

AGENDA

**City of University Heights, Iowa
City Council Meeting**

Tuesday, Sept. 8, 2015

Horn School Library room

600 Koser Ave.

Note: Start time for
"Kid's council" is 6:30pm.

Regular council meeting
7:00-9:00

Meeting called by Louise From

Time	Topic	Owner
6:30	Call to Order "Kid's Council Meeting"	Louise From
	"Kid's Council Meeting" Safety Village presentation - Iowa City Community Officer, Al Mebus Kid's new & old business	Carla Aldrich
7:00	Call to Order Regular Meeting	Louise From
	Roll Call -Approval of Minutes-August 11, 2015 -Approval of Special Meeting Minutes-August 26, 2015 -Consideration of <u>Resolution No. 15-69</u> authorizing the Mayor to sign a proclamation designating September 2015 National Preparedness Month in the City of University Heights.	Shawn Sharp, Deputy Emergency Management Director
	Public Input	Public
	<u>Administration</u>	
	-Mayor	<u>Mayor's Report</u> Louise From
	-City Attorney	<u>Legal Report</u> -First Consideration of <u>Ordinance No. 191</u> requiring property or resources to be set aside for open spaces if redevelopment of property occurs through subdivision or increased density. Steve Ballard
	-City Clerk	<u>City Clerk Report</u> Chris Anderson

Time	Topic	Owner
<u>Committee Reports:</u>		
<u>Finance</u>	Committee Report <u>-2014-15 Budget Review</u> -Approval of CD Renewal -Consideration of <u>Resolution No. 15-70</u> Approving & Adopting the IDOT Annual City Street Financial Report 7/1/14-6/30/15.	Jim Lane Steve Kuhl
	<u>Treasurer's Report/ Payment of Bills</u>	Lori Kimura
<u>Community Protection</u>	Police Chief Report <u>Committee Report</u>	Officer Nick Sherman Carla Aldrich/M. Haverkamp
<u>Streets and Sidewalks</u>	<u>Committee Report</u>	Virginia Miller
	Community Relations Report - Ice Cream Social event on Sun. Sept. 13 th at Tower Ct. Park, 3:30-5:30pm. -First consideration of Ordinance No. 190 establishing a City Tree Board.	
	<u>Engineer Report</u>	Josiah Bilskemper
<u>Building, Zoning & Sanitation</u>	<u>Committee Report</u> -Zoning Commission Outstanding Priorities -National Development Council TIF allocation update	Silvia Quezada
	-Zoning Commission Chair report -Board of Adjustment Chair report	Pat Yeggy Dorothy Dotti Maher
	<u>Committee Report</u>	Mike Haverkamp
<u>Announcements</u>		
9 :00	<u>Adjournment</u>	Louise From

Next Regular Council Meeting: Tuesday, Oct.13, 2015- Location to be announced.

Mayor's Report – Sept. 2015

Fyi: Because this report is a half page, I will send this report electronically and give verbally at the Sept. 8th council meeting and not have it printed for the meeting- in order to reduce paper. I will submit this report for printing with my Oct. report as an Sept/Oct Mayor's report for the October council meeting.

Sept. 2 – I attended the first meeting of the “**Sustainability Working Group of Johnson County**”. This group was an idea from the Board of Supervisors at the Joint Cities meetings. Members will be made up of representatives from all the Johnson County cities who want to participate, the county, University of Iowa, Kirkwood, and all school districts of the county. It is set up to form collaboration and share ideas for keeping the county green save resources, energy and often money. I will serve as University Heights rep and bring back info and ideas to city council. I am excited to be part of this group. This group will meet quarterly. The next meeting is Dec. 2 at 4:00pm at county office. The meeting is coordinated by the sustainability staff of Johnson County.

I received an email about celebrating Constitution Week yesterday, too late for a September meeting agenda item. The **National Society of the Daughters of the American Revolution** would like to invite the residents of University Heights to celebrate **Constitution Week beginning Sept. 17, 2015**.

September '15 – City Attorney's Report

1. **Ballot Measure to Lengthen and Stagger Terms of Mayor and Council.** Based upon receipt of the citizen petition and adoption by the Council of Resolution No. 15-68, the following measure will be presented to voters at the November 3, 2015 City Election:

Shall the terms of elective office of the mayor and council members of the City of University Heights, Iowa be changed from two (2) to four (4) years with the Council Members' terms being staggered?

If the measure is approved by a majority of voters, the new 4-year terms will take effect following the November 2017 City Election for the Mayor and the 3 Council Members receiving the most votes; the remaining 2 Council Members will be elected to 2-year terms, and those 2 seats will be up for election again in 2019 for 4-year terms. Thus, Council terms will be staggered.

2. **Johnson County Minimum Wage Ordinance.** The Johnson County Board of Supervisors has adopted the first 2 readings of a minimum wage ordinance. The third and final consideration is set for this Thursday, September 10.
 - The current minimum wage in Johnson County is \$7.25 per hour, as established by federal law.
 - The proposed ordinance establishes the following minimum wage hourly rates in the County:
 - \$8.20 as of November 1, 2015
 - \$9.15 as of May 1, 2016
 - \$10.10 as of January 1, 2017
 - Increases based on CPI starting July 1, 2018 and each July 1 thereafter.
 - The ordinance provides that Cities in Johnson County, including University Heights, may “opt out” of the minimum wage increases by adopting an ordinance.
 - If the Council desires to opt out, I will prepare an ordinance for consideration in October. I will ask the Council for guidance on this issue at September's meeting.
 - The County ordinance is attached. Also attached is the County's email to Mayors, which Louise forwarded previously. For more information from the Johnson County Board of Supervisors, link here: <http://www.johnson-county.com/wage>.

3. **Requiring Open Spaces when Property Development is Permitted.** The Council will have its first consideration of proposed Ordinance No. 191 requiring a property developer to dedicate (donate) land to the City for a park/open space if the development 1) involves a subdivision of land or 2) includes an increase in density of people or dwelling units. The Council discussed this proposed ordinance in August. Proposed Ordinance No. 191 is attached.
4. **Establishing City Tree Board.** The Council will have its first consideration of Ordinance No. 190, which establishes a City Tree Board. The Council discussed this ordinance in August. The ordinance has been amended to provide for appeal of Tree Board decisions to the City Council. Proposed Ordinance No. 190 is attached.
5. **One University Place TIF – Community Space.** Comments at the August 11, 2015 meeting raised the question whether Iowa law (specifically Iowa Code § 403.5(2)(b)(1)) requires the City to complete a particular analysis in light of the possibility the City may acquire a community space in the One University Place development. I forwarded that question on to John Danos the night of the meeting and received a reply back that no further analysis was required by the City. I have asked John to formalize that response so I may circulate it to the Council, and I will do so once I have something further from him.

From: [Louise From](#)
To: uhclerk@yahoo.com; carla-aldrich@uiowa.edu; mikehaverkamp1960@gmail.com; jimlane@yahoo.com; [Virginia Miller](#); [silvia quezada](#); [Steve Ballard](#)
Subject: FW: minimum wage ordinance
Date: Thursday, August 20, 2015 2:42:44 PM
Attachments: [Minimum Wage - Ordinance Establishing Local Minimum Wage - Draft 8-19-15.pdf](#)

From: Andy Johnson [mailto:ajohnson@co.johnson.ia.us]
Sent: Thursday, August 20, 2015 2:18 PM
To: 'Tom Markus (Tom-Markus@iowa-city.org)'; 'geoff-fruin@iowa-city.org'; 'Marian Karr (marian-karr@iowa-city.org) (marian-karr@iowa-city.org)'; 'Kelly Hayworth (khayworth@ci.coralville.ia.us)'; 'Ellen Habel (ehabel@ci.coralville.ia.us)'; 'Thor Johnson'; 'Ryan Heiar (rheiar@northlibertyiowa.org)'; 'Tracey Mulcahey'; 'Louise From'; 'University Heights'; 'cami.rasmussen@solon-iowa.com'; 'dboldt@tiffin-iowa.org'; 'Tawnia Kakacek'; 'Christopher J Taylor'; 'Oxford'; 'Bonnie Hansen (cityhills@sharontc.net) (cityhills@sharontc.net)'; 'Cathy Fitzmaurice-Hill (cityadmin@sharontc.net)'; 'Lone Tree'; 'shueyville@southslope.net'
Subject: RE: minimum wage ordinance

Attached is the final draft of the minimum wage ordinance.

The Board will have the first consideration of the ordinance next Thursday at 9:00 AM.

Andy Johnson
Executive Assistant
319-356-6000, Ext. 8009

From: Andy Johnson
Sent: Friday, August 14, 2015 10:06 AM
To: Tom Markus (Tom-Markus@iowa-city.org); geoff-fruin@iowa-city.org; Marian Karr (marian-karr@iowa-city.org) (marian-karr@iowa-city.org); Kelly Hayworth (khayworth@ci.coralville.ia.us); Ellen Habel (ehabel@ci.coralville.ia.us); 'Thor Johnson'; Ryan Heiar (rheiar@northlibertyiowa.org); 'Tracey Mulcahey'; 'Louise From'; 'University Heights'; cami.rasmussen@solon-iowa.com; dboldt@tiffin-iowa.org; 'Tawnia Kakacek'; 'Christopher J Taylor'; 'Oxford'; Bonnie Hansen (cityhills@sharontc.net) (cityhills@sharontc.net); Cathy Fitzmaurice-Hill (cityadmin@sharontc.net); 'Lone Tree'; shueyville@southslope.net
Subject: minimum wage ordinance

Good morning,

I am writing to provide additional information on the Board of Supervisor's plan to enact a minimum wage ordinance. Yesterday, the County Attorney provided the Board with a draft ordinance which they discussed during their meeting last night. The draft ordinance is attached to this email.

In the course of last night's discussion, the County Attorney's Office was asked to provide language for three changes to the draft:

1. The Board wants the ordinance to be applicable to anyone working in Johnson County. Supervisors felt that limiting the ordinance to employers that maintain a facility in the County would create a large loophole which would limit the effectiveness of the ordinance.

2. There was consensus on the Board to mandate increases after 2017 that are tied to the Consumer Price Index (CPI). There was not consensus to put a cap (other than the CPI) on the amount of annual increase.
3. The County Attorney was asked to provide some options/recommendations that would provide for a means of local enforcement. The draft ordinance provides enforcement through Chapter 91A which gives the State Labor Commissioner authority to investigate wage disputes and enforce applicable laws.

The discussion will continue next week during the Board's work session on Wednesday and/or regular business meeting on Thursday depending on when an amended draft of the ordinance is ready for review. The goal is to have the ordinance ready for first consideration on Thursday, August 27th at 9:00 AM.

While not included in the ordinance, the Board does intend to appoint a citizen's advisory committee in the near future to study the issue and advise the Board regarding implementation of the ordinance so that the minimum wage keeps pace with economic circumstances.

If you have any questions or input, please feel free to contact the Supervisors. Email to the whole Board can be sent to sups@co.johnson.ia.us while individual email addresses are on the Board page of the County website (www.johnson-county.com). The Board Office phone number is 356-6000.

The recording of last night's discussion is available at:

<http://johnsoncountyia.iqm2.com/Citizens/SplitView.aspx?Mode=Video&MeetingID=1482&Format=Minutes>

while the recording of the public input session on Wednesday evening is available at:

<http://johnsoncountyia.iqm2.com/Citizens/SplitView.aspx?Mode=Video&MeetingID=1569&MinutesID=1441&Format=Minutes&MediaFileFormat=ismv>

Andy Johnson
Executive Assistant
Johnson County Board of Supervisors
913 South Dubuque St., Ste. 201
Iowa City, Iowa 52240
Phone: 319-356-6000, Ext. 8009
Fax: 319-356-6036
www.johnson-county.com

Ordinance No. _____

AN ORDINANCE ESTABLISHING A JOHNSON COUNTY MINIMUM WAGE

WHEREAS, the Iowa Constitution grants counties home rule power and authority to determine their local affairs and government; and

WHEREAS, Iowa law allows counties to enact private or civil laws governing civil relationships when done incident to an exercise of an independent county power; and

WHEREAS, Iowa law grants counties independent powers to protect and preserve the rights, privileges, and property of the county or of its residents; to preserve and improve the peace, safety, health, welfare, comfort and convenience of its residents; and to set standards and requirements which are higher and more stringent than those imposed by state law; and

WHEREAS, Johnson County, Iowa has one of the highest costs of living in the state; and

WHEREAS, many working families and individuals in Johnson County are unable to adequately sustain themselves due to wages below the cost of living in the county; and

WHEREAS, payment of a higher minimum wage advances Johnson County's interests by creating jobs that better help workers and their families avoid poverty and economic hardship, reducing residents' reliance upon public and private aid, and better enabling residents to meet basic needs; and

WHEREAS, increasing the minimum wage increases consumer purchasing power, increases workers' standards of living, reduces poverty, and stimulates the economy; and

WHEREAS, a higher minimum wage will improve the peace, safety, health, welfare, comfort and convenience of Johnson County residents by raising their standard of living and other associated benefits.

NOW, THEREFORE, BE IT ORDAINED BY THE JOHNSON COUNTY BOARD OF SUPERVISORS, as follows:

SECTION I. Purpose.

The purpose of this ordinance shall be to establish a minimum hourly wage applicable to certain employees and employers within the geographical boundaries of Johnson County, Iowa.

SECTION II. Authority.

This ordinance is adopted pursuant to Johnson County's home rule authority as set out in Article III, Section 39A of the Iowa Constitution, and consistent with the County's independent police powers and its ability to adopt standards that exceed the standards set forth by the State, both as set out in Iowa Code §331.301.

SECTION III. Applicability Within Johnson County Municipalities.

This ordinance shall be applicable within the unincorporated areas of Johnson County, Iowa, and within any Johnson County municipality that has not adopted a conflicting ordinance.

SECTION IV. The Johnson County Minimum Wage Ordinance.

Chapter 4 of the Johnson County Code of Ordinances is hereby amended to add a new subchapter 4:7, to be numbered and read as follows:

Chapter 4:7 MINIMUM WAGE

4:7.1 Minimum Wage Requirements

- (a) The Johnson County hourly wage shall be at least \$8.20 as of November 1, 2015, \$9.15 as of May 1, 2016, and \$10.10 as of January 1, 2017. Beginning on July 1, 2018, and each July 1st thereafter, the Johnson County hourly wage shall be increased by an amount corresponding to the previous calendar year's increase (i.e., January 1, 2017 through December 31, 2017), if any, in the Consumer Price Index for the Midwest region as published by the Bureau of Labor Statistics, U.S. Department of Labor or its successor index. The adjusted Johnson County hourly wage shall be announced by the Board of Supervisors by April 1 of each year.
- (b) Every employer, as defined in the federal Fair Labor Standards Act of 1938, as amended to January 1, 2007, shall pay to each of the employer's employees, as defined in the federal Fair Labor Standards Act of 1938, as amended to January 1, 2007, the Johnson County hourly wage stated in paragraph "a", the current state hourly wage, pursuant to Iowa Code §91D.1, as amended, or the current federal minimum wage, pursuant to 29 U.S.C. §206, as amended, whichever is greater.
- (c) For purposes of determining whether an employee of a restaurant, hotel, motel, inn or cabin, who customarily and regularly receives more than thirty dollars a month in tips is receiving the minimum hourly wage rate prescribed in this section, the amount paid the employee by the employer shall be deemed to be increased on account of the tips by an amount determined by the employer, not to exceed forty percent of the applicable minimum wage.
- (d) An employer is not required to pay an employee the applicable Johnson County hourly wage provided in paragraph "a" until the employee has completed ninety calendar days of employment with the employer. An employee who has completed ninety

calendar days of employment with the employer prior to November 1, 2015, May 1, 2016, or January 1, 2017, shall earn the applicable Johnson County hourly minimum wage as of that date. An employer shall pay an employee who has not completed ninety calendar days of employment with the employer an hourly wage of at least \$6.35.

(e) Employees are covered by this ordinance for each hour worked within the geographic boundaries of Johnson County or one of the municipalities located therein, provided that an employee who performs work in the geographic boundaries of Johnson County or one of the municipalities located therein on an occasional basis is covered by this ordinance in a two-week period only if the employee performs more than two hours of work within Johnson County or an applicable municipality during that two-week period.

4:7.2 Exceptions. The exemptions from the minimum wage requirements stated in Iowa Code §91D.1(2) shall apply to this ordinance.

4:7.3 Enforcement of Violations. Any violation of this ordinance shall be considered a county infraction, punishable as provided by Iowa Code Section 331.307. Additionally, this ordinance may be enforced pursuant to Iowa Code Chapter 91A.

4:7.4 Applicability. Notwithstanding the above, this ordinance shall not be applicable within the geographic boundaries of any Johnson County municipality that has adopted a conflicting ordinance, or to work performed by employees within said Johnson County municipality.

SECTION V. Repealer. All other ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION VI. Savings Clause. If any section, provision, or part of this ordinance shall be adjudged invalid, illegal or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not be adjudged invalid, illegal or unconstitutional.

SECTION V. Effective Date. This ordinance shall be in effect on the later of November 1, 2015, or after its final passage and publication as part of the proceedings of the Board of Supervisors.

ORDINANCE NO. 191

AN ORDINANCE ESTABLISHING REQUIRMENTS AND PROCEDURES FOR DEVELOPMENT ENTITIES MANDATING THAT THEY DEDICATE ADEQUATE LAND FOR COMMUNITY PARKLAND AND, OR PAY A FEE IN LIEU OF SUCH DEDICATION

BE IT ENACTED by the Council of the City of University Heights, Iowa:

SECTION 1. PURPOSE.

The purpose of this ordinance is to establish requirements and procedures for development entities to ensure that in, or within reasonable proximity to new developments, there will be sufficient park and recreational areas ("Parkland") to meet the demand and needs of future and current residents of the City of University Heights. In determining the size of the parcels that should be dedicated in this section, the City Council has taken into consideration the current and future needs of the City and its residents.

SECTION 2. APPLICABILITY.

Before the issuance of any building permit for (1) subdivision or (2) rezoning of land that would increase population or dwelling-unit density, Parkland must be dedicated to the City or a Park Development Fee must be paid to the City. Council approval for any zoning change is required by City Ordinance and Iowa law, and this Ordinance shall not be construed as authorizing or commenting upon any zoning change proposal.

Acceptance of public improvements shall not be issued for any (1) subdivision or (2) rezoning of land that would increase density unless Parkland is dedicated for such subdivision or rezoning or unless cash shall have been paid in lieu of such dedication (or a combination thereof) for park, recreational or open space purposed in accordance with the standards and criteria in this Ordinance.

SECTION 3. DEDICATION AND CHARACTER OF LAND.

A. AMOUNT OF LAND TO BE DEDICATED.

The minimum amount of Parkland to be dedicated pursuant to this Ordinance shall be one-half (1/2) of an acre for every one hundred (100) dwelling units (DUs). The required amount of Parkland shall

be proportionate to the one-half acre for every 100 DUs. For example, a 50 DUs would require one-quarter (1/4) of an acre; 150 DUs would require three-quarters (3/4) of an acre; and so on.

B. CHARACTER OF LAND TO BE DEDICATED

1. No Land shall be dedicated that is deemed unusable for Parkland. The City Council shall decide whether particular land is suitable. This determination may include consideration of the following: land lying in floodplains, lakes, ponds, or other bodies of water. The topography of the land to be dedicated should be similar to surrounding neighborhoods and be usable for either active or passive parks.

Active Parkland - Land to be used for sporting fields and similar uses.

Passive Parkland - Land to be used for playgrounds, nature trails, bike trails, and nature areas that may have a greater portion of slopes and wooded areas.

2. No land dedicated in compliance with this Ordinance shall have dimensions smaller than 150 feet in width and 200 feet in depth. In any development that includes wooded areas, tree preservation, or other natural features that are desirable to maintain, the City Council may decide to allow these lands to deviate from the strict adherence to the above dimensions if determined that by doing so the protection and preservation of such areas will be promoted.

SECTION 4. PLATTING REQUIREMENTS FOR DEDICATED PARKLAND.

Any land dedicated for Parkland shall be shown on the face of a development plan submitted for approval by Zoning Commission and City Council. Simultaneously with the filing of the development plan, the land proposed to be dedicated shall be submitted by the developer or owner to the Zoning Commission and the City Council. Upon approval, the plat shall be filed of record with the county.

SECTION 5. PAYMENT OF CASH IN LIEU OF DEDICATION.

Unless otherwise recommended by the Zoning Commission, in any cases in which the land requirement to be dedicated by this section would be less than 150 feet by 200 feet, and in all cases in which the City Council determines, in its sole discretion, that the park and recreational needs of a proposed development would be better served in a different location or the expansions or improvements to other public city lands, the developer shall pay to the City a sum of money that is equal to the fair market value of the Parkland otherwise required for dedication. This assessment shall be determined and based on the fair market value of the land otherwise required to be dedicated as Parkland under this Ordinance at the time of the proposed plat. The amount of the payment will be determined by the City Council with the assistance of a certified real property appraiser. No subdivision, rezoning, or other development application shall be approved unless and until such amount is paid to the City.

SECTION 6. SAVINGS CLAUSE

In the event any word, phrase, sentence, paragraph or section contained in this ordinance shall be held to be invalid, unlawful, or unconstitutional for any reason, then it is hereby declared that the remaining such portions and provisions of this ordinance would have been enacted and remain in full force and effect.

SECTION 7. EFFECTIVE DATE.

This ordinance shall become effective upon its passage and publication as provided by law.

SECTION 8. REPEALER.

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Adopted by the University Heights City Council this ____ day of _____, 2015, and approved this ____ day of _____, 2015.

Louise From, Mayor

ATTEST:

(seal)

Christine M. Anderson, City Clerk

STATE OF IOWA)
) SS:
COUNTY OF JOHNSON)

On this ____ day of _____, 2015, before me, a notary public in and for the state of Iowa, personally appeared Louise From and Christine M. Anderson, to me personally known, and who, being by me duly sworn, did say that they are the Mayor and City Clerk of the City of University Heights, Iowa; that the seal affixed to this instrument is the corporate seal of the city; and that said instrument was signed and sealed on behalf of the city, and that Louise From and Christine M. Anderson acknowledged the execution of said instrument to be their voluntary act and deed and the voluntary act and deed of the city, by it and by them voluntarily executed.

Notary Public in and for the
State of Iowa

STATE OF IOWA)
) SS:
COUNTY OF JOHNSON)

I, Christine M. Anderson, being first duly sworn, certify that the above ordinance was published in the Iowa City Press-Citizen the ____ day of _____, 2015.

Jerry Musser

Signed and sworn to before me on the ____ day of _____, 2015, by Christine M. Anderson, Clerk of the city of University Heights.

Notary Public in and for the
State of Iowa

**City Clerk Report
September 2015**

- **One building permit received since the last meeting:**
 - 28 Highland Drive – Electrical permit to move overhead service.**
- **157 rental permits received for FY16 fiscal year (125 last month):**
 - 72 for Grandview Court (46 last month)**
 - 85 for rest of University Heights (79 last month)**
- **Submitted paperwork to Auditor’s Office to change the terms of office for the mayor and council members from 2 years to 4 years with the council members’ terms being staggered. This will appear on the November ballot for the city.**

Report from Stan Laverman – Rental Inspector:

Update:

I should have accurate cost numbers for software by the October meeting.

We’ve been still dealing with a small number of grass complaints.

I’ve investigated one property for not having a valid rental permit.

Overall not a lot of issues with rental property.

We’re seeing more rental property vacancies that we have at this time of year than in past years.

FY15 Budget Review

Conclusions:

1. The City of University Heights 2014-15 finished the fiscal year with a \$90,000 deficit versus a budgeted surplus of \$24,000.
2. Income for the period was \$110,000 more than budgeted. Expenses for the twelve months exceeded the budget by \$224,000.
3. Public Safety and General Government had the greatest expense overruns. These were due to improper budgeting and extra spending.
4. There were several one-time events in 2014-20215 which the Council needs to analyze to determine potential future actions.

Recommendations:

1. A more thorough and realistic Public Safety budget must be prepared. This did occur in preparation of 2015-2016 Budget and needs to continue with the upcoming 2016-2017 budget process. The Council needs to track these costs closely this fiscal year.
2. The use of legal services in 2014-15 was \$170,000 versus budget of \$50,000. While the work of the City must not be curtailed, Council members and residents must question and change their behaviors in use of legal services. The Council needs to track these costs on a quarterly basis.
3. The Council should undertake a study of the need for additional administrative staffing. We need to determine if there were several one-time events in 2014-15 or if the City's ongoing administrative needs are increasing.

Discussion:

1. Income Surplus-\$110,000
Gains- Public Safety Grants-\$15,000 Road Use Revenue-\$4,000 Maxwell Reimb- \$28,000
Mediacom-\$13,000 Traffic and Parking Fines-\$48,000

Mediacom and Maxwell Reimbursement are one-time events, although we should receive another sizeable reimbursement from Maxwell in this year's budget. While Traffic and Parking Fines were greater than budget, it also led to increase in legal services due to more traffic prosecutions.

2. Public Safety Shortage-\$153,000
Shortages- Wages-\$84,000 Police Car \$37,000 Police Insurance/Car Liability-\$32,000

2014-15 budget was low due to not accounting for enough staffing in department. This has been corrected for 2015-16 budget but needs to be tracked by the Council. The City purchases a new police car every two years and budgets for half the purchase each year. The new car and additional equipment for the car was under budgeted. We may need to look at a three year cycle on car purchases. There was a large Workmen's Compensation Insurance charge which was not budgeted.

3. General Government Shortage-\$105,000
Shortages- Legal Services-\$120,000

\$28,000 was reimbursed by Mr. Maxwell and we will get more in 2015-2016 budget period. There were also extra expenses due to the higher number of traffic fines to be prosecuted. We still had a higher number of charges due to City business. I estimate \$40-50,000 more than budgeted. Some of the main items taking more of Steve's time were Police Chief Interviews, Building and Zoning Commission meetings, and Lot 115 Highland Drive. I think we need to ask if our highest paid employee needs to be involved in all of these items as much as we used him. Obviously the work of the City must get done, and the council needs to make sure our resources are being used properly. I would encourage each of us to question any time Steve is being utilized and could it be done by someone else.

4. Administrative Staffing- Many of the tasks Steve performed in the last year could be handled by a City Administrator in my opinion from my discussions with Steve. The City also had a high number of significant events (Police Chief Interviews, B and Z Commission meetings, and Lot 115 Highland Drive) in 2014-2015 excluding the St. Andrews development. It could be that the City will get back to a normal level of extra items in upcoming years and no changes are needed in our Administrative Staffing. I think the Council should undertake a study of future needs of the City and how we might change our Administrative Staffing in the future if there is a need.

Jim Lane

8/6/15

City of University Heights, Iowa

	FY 12/13 Actual	FY 13/14 Budget	FY 14/15 Budget	Current Budget Comments
Income				
PROPERTY TAXES				
Transit Levy	41,939.91	43,338.00	44,001.00	amount needed
Library Services Levy	15,059.02	15,855.00	16,809.00	levy is \$0.27/1,000 txbl
Emergency Levy	22.53	0.00	0.00	
Regular Property Tax	452,446.27	475,648.00	504,296.00	levy is \$8.10/1,000 txbl
Debt Service Levy	32,373.23	32,685.00	32,564.00	amount needed
Insurance Levy	11,667.28	13,400.00	13,800.00	amount needed
Benefits Levy	58,066.31	59,187.00	65,993.62	amount needed
Total PROPERTY TAXES	611,574.55	640,113.00	677,463.62	
OTHER CITY TAXES				
Local Option Sales Tax	122,283.81	20,000.00	0.00	
Utility Excise Tax	8,642.47	0.00	0.00	included in Property Taxes
Total OTHER CITY TAXES	130,926.28	20,000.00	0.00	
LICENSES & PERMITS				
Beer/Wine/Liquor/Cig Permits	390.00	390.00	390.00	
Building/Equipment Permits	6,390.98	10,000.00	10,000.00	
Misc. Licenses/Permits	1,000.00	1,000.00	1,000.00	
Rental Permits	14,400.00	12,500.00	12,500.00	
Total LICENSES & PERMITS	22,180.98	23,890.00	23,890.00	
USE OF MONEY & PROPERTY				
Interest on Cash Investments	4,653.92	3,000.00	5,000.00	
Total USE OF MONEY & PROPERTY	4,653.92	3,000.00	5,000.00	
INTERGOVERNMENTAL/SHARED REVENUE				
Federal Shared Revenues				
IDOT funds - sidewalk project	48,291.06	165,700.00	0.00	
IDOT stimulus	3,606.31	0.00	0.00	
	51,897.37	165,700.00	0.00	

State Shared Revenues			
Road Use/Street Construction	100,649.96	105,000.00	105,000.00
Commercial Property Tax Replacement	0.00	0.00	2,141.00
Traffic Safety Incentive	20,392.06	0.00	0.00
	<u>121,042.02</u>	<u>105,000.00</u>	<u>107,141.00</u>
Total INTERGOVERNMENTAL/SHARED REVENUE	<u>172,939.39</u>	<u>270,700.00</u>	<u>107,141.00</u>
CHARGES FOR SERVICES			
Rental inspections/police reports	<u>364.00</u>	<u>1,000.00</u>	<u>1,000.00</u>
SPECIAL ASSESSMENTS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
MISCELLANEOUS REVENUES			
Cable TV Franchise	8,970.04	15,000.00	15,000.00 need clarification of amount - 9K/15K
Fines			
Parking Fines	4,520.00	7,000.00	7,000.00
Traffic Fines-Clk of Ct	73,301.42	63,000.00	63,000.00
Misc. Income/Contributions	250.00	250.00	250.00
Misc Income/Other	1,652.00	1,000.00	1,000.00
Legal Fees Reimbursement	15,031.26	0.00	0.00
Olive Ct. developer contribution	0.00	0.00	0.00 taking out of 2014/15 year
Refunds and Reimbursements	1,647.65	1,000.00	1,000.00
Sale of Property & Merchandise	0.00	0.00	0.00
	<u>105,372.37</u>	<u>87,250.00</u>	<u>87,250.00</u>
Total MISCELLANEOUS REVENUES	<u>105,372.37</u>	<u>87,250.00</u>	<u>87,250.00</u>
Total Income	<u>1,048,011.49</u>	<u>1,045,953.00</u>	<u>901,744.62</u>
OTHER FINANCING SOURCES			
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Income and Other Financing Sources	<u>1,048,011.49</u>	<u>1,045,953.00</u>	<u>901,744.62</u>

Expense

CAPITAL PROJECTS

Wide Sidewalk Project

Sunset St. sidewalk	57,983.54	178,175.00	0.00	
Olive Ct. reconstruction	0.00	0.00	0.00	taking out of 2014/15 year
Property easements/acquisitions	25,070.80	0.00	0.00	
Engineering fees	10,666.13	0.00	0.00	
	<u> </u>	<u> </u>	<u> </u>	

Total CAPITAL PROJECTS

	<u>93,720.47</u>	<u>178,175.00</u>	<u>0.00</u>	
--	------------------	-------------------	-------------	--

PUBLIC SAFETY

Crossing Guard

Wages	<u>4,700.00</u>	<u>4,500.00</u>	<u>4,500.00</u>	
-------	-----------------	-----------------	-----------------	--

Employee Benefits & Costs

FICA	272.52	279.00	279.00	6.20%
Medicare	63.75	65.00	65.25	1.45%
IPERS	81.29	0.00	404.10	8.98%
SUTA	33.29	10.00	30.00	
Total Benefits & Costs	<u>450.85</u>	<u>354.00</u>	<u>778.35</u>	

Supplies	<u>143.45</u>	<u>200.00</u>	<u>200.00</u>	
----------	---------------	---------------	---------------	--

Total Crossing Guard

	<u>5,294.30</u>	<u>5,054.00</u>	<u>5,478.35</u>	
--	-----------------	-----------------	-----------------	--

Police

Holiday and Other Pay	41,516.08	16,000.00	16,000.00	
Vacation Pay Allowance	0.00	0.00	12,000.00	
Misc Payroll	160.73	0.00	0.00	
Reserves/Special Events payroll	6.00	24.00	24.00	
Police Gross Wages	<u>226,149.83</u>	<u>198,260.00</u>	<u>188,800.00</u>	base 3% increase
Total Police Gross Wages	<u>267,832.64</u>	<u>214,284.00</u>	<u>216,824.00</u>	

Police Benefits & Costs

Police FICA	16,313.21	13,284.00	13,443.09	6.20%
Police Medicare	3,853.13	3,107.00	3,143.95	1.45%
Police IPERS	25,151.92	21,726.00	21,985.95	10.14%
Police Health Insurance	8,420.17	8,800.00	8,433.00	
Police Workers Compensation	15,107.00	9,500.00	15,000.00	
Police SUTA	1,505.70	250.00	900.00	
Total Police Benefits & Costs	<u>70,351.13</u>	<u>56,667.00</u>	<u>62,905.99</u>	

Staff Development			
Regular Officer Training			
Academy training	5,335.00	7,000.00	7,000.00
Officer/Skills Training	1,507.00	4,000.00	4,000.00
Training Supplies	2,551.59	2,000.00	2,000.00
Total Staff Development	9,393.59	13,000.00	13,000.00
Repair/Maint/Utilities			
Vehicle Operations			
Fuel	15,345.77	16,000.00	16,000.00
Washes	282.00	700.00	700.00
Other	0.00	500.00	500.00
Total Vehicle Operations	15,627.77	17,200.00	17,200.00
Maintenance and Repairs			
Bicycle Maint/Repair	0.00	200.00	200.00
Car Maint/Repair	11,132.98	9,000.00	9,000.00
Total Maintenance and Repairs	11,132.98	9,200.00	9,200.00
Telecommunications Expense			
IT Support	0.00	1,000.00	1,000.00
Pager Fees/Verizon	1,401.61	2,600.00	2,400.00
Racom Radio Fees/Cellphones	1,114.00	0.00	0.00
Total Telecommunications Expense	2,515.61	3,600.00	3,400.00
Total Vehicle, Repairs and Maintenance and Telecommunications	29,276.36	30,000.00	29,800.00
Contractual Services			
Police Insurance-Car/Liability	4,463.00	4,800.00	4,800.00
Special Events staff	0.00	0.00	0.00
Payments to Other Agencies			
Technology Services/Iowa System	0.00	500.00	500.00
Johnson Co. Sheriff - jail fee	420.00	300.00	300.00
Evidence testing	0.00	150.00	150.00
Total Payments to Other Agencies	4,883.00	5,750.00	5,750.00
Printing/Copying	0.00	1,000.00	1,000.00
Garage Rental	3,600.00	2,400.00	2,400.00
Prof Serv-Psych Testing-Physica	194.00	500.00	500.00
Total Contractual Services	8,677.00	9,650.00	9,650.00

included in wages

Commodities			
Car Purchase	32,044.36	15,000.00	16,000.00
Minor Equipment			
Regular Officer Uniform	3,275.52	3,500.00	3,500.00
Operating Equipment	1,268.88	1,500.00	1,500.00
Total Minor Equipment	4,544.40	5,000.00	5,000.00
Major Equipment			
Light Bar	0.00	0.00	0.00
Radar	0.00	0.00	0.00
Other Equipment	564.25	0.00	0.00
Car Equipment	0.00	3,000.00	3,000.00
Total Major Equipment	564.25	3,000.00	3,000.00
Supplies			
Office Supplies	1,725.58	3,000.00	3,000.00
Operating Supplies	1,097.98	3,000.00	3,000.00
Ammunition	3,210.72	3,500.00	3,500.00
Postage/Shipping	38.10	300.00	300.00
Other Supplies	374.13	2,000.00	2,000.00
Total Supplies	6,446.51	11,800.00	11,800.00
Total Commodities	43,599.52	34,800.00	35,800.00
Total Police	429,130.24	358,401.00	367,979.99
Animal Shelter			
Contractual Services			
Contractual services	0.00	0.00	1,200.00 100.00/month
Fire			
Contracts w/Other Agencies			
Coralville Fire Dep't	29,718.00	31,820.00	31,820.00 paying 29718.00 in FY6/30/13
Hydrant Flush-City of Iowa City	3,520.00	2,000.00	2,000.00
Total Fire	33,238.00	33,820.00	33,820.00
Hazmat-Johnson County	262.75	263.00	263.00
Building Inspections			
Building / Rental Inspection	16,240.00	15,200.00	15,200.00
Total PUBLIC SAFETY	484,165.29	412,738.00	423,941.34

PUBLIC WORKS

Roads, Bridges, & Sidewalks

Storm water permit/administration	162.50	3,000.00	3,000.00	
Contractual Services				
Engineering Fees	64,254.62	45,000.00	50,000.00	
Repairs/Improvements				
Street Repairs				
Misc street and sidewalk repairs	1,684.00			
Melrose West storm sewer		0.00	0.00	deleted \$64,000 project from 2014-15
Traffic sign assessment/mgmt	1,000.00	3,000.00	3,500.00	
Melrose panels - city office area	34,470.60	0.00	0.00	
Melrose panels - Athletic Club	9,280.62	0.00	0.00	
Oakcrest storm intake	32,788.88	0.00	0.00	
Curb ramp projects		61,500.00	0.00	
Arterial panel replacements		20,000.00	0.00	
Local panel replacements		16,250.00	0.00	
Pavement management		1,000.00	1,000.00	
Asphalt patch projects	521.00	3,000.00	4,000.00	
Arterial panel replacements	6,356.98			
Overhead wire relocation			0.00	taken out for 2014/15
ADA Transition Plan			10,000.00	reduced original estimate of \$30,000
Oakcrest Storm Sewer			10,000.00	
Panel Replacements			37,000.00	
Capital improvement plan			5,000.00	
Striping	5,422.00	5,500.00	5,500.00	
Street Lighting Electricity	7,822.61	8,125.00	8,125.00	
Traffic Controls and Safety				
Traffic Light Electricity/Street Signs	1,400.05	875.00	1,000.00	
Snow Removal-Contractual	16,875.00	30,500.00	30,500.00	
Street Sweeping-Contractual	2,394.00	2,000.00	3,000.00	
Total Roads, Bridges, & Sidewalks	<u>184,432.86</u>	<u>199,750.00</u>	<u>171,625.00</u>	

Transit

Contracts-Other Agencies				
IC Bus Service	31,420.62	34,894.00	35,557.00	
SEATS Service	8,444.00	8,444.00	8,444.00	
Total Transit	<u>39,864.62</u>	<u>43,338.00</u>	<u>44,001.00</u>	

Sanitation				
Contractual				
Trash/Recycling	20,959.88	20,862.00	20,862.00	
Grandview recycling	0.00	0.00	1,200.00	
Leaf Bag pick up/dump fees	0.00	0.00	0.00	
Leaf Vacuuming	10,000.00	10,000.00	13,500.00	
Total Sanitation	30,959.88	30,862.00	35,562.00	
Total PUBLIC WORKS	255,257.36	273,950.00	251,188.00	
CULTURE & RECREATION				
Library	36,911.00	39,593.00	42,646.00	
Community support projects	721.77	500.00	500.00	
Resident guide printing	0.00	1,100.00	0.00	
Parks				
Park Expenses	694.92	800.00	800.00	
Total CULTURE & RECREATION	38,327.69	41,993.00	43,946.00	
COMMUNITY & ECONOMIC DEV.				
Tree Trimming/Plantings/Management	4,220.50	5,000.00	15,000.00	
Total COMMUNITY & ECONOMIC DEV.	4,220.50	5,000.00	15,000.00	
GENERAL GOVERNMENT				
Mayor/Council Operations				
Salaries-Regular Part Time				
Council				
Council	4,000.00	4,000.00	4,000.00	
Mayor				
Mayor	1,967.00	1,967.00	1,967.00	
Total Salaries-Regular Part Time	5,967.00	5,967.00	5,967.00	
Employee Benefits & Costs				
FICA	371.45	370.00	369.95	6.20%
Medicare	86.52	87.00	86.52	1.45%
IPERS	69.36	0.00	89.80	Mike H.
SUTA	41.76	15.00	40.00	
Total Employee Benefits & Costs	569.09	472.00	586.28	
Total Mayor/Council Operations	6,536.09	6,439.00	6,553.28	

Clerk/Treasurer & Finance Admin**Salaries-Regular Part Time**

Clerk and Treasurer

8,982.009,500.009,500.00**Employee Benefits & Costs**

FICA

580.70

589.00

589.00

6.20%

Medicare

135.81

138.00

137.75

1.45%

SUTA

65.72

20.00

60.00

IPERS

855.85

824.00

853.10

8.98%

Total Employee Benefits & Costs1,638.081,571.001,639.85**Staff Development****Dues & Memberships**

MPOJC Assessment

2,049.14

1,612.00

2,000.00

1612.00+366.80 (MPOJC and ECICOG)

IA League of Cities

612.00

555.00

612.00

Chamber of Commerce

482.00

325.00

500.00

Other Dues and Memberships

461.21

250.00

500.00

Professional Development0.000.000.00**Total Staff Development**3,604.352,742.003,612.00**Contractual Services**

Printing/Copying

1,158.60

500.00

500.00

Bank/CC fees

5.00

50.00

50.00

Notary Fees

38.93

0.00

0.00

Council meeting setup fees

90.00

0.00

0.00

Technology Services

722.34

750.00

750.00

Total Contractual Services2,014.871,300.001,300.00**Commodities**

Minor Equipment/Supplies/Techno

231.25

700.00

700.00

Hardware/software

1,145.00

1,000.00

1,000.00

Taping meetings

563.83

1,000.00

1,000.00

Office Supplies and Postage

903.68

1,000.00

1,000.00

Total Commodities2,843.763,700.003,700.00**Total Clerk/Treasurer & Finance Admin**19,083.0618,813.0019,751.85**Election Expenses**0.001,800.000.00**Legal Services**74,797.4142,000.0050,000.00

This amount does not include legal costs reimbursed to the City for developments, misc.

Accounting/Audit Fees	2,760.00	3,200.00	3,200.00	
Legal Publications	2,483.58	3,200.00	3,000.00	
City Hall & General Buildings				
Salaries-Regular Part Time				
Facilities Assistant	384.00	750.00	500.00	
Employee Benefits & Costs				
FICA	0.00	47.00	31.00	6.20%
Medicare	0.00	11.00	7.25	1.45%
IPERS	0.00	65.00	44.90	8.98%
Total Employee Benefits & Costs	0.00	123.00	83.15	
Repair/Maint/Utilities				
Utilities	1,656.31	1,600.00	1,700.00	
Repairs	51.76	1,000.00	1,000.00	
City Hall Upgrades	0.00	0.00	2,500.00	
Telecommunications	1,674.74	1,700.00	1,700.00	
Total Repair/Maint/Utilities	3,382.81	4,300.00	6,900.00	
Contractual				
City Hall rental	11,008.40	10,600.00	11,300.00	
Garage rental	0.00	420.00	420.00	
Total Contractual	11,008.40	11,020.00	11,720.00	
Commodities				
Supplies	28.70	200.00	200.00	
Total City Hall & General Buildings	14,803.91	16,393.00	19,403.15	
Contribution to Comm Foundation of Johnson County	500.00	0.00	0.00	
Tort Liability Insurance	8,892.00	8,600.00	9,000.00	
Total GENERAL GOVERNMENT	129,856.05	100,445.00	110,908.28	
DEBT SERVICE				
Interest - G.O. bond	5,784.12	4,685.00	3,564.00	
Principal - G.O. bond	27,000.00	28,000.00	29,000.00	
Total DEBT SERVICE	32,784.12	32,685.00	32,564.00	
Total Expense	1,038,331.48	1,044,986.00	877,547.62	
NET SURPLUS OR (LOSS)	9,680.01	967.00	24,197.00	

Net valuation for tax levies:

2007/08	41,125,810
2008/09	45,620,365
2009/10	49,222,413
2010/11	50,341,717
2011/12	53,151,923
2012/13	56,547,849
2013/14	58,721,966
2014/15	62,258,787

Levy rate

11.04972

10.90074

10.88141

Treasurer's Report

June 2015

Our total revenue for the month of June was \$62,065.42 comprised of the following amounts:

Property Taxes	\$ 10,092.15
Traffic Fines from Clerk of Court	\$ 9,731.89
Interest on bank accounts	\$ 75.48
Road Use Funds	\$ 11,792.35
Electrical permits	\$ 50.00
Rental Permits	\$ 500.00
Farmers Market Vendor Payments	\$ 80.00
Legal fee reimbursement from Maxwell	\$ 28,113.55
Parking fines	\$ 265.00
Police Reports	\$ 24.00
City share of Stella Liquor License	\$ 390.00

In addition, the city also received reimbursement from Mr Maxwell in the amounts of \$4,089.30 in engineering fees – as well as \$7,000 for the second half of the fees from the National Development Council for doing our financial analysis. Since these amounts were reimbursement for fees incurred in the 2014-15 fiscal year, those amounts were recorded as credits against the expense items and are not included in the revenue totals above. (The total amount reimbursed from Mr Maxwell is \$39,202.85)

Balances in the bank accounts as of 6/30/15:

MidwestOne Checking Account	\$214,995.66
Hills Bank Money Market Account	\$ 1,042.96
CD (1002) at UICCU (due 8/22/15)	\$ 76,985.69
CD (1004) at UICCU (due 10/2/15)	\$ 52,111.40
CD (1011) at UICCU (due 5/19/17)	\$ 72,644.28
CD (1003) at UICCU (due 8/28/15)	\$ 43,483.48
Hills Bank Time Acct	\$ 22,987.15
Forfeiture Fund	\$ 4,061.53

I have not gotten the June bank statements from UICCU so these amounts will change once the interest earned on the CD's gets recorded

City of University Heights															
Cash Receipts and Disbursements by Fund															
July 1, 2014 to June 30, 2015															
		CAPITAL PROJECTS	GENERAL FUND	DEBT SERVICE	POLICE FORFEITURE	ROAD USE TAX	EMPLOYEE BENEFITS	TOTAL							
Receipts															
Local Option Sales Tax															
Property Tax			\$569,479.94	\$32,038.01			\$64,911.76							\$666,429.71	
Other City Taxes			\$9,477.53	\$533.11			\$1,080.43							\$11,091.07	
Licenses and Permits			\$24,386.25											\$24,386.25	
Use of Money and Property			\$3,220.07		\$6.01		\$343.62							\$3,569.70	
Intergovernmental			\$14,975.91	\$51.45	\$1,749.00	\$109,285.60	\$104.26							\$126,166.22	
Charges for Services			\$608.00											\$608.00	
Special Assessments															
Miscellaneous			\$179,152.97											\$179,152.97	
Other Financing Sources															
Total Receipts		\$-	\$801,300.67	\$32,622.57	\$1,755.01	\$109,285.60	\$66,440.07							\$1,011,403.92	
Disbursements															
Payroll Expenses			\$444.53											\$444.53	
Public Safety			\$508,096.63				\$69,083.56							\$577,180.19	
Public Works			\$137,117.66			\$70,208.96								\$207,326.62	
Culture & Recreation			\$38,023.24											\$38,023.24	
Community & Economic Dev.			\$12,557.70											\$12,557.70	
General Government			\$231,123.18				\$2,891.65							\$234,014.83	
Principal/Interest				\$32,588.91										\$32,588.91	
Uncategorized/Miscellaneous														\$-	
Total Disbursements		\$-	\$927,362.94	\$32,588.91	\$-	\$70,208.96	\$71,975.21							\$1,102,136.02	
Net Cash Increase (Decrease)		\$-	\$(126,062.27)	\$33.66	\$1,755.01	\$39,076.64	\$(5,535.14)							\$(90,732.10)	
Balance, beginning of year		\$(189,563.90)	\$645,774.16	\$(402.61)	\$(2,807.29)	\$(11,709.93)	\$(52,542.83)							\$388,747.60	
Balance, end of period		\$(189,563.90)	\$519,711.89	\$(368.95)	\$(1,052.28)	\$27,366.71	\$(58,077.97)							\$298,015.50	

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
July 2014 through June 2015

	Jul '14 - Jun 15	GENERAL Budget	% of Budget	Jul '14 - Jun 15	DEBT SERVICE Budget	% of Budget	Jul '14 - Jun 15	POLICE FORFEITURE Budget	% of Budget
Ordinary Income/Expense									
Income									
CHARGES FOR SERVICES	608.00	1,000.00	60.8%	0.00			0.00		0.00
GENERAL PROPERTY TAXES	569,479.94	571,591.00	99.6%	32,038.01	32,152.00	99.6%	0.00	1,749.00	100.0%
INTERGOVERNMENTAL/SHARED REVEN...	14,975.91	12,141.00	123.3%	51.45			1,749.00		100.0%
LICENSES & PERMITS	24,386.25	26,715.00	91.3%	0.00			0.00		0.00
MISCELLANEOUS REVENUES	179,152.97	180,647.00	99.2%	0.00			0.00		0.00
OTHER CITY TAXES	9,477.53	6,946.00	136.4%	533.11	534.00	99.8%	0.00		0.00
USE OF MONEY & PROPERTY	3,220.07	4,650.00	69.2%	0.00			6.01		6.01
Total Income	801,300.67	803,690.00	99.7%	32,622.57	32,686.00	99.8%	1,755.01	1,749.00	100.3%
Gross Profit	801,300.67	803,690.00	99.7%	32,622.57	32,686.00	99.8%	1,755.01	1,749.00	100.3%
Expense									
COMMUNITY & ECONOMIC DEV.	12,557.70	12,000.00	104.6%	0.00			0.00		0.00
CULTURE & RECREATION	36,023.24	40,661.00	93.0%	0.00			0.00		0.00
DEBT SERVICE	0.00	207,174.00	111.6%	32,588.91	32,564.00	100.1%	0.00		0.00
GENERAL GOVERNMENT	231,123.18	207,174.00	111.6%	0.00			0.00		0.00
Payroll Expenses	444.53	497,139.00	102.2%	0.00			0.00		0.00
PUBLIC SAFETY	508,096.63	144,728.00	94.7%	0.00			0.00		0.00
PUBLIC WORKS	137,117.66	901,922.00	102.8%	32,588.91	32,564.00	100.1%	0.00		0.00
Total Expense	927,362.94	-98,232.00	128.3%	33.66	122.00	27.6%	1,755.01	1,749.00	100.3%
Net Ordinary Income	-126,062.27	-98,232.00	128.3%	33.66	122.00	27.6%	1,755.01	1,749.00	100.3%
Net Income	-126,062.27	-98,232.00	128.3%	33.66	122.00	27.6%	1,755.01	1,749.00	100.3%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
July 2014 through June 2015

	Jul '14 - Jun 15	% of Budget	Jul '14 - Jun 15	% of Budget	Jul '14 - Jun 15	% of Budget	TOTAL Budget	% of Budget
Ordinary Income/Expense								
Income								
CHARGES FOR SERVICES	0.00		0.00		608.00		1,000.00	60.8%
GENERAL PROPERTY TAXES	0.00		64,911.76		666,429.71	99.6%	668,903.00	99.6%
INTERGOVERNMENTAL/SHARED REVEN...	109,285.60	96.8%	104.26		126,166.22		128,835.00	99.5%
LICENSES & PERMITS	0.00		0.00		24,386.25		26,715.00	91.3%
MISCELLANEOUS REVENUES	0.00		0.00		179,152.97		180,647.00	99.2%
OTHER CITY TAXES	0.00		1,080.43		11,091.07	99.9%	8,561.00	129.6%
USE OF MONEY & PROPERTY	0.00		343.62		3,569.70	98.2%	5,000.00	71.4%
Total Income	109,285.60	96.8%	66,440.07		1,011,403.92	99.8%	1,017,661.00	99.4%
Gross Profit	109,285.60	96.8%	66,440.07		1,011,403.92	99.8%	1,017,661.00	99.4%
Expense								
COMMUNITY & ECONOMIC DEV.	0.00		0.00		12,557.70		12,000.00	104.6%
CULTURE & RECREATION	0.00		0.00		38,023.24		40,881.00	93.0%
DEBT SERVICE	0.00		0.00		32,588.91		32,584.00	100.1%
GENERAL GOVERNMENT	0.00		2,891.65		234,014.83	100.5%	210,051.00	111.4%
Payroll Expenses	0.00		0.00		444.53		0.00	100.0%
PUBLIC SAFETY	0.00		69,083.56		577,180.19	100.2%	566,053.00	102.0%
PUBLIC WORKS	70,208.96	106.9%	0.00		207,326.62		210,418.00	98.5%
Total Expense	70,208.96	106.9%	71,975.21		1,102,136.02	100.3%	1,071,967.00	102.8%
Net Ordinary Income	39,076.64	82.7%	-5,535.14		-90,732.10	106.4%	-54,306.00	167.1%
Net Income	39,076.64	82.7%	-5,535.14		-90,732.10	106.4%	-54,306.00	167.1%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
July 2014 through June 2015

	Jul '14 - Jun '15	GENERAL Budget	% of Budget	Jul '14 - Jun '15	DEBT SERVICE Budget	% of Budget	Jul '14 - Jun '15	POLICE FORFEITURE Budget	% of Budget
Ordinary Income/Expense									
Income									
CHARGES FOR SERVICES									
Police Reports	128.00	100.00	128.0%	0.00			0.00		
Rental Inspection	480.00	900.00	53.3%	0.00			0.00		
Total CHARGES FOR SERVICES	608.00	1,000.00	60.8%	0.00			0.00		
GENERAL PROPERTY TAXES									
Benefits Levies	0.00			0.00			0.00		
Debt Service Levy	0.00			32,038.01	32,152.00	99.6%	0.00		
Insurance Levy	13,576.37	13,628.00	99.6%	0.00			0.00		
Library Services Levy	16,535.39	16,597.00	99.6%	0.00			0.00		
Regular Property Tax	496,079.89	497,923.00	99.6%	0.00			0.00		
Transit Levy	43,288.29	43,445.00	99.6%	0.00			0.00		
Total GENERAL PROPERTY TAXES	569,479.94	571,591.00	99.6%	32,038.01	32,152.00	99.6%	0.00		
INTERGOVERNMENTAL/SHARED REVENUE									
Other State Grants/Reimburse.	0.00			0.00			1,749.00	100.0%	
Forfeiture Funds-IC	14,061.30	10,000.00	140.6%	0.00			0.00		
Seatbelt Incent/Traffic Safety	14,061.30	10,000.00	140.6%	0.00			1,749.00	100.0%	
Total Other State Grants/Reimburse.							1,749.00	100.0%	
State Shared Revenues									
Commercial Property Tax Rplcmt	914.61	2,141.00	42.7%	51.45			0.00		
Road Use/Street Construction	0.00			0.00			0.00		
Street Sign Replacement	0.00			0.00			0.00		
Total State Shared Revenues	914.61	2,141.00	42.7%	51.45			0.00		
Total INTERGOVERNMENTAL/SHARED REVE...	14,975.91	12,141.00	123.3%	51.45			1,749.00	100.0%	
LICENSES & PERMITS									
Beer/Wine/Liquor/Cig Permits	780.00	390.00	200.0%	0.00			0.00		
Building/Equipment Permits	4,421.25	8,000.00	55.3%	0.00			0.00		
Misc. Licenses/Permits	860.00	1,000.00	86.0%	0.00			0.00		
Parking Permits	18,325.00	17,325.00	105.8%	0.00			0.00		
Rental Permits	19,185.00	18,325.00	104.7%	0.00			0.00		
Total Misc. Licenses/Permits	24,386.25	26,715.00	91.3%	0.00			0.00		
Total LICENSES & PERMITS	28,198.08	25,863.00	109.0%	0.00			0.00		
MISCELLANEOUS REVENUES									
Cable TV Franchise	2,750.00	1,050.00	261.9%	0.00			0.00		
Contributions	1,950.00	1,500.00	130.0%	0.00			0.00		
Parking Fines	116,681.74	111,000.00	105.1%	0.00			0.00		
Traffic Fines-Cik of Ct	118,631.74	112,500.00	105.5%	0.00			0.00		
Total Fines	28,113.55	40,000.00	70.3%	0.00			0.00		
Legal Fees Reimbursement	1,459.60	1,234.00	118.3%	0.00			0.00		
Misc. Income	1,459.60	1,234.00	118.3%	0.00			0.00		
Other	0.00			0.00			0.00		
Total Misc. Income	179,152.97	180,647.00	99.2%	0.00			0.00		
Refunds and Reimbursements	9,477.53	6,946.00	136.4%	533.11	534.00	99.8%	0.00		
Total MISCELLANEOUS REVENUES	9,477.53	6,946.00	136.4%	533.11	534.00	99.8%	0.00		
OTHER CITY TAXES									
Utility Excise Tax	9,477.53	6,946.00	136.4%	533.11	534.00	99.8%	0.00		
Total OTHER CITY TAXES	9,477.53	6,946.00	136.4%	533.11	534.00	99.8%	0.00		
USE OF MONEY & PROPERTY									

City of University Heights, Iowa
Profit & Loss Budget vs. Actual

July 2014 through June 2015

	Jul '14 - Jun 15	GENERAL Budget	% of Budget	Jul '14 - Jun 15	DEBT SERVICE Budget	% of Budget	Jul '14 - Jun 15	POLICE FORFEITURE Budget	% of Budget
Interest on Cash Investments	3,220.07	4,650.00	69.2%	0.00			6.01		
Total USE OF MONEY & PROPERTY	3,220.07	4,650.00	69.2%	0.00			6.01		
Total Income	801,300.67	803,690.00	99.7%	32,622.57	32,686.00	99.6%	1,755.01	1,749.00	100.3%
Gross Profit	801,300.67	803,690.00	99.7%	32,622.57	32,686.00	99.6%	1,755.01	1,749.00	100.3%
Expense									
COMMUNITY & ECONOMIC DEV.									
Tree Trimming/Lawn Care	12,557.70	12,000.00	104.6%	0.00			0.00		
Total COMMUNITY & ECONOMIC DEV.	12,557.70	12,000.00	104.6%	0.00			0.00		
CULTURE & RECREATION									
Community Support Projects	350.49	250.00	140.2%	0.00			0.00		
Library	37,166.00	39,981.00	93.0%	0.00			0.00		
Parks									
Park Expenses	506.75	650.00	78.0%	0.00			0.00		
Total Parks	506.75	650.00	78.0%	0.00			0.00		
Total CULTURE & RECREATION	38,023.24	40,881.00	93.0%	0.00			0.00		
DEBT SERVICE									
Interest	0.00			3,588.91	3,564.00	100.7%	0.00		
Principal	0.00			29,000.00	29,000.00	100.0%	0.00		
Total DEBT SERVICE	0.00			32,588.91	32,564.00	100.1%	0.00		
GENERAL GOVERNMENT									
City Hall & General Buildings									
Commodities									
Supplies	201.75	200.00	100.9%	0.00			0.00		
Total Commodities	201.75	200.00	100.9%	0.00			0.00		
Contractual									
Rents & Leases	16,490.76	16,491.00	100.0%	0.00			0.00		
Total Contractual	16,490.76	16,491.00	100.0%	0.00			0.00		
Employee Benefits & Costs									
FICA	0.00			0.00			0.00		
IPERS	0.00			0.00			0.00		
Medicare	0.00			0.00			0.00		
Total Employee Benefits & Costs	0.00			0.00			0.00		
Repair/Maint/Utilities									
City Hall Upgrades	2,211.15	2,500.00	88.4%	0.00			0.00		
Maintenance	331.10	700.00	47.3%	0.00			0.00		
Telecommunications	2,036.42	2,050.00	99.3%	0.00			0.00		
Utilities	1,179.66	1,400.00	84.3%	0.00			0.00		
Total Repair/Maint/Utilities	5,758.33	6,650.00	86.6%	0.00			0.00		
Salaries-Regular Part Time	672.00	700.00	96.0%	0.00			0.00		
Facilities Assistant	672.00	700.00	96.0%	0.00			0.00		
Total Salaries-Regular Part Time	1,344.00	1,400.00	96.0%	0.00			0.00		
Total City Hall & General Buildings	23,122.84	24,041.00	96.2%	0.00			0.00		
Clerk/Treasurer & Finance Admin									
Commodities									
Hardware/Software	0.00	0.00	0.0%	0.00			0.00		
Minor Equipment/Supplies/Techno	165.00	250.00	66.0%	0.00			0.00		
Office Supplies and Postage	1,333.08	0.00	100.0%	0.00			0.00		
Taping meetings	433.29	500.00	86.7%	0.00			0.00		

City of University Heights, Iowa
Profit & Loss Budget vs. Actual

July 2014 through June 2015

	GENERAL		DEBT SERVICE		POLICE FORFEITURE	
	Jul '14 - Jun 15	Budget	% of Budget	Jul '14 - Jun 15	Budget	% of Budget
Total Commodities	1,931.37	750.00	257.5%	0.00	0.00	0.00
Contractual Services						
Accounting Fees	7,195.00	5,300.00	135.8%	0.00	0.00	0.00
Bank/CCard Fees	52.53	50.00	105.1%	0.00	0.00	0.00
Legal Publications	4,489.50	4,300.00	104.4%	0.00	0.00	0.00
Meeting Set Up Fees	453.00	500.00	90.6%	0.00	0.00	0.00
Printing/Copying	856.20	850.00	100.7%	0.00	0.00	0.00
Technology Services	594.40	595.00	99.9%	0.00	0.00	0.00
Total Contractual Services	13,640.63	11,595.00	117.6%	0.00	0.00	0.00
Employee Benefits & Costs						
FICA	0.00	0.00	0.00	0.00	0.00	0.00
IPERS	0.00	0.00	0.00	0.00	0.00	0.00
Medicare	0.00	0.00	0.00	0.00	0.00	0.00
Unemployment Compensation	0.00	0.00	0.00	0.00	0.00	0.00
Total Employee Benefits & Costs	0.00	0.00	0.00	0.00	0.00	0.00
Salaries-Regular Part Time	11,308.03	11,250.00	100.5%	0.00	0.00	0.00
Clerk, Treasurer, Historian	11,308.03	11,250.00	100.5%	0.00	0.00	0.00
Total Salaries-Regular Part Time	11,308.03	11,250.00	100.5%	0.00	0.00	0.00
Staff Development						
Dues & Memberships						
Chamber of Commerce	397.00	397.00	100.0%	0.00	0.00	0.00
Dues and Memberships	503.43	503.00	100.1%	0.00	0.00	0.00
IA League of Cities	692.00	692.00	100.0%	0.00	0.00	0.00
JCOG Assessment	1,978.80	1,979.00	100.0%	0.00	0.00	0.00
Total Dues & Memberships	3,571.23	3,571.00	100.0%	0.00	0.00	0.00
Total Staff Development	3,571.23	3,571.00	100.0%	0.00	0.00	0.00
Total Clerk/Treasurer & Finance Admin	30,451.26	27,166.00	112.1%	0.00	0.00	0.00
Legal Services	171,582.08	150,000.00	114.4%	0.00	0.00	0.00
Mayor/Council Operations						
Employee Benefits & Costs						
FICA	0.00	0.00	0.00	0.00	0.00	0.00
IPERS-Council	0.00	0.00	0.00	0.00	0.00	0.00
Medicare	0.00	0.00	0.00	0.00	0.00	0.00
Unemployment Compensation	0.00	0.00	0.00	0.00	0.00	0.00
Total Employee Benefits & Costs	0.00	0.00	0.00	0.00	0.00	0.00
Salaries-Regular Part Time	4,000.00	4,000.00	100.0%	0.00	0.00	0.00
Council	1,967.00	1,967.00	100.0%	0.00	0.00	0.00
Mayor	5,967.00	5,967.00	100.0%	0.00	0.00	0.00
Total Salaries-Regular Part Time	5,967.00	5,967.00	100.0%	0.00	0.00	0.00
Total Mayor/Council Operations	5,967.00	5,967.00	100.0%	0.00	0.00	0.00
TIF Analysis	0.00	0.00	0.0%	0.00	0.00	0.00
Tort Liability Insurance	0.00	0.00	0.0%	0.00	0.00	0.00
Total GENERAL GOVERNMENT	231,123.18	207,174.00	111.6%	0.00	0.00	0.00
Payroll Expenses	444.53					
PUBLIC SAFETY						
Building Inspections	15,410.00	16,500.00	93.4%	0.00	0.00	0.00
Building / Rental Inspection	15,410.00	16,500.00	93.4%	0.00	0.00	0.00
Total Building Inspections	15,410.00	16,500.00	93.4%	0.00	0.00	0.00
Crossing Guard						

City of University Heights, Iowa
Profit & Loss Budget vs. Actual

July 2014 through June 2015

	GENERAL	DEBT SERVICE		POLICE FORFEITURE	
	Budget	Jul '14 - Jun 15	% of Budget	Budget	% of Budget
Employee Benefits & Costs					
FICA	0.00				
IPERS	0.00				
Medicare	0.00				
Unemployment Compensation	0.00				
Total Employee Benefits & Costs	0.00				
Salaries					
Crossing Guard	4,450.00				
Total Salaries	4,450.00		101.1%		
Supplies	0.00		0.0%		
Total Crossing Guard	4,450.00		101.1%		
Fire					
Contracts w/Other Agencies					
Coralville Fire Dept	30,429.91		100.0%		
Hydrant Flush-City of Iowa City	3,344.00		100.0%		
Total Contracts w/Other Agencies	33,773.91		100.0%		
Total Fire	33,773.91		100.0%		
Hazmat-Johnson County	525.50		99.9%		
Police					
Commodities					
Car Purchase	43,371.80		100.0%		
Major Equipment					
Car Equipment	6,796.00		97.1%		
Other Equipment	3,000.00				
Total Major Equipment	9,796.00		139.9%		
Minor Equipment					
Operating Police Equipment	4,769.62		136.1%		
Regular Officer Uniform	4,925.25		104.0%		
Total Minor Equipment	9,694.87		117.6%		
Supplies					
Ammunition	3,469.59		107.1%		
Office Supplies	2,569.79		85.7%		
Operating Supplies	1,894.40		94.7%		
Other Supplies	2,162.93		98.3%		
Postage/Shipping	271.52		90.5%		
Total Supplies	10,368.23		96.5%		
Total Commodities	73,230.90		105.6%		
Contractual Services					
Garage Rental	2,400.00		100.0%		
Payments to Other Agencies					
County Jail/Service/Filing Fees	0.00		0.0%		
Evidence testing	0.00		0.0%		
Tech. Services Bureau - St. IA	0.00		0.0%		
Total Payments to Other Agencies	0.00		0.0%		
Police Insurance-Car/Liability	36,581.00		100.0%		
Printing/Copying	639.32		85.2%		
Prof Serv-Psych Testing-Physica	1,461.00		100.0%		
Total Contractual Services	41,081.32		99.7%		
Police Benefits & Costs					
Police FICA	0.00				

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
July 2014 through June 2015

	GENERAL		DEBT SERVICE		POLICE FORFEITURE	
	Jul '14 - Jun 15	% of Budget	Jul '14 - Jun 15	% of Budget	Jul '14 - Jun 15	% of Budget
Police Health Insurance	0.00		0.00		0.00	
Police IPERS	0.00		0.00		0.00	
Police Medicare	0.00		0.00		0.00	
Police SUTA	0.00		0.00		0.00	
Police Workers Compensation	0.00		0.00		0.00	
Total Police Benefits & Costs	0.00		0.00		0.00	
Police Gross Wages	24,326.17	173.8%	0.00		0.00	
Holiday & Other Pay	1,689.48	84.5%	0.00		0.00	
Miscellaneous Payroll Item	268,383.74	97.2%	0.00		0.00	
Police Gross Wages	2.00	100.0%	0.00		0.00	
Salaries-Reserves	294,401.39	100.8%	0.00		0.00	
Total Police Gross Wages	292,000.00		0.00		0.00	
Repair/Maint/Utilities						
Telecommunications Expense						
IT Support	1,934.60	105.4%	0.00		0.00	
Verizon/Pager Fees/Mediacom	2,748.68	114.5%	0.00		0.00	
Total Telecommunications Expense	4,683.28	110.6%	0.00		0.00	
Vehicle Operations						
Fuel	10,258.15	93.3%	0.00		0.00	
Other	0.00	0.0%	0.00		0.00	
Washes	544.76	77.8%	0.00		0.00	
Total Vehicle Operations	10,802.91	92.3%	0.00		0.00	
Vehicle Repair						
Bicycle Maint/Repair	0.00	0.0%	0.00		0.00	
Car Maint/Repair	7,378.19	82.0%	0.00		0.00	
Total Vehicle Repair	7,378.19	82.0%	0.00		0.00	
Total Repair/Maint/Utilities	22,864.38	91.7%	0.00		0.00	
Staff Development						
Association Dues	315.00	210.0%	0.00		0.00	
Regular Officer Training						
Academy Training	11,334.32	189.5%	0.00		0.00	
Officer Training	150.00	33.3%	0.00		0.00	
Skills Training/Testing	4,990.00	102.9%	0.00		0.00	
Training Supplies	5,569.91	184.1%	0.00		0.00	
Total Regular Officer Training	22,044.23	154.1%	0.00		0.00	
Total Staff Development	22,359.23	154.6%	0.00		0.00	
Total Police	453,937.22	102.7%	0.00		0.00	
Total PUBLIC SAFETY	508,096.63	102.2%	0.00		0.00	
PUBLIC WORKS						
Other Public Works						
Contracts-Other Agencies						
IC Animal Center	1,148.88	99.9%	0.00		0.00	
IC Bus Service	35,522.04	100.0%	0.00		0.00	
SEATS Service	8,443.92	100.0%	0.00		0.00	
Total Contracts-Other Agencies	45,114.84	100.0%	0.00		0.00	
Total Other Public Works	45,114.84	100.0%	0.00		0.00	
Roads, Bridges, & Sidewalks						
Contractual Services						
Engineering Fees	54,411.94	85.0%	0.00		0.00	

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
July 2014 through June 2015

	Jul '14 - Jun 15	GENERAL Budget	% of Budget	Jul '14 - Jun 15	DEBT SERVICE Budget	% of Budget	Jul '14 - Jun 15	POLICE FORFEITURE Budget	% of Budget
Repairs/improvements									
ADA Transition Plan	0.00			0.00			0.00		
Asphalt patch projects	0.00			0.00			0.00		
Capital Improvement Plan	0.00	0.00	0.0%	0.00			0.00		
Local panel replacements	0.00			0.00			0.00		
Oakcrest storm intake	0.00			0.00			0.00		
Pavement management	0.00			0.00			0.00		
Sidewalk Repairs	0.00			0.00			0.00		
Street Repairs	0.00			0.00			0.00		
Traffic sign assessments/mgmt	0.00			0.00			0.00		
Total Repairs/Improvements	0.00	0.00	0.0%	0.00			0.00		
Striping/Curb Renumbering	0.00			0.00			0.00		
Total Contractual Services	54,411.94	64,000.00	85.0%	0.00			0.00		
Snow Removal-Contractual	0.00			0.00			0.00		
Storm water permit	1,250.00	1,250.00	100.0%	0.00			0.00		
Street Lighting Electricity	0.00			0.00			0.00		
Street Sweeping-Contractual	0.00			0.00			0.00		
Traffic Controls and Safety	0.00			0.00			0.00		
Street Signs-Commodities	0.00			0.00			0.00		
Traffic Light Electricity	0.00			0.00			0.00		
Total Traffic Controls and Safety	0.00			0.00			0.00		
Total Roads, Bridges, & Sidewalks	55,661.94	65,250.00	85.3%	0.00			0.00		
Sanitation									
Contractual									
Grandview Recycling	0.00	0.00	0.0%	0.00			0.00		
Leaf Vacuuming	13,500.00	13,500.00	100.0%	0.00			0.00		
Trash/Recycling	22,840.88	20,862.00	109.5%	0.00			0.00		
Total Contractual	36,340.88	34,362.00	105.8%	0.00			0.00		
Total Sanitation	36,340.88	34,362.00	105.8%	0.00			0.00		
Total PUBLIC WORKS	137,117.66	144,728.00	94.7%	0.00			0.00		
Total Expense	927,362.94	901,922.00	102.8%	32,588.91	32,564.00	100.1%	0.00		
Net Ordinary Income	-126,062.27	-98,232.00	128.3%	33.66	122.00	27.6%	1,755.01	1,749.00	100.3%
Net Income	-126,062.27	-98,232.00	128.3%	33.66	122.00	27.6%	1,755.01	1,749.00	100.3%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
July 2014 through June 2015

	Jul '14 - Jun 15	% of Budget	Jul '14 - Jun 15	EMPLOYEE BENEFITS	% of Budget	Jul '14 - Jun 15	TOTAL	% of Budget
	Budget		Budget	Budget		Budget	Budget	
Ordinary Income/Expense								
Income								
CHARGES FOR SERVICES								
Police Reports	0.00		0.00			125.00	100.00	125.0%
Rental Inspection	0.00		0.00			480.00	900.00	53.3%
Total CHARGES FOR SERVICES	0.00		0.00			608.00	1,000.00	60.8%
GENERAL PROPERTY TAXES								
Benefits Levies	0.00		64,911.76	65,160.00	99.6%	64,911.76	65,160.00	99.6%
Debt Service Levy	0.00		0.00			32,038.01	32,152.00	99.6%
Insurance Levy	0.00		0.00			13,576.37	13,626.00	99.6%
Library Services Levy	0.00		0.00			16,535.39	16,597.00	99.6%
Regular Property Tax	0.00		0.00			496,079.89	497,923.00	99.6%
Transit Levy	0.00		0.00			43,288.29	43,445.00	99.6%
Total GENERAL PROPERTY TAXES	0.00		64,911.76	65,160.00	99.6%	666,429.71	688,903.00	99.6%
INTERGOVERNMENTAL/SHARED REVENUE								
Other State Grants/Reimburse.	0.00		0.00			1,749.00	1,749.00	100.0%
Forfeiture Funds-IC	0.00		0.00			14,061.30	10,000.00	140.6%
Seabell Incident/Traffic Safety	0.00		0.00			15,810.30	11,749.00	134.6%
Total Other State Grants/Reimburse.	0.00		0.00					
State Shared Revenues								
Commercial Property Tax Rpicmnt	0.00		104.26			1,070.32	2,141.00	50.0%
Road Use/Street Construction	109,285.60	99.4%	0.00			109,285.60	110,000.00	99.4%
Street Sign Replacement	0.00	0.0%	0.00			0.00	2,945.00	0.0%
Total State Shared Revenues	109,285.60	96.8%	104.26			110,355.92	115,086.00	95.9%
Total INTERGOVERNMENTAL/SHARED REVE...	109,285.60	96.8%	104.26			126,166.22	126,835.00	99.5%
LICENSES & PERMITS								
Beer/Wine/Liquor/Cig Permits	0.00		0.00			780.00	390.00	200.0%
Building/Equipment Permits	0.00		0.00			4,421.25	8,000.00	55.3%
Misc. Licenses/Permits	0.00		0.00			860.00	1,000.00	86.0%
Parking Permits	0.00		0.00			18,325.00	17,325.00	105.8%
Rental Permits	0.00		0.00			19,185.00	18,325.00	104.7%
Total Misc. Licenses/Permits	0.00		0.00			24,386.25	26,715.00	91.3%
Total LICENSES & PERMITS	0.00		0.00					
MISCELLANEOUS REVENUES								
Cable TV Franchise	0.00		0.00			28,198.08	25,863.00	109.0%
Contributions	0.00		0.00			2,750.00	1,050.00	261.9%
Fines	0.00		0.00			1,950.00	1,500.00	130.0%
Parking Fines	0.00		0.00			116,681.74	111,000.00	105.1%
Traffic Fines-Clk of Ct	0.00		0.00			118,631.74	112,500.00	105.5%
Total Fines	0.00		0.00			28,113.55	40,000.00	70.3%
Legal Fees Reimbursement	0.00		0.00			1,459.60	1,234.00	118.3%
Misc. Income	0.00		0.00			1,459.60	1,234.00	118.3%
Other	0.00		0.00			0.00	0.00	0.0%
Total Misc. Income	0.00		0.00					
Refunds and Reimbursements	0.00		0.00			179,152.97	180,647.00	99.2%
Total MISCELLANEOUS REVENUES	0.00		0.00			1,080.43	1,081.00	99.9%
OTHER CITY TAXES								
Utility Excise Tax	0.00		1,080.43	1,081.00	99.9%	11,091.07	8,561.00	129.6%
Total OTHER CITY TAXES	0.00		1,080.43	1,081.00	99.9%	11,091.07	8,561.00	129.6%
USE OF MONEY & PROPERTY								

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
July 2014 through June 2015

	ROAD USE TAX		EMPLOYEE BENEFITS		TOTAL	
	Jul '14 - Jun 15	% of Budget	Jul '14 - Jun 15	% of Budget	Jul '14 - Jun 15	% of Budget
Interest on Cash Investments	0.00		343.62	98.2%	3,569.70	71.4%
Total USE OF MONEY & PROPERTY	0.00		343.62	98.2%	3,569.70	71.4%
Total Income	109,285.60	96.8%	66,440.07	99.8%	1,011,403.92	99.4%
Gross Profit	109,285.60	96.8%	66,440.07	99.8%	1,017,661.00	99.4%
Expense						
COMMUNITY & ECONOMIC DEV.						
Tree Trimming/Lawn Care	0.00		0.00		12,557.70	104.6%
Total COMMUNITY & ECONOMIC DEV.	0.00		0.00		12,557.70	104.6%
CULTURE & RECREATION						
Community Support Projects	0.00		0.00		350.49	140.2%
Library	0.00		0.00		37,166.00	93.0%
Parks						
Park Expenses	0.00		0.00		506.75	78.0%
Total Parks	0.00		0.00		506.75	78.0%
Total CULTURE & RECREATION	0.00		0.00		38,023.24	93.0%
DEBT SERVICE						
Interest	0.00		0.00		3,588.91	100.7%
Principal	0.00		0.00		29,000.00	100.0%
Total DEBT SERVICE	0.00		0.00		32,588.91	100.1%
GENERAL GOVERNMENT						
City Hall & General Buildings						
Commodities						
Supplies	0.00		0.00		201.75	100.9%
Total Commodities	0.00		0.00		201.75	100.9%
Contractual						
Rents & Leases	0.00		0.00		16,490.76	100.0%
Total Contractual	0.00		0.00		16,490.76	100.0%
Employee Benefits & Costs						
FICA	0.00		0.00	0.0%	0.00	0.0%
IPERS	0.00		0.00	0.0%	0.00	0.0%
Medicare	0.00		0.00	0.0%	0.00	0.0%
Total Employee Benefits & Costs	0.00		0.00	0.0%	0.00	0.0%
Repair/Maint/Utilities						
City Hall Upgrades	0.00		0.00		2,211.15	88.4%
Maintenance	0.00		0.00		331.10	47.3%
Telecommunications	0.00		0.00		2,036.42	99.3%
Utilities	0.00		0.00		1,179.66	84.3%
Total Repair/Maint/Utilities	0.00		0.00		5,758.33	86.6%
Salaries-Regular Part Time	0.00		0.00		700.00	96.0%
Facilities Assistant	0.00		0.00		700.00	96.0%
Total Salaries-Regular Part Time	0.00		0.00		24,041.00	96.2%
Total City Hall & General Buildings	0.00		0.00	0.0%	23,122.84	96.2%
Clerk/Treasurer & Finance Admin						
Commodities						
Hardware/Software	0.00		0.00		0.00	0.0%
Minor Equipment/Supplies/Techno	0.00		0.00		165.00	66.0%
Office Supplies and Postage	0.00		0.00		1,333.08	100.0%
Taping meetings	0.00		0.00		433.29	86.7%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual

July 2014 through June 2015

	ROAD USE TAX		EMPLOYEE BENEFITS		TOTAL	
	Jul '14 - Jun 15	% of Budget	Jul '14 - Jun 15	% of Budget	Jul '14 - Jun 15	% of Budget
Total Commodities	0.00		0.00		1,931.37	257.5%
Contractual Services						
Accounting Fees	0.00		0.00		7,195.00	135.8%
Bank/CCard Fees	0.00		0.00		52.53	105.1%
Legal Publications	0.00		0.00		4,489.50	104.4%
Meeting Set Up Fees	0.00		0.00		500.00	90.6%
Printing/Copying	0.00		0.00		850.00	100.7%
Technology Services	0.00		0.00		594.40	99.9%
Total Contractual Services	0.00		0.00		13,640.63	117.6%
Employee Benefits & Costs						
FICA	0.00		742.77	100.4%	740.00	100.4%
IPERS	0.00		1,152.40	104.8%	1,100.00	104.8%
Medicare	0.00		233.71	93.5%	250.00	93.5%
Unemployment Compensation	0.00		157.28	98.3%	160.00	98.3%
Total Employee Benefits & Costs	0.00		2,286.16	101.6%	2,250.00	101.6%
Salaries-Regular Part Time	0.00		0.00		11,308.03	100.5%
Clerk, Treasurer, Historian	0.00		0.00		11,308.03	100.5%
Total Salaries-Regular Part Time	0.00		0.00		11,308.03	100.5%
Staff Development						
Dues & Memberships						
Chamber of Commerce	0.00		0.00		397.00	100.0%
Dues and Memberships	0.00		0.00		503.43	100.1%
IA League of Cities	0.00		0.00		692.00	100.0%
JCOG Assessment	0.00		0.00		1,978.80	100.0%
Total Dues & Memberships	0.00		0.00		3,571.23	100.0%
Total Staff Development	0.00		0.00		3,571.23	100.0%
Total Clerk/Treasurer & Finance Admin	0.00		2,286.16	101.6%	32,737.42	111.3%
Legal Services						
Mayor/Council Operations						
Employee Benefits & Costs						
FICA	0.00		369.95	100.0%	370.00	100.0%
IPERS-Council	0.00		71.44	79.4%	90.00	79.4%
Medicare	0.00		86.52	99.4%	87.00	99.4%
Unemployment Compensation	0.00		77.58	97.0%	80.00	97.0%
Total Employee Benefits & Costs	0.00		605.49	96.6%	627.00	96.6%
Salaries-Regular Part Time	0.00		0.00		4,000.00	100.0%
Council	0.00		0.00		1,967.00	100.0%
Mayor	0.00		0.00		5,967.00	100.0%
Total Salaries-Regular Part Time	0.00		0.00		5,967.00	100.0%
Total Mayor/Council Operations	0.00		605.49	96.6%	6,572.49	99.7%
TIF Analysis	0.00		0.00		0.00	0.0%
Tort Liability Insurance	0.00		0.00		0.00	0.0%
Total GENERAL GOVERNMENT	0.00		2,891.65	100.5%	234,014.83	111.4%
Payroll Expenses	0.00		0.00		444.53	100.0%
PUBLIC SAFETY						
Building Inspections						
Building / Rental Inspection	0.00		0.00		15,410.00	93.4%
Total Building Inspections	0.00		0.00		15,410.00	93.4%
Crossing Guard						

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
July 2014 through June 2015

	ROAD USE TAX		EMPLOYEE BENEFITS		TOTAL	
	Jul '14 - Jun 15	% of Budget	Jul '14 - Jun 15	% of Budget	Jul '14 - Jun 15	% of Budget
Employee Benefits & Costs						
FICA	0.00		275.00	98.9%	275.00	98.9%
IPERS	0.00		380.00	81.4%	380.00	81.4%
Medicare	0.00		60.00	106.0%	60.00	106.0%
Unemployment Compensation	0.00		50.00	112.4%	50.00	112.4%
Total Employee Benefits & Costs	0.00		765.00	91.6%	765.00	91.6%
Salaries						
Crossing Guard	0.00		0.00		4,450.00	101.1%
Total Salaries	0.00		0.00		4,450.00	101.1%
Supplies	0.00		0.00		0.00	0.0%
Total Crossing Guard	0.00		701.08	91.6%	5,151.08	99.7%
Fire						
Contracts w/Other Agencies						
Coratville Fire Dept't	0.00		0.00		30,429.91	100.0%
Hydrant Flush-City of Iowa City	0.00		0.00		3,344.00	100.0%
Total Contracts w/Other Agencies	0.00		0.00		33,773.91	100.0%
Total Fire	0.00		0.00		33,773.91	100.0%
Hazmat-Johnson County	0.00		0.00		525.50	99.9%
Police						
Commodities						
Car Purchase	0.00		0.00		43,371.80	100.0%
Major Equipment	0.00		0.00		6,796.00	97.1%
Car Equipment	0.00		0.00		3,000.00	100.0%
Other Equipment	0.00		0.00		0.00	0.0%
Total Major Equipment	0.00		0.00		7,000.00	139.9%
Minor Equipment	0.00		0.00		3,504.00	136.1%
Operating Police Equipment	0.00		0.00		4,738.00	104.0%
Regular Officer Uniform	0.00		0.00		8,242.00	117.6%
Total Minor Equipment	0.00		0.00		10,740.00	96.5%
Supplies						
Ammunition	0.00		0.00		3,240.00	107.1%
Office Supplies	0.00		0.00		3,000.00	85.7%
Operating Supplies	0.00		0.00		2,000.00	94.7%
Other Supplies	0.00		0.00		2,200.00	98.3%
Postage/Shipping	0.00		0.00		300.00	90.5%
Total Supplies	0.00		0.00		10,368.23	96.5%
Total Commodities	0.00		0.00		73,230.90	105.6%
Contractual Services						
Garage Rental	0.00		0.00		2,400.00	100.0%
Payments to Other Agencies	0.00		0.00		0.00	0.0%
County Jail/Service/Filing Fees	0.00		0.00		0.00	0.0%
Evidence testing	0.00		0.00		0.00	0.0%
Tech. Services Bureau - St. IA	0.00		0.00		0.00	0.0%
Total Payments to Other Agencies	0.00		0.00		0.00	0.0%
Police Insurance-Car/Liability	0.00		0.00		36,581.00	100.0%
Printing/Copying	0.00		0.00		639.32	85.2%
Prof Serv-Psych Testing-Physica	0.00		0.00		1,461.00	100.0%
Total Contractual Services	0.00		0.00		41,192.00	99.7%
Police Benefits & Costs						
Police FICA	0.00		18,148.15	100.3%	18,100.00	100.3%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
July 2014 through June 2015

	ROAD USE TAX		EMPLOYEE BENEFITS		TOTAL	
	Jul '14 - Jun '15	% of Budget	Jul '14 - Jun '15	% of Budget	Jul '14 - Jun '15	% of Budget
Police Health Insurance	0.00		14,532.51	100.0%	14,532.51	100.0%
Police IPERS	0.00		28,137.93	100.5%	28,137.93	100.5%
Police Medicare	0.00		4,184.33	98.8%	4,235.00	98.8%
Police SUTA	0.00		2,395.56	104.2%	2,300.00	104.2%
Police Workers Compensation	0.00		984.00	100.0%	984.00	100.0%
Total Police Benefits & Costs	0.00		68,382.48	100.3%	68,382.48	100.3%
Police Gross Wages	0.00		0.00		24,326.17	173.8%
Holiday & Other Pay	0.00		0.00		1,689.48	84.5%
Miscellaneous Payroll Item	0.00		0.00		268,383.74	97.2%
Police Gross Wages	0.00		0.00		2,000.00	100.0%
Salaries-Reserves	0.00		0.00		0.00	100.6%
Total Police Gross Wages	0.00		0.00		294,401.39	100.6%
Repair/Maint/Utilities	0.00		0.00		1,835.00	105.4%
Telecommunications Expense	0.00		0.00		2,400.00	114.5%
IT Support	0.00		0.00		4,683.28	110.6%
Verizon/Pager Fees/Mediacom	0.00		0.00		11,000.00	93.3%
Total Telecommunications Expense	0.00		0.00		700.00	77.8%
Vehicle Operations	0.00		0.00		10,258.15	93.3%
Fuel	0.00		0.00		0.00	0.0%
Other	0.00		0.00		544.76	77.8%
Washes	0.00		0.00		10,802.91	92.3%
Total Vehicle Operations	0.00		0.00		11,700.00	92.3%
Vehicle Repair	0.00		0.00		0.00	0.0%
Bicycle Maint/Repair	0.00		0.00		7,378.19	82.0%
Car Maint/Repair	0.00		0.00		7,378.19	82.0%
Total Vehicle Repair	0.00		0.00		9,000.00	82.0%
Total Repair/Maint/Utilities	0.00		0.00		24,935.00	91.7%
Staff Development	0.00		0.00		150.00	210.0%
Association Dues	0.00		0.00		315.00	210.0%
Regular Officer Training	0.00		0.00		5,982.00	189.5%
Academy Training	0.00		0.00		450.00	33.3%
Officer Training	0.00		0.00		4,850.00	102.9%
Skills Training/Testing	0.00		0.00		3,026.00	184.1%
Training Supplies	0.00		0.00		22,044.23	154.1%
Total Regular Officer Training	0.00		0.00		14,308.00	154.1%
Total Staff Development	0.00		0.00		14,458.00	154.6%
Total Police	0.00		68,382.48	100.3%	510,068.00	102.4%
Total PUBLIC SAFETY	0.00		69,083.56	100.2%	566,063.00	102.0%
PUBLIC WORKS						
Other Public Works	0.00		0.00		1,148.88	99.9%
Contracts-Other Agencies	0.00		0.00		35,522.04	100.0%
IC Animal Center	0.00		0.00		8,443.92	100.0%
IC Bus Service	0.00		0.00		45,114.84	100.0%
SEATS Service	0.00		0.00		45,116.00	100.0%
Total Contracts-Other Agencies	0.00		0.00		45,116.00	100.0%
Total Other Public Works	0.00		0.00		45,116.84	100.0%
Roads, Bridges, & Sidewalks	0.00		0.00		64,000.00	85.0%
Contractual Services	0.00		0.00		54,411.94	85.0%
Engineering Fees	0.00		0.00			

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
July 2014 through June 2015

	ROAD USE TAX		EMPLOYEE BENEFITS		TOTAL	
	Jul '14 - Jun 15	% of Budget	Jul '14 - Jun 15	% of Budget	Jul '14 - Jun 15	% of Budget
Repairs/Improvements						
ADA Transition Plan	10,532.65	100.0%	0.00		10,532.65	100.0%
Asphalt patch projects	2,361.00	236.1%	0.00		2,361.00	236.1%
Capital Improvement Plan	0.00		0.00		0.00	0.0%
Local panel replacements	0.00	0.0%	0.00		0.00	0.0%
Oakcrest storm intake	0.00	0.0%	0.00		0.00	0.0%
Pavement management	0.00	0.0%	0.00		0.00	0.0%
Sidewalk Repairs	4,229.35	100.0%	0.00		4,229.35	100.0%
Street Repairs	1,160.00	100.0%	0.00		1,160.00	100.0%
Traffic sign assessments/mgmt	585.00	100.0%	0.00		585.00	100.0%
Total Repairs/Improvements	18,868.00	107.8%	0.00		18,868.00	107.8%
Striping/Curb Renumbering	5,562.00	100.0%	0.00		5,562.00	100.0%
Total Contractual Services	24,430.00	105.9%	0.00		24,430.00	105.9%
Snow Removal-Contractual	32,498.50	117.6%	0.00		32,498.50	117.6%
Storm water permit	0.00		0.00		0.00	0.0%
Street Lighting Electricity	8,204.61	99.4%	0.00		8,204.61	100.0%
Street Sweeping-Contractual	4,285.07	142.8%	0.00		4,285.07	142.8%
Traffic Controls and Safety	0.00	0.0%	0.00		0.00	0.0%
Street Signs-Commodities	790.78	98.8%	0.00		790.78	98.8%
Traffic Light Electricity	790.78	21.1%	0.00		790.78	21.1%
Total Traffic Controls and Safety	70,208.96	106.9%	0.00		70,208.96	106.9%
Total Roads, Bridges, & Sidewalks	70,208.96	106.9%	0.00		70,208.96	106.9%
Sanitation						
Contractual	0.00		0.00		0.00	0.0%
Grandview Recycling	0.00		0.00		0.00	0.0%
Leaf Vacuuming	0.00		0.00		0.00	0.0%
Trash/Recycling	0.00		0.00		0.00	0.0%
Total Contractual	0.00		0.00		0.00	0.0%
Total Sanitation	0.00		0.00		0.00	0.0%
Total PUBLIC WORKS	70,208.96	106.9%	0.00		70,208.96	106.9%
Total Expense	70,208.96	106.9%	71,975.21		1,102,136.02	102.8%
Net Ordinary Income	39,076.64	82.7%	-5,535.14		-90,732.10	167.1%
Net Income	39,076.64	82.7%	-5,535.14		-90,732.10	167.1%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
July 2014 through June 2015

	Jul '14 - Jun 15	Budget	% of Budget
Ordinary Income/Expense			
Income			
CHARGES FOR SERVICES			
Police Reports	128.00	100.00	128.0%
Rental Inspection	480.00	900.00	53.3%
Total CHARGES FOR SERVICES	608.00	1,000.00	60.8%
USE OF MONEY & PROPERTY			
Interest on Cash Investments	3,569.70	5,000.00	71.4%
Total USE OF MONEY & PROPERTY	3,569.70	5,000.00	71.4%
OTHER CITY TAXES			
Utility Excise Tax	11,091.07	8,561.00	129.6%
Total OTHER CITY TAXES	11,091.07	8,561.00	129.6%
LICENSES & PERMITS			
Beer/Wine/Liquor/Cig Permits	780.00	390.00	200.0%
Building/Equipment Permits	4,421.25	8,000.00	55.3%
Misc. Licenses/Permits			
Parking Permits	860.00	1,000.00	86.0%
Rental Permits	18,325.00	17,325.00	105.8%
Total Misc. Licenses/Permits	19,185.00	18,325.00	104.7%
Total LICENSES & PERMITS	24,386.25	26,715.00	91.3%
INTERGOVERNMENTAL/SHARED REVENUE			
Other State Grants/Reimburse.			
Forfeiture Funds-IC	1,749.00	1,749.00	100.0%
Seatbelt Incent/Traffic Safety	14,061.30	10,000.00	140.6%
Total Other State Grants/Reimburse.	15,810.30	11,749.00	134.6%
State Shared Revenues			
Street Sign Replacement	0.00	2,945.00	0.0%
Commercial Property Tax Rplcmnt	1,070.32	2,141.00	50.0%
Road Use/Street Construction	109,285.60	110,000.00	99.4%
Total State Shared Revenues	110,355.92	115,086.00	95.9%
Total INTERGOVERNMENTAL/SHARED REVEN...	126,166.22	126,835.00	99.5%
MISCELLANEOUS REVENUES			
Refunds and Reimbursements	0.00	0.00	0.0%
Misc. Income			
Other	1,459.60	1,234.00	118.3%
Total Misc. Income	1,459.60	1,234.00	118.3%
Contributions	2,750.00	1,050.00	261.9%
Legal Fees Reimbursement	28,113.55	40,000.00	70.3%
Cable TV Franchise	28,198.08	25,863.00	109.0%
Fines			
Parking Fines	1,950.00	1,500.00	130.0%
Traffic Fines-Clk of Ct	116,681.74	111,000.00	105.1%
Total Fines	118,631.74	112,500.00	105.5%
Total MISCELLANEOUS REVENUES	179,152.97	180,647.00	99.2%
GENERAL PROPERTY TAXES			
Insurance Levy	13,576.37	13,626.00	99.6%
Library Services Levy	16,535.39	16,597.00	99.6%
Debt Service Levy	32,038.01	32,152.00	99.6%
Transit Levy	43,288.29	43,445.00	99.6%
Benefits Levies	64,911.76	65,160.00	99.6%
Regular Property Tax	496,079.89	497,923.00	99.6%
Total GENERAL PROPERTY TAXES	666,429.71	668,903.00	99.6%
Total Income	1,011,403.92	1,017,661.00	99.4%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
July 2014 through June 2015

	Jul '14 - Jun 15	Budget	% of Budget
Gross Profit	1,011,403.92	1,017,661.00	99.4%
Expense			
Payroll Expenses	444.53		
COMMUNITY & ECONOMIC DEV.			
Tree Trimming/Lawn Care	12,557.70	12,000.00	104.6%
Total COMMUNITY & ECONOMIC DEV.	12,557.70	12,000.00	104.6%
DEBT SERVICE			
Interest	3,588.91	3,564.00	100.7%
Principal	29,000.00	29,000.00	100.0%
Total DEBT SERVICE	32,588.91	32,564.00	100.1%
CULTURE & RECREATION			
Community Support Projects	350.49	250.00	140.2%
Parks			
Park Expenses	506.75	650.00	78.0%
Total Parks	506.75	650.00	78.0%
Library	37,166.00	39,981.00	93.0%
Total CULTURE & RECREATION	38,023.24	40,881.00	93.0%
PUBLIC WORKS			
Sanitation			
Contractual			
Grandview Recycling	0.00	0.00	0.0%
Leaf Vacuuming	13,500.00	13,500.00	100.0%
Trash/Recycling	22,840.88	20,862.00	109.5%
Total Contractual	36,340.88	34,362.00	105.8%
Total Sanitation	36,340.88	34,362.00	105.8%
Other Public Works			
Contracts-Other Agencies			
IC Animal Center	1,148.88	1,150.00	99.9%
SEATS Service	8,443.92	8,444.00	100.0%
IC Bus Service	35,522.04	35,522.00	100.0%
Total Contracts-Other Agencies	45,114.84	45,116.00	100.0%
Total Other Public Works	45,114.84	45,116.00	100.0%
Roads, Bridges, & Sidewalks			
Traffic Controls and Safety			
Street Signs-Commodities	0.00	2,945.00	0.0%
Traffic Light Electricity	790.78	800.00	98.8%
Total Traffic Controls and Safety	790.78	3,745.00	21.1%
Storm water permit	1,250.00	1,250.00	100.0%
Street Sweeping-Contractual	4,285.07	3,000.00	142.8%
Street Lighting Electricity	8,204.61	8,250.00	99.4%
Snow Removal-Contractual	32,498.50	27,626.00	117.6%
Contractual Services			
Striping/Curb Renumbering	5,562.00	5,562.00	100.0%
Repairs/Improvements			
Oakcrest storm intake	0.00	0.00	0.0%
Pavement management	0.00	0.00	0.0%
Capital Improvement Plan	0.00	0.00	0.0%
Local panel replacements	0.00	0.00	0.0%
Traffic sign assessment/mgmt	585.00	585.00	100.0%
Street Repairs	1,160.00	1,160.00	100.0%
Asphale patch projects	2,361.00	1,000.00	236.1%
Sidewalk Repairs	4,229.35	4,229.00	100.0%
ADA Transition Plan	10,532.65	10,533.00	100.0%
Total Repairs/Improvements	18,868.00	17,507.00	107.8%
Engineering Fees	54,411.94	64,000.00	85.0%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
July 2014 through June 2015

	Jul '14 - Jun 15	Budget	% of Budget
Total Contractual Services	78,841.94	87,069.00	90.6%
Total Roads, Bridges, & Sidewalks	125,870.90	130,940.00	96.1%
Total PUBLIC WORKS	207,326.62	210,418.00	98.5%
GENERAL GOVERNMENT			
Tort Liability Insurance	0.00	0.00	0.0%
TIF Analysis	0.00		
Mayor/Council Operations			
Employee Benefits & Costs			
IPERS-Council	71.44	90.00	79.4%
Unemployment Compensation	77.58	80.00	97.0%
Medicare	86.52	87.00	99.4%
FICA	369.95	370.00	100.0%
Total Employee Benefits & Costs	605.49	627.00	96.6%
Salaries-Regular Part Time			
Mayor	1,967.00	1,967.00	100.0%
Council	4,000.00	4,000.00	100.0%
Total Salaries-Regular Part Time	5,967.00	5,967.00	100.0%
Total Mayor/Council Operations	6,572.49	6,594.00	99.7%
City Hall & General Buildings			
Employee Benefits & Costs			
IPERS	0.00	0.00	0.0%
FICA	0.00	0.00	0.0%
Medicare	0.00	0.00	0.0%
Total Employee Benefits & Costs	0.00	0.00	0.0%
Commodities			
Supplies	201.75	200.00	100.9%
Total Commodities	201.75	200.00	100.9%
Salaries-Regular Part Time			
Facilities Assistant	672.00	700.00	96.0%
Total Salaries-Regular Part Time	672.00	700.00	96.0%
Repair/Maint/Utilities			
Maintenance	331.10	700.00	47.3%
Utilities	1,179.66	1,400.00	84.3%
Telecommunications	2,036.42	2,050.00	99.3%
City Hall Upgrades	2,211.15	2,500.00	88.4%
Total Repair/Maint/Utilities	5,758.33	6,650.00	86.6%
Contractual			
Rents & Leases	16,490.76	16,491.00	100.0%
Total Contractual	16,490.76	16,491.00	100.0%
Total City Hall & General Buildings	23,122.84	24,041.00	96.2%
Clerk/Treasurer & Finance Admin			
Commodities			
Hardware/Software	0.00	0.00	0.0%
Minor Equipment/Supplies/Techno	165.00	250.00	66.0%
Taping meetings	433.29	500.00	86.7%
Office Supplies and Postage	1,333.08	0.00	100.0%
Total Commodities	1,931.37	750.00	257.5%
Employee Benefits & Costs			
Unemployment Compensation	157.28	160.00	98.3%
Medicare	233.71	250.00	93.5%
FICA	742.77	740.00	100.4%
IPERS	1,152.40	1,100.00	104.8%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
July 2014 through June 2015

	Jul '14 - Jun 15	Budget	% of Budget
Total Employee Benefits & Costs	2,286.16	2,250.00	101.6%
Staff Development			
Dues & Memberships			
Chamber of Commerce	397.00	397.00	100.0%
Dues and Memberships	503.43	503.00	100.1%
IA League of Cities	692.00	692.00	100.0%
JCOG Assessment	1,978.80	1,979.00	100.0%
Total Dues & Memberships	3,571.23	3,571.00	100.0%
Total Staff Development	3,571.23	3,571.00	100.0%
Salaries-Regular Part Time			
Clerk, Treasurer, Historian	11,308.03	11,250.00	100.5%
Total Salaries-Regular Part Time	11,308.03	11,250.00	100.5%
Contractual Services			
Bank/CCard Fees	52.53	50.00	105.1%
Meeting Set Up Fees	453.00	500.00	90.6%
Technology Services	594.40	595.00	99.9%
Printing/Copying	856.20	850.00	100.7%
Legal Publications	4,489.50	4,300.00	104.4%
Accounting Fees	7,195.00	5,300.00	135.8%
Total Contractual Services	13,640.63	11,595.00	117.6%
Total Clerk/Treasurer & Finance Admin	32,737.42	29,416.00	111.3%
Legal Services	171,582.08	150,000.00	114.4%
Total GENERAL GOVERNMENT	234,014.83	210,051.00	111.4%
PUBLIC SAFETY			
Hazmat-Johnson County	525.50	526.00	99.9%
Crossing Guard			
Supplies	0.00	0.00	0.0%
Employee Benefits & Costs			
Unemployment Compensation	56.21	50.00	112.4%
Medicare	63.62	60.00	106.0%
FICA	272.02	275.00	98.9%
IPERS	309.23	380.00	81.4%
Total Employee Benefits & Costs	701.08	765.00	91.6%
Salaries			
Crossing Guard	4,450.00	4,400.00	101.1%
Total Salaries	4,450.00	4,400.00	101.1%
Total Crossing Guard	5,151.08	5,165.00	99.7%
Building Inspections			
Building / Rental Inspection	15,410.00	16,500.00	93.4%
Total Building Inspections	15,410.00	16,500.00	93.4%
Fire			
Contracts w/Other Agencies			
Hydrant Flush-City of Iowa City	3,344.00	3,344.00	100.0%
Coralville Fire Dep't	30,429.91	30,430.00	100.0%
Total Contracts w/Other Agencies	33,773.91	33,774.00	100.0%
Total Fire	33,773.91	33,774.00	100.0%
Police			
Staff Development			
Association Dues	315.00	150.00	210.0%
Regular Officer Training			
Officer Training	150.00	450.00	33.3%
Skills Training/Testing	4,990.00	4,850.00	102.9%
Training Supplies	5,569.91	3,026.00	184.1%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
July 2014 through June 2015

	Jul '14 - Jun 15	Budget	% of Budget
Academy Training	11,334.32	5,982.00	189.5%
Total Regular Officer Training	22,044.23	14,308.00	154.1%
Total Staff Development	22,359.23	14,458.00	154.6%
Repair/Maint/Utilities			
Telecommunications Expense			
IT Support	1,934.60	1,835.00	105.4%
Verizon/Pager Fees/Mediacom	2,748.68	2,400.00	114.5%
Total Telecommunications Expense	4,683.28	4,235.00	110.6%
Vehicle Repair			
Bicycle Maint/Repair	0.00	0.00	0.0%
Car Maint/Repair	7,378.19	9,000.00	82.0%
Total Vehicle Repair	7,378.19	9,000.00	82.0%
Vehicle Operations			
Other	0.00	0.00	0.0%
Washes	544.76	700.00	77.8%
Fuel	10,258.15	11,000.00	93.3%
Total Vehicle Operations	10,802.91	11,700.00	92.3%
Total Repair/Maint/Utilities	22,864.38	24,935.00	91.7%
Contractual Services			
Payments to Other Agencies			
Evidence testing	0.00	0.00	0.0%
County Jail/Service/Filing Fees	0.00	0.00	0.0%
Tech. Services Bureau - St. IA	0.00	0.00	0.0%
Total Payments to Other Agencies	0.00	0.00	0.0%
Printing/Copying	639.32	750.00	85.2%
Prof Serv-Psych Testing-Physica	1,461.00	1,461.00	100.0%
Garage Rental	2,400.00	2,400.00	100.0%
Police Insurance-Car/Liability	36,581.00	36,581.00	100.0%
Total Contractual Services	41,081.32	41,192.00	99.7%
Police Benefits & Costs			
Police Workers Compensation	984.00	984.00	100.0%
Police SUTA	2,395.56	2,300.00	104.2%
Police Medicare	4,184.33	4,235.00	98.8%
Police Health Insurance	14,532.51	14,530.00	100.0%
Police FICA	18,148.15	18,100.00	100.3%
Police IPERS	28,137.93	28,000.00	100.5%
Total Police Benefits & Costs	68,382.48	68,149.00	100.3%
Commodities			
Minor Equipment			
Operating Police Equipment	4,769.62	3,504.00	136.1%
Regular Officer Uniform	4,925.25	4,738.00	104.0%
Total Minor Equipment	9,694.87	8,242.00	117.6%
Major Equipment			
Other Equipment	3,000.00		
Car Equipment	6,796.00	7,000.00	97.1%
Total Major Equipment	9,796.00	7,000.00	139.9%
Supplies			
Postage/Shipping	271.52	300.00	90.5%
Operating Supplies	1,894.40	2,000.00	94.7%
Other Supplies	2,162.93	2,200.00	98.3%
Office Supplies	2,569.79	3,000.00	85.7%
Ammunition	3,469.59	3,240.00	107.1%
Total Supplies	10,368.23	10,740.00	96.5%
Car Purchase	43,371.80	43,372.00	100.0%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
 July 2014 through June 2015

	Jul '14 - Jun 15	Budget	% of Budget
Total Commodities	73,230.90	69,354.00	105.6%
Police Gross Wages			
Salaries-Reserves	2.00	0.00	100.0%
Miscellaneous Payroll Item	1,689.48	2,000.00	84.5%
Holiday & Other Pay	24,326.17	14,000.00	173.8%
Police Gross Wages	268,383.74	276,000.00	97.2%
Total Police Gross Wages	294,401.39	292,000.00	100.8%
Total Police	522,319.70	510,088.00	102.4%
Total PUBLIC SAFETY	577,180.19	566,053.00	102.0%
Total Expense	1,102,136.02	1,071,967.00	102.8%
Net Ordinary Income	-90,732.10	-54,306.00	167.1%
Net Income	<u>-90,732.10</u>	<u>-54,306.00</u>	<u>167.1%</u>

City of University Heights, Iowa
Warrants for Council Approval
 June 10 through July 14, 2015

Date	Name	Memo	Amount
Jun 10 - Jul 14, 15			
06/11/2015	City of Iowa City	City Hall water/sewer automatic payment	-17.45
06/15/2015	Fort, Matthew A		-1,440.51
06/15/2015	Miller, Ryan R		-728.10
06/15/2015	Patch, Alexander J		-1,258.32
06/15/2015	Plate, Harold,		-124.60
06/15/2015	Sherman, Nicholas M		-1,341.13
06/15/2015	Stanley, Kenneth L		-1,612.59
06/15/2015	Miller, Michelle K		-1,278.46
06/15/2015	MidwestOne Bank	42-1109342	-2,800.96
06/24/2015	MidAmerican Energy	pedestrian lights at 113 Golfview	-33.34
06/24/2015	MidAmerican Energy	1301 Melrose stop light	-39.20
06/24/2015	MidAmerican Energy	1011 Melrose stop light	-34.49
06/24/2015	MidAmerican Energy	City Hall gas/electricity	-90.40
06/29/2015	MidAmerican Energy	street lights	-646.43
06/30/2015	Anderson, Christine M.		-452.63
06/30/2015	Kimura, Lori D.		-337.64
06/30/2015	Lyon, Kristofer S		-1,327.83
06/30/2015	Miller, Michelle K		-1,278.47
06/30/2015	Patch, Alexander J		-1,519.78
06/30/2015	Stanley, Kenneth L		-1,572.58
06/30/2015	Fort, Matthew A		-1,373.75
06/30/2015	Sherman, Nicholas M		-1,286.12
06/30/2015	Fort, Matthew A	unused vacation time pay out	-1,372.14
06/30/2015	Patch, Alexander J	unused vacation pay out	-669.86
06/30/2015	Sherman, Nicholas M	unused vacation/personal time pay out	-853.50
06/30/2015	Aldrich, Carla		-184.70
06/30/2015	From, Louise A.		-454.13
06/30/2015	Haverkamp, Michael J		-172.80
06/30/2015	Lane, James		-184.70
06/30/2015	Miller, Virginia G		-184.70
06/30/2015	Quezada, Silvia M		-184.70
06/30/2015	Wellmark BC/BS	monthly insurance payment	-1,118.07
06/30/2015	Internal Revenue Service	42-1109342	-4,409.00
06/30/2015	IOWA WORKFORCE DEVEL...	107319-6	-849.02
06/30/2015	TREASURER STATE OF IO...	42-1109342-001	-3,167.00
06/30/2015	IOWA PUBLIC EMPLOYEES ...		-201.45
06/30/2015	IOWA PUBLIC EMPLOYEES ...		-3,833.50
07/01/2015	Paul J. Moore, Melrose Aven...	City Hall Rent/garages automatic deposit	-1,374.23
07/01/2015	Verizon Wireless	monthly wire service/cell phone for police car a...	-80.10
07/09/2015	City of Iowa City	City Hall water/sewer automatic payment	-13.88
07/14/2015	Internet Navigator	monthly fee for city website/email service	-24.95
07/14/2015	SEATS	Seats Payment	-703.66
07/14/2015	Stan Laverman	rental inspector salary	-500.00
07/14/2015	Terry Goerd	June inspection services	-1,400.00
07/14/2015	Shive Hattery	engineering services 5/16/15-7/3/15	-7,771.82
07/14/2015	University Lake Partners	garage rental July-Aug-Sept	-600.00
07/14/2015	Prelude Behavioral Services	drug testing of new reserves	-60.00
07/14/2015	Westport Touchless Autowash	May vehicle washes	-84.00
07/14/2015	Breese Plumbing & Heating	RPZ & meter installed/tested	-658.26
07/14/2015	Welt-Ambrisco Insurance	addl premium due after work comp audit	-958.00
07/14/2015	Iowa League of Cities	yearly member dues 2015-16	-726.00
07/14/2015	Ultramax	ammunition	-400.00
07/14/2015	Rotary Club of Iowa City Dow...	1st quarter dues RY2016	-165.00
07/14/2015	Noah Hughes	refund of BOA fee paid in error	-50.00
07/14/2015	St Andrew Presbyterian Church	fee for use of church for regular meeting	-30.00
07/14/2015	City of Iowa City	park water fountain/May fuel	-932.00
07/14/2015	Iowa Law Enforcement Acade...	field training/firearms instructor recertification F...	-325.00
07/14/2015	Stanard & Associates, Inc.	law enforcement officer selection tests	-36.00
07/14/2015	Matthew Fort	reimburse for gas to attend training at ILEA	-34.65
07/14/2015	Iowa Prison Industries	street sign for in front of city office	-26.50

Jun 10 - Jul 14, 15

City of University Heights, Iowa
Warrants for Council Approval
 June 10 through July 14, 2015

Date	Name	Memo	Amount
Jun 10 - Jul 14, 15			
06/11/2015	City of Iowa City	City Hall water/sewer automatic payment	-17.45
06/15/2015	Fort, Matthew A		-1,440.51
06/15/2015	Miller, Ryan R		-728.10
06/15/2015	Patch, Alexander J		-1,258.32
06/15/2015	Plate, Harold,		-124.60
06/15/2015	Sherman, Nicholas M		-1,341.13
06/15/2015	Stanley, Kenneth L		-1,612.59
06/15/2015	Miller, Michelle K		-1,278.46
06/15/2015	MidwestOne Bank	42-1109342	-2,800.96
06/24/2015	MidAmerican Energy	pedestrian lights at 113 Golfview	-33.34
06/24/2015	MidAmerican Energy	1301 Melrose stop light	-39.20
06/24/2015	MidAmerican Energy	1011 Melrose stop light	-34.49
06/24/2015	MidAmerican Energy	City Hall gas/electricity	-90.40
06/29/2015	MidAmerican Energy	street lights	-646.43
06/30/2015	Anderson, Christine M.		-452.63
06/30/2015	Kimura, Lori D.		-337.64
06/30/2015	Lyon, Kristofer S		-1,327.83
06/30/2015	Miller, Michelle K		-1,278.47
06/30/2015	Patch, Alexander J		-1,519.78
06/30/2015	Stanley, Kenneth L		-1,572.58
06/30/2015	Fort, Matthew A		-1,373.75
06/30/2015	Sherman, Nicholas M		-1,286.12
06/30/2015	Fort, Matthew A	unused vacation time pay out	-1,372.14
06/30/2015	Patch, Alexander J	unused vacation pay out	-669.86
06/30/2015	Sherman, Nicholas M	unused vacation/personal time pay out	-853.50
06/30/2015	Aldrich, Carla		-184.70
06/30/2015	From, Louise A.		-454.13
06/30/2015	Haverkamp, Michael J		-172.80
06/30/2015	Lane, James		-184.70
06/30/2015	Miller, Virginia G		-184.70
06/30/2015	Quezada, Silvia M		-184.70
06/30/2015	Wellmark BC/BS	monthly insurance payment	-1,118.07
06/30/2015	Internal Revenue Service	42-1109342	-4,409.00
06/30/2015	IOWA WORKFORCE DEVEL...	107319-6	-849.02
06/30/2015	TREASURER STATE OF IO...	42-1109342-001	-3,167.00
06/30/2015	IOWA PUBLIC EMPLOYEES ...		-201.45
06/30/2015	IOWA PUBLIC EMPLOYEES ...		-3,833.50
07/01/2015	Paul J. Moore, Melrose Aven...	City Hall Rent/garages automatic deposit	-1,374.23
07/01/2015	Verizon Wireless	monthly wire service/cell phone for police car a...	-80.10
07/09/2015	City of Iowa City	City Hall water/sewer automatic payment	-13.88
07/14/2015	Internet Navigator	monthly fee for city website/email service	-24.95
07/14/2015	SEATS	Seats Payment	-703.66
07/14/2015	Stan Laverman	rental inspector salary	-500.00
07/14/2015	Terry Goerd	June inspection services	-1,400.00
07/14/2015	Shive Hattery	engineering services 5/16/15-7/3/15	-7,771.82
07/14/2015	University Lake Partners	garage rental July-Aug-Sept	-600.00
07/14/2015	Prelude Behavioral Services	drug testing of new reserves	-60.00
07/14/2015	Westport Touchless Autowash	May vehicle washes	-84.00
07/14/2015	Breese Plumbing & Heating	RPZ & meter installed/tested	-658.26
07/14/2015	Welt-Ambrisco Insurance	addl premium due after work comp audit	-958.00
07/14/2015	Iowa League of Cities	yearly member dues 2015-16	-726.00
07/14/2015	Ultramax	ammunition	-400.00
07/14/2015	Rotary Club of Iowa City Dow...	1st quarter dues RY2016	-165.00
07/14/2015	Noah Hughes	refund of BOA fee paid in error	-50.00
07/14/2015	St Andrew Presbyterian Church	fee for use of church for regular meeting	-30.00
07/14/2015	City of Iowa City	park water fountain/May fuel	-932.00
07/14/2015	Iowa Law Enforcement Acade...	field training/firearms instructor recertification F...	-325.00
07/14/2015	Stanard & Associates, Inc.	law enforcement officer selection tests	-36.00
07/14/2015	Matthew Fort	reimburse for gas to attend training at ILEA	-34.65
07/14/2015	Iowa Prison Industries	street sign for in front of city office	-26.50

Jun 10 - Jul 14, 15



Community Protection Report September 2015

- Quiet first home football game
- Nearing first year of service for Police Chief Ken Stanley. Community Protection committee will be sending out Survey Monkey evaluation requests for the Mayor, Counselors, and police department staff. Please complete these within 2 weeks.
- Next Neighborhood Watch Meeting September 24, 2015 @ 7pm @ University Heights City Office/Police Department
 - Kingsley Botchway Iowa City- City Councilor to speak regarding cultural competency relations between police and minorities in the community.

September '15 Streets and Sidewalks Report

- 1) Ordinances are prepared to be voted on:
 - a. Open Spaces ordinance
 - b. Tree board creation ordinance
- 2) Need to decide if we want 3 leaf vacuum dates or 2 leaf vacuum dates and 1 bag pick up. To add an extra leaf vacuuming costs \$1500. Here are the two possible scenarios
 - a. Option A – 3 leaf vacuuming dates
 - b. Cost \$1500 extra (Total \$15,000)
 - c. Dates for pick up are October 19th, November 2nd, November 19th

Option B – 2 leaf vacuuming, one bag pick up
Cost no extra (Total \$13,500 as is budgeted)
Dates for pick up are October 29th, November 12th, November 19th
Sends extra plastic to the landfill, early falling leaves will have longer to wait on the curb before pick up.
- 3) Ice Cream Social is September 13th, 3:30-5:30pm at Tower Court Park. There will be a performance by the Eulenspiegel puppet troupe at 4pm. Please join us.

ORDINANCE No. 190

AN ORDINANCE AMENDING ORDINANCE 52 REGULATING THE PLANTING, CARE, AND MAINTENANCE OF TREES AND SHRUBBERY UPON AND ADJOINING PUBLIC PROPERTY IN THE TOWN OF UNIVERSITY HEIGHTS, JOHNSON COUNTY, IOWA.

BE IT ENACTED by the Council of the City of University Heights, Iowa:

University Heights Ordinance No. 52 is amended as follows (with additions indicated by underline and deletions indicated by ~~strike-through~~):

Section 1. Definitions. For the purpose of this ordinance, certain terms and words used herein shall be interpreted or defined as follows:

1. ~~The word "public~~ Public property" means any property owned by the ~~Town-City~~ of University Heights, and shall specifically include that portion of street rights-of-way located between the private property lines and streets or sidewalk(s).
2. "Trees and shrubs" shall mean all wood vegetation.
3. "Parking" shall mean that part of the street right-of-way lying between the private lot line and the curb line of the improved streets, and on unimproved streets it shall mean that portion of the public right-of-way lying between the lot lines and that portion of the street usually ~~drive~~ carry vehicular traffic.
4. "City Tree Board" shall mean the Board created and established pursuant to Section 6 of this Ordinance.

Section 2. No person, firm or corporation shall plant or remove any tree or shrub on ~~public~~ Public ~~property~~ Property without specific approval of the ~~Town Council of the Town-City Tree Board~~ of University Heights, Iowa.

Section 3. ~~That~~ The owners of private property shall be responsible for the proper care and maintenance of all trees and shrubs located in the parking adjoining said

private property.

Section 4. ~~That a~~All trees and shrubs on public or private property bordering on any street shall be trimmed to a sufficient height to allow free passage of pedestrians and vehicular traffic and so that they will not obstruct or shade street lights, the vision of traffic signs, or the view of any street intersection. The minimum clearance of any overhanging portion of such trees or shrubs shall be eight (8) feet over sidewalks and thirteen (13) feet over all streets.

Section 5. ~~That i~~If the owner of any property fails to maintain trees and shrubs in compliance with the provisions of this ordinance, the ~~Town-City Council~~ or the City Tree Board shall cause written notice to be served upon the property owner, requiring compliance with this ordinance within ~~Thirty-thirty~~ (30) days after receipt of said notice. The notice required herein shall be served by mailing a copy of said notice to the property address or address used by the Johnson County Treasurer to mail property tax statements~~last known address of the property owner by Certified Mail. If the Town Clerk is unable to secure a notice on the property owner, said written notice may be served on the occupant or person in charge of the property in the same manner as set out herein.~~ If this ~~ordinance~~ Ordinance is not complied with by said property owner within the date specified in the written notice the ~~Town-City Council~~ shall cause such work to be done as is necessary to bring said the trees on the property ~~owner~~ within compliance with the provisions of this ~~ordinance~~ Ordinance and the exact cost of such work shall be certified by the ~~Town Clerk~~ City Council to the Johnson County Auditor ~~of Johnson County Iowa~~ to be collected with and in the same manner as general property taxes.

Section 6. City Tree Board

1. **Creation and Establishment of a City Tree Board.**
A City Tree Board is created and established. The Board shall consist of five (5) residents of the City who shall be appointed by the mayor.
2. **Term of Office.** The term of each Board member shall be five (5) years; provided, however, that the term of one member appointed to the first board shall be for only one (1) year, the term of

one member of the first board shall be for two (2) years, the term of one of the members appointed to the first board shall be for three (3) years, and the term of one of the members appointed to the first board shall be for four (4) years. In the event that a vacancy shall occur during the term of any member, the Mayor shall appoint a successor for the unexpired portion of that member's term.

3. **Compensation.** The Board members shall serve without compensation.

4. **Duties and Responsibilities.**

- a. The Board shall develop a written plan for the care, preservation, pruning, planting, replanting, removal or disposition of trees and shrubs on Public Property, including Parking areas. This written plan shall constitute the Comprehensive City Tree Plan for the City of University Heights.
- b. The Board shall update the Comprehensive City Tree Plan annually.
- c. The Board shall study and advise the City Council with respect to selection, maintenance, and care of trees and shrubs and with respect to such other matters as the City Council may request from time to time.
- d. The Board, when requested by the City Council, shall consider, investigate, make findings, report, and make recommendations upon any special matter of question coming within the scope of its work.
- e. The Board shall meet from time to time to consider and approve or reject requests from the owners of private property to plant or remove trees or shrubs from Public Property, including Parking areas, adjoining the respective private property.

5. **Operation.** The Board shall choose its own chairperson, make its own rules and regulations, and keep minutes of its proceedings. A majority of the members shall constitute a quorum for the transaction of Board business.

6. **Appeal.** Any person aggrieved by a decision of the Board may appeal to the City Council by submitting a written appeal request that sets forth the basis for the appeal. The City Council may affirm, reverse, or modify any decision of the Board.

Section 6. Violation of this ordinance shall constitute a misdemeanor and shall be punishable by a fine not to exceed \$100.00.

Section 7. That this ordinance shall be in full force and effect from and after its passage and posting as provided by law.

Passed and approved by the Council of the City of University Heights, Iowa, on the ___ day of _____, 2015.

Louise From, Mayor

Attest:

Christine M. Anderson, City Clerk

MEMORANDUM

TO: University Heights, Mayor, Council, and Staff
FROM: Josiah Bilskemper, P.E.
DATE: September 8, 2015
RE: City Engineer's Report

(1) Driveways (Work in Right-of-Way Permits)

- a. 1265 Melrose – We received and are reviewing a request for a new driveway apron and parking slab off of Sunset Street at this address (southeast corner of the Melrose and Sunset intersection). The proposal to pave a driveway apron and short section of concrete slab behind the curb would replace what is currently a gravel area. There were previous discussions of the parking activity in the rear yard of this property, and council determined that additional information would be needed from the property owner to establish that this parking area had a grandfathered status. Additional information was provided last week to Attorney Ballard to confirm this. Therefore, the parking is permitted, but the area can't be enlarged. We are reviewing the request to verify these dimensions, and provide construction details for the portion of the work in the right-of-way.
- b. 23 Leamer – We received and are reviewing a request for new driveway and apron connection to the street at this address.
- c. 14 Leamer – We did not receive any notice from the property owner at this address regarding driveway construction work in the right-of-way, but observed that a new driveway apron and a portion of the curb and gutter in the street were replaced while conducting a site visit for the property noted above. We will follow up with the property owner to get the necessary construction information to determine whether the work completed can stay in place or needs to be replaced. Since we were not contacted in advance by the property owner, and therefore did not have an opportunity to inspect the work and photograph the form work prior to the concrete pour, we would at a minimum recommend that the property owner be responsible for any future repair work to the section of curb and gutter that were replaced.

(2) Sidewalk Repair Program

- a. The contractor of the 2015 Sidewalk Repair project, JDM Concrete, completed their sidewalk work on August 15th. Ryan Bowers from Shive-Hattery did a walk-through of the repairs the following week and prepared a punchlist of items that need to be corrected (both sidewalk panel corrections and better restoration of disturbed grass areas) at several properties in town. We are awaiting an update on when these items will be taken care of. The project completion date is September 30.
- b. The property reports and letters for the southwest section of town will be sent out in September. We'll meet with the Mayor and the Streets/Sidewalk chair to review dates for the next round of repairs, and identify changes (if any) to the format of the program.



- c. *The repair quote from JDM Concrete was accepted by Council at the July meeting, and they will be starting sidewalk repairs later this week. (August Mtg.)*
- d. *The southwest section of town is scheduled for sidewalk inspection this year. We completed sidewalk inspections of this part of town last week, and are in the process of compiling and preparing the individual property reports. (August Mtg.)*

(3) 2015 Pavement Markings

- a. L.L. Pelling has begun repainting of the pavement markings in town. Typically most of the work along the Sunset and Melrose corridor occurs at night.

(4) MS4 Permit – Damaged Street Intake

- a. The curb intake at the SE corner of the Oakcrest and Highland intersection is damaged and requires repair. We will obtain several quotes to replace the top of the intake, with the goal to have this repair complete and ready for the October council meeting. Funds already budgeted into the local street repair line item will be utilized for this work.

(5) New Sign Installation – Mahaska Drive and Highland Drive

- a. Council member Lane was contacted with a request to install a stop sign at the Mahaska Drive and Highland Drive intersection (T-intersection) to stop cars driving north on Mahaska Drive before they pull out onto Highland Drive. We reviewed the guidance in the Manual on Uniform Traffic Control Devices (MUTCD) on the use of stop signs, and had Russ place a stop sign at this corner because of the restricted view that exists from the hedge row on the east side of Mahaska. The existing hedge row is within the vision triangle defined in the city ordinance and a portion of the hedge row would need to be removed to meet the ordinance.

(6) Pothole Patching

- a. Council Member Miller was contacted with a request to look at patching a street panel in front of the driveway at 1265 Melrose Avenue. This is an area that Russ has patched in the past, but needs follow-up attention. Russ is going to clean up the broken patch material and apply new at this location. This street panel will need to be replaced, and since it is so close to the Melrose and Sunset intersection, it will be more cost effective to have Russ continue with the patching and include replacement of the panel in the roadway improvement project when the intersection is realigned next year.

(7) Iowa DOT – All Town Sign Replacement Program

- a. Russ has been working on getting the new signs installed. When Russ finishes this work, we'll notify the DOT that the work has been completed.
- b. *I talked with Russ last week and he anticipates getting started on these sign replacements in the next couple weeks. (August Mtg.)*

Please feel free to contact me if you have any questions about these or any other items.

JDB

**Building Zoning & Sanitation Committee
August 2015 Report ♦ By Silvia Quezada**

Part I.

**(a) Zoning Commission Outstanding Priorities Involving Ordinance 79
(Buildings and Land Use)**

- Zoning Commission Summer Meetings
 - Meetings May, June, July and August closed.
 - Council priority considerations: sensitive slopes and Zone R-1 dwelling classification.

(b) Board of Adjustment

- Board of Adjustment guidelines; see attachment.

(c) Grandview Condos Recycling.

- Grandview condo board confirmed their \$475 funding commitment.

(d) City Building Inspection Policy Considerations and/or Program Changes.

- Local amendments to the International Building Council (IBC) 2015 submitted by Building Inspector; Board of Adjustment and Zoning Committee members to review for comments and submission at October Council meeting.

Part II. National Development Council TIF Allocation Update

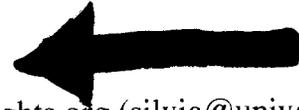
See attached emails from the National Development Council and the July 14th letter to Council from the Developer's finance associate, Justin Doyle of Black Bird Investments.

RE: 07-14-15 Maxwell Development letter

From: **Tom Jackson** (TJackson@nationaldevelopmentcouncil.org)

Sent: Mon 7/20/15 11:37 AM

To: silvia quezada (smq130@hotmail.com); silvia@university-heights.org (silvia@university-heights.org)



Silvia – Justin Doyle shared his numbers and letter with me after the meeting. His reworked construction numbers and revenues/expenses support what's in his letter. His letter also mentions the possibility that the project won't be as marketable without the retail/commercial component – but his projections don't test this scenario by modeling lower rents, higher vacancy rates, etc. And, we don't have any independent market study or appraisal information to help put some bounds around the impacts of these changes.

At this point – Justin and the Maxwell team have engineered the projected gap on an all-residential project down to almost nothing – but weaker marketability could reverse those savings. For example – simply raising the stabilized vacancy rate from 3% to 3.5% would increase the gap by approximately \$350,000. Lowering rents could improve the vacancy rate – but these changes would also impact the project's debt capacity and equity attraction.

I've fired some questions back to the Maxwell team on a couple the numbers in their scenario and will let you and the rest of the council know if there's anything in their reply that significantly changes my evaluation of this scenario. All the best - Tom

Tom Jackson, Director

National Development Council

927 Dudley Road

Edgewood, KY 41017

(513) 300-0886 Mobile

tjackson@nationaldevelopmentcouncil.org

www.nationaldevelopmentcouncil.org

RE: One University Place - TIF - status update

From: **Tom Jackson** (TJackson@nationaldevelopmentcouncil.org) ←
Sent: Mon 6/29/15 8:37 AM
To: silvia quezada (smq130@hotmail.com)
Cc: carla@university-heights.org (carla@university-heights.org); Mike Haverkamp (mike@university-heights.org); louise@university-heights.org (louise@university-heights.org); jim@university-heights.org (jim@university-heights.org); virginia@university-heights.org (virginia@university-heights.org); Steve Ballard (ballard@lefflaw.com)

Silvia – the timing of this request, my schedule this week and the July 4th holiday don't provide me with adequate time to produce additional reports prior to your meeting on July 2. My memo, dated May 22, 2015, summarized my "but for" analysis on the project as proposed by the Maxwell team. Given the sources I identified and my analysis, the \$4 million gap was reasonable given development costs and the projected debt and equity attracted by the proposed mix of residential and commercial spaces.

My attribution of approximately \$3 million of the gap to the project's commercial component and just under \$1 million to the residential was based on sensitivity testing of my spreads given:

the subtraction of revenues – sales and rental income – associated with each component.

the subtraction of proportionate uses – construction, design, engineering, soft costs, etc. – associated with each component.

As I presented and discussed at the June 9th council meeting, to conduct a more detailed analysis of the split requires a redesign by the development team and their submission of new projects costs, estimates of revenues and expenses, and schedules for unit sales, rent escalators, occupancy rates, etc. If the current proposal does not move forward, I would expect that amended plans may be presented by the development team and they can be analyzed at that time.

I hope that this reply meets some of the needs outlined in your request. Please don't hesitate to let me know if there's anything else I can assist you and the rest of the members of council with – and I'll do my best to deliver. All the best - Tom

Tom Jackson, Director

National Development Council



BLACKBIRD

COMMERCIAL DEVELOPMENT

Dear City Councilors,

On behalf of Jeff Maxwell's development team, I wish to provide additional information in regards to the commercial space contribution to the "gap financing" need presented for the One University Place project.

Information submitted to the National Development Council (herein referred to as "NDC") on May 23rd, 2015 distributed project costs between the residential and commercial portions of the project. This information was used to help explain the relative impact of commercial development on the site, but could not directly answer questions about project financing gap differences between the proposed One University Place with a version of One University Place *without commercial components*.

Using the same information submitted to NDC for cost segregation, we have re-calculated the gap financing need for a project if the commercial-related expenses were not incurred.

Specifically, this analysis relied upon the following:

- Revise south building to eliminate commercial space. Resulting two story building utilizes parking as approved in PUD.
- Site acquisition, paving, grading, utility work, etc. remains the same
- Reduce architectural, engineering, material testing, commissioning, development, brokerage, etc. fees related to the commercial space
- Eliminate commercial rental income and proceeds from commercial condo sales
- Eliminate any commercial tenant contributions towards common area maintenance
- All residential income and residential expenses are unchanged
- Remove the commercial property tax

In total, the total project cost was reduced by approximately \$8,499,092. Bank debt and equity attracted decreased due to the loss of income-generating property (commercial space). The net result is a new "gap financing" need calculated to be \$61,554.

Therefore, the consequence of eliminating the commercial component of OUP and application of conventional building techniques moves the financing gap from \$4,000,000 (in the design reflected in current zoning) to approximately \$61,554.

This analysis captures the economic impact of placing all of the funds required for construction, however it does not address the impact on the residents of the One University Place project. Based on conversations with a market study analyst, residential realtors, and potential buyers of condominium units there is a strong desire for community amenities commonly found in retail developments.

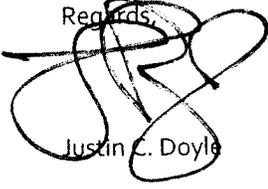
If the commercial space were to be eliminated for the project, we fully anticipate that this will decrease the demand for condominiums. This will increase the period of time that portions of One University Place must operate as rental apartments.

Furthermore, we believe the elimination of commercial amenities at the site will have a negative impact on neighboring land values.



BLACKBIRD

Investment Management

Regards,

Justin C. Doyle

7.14.15

**BOARD OF ADJUSTMENT
PROCESS GUIDELINES
AUGUST 2015**

Part I. Applications, notice of hearing and the draft minutes from the last meeting are sent and received by board members one week after last meeting and 3 weeks before next meeting. 72 hours before the scheduled meeting, the building inspector sends a written report to the Board of their view of the case and makes a recommendation based on the ordinance and whether the applicant has demonstrated a legitimate hardship.

Part II. The BOA meets monthly on the second Tuesday of the month. Where no applications are pending for consideration, the meeting is cancelled. The Chairperson shall prepare and circulate the BOA meeting agenda to members 72 hours prior to meeting.

Part III. Template application and report format are included below.

**VARIANCE/ APPEAL REQUEST
UNIVERSITY HEIGHTS BOARD OF ADJUSTMENT
APPLICATION FOR PUBLIC HEARING**

Date of Application: _____
Parcel ID #: _____ Application #: _____

PRINT OR TYPE

Applicant's Name: _____
Address: _____
City, State & Zip: _____
Telephone: _____
Email: _____

Nature of Request: (An appeal or variance):

Legal Description of Property (Please include subdivision name and lot number, if applicable):

Name, Address and Telephone Number of Title Holder:

The property is zoned: _____.

SETBACKS	REQUIRED SETBACKS	REQUESTED SETBACKS
FRONT:		
SIDE:		
REAR:		

This application is to be submitted complete with the following information:

- cover letter explaining the nature of the request and providing essential details about the application;
- location map of the property and any other maps, diagrams and information as may be required;
- an attached list of the names and addresses of all property owners within 500 feet of the parcel;

- The corners of the property and/or the building site must be clearly marked for a site inspection (Variance only);
- A completed building permit application including a set of building plans and a plot diagram showing the location of the proposed building and all setbacks from the lot lines (Variance only); and
- An application fee of \$____.00 and a sign fee of \$10.00 (\$185.00 total), payable by check or cash only

Signature of Applicant, owner, contract purchaser, or agent

Address

Telephone number

STAFF REPORT
Due to Board of Adjustment 72-hours Prior to Meeting

Date:

To:

From:

Re:

I. PRESENT LAND USE & ZONING.

II. PURPOSE AND ANALYSIS. [insert description of proposed projected]

III. CRITERIA OF HARDSHIPS. It is the policy of the Board of Adjustment to grant a variance only where the applicant demonstrates and “unnecessary hardship” which prevents them from conforming to the strict letter of the zoning ordinance. To do so the individual must prove all three of the following:

Criteria No. 1. The plight of the owner is due to the unique circumstances and not to the general conditions of the neighborhood.

- the hardship must be created by the ordinance and not by the applicant and/or a predecessor in title;
- a strict application of the zoning ordinance precludes the use of land for any purpose to which it is reasonably adapted; or
- the problem cannot be alleviate by rezoning the property.

[staff comments]

Criteria No. 2. The use to be authorized by the variance will not alter the essential character of the locality.

[staff comments]

Criteria No. 3. The land in question cannot yield a reasonable return if used as allowed in the zoned in which it is located.

[staff comments]

PART IV. CONCLUSION. [staff comments]

University Heights September 2015 eGovernment Report

U-H Website Updates/Statistics August 1-31, 2015

- **August 27, 2015**
 - City Election Information
- **August 24, 2015**
 - School Election Information
- **August 20, 2015**
 - Farmer's Markets Canceled for Sept/Oct
- **August 18, 2015**
 - Special Meeting Agenda/Attachments
- **August 17, 2015**
 - Special Meeting Agenda
- **August 14, 2015**
 - UI West Residence Hall moving schedule
- **August 12, 2015**
 - TIF Developer's Agreement
- **August 11, 2015**
 - City Council meeting agenda and attachments
- **August 10, 2015**
 - Housing Page Rental Permit Form, council meeting minutes
- **August 9, 2015**
 - Council meeting agenda
- **August 6, 2015**
 - 4th Room Theatre's Private Lives Schedule

Monthly Statistics from Stat Counter

Page Views	Unique Visits	1 st Time Visits	Returning Visits	
1,593	1147	766	381	Total
52	37	25	13	Average

Monthly Statistics from Webalyzer

Hits per Hour	85
Hits per Day	2060
Pages per Day	475
Total Visits	6919
Total Unique User Agents	992
Average Visits Per Day	223

U-H Website Twitter Statistics August 1- 31, 2015

Tweets	3
Re-tweets	0
Followers	66

University Heights City Council Meeting Webcasts Viewing Statistics From EarthChannel

August Council Meeting statistics 8/19/15 to 7/31/15

June Council Meeting statistics 7/28/15 to 8/31/15