hydrograph #13), which is greater than the allowable release rate of 18.34 cfs, but less than the 100 year pre-developed runoff rate of 43.61 cfs (Hydrograph #1).

V. EXTREME FLOOD PROTECTION

The extreme flood protection criterion is intended to evaluate the effects of the 100 year storm event on the stormwater management system, adjacent property, and downstream facilities and property.

Refer to "Re: Maxwell PUD Application for St. Andrew Church Site" attached in the appendix. It is at the request of the University of Iowa that current drainage patterns not be altered from the current state. The proposed stormwater management of the site closely replicates the current conditions, with improvements made to the conveyance system eliminating sheet flow conditions on existing ravines. Refer to the following chart showing the runoff of the pre and post developed conditions:

Storm Event	Runoff (cfs)		Δ%
	Pre-Developed	Post-Developed	
1-Year	8.14	4.70	-42.26%
2-Year	12.64	7.90	-37.50%
5-Year	18.34	15.94	-13.09%
10-Year	22.86	19.58	-14.35%
25-Year	30.37	28.58	-5.89%
50-Year	36.79	35.81	-2.66%
100-Year	43.63	42.08	-3.55%

VI. VARIANCE FROM POST-CONSTRUCTION STORMWATER RUNOFF ORDINANCE

The purpose of the Post-Construction Stormwater Runoff Control Ordinance is to: "Protect, maintain and enhance the environment of the City of University Heights and the public health, safety, and general welfare of the public by adopting as the City's standards the guidelines established in the Iowa Stormwater Management Manual to manage the stormwater runoff to improve water quality and control the maximum rate of flow to prevent downstream flooding..."

As shown previously, development of the site as proposed will have a reduction in the total water runoff discharging from the site, this is achieved by reducing of impervious area and an increasing the green space area; enhancing the environment of University Heights. The water being discharged will be conveyed via storm sewer pipe to bottom of ravines, the preferred method over existing condition of sheet flowing across existing steep slopes. Piping of stormwater will reduce soil erosion of existing slopes and protect existing conditions.

Bioretention cells have been put in place at sources of highest pollutant loading, allowing for the treatment and improvement of the water quality of 90% of all rainfall events occurring in Iowa. Bioretention cells also have a significant reduction in the total water runoff from the site during the most common small rainfall events.



BUSINESS MANAGER'S OFFICE

301 University Services Building
Iowa City, Iowa 52242
Fax 319-384-1830

May 11, 2015

Mayor and Council Members
City of University Heights
1004 Melrose Avenue
University Heights, Iowa 52246

Re: Maxwell PUD Application for St. Andrew Church Site

Dear Mayor From and Council Members:

This is written to reintegrate and restate the University of Iowa's stance on the Maxwell PUD application for the St. Andrew Church site regarding several issues which impact University property to the North of the church.

The University agrees to grant temporary easements as required to allow for the construction of the project and the restoration of the parking area on University property immediately to the north of church property. This work may include; construction staging and grading, access drive construction and corresponding tree removal, removal of existing parking lot, grading and the like.

The University supports the current storm water management plan as indicated on the PUD documents. As stated in my April 8th, 2015 letter, the use of bio-swales for the surface runoff is acceptable. It is desired that the current flow of rain water be allowed to flow as it currently flows, without using added absorption methods. We do not wish to have alterations made in the hydrological characteristics of the church site which might impact changes in flow to the ravines. The Maxwell proposal is supported and the University asks for the City Council to approve the current plan.

Any needed easements for sanitary and storm water lines will be prepared and recorded prior to the installation of such lines.

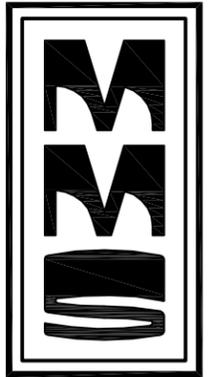
Sincerely,

David Kieft

University Business Manager & Director of University Real Estate
301 University Services Building
Iowa City, Iowa 52242
david-kieft@uiowa.edu
319-594-6144

EASEMENT PLAT

STORM SEWER AND DRAINAGE - A PORTION OF THE SE1/4-SE1/4 OF SECTION 8-T79N-R6W
 SANITARY SEWER - A PORTION OF LOT 1 OF UNIVERSITY ATHLETIC CLUB SUBDIVISION
 UNIVERSITY HEIGHTS, JOHNSON COUNTY, IOWA



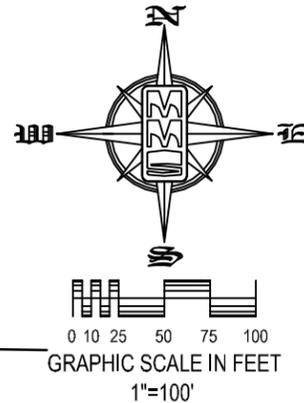
-PREPARED BY AND RETURN TO: MMS CONSULTANTS, INC. 1917 S. GILBERT ST. IOWA CITY, IOWA 52240 (319)351-8282

PROPRIETOR LOT 1:	UNIVERSITY OF IOWA FACILITIES CORPORATION
PROPRIETOR SE 1/4 - SE 1/4:	UNIVERSITY OF IOWA
SURVEY REQUESTED BY:	MAXWELL DEVELOPMENT, L.C.
DATE OF SURVEY:	06-29-2015

SE 1/4 - SE 1/4
 SECTION 8-T79N-R6W
 FINKBINE GOLF COURSE

LEGEND AND NOTES

- - PROPERTY CORNER(S), FOUND (as noted)
 - - PROPERTY CORNERS SET (5/8" Iron Pin w/ yellow, plastic LS Cap embossed with "MMS")
 - - PROPERTY &/or BOUNDARY LINES
 - - - - - RIGHT-OF-WAY LINES
 - — — — — CENTER LINES
 - - - - - LOT LINES, PLATTED OR BY DEED
 - - - - - EASEMENT LINES, WIDTH & PURPOSE NOTED
 - - - - - EXISTING EASEMENT LINES, PURPOSE NOTED
 - (R) - RECORDED DIMENSIONS
 - (M) - MEASURED DIMENSIONS
 - C22-1 - CURVE SEGMENT NUMBER
- UNLESS NOTED OTHERWISE, ALL DIMENSIONS ARE IN FEET AND HUNDREDTHS



DESCRIPTION - STORM SEWER AND DRAINAGE EASEMENT

A PORTION OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 8, TOWNSHIP 79 NORTH, RANGE 6 WEST, OF THE FIFTH PRINCIPAL MERIDIAN, UNIVERSITY HEIGHTS, JOHNSON COUNTY, IOWA, DESCRIBED AS FOLLOWS:

Beginning at the Northeast Corner of Outlot "A" of University Athletic Club Subdivision to University Heights, Iowa, in accordance with the Plat thereof Recorded in Plat Book 38 at Page 306 of the Records of the Johnson County Recorder's Office; Thence N88°55'10"W, along the North Line of said Outlot "A", 1.86 feet; Thence N67°39'39"W, 77.08 feet; Thence N22°20'21"E, 15.00 feet; Thence S67°39'39"E, 115.63 feet, to a Point on the North Line of Auditor's Parcel 96091, in accordance with the Plat thereof Recorded in Plat Book 38 at Page 125 of the Records of the Johnson County Recorder's Office; Thence N89°55'10"W, along said North Line, 39.51 feet, to the Point of Beginning. Said Storm Sewer and Drainage Easement contains 0.03 Acre, and 1,445 square feet, and is subject to easements and restrictions of record.

DESCRIPTION - SANITARY SEWER EASEMENT

A PORTION OF LOT 1, OF UNIVERSITY ATHLETIC CLUB SUBDIVISION TO UNIVERSITY HEIGHTS, JOHNSON COUNTY, IOWA DESCRIBED AS FOLLOWS:

Commencing at the Southeast Corner of Lot 1 of University Athletic Club Subdivision to University Heights, Iowa, in accordance with the Plat thereof Recorded in Plat Book 38 at Page 306 of the Records of the Johnson County Recorder's Office; Thence N72°55'12"W, along the South Line of said Lot 1, a distance of 33.24 feet, to the Point of Beginning; Thence continuing N72°55'12"W, along said South Line, 16.69 feet; Thence N08°54'14"W, 17.72 feet; Thence S77°45'21"E, 9.65 feet; Thence S87°11'07"E, 6.12 feet; Thence S08°54'14"E, 20.30 feet, to the Point of Beginning. Said Sanitary Sewer Easement contains 0.01 Acre (280 square feet), and is subject to easements and construction of record.

Date	Revision
06-30-15	GDM REVIEW -JDM

EASEMENT PLAT

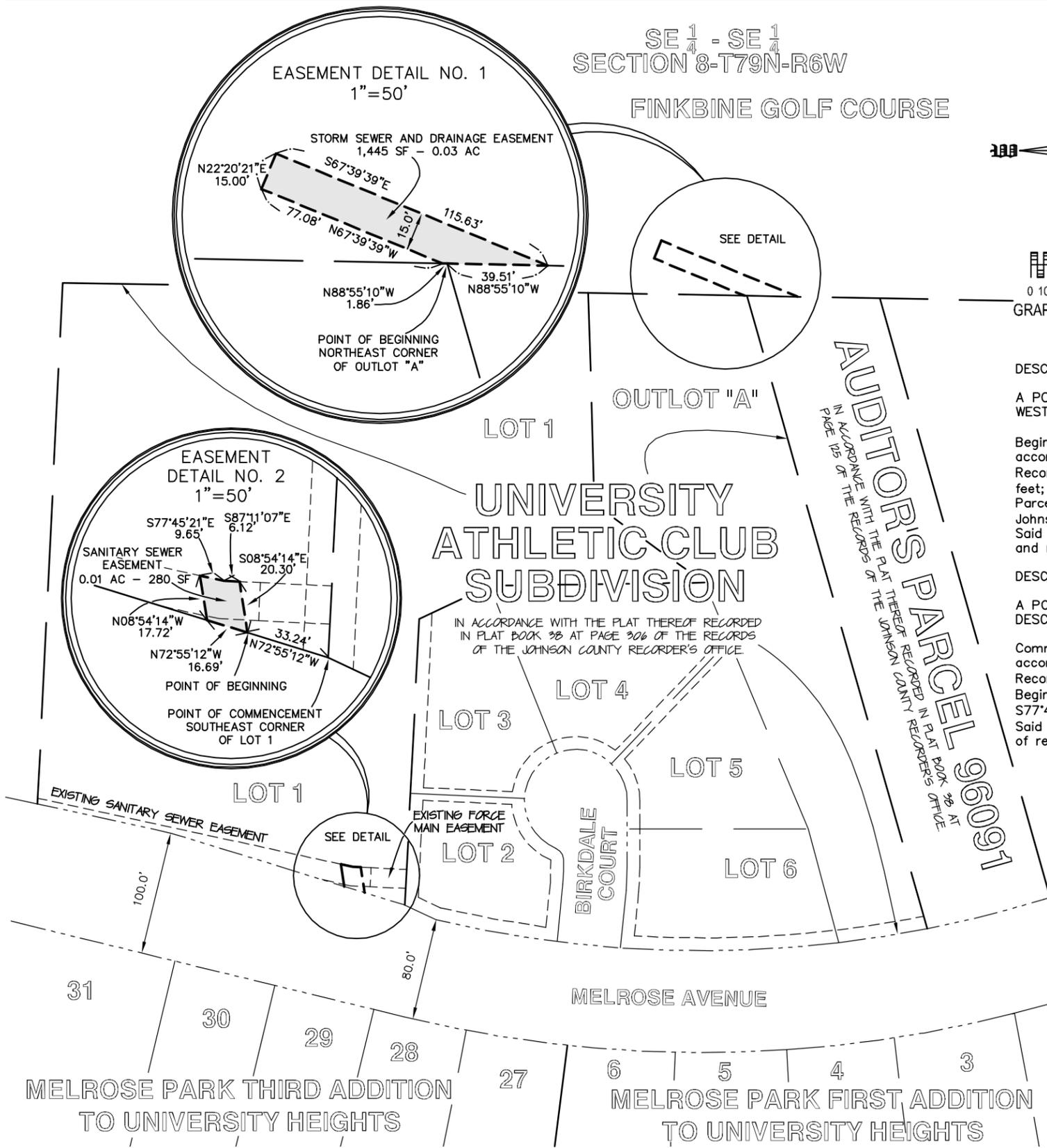
STORM SEWER AND DRAINAGE
 SANITARY SEWER

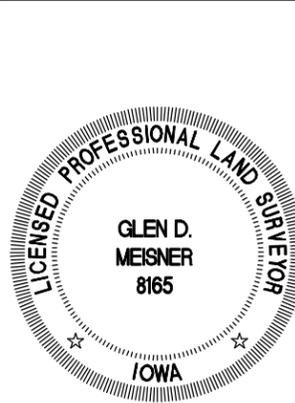
A PORTION OF THE SE1/4 - SE1/4 OF SECTION 8-T79N-R6W-5TH PM AND A PORTION OF LOT 1 OF UNIVERSITY ATHLETIC CLUB SUBDIVISION

UNIVERSITY HEIGHTS
 JOHNSON COUNTY
 IOWA
 MMS CONSULTANTS, INC.

Date: 06-29-2015

Designed by:	Field Book No:
RLA	
Drawn by:	Scale:
RLW	1"=100'
Checked by:	Sheet No:
GDM	1
Project No:	of:
IC 5136012	1





I hereby certify that this land surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Professional Land Surveyor under the laws of the State of Iowa.

_____ 20__

GLEN D. MEISNER
 L.S. Iowa Lic. No. 8165

My license renewal date is December 31, 20 ____.

Pages or sheets covered by this seal:

SEAL

This Easement prepared by University of Iowa Business Manager's Office, 301 USB, Iowa City, IA 52242

PERMANENT EASEMENT AGREEMENT
BETWEEN THE BOARD OF REGENTS, STATE OF IOWA
and
ONE UNIVERSITY PLACE, LLC

This agreement is entered into this 10th day of August, 2015, by and between the Board of Regents, State of Iowa for the use and benefit of the University of Iowa ("University") and One University Place LLC ("Developer").

WHEREAS, University and Developer own, or have under contract to acquire, adjoining parcels of land in University Heights, Iowa; and

WHEREAS, Developer desires to undertake the development of a mixed use project on their property; and

WHEREAS, Developer has shared the vision and plans for the development with University and University is in agreement that the development will have a beneficial impact on the adjoining University property; and

WHEREAS, Developer seeks permission from University to install, operate and maintain both a Storm Sewer & Drainage Easement, and a Sanitary Sewer Easement across parts of University property; and

WHEREAS the drainage for the development will not significantly alter the current flow of water across University property; and

WHEREAS, this Utility Easement Agreement is established to set forth the terms of this grant of easement, including permitted uses and the relative rights and responsibilities of the parties with regard to the easement areas;

NOW, THEREFORE, the University hereby grants to Developer a non-exclusive permanent fifteen foot width Storm Sewer & Drainage Easement, and a seventeen foot width Sanitary Sewer Easement, all as further depicted and described on Exhibit A ("Easement Area") subject to the terms, covenants and conditions to wit:

1. Location: The easements granted herein shall be located upon and limited to the tracts described and shown as permanent easements on the plat map documents marked Exhibit A, attached hereto and made a part hereof.

2. Use: Said easements shall be used by Developer for the purpose of excavation, construction, replacement, maintenance and use as a storm sewer and sanitary sewer, as Developer shall, from time to time, elect to use, and all necessary appurtenances for use in connection with adequate protection thereof and also a right-of-way with right of ingress and egress thereto, over, through and across the Easement Areas.

University further grants to Developer the following rights in connection with the above uses:

- a. The right of grading said Easement Areas for the full width thereof, and the right to extend the cuts and fills for such grading into and on said Easement Areas.
 - b. The right, from time to time, in consultation with University, to trim and cut down and clear away trees and brush on the Easement Areas which now or hereafter, in the opinion of Developer in consultation with University, may be a hazard to said Easement Areas, or which may interfere in any manner with Developer's exercise of its rights herein. In the event that trees are cut down or cleared away Developer shall be responsible for replacing trees with like number and species if required by University. In the event University plants any trees, shrubs, or other foliage on the Easement Areas after completion of sanitary and storm sewer projects, Developer shall have no obligation to replace the same if Developer must remove or disturb the trees, shrubs or foliage in the exercise of its easement rights hereunder;
 - c. The right to enter onto land beyond the Easement Areas and conduct emergency repair which may extend minimally beyond the Easement Areas, without obtaining a separate temporary easement. Developer's right to do such work shall be effective only upon Developer's prior notice to University, and with minimal disruption of area. In the event of such emergency repair, Developer agrees to restore said area substantially to its prior condition, as set forth in Paragraph 6 below.
3. Access: Developer's entrance upon University's premises for access to the Easement Areas shall be over reasonable routes designated by University officials, and any parts of said premises damaged in the course thereof shall be repaired, replaced or restored by Developer within a reasonable period of time to substantially the same condition as existed prior to Developer's entrance.
 4. Excavations and Embankments: All ditches, trenches, other excavations, embankments and other areas of fill shall be firmly filled and maintained in such a manner as to present no hazard or obstacle to University's use of the premises for other purposes.
 6. Restoration and Maintenance: Developer shall promptly backfill any trench made by it, and repair any damages caused by Developer within the Easement Areas, including any damages by virtue of future excavation or use of the Easement Areas. Once the Easement Areas have been completely restored to their prior condition, and except as expressly provided in this Easement Agreement, Developer shall have no responsibility for maintaining the Easement Area.

Developer acknowledges and agrees to remove and stockpile existing topsoil from areas to be excavated; and that following installation of the improvements, all areas within the Easement Area which are disturbed shall be spread with topsoil and seeded/paved within a reasonable time after construction is complete and the Easement Areas restored substantially to its original condition.

7. Liability: Developer covenants to indemnify, defend and save the Board of Regents, the University, the State of Iowa, and their tenants, employees, officials, guests and invitees lawfully using said premises, harmless from any and all damages arising from Developer's use of the premises under the rights herein granted, except such as may be due to unavoidable casualty beyond the developer's control and without its fault or such as Utility may be exempt from under the laws of Iowa. Damages to crops, fences or other property, including parking gates and hardware, of the University, the Board of Regents, the State of Iowa, and its tenants during original construction and subsequent maintenance, repair and use of the premises under this easement shall be repaired, replaced, restored or compensated for by Developer within a reasonable period of time.
8. Rights Reserved: University reserves the right to full use of said premises for any purpose it sees fit which does not interfere with Developer's rights herein granted. University may not erect buildings or other above ground structures with the exception of roadway, bikeway, sidewalk or driveway facilities and associated appurtenances including lighting, which cross the Easement Area.
9. Consideration: No consideration is to be paid from Developer to University for the easement herein.
10. Duration: This easement is granted and all rights hereunder shall endure for such period of time as they are required and used for the purposes herein described. Whenever said purpose and use shall cease or terminate, all rights granted herein shall terminate and revert to University, and Developer, at University's option, may be required to abandon said facilities.

The provisions hereof shall inure to the benefit of and bind the successors and assigns of the respective parties hereto; shall be deemed to apply to and run with the land and with the title to the land; and shall be recorded in the Johnson County Recorder's Office, at Developer's expense.

11. Assignment Prohibited: This grant is to Developer only and cannot be assigned in whole or in part to any other party without written consent of University which shall not be unreasonably withheld.

Each and all of the above terms, covenants and conditions are of the essence hereof and Developer, by accepting this instrument, covenants to comply and perform as so specified. Developer's failure to do so shall entitle the University to terminate all rights hereunder by serving a written notice upon Developer specifying its defaults, and if Developer fails to fully comply as obligated herein within a reasonable period of time after said notice, all of its rights, title and interest hereunder shall cease and terminate and the University shall be entitled to full possession of the premises.

IN WITNESS WHEREOF, the parties have executed this instrument by their lawfully designated officials as of the date first written above.

ONE UNIVERSITY PLACE, LLC

BOARD OF REGENTS, STATE OF IOWA

BY: *Jeff Maxwell*
Jeff Maxwell, Partner

BY: _____
Robert Donley, Executive Director

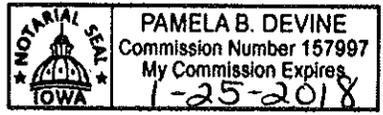
Seen and Approved By:
David Kleft
David Kleft
University of Iowa Business Manager

ACKNOWLEDGMENT OF ONE UNIVERSITY PLACE, LLC

STATE OF IOWA)
) SS:
JOHNSON COUNTY)

On this 10th day of August, 2015, before me, the undersigned, a Notary Public in and for said County, in said State, personally appeared Jeff Maxwell, to me personally known, and who being by me duly sworn, acknowledged the execution of the instrument to be a voluntary act and deed.

Pamela Devine
Notary Public in and for said State



Prepared by: University of Iowa Business Manager's Office, 2660 University Capital Center, Iowa City, IA 52242-5500

TEMPORARY CONSTRUCTION ACCESS EASEMENT AGREEMENT

This agreement is made and entered into by and between The University of Iowa, owner of the real estate described herein (hereinafter referred to as "University") and One University Place, LLC (hereinafter referred to as "Developer", which expression shall include their agents, contractors, sub-contractors, successors and assigns).

IN CONSIDERATION OF THEIR MUTUAL PROMISES DESCRIBED HEREIN, THE PARTIES HEREBY AGREE AS FOLLOWS:

1. For one dollar and other mutual consideration paid, University hereby grants to Developer a temporary construction easement in, over and across that portion of University's property shown on Exhibit A, attached hereto and incorporated herein, (hereinafter "Temporary Easement Area") for the purpose of facilitating Developer's construction of the mixed-use project on property adjacent to the Temporary Easement Area (hereinafter referred to as the "Project"). Said grant to Developer shall include all necessary access, excavating, piling of dirt, re-grading, restoration, storage of materials and equipment, and ingress and egress of persons and equipment to the Temporary Easement Area, as needed to complete the Project.
2. The term of this Temporary Construction Easement will be for a period of time required by Developer to complete and approve the Project, but in no event shall the duration of the Temporary Construction Easement extend beyond the date of 18 months after commencement of construction of the Project, unless a further extension of this agreement is signed by both parties in writing.
3. With regard to the Temporary Construction Easement, University and Developer further agree as follows:
 - a. Developer and its agents shall have the right to make excavations within the Temporary Easement Area, and to grade as Developer may find reasonably necessary for the completion for the Project. Developer covenants and agrees to protect such excavations during construction; to promptly fill said excavations following construction; and to hold University harmless from third party liability during said construction, and further Developer shall defend and indemnify University

against all third party claims resulting from such construction and excavation during the easement duration.

- b. During the easement duration, Developer shall have the limited right to remove certain trees and shrubs from the Temporary Easement Area that have been identified by Developer to University in a pre-construction walk-thru by the parties of the Temporary Easement Area.
 - c. During the easement duration, University shall not erect any landscaping, fences, or structures, over, under or within the Temporary Easement Area, without first obtaining the written approval of Developer.
 - d. During the easement duration, Developer shall have the right to access the Temporary Easement Area and have all rights of ingress and egress reasonably necessary for the use and enjoyment of the Temporary Easement Area as herein described, including but not limited to the right to remove any unauthorized obstructions or structures placed or erected within the Temporary Easement Area.
 - e. Following the completion of work required to be performed under the specifications of the Project, Developer shall restore the remaining Temporary Easement Area to substantially the same condition as existed prior to the commencement of construction operations. Once the remaining Temporary Easement Area has been substantially restored as provided above, Developer shall have no further responsibility for maintaining the Temporary Easement Area.
4. University does hereby covenant with Developer that University holds said real estate described in this easement by title in fee simple; that University has good and lawful authority to convey the same; and that University covenants to warrant and defend said premises against the lawful claims of all persons whomsoever.

University of Iowa:

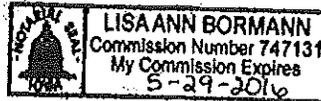
Signed: David W. Kieft 8/5/15
Date
David W. Kieft
University Business Manager

One University Place, LLC:

Signed: Jeffrey R. Maxwell
Date August 10, 2015

STATE OF IOWA)
JOHNSON COUNTY) SS:

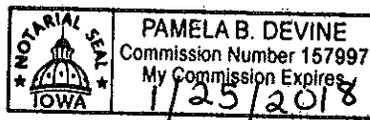
On this 5th day of August, 2015 before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared David W. Kieft, to me known to be the person named in and who executed the foregoing instrument, acknowledged he executed the same as his voluntary act and deed.



Lisa Ann Bormann
Notary Public in and for the
State of Iowa

STATE OF IOWA)
JOHNSON COUNTY) SS:

On this 10th day of August 2015 before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Jeff Maxwell, to me known to be the person named in and who executed the foregoing instrument, acknowledged he executed the same as his voluntary act and deed.



Pamela Devine
Notary Public in and for the
State of Iowa

Mayor's Report August 2015

July 20th – Joint Cities Meeting of the Johnson County School Boards and Governments.

This meeting is held to get the elected official reps of the cities of Johnson County, JC Board of Supervisors and school boards together to discuss issues that may affect each other. Highlights: Community ID program has begun and in place at the county offices. New Liberty High School issues were shared. It was also suggested that all jurisdictions join in a proposed sustainability working group. The committee will meet with a sustainability specialist for Johnson County and meet quarterly to share ideas on topics that affect our constituencies, which often overlap. The impetus for these meetings comes in part from residents individually asking us to take action on environmental topics that may require coordination. The environmental coordinator with City of Iowa City and the director of the Office of Sustainability at the University of Iowa is also interested in such meetings. Reports of these meetings will go back to the Joint Cities Meeting for elected officials. I volunteered to serve as the representative from University Heights. RAGBRAI was also discussed. The next Joint Cities Meeting is Sept. 30th.

University Heights Fire Protection Contract Review

July 17th, I met with Iowa City Fire Chief, John Grier to discuss the University Heights fire protection contract. Chief Grier said he will talk to the city administration and get back to me.

August 5th, I met with Coralville Fire Chief, Dave Stannard to discuss the University Heights fire protection contract. Chief Stannard will provide statistics for the City to review.

Now that I have met with both departments, I will be meeting with the Community Protection Committee to review and discuss the City's fire protection contract.

August '15 – City Attorney's Report

1. One University Place - Economic Development Assistance TIF

- The Council will consider Resolution No. 15-49 approving the TIF Development Agreement with Jeff Maxwell.
 - The Council previously held a public hearing on the Development Agreement.
 - Revisions have been made to the prior draft Agreement. A revised Agreement will be circulated tomorrow once it is received from TIF counsel.
 - The revised Agreement will contain several proposed changes. The Council will need to decide what changes it desires; individual Council Members have requested specific changes, but the Council as a whole will have to decide whether specific provisions are to be included in the Agreement. In addition, the Council will need to discuss certain changes with Jeff Maxwell; he is not in agreement with everything in the revised document.
 - The changes to the Agreement include these:
 - A provision requiring a minimum investment by the developer of \$39,314,945. The purpose for this clause is to ensure that the developer is investing what was outlined and proposed during various points in the OUP process. Jeff Maxwell does not agree to this provision. His view is that the Agreement already requires him to build the project approved by the City, so he already is obligated to make the investment. The Council and Mr. Maxwell will need to discuss and come to an agreement on this item.
 - The proposed rebate is specified to be 95% (not 100%). The purpose for this change was to create additional tax revenue for the City sooner and use those funds for neighborhood stabilization/affordable housing. The Agreement will not specify or require that tax revenue be used for that purpose, but I believe the reason for reducing the percentage of rebate was to address those issues. Reducing the rebate percentage may result in a longer TIF term. The Agreement will indicate the TIF may last for no more than 20 years or total rebate of \$6,705,112, whichever occurs first. Mr. Maxwell agrees with this item.

- The 2 street improvements associated with the OUP project – the left-turn lane on Melrose Avenue and the Melrose Avenue-Sunset Street intersection – will be combined so that the work may be awarded to one contractor and the work completed more quickly. Mr. Maxwell will pay for the left-turn lane work directly, and he will reimburse the City within 15 days of receiving invoices for the intersection work. Mr. Maxwell agrees with this item.
 - The interest rate in the lease-purchase for the community space is changed to 3.5% from 5.0%. Mr. Maxwell does not agree with this item, and the Council will need to discuss this point further and reach an agreement. Regardless of the interest rate specified, the City will have the right to pay off the balance owing at any point the City desires through existing cash flow, bonding, or other borrowing.
- The Council will have the third (final) consideration of Ordinance No. 189 concerning the Economic Development Assistance TIF. The ordinance provides for the division of taxes levied on the taxable property within the Urban Renewal Plan Area (the OUP project property). The proposed ordinance is attached.
- The Council will consider a series of resolutions approving specific items related to the OUP proposal. Josiah Bilskemper has or will comment on various of these items. The resolutions themselves will be circulated before the meeting. Here is what they will provide:
 - Resolution No. 15-50 approves the Sensitive Areas Site Plan, Development Plan, and Grading Plan set forth in the OUP Plan Application in accordance with Ordinance No. 128.
 - Resolution No. 15-51 approves the request to develop Protected Slopes pursuant to Ordinance No. 128(3)(C). The resolution includes these findings:
 - That the protected slopes involved were previously altered by human activity based upon information submitted by the developer;

- That a occupancy permit for OUP will not issue until a geologist or professional engineer demonstrates that development activity will not undermine the stability of the slopes involved; and
 - That the proposed development is consistent with the intent of Ordinance No. 128.
- Resolution No. 15-52 approves a Storm Water Pollution Prevention Plan and issues a Site Runoff Permit pursuant to Ordinance No. 155 on certain conditions. Application materials are being reviewed, and the resolution will provide that the plan is approved and the permit may issue upon confirmation and acceptance by the City Engineer. In addition, the developer is waiting for issuance of a Construction Runoff Permit (CSR) from the State of Iowa, and the resolution will provide that no building permit will issue for OUP until the City has confirmed that permit has been received.
 - Resolution No. 15-53 authorizes the Mayor to sign and the Clerk to attest an Agreement with Mr. Maxwell for reimbursement of the City's professional, administrative, and clerical fees and expenses. This Agreement is patterned on the existing agreement but provides that Mr. Maxwell will receive a credit for amounts paid to the City to obtain building permits; CSR Permits (Ordinance No. 155); Post-Construction Storm Water Runoff Control Plan fees (Ordinance No. 169); and Certificate of Occupancy fees. The credits are included so that Mr. Maxwell reimburses the City in full for its fees and costs but does not pay twice for any of the City's inspection and review services.
 - Resolution No. 15-54 establishes permit fees for CSR permits, which are required for developments containing more than one acre (Ordinance No. 155). In accordance with the City Engineer's recommendation, the resolution provides for a flat fee of \$250.00 plus \$50.00 for each acre more than one acre.
 - Resolution No. 15-55 grants an exception to the requirements of Ordinance No. 169 concerning Post-Construction Water Runoff Control and approves a Storm Water Management Plan, conditioned upon confirmation and acceptance by the City Engineer. Certain water runoff calculations are being reviewed and permanent maintenance agreements and easements with The University of Iowa need to be executed and

recorded. The Council will hold a public hearing on this post-construction water runoff control measures.

- Resolution No. 15-56 acknowledges the satisfaction and fulfillment of the conditions on approval of the One University Place Multiple-Family Commercial PUD Plan Application (set forth in Resolution No. 15-30).
- Resolution No. 15-57 acknowledges the satisfaction and fulfillment of the conditions on approval of the One University Place PUD Development Agreement (set forth in Resolution No. 15-31).
- The Council will have its first consideration of Resolution No. 15-58 providing for City Council's and Mayor's Disclosure of any conflicts of interests in the University Heights One University Place redevelopment transaction.
 - Council Member Quezada drafted and circulated the conflict of interest statement.
 - The resolution sets forth the Council's request that the Mayor and Council Members sign the statement.
 - The Council lacks the authority to require the Mayor or Council Members to sign the statement. Even if Resolution No. 15-58 is adopted, no legal requirement exists for the Mayor or Council Members to sign it. That conclusion remains true for those voting against the resolution and for those voting in favor of it; whether or not to sign is a voluntary choice (and not a legal requirement) of each elected official.
 - Whether or not Resolution No. 15-58 is adopted and whether or not it is signed by anyone, the Mayor and Council Members already are and will remain bound by the ethical dictates applicable to all elected officials under Iowa law, including those regarding conflicts of interest.

2. **Lengthening and Staggering Terms of Mayor and Council.** I was asked to review the procedure for lengthening the terms of the Mayor and Council from 2 to 4 years and staggering the Council Members' terms. This is the procedure:

- A petition signed by at least 59 eligible voters is received and certified by the City Clerk.
- The following measure is placed on the City Election ballot:

Shall the terms of elective office of the mayor and council members of the City of University Heights, Iowa be changed from two (2) to four (4) years with the Council Members' terms being staggered?

- (If certified by August 27, 2015, then the measure will appear on the November 3, 2015 ballot. If certified after August 27, the measure will appear on a Special Election ballot.)
- If approved by a majority of the votes cast, then the terms of the Mayor and Council will be for 4 years starting with the next election following the one where the change was approved.
- In addition, the Council Member terms will be staggered. The 3 Council Members receiving the most votes serve 4-year terms and the other 2 serve 2-year terms initially and then their seats are up for election to 4-year terms.
- An illustration may be helpful:
 - Voters approve the change November 3, 2015.
 - At the next general City Election November 7, 2017, the following are elected with Council Members listed in order of votes received:
 - Mayor
 - Council 1 serves 4 years
 - Council 2 serves 4 years
 - Council 3 serves 4 years
 - Council 4 serves 2 years
 - Council 5 serves 2 years
 - Everyone elected takes office January 1, 2018.
 - The seats of Council 4 and 5 are up for election November 5, 2019 – for 4-year terms.
 - The seats of the Mayor and Council 1, 2, and 3 are up for election November 2, 2021
- I have prepared a petition in the event citizens desire to circulate and present it. The petition is attached.
- Finally, please note that citizens may petition for Council Members to be elected to 4-year terms but to have those terms run concurrently (and not be staggered).

3. **Requiring Open Spaces when Property Development is Permitted.** The Council will discuss an ordinance requiring a property developer to dedicate (donate) land to the City for a park/open space if the development 1) involves a subdivision of land or 2) includes an increase in density of people or dwelling units. In lieu of land, the developer could pay into a fund that the City could use for a park/open space elsewhere in the community.

- So, if a developer wanted to put houses on undeveloped land, the ordinance would require one-half an acre of land to be donated for every 100 dwelling units.

- If the developer did not want to donate land, the developer would be required to donate an amount equal to the value of the half acre.
 - I believe Council Member Miller will address the open space requirement further in her report.
 - A draft ordinance – No. 191 – is attached and will be discussed by the Council. This version requires additional input and revision; it is not in a form ready for vote.
4. **Additional Property Insurance for Recycling Bins.** The City previously entered into an agreement to receive a grant (in the form of a forgivable loan) with the Iowa Department of Natural Resources to purchase recycling bins and promote a recycling effort at Grandview Court Condominiums. The agreement requires the City to obtain property insurance to cover damage to the recycling bins themselves. The hope was that existing insurance would cover the bins, but the City’s insurance company requires an additional endorsement because the bins are not on City property. The cost is \$15.00 per year. The Council will consider a motion allowing for that expenditure.
5. **Police Academy Reimbursement Agreements.** I have prepared contracts between the City and Officers Philip Hagstotz, Jakub Schmitz, Kris Lyon, and Lee Simcox related to payment of their police academy training and reimbursement of those expenses to the City if they leave the University Heights Police Department without serving at least four years. The purpose of this contract is to avoid having the City pay for the training expenses, only to have an officer resign from the department and take a job as a peace officer for another department. The City has entered into such agreements with other officers for several years. In the past, when officers have left before serving four years, the departments they are joining have paid some or all of the reimbursement amount to University Heights. A copy of the proposed contract for Officer Hagstotz is attached, and Resolution No. 15-60 will authorize the Mayor and Clerk to sign it. Similar contracts and approving resolutions (Nos. 15-61, 15-63, and 15-64) will be considered, as well.
6. **Establishing City Tree Board.** The Council will discuss and possibly have first consideration of Ordinance No. 190, which establishes a City Tree Board. The Board would have authority to approve or reject requests for planting trees in the City rights-of-way, which the Council itself has handled in the past. The Board would also advise the Council on tree matters at the Council’s request. Council Member Miller may provide additional information regarding the idea for the Tree Board and the expected scope of its work. Proposed Ordinance No. 190 is attached.

7. **Lot 115 – Development Proposal.** A Special Meeting is scheduled for 7:00 p.m. August 18, 2015, to consider a development proposal for Lot 115, University Heights First Addition, which is south of 62 Highland Drive. I will submit an additional report later in the week with respect to that proposal.

Leff/SEB/UH/UH Atty Reports/UHAttyRept August '15 legal report

ORDINANCE NO. 191

AN ORDINANCE ESTABLISHING REQUIRMENTS AND PROCEDURES FOR DEVELOPMENT ENTITIES MANDATING THAT THEY DEDICATE ADEQUATE LAND FOR COMMUNITY PARKLAND AND, OR PAY A FEE IN LIEU

BE IT ENACTED by the Council of the City of University Heights, Iowa:

SECTION 1. PURPOSE.

The purpose of this ordinance is to establish requirements and procedures for development entities to ensure that in, or within reasonable proximity to new developments, there will be sufficient park and recreational areas ("Parkland") to meet the demand and needs of future and current residents of the City of University Heights. In determining the size of the parcels that should be dedicated in this section, the City Council has taken into consideration the current and future needs of the City and its residents.

SECTION 2. APPLICABILITY.

Before the issuance of any building permit for (1) subdivision or (2) rezoning of land that would increase population or dwelling-unit density, Parkland must be dedicated to the City or a Park Development Fee must be paid to the City. Council approval for any zoning change is required by City Ordinance and Iowa law, and this Ordinance shall not be construed as authorizing or commenting upon any zoning change proposal.

Acceptance of public improvements shall not be issued for any (1) subdivision or (2) rezoning of land that would increase density, unless Parkland is dedicated for such subdivision or rezoning or unless cash shall have been paid in lieu of such dedication (or a combination thereof) for park, recreational or open space purposed in accordance with the standards and criteria in this Ordinance.

SECTION 3. DEDICATION AND CHARACTER OF LAND.

A. AMOUNT OF LAND TO BE DEDICATED.

The minimum amount of Parkland to be dedicated pursuant to this Ordinance shall be one-half (1/2) an acre for every one hundred (100) dwelling units (DUs).

B. CHARACTER OF LAND TO BE DEDICATED

1. No Land shall be dedicated that is deemed unusable for Parkland. The City Council shall decide whether particular land is suitable. This determination may include consideration of the following: land lying in floodplains, lakes, ponds, or other bodies of water. The topography of the land to be dedicated should be similar to surrounding neighborhoods and be usable for either active or passive parks.

Active Parkland - Land to be used for sporting fields and similar uses.

Passive Parkland - Land to be used for playgrounds, nature trails, bike trails, and nature areas that may have a greater portion of slopes and wooded areas.

2. No land dedicated in compliance with this Ordinance shall have dimensions smaller than 150 feet in width and 200 feet in depth. In any development that includes wooded areas, tree preservation, or other natural features that are desirable to maintain, the City Council may decide to allow these lands to deviate from the strict adherence to the above dimensions if determined that by doing so the protection and preservation of such areas will be promoted.

SECTION 4. PLATTING REQUIREMENTS FOR DEDICATED PARKLAND.

Any land dedicated for Parkland shall be shown on the face of a development plan submitted for approval by Zoning Commission and City Council. Simultaneously with the filing of the development plan, the land proposed to be dedicated shall be submitted by the developer or owner to the Zoning Commission and the City Council. Upon approval, the plat shall be filed of record with the county.

SECTION 5. PAYMENT OF CASH-IN-LIEU-OF DEDICATION.

Unless otherwise recommended by the Zoning Commission, in any cases in which the land requirement to be dedicated by this section would be less than 150 feet by 200 feet, and in all cases

in which the City Council determines that the park and recreational needs of a proposed development would be better severed in a different location or the expansions or improvements to other public city lands the developer shall pay to the City a sum of money that is equal to the fair market value of the Parkland otherwise required for dedication. This assessment shall be determined and based on the fair market value of the land otherwise required to be dedicated as Parkland under this Ordinance at the time of the proposed plat. The amount of the payment will be determined by the City Council with the assistance of a certified real property appraiser.

SECTION 6. SAVINGS CLAUSE

In the event any word, phrase, sentence, paragraph or section contained in this ordinance shall be held to be invalid, unlawful, or unconstitutional for any reason, then it is hereby declared that the remaining such portions and provisions of this ordinance would have been enacted and remain in full force and effect.

SECTION 7. EFFECTIVE DATE.

This ordinance shall become effective upon its passage and publication as provided by law.

SECTION 8. REPEALER.

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Adopted by the University Heights City Council this ____ day of _____, 2015, and approved this ____ day of _____, 2015.

Louise From, Mayor

ATTEST: (seal)

Christine M. Anderson, City Clerk

STATE OF IOWA)
) SS:
COUNTY OF JOHNSON)

On this ____ day of _____, 2015, before me, a notary public in and for the state of Iowa, personally appeared Louise From and Christine M. Anderson, to me personally known, and who, being by me duly sworn, did say that they are the Mayor and City Clerk of the City of University Heights, Iowa; that the seal affixed to this instrument is the corporate seal of the city; and that said instrument was signed and sealed on behalf of the city, and that Louise From and Christine M. Anderson acknowledged the execution of said instrument to be their voluntary act and deed and the voluntary act and deed of the city, by it and by them voluntarily executed.

Notary Public in and for the
State of Iowa

STATE OF IOWA)
) SS:
COUNTY OF JOHNSON)

I, Christine M. Anderson, being first duly sworn, certify that the above ordinance was published in the Iowa City Press-Citizen the ____ day of _____, 2015.

Jerry Musser

Signed and sworn to before me on the ____ day of _____, 2015, by Christine M. Anderson, Clerk of the city of University Heights.

Notary Public in and for the
State of Iowa

**City Clerk Report
August 2015**

- One building permit received since the last meeting:
100 Koser Avenue – Electrical permit for bathroom remodel
- 125 rental permits received for FY16 fiscal year (0 last month):
46 for Grandview Court (0 last month)
79 for rest of University Heights (0 last month)

One permit envelope was returned as undeliverable. Researching property owner's new address.

I will begin contacting property owners whose permits are outstanding. Researching/coordinating with Rental Inspector regarding several properties that have multiple tenants listed, as well as one property that appears to tenants living in the house (property owner said it is owner-occupied only)

- There will be a city election this year. Nomination papers can be found on the city website. I will also bring hard copies to the council meeting. The filing period is August 10-27, 2015. Any nominations filed after that time will not be honored. All nomination papers must be submitted to the Auditor's Office and NOT to the city clerk (legislative change effective 7/1/15). Citizens can contact the Auditor's Office with their questions.

Links for nomination paperwork are below:

<http://sos.iowa.gov/elections/pdf/candidates/nompetnonpartisan.pdf>
<http://sos.iowa.gov/elections/pdf/candidates/affidavit.pdf>

Report from Stan Laverman – Rental Inspector:

This month has been a month of tall grass and weed complaints, and tree complaints. I am in the process of getting the inspections completed and more details will follow in the next report.

**University Heights
Building Permits
January 1, 2015 - August 9, 2015**

Permit #	Building Address	Date Issued	Fee	Building Valuation	Description of Remodeling
BLD15-001	220 Koser Avenue	2/1/2015	\$832.00	\$62,320.00	Kitchen and bathroom remodel (bldg., mechanical, electrical and plumbing permits)
BLD15-002	207 Mahaska Drive	2/5/2015	\$421.00	\$17,000.00	Bedroom and bath remodel (bldg., electrical and plumbing permits)
BLD15-003	2 Leamer Court	4/12/2015	\$519.30	\$30,000.00	Remodel kitchen and move stairs (bldg., electrical, mechanical and plumbing permits)
BLD15-004	40 Koser Avenue	4/21/2015	\$369.30	\$20,000.00	20x20 garage
	2 Leamer Court	6/9/2015	\$50.00	\$1,500.00	Service upgrade from 100 to 200 amp
BLD15-006	30 Prospect Place	6/9/2015	\$1,389.15	\$150,000.00	Remodel of SFD: new roof, bathroom, closets, deck and concrete patio
	100 Koser Avenue	7/7/2015	\$50.00	\$1,000.00	Electrical permit - wiring for bathroom remodel

Treasurer's Report

July 2015

Our total revenue for the month of July was \$36,863.93 comprised of the following amounts:

Property taxes	\$ 2,586.35
Parking permits	\$ 200.00
Traffic Fines from Clerk of Court	\$ 8,552.58
Interest on bank accounts	\$ 77.82
Road Use Funds	\$ 10,806.78
Rental permits	\$ 11,580.00
Governors Traffic Safety Grant	\$ 356.25
Building permits	\$ 1,439.15
Parking fines	\$ 470.00
Refunds & reimbursements	\$ 795.00

(\$600 from Hendrickson Development for Leamer street repairs, \$245 from Johnson for reserve officer training, -\$50 we had to refund to Hughes for Board of Adjustment fee paid unnecessarily)

Balances in the bank accounts as of 7/31/15:

MidwestOne Checking Account	\$197,793.54
Hills Bank Money Market Account	\$ 1,043.14
CD (1002) at UICCU (due 8/22/15)	\$ 77,223.69
CD (1004) at UICCU (due 10/12/15)	\$ 52,260.81
CD (1011) at UICCU (due 5/19/17)	\$ 73,004.70
CD (1003) at UICCU (due 8/28/15)	\$ 43,617.91
Hills Bank Time Acct	\$ 23,007.21
Forfeiture Fund	\$ 4,062.89

I'm attaching a copy of the new 2015-16 Budget Overview. There were a few new line items created for this budget. They are:

Business meetings/meals under Public Safety
Professional memberships under Public Safety
Melrose East – panel replacement under Public Works, Street Repairs
Sunset Street landscape under Public Works

I'll be dropping off a copy of Quickbooks to Steve Kuhl so he can begin work on the annual streets report as well as the final year end report.

If you have any questions please let me know.

Lori

City of University Heights															
Cash Receipts and Disbursements by Fund															
July 1, 2015 to July 31, 2015															
		CAPITAL PROJECTS	GENERAL FUND	DEBT SERVICE	POLICE FORFEITURE	ROAD USE TAX	EMPLOYEE BENEFITS	TOTAL							
Receipts															
Local Option Sales Tax								\$-							
Property Tax			\$2,213.84	\$245.16			\$127.35	\$2,586.35							
Other City Taxes								\$-							
Licenses and Permits			\$13,219.15					\$13,219.15							
Use of Money and Property			\$58.63				\$19.19	\$77.82							
Intergovernmental			\$356.25			\$10,806.78		\$11,163.03							
Charges for Services								\$-							
Special Assessments								\$-							
Miscellaneous			\$9,817.58					\$9,817.58							
Other Financing Sources								\$-							
Total Receipts		\$-	\$25,665.45	\$245.16		\$10,806.78	\$146.54	\$36,863.93							
Disbursements															
Payroll Expenses															
Public Safety			\$30,548.57				\$6,146.44	\$36,695.01							
Public Works			\$13,258.84			\$770.50		\$14,029.34							
Culture & Recreation			\$695.67					\$695.67							
Community & Economic Dev.															
General Government			\$3,893.03				\$209.28	\$4,102.31							
Principal/Interest								\$-							
Uncategorized/Miscellaneous															
Total Disbursements		\$-	\$48,396.11	\$-	\$-	\$770.50	\$6,355.72	\$55,522.33							
Net Cash Increase (Decrease)		\$-	\$(22,730.66)	\$245.16		\$10,036.28	\$(6,209.18)	\$(18,658.40)							
Balance, beginning of year		\$(189,563.90)	\$520,594.33	\$(368.95)	\$(1,050.92)	\$27,366.71	\$(58,077.97)	\$298,899.30							
Balance, end of period		\$(189,563.90)	\$497,863.67	\$(123.79)	\$(1,050.92)	\$37,402.99	\$(64,287.15)	\$280,240.90							

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
July 2015

	Jul 15	Budget	% of Budget
Ordinary Income/Expense			
Income			
CHARGES FOR SERVICES			
Police Reports	0.00	1,000.00	0.0%
Total CHARGES FOR SERVICES	0.00	1,000.00	0.0%
GENERAL PROPERTY TAXES			
Benefits Levies	127.35	83,371.00	0.2%
Commercial Prop Tax Rplmnt adj	0.00	-4,339.00	0.0%
Debt Service Levy	245.16	32,400.00	0.8%
Insurance Levy	0.00	14,252.00	0.0%
Library Services Levy	0.00	17,143.00	0.0%
Regular Property Tax	2,213.84	514,277.00	0.4%
Transit Levy	0.00	44,605.00	0.0%
Total GENERAL PROPERTY TAXES	2,586.35	701,709.00	0.4%
INTERGOVERNMENTAL/SHARED REVENUE			
Other State Grants/Reimburse.			
Seatbelt Incent/Traffic Safety	356.25		
Total Other State Grants/Reimburse.	356.25		
State Shared Revenues			
Commercial Property Tax Rplcmnt	0.00	4,339.00	0.0%
Road Use/Street Construction	10,806.78	105,000.00	10.3%
Total State Shared Revenues	10,806.78	109,339.00	9.9%
Total INTERGOVERNMENTAL/SHARED REVEN...	11,163.03	109,339.00	10.2%
LICENSES & PERMITS			
Beer/Wine/Liquor/Cig Permits	0.00	390.00	0.0%
Building/Equipment Permits	1,439.15	10,000.00	14.4%
Misc. Licenses/Permits			
Parking Permits	200.00	1,000.00	20.0%
Rental Permits	11,580.00	15,500.00	74.7%
Total Misc. Licenses/Permits	11,780.00	16,500.00	71.4%
Total LICENSES & PERMITS	13,219.15	26,890.00	49.2%
MISCELLANEOUS REVENUES			
Cable TV Franchise	0.00	14,000.00	0.0%
Contributions	0.00	250.00	0.0%
Fines			
Parking Fines	470.00	7,000.00	6.7%
Traffic Fines-Clk of Ct	8,552.58	90,000.00	9.5%
Total Fines	9,022.58	97,000.00	9.3%
Misc. Income			
Other	-50.00	1,000.00	-5.0%
Total Misc. Income	-50.00	1,000.00	-5.0%
Refunds and Reimbursements	845.00	1,000.00	84.5%
Total MISCELLANEOUS REVENUES	9,817.58	113,250.00	8.7%
USE OF MONEY & PROPERTY			
Interest on Cash Investments	77.82	5,000.00	1.6%
Total USE OF MONEY & PROPERTY	77.82	5,000.00	1.6%
Total Income	36,863.93	957,188.00	3.9%
Gross Profit	36,863.93	957,188.00	3.9%
Expense			
COMMUNITY & ECONOMIC DEV.			
Tree Trimming/Lawn Care	0.00	5,000.00	0.0%
Total COMMUNITY & ECONOMIC DEV.	0.00	5,000.00	0.0%

**City of University Heights, Iowa
 Profit & Loss Budget vs. Actual
 July 2015**

	Jul 15	Budget	% of Budget
CULTURE & RECREATION			
Community Support Projects	0.00	500.00	0.0%
Library	0.00	44,677.00	0.0%
Parks			
Park Expenses	695.67	800.00	87.0%
Park Update Contribution	0.00	5,000.00	0.0%
Total Parks	695.67	5,800.00	12.0%
Total CULTURE & RECREATION	695.67	50,977.00	1.4%
DEBT SERVICE			
Interest	0.00	2,400.00	0.0%
Principal	0.00	30,000.00	0.0%
Total DEBT SERVICE	0.00	32,400.00	0.0%
GENERAL GOVERNMENT			
City Hall & General Buildings			
Commodities			
Supplies	0.00	200.00	0.0%
Total Commodities	0.00	200.00	0.0%
Contractual			
Rents & Leases	1,374.23	16,491.00	8.3%
Total Contractual	1,374.23	16,491.00	8.3%
Employee Benefits & Costs			
FICA	0.00	31.00	0.0%
IPERS	0.00	45.00	0.0%
Medicare	0.00	7.00	0.0%
Total Employee Benefits & Costs	0.00	83.00	0.0%
Repair/Maint/Utilities			
Maintenance	0.00	1,000.00	0.0%
Telecommunications	166.51	2,000.00	8.3%
Utilities	116.36	1,600.00	7.3%
Total Repair/Maint/Utilities	282.87	4,600.00	6.1%
Salaries-Regular Part Time			
Facilities Assistant	48.00	500.00	9.6%
Total Salaries-Regular Part Time	48.00	500.00	9.6%
Total City Hall & General Buildings	1,705.10	21,874.00	7.8%
Clerk/Treasurer & Finance Admin			
Commodities			
Hardware/Software	0.00	1,000.00	0.0%
Minor Equipment/Supplies/Techno	151.25	700.00	21.6%
Office Supplies and Postage	0.00	1,000.00	0.0%
Taping meetings	0.00	250.00	0.0%
Total Commodities	151.25	2,950.00	5.1%
Contractual Services			
Accounting Fees	0.00	4,400.00	0.0%
Bank/CCard Fees	0.00	50.00	0.0%
Legal Publications	0.00	3,000.00	0.0%
Meeting Set Up Fees	150.00	125.00	120.0%
Payments to Other Agencies			
Notary Fees	0.00	60.00	0.0%
Total Payments to Other Agencies	0.00	60.00	0.0%
Printing/Copying	0.00	500.00	0.0%
Technology Services	24.95	750.00	3.3%
Total Contractual Services	174.95	8,885.00	2.0%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
July 2015

	Jul 15	Budget	% of Budget
Employee Benefits & Costs			
FICA	73.39	608.00	12.1%
IPERS	105.71	875.00	12.1%
Medicare	17.16	142.00	12.1%
Unemployment Compensation	13.02	120.00	10.9%
Total Employee Benefits & Costs	209.28	1,745.00	12.0%
Salaries-Regular Part Time			
Clerk, Treasurer, Historian	1,135.73	9,800.00	11.6%
Total Salaries-Regular Part Time	1,135.73	9,800.00	11.6%
Staff Development			
Dues & Memberships			
Chamber of Commerce	0.00	500.00	0.0%
Dues and Memberships	0.00	500.00	0.0%
IA League of Cities	726.00	635.00	114.3%
JCOG Assessment	0.00	1,665.00	0.0%
Total Dues & Memberships	726.00	3,300.00	22.0%
Total Staff Development	726.00	3,300.00	22.0%
Total Clerk/Treasurer & Finance Admin	2,397.21	26,680.00	9.0%
Election Expenses	0.00	1,600.00	0.0%
Legal Services	0.00	50,000.00	0.0%
Mayor/Council Operations			
Employee Benefits & Costs			
FICA	0.00	370.00	0.0%
IPERS-Council	0.00	89.00	0.0%
Medicare	0.00	87.00	0.0%
Unemployment Compensation	0.00	80.00	0.0%
Total Employee Benefits & Costs	0.00	626.00	0.0%
Salaries-Regular Part Time			
Council	0.00	4,000.00	0.0%
Mayor	0.00	1,967.00	0.0%
Total Salaries-Regular Part Time	0.00	5,967.00	0.0%
Total Mayor/Council Operations	0.00	6,593.00	0.0%
Tort Liability Insurance	0.00	6,450.00	0.0%
Total GENERAL GOVERNMENT	4,102.31	113,197.00	3.6%
PUBLIC SAFETY			
Building Inspections			
Building / Rental Inspection	1,900.00	15,200.00	12.5%
Total Building Inspections	1,900.00	15,200.00	12.5%
Crossing Guard			
Employee Benefits & Costs			
FICA	0.00	279.00	0.0%
IPERS	0.00	402.00	0.0%
Medicare	0.00	65.00	0.0%
Unemployment Compensation	0.00	60.00	0.0%
Total Employee Benefits & Costs	0.00	806.00	0.0%
Salaries			
Crossing Guard	0.00	4,500.00	0.0%
Total Salaries	0.00	4,500.00	0.0%
Supplies	0.00	200.00	0.0%
Crossing Guard - Other	0.00	0.00	0.0%
Total Crossing Guard	0.00	5,506.00	0.0%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
July 2015

	Jul 15	Budget	% of Budget
Fire			
Contracts w/Other Agencies			
Coralville Fire Dep't	0.00	31,820.00	0.0%
Hydrant Flush-City of Iowa City	0.00	3,520.00	0.0%
Total Contracts w/Other Agencies	0.00	35,340.00	0.0%
Total Fire	0.00	35,340.00	0.0%
Hazmat-Johnson County	0.00	526.00	0.0%
Police			
Commodities			
Car Purchase	0.00	16,000.00	0.0%
Major Equipment			
Car Equipment	0.00	5,000.00	0.0%
Total Major Equipment	0.00	5,000.00	0.0%
Minor Equipment			
Operating Police Equipment	0.00	1,500.00	0.0%
Regular Officer Uniform	0.00	3,500.00	0.0%
Total Minor Equipment	0.00	5,000.00	0.0%
Supplies			
Ammunition	400.00	3,500.00	11.4%
Business Meetings/Meals	0.00	300.00	0.0%
Office Supplies	137.49	3,000.00	4.6%
Operating Supplies	0.00	3,000.00	0.0%
Other Supplies	108.48	2,000.00	5.4%
Postage/Shipping	1.20	600.00	0.2%
Professional Memberships	165.00	400.00	41.3%
Total Supplies	812.17	12,800.00	6.3%
Total Commodities	812.17	38,800.00	2.1%
Contractual Services			
Garage Rental	600.00	2,400.00	25.0%
Payments to Other Agencies			
County Jail/Service/Filing Fees	0.00	300.00	0.0%
Evidence testing	0.00	150.00	0.0%
Technology Services	0.00	500.00	0.0%
Total Payments to Other Agencies	0.00	950.00	0.0%
Police Insurance-Car/Liability	0.00	7,802.00	0.0%
Printing/Copying	3.51	1,000.00	0.4%
Prof Serv-Psych Testing-Physica	96.00	500.00	19.2%
Total Contractual Services	699.51	12,652.00	5.5%
Police Benefits & Costs			
Police FICA	1,491.52	16,541.00	9.0%
Police Health Insurance	1,122.96	13,417.00	8.4%
Police IPERS	2,081.80	26,253.00	7.9%
Police Medicare	348.81	3,869.00	9.0%
Police SUTA	143.35	2,000.00	7.2%
Police Workers Compensation	958.00	18,031.00	5.3%
Total Police Benefits & Costs	6,146.44	80,111.00	7.7%
Police Gross Wages			
Holiday & Other Pay	3,848.50	28,000.00	13.7%
Miscellaneous Payroll Item	79.00		
Police Gross Wages	20,208.40	238,773.00	8.5%
Salaries-Reserves	0.00	24.00	0.0%
Total Police Gross Wages	24,135.90	266,797.00	9.0%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
 July 2015

	Jul 15	Budget	% of Budget
Repair/Maint/Utilities			
Telecommunications Expense			
IT Support	0.00	1,000.00	0.0%
Verizon/Pager Fees/Mediacom	190.05	3,636.00	5.2%
Total Telecommunications Expense	190.05	4,636.00	4.1%
Vehicle Operations			
Fuel	1,708.70	16,000.00	10.7%
Other	0.00	500.00	0.0%
Washes	84.00	700.00	12.0%
Total Vehicle Operations	1,792.70	17,200.00	10.4%
Vehicle Repair			
Bicycle Maint/Repair	0.00	200.00	0.0%
Car Maint/Repair	302.34	10,000.00	3.0%
Total Vehicle Repair	302.34	10,200.00	3.0%
Total Repair/Maint/Utilities	2,285.09	32,036.00	7.1%
Staff Development			
Regular Officer Training			
Academy Training	0.00	7,500.00	0.0%
Officer Training	715.90	6,500.00	11.0%
Training Supplies	0.00	2,000.00	0.0%
Total Regular Officer Training	715.90	16,000.00	4.5%
Total Staff Development	715.90	16,000.00	4.5%
Total Police	34,795.01	446,396.00	7.8%
Total PUBLIC SAFETY	36,695.01	502,968.00	7.3%
PUBLIC WORKS			
Other Public Works			
Contracts-Other Agencies			
IC Animal Center	84.69	1,200.00	7.1%
IC Bus Service	2,960.17	36,161.00	8.2%
SEATS Service	703.66	8,444.00	8.3%
Total Contracts-Other Agencies	3,748.52	45,805.00	8.2%
Total Other Public Works	3,748.52	45,805.00	8.2%
Roads, Bridges, & Sidewalks			
Contractual Services			
Engineering Fees	7,771.82	50,000.00	15.5%
Repairs/Improvements			
Arterial panel replacements	0.00	16,000.00	0.0%
Asphale patch projects	0.00	4,000.00	0.0%
Local panel replacements	0.00	13,500.00	0.0%
Melrose East - panel replacemnt	0.00	23,000.00	0.0%
Sunset Street landscape	0.00	2,500.00	0.0%
Traffic sign assessment/mgmt	0.00	4,500.00	0.0%
Total Repairs/Improvements	0.00	63,500.00	0.0%
Striping/Curb Renumbering	0.00	6,000.00	0.0%
Total Contractual Services	7,771.82	119,500.00	6.5%
Snow Removal-Contractual	0.00	35,000.00	0.0%
Storm water permit	0.00	3,000.00	0.0%
Street Lighting Electricity	676.03	8,500.00	8.0%
Street Sweeping-Contractual	0.00	3,500.00	0.0%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
 July 2015

	Jul 15	Budget	% of Budget
Traffic Controls and Safety			
Street Signs-Commodities	26.50	250.00	10.6%
Traffic Light Electricity	67.97	750.00	9.1%
Total Traffic Controls and Safety	94.47	1,000.00	9.4%
Total Roads, Bridges, & Sidewalks	8,542.32	170,500.00	5.0%
Sanitation			
Contractual			
Grandview Recycling	0.00	1,200.00	0.0%
Leaf Vacuuming	0.00	13,500.00	0.0%
Trash/Recycling	1,738.50	20,862.00	8.3%
Total Contractual	1,738.50	35,562.00	4.9%
Total Sanitation	1,738.50	35,562.00	4.9%
Total PUBLIC WORKS	14,029.34	251,867.00	5.6%
Total Expense	55,522.33	956,409.00	5.8%
Net Ordinary Income	-18,658.40	779.00	-2,395.2%
Net Income	-18,658.40	779.00	-2,395.2%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
July 2015

	GENERAL		DEBT SERVICE		ROAD USE TAX		
	Jul 15	Budget	% of Budget	Jul 15	Budget	Jul 15	Budget
Ordinary Income/Expense							
Income							
CHARGES FOR SERVICES	0.00	1,000.00	0.0%	0.00	0.00	0.00	0.00
GENERAL PROPERTY TAXES	2,213.84	585,938.00	0.4%	245.16	32,400.00	0.00	0.00
INTERGOVERNMENTAL/SHARED REV...	356.25	4,339.00	8.2%	0.00	0.00	10,806.78	105,000.00
LICENSES & PERMITS	13,219.15	26,890.00	49.2%	0.00	0.00	0.00	0.00
MISCELLANEOUS REVENUES	9,817.58	113,250.00	8.7%	0.00	0.00	0.00	0.00
USE OF MONEY & PROPERTY	58.63	5,000.00	1.2%	0.00	0.00	0.00	0.00
Total Income	25,665.45	736,417.00	3.5%	245.16	32,400.00	10,806.78	105,000.00
Gross Profit	25,665.45	736,417.00	3.5%	245.16	32,400.00	10,806.78	105,000.00
Expense							
COMMUNITY & ECONOMIC DEV.	0.00	5,000.00	0.0%	0.00	0.00	0.00	0.00
CULTURE & RECREATION	695.67	50,977.00	1.4%	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	32,400.00	0.0%	0.00	32,400.00	0.00	0.00
GENERAL GOVERNMENT	3,893.03	110,743.00	3.5%	0.00	0.00	0.00	0.00
PUBLIC SAFETY	30,548.57	422,051.00	7.2%	0.00	0.00	0.00	0.00
PUBLIC WORKS	13,258.84	134,367.00	9.9%	0.00	0.00	770.50	117,500.00
Total Expense	48,396.11	723,138.00	6.7%	0.00	32,400.00	770.50	117,500.00
Net Ordinary Income	-22,730.66	13,279.00	-171.2%	245.16	0.00	10,036.28	-12,500.00
Net Income	-22,730.66	13,279.00	-171.2%	245.16	0.00	10,036.28	-12,500.00

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
July 2015

	ROAD USE TAX		EMPLOYEE BENEFITS		TOTAL		
	% of Budget	Jul 15	Budget	% of Budget	Jul 15	Budget	% of Budget
Ordinary Income/Expense							
Income							
CHARGES FOR SERVICES		0.00			0.00	1,000.00	0.0%
GENERAL PROPERTY TAXES		127.35	83,371.00	0.2%	2,586.35	701,709.00	0.4%
INTERGOVERNMENTAL/SHARED REV...	10.3%	0.00			11,163.03	109,339.00	10.2%
LICENSES & PERMITS		0.00			13,219.15	26,890.00	49.2%
MISCELLANEOUS REVENUES		0.00			9,817.58	113,250.00	8.7%
USE OF MONEY & PROPERTY		19.19			77.82	5,000.00	1.6%
Total Income	10.3%	146.54	83,371.00	0.2%	36,863.93	957,188.00	3.9%
Gross Profit	10.3%	146.54	83,371.00	0.2%	36,863.93	957,188.00	3.9%
Expense							
COMMUNITY & ECONOMIC DEV.		0.00			0.00	5,000.00	0.0%
CULTURE & RECREATION		0.00			695.67	50,977.00	1.4%
DEBT SERVICE		0.00			0.00	32,400.00	0.0%
GENERAL GOVERNMENT		209.28	2,454.00	8.5%	4,102.31	113,197.00	3.6%
PUBLIC SAFETY	0.7%	6,146.44	80,917.00	7.6%	36,695.01	502,968.00	7.3%
PUBLIC WORKS		0.00			14,029.34	251,867.00	5.6%
Total Expense	0.7%	6,355.72	83,371.00	7.6%	55,522.33	956,409.00	5.8%
Net Ordinary Income	-80.3%	-6,209.18	0.00	100.0%	-18,658.40	779.00	-2,395.2%
Net Income	-80.3%	-6,209.18	0.00	100.0%	-18,658.40	779.00	-2,395.2%

**City of University Heights, Iowa
Profit & Loss Budget vs. Actual
July 2015**

11:18 PM
08/09/15
Cash Basis

	GENERAL		DEBT SERVICE		ROAD USE TAX	
	Jul 15	Budget	% of Budget	Jul 15	Budget	% of Budget
Ordinary Income/Expense						
Income						
CHARGES FOR SERVICES						
Police Reports	0.00	1,000.00	0.0%	0.00		
Total CHARGES FOR SERVICES	0.00	1,000.00	0.0%	0.00		
GENERAL PROPERTY TAXES						
Benefits Levies	0.00			0.00		
Commercial Prop Tax Rplmmt adj	0.00	-4,339.00	0.0%	0.00		
Debt Service Levy	0.00			245.16		
Insurance Levy	0.00	14,252.00	0.0%	0.00		
Library Services Levy	0.00	17,143.00	0.0%	0.00		
Regular Property Tax	2,213.84	514,277.00	0.4%	0.00		
Transit Levy	0.00	44,605.00	0.0%	0.00		
Total GENERAL PROPERTY TAXES	2,213.84	585,938.00	0.4%	245.16		0.8%
INTERGOVERNMENTAL/SHARED REVENUE						
Other State Grants/Reimburse.						
Seatbelt Incent/Traffic Safety	356.25			0.00		
Total Other State Grants/Reimburse.	356.25			0.00		
State Shared Revenues						
Commercial Property Tax Rplmmt	0.00	4,339.00	0.0%	0.00		
Road Use/Street Construction	0.00			0.00		
Total State Shared Revenues	0.00	4,339.00	0.0%	0.00		
Total INTERGOVERNMENTAL/SHARED REVENUE	356.25	4,339.00	8.2%	0.00		
LICENSES & PERMITS						
Beer/Wine/Liquor/Cig Permits	0.00	390.00	0.0%	0.00		
Building/Equipment Permits	1,439.15	10,000.00	14.4%	0.00		
Misc. Licenses/Permits						
Parking Permits	200.00	1,000.00	20.0%	0.00		
Rental Permits	11,580.00	15,500.00	74.7%	0.00		
Total Misc. Licenses/Permits	11,780.00	16,500.00	71.4%	0.00		
Total LICENSES & PERMITS	13,219.15	26,890.00	49.2%	0.00		
MISCELLANEOUS REVENUES						
Cable TV Franchise	0.00	14,000.00	0.0%	0.00		
Contributions	0.00	250.00	0.0%	0.00		
Fines						
Parking Fines	470.00	7,000.00	6.7%	0.00		
Traffic Fines-Clk of Ct	8,552.58	90,000.00	9.5%	0.00		
Total Fines	9,022.58	97,000.00	9.3%	0.00		
Misc. Income						
Other	-50.00	1,000.00	-5.0%	0.00		
Total Misc. Income	-50.00	1,000.00	-5.0%	0.00		
Refunds and Reimbursements	845.00	1,000.00	84.5%	0.00		
Total MISCELLANEOUS REVENUES	9,817.58	113,250.00	8.7%	0.00		
USE OF MONEY & PROPERTY						
Interest on Cash Investments	58.63	5,000.00	1.2%	0.00		
Total USE OF MONEY & PROPERTY	58.63	5,000.00	1.2%	0.00		
Total Income	25,665.45	736,417.00	3.5%	245.16		0.8%
Gross Profit	25,665.45	736,417.00	3.5%	245.16		0.8%

**City of University Heights, Iowa
Profit & Loss Budget vs. Actual
July 2015**

11:18 PM
08/09/15
Cash Basis

Expense	GENERAL		DEBT SERVICE		ROAD USE TAX			
	Jul 15	Budget	% of Budget	Jul 15	Budget	% of Budget	Jul 15	Budget
COMMUNITY & ECONOMIC DEV.								
Tree Trimming/Lawn Care	0.00	5,000.00	0.0%	0.00			0.00	
Total COMMUNITY & ECONOMIC DEV.	0.00	5,000.00	0.0%	0.00			0.00	
CULTURE & RECREATION								
Community Support Projects	0.00	500.00	0.0%	0.00			0.00	
Library	0.00	44,677.00	0.0%	0.00			0.00	
Parks								
Park Expenses	695.67	800.00	87.0%	0.00			0.00	
Park Update Contribution	0.00	5,000.00	0.0%	0.00			0.00	
Total Parks	695.67	5,800.00	12.0%	0.00			0.00	
Total CULTURE & RECREATION	695.67	50,977.00	1.4%	0.00			0.00	
DEBT SERVICE								
Interest	0.00			0.00	2,400.00	0.0%	0.00	
Principal	0.00			0.00	30,000.00	0.0%	0.00	
Total DEBT SERVICE	0.00			0.00	32,400.00	0.0%	0.00	
GENERAL GOVERNMENT								
City Hall & General Buildings								
Commodities	0.00	200.00	0.0%	0.00			0.00	
Supplies	0.00	200.00	0.0%	0.00			0.00	
Total Commodities	0.00	200.00	0.0%	0.00			0.00	
Contractual								
Rents & Leases	1,374.23	16,491.00	8.3%	0.00			0.00	
Total Contractual	1,374.23	16,491.00	8.3%	0.00			0.00	
Employee Benefits & Costs								
FICA	0.00			0.00			0.00	
IPERS	0.00			0.00			0.00	
Medicare	0.00			0.00			0.00	
Total Employee Benefits & Costs	0.00			0.00			0.00	
Repair/Maint/Utilities								
Maintenance	0.00	1,000.00	0.0%	0.00			0.00	
Telecommunications	166.51	2,000.00	8.3%	0.00			0.00	
Utilities	116.36	1,600.00	7.3%	0.00			0.00	
Total Repair/Maint/Utilities	282.87	4,600.00	6.1%	0.00			0.00	
Salaries-Regular Part Time	48.00	500.00	9.6%	0.00			0.00	
Facilities Assistant	48.00	500.00	9.6%	0.00			0.00	
Total Salaries-Regular Part Time	96.00	1,000.00	9.6%	0.00			0.00	
Total City Hall & General Buildings	1,705.10	21,791.00	7.8%	0.00			0.00	
Clerk/Treasurer & Finance Admin								
Commodities								
Hardware/Software	0.00	1,000.00	0.0%	0.00			0.00	
Minor Equipment/Supplies/Techno	151.25	700.00	21.6%	0.00			0.00	
Office Supplies and Postage	0.00	1,000.00	0.0%	0.00			0.00	
Taping meetings	0.00	250.00	0.0%	0.00			0.00	
Total Commodities	151.25	2,950.00	5.1%	0.00			0.00	
Contractual Services								
Accounting Fees	0.00	4,400.00	0.0%	0.00			0.00	
Bank/CCard Fees	0.00	50.00	0.0%	0.00			0.00	
Legal Publications	0.00	3,000.00	0.0%	0.00			0.00	
Meeting Set Up Fees	150.00	125.00	120.0%	0.00			0.00	

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
 July 2015

11:18 PM
 08/09/15
 Cash Basis

	GENERAL		DEBT SERVICE		ROAD USE TAX	
	Jul 15	Budget	% of Budget	Jul 15	Budget	% of Budget
Payments to Other Agencies						
Notary Fees	0.00	60.00	0.0%	0.00		0.00
Total Payments to Other Agencies	0.00	60.00	0.0%	0.00		0.00
Printing/Copying	0.00	500.00	0.0%	0.00		0.00
Technology Services	24.95	750.00	3.3%	0.00		0.00
Total Contractual Services	174.95	8,885.00	2.0%	0.00		0.00
Employee Benefits & Costs						
FICA	0.00			0.00		0.00
IPERS	0.00			0.00		0.00
Medicare	0.00			0.00		0.00
Unemployment Compensation	0.00			0.00		0.00
Total Employee Benefits & Costs	0.00			0.00		0.00
Salaries-Regular Part Time	1,135.73	9,800.00	11.6%	0.00		0.00
Clerk, Treasurer, Historian	1,135.73	9,800.00	11.6%	0.00		0.00
Total Salaries-Regular Part Time	1,135.73	9,800.00	11.6%	0.00		0.00
Staff Development						
Dues & Memberships	0.00	500.00	0.0%	0.00		0.00
Chamber of Commerce	0.00	500.00	0.0%	0.00		0.00
Dues and Memberships	726.00	635.00	114.3%	0.00		0.00
IA League of Cities	0.00	1,665.00	0.0%	0.00		0.00
JCOG Assessment	726.00	3,300.00	22.0%	0.00		0.00
Total Dues & Memberships	726.00	3,300.00	22.0%	0.00		0.00
Total Staff Development	726.00	3,300.00	22.0%	0.00		0.00
Total Clerk/Treasurer & Finance Admin	2,187.93	24,935.00	8.8%	0.00		0.00
Election Expenses	0.00	1,600.00	0.0%	0.00		0.00
Legal Services	0.00	50,000.00	0.0%	0.00		0.00
Mayor/Council Operations						
Employee Benefits & Costs	0.00			0.00		0.00
FICA	0.00			0.00		0.00
IPERS-Council	0.00			0.00		0.00
Medicare	0.00			0.00		0.00
Unemployment Compensation	0.00			0.00		0.00
Total Employee Benefits & Costs	0.00			0.00		0.00
Salaries-Regular Part Time	0.00	4,000.00	0.0%	0.00		0.00
Council	0.00	1,967.00	0.0%	0.00		0.00
Mayor	0.00	5,967.00	0.0%	0.00		0.00
Total Salaries-Regular Part Time	0.00	5,967.00	0.0%	0.00		0.00
Total Mayor/Council Operations	0.00	5,967.00	0.0%	0.00		0.00
Tort Liability Insurance	0.00	6,450.00	0.0%	0.00		0.00
Total GENERAL GOVERNMENT	3,893.03	110,743.00	3.5%	0.00		0.00
PUBLIC SAFETY						
Building Inspections	1,900.00	15,200.00	12.5%	0.00		0.00
Building / Rental Inspection	1,900.00	15,200.00	12.5%	0.00		0.00
Total Building Inspections	1,900.00	15,200.00	12.5%	0.00		0.00

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
 July 2015

11:18 PM
 08/09/15
 Cash Basis

	GENERAL		DEBT SERVICE		ROAD USE TAX	
	Jul 15	Budget	Jul 15	Budget	Jul 15	Budget
		% of Budget		% of Budget		% of Budget
Crossing Guard						
Employee Benefits & Costs						
FICA	0.00		0.00		0.00	
IPERS	0.00		0.00		0.00	
Medicare	0.00		0.00		0.00	
Unemployment Compensation	0.00		0.00		0.00	
Total Employee Benefits & Costs	0.00		0.00		0.00	
Salaries						
Crossing Guard	0.00	0.0%	0.00	0.0%	0.00	0.0%
Total Salaries	0.00	0.0%	0.00	0.0%	0.00	0.0%
Supplies	0.00	0.0%	0.00	0.0%	0.00	0.0%
Crossing Guard - Other	0.00	0.0%	0.00	0.0%	0.00	0.0%
Total Crossing Guard	0.00	0.0%	0.00	0.0%	0.00	0.0%
Fire						
Contracts w/Other Agencies						
Coralville Fire Dept	0.00	0.0%	0.00	0.0%	0.00	0.0%
Hydrant Flush-City of Iowa City	0.00	0.0%	0.00	0.0%	0.00	0.0%
Total Contracts w/Other Agencies	0.00	0.0%	0.00	0.0%	0.00	0.0%
Total Fire	0.00	0.0%	0.00	0.0%	0.00	0.0%
Hazmat-Johnson County	0.00	0.0%	0.00	0.0%	0.00	0.0%
Police						
Commodities						
Car Purchase	0.00	0.0%	0.00	0.0%	0.00	0.0%
Major Equipment	0.00	0.0%	0.00	0.0%	0.00	0.0%
Car Equipment	0.00	0.0%	0.00	0.0%	0.00	0.0%
Total Major Equipment	0.00	0.0%	0.00	0.0%	0.00	0.0%
Minor Equipment						
Operating Police Equipment	0.00	0.0%	0.00	0.0%	0.00	0.0%
Regular Officer Uniform	0.00	0.0%	0.00	0.0%	0.00	0.0%
Total Minor Equipment	0.00	0.0%	0.00	0.0%	0.00	0.0%
Supplies						
Ammunition	400.00	11.4%	0.00	0.0%	0.00	0.0%
Business Meetings/Meals	0.00	0.0%	0.00	0.0%	0.00	0.0%
Office Supplies	137.49	4.6%	0.00	0.0%	0.00	0.0%
Operating Supplies	0.00	0.0%	0.00	0.0%	0.00	0.0%
Other Supplies	108.48	5.4%	0.00	0.0%	0.00	0.0%
Postage/Shipping	1.20	0.2%	0.00	0.0%	0.00	0.0%
Professional Memberships	165.00	41.3%	0.00	0.0%	0.00	0.0%
Total Supplies	812.17	6.3%	0.00	0.0%	0.00	0.0%
Total Commodities	812.17	2.1%	0.00	0.0%	0.00	0.0%
Contractual Services						
Garage Rental	600.00	25.0%	0.00	0.0%	0.00	0.0%
Payments to Other Agencies	0.00	0.0%	0.00	0.0%	0.00	0.0%
County Jail/Service/Filing Fees	0.00	0.0%	0.00	0.0%	0.00	0.0%
Evidence testing	0.00	0.0%	0.00	0.0%	0.00	0.0%
Technology Services	0.00	0.0%	0.00	0.0%	0.00	0.0%
Total Payments to Other Agencies	0.00	0.0%	0.00	0.0%	0.00	0.0%
Police Insurance-Car/Liability	0.00	0.0%	0.00	0.0%	0.00	0.0%
Printing/Copying	3.51	0.4%	0.00	0.0%	0.00	0.0%
Prof Serv-Psych Testing-Physica	96.00	19.2%	0.00	0.0%	0.00	0.0%
Total Contractual Services	699.51	5.5%	0.00	0.0%	0.00	0.0%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
 July 2015

11:18 PM
 08/09/15
 Cash Basis

	GENERAL		DEBT SERVICE		ROAD USE TAX			
	Jul 15	Budget	% of Budget	Jul 15	Budget	% of Budget	Jul 15	Budget
Police Benefits & Costs								
Police FICA	0.00						0.00	
Police Health Insurance	0.00						0.00	
Police IPERS	0.00						0.00	
Police Medicare	0.00						0.00	
Police SUTA	0.00						0.00	
Police Workers Compensation	0.00						0.00	
Total Police Benefits & Costs	0.00			0.00			0.00	
Police Gross Wages								
Holiday & Other Pay	3,848.50	28,000.00	13.7%	0.00			0.00	
Miscellaneous Payroll Item	79.00			0.00			0.00	
Police Gross Wages	20,208.40	238,773.00	8.5%	0.00			0.00	
Salaries-Reserves	0.00	24.00	0.0%	0.00			0.00	
Total Police Gross Wages	24,135.90	286,797.00	9.0%	0.00			0.00	
Repair/Maint/Utilities								
Telecommunications Expense								
IT Support	0.00	1,000.00	0.0%	0.00			0.00	
Verizon/Pager Fees/Mediacom	190.05	3,636.00	5.2%	0.00			0.00	
Total Telecommunications Expense	190.05	4,636.00	4.1%	0.00			0.00	
Vehicle Operations								
Fuel	1,708.70	16,000.00	10.7%	0.00			0.00	
Other	0.00	500.00	0.0%	0.00			0.00	
Washes	84.00	700.00	12.0%	0.00			0.00	
Total Vehicle Operations	1,792.70	17,200.00	10.4%	0.00			0.00	
Vehicle Repair								
Bicycle Maint/Repair	0.00	200.00	0.0%	0.00			0.00	
Car Maint/Repair	302.34	10,000.00	3.0%	0.00			0.00	
Total Vehicle Repair	302.34	10,200.00	3.0%	0.00			0.00	
Total Repair/Maint/Utilities	2,285.09	32,036.00	7.1%	0.00			0.00	
Staff Development								
Regular Officer Training								
Academy Training	0.00	7,500.00	0.0%	0.00			0.00	
Officer Training	715.90	6,500.00	11.0%	0.00			0.00	
Training Supplies	0.00	2,000.00	0.0%	0.00			0.00	
Total Regular Officer Training	715.90	16,000.00	4.5%	0.00			0.00	
Total Staff Development	715.90	16,000.00	4.5%	0.00			0.00	
Total Police	28,648.57	366,285.00	7.8%	0.00			0.00	
Total PUBLIC SAFETY	30,548.57	422,051.00	7.2%	0.00			0.00	
PUBLIC WORKS								
Other Public Works								
Contracts-Other Agencies								
IC Animal Center	84.69	1,200.00	7.1%	0.00			0.00	
IC Bus Service	2,960.17	36,161.00	8.2%	0.00			0.00	
SEATS Service	703.66	8,444.00	8.3%	0.00			0.00	
Total Contracts-Other Agencies	3,748.52	45,805.00	8.2%	0.00			0.00	
Total Other Public Works	3,748.52	45,805.00	8.2%	0.00			0.00	
Roads, Bridges, & Sidewalks								
Contractual Services								
Engineering Fees	7,771.82	50,000.00	15.5%	0.00			0.00	

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
July 2015

	GENERAL		DEBT SERVICE		ROAD USE TAX			
	Jul 15	Budget	% of Budget	Jul 15	Budget	% of Budget	Jul 15	Budget
Repairs/Improvements								
Arterial panel replacements	0.00			0.00			0.00	16,000.00
Asphale patch projects	0.00			0.00			0.00	4,000.00
Local panel replacements	0.00			0.00			0.00	13,500.00
Melrose East - panel replacemnt	0.00			0.00			0.00	23,000.00
Sunset Street landscape	0.00			0.00			0.00	2,500.00
Traffic sign assessment/mgmt	0.00			0.00			0.00	4,500.00
Total Repairs/Improvements	0.00			0.00			0.00	63,500.00
Striping/Curb Renumbering	0.00			0.00			0.00	6,000.00
Total Contractual Services	7,771.82	50,000.00	15.5%	0.00			0.00	69,500.00
Snow Removal-Contractual	0.00			0.00			0.00	35,000.00
Storm water permit	0.00			0.00			0.00	0.00
Street Lighting Electricity	0.00	3,000.00	0.0%	0.00			0.00	0.00
Street Sweeping-Contractual	0.00			0.00			676.03	8,500.00
Traffic Controls and Safety	0.00			0.00			0.00	3,500.00
Street Signs-Commodities	0.00			0.00			26.50	250.00
Traffic Light Electricity	0.00			0.00			67.97	750.00
Total Traffic Controls and Safety	0.00			0.00			94.47	1,000.00
Total Roads, Bridges, & Sidewalks	7,771.82	53,000.00	14.7%	0.00			770.50	117,500.00
Sanitation								
Contractual								
Grandview Recycling	0.00	1,200.00	0.0%	0.00			0.00	0.00
Leaf Vacuuming	0.00	13,500.00	0.0%	0.00			0.00	0.00
Trash/Recycling	1,738.50	20,862.00	8.3%	0.00			0.00	0.00
Total Contractual	1,738.50	35,562.00	4.9%	0.00			0.00	0.00
Total Sanitation	1,738.50	35,562.00	4.9%	0.00			0.00	0.00
Total PUBLIC WORKS	13,258.84	134,367.00	9.9%	0.00			770.50	117,500.00
Total Expense	48,396.11	723,138.00	6.7%	0.00			770.50	117,500.00
Net Ordinary Income	-22,730.66	13,279.00	-171.2%	245.16			10,036.28	-12,500.00
Net Income	-22,730.66	13,279.00	-171.2%	245.16			10,036.28	-12,500.00

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
July 2015

	ROAD USE TAX		EMPLOYEE BENEFITS		TOTAL	
	% of Budget	Jul 15	Budget	% of Budget	Budget	% of Budget
Ordinary Income/Expense						
Income						
CHARGES FOR SERVICES						
Police Reports		0.00			1,000.00	0.0%
Total CHARGES FOR SERVICES		0.00			1,000.00	0.0%
GENERAL PROPERTY TAXES						
Benefits Levies		127.35	83,371.00	0.2%	83,371.00	0.2%
Commercial Prop Tax Rplmmt adj		0.00			-4,339.00	0.0%
Debt Service Levy		0.00			32,400.00	0.8%
Insurance Levy		0.00			14,252.00	0.0%
Library Services Levy		0.00			17,143.00	0.0%
Regular Property Tax		0.00			514,277.00	0.4%
Transit Levy		0.00			44,605.00	0.0%
Total GENERAL PROPERTY TAXES		127.35	83,371.00	0.2%	701,709.00	0.4%
INTERGOVERNMENTAL/SHARED REVENUE						
Other State Grants/Reimburse.		0.00			0.00	100.0%
Seabelt Incent/Traffic Safety		0.00			0.00	100.0%
Total Other State Grants/Reimburse.		0.00			0.00	100.0%
State Shared Revenues		0.00			4,339.00	0.0%
Commercial Property Tax Rplmmt	10.3%	0.00			105,000.00	10.3%
Road Use/Street Construction		0.00			109,339.00	9.9%
Total State Shared Revenues	10.3%	0.00			109,339.00	9.9%
Total INTERGOVERNMENTAL/SHARED REVENUE	10.3%	0.00			109,339.00	10.2%
LICENSES & PERMITS						
Beer/Wine/Liquor/Cig Permits		0.00			390.00	0.0%
Building/Equipment Permits		0.00			10,000.00	14.4%
Misc. Licenses/Permits		0.00			1,000.00	20.0%
Parking Permits		0.00			15,500.00	74.7%
Rental Permits		0.00			16,500.00	71.4%
Total Misc. Licenses/Permits		0.00			26,890.00	49.2%
MISCELLANEOUS REVENUES						
Cable TV Franchise		0.00			14,000.00	0.0%
Contributions		0.00			250.00	0.0%
Fines		0.00			7,000.00	6.7%
Parking Fines		0.00			90,000.00	9.5%
Traffic Fines-Cik of Ct		0.00			97,000.00	9.3%
Total Fines		0.00			1,000.00	-5.0%
Misc. Income		0.00			1,000.00	-5.0%
Other		0.00			1,000.00	-5.0%
Total Misc. Income		0.00			1,000.00	-5.0%
Refunds and Reimbursements		0.00			1,000.00	84.5%
Total MISCELLANEOUS REVENUES		0.00			113,250.00	8.7%
USE OF MONEY & PROPERTY						
Interest on Cash Investments		19.19			5,000.00	1.6%
Total USE OF MONEY & PROPERTY		19.19			5,000.00	1.6%
Total Income	10.3%	146.54	83,371.00	0.2%	957,188.00	3.9%
Gross Profit	10.3%	146.54	83,371.00	0.2%	957,188.00	3.9%

City of University Heights, Iowa Profit & Loss Budget vs. Actual July 2015

Expense	ROAD USE TAX		EMPLOYEE BENEFITS		TOTAL	
	% of Budget	Jul 15	Budget	% of Budget	Jul 15	Budget
COMMUNITY & ECONOMIC DEV.						
Tree Trimming/Lawn Care		0.00			0.00	5,000.00
Total COMMUNITY & ECONOMIC DEV.		0.00			0.00	5,000.00
CULTURE & RECREATION						
Community Support Projects		0.00			0.00	500.00
Library		0.00			0.00	44,677.00
Parks						
Park Expenses		695.67			695.67	800.00
Park Update Contribution		0.00			0.00	5,000.00
Total Parks		695.67			695.67	5,800.00
Total CULTURE & RECREATION		695.67			695.67	50,977.00
DEBT SERVICE						
Interest		0.00			0.00	2,400.00
Principal		0.00			0.00	30,000.00
Total DEBT SERVICE		0.00			0.00	32,400.00
GENERAL GOVERNMENT						
City Hall & General Buildings						
Commodities		0.00			0.00	200.00
Supplies		0.00			0.00	200.00
Total Commodities		0.00			0.00	0.00
Contractual						
Rents & Leases		1,374.23			1,374.23	16,491.00
Total Contractual		1,374.23			1,374.23	16,491.00
Employee Benefits & Costs						
FICA		0.00	31.00	0.0%	0.00	31.00
IPERS		0.00	45.00	0.0%	0.00	45.00
Medicare		0.00	7.00	0.0%	0.00	7.00
Total Employee Benefits & Costs		0.00	83.00	0.0%	0.00	83.00
Repair/Maint/Utilities						
Maintenance		0.00			0.00	1,000.00
Telecommunications		0.00			166.51	2,000.00
Utilities		0.00			116.36	1,600.00
Total Repair/Maint/Utilities		0.00			282.87	4,600.00
Salaries-Regular Part Time						
Facilities Assistant		0.00			48.00	500.00
Total Salaries-Regular Part Time		0.00			48.00	500.00
Total City Hall & General Buildings		0.00	83.00	0.0%	1,705.10	21,874.00
Clerk/Treasurer & Finance Admin						
Commodities						
Hardware/Software		0.00			0.00	1,000.00
Minor Equipment/Supplies/Techno		0.00			151.25	700.00
Office Supplies and Postage		0.00			0.00	1,000.00
Taping meetings		0.00			0.00	250.00
Total Commodities		0.00			151.25	2,950.00
Contractual Services						
Accounting Fees		0.00			0.00	4,400.00
Bank/CCard Fees		0.00			0.00	50.00
Legal Publications		0.00			0.00	3,000.00
Meeting Set Up Fees		0.00			150.00	125.00

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
 July 2015

11:18 PM
 08/09/15
 Cash Basis

	ROAD USE TAX		EMPLOYEE BENEFITS		TOTAL	
	Jul 15	% of Budget	Jul 15	% of Budget	Jul 15	% of Budget
Payments to Other Agencies						
Notary Fees	0.00	0.0%	0.00	0.0%	60.00	0.0%
Total Payments to Other Agencies	0.00	0.0%	0.00	0.0%	60.00	0.0%
Printing/Copying	0.00	0.0%	0.00	0.0%	500.00	0.0%
Technology Services	0.00	0.0%	24.95	3.3%	750.00	3.3%
Total Contractual Services	0.00	0.0%	174.95	2.0%	8,865.00	2.0%
Employee Benefits & Costs						
FICA	73.39	12.1%	73.39	12.1%	608.00	12.1%
IPERS	105.71	12.1%	105.71	12.1%	875.00	12.1%
Medicare	17.16	12.1%	17.16	12.1%	142.00	12.1%
Unemployment Compensation	13.02	10.9%	13.02	10.9%	120.00	10.9%
Total Employee Benefits & Costs	209.28	12.0%	209.28	12.0%	1,745.00	12.0%
Salaries-Regular Part Time						
Clerk, Treasurer, Historian	0.00		1,135.73	11.6%	9,800.00	11.6%
Total Salaries-Regular Part Time	0.00		1,135.73	11.6%	9,800.00	11.6%
Staff Development						
Dues & Memberships	0.00		0.00	0.0%	500.00	0.0%
Chamber of Commerce	0.00		0.00	0.0%	500.00	0.0%
Dues and Memberships	0.00		726.00	114.3%	635.00	114.3%
IA League of Cities	0.00		0.00	0.0%	1,665.00	0.0%
JCOG Assessment	0.00		726.00	22.0%	3,300.00	22.0%
Total Dues & Memberships	0.00		726.00	22.0%	3,300.00	22.0%
Total Staff Development	0.00		726.00	22.0%	3,300.00	22.0%
Total Clerk/Treasurer & Finance Admin	209.28	12.0%	2,397.21	9.0%	26,680.00	9.0%
Election Expenses	0.00		0.00	0.0%	1,600.00	0.0%
Legal Services	0.00		0.00	0.0%	50,000.00	0.0%
Mayor/Council Operations						
Employee Benefits & Costs						
FICA	0.00	0.0%	0.00	0.0%	370.00	0.0%
IPERS-Council	0.00	0.0%	0.00	0.0%	89.00	0.0%
Medicare	0.00	0.0%	0.00	0.0%	87.00	0.0%
Unemployment Compensation	0.00	0.0%	0.00	0.0%	80.00	0.0%
Total Employee Benefits & Costs	0.00	0.0%	0.00	0.0%	626.00	0.0%
Salaries-Regular Part Time						
Council	0.00		0.00	0.0%	4,000.00	0.0%
Mayor	0.00		0.00	0.0%	1,967.00	0.0%
Total Salaries-Regular Part Time	0.00		0.00	0.0%	5,967.00	0.0%
Total Mayor/Council Operations	0.00	0.0%	0.00	0.0%	6,593.00	0.0%
Tort Liability Insurance	0.00		0.00		6,450.00	0.0%
Total GENERAL GOVERNMENT	209.28	8.5%	4,102.31	3.6%	113,197.00	3.6%
PUBLIC SAFETY						
Building Inspections	0.00		1,900.00	12.5%	15,200.00	12.5%
Building / Rental Inspection	0.00		1,900.00	12.5%	15,200.00	12.5%
Total Building Inspections	0.00		1,900.00	12.5%	15,200.00	12.5%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
 July 2015

11:18 PM
 08/09/15
 Cash Basis

	ROAD USE TAX		EMPLOYEE BENEFITS		TOTAL	
	% of Budget	Jul 15	Budget	% of Budget	Jul 15	Budget
Crossing Guard						
Employee Benefits & Costs						
FICA		0.00	279.00	0.0%	0.00	279.00
IPERS		0.00	402.00	0.0%	0.00	402.00
Medicare		0.00	65.00	0.0%	0.00	65.00
Unemployment Compensation		0.00	60.00	0.0%	0.00	60.00
Total Employee Benefits & Costs		0.00	806.00	0.0%	0.00	806.00
Salaries						
Crossing Guard		0.00			0.00	4,500.00
Total Salaries		0.00			0.00	4,500.00
Supplies		0.00			0.00	200.00
Crossing Guard - Other		0.00			0.00	0.00
Total Crossing Guard		0.00	806.00	0.0%	0.00	5,506.00
Fire						
Contracts w/Other Agencies						
Coralville Fire Dep't		0.00			0.00	31,820.00
Hydrant Flush-City of Iowa City		0.00			0.00	3,520.00
Total Contracts w/Other Agencies		0.00			0.00	35,340.00
Total Fire		0.00			0.00	35,340.00
Hazmat-Johnson County		0.00			0.00	526.00
Police						
Commodities						
Car Purchase		0.00			0.00	16,000.00
Major Equipment						
Car Equipment		0.00			0.00	5,000.00
Total Major Equipment		0.00			0.00	5,000.00
Minor Equipment						
Operating Police Equipment		0.00			0.00	1,500.00
Regular Officer Uniform		0.00			0.00	3,500.00
Total Minor Equipment		0.00			0.00	5,000.00
Supplies						
Ammunition		0.00			400.00	3,500.00
Business Meetings/Meals		0.00			0.00	300.00
Office Supplies		0.00			137.49	3,000.00
Operating Supplies		0.00			0.00	3,000.00
Other Supplies		0.00			108.48	2,000.00
Postage/Shipping		0.00			1.20	600.00
Professional Memberships		0.00			165.00	400.00
Total Supplies		0.00			812.17	12,800.00
Total Commodities		0.00			812.17	38,800.00
Contractual Services						
Garage Rental		0.00			600.00	2,400.00
Payments to Other Agencies		0.00			0.00	300.00
County Jail/Service/Filing Fees		0.00			0.00	150.00
Evidence testing		0.00			0.00	500.00
Technology Services		0.00			0.00	950.00
Total Payments to Other Agencies		0.00			0.00	7,802.00
Police Insurance-Car/Liability		0.00			0.00	1,000.00
Printing/Copying		0.00			3.51	500.00
Prof Serv-Psych Testing-Physica		0.00			96.00	500.00
Total Contractual Services		0.00			699.51	12,652.00

City of University Heights, Iowa
 Profit & Loss Budget vs. Actual
 July 2015

11:18 PM
 08/09/15
 Cash Basis

	ROAD USE TAX		EMPLOYEE BENEFITS		TOTAL	
	% of Budget	Jul 15	Budget	% of Budget	Jul 15	Budget
Police Benefits & Costs						
Police FICA		1,491.52	16,541.00	9.0%	1,491.52	16,541.00
Police Health Insurance		1,122.96	13,417.00	8.4%	1,122.96	13,417.00
Police IPERS		2,081.80	26,253.00	7.9%	2,081.80	26,253.00
Police Medicare		348.81	3,869.00	9.0%	348.81	3,869.00
Police SUTA		143.35	2,000.00	7.2%	143.35	2,000.00
Police Workers Compensation		958.00	18,031.00	5.3%	958.00	18,031.00
Total Police Benefits & Costs		6,146.44	80,111.00	7.7%	6,146.44	80,111.00
Police Gross Wages		0.00	0.00		3,848.50	28,000.00
Holiday & Other Pay		0.00	0.00		79.00	0.00
Miscellaneous Payroll Item		0.00	0.00		20,208.40	238,773.00
Police Gross Wages		0.00	0.00		0.00	24.00
Salaries-Reserves		0.00	0.00		24,135.90	266,797.00
Total Police Gross Wages		0.00	0.00		190.05	4,636.00
Repair/Maint/Utilities		0.00	0.00		0.00	1,000.00
Telecommunications Expense		0.00	0.00		190.05	3,636.00
IT Support		0.00	0.00		0.00	0.00
Venzon/Pager Fees/Mediacom		0.00	0.00		0.00	0.00
Total Telecommunications Expense		0.00	0.00		190.05	4,636.00
Vehicle Operations		0.00	0.00		1,708.70	16,000.00
Fuel		0.00	0.00		0.00	500.00
Other		0.00	0.00		84.00	700.00
Washes		0.00	0.00		1,792.70	17,200.00
Total Vehicle Operations		0.00	0.00		302.34	10,000.00
Vehicle Repair		0.00	0.00		302.34	10,200.00
Bicycle Maint/Repair		0.00	0.00		0.00	200.00
Car Maint/Repair		0.00	0.00		302.34	10,200.00
Total Vehicle Repair		0.00	0.00		2,285.09	32,036.00
Total Repair/Maint/Utilities		0.00	0.00		0.00	7,500.00
Staff Development		0.00	0.00		715.90	6,500.00
Regular Officer Training		0.00	0.00		0.00	2,000.00
Academy Training		0.00	0.00		715.90	16,000.00
Officer Training		0.00	0.00		0.00	0.00
Training Supplies		0.00	0.00		715.90	16,000.00
Total Regular Officer Training		0.00	0.00		715.90	16,000.00
Total Staff Development		0.00	0.00		715.90	16,000.00
Total Police		6,146.44	80,111.00	7.7%	34,795.01	446,396.00
Total PUBLIC SAFETY		6,146.44	80,917.00	7.6%	36,695.01	502,968.00
PUBLIC WORKS						
Other Public Works		0.00	0.00		84.69	1,200.00
Contracts-Other Agencies		0.00	0.00		2,960.17	36,161.00
IC Animal Center		0.00	0.00		703.66	8,444.00
IC Bus Service		0.00	0.00		3,748.52	45,805.00
SEATS Service		0.00	0.00		0.00	0.00
Total Contracts-Other Agencies		0.00	0.00		3,748.52	45,805.00
Total Other Public Works		0.00	0.00		3,748.52	45,805.00
Roads, Bridges, & Sidewalks		0.00	0.00		7,771.82	50,000.00
Contractual Services		0.00	0.00		0.00	0.00
Engineering Fees		0.00	0.00		0.00	0.00

City of University Heights, Iowa Profit & Loss Budget vs. Actual July 2015

	ROAD USE TAX		EMPLOYEE BENEFITS		TOTAL	
	% of Budget	Jul 15	Budget	% of Budget	Jul 15	Budget
Repairs/Improvements						
Arterial panel replacements	0.0%	0.00			0.00	16,000.00
Asphalt patch projects	0.0%	0.00			0.00	4,000.00
Local panel replacements	0.0%	0.00			0.00	13,500.00
Melrose East - panel replacemnt	0.0%	0.00			0.00	23,000.00
Sunset Street landscape	0.0%	0.00			0.00	2,500.00
Traffic sign assessment/mgmt	0.0%	0.00			0.00	4,500.00
Total Repairs/Improvements	0.0%	0.00			0.00	63,500.00
Striping/Curb Renumbering	0.0%	0.00			0.00	6,000.00
Total Contractual Services	0.0%	0.00			7,771.82	119,500.00
Snow Removal-Contractual	0.0%	0.00			0.00	35,000.00
Storm water permit	0.0%	0.00			0.00	3,000.00
Street Lighting Electricity	8.0%	0.00			676.03	8,500.00
Street Sweeping-Contractual	0.0%	0.00			0.00	3,500.00
Traffic Controls and Safety						
Street Signs-Commodities	10.6%	0.00			26.50	250.00
Traffic Light Electricity	9.1%	0.00			67.97	750.00
Total Traffic Controls and Safety	9.4%	0.00			94.47	1,000.00
Total Roads, Bridges, & Sidewalks	0.7%	0.00			8,542.32	170,500.00
Sanitation						
Contractual						
Grandview Recycling		0.00			0.00	1,200.00
Leaf Vacuuming		0.00			0.00	13,500.00
Trash/Recycling		0.00			1,738.50	20,862.00
Total Contractual		0.00			1,738.50	35,562.00
Total Sanitation		0.00			1,738.50	35,562.00
Total PUBLIC WORKS	0.7%	0.00			14,029.34	251,867.00
Total Expense	0.7%	6,355.72			55,522.33	956,409.00
Net Ordinary Income	-80.3%	-6,209.18			-18,658.40	779.00
Net Income	-80.3%	-6,209.18			-18,658.40	779.00
				100.0%		-2,395.2%

City of University Heights, Iowa
Warrants for Council Approval
 July 15 through August 11, 2015

Date	Name	Memo	Amount
Jul 15 - Aug 11, 15			
07/15/2015	Fort, Matthew A		-1,533.20
07/15/2015	Lyon, Kristofer S		-1,400.34
07/15/2015	Miller, Michelle K		-1,278.47
07/15/2015	Sherman, Nicholas M		-1,286.13
07/15/2015	Stanley, Kenneth L		-1,572.59
07/15/2015	Stanley, Kenneth L		-1,649.33
07/15/2015	Patch, Alexander J	final paycheck 6/24-7/15/15	-1,986.64
07/15/2015	Internal Revenue Service	42-1109342	-4,329.36
07/20/2015	MidAmerican Energy	pedestrian lights at 113 Golfview	-29.35
07/20/2015	MidAmerican Energy	1301 Melrose stop light	-36.13
07/23/2015	Fort, Matthew A		-1,560.44
07/24/2015	MidAmerican Energy	1011 Melrose stop light	-31.84
07/25/2015	MidAmerican Energy	City Hall gas/electricity	-102.48
07/28/2015	MidAmerican Energy	street lights	-646.68
07/30/2015	Anderson, Christine M.		-606.60
07/30/2015	Lyon, Kristofer S		-1,410.64
07/30/2015	Sherman, Nicholas M		-1,317.36
07/30/2015	Stanley, Kenneth L		-1,572.60
07/30/2015	Wellmark BC/BS	monthly insurance payment	-1,122.96
07/30/2015	Kimura, Lori D.		-373.15
07/31/2015	Internal Revenue Service	42-1109342	-2,523.40
07/31/2015	IOWA PUBLIC EMPLOYEES ...		-176.17
07/31/2015	IOWA PUBLIC EMPLOYEES ...		-3,541.63
08/01/2015	Paul J. Moore, Melrose Aven...	City Hall Rent/garages automatic deposit	-1,374.23
08/01/2015	Verizon Wireless	monthly wire service	-80.06
08/06/2015	City of Iowa City	City Hall water/sewer automatic payment	-14.22
08/11/2015	Internet Navigator	monthly fee for city website/email service	-24.95
08/11/2015	SEATS	Seats Payment	-703.66
08/11/2015	Stan Laverman	rental inspector salary	-500.00
08/11/2015	Terry Goerd	July inspection services	-1,505.00
08/11/2015	Black Squirrel Urban Forestry	remove 3 trees from right of way	-2,260.00
08/11/2015	City of Iowa City	animal services, fuel for police vehicles, park fo...	-3,120.87
08/11/2015	CenturyLink	monthly telephone service	-171.08
08/11/2015	City of Coralville	fire protection 7/1/15-12/31/15	-15,508.50
08/11/2015	Iowa Prison Industries	clothing for Sherman for academy	-225.00
08/11/2015	Johnson County Refuse, Inc.	July recycling	-1,738.50
08/11/2015	Mediacom	online service 8/3/15-9/2/15	-109.95
08/11/2015	Racom Corporation	repair light bar in patrol vehicle	-142.50
08/11/2015	Shamrock Construction Com...	1st pay app to replace pavement at Leamer/Ko...	-6,051.50
08/11/2015	Lyon, Kristofer S	reimburse for software for police computers	-119.99
08/11/2015	Allen Worden	IT services from 12/16/14-7/16/15	-1,105.00
08/11/2015	Westport Touchless Autowash	June-July vehicle washes	-132.00
08/11/2015	VISA	postage/envelopes for rental permits	-233.42
08/11/2015	VISA	toner/postage/tape/water cooler	-457.64
08/11/2015	VISA	gas to go to ILEA/inventory software	-91.54
08/11/2015	Pyramid Services Inc.	oil changes/repair rear axle	-1,144.44
08/11/2015	Iowa City Press-Citizen	June & July publications	-109.05
08/11/2015	Johnson County Emergency ...	FY2016 Haz-Mat contract	-525.50
08/11/2015	Treat America Dining	meals for Chief Stanley at OWI training class w...	-30.32
08/11/2015	Taser International	reissue check sent in January - never received	-1,208.43

Jul 15 - Aug 11, 15

Treasurer's Report

June 2015

Our total revenue for the month of June was \$62,948.53 comprised of the following amounts:

Property Taxes	\$ 10,092.15
Traffic Fines from Clerk of Court	\$ 9,731.89
Interest on bank accounts	\$ 958.59
Road Use Funds	\$ 11,792.35
Electrical permits	\$ 50.00
Rental Permits	\$ 500.00
Farmers Market Vendor Payments	\$ 80.00
Legal fee reimbursement from Maxwell	\$ 28,113.55
Parking fines	\$ 265.00
Police Reports	\$ 24.00
City share of Stella Liquor License	\$ 390.00
Parking permits	\$ 20.00
Board of adjustment fees	\$ 100.00
Governors Traffic Safety	\$ 831.00

In addition, the city also received reimbursement from Mr Maxwell in the amounts of \$4,089.30 in engineering fees – as well as \$7,000 for the second half of the fees from the National Development Council for doing our financial analysis. Since these amounts were reimbursement for fees incurred in the 2014-15 fiscal year, those amounts were recorded as credits against the expense items and are not included in the revenue totals above. (The total amount reimbursed from Mr Maxwell is \$39,202.85)

Balances in the bank accounts as of 6/30/15:

MidwestOne Checking Account	\$214,995.66
Hills Bank Money Market Account	\$ 1,043.15
CD (1002) at UICCU (due 8/22/15)	\$ 77,223.69
CD (1004) at UICCU (due 10/2/15)	\$ 52,260.81
CD (1011) at UICCU (due 5/19/17)	\$ 73,004.70
CD (1003) at UICCU (due 8/28/15)	\$ 43,617.91
Hills Bank Time Acct	\$ 22,987.15
Forfeiture Fund	\$ 4,062.89

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
 July 2014 through June 2015

	Jul '14 - Jun 15	Budget	% of Budget
Ordinary Income/Expense			
Income			
CHARGES FOR SERVICES			
Police Reports	128.00	100.00	128.0%
Rental Inspection	480.00	900.00	53.3%
Total CHARGES FOR SERVICES	608.00	1,000.00	60.8%
USE OF MONEY & PROPERTY			
Interest on Cash Investments	4,453.50	5,000.00	89.1%
Total USE OF MONEY & PROPERTY	4,453.50	5,000.00	89.1%
OTHER CITY TAXES			
Utility Excise Tax	11,091.07	8,561.00	129.6%
Total OTHER CITY TAXES	11,091.07	8,561.00	129.6%
LICENSES & PERMITS			
Beer/Wine/Liquor/Cig Permits	780.00	390.00	200.0%
Building/Equipment Permits	4,421.25	8,000.00	55.3%
Misc. Licenses/Permits			
Parking Permits	860.00	1,000.00	86.0%
Rental Permits	18,325.00	17,325.00	105.8%
Total Misc. Licenses/Permits	19,185.00	18,325.00	104.7%
Total LICENSES & PERMITS	24,386.25	26,715.00	91.3%
INTERGOVERNMENTAL/SHARED REVENUE			
Other State Grants/Reimburse.			
Forfeiture Funds-IC	1,749.00	1,749.00	100.0%
Seatbelt Incent/Traffic Safety	14,061.30	10,000.00	140.6%
Total Other State Grants/Reimburse.	15,810.30	11,749.00	134.6%
State Shared Revenues			
Street Sign Replacement	0.00	2,945.00	0.0%
Commercial Property Tax Rplcmnt	1,070.32	2,141.00	50.0%
Road Use/Street Construction	109,285.60	110,000.00	99.4%
Total State Shared Revenues	110,355.92	115,086.00	95.9%
Total INTERGOVERNMENTAL/SHARED REVEN...	126,166.22	126,835.00	99.5%
MISCELLANEOUS REVENUES			
Refunds and Reimbursements	0.00	0.00	0.0%
Misc. Income			
Other	1,459.60	1,234.00	118.3%
Total Misc. Income	1,459.60	1,234.00	118.3%
Contributions	2,750.00	1,050.00	261.9%
Legal Fees Reimbursement	28,113.55	40,000.00	70.3%
Cable TV Franchise	28,198.08	25,863.00	109.0%
Fines			
Parking Fines	1,950.00	1,500.00	130.0%
Traffic Fines-Clk of Ct	116,681.74	111,000.00	105.1%
Total Fines	118,631.74	112,500.00	105.5%
Total MISCELLANEOUS REVENUES	179,152.97	180,647.00	99.2%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
July 2014 through June 2015

	Jul '14 - Jun 15	Budget	% of Budget
GENERAL PROPERTY TAXES			
Insurance Levy	13,576.37	13,626.00	99.6%
Library Services Levy	16,535.39	16,597.00	99.6%
Debt Service Levy	32,038.01	32,152.00	99.6%
Transit Levy	43,288.29	43,445.00	99.6%
Benefits Levies	64,911.76	65,160.00	99.6%
Regular Property Tax	496,079.89	497,923.00	99.6%
Total GENERAL PROPERTY TAXES	666,429.71	668,903.00	99.6%
Total Income	1,012,287.72	1,017,661.00	99.5%
Gross Profit	1,012,287.72	1,017,661.00	99.5%
Expense			
Payroll Expenses	444.53		
COMMUNITY & ECONOMIC DEV.			
Tree Trimming/Lawn Care	12,557.70	12,000.00	104.6%
Total COMMUNITY & ECONOMIC DEV.	12,557.70	12,000.00	104.6%
DEBT SERVICE			
Interest	3,588.91	3,564.00	100.7%
Principal	29,000.00	29,000.00	100.0%
Total DEBT SERVICE	32,588.91	32,564.00	100.1%
CULTURE & RECREATION			
Community Support Projects	350.49	250.00	140.2%
Parks			
Park Expenses	506.75	650.00	78.0%
Total Parks	506.75	650.00	78.0%
Library	37,166.00	39,981.00	93.0%
Total CULTURE & RECREATION	38,023.24	40,881.00	93.0%
PUBLIC WORKS			
Sanitation			
Contractual			
Grandview Recycling	0.00	0.00	0.0%
Leaf Vacuuming	13,500.00	13,500.00	100.0%
Trash/Recycling	22,840.88	20,862.00	109.5%
Total Contractual	36,340.88	34,362.00	105.8%
Total Sanitation	36,340.88	34,362.00	105.8%
Other Public Works			
Contracts-Other Agencies			
IC Animal Center	1,148.88	1,150.00	99.9%
SEATS Service	8,443.92	8,444.00	100.0%
IC Bus Service	35,522.04	35,522.00	100.0%
Total Contracts-Other Agencies	45,114.84	45,116.00	100.0%
Total Other Public Works	45,114.84	45,116.00	100.0%
Roads, Bridges, & Sidewalks			
Traffic Controls and Safety			
Street Signs-Commodities	0.00	2,945.00	0.0%
Traffic Light Electricity	790.78	800.00	98.8%
Total Traffic Controls and Safety	790.78	3,745.00	21.1%
Storm water permit	1,250.00	1,250.00	100.0%
Street Sweeping-Contractual	4,285.07	3,000.00	142.8%
Street Lighting Electricity	8,204.61	8,250.00	99.4%
Snow Removal-Contractual	32,498.50	27,626.00	117.6%
Contractual Services			
Striping/Curb Renumbering	5,562.00	5,562.00	100.0%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
July 2014 through June 2015

	Jul '14 - Jun 15	Budget	% of Budget
Repairs/Improvements			
Oakcrest storm intake	0.00	0.00	0.0%
Pavement management	0.00	0.00	0.0%
Capital Improvement Plan	0.00	0.00	0.0%
Local panel replacements	0.00	0.00	0.0%
Traffic sign assessment/mgmt	585.00	585.00	100.0%
Street Repairs	1,160.00	1,160.00	100.0%
Asphale patch projects	2,361.00	1,000.00	236.1%
Sidewalk Repairs	4,229.35	4,229.00	100.0%
ADA Transition Plan	10,532.65	10,533.00	100.0%
Total Repairs/Improvements	18,868.00	17,507.00	107.8%
Engineering Fees	54,411.94	64,000.00	85.0%
Total Contractual Services	78,841.94	87,069.00	90.6%
Total Roads, Bridges, & Sidewalks	125,870.90	130,940.00	96.1%
Total PUBLIC WORKS	207,326.62	210,418.00	98.5%
GENERAL GOVERNMENT			
Tort Liability Insurance	0.00	0.00	0.0%
TIF Analysis	0.00		
Mayor/Council Operations			
Employee Benefits & Costs			
IPERS-Council	71.44	90.00	79.4%
Unemployment Compensation	77.58	80.00	97.0%
Medicare	86.52	87.00	99.4%
FICA	369.95	370.00	100.0%
Total Employee Benefits & Costs	605.49	627.00	96.6%
Salaries-Regular Part Time			
Mayor	1,967.00	1,967.00	100.0%
Council	4,000.00	4,000.00	100.0%
Total Salaries-Regular Part Time	5,967.00	5,967.00	100.0%
Total Mayor/Council Operations	6,572.49	6,594.00	99.7%
City Hall & General Buildings			
Employee Benefits & Costs			
IPERS	0.00	0.00	0.0%
FICA	0.00	0.00	0.0%
Medicare	0.00	0.00	0.0%
Total Employee Benefits & Costs	0.00	0.00	0.0%
Commodities			
Supplies	201.75	200.00	100.9%
Total Commodities	201.75	200.00	100.9%
Salaries-Regular Part Time			
Facilities Assistant	672.00	700.00	96.0%
Total Salaries-Regular Part Time	672.00	700.00	96.0%
Repair/Maint/Utilities			
Maintenance	331.10	700.00	47.3%
Utilities	1,179.66	1,400.00	84.3%
Telecommunications	2,036.42	2,050.00	99.3%
City Hall Upgrades	2,211.15	2,500.00	88.4%
Total Repair/Maint/Utilities	5,758.33	6,650.00	86.6%
Contractual			
Rents & Leases	16,490.76	16,491.00	100.0%
Total Contractual	16,490.76	16,491.00	100.0%
Total City Hall & General Buildings	23,122.84	24,041.00	96.2%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
 July 2014 through June 2015

	Jul '14 - Jun 15	Budget	% of Budget
Clerk/Treasurer & Finance Admin			
Commodities			
Hardware/Software	0.00	0.00	0.0%
Minor Equipment/Supplies/Techno	165.00	250.00	66.0%
Taping meetings	433.29	500.00	86.7%
Office Supplies and Postage	1,333.08	0.00	100.0%
Total Commodities	1,931.37	750.00	257.5%
Employee Benefits & Costs			
Unemployment Compensation	157.28	160.00	98.3%
Medicare	233.71	250.00	93.5%
FICA	742.77	740.00	100.4%
IPERS	1,152.40	1,100.00	104.8%
Total Employee Benefits & Costs	2,286.16	2,250.00	101.6%
Staff Development			
Dues & Memberships			
Chamber of Commerce	397.00	397.00	100.0%
Dues and Memberships	503.43	503.00	100.1%
IA League of Cities	692.00	692.00	100.0%
JCOG Assessment	1,978.80	1,979.00	100.0%
Total Dues & Memberships	3,571.23	3,571.00	100.0%
Total Staff Development	3,571.23	3,571.00	100.0%
Salaries-Regular Part Time			
Clerk, Treasuer, Historian	11,308.03	11,250.00	100.5%
Total Salaries-Regular Part Time	11,308.03	11,250.00	100.5%
Contractual Services			
Bank/CCard Fees	52.53	50.00	105.1%
Meeting Set Up Fees	453.00	500.00	90.6%
Technology Services	594.40	595.00	99.9%
Printing/Copying	856.20	850.00	100.7%
Legal Publications	4,489.50	4,300.00	104.4%
Accounting Fees	7,195.00	5,300.00	135.8%
Total Contractual Services	13,640.63	11,595.00	117.6%
Total Clerk/Treasurer & Finance Admin	32,737.42	29,416.00	111.3%
Legal Services	171,582.08	150,000.00	114.4%
Total GENERAL GOVERNMENT	234,014.83	210,051.00	111.4%
PUBLIC SAFETY			
Hazmat-Johnson County	525.50	526.00	99.9%
Crossing Guard			
Supplies	0.00	0.00	0.0%
Employee Benefits & Costs			
Unemployment Compensation	56.21	50.00	112.4%
Medicare	63.62	60.00	106.0%
FICA	272.02	275.00	98.9%
IPERS	309.23	380.00	81.4%
Total Employee Benefits & Costs	701.08	765.00	91.6%
Salaries			
Crossing Guard	4,450.00	4,400.00	101.1%
Total Salaries	4,450.00	4,400.00	101.1%
Total Crossing Guard	5,151.08	5,165.00	99.7%
Building Inspections			
Building / Rental Inspection	15,410.00	16,500.00	93.4%
Total Building Inspections	15,410.00	16,500.00	93.4%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
July 2014 through June 2015

	Jul '14 - Jun 15	Budget	% of Budget
Fire			
Contracts w/Other Agencies			
Hydrant Flush-City of Iowa City	3,344.00	3,344.00	100.0%
Coralville Fire Dep't	30,429.91	30,430.00	100.0%
Total Contracts w/Other Agencies	33,773.91	33,774.00	100.0%
Total Fire	33,773.91	33,774.00	100.0%
Police			
Staff Development			
Association Dues	315.00	150.00	210.0%
Regular Officer Training			
Officer Training	150.00	450.00	33.3%
Skills Training/Testing	4,990.00	4,850.00	102.9%
Training Supplies	5,569.91	3,026.00	184.1%
Academy Training	11,334.32	5,982.00	189.5%
Total Regular Officer Training	22,044.23	14,308.00	154.1%
Total Staff Development	22,359.23	14,458.00	154.6%
Repair/Maint/Utilities			
Telecommunications Expense			
IT Support	1,934.60	1,835.00	105.4%
Verizon/Pager Fees/Mediacom	2,748.68	2,400.00	114.5%
Total Telecommunications Expense	4,683.28	4,235.00	110.6%
Vehicle Repair			
Bicycle Maint/Repair	0.00	0.00	0.0%
Car Maint/Repair	7,378.19	9,000.00	82.0%
Total Vehicle Repair	7,378.19	9,000.00	82.0%
Vehicle Operations			
Other	0.00	0.00	0.0%
Washes	544.76	700.00	77.8%
Fuel	10,258.15	11,000.00	93.3%
Total Vehicle Operations	10,802.91	11,700.00	92.3%
Total Repair/Maint/Utilities	22,864.38	24,935.00	91.7%
Contractual Services			
Payments to Other Agencies			
Evidence testing	0.00	0.00	0.0%
County Jail/Service/Filing Fees	0.00	0.00	0.0%
Tech. Services Bureau - St. IA	0.00	0.00	0.0%
Total Payments to Other Agencies	0.00	0.00	0.0%
Printing/Copying	639.32	750.00	85.2%
Prof Serv-Psych Testing-Physica	1,461.00	1,461.00	100.0%
Garage Rental	2,400.00	2,400.00	100.0%
Police Insurance-Car/Liability	36,581.00	36,581.00	100.0%
Total Contractual Services	41,081.32	41,192.00	99.7%
Police Benefits & Costs			
Police Workers Compensation	984.00	984.00	100.0%
Police SUTA	2,395.56	2,300.00	104.2%
Police Medicare	4,184.33	4,235.00	98.8%
Police Health Insurance	14,532.51	14,530.00	100.0%
Police FICA	18,148.15	18,100.00	100.3%
Police IPERS	28,137.93	28,000.00	100.5%
Total Police Benefits & Costs	68,382.48	68,149.00	100.3%
Commodities			
Minor Equipment			
Operating Police Equipment	4,769.62	3,504.00	136.1%
Regular Officer Uniform	4,925.25	4,738.00	104.0%
Total Minor Equipment	9,694.87	8,242.00	117.6%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
 July 2014 through June 2015

	Jul '14 - Jun 15	Budget	% of Budget
Major Equipment			
Other Equipment	3,000.00		
Car Equipment	6,796.00	7,000.00	97.1%
Total Major Equipment	9,796.00	7,000.00	139.9%
Supplies			
Postage/Shipping	271.52	300.00	90.5%
Operating Supplies	1,894.40	2,000.00	94.7%
Other Supplies	2,162.93	2,200.00	98.3%
Office Supplies	2,569.79	3,000.00	85.7%
Ammunition	3,469.59	3,240.00	107.1%
Total Supplies	10,368.23	10,740.00	96.5%
Car Purchase	43,371.80	43,372.00	100.0%
Total Commodities	73,230.90	69,354.00	105.6%
Police Gross Wages			
Salaries-Reserves	2.00	0.00	100.0%
Miscellaneous Payroll Item	1,689.48	2,000.00	84.5%
Holiday & Other Pay	24,326.17	14,000.00	173.8%
Police Gross Wages	268,383.74	276,000.00	97.2%
Total Police Gross Wages	294,401.39	292,000.00	100.8%
Total Police	522,319.70	510,088.00	102.4%
Total PUBLIC SAFETY	577,180.19	566,053.00	102.0%
Total Expense	1,102,136.02	1,071,967.00	102.8%
Net Ordinary Income	-89,848.30	-54,306.00	165.4%
Net Income	-89,848.30	-54,306.00	165.4%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual

July 2014 through June 2015

	GENERAL			DEBT SERVICE			POLICE FORFEITURE		
	Jul '14 - Jun 15	% of Budget	Budget	Jul '14 - Jun 15	% of Budget	Budget	Jul '14 - Jun 15	% of Budget	Budget
Ordinary Income/Expense									
Income									
CHARGES FOR SERVICES	608.00	60.8%	1,000.00	0.00			0.00		
GENERAL PROPERTY TAXES	569,479.94	99.6%	571,591.00	32,038.01			0.00		
INTERGOVERNMENTAL/SHARED REVEN...	14,975.91	123.3%	12,141.00	51.45			0.00		
LICENSES & PERMITS	24,386.25	91.3%	26,715.00	0.00			1,749.00	100.0%	1,749.00
MISCELLANEOUS REVENUES	179,152.97	99.2%	180,647.00	0.00			0.00		
OTHER CITY TAXES	9,477.53	136.4%	6,946.00	533.11			0.00		
USE OF MONEY & PROPERTY	4,102.51	86.2%	4,650.00	0.00			7.37		
Total Income	802,183.11	99.8%	803,690.00	32,622.57			1,756.37		1,749.00
Gross Profit	802,183.11	99.8%	803,690.00	32,622.57			1,756.37		1,749.00
Expense									
COMMUNITY & ECONOMIC DEV.	12,557.70	104.6%	12,000.00	0.00			0.00		
CULTURE & RECREATION	38,023.24	93.0%	40,881.00	0.00			0.00		
DEBT SERVICE	0.00			32,586.91	100.1%	32,564.00	0.00		
GENERAL GOVERNMENT	231,123.18	111.6%	207,174.00	0.00			0.00		
Payroll Expenses	444.53			0.00			0.00		
PUBLIC SAFETY	508,096.63	102.2%	497,139.00	0.00			0.00		
PUBLIC WORKS	137,117.66	94.7%	144,728.00	0.00			0.00		
Total Expense	927,362.94	102.8%	901,922.00	32,588.91	100.1%	32,564.00	0.00		
Net Ordinary Income	-125,179.83	127.4%	-98,232.00	33.66	27.6%	122.00	1,756.37		1,749.00
Net Income	-125,179.83	127.4%	-98,232.00	33.66	27.6%	122.00	1,756.37		1,749.00

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
 July 2014 through June 2015

6:22 PM
 08/09/15
 Cash Basis

	ROAD USE TAX		EMPLOYEE BENEFITS		TOTAL	
	Jul '14 - Jun 15	% of Budget	Jul '14 - Jun 15	% of Budget	Jul '14 - Jun 15	% of Budget
Ordinary Income/Expense						
Income						
CHARGES FOR SERVICES	0.00		0.00		608.00	60.8%
GENERAL PROPERTY TAXES	0.00		64,911.76	99.6%	666,429.71	99.6%
INTERGOVERNMENTAL/SHARED REVEN...	109,285.60	96.8%	104.26		126,166.22	99.5%
LICENSES & PERMITS	0.00		0.00		26,715.00	91.3%
MISCELLANEOUS REVENUES	0.00		1,080.43	99.9%	179,152.97	99.2%
OTHER CITY TAXES	0.00		343.62	98.2%	8,561.00	129.6%
USE OF MONEY & PROPERTY	0.00		66,440.07	99.8%	4,453.50	89.1%
Total Income	109,285.60	96.8%	66,440.07	99.8%	1,012,287.72	99.5%
Gross Profit	109,285.60	96.8%	66,440.07	99.8%	1,012,287.72	99.5%
Expense						
COMMUNITY & ECONOMIC DEV.	0.00		0.00		12,000.00	104.6%
CULTURE & RECREATION	0.00		0.00		40,881.00	93.0%
DEBT SERVICE	0.00		2,891.65	100.5%	32,588.91	100.1%
GENERAL GOVERNMENT	0.00		69,083.56	100.2%	234,014.83	111.4%
Payroll Expenses	0.00		0.00		444.53	100.0%
PUBLIC SAFETY	70,208.96	106.9%	0.00		577,180.19	102.0%
PUBLIC WORKS	70,208.96	106.9%	71,975.21	100.3%	207,326.62	98.5%
Total Expense	70,208.96	106.9%	71,975.21	100.3%	1,071,967.00	102.8%
Net Ordinary Income	39,076.64	82.7%	-5,535.14	106.4%	-89,848.30	165.4%
Net Income	39,076.64	82.7%	-5,535.14	106.4%	-89,848.30	165.4%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
 July 2014 through June 2015

6:25 PM
 08/09/15
 Cash Basis

	GENERAL		% of Budget		DEBT SERVICE		% of Budget		POLICE FORFEITURE	
	Jul '14 - Jun 15	Budget	Jul '14 - Jun 15	Budget	Jul '14 - Jun 15	Budget	Jul '14 - Jun 15	Budget	Jul '14 - Jun 15	Budget
Ordinary Income/Expense										
Income										
CHARGES FOR SERVICES										
Police Reports	128.00	100.00	128.0%	0.00	0.00					
Rental Inspection	480.00	900.00	53.3%	0.00	0.00					
Total CHARGES FOR SERVICES	608.00	1,000.00	60.8%	0.00	0.00					
USE OF MONEY & PROPERTY										
Interest on Cash Investments	4,102.51	4,650.00	88.2%	0.00	7.37					
Total USE OF MONEY & PROPERTY	4,102.51	4,650.00	88.2%	0.00	7.37					
OTHER CITY TAXES										
Utility Excise Tax	9,477.53	6,946.00	136.4%	533.11	0.00					
Total OTHER CITY TAXES	9,477.53	6,946.00	136.4%	533.11	0.00					
LICENSES & PERMITS										
Beer/Wine/Liquor/Cig Permits	780.00	390.00	200.0%	0.00	0.00					
Building/Equipment Permits	4,421.25	8,000.00	55.3%	0.00	0.00					
Misc. Licenses/Permits	860.00	1,000.00	86.0%	0.00	0.00					
Parking Permits	18,325.00	17,325.00	105.8%	0.00	0.00					
Rental Permits	19,185.00	18,325.00	104.7%	0.00	0.00					
Total Misc. Licenses/Permits	24,386.25	26,715.00	91.3%	0.00	0.00					
Total LICENSES & PERMITS	0.00	0.00								
INTERGOVERNMENTAL/SHARED REVENUE										
Other State Grants/Reimburse.	14,061.30	10,000.00	140.6%	0.00	1,749.00					100.0%
Seatbelt Incent/Traffic Safety	14,061.30	10,000.00	140.6%	0.00	0.00					100.0%
Total Other State Grants/Reimburse.	0.00	0.00								
State Shared Revenues										
Street Sign Replacement	914.61	2,141.00	42.7%	0.00	0.00					
Commercial Property Tax Rplcmnt	0.00	0.00								
Road Use/Street Construction	914.61	2,141.00	42.7%	51.45	0.00					
Total State Shared Revenues	14,975.91	12,141.00	123.3%	51.45	0.00					100.0%
Total INTERGOVERNMENTAL/SHARED REVE...	1,459.60	1,234.00	118.3%	0.00	0.00					
MISCELLANEOUS REVENUES										
Refunds and Reimbursements	1,459.60	1,234.00	118.3%	0.00	0.00					
Misc. Income	1,459.60	1,234.00	118.3%	0.00	0.00					
Other	2,750.00	1,050.00	261.9%	0.00	0.00					
Total Misc. Income	28,113.55	40,000.00	70.3%	0.00	0.00					
Contributions	28,198.08	25,863.00	109.0%	0.00	0.00					
Legal Fees Reimbursement	1,950.00	1,500.00	130.0%	0.00	0.00					
Cable TV Franchise	116,681.74	111,000.00	105.1%	0.00	0.00					
Fines	118,631.74	112,500.00	105.5%	0.00	0.00					
Parking Fines	179,152.97	180,647.00	99.2%	0.00	0.00					
Traffic Fines-Clk of Ct										
Total Fines										
Total MISCELLANEOUS REVENUES	179,152.97	180,647.00	99.2%	0.00	0.00					

City of University Heights, Iowa
Profit & Loss Budget vs. Actual

July 2014 through June 2015

	GENERAL		DEBT SERVICE		POLICE FORFEITURE	
	Jul '14 - Jun 15	% of Budget	Jul '14 - Jun 15	% of Budget	Jul '14 - Jun 15	% of Budget
GENERAL PROPERTY TAXES						
Insurance Levy	13,576.37	99.6%	0.00	0.00	0.00	0.00
Library Services Levy	16,535.39	99.6%	0.00	0.00	0.00	0.00
Debt Service Levy	0.00		32,038.01	99.6%	0.00	0.00
Transit Levy	43,288.29	99.6%	0.00	0.00	0.00	0.00
Benefits Levies	0.00		0.00	0.00	0.00	0.00
Regular Property Tax	496,079.89	99.6%	0.00	0.00	0.00	0.00
Total GENERAL PROPERTY TAXES	569,479.94	99.6%	32,038.01	99.6%	0.00	0.00
Total Income	802,183.11	99.8%	32,622.57	99.8%	1,756.37	100.4%
Gross Profit	802,183.11	99.8%	32,622.57	99.8%	1,756.37	100.4%
Expense						
Payroll Expenses	444.53		0.00		0.00	
COMMUNITY & ECONOMIC DEV.						
Tree Trimming/Lawn Care	12,557.70	104.6%	0.00		0.00	
Total COMMUNITY & ECONOMIC DEV.	12,557.70	104.6%	0.00		0.00	
DEBT SERVICE						
Interest	0.00		3,588.91	100.7%	0.00	
Principal	0.00		29,000.00	100.0%	0.00	
Total DEBT SERVICE	0.00		32,588.91	100.1%	0.00	
CULTURE & RECREATION						
Community Support Projects	350.49	140.2%	0.00		0.00	
Parks	506.75	78.0%	0.00		0.00	
Total Parks	506.75	78.0%	0.00		0.00	
Library	37,166.00	93.0%	0.00		0.00	
Total CULTURE & RECREATION	38,023.24	93.0%	0.00		0.00	
PUBLIC WORKS						
Sanitation						
Contractual	0.00		0.00		0.00	
Grandview Recycling	13,500.00	100.0%	0.00		0.00	
Leaf Vacuuming	22,840.88	109.5%	0.00		0.00	
Trash/Recycling	36,340.88	105.8%	0.00		0.00	
Total Contractual	36,340.88	105.8%	0.00		0.00	
Total Sanitation	36,340.88	105.8%	0.00		0.00	
Other Public Works						
Contracts-Other Agencies	1,148.88	99.9%	0.00		0.00	
IC Animal Center	8,443.92	100.0%	0.00		0.00	
SEATS Service	35,522.04	100.0%	0.00		0.00	
IC Bus Service	45,114.84	100.0%	0.00		0.00	
Total Contracts-Other Agencies	45,114.84	100.0%	0.00		0.00	
Total Other Public Works	45,114.84	100.0%	0.00		0.00	
Roads, Bridges, & Sidewalks						
Traffic Controls and Safety	0.00		0.00		0.00	
Street Signs-Commodities	0.00		0.00		0.00	
Traffic Light Electricity	0.00		0.00		0.00	
Total Traffic Controls and Safety	0.00		0.00		0.00	
Storm water permit	1,250.00	100.0%	0.00		0.00	
Street Sweeping-Contractual	0.00		0.00		0.00	
Street Lighting Electricity	0.00		0.00		0.00	
Snow Removal-Contractual	0.00		0.00		0.00	

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
 July 2014 through June 2015

6:25 PM
 08/09/15
 Cash Basis

	GENERAL		DEBT SERVICE		POLICE FORFEITURE	
	Jul '14 - Jun 15	% of Budget	Jul '14 - Jun 15	% of Budget	Jul '14 - Jun 15	% of Budget
Contractual Services	0.00					
Striping/Curb Renumbering	0.00					
Repairs/Improvements	0.00					
Oakcrest storm intake	0.00					
Pavement management	0.00					
Capital Improvement Plan	0.00	0.0%				
Local panel replacements	0.00					
Traffic sign assessment/mgmt	0.00					
Street Repairs	0.00					
Asphalt patch projects	0.00					
Sidewalk Repairs	0.00					
ADA Transition Plan	0.00					
Total Repairs/Improvements	0.00	0.0%				
Engineering Fees	54,411.94	85.0%				
Total Contractual Services	54,411.94	85.0%				
Total Roads, Bridges, & Sidewalks	55,661.94	85.3%				
Total PUBLIC WORKS	137,117.66	94.7%				
GENERAL GOVERNMENT						
Tort Liability Insurance	0.00					
TIF Analysis	0.00	0.0%				
Mayor/Council Operations						
Employee Benefits & Costs	0.00					
IPERS-Council	0.00					
Unemployment Compensation	0.00					
Medicare	0.00					
FICA	0.00					
Total Employee Benefits & Costs	0.00					
Salaries-Regular Part Time	1,967.00	100.0%				
Mayor	4,000.00	100.0%				
Council	5,967.00	100.0%				
Total Salaries-Regular Part Time	5,967.00	100.0%				
Total Mayor/Council Operations	5,967.00	100.0%				
City Hall & General Buildings						
Employee Benefits & Costs	0.00					
IPERS	0.00					
FICA	0.00					
Medicare	0.00					
Total Employee Benefits & Costs	0.00					
Commodities	201.75	100.9%				
Supplies	201.75	100.9%				
Total Commodities	403.50	100.9%				
Salaries-Regular Part Time	672.00	96.0%				
Facilities Assistant	672.00	96.0%				
Total Salaries-Regular Part Time	1,344.00	96.0%				
Repair/Maint/Utilities	331.10	47.3%				
Maintenance	1,400.00	84.3%				
Utilities	2,036.42	99.3%				
Telecommunications	2,211.15	88.4%				
City Hall Upgrades	5,758.33	86.6%				
Total Repair/Maint/Utilities	6,650.00	86.6%				

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
 July 2014 through June 2015

6:25 PM
 08/09/15
 Cash Basis

	GENERAL		DEBT SERVICE		POLICE FORFEITURE	
	Jul '14 - Jun 15	% of Budget	Jul '14 - Jun 15	% of Budget	Jul '14 - Jun 15	% of Budget
Contractual						
Rents & Leases	16,490.76	100.0%	0.00	0.00	0.00	0.00
Total Contractual	16,490.76	100.0%	0.00	0.00	0.00	0.00
Total City Hall & General Buildings	23,122.84	96.2%	0.00	0.00	0.00	0.00
Clerk/Treasurer & Finance Admin						
Commodities						
Hardware/Software	0.00	0.0%	0.00	0.00	0.00	0.00
Minor Equipment/Supplies/Techno	165.00	66.0%	0.00	0.00	0.00	0.00
Taping meetings	433.29	86.7%	0.00	0.00	0.00	0.00
Office Supplies and Postage	1,333.08	100.0%	0.00	0.00	0.00	0.00
Total Commodities	1,931.37	257.5%	0.00	0.00	0.00	0.00
Employee Benefits & Costs	0.00	0.0%	0.00	0.00	0.00	0.00
Unemployment Compensation	0.00	0.0%	0.00	0.00	0.00	0.00
Medicare	0.00	0.0%	0.00	0.00	0.00	0.00
FICA	0.00	0.0%	0.00	0.00	0.00	0.00
IPERS	0.00	0.0%	0.00	0.00	0.00	0.00
Total Employee Benefits & Costs	0.00	0.0%	0.00	0.00	0.00	0.00
Staff Development						
Dues & Memberships						
Chamber of Commerce	397.00	100.0%	0.00	0.00	0.00	0.00
Dues and Memberships	503.43	100.1%	0.00	0.00	0.00	0.00
IA League of Cities	692.00	100.0%	0.00	0.00	0.00	0.00
JCOG Assessment	1,978.80	100.0%	0.00	0.00	0.00	0.00
Total Dues & Memberships	3,571.23	100.0%	0.00	0.00	0.00	0.00
Total Staff Development	3,571.23	100.0%	0.00	0.00	0.00	0.00
Salaries-Regular Part Time						
Clerk, Treasurer, Historian	11,308.03	100.5%	0.00	0.00	0.00	0.00
Total Salaries-Regular Part Time	11,308.03	100.5%	0.00	0.00	0.00	0.00
Contractual Services						
Bank/CCard Fees	52.53	105.1%	0.00	0.00	0.00	0.00
Meeting Set Up Fees	453.00	90.6%	0.00	0.00	0.00	0.00
Technology Services	594.40	99.9%	0.00	0.00	0.00	0.00
Printing/Copying	856.20	100.7%	0.00	0.00	0.00	0.00
Legal Publications	4,489.50	104.4%	0.00	0.00	0.00	0.00
Accounting Fees	7,195.00	135.8%	0.00	0.00	0.00	0.00
Total Contractual Services	13,640.63	117.6%	0.00	0.00	0.00	0.00
Total Clerk/Treasurer & Finance Admin	30,451.26	112.1%	0.00	0.00	0.00	0.00
Legal Services	171,582.08	114.4%	0.00	0.00	0.00	0.00
Total GENERAL GOVERNMENT	231,123.18	111.6%	0.00	0.00	0.00	0.00
PUBLIC SAFETY						
Hazmat-Johnson County	525.50	99.9%	0.00	0.00	0.00	0.00
Crossing Guard	0.00	0.0%	0.00	0.00	0.00	0.00
Supplies	0.00	0.0%	0.00	0.00	0.00	0.00
Employee Benefits & Costs	0.00	0.0%	0.00	0.00	0.00	0.00
Unemployment Compensation	0.00	0.0%	0.00	0.00	0.00	0.00
Medicare	0.00	0.0%	0.00	0.00	0.00	0.00
FICA	0.00	0.0%	0.00	0.00	0.00	0.00
IPERS	0.00	0.0%	0.00	0.00	0.00	0.00
Total Employee Benefits & Costs	0.00	0.0%	0.00	0.00	0.00	0.00

City of University Heights, Iowa
Profit & Loss Budget vs. Actual

July 2014 through June 2015

	GENERAL		DEBT SERVICE		POLICE FORFEITURE	
	Jul '14 - Jun 15	% of Budget	Jul '14 - Jun 15	% of Budget	Jul '14 - Jun 15	% of Budget
Salaries						
Crossing Guard	4,450.00	101.1%	4,400.00	101.1%	0.00	0.00
Total Salaries	4,450.00	101.1%	4,400.00	101.1%	0.00	0.00
Total Crossing Guard	4,450.00	101.1%	4,400.00	101.1%	0.00	0.00
Building Inspections						
Building / Rental Inspection	15,410.00	93.4%	16,500.00	93.4%	0.00	0.00
Total Building Inspections	15,410.00	93.4%	16,500.00	93.4%	0.00	0.00
Fire						
Contracts w/Other Agencies						
Hydrant Flush-City of Iowa City	3,344.00	100.0%	3,344.00	100.0%	0.00	0.00
Coralville Fire Dept	30,429.91	100.0%	30,430.00	100.0%	0.00	0.00
Total Contracts w/Other Agencies	33,773.91	100.0%	33,774.00	100.0%	0.00	0.00
Total Fire	33,773.91	100.0%	33,774.00	100.0%	0.00	0.00
Police						
Staff Development						
Association Dues	315.00	210.0%	150.00	210.0%	0.00	0.00
Regular Officer Training						
Officer Training	150.00	33.3%	450.00	33.3%	0.00	0.00
Skills Training/Testing	4,990.00	102.9%	4,850.00	102.9%	0.00	0.00
Training Supplies	5,569.91	184.1%	3,026.00	184.1%	0.00	0.00
Academy Training	11,334.32	189.5%	5,982.00	189.5%	0.00	0.00
Total Regular Officer Training	22,044.23	154.1%	14,308.00	154.1%	0.00	0.00
Total Staff Development	22,359.23	154.6%	14,458.00	154.6%	0.00	0.00
Repair/Maint/Utilities						
Telecommunications Expense						
IT Support	1,934.60	105.4%	1,835.00	105.4%	0.00	0.00
Verizon/Pager Fees/Mediacom	2,748.68	114.5%	2,400.00	114.5%	0.00	0.00
Total Telecommunications Expense	4,683.28	110.6%	4,235.00	110.6%	0.00	0.00
Vehicle Repair						
Bicycle Maint/Repair	0.00	0.0%	0.00	0.0%	0.00	0.00
Car Maint/Repair	7,378.19	82.0%	9,000.00	82.0%	0.00	0.00
Total Vehicle Repair	7,378.19	82.0%	9,000.00	82.0%	0.00	0.00
Vehicle Operations						
Other	0.00	0.0%	0.00	0.0%	0.00	0.00
Washes	544.76	77.8%	700.00	77.8%	0.00	0.00
Fuel	10,256.15	93.3%	11,000.00	93.3%	0.00	0.00
Total Vehicle Operations	10,802.91	92.3%	11,700.00	92.3%	0.00	0.00
Total Repair/Maint/Utilities	22,864.38	91.7%	24,935.00	91.7%	0.00	0.00
Contractual Services						
Payments to Other Agencies						
Evidence testing	0.00	0.0%	0.00	0.0%	0.00	0.00
County Jail/Service/Filing Fees	0.00	0.0%	0.00	0.0%	0.00	0.00
Tech. Services Bureau - St. IA	0.00	0.0%	0.00	0.0%	0.00	0.00
Total Payments to Other Agencies	0.00	0.0%	0.00	0.0%	0.00	0.00
Printing/Copying	639.32	85.2%	750.00	85.2%	0.00	0.00
Prof Serv-Psych Testing-Physica	1,461.00	100.0%	1,461.00	100.0%	0.00	0.00
Garage Rental	2,400.00	100.0%	2,400.00	100.0%	0.00	0.00
Police Insurance-Car/Liability	36,581.00	100.0%	36,581.00	100.0%	0.00	0.00
Total Contractual Services	41,081.32	99.7%	41,192.00	99.7%	0.00	0.00

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
 July 2014 through June 2015

6:25 PM
 08/09/15
 Cash Basis

	GENERAL		DEBT SERVICE		POLICE FORFEITURE	
	Jul '14 - Jun 15	Budget	% of Budget	Jul '14 - Jun 15	Budget	% of Budget
Police Benefits & Costs						
Police Workers Compensation	0.00			0.00		0.00
Police SUTA	0.00			0.00		0.00
Police Medicare	0.00			0.00		0.00
Police Health Insurance	0.00			0.00		0.00
Police FICA	0.00			0.00		0.00
Police IPERS	0.00			0.00		0.00
Total Police Benefits & Costs	0.00		0.00	0.00		0.00
Commodities						
Minor Equipment						
Operating Police Equipment	4,769.62	3,504.00	136.1%	0.00	0.00	0.00
Regular Officer Uniform	4,925.25	4,738.00	104.0%	0.00	0.00	0.00
Total Minor Equipment	9,694.87	8,242.00	117.6%	0.00	0.00	0.00
Major Equipment						
Other Equipment	3,000.00	7,000.00	97.1%	0.00	0.00	0.00
Car Equipment	6,796.00	7,000.00	97.1%	0.00	0.00	0.00
Total Major Equipment	9,796.00	7,000.00	139.9%	0.00	0.00	0.00
Supplies						
Postage/Shipping	271.52	300.00	90.5%	0.00	0.00	0.00
Operating Supplies	1,894.40	2,000.00	94.7%	0.00	0.00	0.00
Other Supplies	2,162.93	2,200.00	98.3%	0.00	0.00	0.00
Office Supplies	2,569.79	3,000.00	85.7%	0.00	0.00	0.00
Ammunition	3,469.59	3,240.00	107.1%	0.00	0.00	0.00
Total Supplies	10,368.23	10,740.00	96.5%	0.00	0.00	0.00
Car Purchase	43,371.80	43,372.00	100.0%	0.00	0.00	0.00
Total Commodities	73,230.90	69,354.00	105.6%	0.00	0.00	0.00
Police Gross Wages						
Salaries-Reserves	2.00	0.00	100.0%	0.00	0.00	0.00
Miscellaneous Payroll Item	1,689.48	2,000.00	84.5%	0.00	0.00	0.00
Holiday & Other Pay	24,326.17	14,000.00	173.8%	0.00	0.00	0.00
Police Gross Wages	268,383.74	276,000.00	97.2%	0.00	0.00	0.00
Total Police Gross Wages	294,401.39	292,000.00	100.8%	0.00	0.00	0.00
Total Police	453,937.22	441,939.00	102.7%	0.00	0.00	0.00
Total PUBLIC SAFETY	508,096.63	497,139.00	102.2%	0.00	0.00	0.00
Total Expense	927,362.94	901,922.00	102.8%	32,588.91	32,564.00	100.1%
Net Ordinary Income	-125,179.83	-98,232.00	127.4%	33.66	122.00	27.6%
Net Income	-125,179.83	-98,232.00	127.4%	33.66	122.00	27.6%
				1,756.37	1,749.00	100.4%
				1,756.37	1,749.00	100.4%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
 July 2014 through June 2015

6:25 PM
 08/09/15
 Cash Basis

	ROAD USE TAX		EMPLOYEE BENEFITS		TOTAL	
	Jul '14 - Jun 15	% of Budget	Jul '14 - Jun 15	% of Budget	Jul '14 - Jun 15	% of Budget
Ordinary Income/Expense						
Income						
CHARGES FOR SERVICES						
Police Reports	0.00		0.00		128.00	128.0%
Rental Inspection	0.00		0.00		480.00	53.3%
Total CHARGES FOR SERVICES	0.00		0.00		608.00	60.8%
USE OF MONEY & PROPERTY						
Interest on Cash Investments	0.00		343.62	96.2%	4,453.50	89.1%
Total USE OF MONEY & PROPERTY	0.00		343.62	96.2%	4,453.50	89.1%
OTHER CITY TAXES						
Utility Excise Tax	0.00		1,080.43	99.9%	11,091.07	129.6%
Total OTHER CITY TAXES	0.00		1,080.43	99.9%	11,091.07	129.6%
LICENSES & PERMITS						
Beer/Wine/Liquor/Cig Permits	0.00		0.00		780.00	200.0%
Building/Equipment Permits	0.00		0.00		4,421.25	55.3%
Misc. Licenses/Permits	0.00		0.00		860.00	86.0%
Parking Permits	0.00		0.00		17,325.00	105.8%
Rental Permits	0.00		0.00		19,185.00	104.7%
Total Misc. Licenses/Permits	0.00		0.00		18,325.00	104.7%
Total LICENSES & PERMITS	0.00		0.00		24,386.25	91.3%
INTERGOVERNMENTAL/SHARED REVENUE						
Other State Grants/Reimburse.	0.00		0.00		1,749.00	100.0%
Forfeiture Funds-IC	0.00		0.00		14,061.30	140.6%
Seatbelt Incent/Traffic Safety	0.00		0.00		15,810.30	134.6%
Total Other State Grants/Reimburse.	0.00		0.00		11,749.00	100.0%
State Shared Revenues						
Street Sign Replacement	0.00	0.0%	0.00		2,945.00	0.0%
Commercial Property Tax Rplcmnt	0.00		104.26		2,141.00	50.0%
Road Use/Street Construction	109,285.60	99.4%	0.00		109,285.60	99.4%
Total State Shared Revenues	109,285.60	96.6%	104.26		110,355.92	95.9%
Total INTERGOVERNMENTAL/SHARED REVE...	109,285.60	96.6%	104.26		126,166.22	99.5%
MISCELLANEOUS REVENUES						
Refunds and Reimbursements	0.00		0.00		0.00	0.0%
Misc. Income						
Other	0.00		0.00		1,459.60	118.3%
Total Misc. Income	0.00		0.00		1,459.60	118.3%
Contributions	0.00		0.00		1,050.00	261.9%
Legal Fees Reimbursement	0.00		0.00		28,113.55	70.3%
Cable TV Franchise	0.00		0.00		25,863.00	109.0%
Fines						
Parking Fines	0.00		0.00		1,950.00	130.0%
Traffic Fines-Cik of Ct	0.00		0.00		116,681.74	105.1%
Total Fines	0.00		0.00		118,631.74	105.5%
Total MISCELLANEOUS REVENUES	0.00		0.00		179,152.97	99.2%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
 July 2014 through June 2015

6:25 PM
 08/09/15
 Cash Basis

	ROAD USE TAX		EMPLOYEE BENEFITS		TOTAL	
	Jul '14 - Jun 15	% of Budget	Jul '14 - Jun 15	Budget	Jul '14 - Jun 15	% of Budget
GENERAL PROPERTY TAXES						
Insurance Levy	0.00		0.00	13,626.00	13,576.37	99.6%
Library Services Levy	0.00		0.00	16,597.00	16,535.39	99.6%
Debt Service Levy	0.00		0.00	32,152.00	32,088.01	99.6%
Transit Levy	0.00		0.00	43,288.29	43,445.00	99.6%
Benefits Levies	0.00		64,911.76	65,160.00	99.6%	99.6%
Regular Property Tax	0.00		0.00	496,923.00	496,079.89	99.6%
Total GENERAL PROPERTY TAXES	0.00		64,911.76	65,160.00	666,429.71	99.6%
Total Income	109,285.60	96.8%	66,440.07	66,591.00	1,012,287.72	99.5%
Gross Profit	109,285.60	96.8%	66,440.07	66,591.00	1,012,287.72	99.5%
Expense						
Payroll Expenses	0.00		0.00	0.00	444.53	100.0%
COMMUNITY & ECONOMIC DEV.						
Tree Trimming/Lawn Care	0.00		0.00	12,000.00	12,557.70	104.6%
Total COMMUNITY & ECONOMIC DEV.	0.00		0.00	12,000.00	12,557.70	104.6%
DEBT SERVICE						
Interest	0.00		0.00	3,564.00	3,588.91	100.7%
Principal	0.00		0.00	29,000.00	29,000.00	100.0%
Total DEBT SERVICE	0.00		0.00	32,564.00	32,588.91	100.1%
CULTURE & RECREATION						
Community Support Projects	0.00		0.00	250.00	350.49	140.2%
Parks	0.00		0.00	650.00	506.75	78.0%
Park Expenses	0.00		0.00	650.00	506.75	78.0%
Total Parks	0.00		0.00	650.00	506.75	78.0%
Library	0.00		0.00	39,981.00	37,166.00	93.0%
Total CULTURE & RECREATION	0.00		0.00	40,881.00	38,023.24	93.0%
PUBLIC WORKS						
Sanitation						
Contractual	0.00		0.00	0.00	0.00	0.0%
Grandview Recycling	0.00		0.00	13,500.00	13,500.00	100.0%
Leaf Vacuuming	0.00		0.00	20,862.00	22,840.88	109.5%
Trash/Recycling	0.00		0.00	34,362.00	36,340.88	105.8%
Total Contractual	0.00		0.00	34,362.00	36,340.88	105.8%
Total Sanitation	0.00		0.00	34,362.00	36,340.88	105.8%
Other Public Works						
Contracts-Other Agencies	0.00		0.00	1,150.00	1,148.88	99.9%
IC Animal Center	0.00		0.00	8,444.00	8,443.92	100.0%
SEATS Service	0.00		0.00	35,522.00	35,522.04	100.0%
IC Bus Service	0.00		0.00	45,116.00	45,114.84	100.0%
Total Contracts-Other Agencies	0.00		0.00	45,116.00	45,114.84	100.0%
Total Other Public Works	0.00		0.00	45,116.00	45,114.84	100.0%
Roads, Bridges, & Sidewalks						
Traffic Controls and Safety	0.00		0.00	2,945.00	0.00	0.0%
Street Signs-Commodities	790.78	98.8%	0.00	800.00	790.78	98.8%
Traffic Light Electricity	790.78	21.1%	0.00	3,745.00	790.78	21.1%
Total Traffic Controls and Safety	0.00		0.00	3,000.00	1,250.00	100.0%
Storm water permit	4,285.07	142.8%	0.00	3,000.00	4,285.07	142.8%
Street Sweeping-Contractual	8,204.61	99.4%	0.00	8,250.00	8,204.61	99.4%
Street Lighting Electricity	32,498.50	117.6%	0.00	27,626.00	32,498.50	117.6%
Snow Removal-Contractual						

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
 July 2014 through June 2015

6:25 PM
 08/09/15
 Cash Basis

	ROAD USE TAX		% of Budget		EMPLOYEE BENEFITS		% of Budget		TOTAL	
	Jul '14 - Jun 15	Budget	Jul '14 - Jun 15	Budget	Jul '14 - Jun 15	Budget	Jul '14 - Jun 15	Budget	% of Budget	% of Budget
Contractual Services										
Striping/Curb Renumbering	5,562.00	5,562.00	100.0%	0.00	5,562.00	5,562.00	100.0%	5,562.00	100.0%	100.0%
Repairs/Improvements										
Oakcrest storm intake	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%	0.00	0.0%	0.0%
Pavement management	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%	0.00	0.0%	0.0%
Capital Improvement Plan	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%	0.00	0.0%	0.0%
Local panel replacements	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%	0.00	0.0%	0.0%
Traffic sign assessments/mgmt	585.00	585.00	100.0%	0.00	585.00	585.00	100.0%	585.00	100.0%	100.0%
Street Repairs	1,160.00	1,160.00	100.0%	0.00	1,160.00	1,160.00	100.0%	1,160.00	100.0%	100.0%
Asphalt patch projects	2,361.00	1,000.00	236.1%	0.00	2,361.00	1,000.00	236.1%	4,229.00	100.0%	236.1%
Sidewalk Repairs	4,229.35	4,229.00	100.0%	0.00	4,229.35	4,229.00	100.0%	4,229.00	100.0%	100.0%
ADA Transition Plan	10,532.65	10,533.00	100.0%	0.00	10,532.65	10,533.00	100.0%	10,533.00	100.0%	100.0%
Total Repairs/Improvements	18,868.00	17,507.00	107.8%	0.00	18,868.00	17,507.00	107.8%	17,507.00	107.8%	107.8%
Engineering Fees	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%	0.00	0.0%	0.0%
Total Contractual Services	24,430.00	23,069.00	105.9%	0.00	24,430.00	23,069.00	105.9%	23,069.00	90.6%	90.6%
Total Roads, Bridges, & Sidewalks	70,208.96	65,690.00	106.9%	0.00	125,870.90	130,940.00	96.1%	130,940.00	96.1%	96.1%
Total PUBLIC WORKS	70,208.96	65,690.00	106.9%	0.00	207,326.62	210,418.00	98.5%	210,418.00	98.5%	98.5%
GENERAL GOVERNMENT										
Tort Liability Insurance	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%	0.00	0.0%	0.0%
TIF Analysis	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%	0.00	0.0%	0.0%
Mayor/Council Operations										
Employee Benefits & Costs										
IPERS-Council	0.00	71.44	0.0%	71.44	71.44	90.00	79.4%	90.00	79.4%	79.4%
Unemployment Compensation	0.00	77.58	0.0%	77.58	77.58	80.00	97.0%	80.00	97.0%	97.0%
Medicare	0.00	86.52	0.0%	86.52	86.52	87.00	99.4%	87.00	99.4%	99.4%
FICA	0.00	369.95	0.0%	369.95	369.95	370.00	100.0%	370.00	100.0%	100.0%
Total Employee Benefits & Costs	0.00	605.49	0.0%	605.49	605.49	627.00	96.6%	627.00	96.6%	96.6%
Salaries-Regular Part Time	0.00	0.00	0.0%	0.00	0.00	1,967.00	100.0%	1,967.00	100.0%	100.0%
Mayor	0.00	0.00	0.0%	0.00	0.00	4,000.00	100.0%	4,000.00	100.0%	100.0%
Council	0.00	0.00	0.0%	0.00	0.00	5,967.00	100.0%	5,967.00	100.0%	100.0%
Total Salaries-Regular Part Time	0.00	0.00	0.0%	0.00	6,572.49	6,594.00	99.7%	6,594.00	99.7%	99.7%
Total Mayor/Council Operations	0.00	0.00	0.0%	605.49	6,572.49	6,594.00	99.7%	6,594.00	99.7%	99.7%
City Hall & General Buildings										
Employee Benefits & Costs										
IPERS	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%	0.00	0.0%	0.0%
FICA	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%	0.00	0.0%	0.0%
Medicare	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%	0.00	0.0%	0.0%
Total Employee Benefits & Costs	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%	0.00	0.0%	0.0%
Commodities	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%	0.00	0.0%	0.0%
Supplies	0.00	0.00	0.0%	0.00	0.00	201.75	100.9%	200.00	100.9%	100.9%
Total Commodities	0.00	0.00	0.0%	0.00	201.75	200.00	100.9%	200.00	100.9%	100.9%
Salaries-Regular Part Time	0.00	0.00	0.0%	0.00	672.00	700.00	96.0%	700.00	96.0%	96.0%
Facilities Assistant	0.00	0.00	0.0%	0.00	672.00	700.00	96.0%	700.00	96.0%	96.0%
Total Salaries-Regular Part Time	0.00	0.00	0.0%	0.00	672.00	700.00	96.0%	700.00	96.0%	96.0%
Repair/Maint/Utilities										
Maintenance	0.00	0.00	0.0%	0.00	331.10	700.00	47.3%	700.00	47.3%	47.3%
Utilities	0.00	0.00	0.0%	0.00	1,179.66	1,400.00	84.3%	1,400.00	84.3%	84.3%
Telecommunications	0.00	0.00	0.0%	0.00	2,036.42	2,050.00	99.3%	2,050.00	99.3%	99.3%
City Hall Upgrades	0.00	0.00	0.0%	0.00	2,211.15	2,500.00	88.4%	2,500.00	88.4%	88.4%
Total Repair/Maint/Utilities	0.00	0.00	0.0%	0.00	5,758.33	6,650.00	86.6%	6,650.00	86.6%	86.6%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
 July 2014 through June 2015

6:25 PM
 08/09/15
 Cash Basis

	ROAD USE TAX		EMPLOYEE BENEFITS		TOTAL	
	Jul '14 - Jun 15	% of Budget	Jul '14 - Jun 15	% of Budget	Jul '14 - Jun 15	% of Budget
Contractual						
Rents & Leases	0.00		0.00		16,490.76	100.0%
Total Contractual	0.00		0.00		16,490.76	100.0%
Total City Hall & General Buildings	0.00		0.00	0.0%	23,122.84	96.2%
Clerk/Treasurer & Finance Admin						
Commodities						
Hardware/Software	0.00		0.00		0.00	0.0%
Minor Equipment/Supplies/Techno	0.00		0.00		165.00	66.0%
Taping meetings	0.00		0.00		433.29	86.7%
Office Supplies and Postage	0.00		0.00		1,333.08	100.0%
Total Commodities	0.00		0.00		1,931.37	257.5%
Employee Benefits & Costs						
Unemployment Compensation	0.00		157.28	98.3%	160.00	98.3%
Medicare	0.00		233.71	93.5%	250.00	93.5%
FICA	0.00		742.77	100.4%	740.00	100.4%
IPERS	0.00		1,152.40	104.8%	1,100.00	104.8%
Total Employee Benefits & Costs	0.00		2,286.16	101.6%	2,250.00	101.6%
Staff Development						
Dues & Memberships						
Chamber of Commerce	0.00		0.00		397.00	100.0%
Dues and Memberships	0.00		0.00		503.43	100.1%
IA League of Cities	0.00		0.00		682.00	100.0%
JCOG Assessment	0.00		0.00		1,978.80	100.0%
Total Dues & Memberships	0.00		0.00		3,571.23	100.0%
Total Staff Development	0.00		0.00		3,571.23	100.0%
Salaries-Regular Part Time						
Clerk, Treasurer, Historian	0.00		0.00		11,308.03	100.5%
Total Salaries-Regular Part Time	0.00		0.00		11,308.03	100.5%
Contractual Services						
Bank/CCard Fees	0.00		0.00		52.53	105.1%
Meeting Set Up Fees	0.00		0.00		453.00	90.6%
Technology Services	0.00		0.00		594.40	98.9%
Printing/Copying	0.00		0.00		856.20	100.7%
Legal Publications	0.00		0.00		4,489.50	104.4%
Accounting Fees	0.00		0.00		7,195.00	135.8%
Total Contractual Services	0.00		0.00		13,640.63	117.6%
Total Clerk/Treasurer & Finance Admin	0.00		2,286.16	101.6%	32,737.42	111.3%
Legal Services	0.00		0.00		171,582.08	114.4%
Total GENERAL GOVERNMENT	0.00		2,891.65	100.5%	234,014.83	111.4%
PUBLIC SAFETY						
Hazmat-Johnson County	0.00		0.00		525.50	95.9%
Crossing Guard	0.00		0.00		0.00	0.0%
Supplies						
Employee Benefits & Costs	0.00		56.21	112.4%	50.00	112.4%
Unemployment Compensation	0.00		63.62	106.0%	60.00	106.0%
Medicare	0.00		272.02	98.9%	275.00	98.9%
FICA	0.00		309.23	81.4%	380.00	81.4%
IPERS	0.00		701.08	91.6%	765.00	91.6%
Total Employee Benefits & Costs	0.00		701.08	91.6%	765.00	91.6%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
 July 2014 through June 2015

6:25 PM
 08/09/15
 Cash Basis

	ROAD USE TAX		EMPLOYEE BENEFITS		TOTAL	
	Jul '14 - Jun 15	% of Budget	Jul '14 - Jun 15	Budget	Jul '14 - Jun 15	% of Budget
Salaries	0.00		0.00		4,450.00	101.1%
Crossing Guard	0.00		0.00		4,450.00	101.1%
Total Salaries	0.00		701.08	765.00	5,151.08	99.7%
Total Crossing Guard	0.00		0.00		16,500.00	93.4%
Building Inspections	0.00		0.00		16,500.00	93.4%
Building / Rental Inspection	0.00		0.00		16,500.00	93.4%
Total Building Inspections	0.00		0.00		16,500.00	93.4%
Fire						
Contracts w/Other Agencies	0.00		0.00		3,344.00	100.0%
Hydrant Flush-City of Iowa City	0.00		0.00		30,429.91	100.0%
Coralville Fire Dep't	0.00		0.00		33,773.91	100.0%
Total Contracts w/Other Agencies	0.00		0.00		33,773.91	100.0%
Total Fire	0.00		0.00		33,773.91	100.0%
Police						
Staff Development	0.00		0.00		150.00	210.0%
Association Dues	0.00		0.00		450.00	33.3%
Regular Officer Training	0.00		0.00		4,850.00	102.9%
Officer Training	0.00		0.00		3,026.00	184.1%
Skills Training/Testing	0.00		0.00		5,962.00	189.5%
Training Supplies	0.00		0.00		14,308.00	154.1%
Academy Training	0.00		0.00		14,308.00	154.1%
Total Regular Officer Training	0.00		0.00		14,308.00	154.1%
Total Staff Development	0.00		0.00		14,458.00	154.6%
Repair/Maint/Utilities						
Telecommunications Expense	0.00		0.00		1,835.00	105.4%
IT Support	0.00		0.00		2,400.00	114.5%
Verizon/Pager Fees/Mediacom	0.00		0.00		4,235.00	110.6%
Total Telecommunications Expense	0.00		0.00		4,235.00	110.6%
Vehicle Repair	0.00		0.00		0.00	0.0%
Bicycle Maint/Repair	0.00		0.00		9,000.00	82.0%
Car Maint/Repair	0.00		0.00		9,000.00	82.0%
Total Vehicle Repair	0.00		0.00		9,000.00	82.0%
Vehicle Operations	0.00		0.00		0.00	0.0%
Other	0.00		0.00		700.00	77.8%
Washes	0.00		0.00		11,000.00	93.3%
Fuel	0.00		0.00		11,700.00	92.3%
Total Vehicle Operations	0.00		0.00		11,700.00	92.3%
Total Repair/Maint/Utilities	0.00		0.00		24,935.00	91.7%
Contractual Services						
Payments to Other Agencies	0.00		0.00		0.00	0.0%
Evidence testing	0.00		0.00		0.00	0.0%
County Jail/Service/Filing Fees	0.00		0.00		0.00	0.0%
Tech. Services Bureau - St. IA	0.00		0.00		0.00	0.0%
Total Payments to Other Agencies	0.00		0.00		0.00	0.0%
Printing/Copying	0.00		639.32		750.00	85.2%
Prof Serv-Psych Testing-Physica	0.00		1,461.00		1,461.00	100.0%
Garage Rental	0.00		2,400.00		2,400.00	100.0%
Police Insurance-Car/Liability	0.00		36,581.00		36,581.00	100.0%
Total Contractual Services	0.00		41,081.32		41,192.00	99.7%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
July 2014 through June 2015

	ROAD USE TAX		EMPLOYEE BENEFITS		TOTAL	
	Jul '14 - Jun 15	% of Budget	Jul '14 - Jun 15	% of Budget	Jul '14 - Jun 15	% of Budget
Police Benefits & Costs						
Police Workers Compensation	0.00		984.00	100.0%	984.00	100.0%
Police SUTA	0.00		2,395.56	104.2%	2,300.00	104.2%
Police Medicare	0.00		4,184.33	98.8%	4,235.00	98.8%
Police Health Insurance	0.00		14,532.51	100.0%	14,530.00	100.0%
Police FICA	0.00		18,148.15	100.3%	18,100.00	100.3%
Police IPERS	0.00		28,137.93	100.5%	28,000.00	100.5%
Total Police Benefits & Costs	0.00	100.3%	68,382.48	100.3%	68,149.00	100.3%
Commodities						
Minor Equipment	0.00		0.00		4,769.62	136.1%
Operating Police Equipment	0.00		0.00		4,925.25	104.0%
Regular Officer Uniform	0.00		0.00		9,694.87	117.6%
Total Minor Equipment	0.00		0.00		8,242.00	117.6%
Major Equipment	0.00		0.00		0.00	100.0%
Other Equipment	0.00		0.00		6,796.00	97.1%
Car Equipment	0.00		0.00		9,796.00	139.9%
Total Major Equipment	0.00		0.00		7,000.00	139.9%
Supplies						
Postage/Shipping	0.00		0.00		271.52	90.5%
Operating Supplies	0.00		0.00		1,894.40	94.7%
Other Supplies	0.00		0.00		2,162.93	98.3%
Office Supplies	0.00		0.00		2,569.79	85.7%
Ammunition	0.00		0.00		3,469.59	107.1%
Total Supplies	0.00		0.00		10,368.23	96.5%
Car Purchase	0.00		0.00		43,371.80	100.0%
Total Commodities	0.00		0.00		73,230.90	105.6%
Police Gross Wages						
Salaries-Reserves	0.00		0.00		2.00	100.0%
Miscellaneous Payroll Item	0.00		0.00		1,689.48	84.5%
Holiday & Other Pay	0.00		0.00		24,326.17	173.8%
Police Gross Wages	0.00		0.00		266,383.74	97.2%
Total Police Gross Wages	0.00		0.00		294,401.39	100.6%
Total Police	0.00	100.3%	68,382.48	100.3%	522,319.70	102.4%
Total PUBLIC SAFETY	0.00	100.2%	69,083.56	100.2%	577,180.19	102.0%
Total Expense	70,208.96	106.9%	71,975.21	100.3%	1,102,136.02	102.8%
Net Ordinary Income	39,076.64	82.7%	-5,535.14	106.4%	-89,848.30	165.4%
Net Income	39,076.64	82.7%	-5,535.14	106.4%	-89,848.30	165.4%

City of University Heights, Iowa
Warrants for Council Approval
 June 10 through July 14, 2015

Date	Name	Memo	Amount
Jun 10 - Jul 14, 15			
06/11/2015	City of Iowa City	City Hall water/sewer automatic payment	-17.45
06/15/2015	Fort, Matthew A		-1,440.51
06/15/2015	Miller, Ryan R		-728.10
06/15/2015	Patch, Alexander J		-1,258.32
06/15/2015	Plate, Harold,		-124.60
06/15/2015	Sherman, Nicholas M		-1,341.13
06/15/2015	Stanley, Kenneth L		-1,612.59
06/15/2015	Miller, Michelle K		-1,278.46
06/15/2015	MidwestOne Bank	42-1109342	-2,800.96
06/24/2015	MidAmerican Energy	pedestrian lights at 113 Golfview	-33.34
06/24/2015	MidAmerican Energy	1301 Melrose stop light	-39.20
06/24/2015	MidAmerican Energy	1011 Melrose stop light	-34.49
06/24/2015	MidAmerican Energy	City Hall gas/electricity	-90.40
06/29/2015	MidAmerican Energy	street lights	-646.43
06/30/2015	Anderson, Christine M.		-452.63
06/30/2015	Kimura, Lori D.		-337.64
06/30/2015	Lyon, Kristofer S		-1,327.83
06/30/2015	Miller, Michelle K		-1,278.47
06/30/2015	Patch, Alexander J		-1,519.78
06/30/2015	Stanley, Kenneth L		-1,572.58
06/30/2015	Fort, Matthew A		-1,373.75
06/30/2015	Sherman, Nicholas M		-1,286.12
06/30/2015	Fort, Matthew A	unused vacation time pay out	-1,372.14
06/30/2015	Patch, Alexander J	unused vacation pay out	-669.86
06/30/2015	Sherman, Nicholas M	unused vacation/personal time pay out	-853.50
06/30/2015	Aldrich, Carla		-184.70
06/30/2015	From, Louise A.		-454.13
06/30/2015	Haverkamp, Michael J		-172.80
06/30/2015	Lane, James		-184.70
06/30/2015	Miller, Virginia G		-184.70
06/30/2015	Quezada, Silvia M		-184.70
06/30/2015	Wellmark BC/BS	monthly insurance payment	-1,118.07
06/30/2015	Internal Revenue Service	42-1109342	-4,409.00
06/30/2015	IOWA WORKFORCE DEVEL...	107319-6	-849.02
06/30/2015	TREASURER STATE OF IO...	42-1109342-001	-3,167.00
06/30/2015	IOWA PUBLIC EMPLOYEES ...		-201.45
06/30/2015	IOWA PUBLIC EMPLOYEES ...		-3,833.50
07/01/2015	Paul J. Moore, Melrose Aven...	City Hall Rent/garages automatic deposit	-1,374.23
07/01/2015	Verizon Wireless	monthly wire service/cell phone for police car a...	-80.10
07/09/2015	City of Iowa City	City Hall water/sewer automatic payment	-13.88
07/14/2015	Internet Navigator	monthly fee for city website/email service	-24.95
07/14/2015	SEATS	Seats Payment	-703.66
07/14/2015	Stan Laverman	rental inspector salary	-500.00
07/14/2015	Terry Goerd	June inspection services	-1,400.00
07/14/2015	Shive Hattery	engineering services 5/16/15-7/3/15	-7,771.82
07/14/2015	University Lake Partners	garage rental July-Aug-Sept	-600.00
07/14/2015	Prelude Behavioral Services	drug testing of new reserves	-60.00
07/14/2015	Westport Touchless Autowash	May vehicle washes	-84.00
07/14/2015	Breese Plumbing & Heating	RPZ & meter installed/tested	-658.26
07/14/2015	Welt-Ambrisco Insurance	addl premium due after work comp audit	-958.00
07/14/2015	Iowa League of Cities	yearly member dues 2015-16	-726.00
07/14/2015	Ultramax	ammunition	-400.00
07/14/2015	Rotary Club of Iowa City Dow...	1st quarter dues RY2016	-165.00
07/14/2015	Noah Hughes	refund of BOA fee paid in error	-50.00
07/14/2015	St Andrew Presbyterian Church	fee for use of church for regular meeting	-30.00
07/14/2015	City of Iowa City	park water fountain/May fuel	-932.00
07/14/2015	Iowa Law Enforcement Acade...	field training/firearms instructor recertification F...	-325.00
07/14/2015	Stanard & Associates, Inc.	law enforcement officer selection tests	-36.00
07/14/2015	Matthew Fort	reimburse for gas to attend training at ILEA	-34.65
07/14/2015	Iowa Prison Industries	street sign for in front of city office	-26.50
07/14/2015	Johnson County Refuse, Inc.	June recycling	-1,738.50
07/14/2015	CenturyLink	monthly telephone service	-166.51

08/09/15

City of University Heights, Iowa
Warrants for Council Approval
June 10 through July 14, 2015

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
07/14/2015	City of Iowa City	bus, animal services, fuel for police vehicles	-3,824.32
07/14/2015	St Andrew Presbyterian Church	fee for use of church for special meeting 6/29	-30.00
07/14/2015	Mediacom	online service 7/3/15-8/2/15	-109.95
07/14/2015	Galls Incorporated	2 training pistols	-90.90
07/14/2015	Deery Brothers Ford Lincoln Inc	repairs to seatbelt systems of patrol car	-261.00
07/14/2015	Iowa Law Enforcement Acade...	scoring of Chief Stanley's ILEA exam	-300.00
07/14/2015	Pyramid Services Inc.	oil change	-41.34
07/14/2015	VISA	postage/toner/printer/parking stickers	-393.45
07/14/2015	VISA	water cooler	-8.48
07/14/2015	St Andrew Presbyterian Church	fee for use of church for meetings 7/28 8/11 8/18	-90.00

Jun 10 - Jul 14, 15

City of University Heights, Iowa
Profit & Loss Budget Overview
 July 2015 through June 2016

	Jul '15 - Jun 16
Ordinary Income/Expense	
Income	
CHARGES FOR SERVICES	
Police Reports	1,000.00
Total CHARGES FOR SERVICES	1,000.00
GENERAL PROPERTY TAXES	
Benefits Levies	83,371.00
Commercial Prop Tax Rplmnt adj	-4,339.00
Debt Service Levy	32,400.00
Insurance Levy	14,252.00
Library Services Levy	17,143.00
Regular Property Tax	514,277.00
Transit Levy	44,605.00
Total GENERAL PROPERTY TAXES	701,709.00
INTERGOVERNMENTAL/SHARED REVENUE	
State Shared Revenues	
Commercial Property Tax Rplcmnt	4,339.00
Road Use/Street Construction	105,000.00
Total State Shared Revenues	109,339.00
Total INTERGOVERNMENTAL/SHARED REVEN...	109,339.00
LICENSES & PERMITS	
Beer/Wine/Liquor/Cig Permits	390.00
Building/Equipment Permits	10,000.00
Misc. Licenses/Permits	
Parking Permits	1,000.00
Rental Permits	15,500.00
Total Misc. Licenses/Permits	16,500.00
Total LICENSES & PERMITS	26,890.00
MISCELLANEOUS REVENUES	
Cable TV Franchise	14,000.00
Contributions	250.00
Fines	
Parking Fines	7,000.00
Traffic Fines-Clk of Ct	90,000.00
Total Fines	97,000.00
Misc. Income	
Other	1,000.00
Total Misc. Income	1,000.00
Refunds and Reimbursements	1,000.00
Total MISCELLANEOUS REVENUES	113,250.00
USE OF MONEY & PROPERTY	
Interest on Cash Investments	5,000.00
Total USE OF MONEY & PROPERTY	5,000.00
Total Income	957,188.00
Gross Profit	957,188.00
Expense	
COMMUNITY & ECONOMIC DEV.	
Tree Trimming/Lawn Care	5,000.00
Total COMMUNITY & ECONOMIC DEV.	5,000.00
CULTURE & RECREATION	
Community Support Projects	500.00
Library	44,677.00

City of University Heights, Iowa
Profit & Loss Budget Overview
 July 2015 through June 2016

	Jul '15 - Jun 16
Parks	
Park Expenses	800.00
Park Update Contribution	5,000.00
Total Parks	5,800.00
Total CULTURE & RECREATION	50,977.00
DEBT SERVICE	
Interest	2,400.00
Principal	30,000.00
Total DEBT SERVICE	32,400.00
GENERAL GOVERNMENT	
City Hall & General Buildings	
Commodities	
Supplies	200.00
Total Commodities	200.00
Contractual	
Rents & Leases	16,491.00
Total Contractual	16,491.00
Employee Benefits & Costs	
FICA	31.00
IPERS	45.00
Medicare	7.00
Total Employee Benefits & Costs	83.00
Repair/Maint/Utilities	
Maintenance	1,000.00
Telecommunications	2,000.00
Utilities	1,600.00
Total Repair/Maint/Utilities	4,600.00
Salaries-Regular Part Time	
Facilities Assistant	500.00
Total Salaries-Regular Part Time	500.00
Total City Hall & General Buildings	21,874.00
Clerk/Treasurer & Finance Admin	
Commodities	
Hardware/Software	1,000.00
Minor Equipment/Supplies/Techno	700.00
Office Supplies and Postage	1,000.00
Taping meetings	250.00
Total Commodities	2,950.00
Contractual Services	
Accounting Fees	4,400.00
Bank/CCard Fees	50.00
Legal Publications	3,000.00
Meeting Set Up Fees	125.00
Payments to Other Agencies	
Notary Fees	60.00
Total Payments to Other Agencies	60.00
Printing/Copying	500.00
Technology Services	750.00
Total Contractual Services	8,885.00

City of University Heights, Iowa
Profit & Loss Budget Overview
 July 2015 through June 2016

	Jul '15 - Jun 16
Employee Benefits & Costs	
FICA	608.00
IPERS	875.00
Medicare	142.00
Unemployment Compensation	120.00
Total Employee Benefits & Costs	1,745.00
Salaries-Regular Part Time	
Clerk, Treasuer, Historian	9,800.00
Total Salaries-Regular Part Time	9,800.00
Staff Development	
Dues & Memberships	
Chamber of Commerce	500.00
Dues and Memberships	500.00
IA League of Cities	635.00
JCOG Assessment	1,665.00
Total Dues & Memberships	3,300.00
Total Staff Development	3,300.00
Total Clerk/Treasurer & Finance Admin	26,680.00
Election Expenses	1,600.00
Legal Services	50,000.00
Mayor/Council Operations	
Employee Benefits & Costs	
FICA	370.00
IPERS-Council	89.00
Medicare	87.00
Unemployment Compensation	80.00
Total Employee Benefits & Costs	626.00
Salaries-Regular Part Time	
Council	4,000.00
Mayor	1,967.00
Total Salaries-Regular Part Time	5,967.00
Total Mayor/Council Operations	6,593.00
Tort Liability Insurance	6,450.00
Total GENERAL GOVERNMENT	113,197.00
PUBLIC SAFETY	
Building Inspections	
Building / Rental Inspection	15,200.00
Total Building Inspections	15,200.00
Crossing Guard	
Employee Benefits & Costs	
FICA	279.00
IPERS	402.00
Medicare	65.00
Unemployment Compensation	60.00
Total Employee Benefits & Costs	806.00
Salaries	
Crossing Guard	4,500.00
Total Salaries	4,500.00
Supplies	200.00
Crossing Guard - Other	0.00
Total Crossing Guard	5,506.00

City of University Heights, Iowa
Profit & Loss Budget Overview
 July 2015 through June 2016

	Jul '15 - Jun 16
Fire	
Contracts w/Other Agencies	
Coralville Fire Dep't	31,820.00
Hydrant Flush-City of Iowa City	3,520.00
Total Contracts w/Other Agencies	35,340.00
Total Fire	35,340.00
Hazmat-Johnson County	526.00
Police	
Commodities	
Car Purchase	16,000.00
Major Equipment	
Car Equipment	5,000.00
Total Major Equipment	5,000.00
Minor Equipment	
Operating Police Equipment	1,500.00
Regular Officer Uniform	3,500.00
Total Minor Equipment	5,000.00
Supplies	
Ammunition	3,500.00
Business Meetings/Meals	300.00
Office Supplies	3,000.00
Operating Supplies	3,000.00
Other Supplies	2,000.00
Postage/Shipping	600.00
Professional Memberships	400.00
Total Supplies	12,800.00
Total Commodities	38,800.00
Contractual Services	
Garage Rental	2,400.00
Payments to Other Agencies	
County Jail/Service/Filing Fees	300.00
Evidence testing	150.00
Technology Services	500.00
Total Payments to Other Agencies	950.00
Police Insurance-Car/Liability	7,802.00
Printing/Copying	1,000.00
Prof Serv-Psych Testing-Physica	500.00
Total Contractual Services	12,652.00
Police Benefits & Costs	
Police FICA	16,541.00
Police Health Insurance	13,417.00
Police IPERS	26,253.00
Police Medicare	3,869.00
Police SUTA	2,000.00
Police Workers Compensation	18,031.00
Total Police Benefits & Costs	80,111.00
Police Gross Wages	
Holiday & Other Pay	28,000.00
Police Gross Wages	238,773.00
Salaries-Reserves	24.00
Total Police Gross Wages	266,797.00
Repair/Maint/Utilities	
Telecommunications Expense	
IT Support	1,000.00
Verizon/Pager Fees/Mediacom	3,636.00
Total Telecommunications Expense	4,636.00

City of University Heights, Iowa
Profit & Loss Budget Overview
 July 2015 through June 2016

	<u>Jul '15 - Jun 16</u>
Vehicle Operations	
Fuel	16,000.00
Other	500.00
Washes	700.00
Total Vehicle Operations	<u>17,200.00</u>
Vehicle Repair	
Bicycle Maint/Repair	200.00
Car Maint/Repair	10,000.00
Total Vehicle Repair	<u>10,200.00</u>
Total Repair/Maint/Utilities	32,036.00
Staff Development	
Regular Officer Training	
Academy Training	7,500.00
Officer Training	6,500.00
Training Supplies	2,000.00
Total Regular Officer Training	<u>16,000.00</u>
Total Staff Development	<u>16,000.00</u>
Total Police	446,396.00
Total PUBLIC SAFETY	502,968.00
PUBLIC WORKS	
Other Public Works	
Contracts-Other Agencies	
IC Animal Center	1,200.00
IC Bus Service	36,161.00
SEATS Service	8,444.00
Total Contracts-Other Agencies	<u>45,805.00</u>
Total Other Public Works	45,805.00
Roads, Bridges, & Sidewalks	
Contractual Services	
Engineering Fees	50,000.00
Repairs/Improvements	
Arterial panel replacements	16,000.00
Asphale patch projects	4,000.00
Local panel replacements	13,500.00
Melrose East - panel replacemnt	23,000.00
Sunset Street landscape	2,500.00
Traffic sign assessment/mgmt	4,500.00
Total Repairs/Improvements	<u>63,500.00</u>
Striping/Curb Renumbering	6,000.00
Total Contractual Services	119,500.00
Snow Removal-Contractual	35,000.00
Storm water permit	3,000.00
Street Lighting Electricity	8,500.00
Street Sweeping-Contractual	3,500.00
Traffic Controls and Safety	
Street Signs-Commodities	250.00
Traffic Light Electricity	750.00
Total Traffic Controls and Safety	<u>1,000.00</u>
Total Roads, Bridges, & Sidewalks	170,500.00

City of University Heights, Iowa
Profit & Loss Budget Overview
July 2015 through June 2016

	Jul '15 - Jun 16
Sanitation	
Contractual	
Grandview Recycling	1,200.00
Leaf Vacuuming	13,500.00
Trash/Recycling	20,862.00
Total Contractual	<u>35,562.00</u>
Total Sanitation	<u>35,562.00</u>
Total PUBLIC WORKS	<u>251,867.00</u>
Total Expense	<u>956,409.00</u>
Net Ordinary Income	<u>779.00</u>
Net Income	<u><u>779.00</u></u>

City of University Heights, Iowa
Warrants for Council Approval
 July 15 through August 11, 2015

Date	Name	Memo	Amount
Jul 15 - Aug 11, 15			
07/15/2015	Fort, Matthew A		-1,533.20
07/15/2015	Lyon, Kristofer S		-1,400.34
07/15/2015	Miller, Michelle K		-1,278.47
07/15/2015	Sherman, Nicholas M		-1,286.13
07/15/2015	Stanley, Kenneth L		-1,572.59
07/15/2015	Stanley, Kenneth L		-1,649.33
07/15/2015	Patch, Alexander J	final paycheck 6/24-7/15/15	-1,986.64
07/15/2015	Internal Revenue Service	42-1109342	-4,329.36
07/20/2015	MidAmerican Energy	pedestrian lights at 113 Golfview	-29.35
07/20/2015	MidAmerican Energy	1301 Melrose stop light	-36.13
07/23/2015	Fort, Matthew A		-1,560.44
07/24/2015	MidAmerican Energy	1011 Melrose stop light	-31.84
07/25/2015	MidAmerican Energy	City Hall gas/electricity	-102.48
07/28/2015	MidAmerican Energy	street lights	-646.68
07/30/2015	Anderson, Christine M.		-606.60
07/30/2015	Lyon, Kristofer S		-1,410.64
07/30/2015	Sherman, Nicholas M		-1,317.36
07/30/2015	Stanley, Kenneth L		-1,572.60
07/30/2015	Wellmark BC/BS	monthly insurance payment	-1,122.96
07/30/2015	Kimura, Lori D.		-373.15
07/31/2015	Internal Revenue Service	42-1109342	-2,523.40
07/31/2015	IOWA PUBLIC EMPLOYEES ...		-176.17
07/31/2015	IOWA PUBLIC EMPLOYEES ...		-3,541.63
08/01/2015	Paul J. Moore, Melrose Aven...	City Hall Rent/garages automatic deposit	-1,374.23
08/01/2015	Verizon Wireless	monthly wire service	-80.06
08/06/2015	City of Iowa City	City Hall water/sewer automatic payment	-14.22
08/11/2015	Internet Navigator	monthly fee for city website/email service	-24.95
08/11/2015	SEATS	Seats Payment	-703.66
08/11/2015	Stan Laverman	rental inspector salary	-500.00
08/11/2015	Terry Goerd	July inspection services	-1,505.00
08/11/2015	Black Squirrel Urban Forestry	remove 3 trees from right of way	-2,260.00
08/11/2015	City of Iowa City	animal services, fuel for police vehicles, park fo...	-3,120.87
08/11/2015	CenturyLink	monthly telephone service	-171.08
08/11/2015	City of Coralville	fire protection 7/1/15-12/31/15	-15,508.50
08/11/2015	Iowa Prison Industries	clothing for Sherman for academy	-225.00
08/11/2015	Johnson County Refuse, Inc.	July recycling	-1,738.50
08/11/2015	Mediacom	online service 8/3/15-9/2/15	-109.95
08/11/2015	Racom Corporation	repair light bar in patrol vehicle	-142.50
08/11/2015	Shamrock Construction Com...	1st pay app to replace pavement at Leamer/Ko...	-6,051.50
08/11/2015	Lyon, Kristofer S	reimburse for software for police computers	-119.99
08/11/2015	Allen Worden	IT services from 12/16/14-7/16/15	-1,105.00
08/11/2015	Westport Touchless Autowash	June-July vehicle washes	-132.00
08/11/2015	VISA	postage/envelopes for rental permits	-233.42
08/11/2015	VISA	toner/postage/tape/water cooler	-457.64
08/11/2015	VISA	gas to go to ILEA/inventory software	-91.54
08/11/2015	Pyramid Services Inc.	oil changes/repair rear axle	-1,144.44
08/11/2015	Iowa City Press-Citizen	June & July publications	-109.05
08/11/2015	Johnson County Emergency ...	FY2016 Haz-Mat contract	-525.50
08/11/2015	Treat America Dining	meals for Chief Stanley at OWI training class w...	-30.32
08/11/2015	Taser International	reissue check sent in January - never received	-1,208.43

Jul 15 - Aug 11, 15

RESOLUTION NO. 15-58

RESOLUTION REQUESTING AND ENCOURAGING THE MAYOR AND COUNCIL MEMBERS TO SIGN CONFLICT-OF-INTEREST STATEMENTS REGARDING ONE UNIVERSITY PLACE.

RESOLVED that the Mayor and Council Members of the City of University Heights, Iowa, are requested and encouraged to sign the “City of University Heights Financial Gain & Advantage Disclosure – One University Place Proposal” in the form attached hereto as Exhibit “A”.

Upon motion by _____, and seconded by _____, the vote was as follows:

	AYES:	NAYS	ABSENT
Aldrich	_____	_____	_____
Haverkamp	_____	_____	_____
Lane	_____	_____	_____
Miller	_____	_____	_____
Quezada	_____	_____	_____

Upon Roll Call thus recorded, the Resolution is declared adopted this 14th day of July, 2015.

Louise From, Mayor
City of University Heights

ATTEST:

Christine M. Anderson, City Clerk

**CITY OF UNIVERSITY HEIGHTS
FINANCIAL GAIN & ADVANTAGE DISCLOSURE
ONE UNIVERSITY PLACE PROPOSAL**

ACKNOWLEDGEMENT, “Public service is always about protecting the common good, which may be defined as the common conditions that are important to the welfare of everyone- police, fire, parks, libraries, and other services. A public servant must always put the common good ahead of any personal, financial, or political benefit they might receive from a decision about such matters as where to situate a park or who should collect the garbage. Also, conflicts of interest interfere with the basic ethical principle of fairness- treating everyone the same. A public official should not take unfair advantage of his or her position by voting on a matter that could benefit them at the expense of others. Finally, conflicts of interest undermine trust. They make the public lose faith in the integrity of governmental decision-making processes.”*

WHEREAS, the residents of University Heights have a right to ensure the integrity of the governing process.

THEREFORE, with respect to the One University Place Tax Increment Financing (“TIF”) proposal before Council’s consideration, I, an elected member of the University Heights City Council or Mayor for the 2014-2015 term, hereby certify on behalf of my spouse, my children, my parents, and myself the following:

1. There has been or is a direct or indirect personal and/or professional relationship(s) (excluding those interactions performed in the capacity of City Counselor or Mayor) with an individual(s) and/or entity(ies) member of the development team presenting the One University Place application;

No ___ Yes ___

Disclose the type of relationship(s) : _____

2. There has been direct or indirect economic benefit(s), gift(s), or future promise(s) of direct or indirect economic benefit and/or gifts offered by any individual(s) and/or entity(ies) member of the development team presenting the One University Place application;

No ___ Yes ___

Disclose the type of offer(s): _____

Print Name & Sign

Date

* *Conflicts of Interest In Government*, Judy Nadler and Miriam Schulman, Materials Prepared for the Markkula Center for Applied Ethics, Santa Clara University.

JULY POLICE REPORT

RAGBRAI ride through UH was a success with no crashes or injuries.

Internal processing improvement, i.e. parking tickets and inventory.

Personnel changes and new hires. Four officers due to go to the academy this month.

Officer Sherman graduated on July 31. Good to have him back.



August 2015 Community Protection report

Community protection report:

- We had two resignations this month from the Police Department
- We are pleased to announce that we will have four officers attending Cedar Rapids Academy in August
- We held our weekly meeting with police chief-all equipment is in working order, staffing, budget, game days, and options for our next neighborhood watch meeting lecture were discussed.

**CITY OF UNIVERSITY HEIGHTS
POLICE OFFICER TRAINING EXPENSE
REIMBURSEMENT AGREEMENT**

This Agreement is entered into by the City of University Heights, Iowa, hereinafter referred to as "City" and Philip Hagstotz, hereinafter referred to as "Employee."

THE INTENT OF THIS AGREEMENT IS TO PROVIDE FOR THE TRAINING OF PHILIP HAGSTOTZ AS A POLICE OFFICER, AND TO SPECIFY THE CONSIDERATION THAT PHILIP HAGSTOTZ WILL PROVIDE THE CITY IN RETURN FOR THE TRAINING. IT SHALL NOT BE CONSTRUED IN ANY WAY AS AN EMPLOYMENT AGREEMENT OR A CONTRACT OF EMPLOYMENT THAT WOULD PROFFER A PROPERTY RIGHT OR INTEREST ON PHILIP HAGSTOTZ.

1. The City and the Employee agree that the Employee will attend the Cedar Rapids Police Academy at the expense of the City to receive certification as a law enforcement officer in accordance with the Academy's training requirements. The training at the Academy shall begin as soon as the Employee is accepted for training class. The City shall pay the expense of training and shall pay the Employee's regular wages during this training. The City shall provide use of a patrol vehicle for use as transportation to training. The Employee agrees that he or she will be responsible for reimbursing the City in accordance with the rules for reimbursement as stated hereinafter in this Agreement. The expenses which the Employee agrees to reimburse include the City's cost of the Employee's paid time attending the Academy, traveling to and from the Academy, as well as the City's expenditure for the Employee's food, and tuition while attending the Academy, and \$2,000.00 representing the City's cost of replacing the Employee while the Employee is in training. All of these reimbursable costs are referred to generally as "total training expenses". Total training expenses will be based on the actual cost incurred by the City, as these costs become known.
2. Employee shall serve as a full-time police officer of the City, upon graduation from the Cedar Rapids Police Academy and meeting all criteria needed to receive proper certification.
3. In consideration for providing this training, Employee agrees to work for the City as a police officer for at least four years from the date when the Employee graduates from the Cedar Rapids Police Academy and has met all criteria needed to receive certification.

4. In the event the Employee does not successfully complete the training program, Employee shall be released from employment with the City, and Employee shall reimburse the City for 100 percent of the total training expenses incurred to that date within 30 days of leaving the training program.
5. In the event the Employee voluntarily resigns from the City of University Heights Police Department without having served as a certified police officer for at least four years, the Employee shall reimburse the City for total training expenses incurred per the declining scale outlined by the provisions of Iowa Code Section 384.15(7).

The amount of reimbursement shall be determined as follows:

- (1) If Employee resigns less than one year following completion of approved training, 100 percent of the total training expenses.
 - (2) If Employee resigns one year or more but less than two years after completion of approved training, 75 percent of the total training expenses.
 - (3) If Employee resigns two years or more but less than three years after completion of the approved training, 50 percent of the total training expenses.
 - (4) If Employee resigns three years or more but less than four years after completion of the approved training, 25 percent of the total training expenses.
6. If Employee is dismissed for cause during the probationary period, or terminated for cause without having served as a certified officer for at least four years, the Employee shall reimburse the City for total training expenses incurred. If the Employee is dismissed for any other reason, such as a reduction in force, the Employee shall not be required to pay the City for any unpaid training costs owed.
 7. At the end of four years of service as a certified police officer, the amount owed for training expenses by Employee shall be zero dollars.
 8. If Employee voluntarily resigns from the City of University Heights Police Department and accepts position as a peace officer within 180 days of such termination, then Employee shall pay the total training expenses owed to the City by Employee, as calculated pursuant to Section 5 herein, within 30 days of beginning the new employment.

9. If Employee voluntarily resigns from the City of University Heights Police Department and does not accept a position as a peace officer within 180 days of such termination, or if Employee is terminated for cause, then payment of the total training expenses owed to the City by Employee, as calculated pursuant to Section 5 herein, shall be made in consecutive monthly payments in accordance with the following schedule:

Minimum Monthly Payment	Annual Percentage Rate
\$100	6%

The first payment shall be due 30 days after Employee's date of resignation or termination, and on the same day each month thereafter. Interest shall commence with the Employee's date of resignation or termination and shall be calculated on the unpaid principal balance to the date of each installment paid, with payments being credited first to accrued interest and then to the reduction of principal.

10. If Employee is killed or permanently and totally disabled as defined by Chapter 85 or Chapter 411 of the Iowa Code while in the employ of the City, no training expense reimbursement shall be required.
11. This Agreement may be amended or canceled only upon written agreement of both the City and the Employee.
12. Employee shall notify City of the Employee's place of residence while in the employ of the City and/or until such time as the debt for total training expenses is satisfied in full.
13. If reimbursement is not made in accordance with this Agreement, the Employee understands that the City at its option may seek Employee's decertification as an Iowa law enforcement officer.
14. This Agreement is for the purposes of bona fide employment and not for the purposes of achieving certification for the officer by way of "sponsorship" through the Cedar Rapids Police Academy.
15. If the City incurs fees and/or costs collecting sums due under the terms of this agreement, Employee agrees to pay all such sums, including, without limitation, reasonable attorney fees and costs.
16. This Agreement is retroactive to the date Philip Hagstotz enters the Cedar Rapids Police Academy.

Executed this _____ day of _____, 2015.

Philip Hagstotz

Subscribed and sworn to before me on the ____ day of _____,
2015, by Philip Hagstotz.

Notary Public in and for the
State of Iowa

Louise From, Mayor
City of University Heights

Kenneth L. Stanley, Police Chief
City of University Heights

Subscribed and sworn to before me on the _____ day of _____,
2015, by Louise From, Mayor of the City of University Heights, and
Ken Stanley, police chief of the City of University Heights.

Notary Public in and for the
State of Iowa

UH - Hagstotz reimbursement agreement

August '15 Streets/Sidewalks report

- 1) Steve Ballard should have two ordinances proposals for the council and public to look over. First is a neighborhood open spaces ordinance, second would create a tree board for the city. Feedback is welcome and I'll bring these for vote later in the fall.
- 2) Tower Court Park is largely complete now. Another community meeting will be scheduled in September to discuss next steps and any additional equipment to be purchased and installed.
- 3) Updated tree survey data has been entered and Mike will post the report to the website shortly.

Community Relations – Louise and I will organize an Ice Cream Social to be held at the new Tower Court Park on September 13th from 3:30 to 5:30pm. All University Heights residents and adjacent Iowa City neighbors are invited.

ORDINANCE No. 190

AN ORDINANCE AMENDING ORDINANCE 52 REGULATING THE PLANTING, CARE, AND MAINTENANCE OF TREES AND SHRUBBERY UPON AND ADJOINING PUBLIC PROPERTY IN THE TOWN OF UNIVERSITY HEIGHTS, JOHNSON COUNTY, IOWA.

BE IT ENACTED by the Council of the City of University Heights, Iowa:

University Heights Ordinance No. 52 is amended as follows (with additions indicated by underline and deletions indicated by ~~strike-through~~):

Section 1. Definitions. For the purpose of this ordinance, certain terms and words used herein shall be interpreted or defined as follows:

1. ~~The word "public~~ Public property" means any property owned by the ~~Town-City~~ of University Heights, and shall specifically include that portion of street rights-of-way located between the private property lines and streets or sidewalk(s).
2. "Trees and shrubs" shall mean all wood vegetation.
3. "Parking" shall mean that part of the street right-of-way lying between the private lot line and the curb line of the improved streets, and on unimproved streets it shall mean that portion of the public right-of-way lying between the lot lines and that portion of the street usually traveled by vehicular traffic.
4. "City Tree Board" shall mean the Board created and established pursuant to Section 6 of this Ordinance.

Section 2. No person, firm or corporation shall plant or remove any tree or shrub on ~~public~~ Public ~~property~~ Property without specific approval of the ~~Town-Council-of~~ the Town-City Tree Board of University Heights, Iowa.

Section 3. ~~That~~ tThe owners of private property shall be responsible for the proper care and maintenance of all trees and shrubs located in the parking adjoining said

private property.

Section 4. ~~That a~~All trees and shrubs on public or private property bordering on any street shall be trimmed to a sufficient height to allow free passage of pedestrians and vehicular traffic and so that they will not obstruct or shade street lights, the vision of traffic signs, or the view of any street intersection. The minimum clearance of any overhanging portion of such trees or shrubs shall be eight (8) feet over sidewalks and thirteen (13) feet over all streets.

Section 5. ~~That i~~If the owner of any property fails to maintain trees and shrubs in compliance with the provisions of this ordinance, the ~~Town-City~~ City Council or the City Tree Board shall cause written notice to be served upon the property owner, requiring compliance with this ordinance within ~~Thirty-thirty~~ (30) days after receipt of said notice. The notice required herein shall be served by mailing a copy of said notice to the property address or address used by the Johnson County Treasurer to mail property tax statements~~last known address of the property owner by Certified Mail. If the Town Clerk is unable to secure a notice on the property owner, said written notice may be served on the occupant or person in charge of the property in the same manner as set out herein.~~ If this ~~ordinance~~ Ordinance is not complied with by said property owner within the date specified in the written notice the ~~Town-City~~ City Council shall cause such work to be done as is necessary to bring ~~said the trees on the~~ property ~~owner~~ within compliance with the provisions of this ~~ordinance~~ Ordinance and the exact cost of such work shall be certified by the ~~Town-Clerk~~ City Council to the Johnson County Auditor ~~of Johnson County Iowa~~ to be collected with and in the same manner as general property taxes.

Section 6. City Tree Board

1. **Creation and Establishment of a City Tree Board.**
A City Tree Board is created and established. The Board shall consist of five (5) residents of the City who shall be appointed by the mayor.
2. **Term of Office.** The term of each Board member shall be five (5) years; provided, however, that the term of one member appointed to the first board shall be for only one (1) year, the term of

one member of the first board shall be for two (2) years, the term of one of the members appointed to the first board shall be for three (3) years, and the term of one of the members appointed to the first board shall be for four (4) years. In the event that a vacancy shall occur during the term of any member, the Mayor shall appoint a successor for the unexpired portion of that member's term.

3. **Compensation.** The Board members shall serve without compensation.

4. **Duties and Responsibilities.**

- a. The Board shall develop a written plan for the care, preservation, pruning, planting, replanting, removal or disposition of trees and shrubs on Public Property, including Parking areas. This written plan shall constitute the Comprehensive City Tree Plan for the City of University Heights.
- b. The Board shall update the Comprehensive City Tree Plan annually.
- c. The Board shall study and advise the City Council with respect to selection, maintenance, and care of trees and shrubs and with respect to such other matters as the City Council may request from time to time.
- d. The Board, when requested by the City Council, shall consider, investigate, make findings, report, and make recommendations upon any special matter of question coming within the scope of its work.
- e. The Board shall meet from time to time to consider and approve or reject requests from the owners of private property to plant or remove trees or shrubs from Public Property, including Parking areas, adjoining the respective private property.

5. **Operation.** The Board shall choose its own chairperson, make its own rules and regulations, and keep minutes of its proceedings. A majority of the members shall constitute a quorum for the transaction of Board business.

Section 6. Violation of this ordinance shall constitute a misdemeanor and shall be punishable by a fine not to exceed \$100.00.

Section 7. That this ordinance shall be in full force and effect from and after its passage and posting as provided by law.

Passed and approved by the Council of the City of University Heights, Iowa, on the __ day of ____, 2015.

Louise From, Mayor

Attest:

Christine M. Anderson, City Clerk

MEMORANDUM

TO: University Heights, Mayor, Council, and Staff
FROM: Josiah Bilskemper, P.E.
DATE: August 10, 2015
RE: City Engineer's Report

(1) One University Place – Sensitive Areas Development Plan, Site Plan and Grading Plan

- a. The council will consider Resolution No. 15-50 to approve the Sensitive Areas Development Plan, Site Plan and Grading Plan. The Sensitive Areas Ordinance (#128) requires these drawings be developed due to the slopes on site, and further requires the city council to approve these plans before commencement of any development. In June of this year, council approved the PUD Plan with several conditions (Resolution 15-30), which included approval of these documents.
 - i. The Sensitive Areas Development Plan (Sheet C-102-SX3) is attached. It shows the existing conditions of the site, and delineates the areas where the steep, critical and protected slopes are located.
 1. The slope areas identified match what was provided in the PUD Plan, which was reviewed some time ago and determined to be an accurate representation of the slopes on the site. This drawing meets the criteria for a development plan as described in Ordinance #128.
 - ii. The Sensitive Areas Site Plan and Grading Plan (Sheet C-103-SX3) is attached. It shows the proposed development of the site, and shows the final grading contours. It identifies visually how the development is located within the slope areas of the site, as well as the limits of grading required for the development.
 1. The construction limits are identified with an exterior fence line, and the drawing notes that all slope areas within that fence line are going to be impacted. The drawing also provides a tabulation showing the area of each type of slope, and the amount of that type of slope that will be impacted by construction. This drawing meets the criteria for a site plan and grading plan as described in Ordinance #128.
 - iii. The drawings show the necessary information and are ready for consideration by council. My observation of the site plan and grading plan, based on the site plan concepts developed to this point (the size and location of the buildings, roadways, parking lots, retaining walls, sidewalks, etc.), is that the construction impact to the east and west slope areas is minimized about as much as possible. The east and west retaining walls are being utilized to limit the disturbance outside the roadways, and the grading around the north half of the site is tying back into the existing ground fairly quickly without creating slopes that are too steep.



(2) One University Place – Request to Develop Protected Slopes

- a. The council will consider Resolution No. 15-51 to approve a request to develop protected slopes. This item also stems from Ordinance #128 and the drawing plans discussed above. Because there are areas on the site classified as “protected slopes” (>40% slope), and the proposed development will impact those slopes (as shown in the site and grading plan), Section 3.C of the ordinance requires four conditions be met:
- b. The protected slopes have been “previously altered by human activity...”
 - i. The developer provided a geotechnical report from Terracon with the final PUD documents to address this (attached). Their stated opinion based on hand auger borings was that these slopes contained materials considered to be areas which have been altered by human activity.
- c. “...a geologist or professional engineer can demonstrate to the University Heights City Council’s satisfaction that development activity will not undermine the stability of the slope...”
 - i. The proposed development utilizes retaining walls along the east and west sides of the site where roadways are closest to the protected slope areas along the top of the ravines. We previously recommended that during the construction drawing review process, the city require a letter from the geotechnical engineer and the retaining wall structural engineer certifying the design will maintain slope stability.
 - 1. We are now reviewing construction drawings, but there is no current retaining wall design. The project requires that the general contractor hire a structural engineer to complete the wall design (this is not an uncommon method). This would typically occur after general construction has started at the site.
 - 2. Recommend that this requirement be kept, but moved to one of the conditions necessary for an occupancy permit to be issued.
- d. “...the City further determines the development activities are consistent with the intent of the Sensitive Areas Ordinance.”
 - i. The purpose of the ordinance, as noted in Section 1 of Ordinance #128 “is to protect sensitive areas within the City of University Heights by regulating the development of such sensitive areas.”
 - ii. Based on the drawings, protection of existing slope areas is based on:
 - 1. Leaving portions of the slopes and trees on the east and west slopes untouched;
 - 2. Constructing retaining walls along the east and west access drives to reduce the number of trees impacted, and reduce the amount of fill material that would otherwise have to be graded out down the slopes on each side of the site; and

3. Using underground pipe boring on the west side (sanitary force main) and east side (storm sewer) to avoid digging through steep slope areas.
 - iii. As noted above in my comments about the sensitive areas site plan, my observation is that the construction impact to the protected slopes at the east ravine is minimized about as much as possible given the site concept that has been developed with the realignment of Sunset Street north of the intersection. The only way to lessen the amount of protected slope area impacted at the head of the east ravine is to eliminate the street realignment.
- e. The University Heights City Council approves a submitted Development Plan, Grading Plan, and Sensitive Areas Site Plan.
 - i. These are the drawings discussed in my first item above related to consideration of Resolution No. 15-50.
- f. The council needs to determine if they are in agreement with the site plan concepts shown (buildings, roads, sidewalks, retaining walls, etc.) and how they impact (or limit impact, depending on how you look at it) the protected slope areas at the head of the east ravine. If council wishes to approve the Sensitive Areas drawings, and the request to develop protected slopes, recommend they still keep the geotechnical/structural engineer certification requirement as a condition of issuing an occupancy permit.

(3) MS4 Permit – CSR Permit Application Fee (Ordinance #155)

- a. When the Iowa DNR required University Heights to become a permitted MS4 community, a number of city ordinances were required to be enacted. This includes Ordinance #155 (adopted February 2007) which requires developments over an acre in size to obtain a Construction Site Runoff (CSR) permit from the City of University Heights prior to a building permit being issued. Developments of this size already are required to obtain a State permit for the work (which is obtained first and submitted to the City as part of the application for a city permit), but this local ordinance means “the City hall have primary responsibility for inspection, monitoring and enforcement procedures to promote applicants’ compliance” with the State permit.
- b. To date, no developments in University Heights have met the size requirement to require obtaining a city CSR permit. The One University Place development is large enough that they will be required to obtain the State permit, and subsequently submit an application to obtain a city CSR permit.
- c. We have drafted an “application” form for obtaining a city permit, which is attached. This form is modeled after similar forms used by Coralville, North Liberty and Iowa City. Ordinance #155 states that an applicant for a city CSR permit “shall submit an application permit fee to the City of University Heights in an amount established by Resolution of the City Council.” The council will consider Resolution No. 15-54 to establish an application permit fee for the CSR permit process.
 - i. Application fees are \$150 flat rate in North Liberty and Iowa City. The fee in Coralville is \$250 plus \$50 for each additional acre. In general, review time and effort is related to size of a development, and setting the fee based on development size reflects this.

- ii. Because of this general correlation between development size and review effort, we recommend implementing a fee structure that matches Coralville's per acre method and amount for consistency. An application fee of \$250 plus \$50 for each additional acre (if the development hits 2 acres, then \$300 fee; if the size hits 3 acres, then \$350 fee, etc.).

(4) One University Place – Stormwater Pollution Prevention Plan and Construction Site Runoff (CSR) Permit

- a. There is an agenda item (Resolution No. 15-52) to approve a Storm Water Pollution Prevention Plan (SWPPP) and issue a Construction Site Runoff (CSR) permit.
- b. Today we provided and received back from the developer the CSR application form and supporting SWPPP materials. The developer hasn't yet received their state permit authorization from the Iowa DNR to begin construction activities. The state permit and DNR authorization will be included in the CSR permit application when it is received. The rest of the supporting SWPPP materials received today are being reviewed against the requirements of Ordinance #155.

(5) One University Place – Stormwater Management Plan

- a. There is an agenda item (Resolution No. 15-55) for granting an exception to the requirements of Ordinance #169 concerning Post-Construction Storm Water Runoff Control and/or approving a Stormwater Management Plan.
- b. We received the Stormwater Management Plan and supporting materials on Friday afternoon, and started today reading through these narratives, calculations, hydrographs, drawings and exhibits. Review of these materials against the requirements of Ordinance #169 will continue through this week, including evaluating the basis of the variance request.

(6) Sidewalk Repair Program

- a. The repair quote from JDM Concrete was accepted by Council at the July meeting, and they will be starting sidewalk repairs later this week.
- b. At the end of July (after the July 20 repair deadline), we inspected the remaining SW quadrant properties that did not sign-up for the city contract, and found 16 properties that have not completed repairs. Of these, 8 were located together at the east end of Highland Drive, and this group of residents has contracted with their own contractor who just hasn't completed the work yet. We are told the work is supposed to be completed in the next week, and we are letting those residents take care of those repairs. The remaining 8 properties are going to be added to the scope of work for the city contractor.
- c. The southwest section of town is scheduled for sidewalk inspection this year. We completed sidewalk inspections of this part of town last week, and are in the process of compiling and preparing the individual property reports. There were about half as many property reports in this section of town compared to last year, but there are quite a few streets in this area without sidewalks. Once property reports have been reviewed and letters are prepared to send out, we'll spray paint the walk panels in the SW section.

- d. *The sidewalk repair work shall commence no later than August 12th and be completed by September 30th. Contractor is required to have all construction equipment and traffic control removed and all sidewalks open to the public on the Friday and Saturday of Iowa home football game weekends. (July Mtg.)*
- e. *Reminder we will be inspecting sidewalks in the SW quadrant of the city this year (south of Melrose; west of Sunset). (July Mtg.)*

(7) Leamer Court Asphalt Repair

- a. The repair quote from Shamrock Construction was accepted by Council at the July meeting. The work has been substantially completed, and a payment application for this work will be considered at the August meeting. We have reviewed the site to verify the work is completed, agree the pay request reflects the status of work completed, and recommend approval. Retainage in the amount of 5% is being withheld pending the completion of some minor sealing work around the new concrete panels.
- b. *Shamrock Construction Company LLC from Coralville, Iowa submitted the lowest quote of \$6,360.00. The asphalt repair work is to be completed by August 18th. (July Mtg.)*

(8) MS4 Permit – Intake Survey

- a. Virginia completed a survey of storm intakes in town, determining which structures had missing or damaged stormwater labels (No Dumping – Drains to River), and found that 53 of 68 structures were labeled. She also then placed new labels on the remaining 15 structures to get back to 100% coverage. This recurring survey and labeling is part of the city's requirements from the Iowa DNR permit for the city's storm sewer system.

(9) Iowa DOT – All Town Sign Replacement Program

- a. I talked with Russ last week and he anticipates getting started on these sign replacements in the next couple weeks.
- b. *Russ Boyer has received the signs and posts from the local DOT garage, and will begin installing the signs over the summer. Ryan Bowers has been working with Russ to provide sign replacement locations and the installation guidance provided by the DOT sign program. (July Mtg.)*

Please feel free to contact me if you have any questions about these or any other items.

JDB

June 13, 2011



Maxwell Development LLC
2937 Sierra Court SW
Iowa City, Iowa 52240-8503

Attn: Mr. Jeff Maxwell
P: 319-358-6392
F: 319-631-1121
E: jmaxwell@maxwellconstructioninc.com

Re: Preliminary Geotechnical Engineering Report
Proposed One University Place Multi-Family Housing & Retail Buildings
1300 Melrose Avenue
City of University Heights, Iowa
Terracon Project No. 06115608.02

Dear Mr. Maxwell:

As requested, three hand auger borings were performed at selected locations along sensitive slope areas classified as "Protected Slope" within the proposed project site. Based on visual examination of the soil samples obtained from these hand auger borings (see attachments), the following observations are made:

- Existing variable fill materials were encountered in the hand auger borings. These fill materials are primarily composed of lean clay with varying amounts of sand, crushed stone pieces, asphalt pieces, cinders, and rubble.
- Hand auger refusal was encountered at depths of about 3 to almost 5 feet below the existing grade where apparent rubble was encountered.

In summary, the areas of the hand auger borings contained random fill materials and these materials are considered to be areas which have been altered by human activity. In addition, it is our opinion that the existing slopes have a relatively low factor of safety against a deep-seated slope failure. Thus, it is our opinion that the proposed development should be designed such that the stability of the slopes are improved.

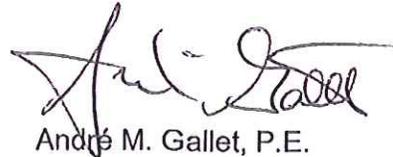


We appreciate the opportunity to be of continued assistance to you on this phase of your project. Should you have any questions regarding this letter, or if we may be of further services to you, please contact us.

Sincerely,
Terracon Consultants, Inc.



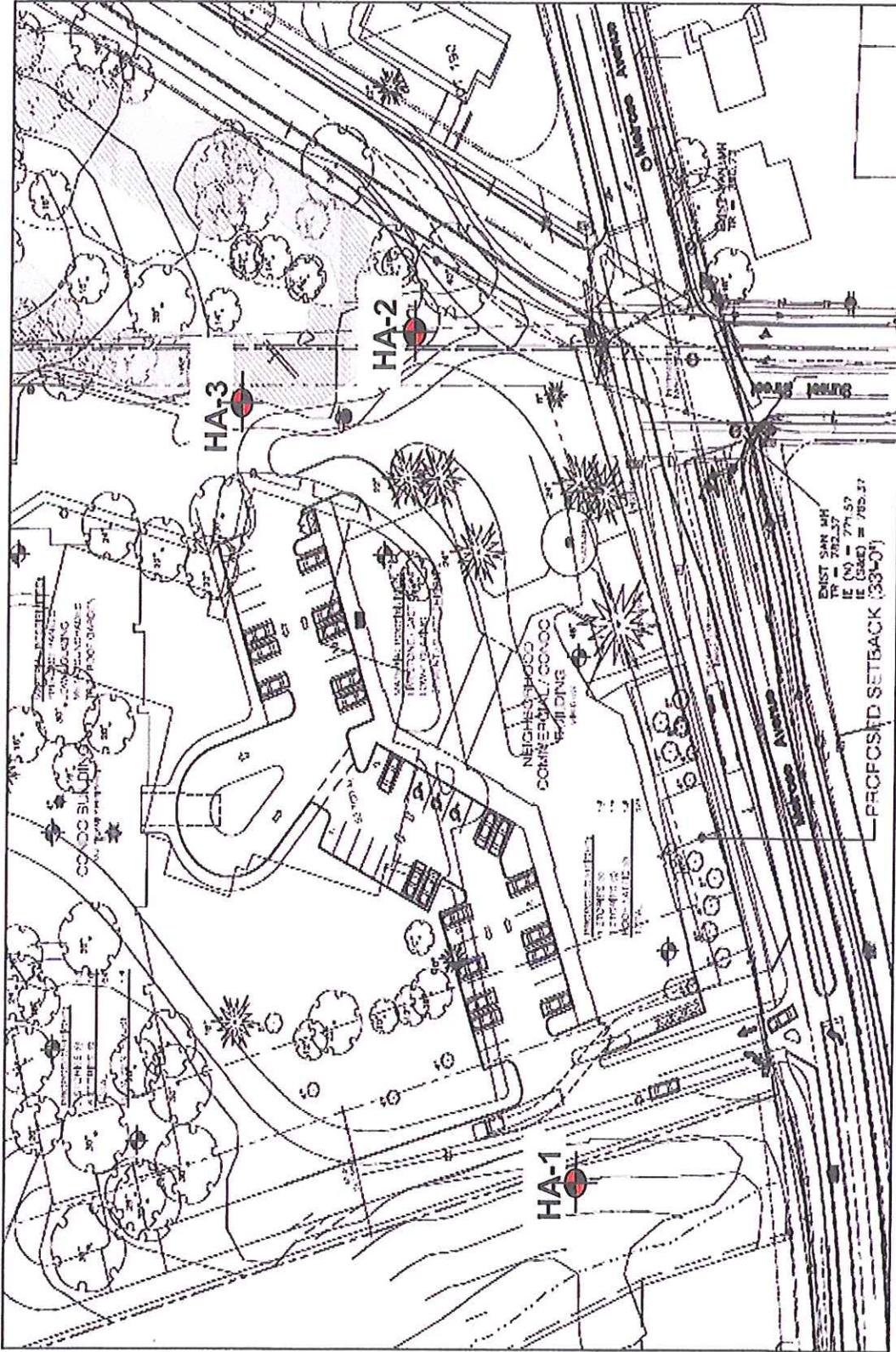
Bachan K. Sinha, M.S., E.I.
Project Engineer/Project Manager



André M. Gallet, P.E.
Iowa No. 13430

BKS/AMG: N:\Projects\2011\06115608\Working Files\DRAFTS (Proposal-Reports-Communications)\06115608.02.docx

Copies: 3 – Client



LEGEND

- Approximate Boring Location
- DIAGRAM IS FOR GENERAL LOCATION ONLY, AND IS NOT INTENDED FOR CONSTRUCTION PURPOSES

Project Manager:	TWS
Drawn by:	BKS
Checked by:	AMG
Approved by:	TWS
Project No.:	06115608.02
Scale:	N.T.S.
File Name:	06115608.02.BLP
Date:	106/13/2011

Terracon
 Consulting Engineers & Scientists
 2040 12th Street SW
 Cedar Rapids, Iowa 52604
 PH: (319) 366-8221 FAX: (319) 366-0032

BORING LOCATION PLAN
 One University Place Multi-Family Housing & Retail Bldg.
 1300 Melrose Avenue
 Iowa City, Iowa



City Hall 1004 Melrose Avenue
University Heights, Iowa 52246
(319) 337-6900

CONSTRUCTION SITE RUNOFF – PERMIT APPLICATION

1. Project Name:

2. Site Address:

3. Project Description:

4. IDNR Permit Discharge Authorization Number: _____

5. Disturbed Area (acres): _____

6. Owner/Permittee Information:

Name: _____

Address: _____

Phone and E-Mail: _____

7. General Contractor/Co-Permittee Information:

Name: _____

Address: _____

Phone and E-Mail: _____

8. Designated Person:

Name: _____

Address: _____

Phone and E-Mail: _____

9. I hereby certify that the Stormwater Pollution Prevention Plan (SWPPP) provided with this application complies with the Iowa Department of Natural Resources (IDNR) National Pollutant Discharge Elimination System (NPDES) General Permit No. 2 requirements and with all requirements of the City of University Heights Ordinance #155.

Permittee/Co-Permittee Signature: _____ Date: _____

The CSR permit will not be issued until an initial inspection of the site is completed and the required structural controls are installed.



City Hall 1004 Melrose Avenue
University Heights, Iowa 52246
(319) 337-6900

Instructions for Completing a Construction Site Runoff Permit Application

To ensure timely review of this application, please completely fill out the attached application in accordance with these instructions. All required submittals must be presented with this application. Application fee must be paid at the time the Construction Site Runoff Permit is issued.

1. List the project name.
2. List site address. If no address exists, give general location (Section, Township, Range).
3. List the general reason for land disturbing activities.
4. List the Permit Discharge Authorization Number as issued by the IDNR.
5. List the total disturbed area for the site.
6. List the owner of the facility or site.
7. Co-Permittee is the General Contractor who is working on the site.
8. The Designated Person is who the City will contact with questions or concerns regarding permit compliance.
9. PLEASE NOTE: Your signature on the application certifies that the SWPPP is in compliance with all local, state and federal requirements to the best of your knowledge.

Required Submittals with this application:

1. Stormwater Pollution Prevention Plan – Drawings and Specifications
2. Iowa DNR Authorization Letter
3. Signed Notice of Intent (NOI)
4. Proof of Publication
5. Signed Owner's Certification Statement
6. Signed Contractor/Subcontractor Certification Statement
7. Weekly Inspections Report Form



City Hall 1004 Melrose Avenue
University Heights, Iowa 52246
(319) 337-6900

Construction Site Runoff Permit – Review Checklist

(This form to be completed by designated city personnel only)

Project Name: _____

Site Address: _____

Iowa DNR Permit Discharge Authorization Number: _____

Reviewed by: _____

Date: _____

Application Information:

Comments/Notes

_____ Stormwater Pollution Prevention Plan and Specifications	_____
_____ Iowa DNR Authorization Letter	_____
_____ Signed Notice of Intent (NOI)	_____
_____ Proof of Publication	_____
_____ Owner’s Certification Statement	_____
_____ Contractor/Subcontractor’s Certification Statement	_____
_____ Weekly Inspection Report	_____

Stormwater Pollution Prevention Plan and Specifications:

_____ Description of the construction activity	_____
_____ Total site area	_____
_____ Total disturbed area	_____
_____ Runoff Coefficient (pre and post construction)	_____
_____ Drainage patterns (pre and post construction)	_____
_____ Slopes (existing and final grade)	_____



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University Heights, Iowa 52246
(319) 337-6900

Construction Site Runoff Permit – Review Checklist

(This form to be completed by designated city personnel only)

Stormwater Pollution Prevention Plan and Specifications (Continued):

- _____ Structural controls – location and description for temporary and permanent controls _____
- _____ Stabilization controls – location and description for temporary and permanent controls _____
- _____ Storm sewer and inlets (pre and post construction) _____
- _____ Surface waters _____
- _____ Discharge points _____
- _____ Receiving water(s) _____
- _____ Estimated sequence of construction activity _____
- _____ Estimated sequence of implementation of structural and stabilization controls _____
- _____ Stabilized Entrance/Exit _____
- _____ Soil/Topsoil stockpile location(s) _____
- _____ Concrete/Paint/Grout Washout location (s) _____
- _____ Spill kit location(s) _____
- _____ Field offices and trade trailer location(s) _____
- _____ Contractor staging area location(s) for portable restroom facilities, temporary fuel tanks, waste container and other hazardous chemicals. _____
- _____ Location of Stormwater Pollution Prevention Plan documents _____

2015 LEAMER PAVEMENT REPAIR
 CITY OF UNIVERSITY HEIGHTS
 PROJECT NO. 115102-0 (25)

PAY APPLICATION NUMBER: 1
 FOR WORK THROUGH: 8/7/2014

ITEM #	ITEM NAME	QTY	UNIT	UNIT PRICE	EXTENSION	PREVIOUS QTY	CURRENT QTY	CURRENT AMOUNT	%	JTD QTY	JTD AMOUNT	%
1	HMA OVERLAY, MILL AND REPLACE, 1-INCH	65	SY	\$24.00	\$1,560.00		65	\$1,560.00	100%	65	\$1,560.00	100%
2	HMA OVERLAY, MILL AND REPLACE, 2-INCH	25	SY	\$48.00	\$1,200.00		25	\$1,200.00	100%	25	\$1,200.00	100%
3	PCC PARTIAL LANE WIDTH PATCH	11	SY	\$100.00	\$1,100.00		11.1	\$1,110.00	101%	11.1	\$1,110.00	101%
4	TRAFFIC CONTROL	1	LS	\$1,000.00	\$1,000.00		1	\$1,000.00	100%	1	\$1,000.00	100%
5	MOBILIZATION	1	LS	\$1,500.00	\$1,500.00		1	\$1,500.00	100%	1	\$1,500.00	100%
					TOTAL CONTRACT:							
					VALUE OF COMPLETED WORK:			\$6,370.00	100%		\$6,370.00	100%
					LESS RETAINAGE (5%):			(\$318.50)			(\$318.50)	
					NET AMOUNT DUE:			\$6,051.50			\$6,051.50	
					LESS PREVIOUS PAYMENTS:			\$0.00			\$0.00	
					AMOUNT DUE THIS REQUEST:			\$6,051.50			\$6,051.50	

Note: Shaded lines indicate work for that item is complete

Note: Minor work remains to saw and seal transverse joints

CONTRACTOR: SHAMROCK CONSTRUCTION COMPANY, LLC

 TODD SCOTT, PRESIDENT
 DATE: 8/10/2015

ENGINEER: SHIVE-HATTERY, INC.

 JOSIAH BILSKEMPER, PE
 DATE: 8/7/15

OWNER: CITY OF UNIVERSITY HEIGHTS
 MAYOR
 DATE:

**City of University Heights - Municipal Separate Storm Sewer System (MS4)
National Pollutant Discharge Elimination System (NPDES) Permit**

Iowa NPDES Permit Number: 52-90-0-02
Date of Issue: May 1, 2015

EPA Number: IA0078930
Date of Expiration: April 30, 2020

Survey of Storm Intake Labeling

Survey Date: July 2015

<u>Storm Sewer System</u>	<u>Labeled Intakes</u>	<u>Missing / Damaged Labels</u>	<u>Totals</u>	
North	N1, N10, N11	N3, N7	3 / 5	60.0%
South	S1, S2, S6		3 / 3	100.0%
East	E1, E2, E3, E4, E5, E6, E7 E8, E13, E14, E16A, E16B		12 / 12	100.0%
West	W2, W3a, W3b, W5, W6, W9, W10, W11 W13, W14, W15, W16a, W17, W18, W19 W23, W24, W26, W27, W29, W30, W31	W4, W12, W16B, W21 W25, W28	22 / 28	78.6%
Melrose	M1, M4, M6, M7, M8a, M9a, M10 M11, M12, M17, M18, M19, M20	M2, M3, M5, M13a, M14 M15, M16	13 / 20	65.0%
* TOTALS:			53 / 68	77.9%

*** Note: All "missing / damaged" labels identified above were replaced on July 29, 2015 to achieve 100% coverage.**

University Heights August 2015 eGovernment Report

U-H Website Updates/Statistics July 1-30, 2015

- **July 29, 2015**
 - Council meeting webstream
- **July 27, 2015**
 - Draft TIF developer's agreement
- **July 26, 2015**
 - City Council special meeting/TIF public hearing agenda tax implications projections, planting plans
- **July 18, 2015**
 - OUP letter from developers detailing commercial TIF
- **July 17, 2015**
 - OUP Draft Developer's Agreement
- **July 15, 2015**
 - OUP site plantings, TIF detail information, RAGBRAI Watch and Wave
- **July 13, 2015**
 - City Council meeting agenda, attachments, minutes, UH Residents in the News
- **July 10, 2015**
 - City Council meeting agenda
- **July 1, 2015**
 - Housing Page Rental Permit Form, Rental Brochure

Monthly Statistics from Stat Counter

Page Views	Unique Visits	1 st Time Visits	Returning Visits	
1,347	895	586	309	Total
44	29	19	10	Average

Monthly Statistics from Webalyzer

Hits per Hour	66
Hits per Day	1599
Pages per Day	386
Total Visits	6414
Total Unique User Agents	959
Average Visits Per Day	206

U-H Website Twitter Statistics July 1- 30, 2015

Tweets	0
Re-tweets	1
Followers	68

University Heights City Council Meeting Webcasts Viewing Statistics From EarthChannel



July Council Meeting statistics 7/28/15 to 7/31/15



June Council Meeting statistics 6/12/15 to 7/31/15