

AGENDA

City of University Heights, Iowa
City Council Meeting
Tuesday, Oct. 13, 2015
Horn School Library room
600 Koser Ave.
 7:00-9:00pm.

Meeting called by Louise From

Time	Topic	Owner
7:00	Call to Order Meeting	
	Roll Call	
	-Approval of Minutes-Sept. 8 Meeting	Louise From
	-Approval of Minutes-Sept. 15 special meeting	
	-One University Place construction report and updates including the ravine	Jeff Maxwell/Kevin Monson
	-Discussion of process for communicating with developer of One University Place regarding construction issues and consideration of motion to designate City official(s) to be contact person(s) on behalf of the Council	Jim Lane
	-Discussion of Community Center	Jim Lane/Silvia Quezada
	Public Input	Public Comments
	<u>Administration</u>	
	-Mayor	<u>Mayor's Report</u> Louise From
	-City Attorney	<u>Legal Report</u> Steve Ballard
	-City Clerk	<u>City Clerk Report</u> Chris Anderson
	<u>Committee Reports:</u>	
	<u>Finance</u>	Committee Report -CD investment matured 10/2/15 -Budget changes Jim Lane
	<u>Community Protection</u>	<u>Treasurer's Report/ Payment of Bills</u> Lori Kimura Police Chief Report <u>Committee Report</u> Chief Ken Stanley Carla Aldrich/M. Haverkamp

Time	Topic	Owner
<u>Streets and Sidewalks</u>	<p><u>Committee Report</u> -Second Consideration of <u>Ordinance No. 190</u> Establishing a City Tree Board -Second Consideration of <u>Ordinance No. 191</u> requiring property or resources to be set aside for open spaces if redevelopment of property occurs through subdivision of increased density <u>-Discussion of Trees Forever Community Visioning Grant and consideration of motion to apply for grant funding.</u></p> <p>-Discussion of possible future redevelopment of the Flaum property</p>	Virginia Miller
<u>Building, Zoning & Sanitation</u>	<p><u>Engineer Report</u> -Consideration of Resolution No. 15-71 Accepting the 2015 Sidewalk Repair Project as completed authorizing payment of \$7,073.00.</p> <p><u>Committee Report</u> -Discussion of 2015 International Building Code -City Rental Program Report</p> <p>-Zoning Commission Chair report -Board of Adjustment Chair report</p>	<p>Josiah Bilskemper</p> <p>Silvia Quezada Terry Goerd</p> <p>Stan Laverman</p> <p>Pat Yeggy Dorothy Dotti Maher</p>
<u>e-Government</u>	<u>Committee Report</u>	Mike Haverkamp
Announcements	<p>Recommendation of City Attorney to meet in closed session pursuant to Iowa Code Sec. 21.5(1) to discuss strategy with counsel in matters in litigation where its disclosure would be likely to prejudice or disadvantage the position of the City.</p> <p>Reconvene to open session</p>	Anyone
9 :00	Adjournment	Louise From

Next Regular Council Meeting: Tuesday, November 10, 2015- Location to be announced.

Mayor's Report – Sept/Oct 2015

Sept. 2 – I attended the first meeting of the “**Sustainability Working Group of Johnson County**”. This group was an idea from the Board of Supervisors at the Joint Cities meetings. Members will be made up of representatives from all the Johnson County cities who want to participate, the county, University of Iowa, Kirkwood, and all school districts of the county. It is set up to form collaboration and share ideas for keeping the county green save resources, energy and often money. I will serve as University Heights rep and bring back info and ideas to city council. I am excited to be part of this group. This group will meet quarterly. The next meeting is Dec. 2 at 4:00pm at county office. The meeting is coordinated by the sustainability staff of Johnson County.

I received an email about celebrating Constitution Week yesterday, too late for a September meeting agenda item. The **National Society of the Daughters of the American Revolution** would like to invite the residents of University Heights to celebrate **Constitution Week beginning Sept. 17, 2015**.

I represented the city of University Heights at the following meetings/ceremonies:

Sept. 9th –Attended the Johnson County Assessor Conference Board meeting- The Board appointed, Tom Van Buer the new Johnson County Assessor as former JC Assessor Bill Greazel retired.

Sept. 11th- Attended the ribbon-cutting ceremony for Oaknoll Retirement, Spring Street addition.

Sept. 15th –Attended the MPO- RTBC Regional Trails and Bicycle Committee.

Sept. 25th- Attended Mike Moran, IC parks and recreation director, his retirement party to thank him for all his work with University Heights and the Tower Ct. Park.

Sept. 25th- Attended the ribbon-cutting ceremony of the new Iowa City Animal Shelter.

Sept. 22nd- Attended the MPO- TTAC -transportation technical advisory board meeting.

Sept. 30th -Attended the MPO- UAPB-urbanized area policy board meeting

Oct. 8th -Attended the Iowa City-Cedar Rapids Passenger Rail Conceptual Feasibility Study.

A Joint Entities meeting is scheduled to be held on Monday, Oct. 19th. They are asking all cities to report about the minimum wage ordinance. I will report the following:

Based upon the discussion and consensus of the City Council expressed at the September 2015 Council meeting, the City of University Heights intends to take no action to opt out of the Minimum Wage Ordinance adopted by the Johnson County Board of Supervisors. As such, the Ordinance as adopted by the Board of Supervisors will take effect in University Heights beginning November 1, 2015.

October '15 – City Attorney's Report

1. **Requiring Open Spaces when Property Development is Permitted.** The Council will have its second consideration of proposed Ordinance No. 191 requiring a property developer to dedicate (donate) land to the City for a park/open space if the development 1) involves a subdivision of land or 2) includes an increase in density of people or dwelling units. Proposed Ordinance No. 191 is attached.
2. **Establishing City Tree Board.** The Council will have its second consideration of Ordinance No. 190, which establishes a City Tree Board. Proposed Ordinance No. 190 is attached.
3. **Sidewalk Repair/Replacement Work.** The Council will consider Resolution No. 15-71, which accepts the repair/replacement work of JDM Concrete, LLC on various sidewalks and authorizes payment in the total amount of \$7,073.00. This work was authorized by the Council previously.
 - The work comprises repair/replacement of sidewalk panels 1) at addresses where property owners opted into the City-administered contract for such work and 2) at addresses where property owners did not opt in and have not completed the required work themselves by the deadline established by prior notice.
 - Property owners (both those who opted in and those who did not and also did not complete the work themselves) will be invoiced for the work on sidewalks abutting their respective properties. An administrative fee to be established by resolution in November will be added, in accordance with the policy adopted by the Council before. If invoices are not paid, the amounts will be assessed as additional property tax by further resolution.

**City Clerk Report
October 2015**

- **Five building permits received since the last meeting:**

**409 Monroe Street – New kitchen, 3 bathrooms and laundry room.
1465 Grand Avenue – 24x24 two story garage (approved by BOA).
1455 Grand Avenue – Electrical and plumbing permits for bathroom remodel.
254 Highland Drive – 18x25 concrete slab for patio.**

- **175 rental permits received for FY16 fiscal year (157 last month):**

**73 for Grandview Court (72 last month)
102 for rest of University Heights (85 last month)**

- **Sending out letters to 25 Grandview Court property owners listed as LLC on Assessors' website. (working with Rental Inspector who supplied the list)**

Per conversation with Attorney Ballard, "University Heights historically has taken the view that if a member of an LLC (or a shareholder of a corporation) lives in the unit, it is 'owner-occupied' for purposes of our ordinances (and would not require a rental permit).

- **Submitted annual debt report to the State of Iowa.**

University Heights
Building Permits
January 1, 2015 - October 11, 2015

Permit #	Building Address	Date Issued	Fee	Building Valuation	Description of Remodeling
BLD15-001	220 Koser Avenue	2/1/2015	\$832.00	\$62,320.00	Kitchen and bathroom remodel (bldg., mechanical, electrical and plumbing permits)
BLD15-002	207 Mahaska Drive	2/5/2015	\$421.00	\$17,000.00	Bedroom and bath remodel (bldg., electrical and plumbing permits)
BLD15-003	2 Leamer Court	4/12/2015	\$519.30	\$30,000.00	Remodel kitchen and move stairs (bldg., electrical, mechanical and plumbing permits)
BLD15-004	40 Koser Avenue	4/21/2015	\$369.30	\$20,000.00	20x20 garage
BLD15-005	1465 Grand Avenue	9/15/2015	\$832.00	\$45,000.00	24x24 two story garage (approved through BOA)
	2 Leamer Court	6/9/2015	\$50.00	\$1,500.00	Service upgrade from 100 to 200 amp
BLD15-006	30 Prospect Place	6/9/2015	\$1,389.15	\$150,000.00	Remodel of SFD: new roof, bathroom, closets, deck and concrete patio
	100 Koser Avenue	7/7/2015	\$50.00	\$1,000.00	Electrical permit - wiring for bathroom remodel
	28 Highland Drive	8/5/2015	\$50.00		Electrical permit - move overhead service
BLD15-007	409 Monroe Street	9/15/2015	\$573.00		New kitchen, 3 bathrooms and a laundry room
	1455 Grand Avenue	10/5/2015	\$50.00	\$2,000.00	Plumbing permit - main floor bathroom remodel
	1455 Grand Avenue	10/9/2015	\$50.00		Electrical permit - main floor bathroom remodel
BLD15-009	254 Highland Drive	10/5/2015	\$127.80	\$5,000.00	18x25 concrete slab for patio

Treasurer's Report**September 2015**

Our total revenue for the month of September was \$86,296.20 comprised of the following amounts:

Property Taxes	\$62,185.95
Parking fines	\$ 195.00
Traffic Fines from Clerk of Court	\$ 6,328.00
Interest on bank accounts	\$ 764.78
Road Use Funds	\$12,912.47
Rental permits	\$ 2,075.00
Marietta parking permits	\$ 420.00
Building permits	\$ 1,405.00
Police reports	\$ 10.00

Balances in the bank accounts as of 9/30/15:

MidwestOne Bank Checking Account	\$101,703.47
Hills Bank Money Market Account	\$ 1,043.66
Hills Bank Forfeiture Fund	\$ 4,064.94
Hills Bank Time Account	\$ 23,007.21
CD at UICCU (1002 due 3/22/17)	\$ 77,511.86
CD at UICCU (1003 due 8/28/17)	\$ 43,754.34
CD at UICCU (1004 due 10/2/15)	\$ 52,412.29
CD at UICCU (1011 due 5/19/17)	\$ 73,370.88
UICCU Savings	\$ 5.00

City of University Heights								
Cash Receipts and Disbursements by Fund								
July 1, 2015 to September 30, 2015								
	STREET CONSTRUCT	CAPITAL PROJECTS	GENERAL FUND	DEBT SERVICE	POLICE FORFEITURE	ROAD USE TAX	EMPLOYEE BENEFITS	TOTAL
Receipts								
Local Option Sales Tax								\$-
Property Tax			\$54,203.06	\$3,098.81			\$7,470.43	\$64,772.30
Other City Taxes								\$-
Licenses and Permits			\$30,939.15					\$30,939.15
Use of Money and Property			\$1,065.62		\$2.05		\$51.21	\$1,118.88
Intergovernmental			\$555.75			\$38,277.18		\$38,832.93
Charges for Services			\$30.00					\$30.00
Special Assessments								\$-
Miscellaneous			\$28,250.47					\$28,250.47
Other Financing Sources								\$-
Total Receipts	\$	\$-	\$115,044.05	\$3,098.81	\$2.05	\$38,277.18	\$7,521.64	\$163,943.73
Disbursements								
Payroll Expenses								
Public Safety			\$102,914.59				\$15,405.06	\$118,319.65
Public Works			\$46,957.89			\$5,445.82		\$52,403.71
Culture & Recreation			\$10,087.23					\$10,087.23
Community & Economic Dev.			\$1,140.00					\$1,140.00
General Government			\$93,649.55				\$670.86	\$94,320.41
Principal/Interest								\$-
Uncategorized/Miscellaneous								0
Total Disbursements		\$-	\$254,749.26	\$-	\$-	\$5,445.82	\$16,075.92	\$276,271.00
Net Cash Increase (Decrease)		\$-	\$(139,705.21)	\$3,098.81	\$1.38	\$32,831.36	\$(8,554.28)	\$(112,327.27)
Balance, beginning of year	\$-	\$(189,563.90)	\$520,594.33	\$(368.95)	\$(1,050.92)	\$27,366.71	\$(58,077.97)	\$298,899.30
Balance, end of period	\$-	\$(189,563.90)	\$380,889.12	\$2,729.86	\$(1,049.54)	\$60,198.07	\$(66,632.25)	\$186,572.03

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
 July through September 2015

2:08 AM
 10/12/15
 Cash Basis

	GENERAL			DEBT SERVICE			POLICE FORFEITURE		
	Jul - Sep 15	% of Budget	Jul - Sep 15	% of Budget	Jul - Sep 15	% of Budget	Jul - Sep 15	% of Budget	
	Budget		Budget		Budget		Budget		
Ordinary Income/Expense									
Income									
CHARGES FOR SERVICES	30.00								
GENERAL PROPERTY TAXES	54,203.06	3.0%	0.00						
INTERGOVERNMENTAL/SHARED REVEN...	555.75	9.3%	3,098.81						
LICENSES & PERMITS	30,939.15	12.8%	0.00						
MISCELLANEOUS REVENUES	28,250.47	115.1%	0.00						
USE OF MONEY & PROPERTY	1,065.62	24.9%	0.00						
Total Income	115,044.05	15.6%	3,098.81	9.6%	32,400.00	9.6%	2.05	2.05	
Expense									
COMMUNITY & ECONOMIC DEV.	1,140.00								
CULTURE & RECREATION	10,087.23	22.8%	0.00						
DEBT SERVICE	0.00	19.8%	0.00						
GENERAL GOVERNMENT	93,649.55	84.6%	0.00						
PUBLIC SAFETY	102,914.59	24.4%	0.00						
PUBLIC WORKS	46,957.89	34.9%	0.00						
Total Expense	254,749.26	35.2%	0.00	0.0%	32,400.00	0.0%	0.00	0.00	
Net Ordinary Income	-139,705.21	-1,052.1%	3,098.81	100.0%	0.00	100.0%	2.05	2.05	
Net Income	-139,705.21	-1,052.1%	3,098.81	100.0%	0.00	100.0%	0.00	100.0%	

City of University Heights, Iowa
 Profit & Loss Budget vs. Actual
 July through September 2015

2:06 AM
 10/12/15
 Cash Basis

	ROAD USE TAX		EMPLOYEE BENEFITS		TOTAL	
	Jul - Sep 15	% of Budget	Jul - Sep 15	% of Budget	Jul - Sep 15	% of Budget
Income						
CHARGES FOR SERVICES	0.00		0.00		30.00	3.0%
GENERAL PROPERTY TAXES	0.00		7,470.43	83,371.00	64,772.30	701,709.00
INTERGOVERNMENTAL/SHARED REVEN...	36,277.18	36.5%	0.00		38,832.93	109,339.00
LICENSES & PERMITS	0.00		0.00		30,939.15	26,890.00
MISCELLANEOUS REVENUES	0.00		0.00		28,250.47	113,250.00
USE OF MONEY & PROPERTY	0.00		51.21		1,118.88	5,000.00
Total Income	36,277.18	36.5%	7,521.64	83,371.00	163,943.73	957,188.00
Gross Profit	36,277.18	36.5%	7,521.64	83,371.00	163,943.73	957,188.00
Expense						
COMMUNITY & ECONOMIC DEV.	0.00		0.00		1,140.00	5,000.00
CULTURE & RECREATION	0.00		0.00		10,087.23	50,977.00
DEBT SERVICE	0.00		0.00		0.00	32,400.00
GENERAL GOVERNMENT	0.00		670.86	2,454.00	94,320.41	113,197.00
PUBLIC SAFETY	0.00		15,405.06	80,917.00	118,319.65	502,968.00
PUBLIC WORKS	5,445.82	4.6%	0.00		52,403.71	251,867.00
Total Expense	5,445.82	4.6%	16,075.92	83,371.00	276,271.00	956,409.00
Net Ordinary Income	32,831.36	-262.7%	-8,554.28	0.00	-112,327.27	779.00
Net Income	32,831.36	-262.7%	-8,554.28	0.00	-112,327.27	779.00

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
 July through September 2015

2:07 AM
 10/12/15
 Cash Basis

	GENERAL		DEBT SERVICE		POLICE FORFEITURE	
	Jul - Sep 15	% of Budget	Jul - Sep 15	% of Budget	Jul - Sep 15	% of Budget
	Budget		Budget		Budget	
Ordinary Income/Expense						
Income						
CHARGES FOR SERVICES						
Police Reports	30.00	3.0%	0.00		0.00	
Total CHARGES FOR SERVICES	30.00	3.0%	0.00		0.00	
GENERAL PROPERTY TAXES						
Benefits Levies	0.00		0.00		0.00	
Commercial Prop Tax Rplmnt adj	0.00	0.0%	0.00		0.00	
Debt Service Levy	0.00		3,098.81	9.6%	0.00	
Insurance Levy	941.50	6.6%	0.00		0.00	
Library Services Levy	1,519.19	8.9%	0.00		0.00	
Regular Property Tax	47,789.45	9.3%	0.00		0.00	
Transit Levy	3,952.92	8.9%	0.00		0.00	
Total GENERAL PROPERTY TAXES	54,203.06	9.3%	3,098.81	9.6%	0.00	
INTERGOVERNMENTAL/SHARED REVENUE						
Other State Grants/Reimburse.	555.75		0.00		0.00	
Seatbelt Incent/Traffic Safety	555.75		0.00		0.00	
Total Other State Grants/Reimburse.						
State Shared Revenues						
Commercial Property Tax Rplcmnt	0.00	0.0%	0.00		0.00	
Road Use/Street Construction	0.00		0.00		0.00	
Total State Shared Revenues	0.00	0.0%	0.00		0.00	
Total INTERGOVERNMENTAL/SHARED REVE....	555.75	12.8%	0.00		0.00	
LICENSES & PERMITS						
Beer/Wine/Liquor/Cig Permits	0.00	0.0%	0.00		0.00	
Building/Equipment Permits	3,344.15	33.4%	0.00		0.00	
Misc. Licenses/Permits	1,290.00	129.0%	0.00		0.00	
Parking Permits	26,305.00	169.7%	0.00		0.00	
Rental Permits	27,595.00	167.2%	0.00		0.00	
Total Misc. Licenses/Permits						
Total LICENSES & PERMITS	30,939.15	115.1%	0.00		0.00	
MISCELLANEOUS REVENUES						
Cable TV Franchise	3,411.08	24.4%	0.00		0.00	
Contributions	0.00	0.0%	0.00		0.00	
Fines						
Parking Fines	870.00	12.4%	0.00		0.00	
Traffic Fines-Clk of Ct	22,811.89	25.3%	0.00		0.00	
Total Fines	23,681.89	24.4%	0.00		0.00	
Misc. Income						
Other	-50.00	-5.0%	0.00		0.00	
Total Misc. Income	-50.00	-5.0%	0.00		0.00	
Refunds and Reimbursements	1,207.50	120.8%	0.00		0.00	
Total MISCELLANEOUS REVENUES	28,250.47	24.9%	0.00		0.00	
USE OF MONEY & PROPERTY						
Interest on Cash Investments	1,065.62	21.3%	0.00		2.05	
Total USE OF MONEY & PROPERTY	1,065.62	21.3%	0.00		2.05	
Total Income	115,044.05	15.6%	3,098.81	9.6%	2.05	
Gross Profit	115,044.05	15.6%	3,098.81	9.6%	2.05	

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
 July through September 2015

2:07 AM
 10/12/15
 Cash Basis

	GENERAL		% of Budget		DEBT SERVICE		% of Budget		POLICE FORFEITURE	
	Jul - Sep 15	Budget	Jul - Sep 15	Budget	Jul - Sep 15	Budget	Jul - Sep 15	Budget	Jul - Sep 15	Budget
Expense										
COMMUNITY & ECONOMIC DEV.										
Tree Trimming/Lawn Care	1,140.00	5,000.00	22.8%	0.00					0.00	
Total COMMUNITY & ECONOMIC DEV.	1,140.00	5,000.00	22.8%	0.00					0.00	
CULTURE & RECREATION										
Community Support Projects	0.00	500.00	0.0%	0.00					0.00	
Library	9,291.50	44,677.00	20.8%	0.00					0.00	
Parks										
Park Expenses	795.73	800.00	99.5%	0.00					0.00	
Park Update Contribution	0.00	5,000.00	0.0%	0.00					0.00	
Total Parks	795.73	5,800.00	13.7%	0.00					0.00	
Total CULTURE & RECREATION	10,087.23	50,977.00	19.8%	0.00					0.00	
DEBT SERVICE										
Interest	0.00						2,400.00	0.0%	0.00	
Principal	0.00						30,000.00	0.0%	0.00	
Total DEBT SERVICE	0.00						32,400.00	0.0%	0.00	
GENERAL GOVERNMENT										
City Hall & General Buildings										
Commodities	0.00	200.00	0.0%	0.00					0.00	
Total Commodities	0.00	200.00	0.0%	0.00					0.00	
Contractual										
Rents & Leases	4,122.69	16,491.00	25.0%	0.00					0.00	
Total Contractual	4,122.69	16,491.00	25.0%	0.00					0.00	
Employee Benefits & Costs										
FICA	0.00								0.00	
IPERS	0.00								0.00	
Medicare	0.00								0.00	
Total Employee Benefits & Costs	0.00								0.00	
Repair/Maint/Utilities										
Maintenance	0.00	1,000.00	0.0%	0.00					0.00	
Telecommunications	509.26	2,000.00	25.5%	0.00					0.00	
Utilities	332.39	1,600.00	20.8%	0.00					0.00	
Total Repair/Maint/Utilities	841.65	4,600.00	18.3%	0.00					0.00	
Salaries-Regular Part Time										
Facilities Assistant	144.00	500.00	28.8%	0.00					0.00	
Total Salaries-Regular Part Time	144.00	500.00	28.8%	0.00					0.00	
Total City Hall & General Buildings	5,108.34	21,791.00	23.4%	0.00					0.00	
Clerk/Treasurer & Finance Admin										
Commodities										
Hardware/Software	0.00	1,000.00	0.0%	0.00					0.00	
Minor Equipment/Supplies/Techno	151.25	700.00	21.6%	0.00					0.00	
Office Supplies and Postage	540.29	1,000.00	54.0%	0.00					0.00	
Taping meetings	0.00	250.00	0.0%	0.00					0.00	
Total Commodities	691.54	2,950.00	23.4%	0.00					0.00	
Contractual Services										
Accounting Fees	0.00	4,400.00	0.0%	0.00					0.00	
Bank/CCard Fees	21.20	50.00	42.4%	0.00					0.00	
Legal Publications	109.05	3,000.00	3.6%	0.00					0.00	
Meeting Set Up Fees	180.00	125.00	144.0%	0.00					0.00	

City of University Heights, Iowa
Profit & Loss Budget vs. Actual

July through September 2015

	GENERAL		DEBT SERVICE		POLICE FORFEITURE	
	Jul - Sep 15	% of Budget	Jul - Sep 15	% of Budget	Jul - Sep 15	% of Budget
Payments to Other Agencies						
Notary Fees	0.00	0.0%	0.00		0.00	
Total Payments to Other Agencies	0.00	0.0%	0.00		0.00	
Printing/Copying	433.00	86.6%	0.00		0.00	
Technology Services	627.35	83.6%	0.00		0.00	
Total Contractual Services	1,370.60	15.4%	0.00		0.00	
Employee Benefits & Costs						
FICA	0.00		0.00		0.00	
IPERS	0.00		0.00		0.00	
Medicare	0.00		0.00		0.00	
Unemployment Compensation	0.00		0.00		0.00	
Total Employee Benefits & Costs	0.00		0.00		0.00	
Salaries-Regular Part Time	2,760.23	28.2%	0.00		0.00	
Clerk, Treasurer, Historian	2,760.23	28.2%	0.00		0.00	
Total Salaries-Regular Part Time	2,760.23	28.2%	0.00		0.00	
Staff Development						
Dues & Memberships	0.00	0.0%	0.00		0.00	
Chamber of Commerce	0.00	0.0%	0.00		0.00	
Dues and Memberships	726.00	114.3%	0.00		0.00	
IA League of Cities	0.00	0.0%	0.00		0.00	
JCOG Assessment	0.00	0.0%	0.00		0.00	
Total Dues & Memberships	726.00	22.0%	0.00		0.00	
Total Staff Development	726.00	22.0%	0.00		0.00	
Total Clerk/Treasurer & Finance Admin	5,548.37	22.3%	0.00		0.00	
Election Expenses	0.00	0.0%	0.00		0.00	
Legal Services	67,501.09	135.0%	0.00		0.00	
Mayor/Council Operations						
Employee Benefits & Costs	0.00		0.00		0.00	
FICA	0.00		0.00		0.00	
IPERS-Council	0.00		0.00		0.00	
Medicare	0.00		0.00		0.00	
Unemployment Compensation	0.00		0.00		0.00	
Total Employee Benefits & Costs	0.00		0.00		0.00	
Salaries-Regular Part Time	1,000.00	25.0%	0.00		0.00	
Council	491.75	25.0%	0.00		0.00	
Mayor	1,491.75	25.0%	0.00		0.00	
Total Salaries-Regular Part Time	1,491.75	25.0%	0.00		0.00	
Total Mayor/Council Operations	14,000.00	0.0%	0.00		0.00	
TIF Analysis	0.00	0.0%	0.00		0.00	
Tort Liability Insurance	93,649.55	84.6%	0.00		0.00	
Total GENERAL GOVERNMENT	110,743.00	84.6%	0.00		0.00	
PUBLIC SAFETY						
Building Inspections	5,455.00	35.9%	0.00		0.00	
Building / Rental Inspection	5,455.00	35.9%	0.00		0.00	
Total Building Inspections	5,455.00	35.9%	0.00		0.00	

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
 July through September 2015

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 Cash Basis

	GENERAL		DEBT SERVICE		POLICE FORFEITURE	
	Jul - Sep 15	% of Budget	Jul - Sep 15	% of Budget	Jul - Sep 15	% of Budget
Crossing Guard						
Employee Benefits & Costs						
FICA	0.00		0.00		0.00	
IPERS	0.00		0.00		0.00	
Medicare	0.00		0.00		0.00	
Unemployment Compensation	0.00		0.00		0.00	
Total Employee Benefits & Costs	0.00		0.00		0.00	
Salaries						
Crossing Guard	525.00	11.7%	0.00		0.00	
Total Salaries	525.00	11.7%	0.00		0.00	
Supplies	0.00	0.0%	0.00		0.00	
Crossing Guard - Other	0.00	0.0%	0.00		0.00	
Total Crossing Guard	525.00	11.2%	0.00		0.00	
Fire						
Contracts w/Other Agencies						
Coralville Fire Dept	15,508.50	48.7%	0.00		0.00	
Hydrant Flush-City of Iowa City	0.00	0.0%	0.00		0.00	
Total Contracts w/Other Agencies	15,508.50	43.9%	0.00		0.00	
Total Fire	15,508.50	43.9%	0.00		0.00	
Hazmat-Johnson County	525.50	99.9%	0.00		0.00	
Police						
Commodities						
Car Purchase	0.00	0.0%	0.00		0.00	
Major Equipment	0.00	0.0%	0.00		0.00	
Car Equipment	0.00	0.0%	0.00		0.00	
Total Major Equipment	0.00	0.0%	0.00		0.00	
Minor Equipment						
Operating Police Equipment	0.00	0.0%	0.00		0.00	
Regular Officer Uniform	0.00	0.0%	0.00		0.00	
Total Minor Equipment	0.00	0.0%	0.00		0.00	
Supplies						
Ammunition	400.00	11.4%	0.00		0.00	
Business Meetings/Meals	0.00	0.0%	0.00		0.00	
Office Supplies	570.50	19.0%	0.00		0.00	
Operating Supplies	0.00	0.0%	0.00		0.00	
Other Supplies	530.90	26.5%	0.00		0.00	
Postage/Shipping	22.88	3.8%	0.00		0.00	
Professional Memberships	165.00	41.3%	0.00		0.00	
Total Supplies	1,689.28	13.2%	0.00		0.00	
Total Commodities	1,689.28	4.4%	0.00		0.00	
Contractual Services						
Garage Rental	600.00	25.0%	0.00		0.00	
Payments to Other Agencies	0.00	0.0%	0.00		0.00	
County Jail/Service/Filing Fees	0.00	0.0%	0.00		0.00	
Evidence testing	0.00	0.0%	0.00		0.00	
Technology Services	0.00	0.0%	0.00		0.00	
Total Payments to Other Agencies	0.00	0.0%	0.00		0.00	
Police Insurance-Car/Liability	0.00	0.0%	0.00		0.00	
Printing/Copying	7.01	0.7%	0.00		0.00	
Prof Serv-Psych Testing-Physica	552.00	110.4%	0.00		0.00	
Special Events Staff	175.00		0.00		0.00	
Total Contractual Services	1,334.01	10.5%	0.00		0.00	

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
July through September 2015

	GENERAL		DEBT SERVICE		POLICE FORFEITURE	
	Jul - Sep 15	% of Budget	Jul - Sep 15	% of Budget	Jul - Sep 15	% of Budget
Police Benefits & Costs						
Police FICA	0.00					
Police Health Insurance	0.00					
Police IPERS	0.00					
Police Medicare	0.00					
Police SUTA	0.00					
Police Workers Compensation	0.00					
Total Police Benefits & Costs	0.00					
Police Gross Wages	14,882.58	53.2%				
Holiday & Other Pay	237.00					
Miscellaneous Payroll Item	55,292.79	23.2%				
Police Gross Wages	0.00	0.0%				
Salaries-Reserves	70,412.37	26.4%				
Total Police Gross Wages	71,930					
Repair/Maint/Utilities	570.05	71.9%				
Telecommunications Expense	1,269.35	15.7%				
IT Support	1,000.00					
Verizon/Pager Fees/Mediacom	3,636.00	27.8%				
Total Telecommunications Expense	2,513.10					
Vehicle Operations	0.00	15.7%				
Fuel	0.00	0.0%				
Other	216.00	30.9%				
Washes	2,729.10	15.9%				
Total Vehicle Operations	95.00	47.5%				
Vehicle Repair	2,080.26	20.8%				
Bicycle Maint/Repair	2,175.26	21.3%				
Car Maint/Repair	6,193.71	19.3%				
Total Vehicle Repair	0.00					
Total Repair/Maint/Utilities	7,500.00					
Staff Development	0.00	0.0%				
Regular Officer Training	825.00	14.2%				
Academy Training	346.22	17.3%				
Officer Training	1,271.22	7.9%				
Training Supplies	1,271.22	7.9%				
Total Regular Officer Training	16,000.00					
Total Staff Development	1,271.22	7.9%				
Total Police	80,900.59	22.1%				
Total PUBLIC SAFETY	102,914.59	24.4%				
PUBLIC WORKS						
Other Public Works						
Contracts-Other Agencies	254.07	21.2%				
IC Animal Center	8,987.01	24.9%				
IC Bus Service	2,110.98	25.0%				
SEATS Service	11,352.06	24.8%				
Total Contracts-Other Agencies	11,352.06	24.8%				
Total Other Public Works	45,805.00	24.8%				
Roads, Bridges, & Sidewalks						
Contractual Services	28,596.58	57.2%				
Engineering Fees						

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
July through September 2015

	GENERAL		DEBT SERVICE		POLICE FORFEITURE	
	Jul - Sep 15	% of Budget	Jul - Sep 15	% of Budget	Jul - Sep 15	% of Budget
	Budget		Budget		Budget	
Repairs/Improvements						
Arterial panel replacements	0.00		0.00		0.00	
Asphalt patch projects	0.00		0.00		0.00	
Local panel replacements	0.00		0.00		0.00	
Melrose East - panel replacemnt	0.00		0.00		0.00	
Street Repairs	0.00		0.00		0.00	
Sunset Street landscape	0.00		0.00		0.00	
Traffic sign assessments/mgmt	0.00		0.00		0.00	
Total Repairs/Improvements	0.00		0.00		0.00	
Striping/Curb Renumbering	0.00		0.00		0.00	
Total Contractual Services	28,596.58	57.2%	0.00		0.00	
Snow Removal-Contractual	0.00		0.00		0.00	
Storm water permit	0.00		0.00		0.00	
Street Lighting Electricity	0.00	0.0%	0.00		0.00	
Street Sweeping-Contractual	0.00		0.00		0.00	
Traffic Controls and Safety	0.00		0.00		0.00	
Street Signs-Commodities	0.00		0.00		0.00	
Traffic Light Electricity	0.00		0.00		0.00	
Total Traffic Controls and Safety	0.00		0.00		0.00	
Total Roads, Bridges, & Sidewalks	28,596.58	54.0%	0.00		0.00	
Sanitation						
Contractual						
Grandview Recycling	0.00	0.0%	0.00		0.00	
Leaf Vacuuming	0.00	0.0%	0.00		0.00	
Trash/Recycling	7,009.25	33.6%	0.00		0.00	
Total Contractual	7,009.25	19.7%	0.00		0.00	
Total Sanitation	7,009.25	19.7%	0.00		0.00	
Total PUBLIC WORKS	46,957.89	34.9%	0.00		0.00	
Total Expense	254,749.26	35.2%	0.00		32,400.00	0.0%
Net Ordinary Income	-139,705.21	-1,052.1%	3,098.81	0.0%	2.05	100.0%
Net Income	-139,705.21	-1,052.1%	3,098.81	0.0%	2.05	100.0%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
 July through September 2015

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 Cash Basis

	ROAD USE TAX		EMPLOYEE BENEFITS		TOTAL	
	Jul - Sep 15	% of Budget	Jul - Sep 15	% of Budget	Budget	% of Budget
Ordinary Income/Expense						
Income						
CHARGES FOR SERVICES						
Police Reports	0.00		0.00		1,000.00	3.0%
Total CHARGES FOR SERVICES	0.00		0.00		1,000.00	3.0%
GENERAL PROPERTY TAXES						
Benefits Levies	0.00		7,470.43	9.0%	83,371.00	9.0%
Commercial Prop Tax Rplmmt adj	0.00		0.00		0.00	0.0%
Debt Service Levy	0.00		0.00		3,098.81	9.6%
Insurance Levy	0.00		0.00		14,252.00	6.6%
Library Services Levy	0.00		0.00		941.50	8.9%
Regular Property Tax	0.00		0.00		17,143.00	8.9%
Transit Levy	0.00		0.00		47,789.45	9.3%
Total GENERAL PROPERTY TAXES	0.00		7,470.43	9.0%	83,371.00	9.0%
INTERGOVERNMENTAL/SHARED REVENUE						
Other State Grants/Reimburse.	0.00		0.00		555.75	100.0%
Seatbelt Incent/Traffic Safety	0.00		0.00		555.75	100.0%
Total Other State Grants/Reimburse.	0.00		0.00		0.00	
State Shared Revenues	0.00		0.00		0.00	
Commercial Property Tax Rplmmt	38,277.18	36.5%	0.00		4,339.00	0.0%
Road Use/Street Construction	38,277.18	36.5%	0.00		105,000.00	36.5%
Total State Shared Revenues	38,277.18	36.5%	0.00		109,339.00	35.0%
Total INTERGOVERNMENTAL/SHARED REVE...	38,277.18	36.5%	0.00		109,339.00	35.5%
LICENSES & PERMITS						
Beer/Wine/Liquor/Cig Permits	0.00		0.00		390.00	0.0%
Building/Equipment Permits	0.00		0.00		10,000.00	33.4%
Misc. Licenses/Permits	0.00		0.00		1,290.00	129.0%
Parking Permits	0.00		0.00		15,500.00	168.7%
Rental Permits	0.00		0.00		27,595.00	167.2%
Total Misc. Licenses/Permits	0.00		0.00		16,500.00	167.2%
Total LICENSES & PERMITS	0.00		0.00		26,890.00	115.1%
MISCELLANEOUS REVENUES						
Cable TV Franchise	0.00		0.00		14,000.00	24.4%
Contributions	0.00		0.00		250.00	0.0%
Fines	0.00		0.00		7,000.00	12.4%
Parking Fines	0.00		0.00		90,000.00	25.3%
Traffic Fines-Cik of Ct	0.00		0.00		97,000.00	24.4%
Total Fines	0.00		0.00		1,000.00	-5.0%
Misc. Income	0.00		0.00		1,000.00	-5.0%
Other	0.00		0.00		1,000.00	-5.0%
Total Misc. Income	0.00		0.00		1,000.00	-5.0%
Refunds and Reimbursements	0.00		0.00		1,000.00	120.8%
Total MISCELLANEOUS REVENUES	0.00		0.00		113,250.00	24.9%
USE OF MONEY & PROPERTY						
Interest on Cash Investments	0.00		51.21		5,000.00	22.4%
Total USE OF MONEY & PROPERTY	0.00		51.21		5,000.00	22.4%
Total Income	38,277.18	36.5%	7,521.64	9.0%	957,188.00	17.1%
Gross Profit	38,277.18	36.5%	7,521.64	9.0%	957,188.00	17.1%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
 July through September 2015

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 Cash Basis

	ROAD USE TAX		EMPLOYEE BENEFITS		TOTAL	
	Jul - Sep 15	% of Budget	Jul - Sep 15	Budget	Jul - Sep 15	% of Budget
Expense						
COMMUNITY & ECONOMIC DEV.						
Tree Trimming/Lawn Care	0.00	0.00	0.00	0.00	1,140.00	22.8%
Total COMMUNITY & ECONOMIC DEV.	0.00	0.00	0.00	0.00	1,140.00	22.8%
CULTURE & RECREATION						
Community Support Projects	0.00	0.00	0.00	0.00	0.00	0.0%
Library	0.00	0.00	0.00	0.00	9,291.50	20.8%
Parks						
Park Expenses	0.00	0.00	0.00	0.00	795.73	99.5%
Park Update Contribution	0.00	0.00	0.00	0.00	0.00	0.0%
Total Parks	0.00	0.00	0.00	0.00	795.73	13.7%
Total CULTURE & RECREATION	0.00	0.00	0.00	0.00	10,087.23	19.8%
DEBT SERVICE						
Interest	0.00	0.00	0.00	0.00	0.00	0.0%
Principal	0.00	0.00	0.00	0.00	0.00	0.0%
Total DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.0%
GENERAL GOVERNMENT						
City Hall & General Buildings						
Commodities	0.00	0.00	0.00	0.00	0.00	0.0%
Total Commodities	0.00	0.00	0.00	0.00	0.00	0.0%
Contractual						
Rents & Leases	0.00	0.00	0.00	0.00	4,122.69	25.0%
Total Contractual	0.00	0.00	0.00	0.00	4,122.69	25.0%
Employee Benefits & Costs						
FICA	0.00	0.00	0.00	31.00	0.00	0.0%
IPERS	0.00	0.00	0.00	45.00	0.00	0.0%
Medicare	0.00	0.00	0.00	7.00	0.00	0.0%
Total Employee Benefits & Costs	0.00	0.00	0.00	83.00	0.00	0.0%
Repair/Maint/Utilities						
Maintenance	0.00	0.00	0.00	0.00	0.00	0.0%
Telecommunications	0.00	0.00	0.00	0.00	509.26	25.5%
Utilities	0.00	0.00	0.00	0.00	332.39	20.8%
Total Repair/Maint/Utilities	0.00	0.00	0.00	0.00	841.65	18.3%
Salaries-Regular Part Time						
Facilities Assistant	0.00	0.00	0.00	0.00	144.00	28.8%
Total Salaries-Regular Part Time	0.00	0.00	0.00	0.00	144.00	28.8%
Total City Hall & General Buildings	0.00	0.00	0.00	83.00	5,108.34	23.4%
Clerk/Treasurer & Finance Admin						
Commodities						
Hardware/Software	0.00	0.00	0.00	0.00	0.00	0.0%
Minor Equipment/Supplies/Techno	0.00	0.00	0.00	0.00	151.25	21.6%
Office Supplies and Postage	0.00	0.00	0.00	0.00	540.29	54.0%
Taping meetings	0.00	0.00	0.00	0.00	0.00	0.0%
Total Commodities	0.00	0.00	0.00	0.00	691.54	23.4%
Contractual Services						
Accounting Fees	0.00	0.00	0.00	0.00	0.00	0.0%
Bank/CCard Fees	0.00	0.00	0.00	0.00	11.20	42.4%
Legal Publications	0.00	0.00	0.00	0.00	109.05	3.6%
Meeting Set Up Fees	0.00	0.00	0.00	0.00	180.00	144.0%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
 July through September 2015

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 Cash Basis

	ROAD USE TAX		EMPLOYEE BENEFITS		TOTAL	
	Jul - Sep 15	% of Budget	Jul - Sep 15	Budget	Jul - Sep 15	% of Budget
Payments to Other Agencies						
Notary Fees	0.00	0.00	0.00	60.00	0.00	0.0%
Total Payments to Other Agencies	0.00	0.00	0.00	60.00	0.00	0.0%
Printing/Copying						
Technology Services	0.00	0.00	433.00	500.00	86.6%	86.6%
	0.00	0.00	627.35	750.00	83.6%	83.6%
Total Contractual Services	0.00	0.00	1,370.60	8,885.00	15.4%	15.4%
Employee Benefits & Costs						
FICA	0.00	180.07	608.00	608.00	29.6%	29.6%
IPERS	0.00	259.34	875.00	875.00	29.6%	29.6%
Medicare	0.00	42.11	142.00	142.00	29.7%	29.7%
Unemployment Compensation	0.00	31.95	120.00	120.00	26.6%	26.6%
Total Employee Benefits & Costs	0.00	513.47	1,745.00	1,745.00	29.4%	29.4%
Salaries-Regular Part Time						
Clerk, Treasurer, Historian	0.00	0.00	2,760.23	9,800.00	28.2%	28.2%
Total Salaries-Regular Part Time	0.00	0.00	2,760.23	9,800.00	28.2%	28.2%
Staff Development						
Dues & Memberships	0.00	0.00	0.00	500.00	0.0%	0.0%
Chamber of Commerce	0.00	0.00	0.00	500.00	0.0%	0.0%
IA League of Cities	0.00	0.00	726.00	635.00	114.3%	114.3%
JCOG Assessment	0.00	0.00	0.00	1,665.00	0.0%	0.0%
Total Dues & Memberships	0.00	0.00	726.00	3,300.00	22.0%	22.0%
Total Staff Development	0.00	0.00	726.00	3,300.00	22.0%	22.0%
Total Clerk/Treasurer & Finance Admin	0.00	513.47	1,745.00	26,680.00	29.4%	29.4%
Election Expenses	0.00	0.00	0.00	1,600.00	0.0%	0.0%
Legal Services	0.00	0.00	67,501.09	50,000.00	135.0%	135.0%
Mayor/Council Operations						
Employee Benefits & Costs	0.00	101.49	370.00	370.00	27.4%	27.4%
FICA	0.00	17.86	89.00	89.00	20.1%	20.1%
IPERS-Council	0.00	21.63	87.00	87.00	24.9%	24.9%
Medicare	0.00	16.41	80.00	80.00	20.5%	20.5%
Unemployment Compensation	0.00	157.39	626.00	626.00	25.1%	25.1%
Total Employee Benefits & Costs	0.00	157.39	626.00	626.00	25.1%	25.1%
Salaries-Regular Part Time	0.00	0.00	1,000.00	4,000.00	25.0%	25.0%
Council	0.00	0.00	491.75	1,967.00	25.0%	25.0%
Mayor	0.00	0.00	1,491.75	5,967.00	25.0%	25.0%
Total Salaries-Regular Part Time	0.00	0.00	1,491.75	5,967.00	25.0%	25.0%
Total Mayor/Council Operations	0.00	157.39	626.00	6,593.00	25.1%	25.1%
TIF Analysis	0.00	0.00	14,000.00	0.00	100.0%	100.0%
Tort Liability Insurance	0.00	0.00	0.00	6,450.00	0.0%	0.0%
Total GENERAL GOVERNMENT	0.00	670.85	2,454.00	113,197.00	27.3%	83.3%
PUBLIC SAFETY						
Building Inspections	0.00	0.00	5,455.00	15,200.00	35.9%	35.9%
Building / Rental Inspection	0.00	0.00	5,455.00	15,200.00	35.9%	35.9%
Total Building Inspections	0.00	0.00	5,455.00	15,200.00	35.9%	35.9%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
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 Cash Basis

	ROAD USE TAX		EMPLOYEE BENEFITS		TOTAL	
	Jul - Sep 15	% of Budget	Jul - Sep 15	% of Budget	Jul - Sep 15	% of Budget
Police Benefits & Costs						
Police FICA	0.00		4,341.85	26.2%	4,341.85	26.2%
Police Health Insurance	0.00		13,417.00	16.7%	13,417.00	16.7%
Police IPERS	0.00		6,345.19	24.2%	6,345.19	24.2%
Police Medicare	0.00		1,017.53	26.3%	1,017.53	26.3%
Police SUTA	0.00		408.64	20.4%	408.64	20.4%
Police Workers Compensation	0.00		958.00	5.3%	958.00	5.3%
Total Police Benefits & Costs	0.00		15,312.24	19.1%	15,312.24	19.1%
Police Gross Wages						
Holiday & Other Pay	0.00		0.00		14,882.58	53.2%
Miscellaneous Payroll Item	0.00		0.00		237.00	100.0%
Police Gross Wages	0.00		0.00		55,292.79	23.2%
Salaries-Reserves	0.00		0.00		24.00	0.0%
Total Police Gross Wages	0.00		0.00		70,412.37	26.4%
Repair/Maint/Utilities						
Telecommunications Expense						
IT Support	0.00		0.00		719.30	71.9%
Verizon/Pager Fees/Mediacom	0.00		0.00		570.05	15.7%
Total Telecommunications Expense	0.00		0.00		1,289.35	27.8%
Vehicle Operations						
Fuel	0.00		0.00		2,513.10	15.7%
Other	0.00		0.00		500.00	0.0%
Washes	0.00		0.00		216.00	30.9%
Total Vehicle Operations	0.00		0.00		2,729.10	15.9%
Vehicle Repair						
Bicycle Maint/Repair	0.00		0.00		95.00	47.5%
Car Maint/Repair	0.00		0.00		2,080.26	20.8%
Total Vehicle Repair	0.00		0.00		2,175.26	21.3%
Total Repair/Maint/Utilities	0.00		0.00		6,193.71	19.3%
Staff Development						
Regular Officer Training	0.00		0.00		0.00	0.0%
Academy Training	0.00		0.00		925.00	14.2%
Officer Training	0.00		0.00		346.22	17.3%
Training Supplies	0.00		0.00		1,271.22	7.9%
Total Regular Officer Training	0.00		0.00		1,271.22	7.9%
Total Staff Development	0.00		0.00		1,271.22	7.9%
Total Police	0.00		15,312.24	19.1%	96,212.83	21.6%
Total PUBLIC SAFETY	0.00		15,405.06	19.0%	118,319.65	23.5%
PUBLIC WORKS						
Other Public Works						
Contracts-Other Agencies	0.00		0.00		254.07	21.2%
IC Animal Center	0.00		0.00		8,987.01	24.9%
IC Bus Service	0.00		0.00		2,110.98	25.0%
SEATS Service	0.00		0.00		11,352.06	24.8%
Total Contracts-Other Agencies	0.00		0.00		11,352.06	24.8%
Total Other Public Works	0.00		0.00		45,805.00	24.8%
Roads, Bridges, & Sidewalks						
Contractual Services	0.00		0.00		28,596.58	57.2%
Engineering Fees	0.00		0.00		50,000.00	

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
 July through September 2015

	ROAD USE TAX			EMPLOYEE BENEFITS			TOTAL		
	Jul - Sep 15	Budget	% of Budget	Jul - Sep 15	Budget	% of Budget	Jul - Sep 15	Budget	% of Budget
Repairs/Improvements									
Arterial panel replacements	0.00	16,000.00	0.0%	0.00	0.00	0.0%	0.00	16,000.00	0.0%
Asphale patch projects	0.00	4,000.00	0.0%	0.00	0.00	0.0%	0.00	4,000.00	0.0%
Local panel replacements	0.00	13,500.00	0.0%	0.00	0.00	0.0%	0.00	13,500.00	0.0%
Metrose East - panel replacemnt	0.00	23,000.00	0.0%	0.00	0.00	0.0%	0.00	23,000.00	0.0%
Street Repairs	3,185.00	2,500.00	0.0%	0.00	0.00	0.0%	3,185.00	0.00	100.0%
Sunset Street landscape	0.00	2,500.00	0.0%	0.00	0.00	0.0%	0.00	2,500.00	0.0%
Traffic sign assessment/mgmt	0.00	4,500.00	0.0%	0.00	0.00	0.0%	0.00	4,500.00	0.0%
Total Repairs/Improvements	3,185.00	63,500.00	5.0%	0.00	0.00	5.0%	3,185.00	63,500.00	5.0%
Striping/Curb Renumbering	0.00	6,000.00	0.0%	0.00	0.00	0.0%	0.00	6,000.00	0.0%
Total Contractual Services	3,185.00	69,500.00	4.6%	0.00	0.00	4.6%	31,781.58	119,500.00	26.6%
Snow Removal-Contractual	0.00	35,000.00	0.0%	0.00	0.00	0.0%	0.00	35,000.00	0.0%
Storm water permit	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%
Street Lighting Electricity	2,029.66	8,500.00	23.9%	0.00	0.00	0.0%	2,029.66	8,500.00	23.9%
Street Sweeping-Contractual	0.00	3,500.00	0.0%	0.00	0.00	0.0%	0.00	3,500.00	0.0%
Traffic Controls and Safety	26.50	250.00	10.6%	0.00	0.00	0.0%	26.50	250.00	10.6%
Street Signs-Commodities	204.66	750.00	27.3%	0.00	0.00	0.0%	204.66	750.00	27.3%
Traffic Light Electricity	231.16	1,000.00	23.1%	0.00	0.00	0.0%	231.16	1,000.00	23.1%
Total Traffic Controls and Safety	5,445.82	117,500.00	4.6%	0.00	0.00	4.6%	34,042.40	170,500.00	20.0%
Total Roads, Bridges, & Sidewalks									
Sanitation									
Contractual	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%
Grandview Recycling	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%
Leaf Vacuuming	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%
Trash/Recycling	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%
Total Contractual	0.00	0.00	0.0%	0.00	0.00	0.0%	7,009.25	35,562.00	19.7%
Total Sanitation	0.00	0.00	0.0%	0.00	0.00	0.0%	7,009.25	35,562.00	19.7%
Total PUBLIC WORKS	5,445.82	117,500.00	4.6%	0.00	0.00	4.6%	52,403.71	251,867.00	20.8%
Total Expense	5,445.82	117,500.00	4.6%	16,075.92	83,371.00	19.3%	276,271.00	956,409.00	28.9%
Net Ordinary Income	32,831.36	-12,500.00	-262.7%	-8,554.28	0.00	100.0%	-112,327.27	779.00	-14,419.4%
Net Income	32,831.36	-12,500.00	-262.7%	-8,554.28	0.00	100.0%	-112,327.27	779.00	-14,419.4%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
 July through September 2015

	Jul - Sep 15	Budget	% of Budget
Ordinary Income/Expense			
Income			
CHARGES FOR SERVICES			
Police Reports	30.00	1,000.00	3.0%
Total CHARGES FOR SERVICES	30.00	1,000.00	3.0%
GENERAL PROPERTY TAXES			
Benefits Levies	7,470.43	83,371.00	9.0%
Commercial Prop Tax Rplmnt adj	0.00	-4,339.00	0.0%
Debt Service Levy	3,098.81	32,400.00	9.6%
Insurance Levy	941.50	14,252.00	6.6%
Library Services Levy	1,519.19	17,143.00	8.9%
Regular Property Tax	47,789.45	514,277.00	9.3%
Transit Levy	3,952.92	44,605.00	8.9%
Total GENERAL PROPERTY TAXES	64,772.30	701,709.00	9.2%
INTERGOVERNMENTAL/SHARED REVENUE			
Other State Grants/Reimburse.			
Seatbelt Incent/Traffic Safety	555.75		
Total Other State Grants/Reimburse.	555.75		
State Shared Revenues			
Commercial Property Tax Rplcmnt	0.00	4,339.00	0.0%
Road Use/Street Construction	38,277.18	105,000.00	36.5%
Total State Shared Revenues	38,277.18	109,339.00	35.0%
Total INTERGOVERNMENTAL/SHARED REVEN...	38,832.93	109,339.00	35.5%
LICENSES & PERMITS			
Beer/Wine/Liquor/Cig Permits	0.00	390.00	0.0%
Building/Equipment Permits	3,344.15	10,000.00	33.4%
Misc. Licenses/Permits			
Parking Permits	1,290.00	1,000.00	129.0%
Rental Permits	26,305.00	15,500.00	169.7%
Total Misc. Licenses/Permits	27,595.00	16,500.00	167.2%
Total LICENSES & PERMITS	30,939.15	26,890.00	115.1%
MISCELLANEOUS REVENUES			
Cable TV Franchise	3,411.08	14,000.00	24.4%
Contributions	0.00	250.00	0.0%
Fines			
Parking Fines	870.00	7,000.00	12.4%
Traffic Fines-Clk of Ct	22,811.89	90,000.00	25.3%
Total Fines	23,681.89	97,000.00	24.4%
Misc. Income			
Other	-50.00	1,000.00	-5.0%
Total Misc. Income	-50.00	1,000.00	-5.0%
Refunds and Reimbursements	1,207.50	1,000.00	120.8%
Total MISCELLANEOUS REVENUES	28,250.47	113,250.00	24.9%
USE OF MONEY & PROPERTY			
Interest on Cash Investments	1,118.88	5,000.00	22.4%
Total USE OF MONEY & PROPERTY	1,118.88	5,000.00	22.4%
Total Income	163,943.73	957,188.00	17.1%
Gross Profit	163,943.73	957,188.00	17.1%
Expense			
COMMUNITY & ECONOMIC DEV.			
Tree Trimming/Lawn Care	1,140.00	5,000.00	22.8%
Total COMMUNITY & ECONOMIC DEV.	1,140.00	5,000.00	22.8%

**City of University Heights, Iowa
 Profit & Loss Budget vs. Actual
 July through September 2015**

	Jul - Sep 15	Budget	% of Budget
CULTURE & RECREATION			
Community Support Projects	0.00	500.00	0.0%
Library	9,291.50	44,677.00	20.8%
Parks			
Park Expenses	795.73	800.00	99.5%
Park Update Contribution	0.00	5,000.00	0.0%
Total Parks	795.73	5,800.00	13.7%
Total CULTURE & RECREATION	10,087.23	50,977.00	19.8%
DEBT SERVICE			
Interest	0.00	2,400.00	0.0%
Principal	0.00	30,000.00	0.0%
Total DEBT SERVICE	0.00	32,400.00	0.0%
GENERAL GOVERNMENT			
City Hall & General Buildings			
Commodities			
Supplies	0.00	200.00	0.0%
Total Commodities	0.00	200.00	0.0%
Contractual			
Rents & Leases	4,122.69	16,491.00	25.0%
Total Contractual	4,122.69	16,491.00	25.0%
Employee Benefits & Costs			
FICA	0.00	31.00	0.0%
IPERS	0.00	45.00	0.0%
Medicare	0.00	7.00	0.0%
Total Employee Benefits & Costs	0.00	83.00	0.0%
Repair/Maint/Utilities			
Maintenance	0.00	1,000.00	0.0%
Telecommunications	509.26	2,000.00	25.5%
Utilities	332.39	1,600.00	20.8%
Total Repair/Maint/Utilities	841.65	4,600.00	18.3%
Salaries-Regular Part Time			
Facilities Assistant	144.00	500.00	28.8%
Total Salaries-Regular Part Time	144.00	500.00	28.8%
Total City Hall & General Buildings	5,108.34	21,874.00	23.4%
Clerk/Treasurer & Finance Admin			
Commodities			
Hardware/Software	0.00	1,000.00	0.0%
Minor Equipment/Supplies/Techno	151.25	700.00	21.6%
Office Supplies and Postage	540.29	1,000.00	54.0%
Taping meetings	0.00	250.00	0.0%
Total Commodities	691.54	2,950.00	23.4%
Contractual Services			
Accounting Fees	0.00	4,400.00	0.0%
Bank/CCard Fees	21.20	50.00	42.4%
Legal Publications	109.05	3,000.00	3.6%
Meeting Set Up Fees	180.00	125.00	144.0%
Payments to Other Agencies			
Notary Fees	0.00	60.00	0.0%
Total Payments to Other Agencies	0.00	60.00	0.0%
Printing/Copying	433.00	500.00	86.6%
Technology Services	627.35	750.00	83.6%
Total Contractual Services	1,370.60	8,885.00	15.4%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
July through September 2015

	Jul - Sep 15	Budget	% of Budget
Employee Benefits & Costs			
FICA	180.07	608.00	29.6%
IPERS	259.34	875.00	29.6%
Medicare	42.11	142.00	29.7%
Unemployment Compensation	31.95	120.00	26.6%
Total Employee Benefits & Costs	513.47	1,745.00	29.4%
Salaries-Regular Part Time			
Clerk, Treasurer, Historian	2,760.23	9,800.00	28.2%
Total Salaries-Regular Part Time	2,760.23	9,800.00	28.2%
Staff Development			
Dues & Memberships			
Chamber of Commerce	0.00	500.00	0.0%
Dues and Memberships	0.00	500.00	0.0%
IA League of Cities	726.00	635.00	114.3%
JCOG Assessment	0.00	1,665.00	0.0%
Total Dues & Memberships	726.00	3,300.00	22.0%
Total Staff Development	726.00	3,300.00	22.0%
Total Clerk/Treasurer & Finance Admin	6,061.84	26,680.00	22.7%
Election Expenses	0.00	1,600.00	0.0%
Legal Services	67,501.09	50,000.00	135.0%
Mayor/Council Operations			
Employee Benefits & Costs			
FICA	101.49	370.00	27.4%
IPERS-Council	17.86	89.00	20.1%
Medicare	21.63	87.00	24.9%
Unemployment Compensation	16.41	80.00	20.5%
Total Employee Benefits & Costs	157.39	626.00	25.1%
Salaries-Regular Part Time			
Council	1,000.00	4,000.00	25.0%
Mayor	491.75	1,967.00	25.0%
Total Salaries-Regular Part Time	1,491.75	5,967.00	25.0%
Total Mayor/Council Operations	1,649.14	6,593.00	25.0%
TIF Analysis	14,000.00		
Tort Liability Insurance	0.00	6,450.00	0.0%
Total GENERAL GOVERNMENT	94,320.41	113,197.00	83.3%
PUBLIC SAFETY			
Building Inspections			
Building / Rental Inspection	5,455.00	15,200.00	35.9%
Total Building Inspections	5,455.00	15,200.00	35.9%
Crossing Guard			
Employee Benefits & Costs			
FICA	32.55	279.00	11.7%
IPERS	46.89	402.00	11.7%
Medicare	7.61	65.00	11.7%
Unemployment Compensation	5.77	60.00	9.6%
Total Employee Benefits & Costs	92.82	806.00	11.5%
Salaries			
Crossing Guard	525.00	4,500.00	11.7%
Total Salaries	525.00	4,500.00	11.7%
Supplies	0.00	200.00	0.0%
Crossing Guard - Other	0.00	0.00	0.0%
Total Crossing Guard	617.82	5,506.00	11.2%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
 July through September 2015

	Jul - Sep 15	Budget	% of Budget
Fire			
Contracts w/Other Agencies			
Coralville Fire Dep't	15,508.50	31,820.00	48.7%
Hydrant Flush-City of Iowa City	0.00	3,520.00	0.0%
Total Contracts w/Other Agencies	15,508.50	35,340.00	43.9%
Total Fire	15,508.50	35,340.00	43.9%
Hazmat-Johnson County	525.50	526.00	99.9%
Police			
Commodities			
Car Purchase	0.00	16,000.00	0.0%
Major Equipment			
Car Equipment	0.00	5,000.00	0.0%
Total Major Equipment	0.00	5,000.00	0.0%
Minor Equipment			
Operating Police Equipment	0.00	1,500.00	0.0%
Regular Officer Uniform	0.00	3,500.00	0.0%
Total Minor Equipment	0.00	5,000.00	0.0%
Supplies			
Ammunition	400.00	3,500.00	11.4%
Business Meetings/Meals	0.00	300.00	0.0%
Office Supplies	570.50	3,000.00	19.0%
Operating Supplies	0.00	3,000.00	0.0%
Other Supplies	530.90	2,000.00	26.5%
Postage/Shipping	22.88	600.00	3.8%
Professional Memberships	165.00	400.00	41.3%
Total Supplies	1,689.28	12,800.00	13.2%
Total Commodities	1,689.28	38,800.00	4.4%
Contractual Services			
Garage Rental	600.00	2,400.00	25.0%
Payments to Other Agencies			
County Jail/Service/Filing Fees	0.00	300.00	0.0%
Evidence testing	0.00	150.00	0.0%
Technology Services	0.00	500.00	0.0%
Total Payments to Other Agencies	0.00	950.00	0.0%
Police Insurance-Car/Liability	0.00	7,802.00	0.0%
Printing/Copying	7.01	1,000.00	0.7%
Prof Serv-Psych Testing-Physica	552.00	500.00	110.4%
Special Events Staff	175.00		
Total Contractual Services	1,334.01	12,652.00	10.5%
Police Benefits & Costs			
Police FICA	4,341.85	16,541.00	26.2%
Police Health Insurance	2,241.03	13,417.00	16.7%
Police IPERS	6,345.19	26,253.00	24.2%
Police Medicare	1,017.53	3,869.00	26.3%
Police SUTA	408.64	2,000.00	20.4%
Police Workers Compensation	958.00	18,031.00	5.3%
Total Police Benefits & Costs	15,312.24	80,111.00	19.1%
Police Gross Wages			
Holiday & Other Pay	14,882.58	28,000.00	53.2%
Miscellaneous Payroll Item	237.00		
Police Gross Wages	55,292.79	238,773.00	23.2%
Salaries-Reserves	0.00	24.00	0.0%
Total Police Gross Wages	70,412.37	266,797.00	26.4%

**City of University Heights, Iowa
 Profit & Loss Budget vs. Actual
 July through September 2015**

	<u>Jul - Sep 15</u>	<u>Budget</u>	<u>% of Budget</u>
Repair/Maint/Utilities			
Telecommunications Expense			
IT Support	719.30	1,000.00	71.9%
Verizon/Pager Fees/Mediacom	570.05	3,636.00	15.7%
Total Telecommunications Expense	1,289.35	4,636.00	27.8%
Vehicle Operations			
Fuel	2,513.10	16,000.00	15.7%
Other	0.00	500.00	0.0%
Washes	216.00	700.00	30.9%
Total Vehicle Operations	2,729.10	17,200.00	15.9%
Vehicle Repair			
Bicycle Maint/Repair	95.00	200.00	47.5%
Car Maint/Repair	2,080.26	10,000.00	20.8%
Total Vehicle Repair	2,175.26	10,200.00	21.3%
Total Repair/Maint/Utilities	6,193.71	32,036.00	19.3%
Staff Development			
Regular Officer Training			
Academy Training	0.00	7,500.00	0.0%
Officer Training	925.00	6,500.00	14.2%
Training Supplies	346.22	2,000.00	17.3%
Total Regular Officer Training	1,271.22	16,000.00	7.9%
Total Staff Development	1,271.22	16,000.00	7.9%
Total Police	96,212.83	446,396.00	21.6%
Total PUBLIC SAFETY	118,319.65	502,968.00	23.5%
PUBLIC WORKS			
Other Public Works			
Contracts-Other Agencies			
IC Animal Center	254.07	1,200.00	21.2%
IC Bus Service	8,987.01	36,161.00	24.9%
SEATS Service	2,110.98	8,444.00	25.0%
Total Contracts-Other Agencies	11,352.06	45,805.00	24.8%
Total Other Public Works	11,352.06	45,805.00	24.8%
Roads, Bridges, & Sidewalks			
Contractual Services			
Engineering Fees	28,596.58	50,000.00	57.2%
Repairs/Improvements			
Arterial panel replacements	0.00	16,000.00	0.0%
Asphale patch projects	0.00	4,000.00	0.0%
Local panel replacements	0.00	13,500.00	0.0%
Melrose East - panel replacemnt	0.00	23,000.00	0.0%
Street Repairs	3,185.00		
Sunset Street landscape	0.00	2,500.00	0.0%
Traffic sign assessment/mgmt	0.00	4,500.00	0.0%
Total Repairs/Improvements	3,185.00	63,500.00	5.0%
Striping/Curb Renumbering	0.00	6,000.00	0.0%
Total Contractual Services	31,781.58	119,500.00	26.6%
Snow Removal-Contractual	0.00	35,000.00	0.0%
Storm water permit	0.00	3,000.00	0.0%
Street Lighting Electricity	2,029.66	8,500.00	23.9%
Street Sweeping-Contractual	0.00	3,500.00	0.0%

2:08 AM
 10/12/15
 Cash Basis

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
 July through September 2015

	Jul - Sep 15	Budget	% of Budget
Traffic Controls and Safety			
Street Signs-Commodities	26.50	250.00	10.6%
Traffic Light Electricity	204.66	750.00	27.3%
Total Traffic Controls and Safety	231.16	1,000.00	23.1%
Total Roads, Bridges, & Sidewalks	34,042.40	170,500.00	20.0%
Sanitation			
Contractual			
Grandview Recycling	0.00	1,200.00	0.0%
Leaf Vacuuming	0.00	13,500.00	0.0%
Trash/Recycling	7,009.25	20,862.00	33.6%
Total Contractual	7,009.25	35,562.00	19.7%
Total Sanitation	7,009.25	35,562.00	19.7%
Total PUBLIC WORKS	52,403.71	251,867.00	20.8%
Total Expense	276,271.00	956,409.00	28.9%
Net Ordinary Income	-112,327.27	779.00	-14,419.4%
Net Income	-112,327.27	779.00	-14,419.4%

City of University Heights, Iowa
Warrants for Council Approval
 September 9 through October 13, 2015

Date	Name	Memo	Amount
Sep 9 - Oct 13, 15			
09/10/2015	City of Iowa City	City Hall water/sewer automatic payment	-14.22
09/15/2015	Jones, Christian R		-802.78
09/15/2015	Lyon, Kristofer S		-1,387.63
09/15/2015	Miller, Ryan R	VOID:	0.00
09/15/2015	Plate, Harold,		-219.60
09/15/2015	Schmitz, Jakub J		-1,207.57
09/15/2015	Sherman, Nicholas M		-2,007.88
09/15/2015	Simcox, Levio M		-1,207.57
09/15/2015	Stanley, Kenneth L		-1,575.50
09/15/2015	Stenda, Jeremy P	patrol at football game	-175.00
09/15/2015	Miller, Ryan R		-228.88
09/15/2015	Internal Revenue Service	42-1109342	-3,172.58
09/21/2015	MidAmerican Energy	pedestrian lights at 113 Golfview	-31.33
09/21/2015	MidAmerican Energy	1301 Melrose stop light	-36.81
09/21/2015	MidAmerican Energy	1011 Melrose stop light	-32.35
09/22/2015	MidAmerican Energy	City Hall gas/electricity	-86.99
09/23/2015	MidAmerican Energy	street lights	-646.30
09/30/2015	Anderson, Christine M.		-322.29
09/30/2015	Jones, Christian R		-268.94
09/30/2015	Lyon, Kristofer S		-1,435.59
09/30/2015	Plate, Harold,		-200.00
09/30/2015	Schmitz, Jakub J		-1,317.50
09/30/2015	Sherman, Nicholas M		-2,551.35
09/30/2015	Simcox, Levio M		-1,317.50
09/30/2015	Stenda, Jeremy P		-245.52
09/30/2015	Stanley, Kenneth L		-1,575.50
09/30/2015	Kimura, Lori D.		-302.13
09/30/2015	Aldrich, Carla		-184.70
09/30/2015	From, Louise A.		-454.13
09/30/2015	Haverkamp, Michael J		-172.80
09/30/2015	Lane, James		-184.70
09/30/2015	Miller, Virginia G		-184.70
09/30/2015	Quezada, Silvia M		-184.70
09/30/2015	Internal Revenue Service	42-1109342	-4,009.24
09/30/2015	IOWA PUBLIC EMPLOYEES ...		-3,949.33
09/30/2015	IOWA PUBLIC EMPLOYEES ...		-224.20
09/30/2015	IOWA WORKFORCE DEVEL...	107319-6	-462.77
09/30/2015	TREASURER STATE OF IO...	42-1109342-001	-3,692.00
10/01/2015	Verizon Wireless	monthly wire service	-136.88
10/08/2015	City of Iowa City	City Hall water/sewer automatic payment	-14.22
10/13/2015	Internet Navigator	monthly fee for city website/email service	-24.95
10/13/2015	SEATS	Seats Payment	-703.66
10/13/2015	Stan Laverman	rental inspector salary	-500.00
10/13/2015	Big Ten University Towing, Inc	change flat tire unit #1	-80.00
10/13/2015	Cedar Valley Outfitters	ammunition for 3 officers in academy	-2,150.00
10/13/2015	City of Iowa City	bus, fuel for police vehicles	-3,656.00
10/13/2015	Rotary Club of Iowa City Dow...	2nd quarter dues RY2016	-165.00
10/13/2015	Johnson County Refuse, Inc.	September recycling	-1,738.50
10/13/2015	L.L. Pelling Co., Inc.	pavement markings	-4,778.93
10/13/2015	JDM Concrete LLC	sidewalk repairs	-7,073.00
10/13/2015	Mediacom	online service 10/3/15-11/2/15	-109.95
10/13/2015	Leff Law Firm, L.L.P.	legal services 9/1/15-10/2/15	-5,677.50
10/13/2015	Louise From	reimburse for 10/13 meeting fee	-30.00
10/13/2015	Harris Global Software	mobile add on dispatch/GIS mapping/ncic add ...	-2,250.00
10/13/2015	Metropolitan Planning Organi...	FY2016 MPOJC Program assessment	-1,664.83
10/13/2015	Terry Goerd	September inspection services	-1,330.00
10/13/2015	Iowa City Press-Citizen	August publications	-161.31
10/13/2015	Shive Hattery	engineering services 8/21/15-10/2/15	-8,710.75
10/13/2015	Ken Stanley	reimbursement for annual membership Nat;l Et...	-156.00
10/13/2015	Winkel, Parker & Foster, CPA...	preparation of 2015-16 annual streets finance ...	-470.00
10/13/2015	VISA	postage/fingerprint cards/cable/office supplies	-55.03
10/13/2015	VISA	postage	-48.48

10/12/15

City of University Heights, Iowa
Warrants for Council Approval
September 9 through October 13, 2015

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
10/13/2015	VISA	postage	-8.48
10/13/2015	Aero Rental	chair rental for farmers market	-66.00
10/13/2015	Virginia Miller	reimburse for ice cream social expenses	-417.64
10/13/2015	Louise From	reimburse for ice cream social expenses	-294.93
10/13/2015	City of Iowa City	contribution for Tower Court Park	-5,000.00
10/13/2015	Westport Touchless Autowash	August vehicle washes	-72.00
10/13/2015	Lane, James	reimburse for dry erase board	-35.50
10/13/2015	Russ Boyer Construction	street signs 6/26/15-9/20/15	-1,366.00
10/13/2015	Zephyr Signs & Graphics	recycling signs for Grandview Court	-153.00

Sep 9 - Oct 13, 15



October 2015 Community Protection report

- Halloween, October 31, falls on a Saturday this year. U-Heights will hold trick or treating on Saturday from 6:00 to 8:00 PM **UNLESS** the Iowa-Maryland football game kicks off at 2:30 PM or later on Saturday. Then trick or treating will be on FRIDAY, October 30, same times.
- U-Heights Community Watch met on September 24th at the City Office. The program was presented by ICCSD Equity Director Kingsley Botchway who spoke on cultural competence and how to work respectfully with various communities both through the school district and city agencies. A dozen community members attended and participated in an informative discussion. The next Community Watch program will be held in January.
- Mayor Louise From has been working with both the City of Iowa City and the City of Coralville as University Heights explores options for fire protection. An announcement regarding future 28E agreements for fire protection could be made by next month's meeting.
- A new phone answering system for the Police Department and City Office should be in place by the end of this week. Calls placed to the city's phone number 887-6900 will be able to be forwarded to on duty police officer's patrol or to voice mail boxes.
- Unlocked cars throughout the west side of Iowa City and University Heights continue to be opened. Generally glove boxes are rifled but little other than change is taken. Please remember to lock cars and report any suspicious activity to University Heights Police.

October '15 report

- 1) The ice cream social held on September 13th went well and was well attended. Big thanks to Shive Hattery for sponsoring the event, to the Eulenspiegel puppet troupe for performing, to John McClure for the idea of having them, and thanks also to Mayor From and Pat Yeggy for arranging the ice cream treats.
- 2) I submitted a grant application for Trees Please 2016. I plan to continue to facilitate this program next year if the next council will allow me to.
- 3) I am working on a tree pruning class to be held in University Heights at the city office on Saturday, December 5th at 10am. It will be open to the public and put on by Trees Forever. More details next month.
- 4) Reminder – The first two leaf vacuum dates are October 19th and November 2nd.
- 5) David Giese, Pat Yeggy and I measured trees overhanging streets and sidewalks during the month of September and now have a large list of folks who will need to do some tree trimming to meet regulation. I will be working with Stan Laverman to get these notices out.
- 6) Community Visioning project – I've been approached by our local Trees Forever field coordinator, Hannah Howard about the possibility of University Heights participating in their Community Visioning program, and I think we should pursue it. The program works with small town in Iowa to develop plans for improving their pedestrian, bicycle or car transportation systems using engineers and landscape architects from Iowa State University. A link to their program is [here](#). This program requires a commitment of \$2,000 from the participating community. In return the community receives on average \$80,000 worth of planning and design services for free. They also tailor the projects as best as they can to fit the requirements of available grants, and help the community apply for grant funding to implement the projects. Typically the \$2,000 is not used, and the projects are funded completely through grants.

A bit of background specific to University Heights - the MPO puts up money for communities in Johnson County every other year to fund transportation improvement projects, and the last application deadline was in spring of 2015, where they awarded somewhere around 6 million dollars. We didn't submit anything because we didn't have the organization or resources to design something for submission. If we participate in the 2016 Community Visioning project we'll have something ready to submit for the next MPO deadline, in spring of 2017.

ORDINANCE No. 190

AN ORDINANCE AMENDING ORDINANCE 52 REGULATING THE PLANTING, CARE, AND MAINTENANCE OF TREES AND SHRUBBERY UPON AND ADJOINING PUBLIC PROPERTY IN THE TOWN OF UNIVERSITY HEIGHTS, JOHNSON COUNTY, IOWA.

BE IT ENACTED by the Council of the City of University Heights, Iowa:

University Heights Ordinance No. 52 is amended as follows (with additions indicated by underline and deletions indicated by ~~strike-through~~):

Section 1. Definitions. For the purpose of this ordinance, certain terms and words used herein shall be interpreted or defined as follows:

1. ~~The word "public~~ Public property" means any property owned by the ~~Town-City~~ of University Heights, and shall specifically include that portion of street rights-of-way located between the private property lines and streets or sidewalk(s).
2. "Trees and shrubs" shall mean all wood vegetation.
3. "Parking" shall mean that part of the street right-of-way lying between the private lot line and the curb line of the improved streets, and on unimproved streets it shall mean that portion of the public right-of-way lying between the lot lines and that portion of the street usually ~~drive~~ carry vehicular traffic.
4. "City Tree Board" shall mean the Board created and established pursuant to Section 6 of this Ordinance.

Section 2. No person, firm or corporation shall plant or remove any tree or shrub on ~~public~~ Public ~~property~~ Property without specific approval of the ~~Town-Council-of~~ the Town-City Tree Board of University Heights, Iowa.

Section 3. ~~That~~ The owners of private property shall be responsible for the proper care and maintenance of all trees and shrubs located in the parking adjoining said

private property.

Section 4. ~~That a~~All trees and shrubs on public or private property bordering on any street shall be trimmed to a sufficient height to allow free passage of pedestrians and vehicular traffic and so that they will not obstruct or shade street lights, the vision of traffic signs, or the view of any street intersection. The minimum clearance of any overhanging portion of such trees or shrubs shall be eight (8) feet over sidewalks and thirteen (13) feet over all streets.

Section 5. ~~That i~~If the owner of any property fails to maintain trees and shrubs in compliance with the provisions of this ordinance, the ~~Town-City Council~~ or the City Tree Board shall cause written notice to be served upon the property owner, requiring compliance with this ordinance within ~~Thirty-thirty~~ (30) days after receipt of said notice. The notice required herein shall be served by mailing a copy of said notice to the property address or address used by the Johnson County Treasurer to mail property tax statements~~last known address of the property owner by Certified Mail. If the Town Clerk is unable to secure a notice on the property owner, said written notice may be served on the occupant or person in charge of the property in the same manner as set out herein.~~ If this ~~ordinance~~ Ordinance is not complied with by said property owner within the date specified in the written notice the ~~Town-City Council~~ shall cause such work to be done as is necessary to bring said the trees on the property ~~owner~~ within compliance with the provisions of this ~~ordinance~~ Ordinance and the exact cost of such work shall be certified by the ~~Town Clerk~~City Council to the Johnson County Auditor ~~of Johnson County Iowa~~ to be collected with and in the same manner as general property taxes.

Section 6. City Tree Board

1. **Creation and Establishment of a City Tree Board.**
A City Tree Board is created and established. The Board shall consist of five (5) residents of the City who shall be appointed by the mayor.
2. **Term of Office.** The term of each Board member shall be five (5) years; provided, however, that the term of one member appointed to the first board shall be for only one (1) year, the term of

one member of the first board shall be for two (2) years, the term of one of the members appointed to the first board shall be for three (3) years, and the term of one of the members appointed to the first board shall be for four (4) years. In the event that a vacancy shall occur during the term of any member, the Mayor shall appoint a successor for the unexpired portion of that member's term.

3. **Compensation.** The Board members shall serve without compensation.

4. **Duties and Responsibilities.**

- a. The Board shall develop a written plan for the care, preservation, pruning, planting, replanting, removal or disposition of trees and shrubs on Public Property, including Parking areas. This written plan shall constitute the Comprehensive City Tree Plan for the City of University Heights.
- b. The Board shall update the Comprehensive City Tree Plan annually.
- c. The Board shall study and advise the City Council with respect to selection, maintenance, and care of trees and shrubs and with respect to such other matters as the City Council may request from time to time.
- d. The Board, when requested by the City Council, shall consider, investigate, make findings, report, and make recommendations upon any special matter of question coming within the scope of its work.
- e. The Board shall meet from time to time to consider and approve or reject requests from the owners of private property to plant or remove trees or shrubs from Public Property, including Parking areas, adjoining the respective private property.

5. **Operation.** The Board shall choose its own chairperson, make its own rules and regulations, and keep minutes of its proceedings. A majority of the members shall constitute a quorum for the transaction of Board business.

6. **Appeal.** Any person aggrieved by a decision of the Board may appeal to the City Council by submitting a written appeal request that sets forth the basis for the appeal. The City Council may affirm, reverse, or modify any decision of the Board.

Section 6. Violation of this ordinance shall constitute a misdemeanor and shall be punishable by a fine not to exceed \$100.00.

Section 7. That this ordinance shall be in full force and effect from and after its passage and posting as provided by law.

Passed and approved by the Council of the City of University Heights, Iowa, on the ___ day of _____, 2015.

Louise From, Mayor

Attest:

Christine M. Anderson, City Clerk

ORDINANCE NO. 191

AN ORDINANCE ESTABLISHING REQUIRMENTS AND PROCEDURES FOR DEVELOPMENT ENTITIES MANDATING THAT THEY DEDICATE ADEQUATE LAND FOR COMMUNITY PARKLAND AND, OR PAY A FEE IN LIEU OF SUCH DEDICATION

BE IT ENACTED by the Council of the City of University Heights, Iowa:

SECTION 1. PURPOSE.

The purpose of this ordinance is to establish requirements and procedures for development entities to ensure that in, or within reasonable proximity to new developments, there will be sufficient park and recreational areas ("Parkland") to meet the demand and needs of future and current residents of the City of University Heights. In determining the size of the parcels that should be dedicated in this section, the City Council has taken into consideration the current and future needs of the City and its residents.

SECTION 2. APPLICABILITY.

Before the issuance of any building permit for (1) subdivision or (2) rezoning of land that would increase population or dwelling-unit density, Parkland must be dedicated to the City or a Park Development Fee must be paid to the City. Council approval for any zoning change is required by City Ordinance and Iowa law, and this Ordinance shall not be construed as authorizing or commenting upon any zoning change proposal.

Acceptance of public improvements shall not be issued for any (1) subdivision or (2) rezoning of land that would increase density unless Parkland is dedicated for such subdivision or rezoning or unless cash shall have been paid in lieu of such dedication (or a combination thereof) for park, recreational or open space purposed in accordance with the standards and criteria in this Ordinance.

SECTION 3. DEDICATION AND CHARACTER OF LAND.

A. AMOUNT OF LAND TO BE DEDICATED.

The minimum amount of Parkland to be dedicated pursuant to this Ordinance shall be one-half (1/2) of an acre for every one hundred (100) dwelling units (DUs). The required amount of Parkland shall

be proportionate to the one-half acre for every 100 DUs. For example, a 50 DUs would require one-quarter (1/4) of an acre; 150 DUs would require three-quarters (3/4) of an acre; and so on.

B. CHARACTER OF LAND TO BE DEDICATED

1. No Land shall be dedicated that is deemed unusable for Parkland. The City Council shall decide whether particular land is suitable. This determination may include consideration of the following: land lying in floodplains, lakes, ponds, or other bodies of water. The topography of the land to be dedicated should be similar to surrounding neighborhoods and be usable for either active or passive parks.

Active Parkland - Land to be used for sporting fields and similar uses.

Passive Parkland - Land to be used for playgrounds, nature trails, bike trails, and nature areas that may have a greater portion of slopes and wooded areas.

2. No land dedicated in compliance with this Ordinance shall have dimensions smaller than 150 feet in width and 200 feet in depth. In any development that includes wooded areas, tree preservation, or other natural features that are desirable to maintain, the City Council may decide to allow these lands to deviate from the strict adherence to the above dimensions if determined that by doing so the protection and preservation of such areas will be promoted.

SECTION 4. PLATTING REQUIREMENTS FOR DEDICATED PARKLAND.

Any land dedicated for Parkland shall be shown on the face of a development plan submitted for approval by Zoning Commission and City Council. Simultaneously with the filing of the development plan, the land proposed to be dedicated shall be submitted by the developer or owner to the Zoning Commission and the City Council. Upon approval, the plat shall be filed of record with the county.

SECTION 5. PAYMENT OF CASH IN LIEU OF DEDICATION.

Unless otherwise recommended by the Zoning Commission, in any cases in which the land requirement to be dedicated by this section would be less than 150 feet by 200 feet, and in all cases in which the City Council determines, in its sole discretion, that the park and recreational needs of a proposed development would be better served in a different location or the expansions or improvements to other public city lands, the developer shall pay to the City a sum of money that is equal to the fair market value of the Parkland otherwise required for dedication. This assessment shall be determined and based on the fair market value of the land otherwise required to be dedicated as Parkland under this Ordinance at the time of the proposed plat. The amount of the payment will be determined by the City Council with the assistance of a certified real property appraiser. No subdivision, rezoning, or other development application shall be approved unless and until such amount is paid to the City.

SECTION 6. SAVINGS CLAUSE

In the event any word, phrase, sentence, paragraph or section contained in this ordinance shall be held to be invalid, unlawful, or unconstitutional for any reason, then it is hereby declared that the remaining such portions and provisions of this ordinance would have been enacted and remain in full force and effect.

SECTION 7. EFFECTIVE DATE.

This ordinance shall become effective upon its passage and publication as provided by law.

SECTION 8. REPEALER.

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Adopted by the University Heights City Council this ____ day of _____, 2015, and approved this ____ day of _____, 2015.

Louise From, Mayor

ATTEST:

(seal)

Christine M. Anderson, City Clerk

STATE OF IOWA)
) SS:
COUNTY OF JOHNSON)

On this ____ day of _____, 2015, before me, a notary public in and for the state of Iowa, personally appeared Louise From and Christine M. Anderson, to me personally known, and who, being by me duly sworn, did say that they are the Mayor and City Clerk of the City of University Heights, Iowa; that the seal affixed to this instrument is the corporate seal of the city; and that said instrument was signed and sealed on behalf of the city, and that Louise From and Christine M. Anderson acknowledged the execution of said instrument to be their voluntary act and deed and the voluntary act and deed of the city, by it and by them voluntarily executed.

Notary Public in and for the
State of Iowa

STATE OF IOWA)
) SS:
COUNTY OF JOHNSON)

I, Christine M. Anderson, being first duly sworn, certify that the above ordinance was published in the Iowa City Press-Citizen the ____ day of _____, 2015.

Jerry Musser

Signed and sworn to before me on the ____ day of _____, 2015, by Christine M. Anderson, Clerk of the city of University Heights.

Notary Public in and for the
State of Iowa

MEMORANDUM

TO: University Heights, Mayor, Council, and Staff
FROM: Josiah Bilskemper, P.E.
DATE: October 12, 2015
RE: City Engineer's Report

(1) 2015 Sidewalk Repair Project (SE Quadrant)

- a. The contractor has completed follow-up repair and restoration work at several locations in town that were previously identified in our observation reports. The 2015 Sidewalk Repair Project as constructed by JDM Concrete, LLC has now been completed in accordance with the plans and specifications. We recommend the City of University Heights accept the 2015 Sidewalk Repair Project as completed.
- b. The next step for this portion of the sidewalk repair program is to send invoices to residents to collect reimbursement of repair costs paid to the city contractor.
- c. *The contractor of the 2015 Sidewalk Repair project, JDM Concrete, completed their sidewalk work on August 15th. Ryan Bowers from Shive-Hattery did a walk-through of the repairs the following week and prepared a punchlist of items that need to be corrected (both sidewalk panel corrections and better restoration of disturbed grass areas) at several properties in town. We are awaiting an update on when these items will be taken care of. The project completion date is September 30. (Sept. Mtg.)*

(2) 2015 Sidewalk Inspections (SW Quadrant)

- a. Sidewalks in the SW quadrant of town requiring repair were spray painted this week. The inspection of sidewalk in the SW quadrant of town is in accordance with year two of the implementation of the sidewalk repair program. The City has been divided into three sections (N, SE, SW), and each will be inspected during the first three years of the program (SE 2014; SW 2015; N 2016). Thereafter, one section will be inspected every two years (SE 2018; SW 2020; N 2022, etc.).
- b. Letters to each SW property owner with marked sidewalk will be mailed next week. Each letter will receive a "certificate of mailing" receipt form the post office, providing confirmation that letters were sent.
- c. In an effort to attract more contractors to bid on the 2016 repair contract, the notification and sign-up dates are being moved ahead this year. The notification process will occur earlier (October instead of January), and the sign-up for the city administered repair project will occur earlier (February 1 instead of April 15). This will allow bids to be obtained earlier (April instead of June), therefore providing more time for the work to be completed, and hopefully generating more contractor interest.



(3) 2015 Pavement Markings

- a. L.L. Pelling has substantially completed the repainting of pavement markings in town. There are some white lines that still need to be completed on Melrose in front of the city office, and the stop bar at the Grand and Golfview intersection.
- b. Pay Application #1 for this work is included in the warrants (\$4,778.93). We have reviewed the amounts shown for the painting work, agree that it reflects the status of work completed so far, and recommend approval of the pay application.

(4) Driveways (Work in Right-of-Way Permits)

- a. 1265 Melrose – An excavation permit was issued for this work. The parking apron behind the sidewalk has been constructed, but no driveway apron between the sidewalk and street has been built yet.
 - i. The proposal to pave a driveway apron and short section of concrete slab behind the curb would replace what is currently a gravel area. There were previous discussions of the parking activity in the rear yard of this property, and council determined that additional information would be needed from the property owner to establish that this parking area had a grandfathered status. Additional information was provided last week to Attorney Ballard to confirm this. Therefore, the parking is permitted, but the area can't be enlarged. We are reviewing the request to verify these dimensions, and provide construction details for the portion of the work in the right-of-way. (Sept. Mtg.)*
- b. 23 Leamer – Proposed driveway plans were reviewed and returned with comments and requests for additional information for the permit. No new information at this time.
 - i. We received and are reviewing a request for new driveway and apron connection to the street at this address. (Sept. Mtg.)*
- c. 14 Leamer – Notification to the property owner still needs to occur.
 - i. We did not receive any notice from the property owner at this address regarding driveway construction work in the right-of-way, but observed that a new driveway apron and a portion of the curb and gutter in the street were replaced while conducting a site visit for the property noted above. We will follow up with the property owner to get the necessary construction information to determine whether the work completed can stay in place or needs to be replaced. (Sept. Mtg.)*

(5) MS4 Permit – Damaged Street Intake

- a. On October 7th we received two contractor quotes to replace the damaged intake top at the SE corner of the Oakcrest and Koser intersection near Horn School (the tabulation of quotes is attached). The lowest responsive quote was from J&L Construction out of Washington, Iowa, in the amount of \$3,200.00. The quote is consistent with the DOT statewide average bid cost for this line item of work, and well within the amount budgeted for local street repairs. We will work with J&L Construction to get an agreement signed and have the repair completed by November 6, 2015.

- b. *The curb intake at the SE corner of the Oakcrest/Highland intersection is damaged and requires repair. We will obtain several quotes to replace the intake top, with the goal to have this repair complete and ready for the October council meeting. Funds already budgeted into the local street repair line item will be utilized for this work. (Sept. Mtg.)*

(6) One University Place

- a. Since the council last met, the on-site construction work for this development has started. Below I have a summary of a couple items that I have been involved with during this first month of construction.
- b. Moving forward, I'd like to get some direction on what expectations council has for updates from the City Engineer with regards to progress at the One University Place site development. I anticipate providing a summary in the monthly engineer report of any development related items we are involved with, but would like to confirm this direction with the council.
- c. Having talked to Jeff Maxwell, I understand he is planning to attend the October 13th meeting to provide an update on the site work that has occurred, and to discuss at what intervals the council would like updates. Section 13.1 of the PUD Development Agreement requires the developer to keep the City informed of the status of the project by responding to inquiries from representatives of the City and furnishing progress reports as reasonably requested, but not less than quarterly during construction.

(7) One University Place – East Ravine

- a. The contractor identified an unknown underground condition across a portion of the west side of the east ravine that has required additional work within the east ravine beyond the original construction limits. There is always the possibility with underground utilities and construction that an unknown condition may be encountered, and once identified, it's not uncommon that this necessitates some type of change in the construction plan to allow construction of the project as designed.
- b. In this case, pieces of broken concrete, asphalt rubble and poor quality embankment materials were found throughout the west slope of the ravine, deposited there over the years as they were pushed over the side of the ravine. These materials are not suitable to provide a stable base for the paving and utility equipment that will be located near the top of the slope in accordance with the development plans previously approved by the city, and need to be removed and replaced with compacted material.
- c. Below is a summary of our involvement with this issue:
- i. We were notified Friday, Sept. 25th by MMS Consultants that the embankment soils on a portion of the west side of the east ravine were found to be poor condition material that had been pushed over the edge of the church parking lot over the years, and included chunks of concrete and asphalt rubble. This portion of the ravine was identified as being outside the original construction limits, and was also an area of steep slopes. An on-site meeting was requested and arranged for Monday morning.
 - ii. We met on-site the following Monday morning with the developer (Jeff Maxwell), general contractor (McComas-Lacina), and the developer's civil engineer (MMS). This portion of the east ravine had been cleared of vegetation

such that the miscellaneous pieces of concrete rubble and other debris could be seen throughout the slope. MMS had staked out the location of the electrical transformer and retaining walls near the top of the slope, which was located on the top of this embankment material; the electrical transformer and retaining walls are part of the development plans approved by the city, and they're necessary elements for the overall project to be constructed. The developer identified their findings and proposed course of action to remove and replace the existing embankment material with new material, compacted and tested to an appropriate density to support the approved electrical transformer, retaining walls, sidewalk and roadway paving that will occur on this side of the ravine. The proposal also included shifting the storm sewer manhole in the ravine further south to allow more vertical difference between the inlet and outlet pipe, thereby providing greater energy dissipation of the water before it flows out into the ravine, limiting potential for downstream erosion.

- iii. We received a draft of updated drawings from MMS on Tuesday showing additional impacted area in the east ravine, and proposed grading and storm sewer changes as considered on Monday morning. These documents were reviewed, and comments were provided at the end of the day to MMS requesting clarification and specific details on the embankment reconstruction process, as well as a narrative of the development team's findings and intentions moving forward.
- iv. We received a narrative with additional detailed information on the proposed embankment reconstruction and restoration plan Wednesday evening.
- v. We reviewed the developer's submittals for this area of the east ravine with city staff on Thursday, evaluating to make a determination if the situation and the proposed plan of action should be characterized as a minor adjustment to the project construction plans, or a material change, as identified in the PUD Development Agreement.
 - 1. Given the miscellaneous fill material and concrete pieces uncovered along the slope, staff agreed the embankment would need to be replaced with suitable fill material, and reconstructed with properly compacted density in order to construct the site plan features that will be supported by this embankment (electrical transformer, retaining walls, sidewalk and road paving). Our opinion was that this was an adjustment to the plans to be addressed administratively.
 - 2. The removal of trees and brush on this portion of the east ravine will require additional landscaping plans to restore the area. Our opinion is that this necessary additional landscaping design should be submitted to the city council for review and approval. The developer has indicated a commitment to proceed in this manner for the design and implementation of landscaping.
- vi. City staff analysis and recommendations were provided to the Mayor and Council Thursday evening, along with the development team narrative. We received notification Friday morning from the city attorney that a special meeting for this matter would not be held because no Council members asked the Mayor to hold one, and to proceed with notifying the developer of the city staff recommendations. We notified the developer and his engineer Friday

morning to proceed with the embankment reconstruction, beginning with fencing the limits of the disturbed area before further work occurs in the ravine and coordination with their geotechnical engineer to provide analysis, recommendations and testing of the reconstruction work.

1. We have requested to be copied on the geotechnical reports for this embankment work, as well as confirmation of MidAmerican compaction requirements for the electrical transformer.
 2. The developer will provide to the city council a timeline for submitting a revised landscaping plan for review.
 3. MMS has provided a revised drawing and area measurements of the additional area impacted, and is attached to this report.
- vii. Work began Thursday and Friday of last week (10/8 and 10/9) to install the adjusted storm sewer layout and remove the existing poor quality material from the west side of the east ravine.

(8) One University Place – Melrose Entrance

- a. We observed that the site construction fence installed adjacent to the main church entrance on Melrose did not provide any sight distance between vehicles leaving the site and pedestrians or bicyclists proceeding west on the wide sidewalk. We notified the developer and the general contractor with ideas to improve this situation, which they have implemented. The fencing is pulled back and angled into the site, a temporary STOP sign and bicycle/pedestrian crossing sign have been installed, and a painted stop bar and crosswalk markings have been placed to draw attention to this crossing.

(9) Pothole Patching

- a. Russ Boyer completed patching at several locations in town, including the panels in front of 1265 Melrose as noted below from the September report. His patching work also included the area around a flat grate storm sewer intake in the eastbound lane of Melrose Avenue at the intersection with Olive Court. The patching around this intake has continued, knowing it would be replaced during the Olive Court street reconstruction. Over time, Russ has noted that the patching has become more difficult at this spot, and depending on how well the patching work holds up, and when the Olive Court reconstruction project is authorized, a street panel replacement may need to occur around this intake.
- b. We were also asked to determine whether this flat grate could be replaced with another grate that would have more bicycle friendly grate openings. The grate manufacturer has responded that they do not make any other grates that would fit this particular frame size. If council would like to pursue this item further, another option might be welding new crossbar pieces on the existing grate to limit the dimensions of the slotted openings. When the Olive Court project occurs, the frame, grate and surrounding concrete will be replaced.
- c. *Council Member Miller was contacted with a request to look at patching a street panel in front of the driveway at 1265 Melrose Avenue. This is an area that Russ has patched in the past, but needs follow-up attention. This street panel will need to be replaced, and since it is so close to the Melrose/Sunset intersection, it will be more cost effective*

to have Russ continue with the patching and include replacement of the panel in the roadway improvement project when the intersection is realigned next year. (Sept. Mtg.)

(10)Iowa DOT – All Town Sign Replacement Program

- a. Russ has continued to install signs as his schedule allows. He indicates there are about a dozen signs remaining, and he is targeting to have everything completed by November 1. When Russ finishes this work, we'll notify the DOT that the work has been completed.

Please feel free to contact me if you have any questions about these or any other items.

JDB

RESOLUTION NO. 15-71

RESOLUTION ACCEPTING THE 2015 SIDEWALK REPAIR PROJECT AS COMPLETED

WHEREAS, the University Heights City Council on July 14, 2015, adopted Resolution 15-45 (Resolution Accepting Quotation for the 2015 Sidewalk Repair Project), approving a construction contract with JDM Concrete, LLC for sidewalk repair in the SW portion of University Heights for a base bid of \$5,780.00; and

WHEREAS, the project comprised work to repair sidewalks at locations where abutting property owners asked to be included in a City-solicited and administered contract for such work as well as work at locations where property owners did not ask to be included but also failed to complete the work themselves (on their own or through their own contractors) by the date previously specified in notice provided; and

WHEREAS, JDM Concrete, LLC has now completed the project in accordance with the plans and specifications; and

WHEREAS, JDM Concrete, LLC has submitted its invoice to the City for the bid amount (\$5,780.00) for that part of the project where property owners asked to be included and for the amount associated with work where property owners did not ask to be included but did not perform repairs themselves (\$1,293.00), for a total of \$7,073.00; and

WHEREAS, the City Engineer recommends that the City Council issue payment to JDM Concrete, LLC for the all the work performed in the total amount of \$7,073.00, which includes retainage, all in accordance with the contract; and

WHEREAS, the City will invoice individual property owners for their respective share of the sidewalk repair work and/or assess the cost of such work for collection as additional property tax by separate action,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF UNIVERSITY HEIGHTS, IOWA that the 2015 Sidewalk Repair Project is hereby accepted as completed, and the City Council authorizes payment the amount of \$7,073.00 to JDM Concrete, LLC.

Upon motion by _____, and seconded by _____, the vote was as follows:

	AYES:	NAYS	ABSENT
Aldrich	_____	_____	_____
Haverkamp	_____	_____	_____
Lane	_____	_____	_____
Miller	_____	_____	_____
Quezada	_____	_____	_____

Upon Roll Call thus recorded, the Resolution is declared adopted this 13th day of October, 2015.

Louise From, Mayor
City of University Heights

ATTEST:

Christine M. Anderson, City Clerk

**Building Zoning & Sanitation Committee
September 2015 Report ♦ By Silvia Quezada**

Part I.

(a) Grandview Condos Recycling.

- Grandview recycling launched October 5th.

(d) City Building Inspection Policy Considerations and/or Program Changes.

- Local amendments to the International Building Council (IBC) 2015 submitted by Building Inspector;
- Board of Adjustment (Clayton Hartig), Zoning Committee (Stephanie Ghan) and myself met to review proposed local amendments to the IBC 2015 as prepared by Building Inspector (Terry Goerd).
- Building Inspector met with committee to answer questions and explain proposed changes.

Part II. Time Line: Maxwell Development Agreement & Ravine Incident

TIF Agreement

“ A. Developer’s Covenants

1. Project Construction. The Developer intends to construct the Project on the Property. The Developer agrees to construct the Commercial Project as part of the Project. The Developer has submitted a detailed site plan (the “Site Plan”) for the development of the Project to the City which was approved on June 9, 2015 and is set forth as Exhibit B hereto. The Developer agrees to construct the Project in accordance with the Site Plan and the PUD Documents, subject to modifications with **prior approval** of the City.”

PUD Agreement

“Building Plans and Construction Drawings.

... Once approved by the City, the Project shall be constructed in accordance with the approved plans, drawings, and applications, which shall not be amended, changed, or otherwise altered in any material way without further resolution adopted by the City Council. Minor adjustments may be approved administratively by the City Engineer or other authorized party in accordance with the City’s standard policies, practices, and procedures.”

<u>Date</u>	<u>Sender</u>	<u>Recipient</u>	<u>Regarding</u>
09-25-15 (11:27am)	resident	Havercamp Miller Quezada plus cc to addressees	Notice that ravine trees are being cleared exceeding PUD agreement site plan

09-25-15 (12:06pm)	Quezada	City Engineer (Josiah) City Building Inspector (Terry)	On site visit requested to evaluate tree clearing and site plan compliance
09-25-15 (6:41pm)	Lane	Counselors and interested neighbors	Lane informs email group that Maxwell called Lane earlier that morning regarding ravine findings, need to modify plans and that Maxwell would work with City Engineer
09-28-15 (1:11pm)	City Engineer (Josiah)	City Council	On site visit by City Engineer scheduled for same day at 9:30am with MMS Engineer
09-29-15 (5:46pm)	City Engineer (Josiah)	MMS (Ron) Maxwell Corporation (Jeff)	City Engineer sends inquiry regarding engineering issues and actions that had taken place
10-01-15 (5:09pm)	City Engineer (Josiah)	City Legal (Ballard)	City Engineer provides technical opinion on ravine issues and confirms: “... change to the character of the landscaping (removal of some trees and brush on the embankment area that was cleared beyond the original project limits) ...”

University Heights October 2015 eGovernment Report

U-H Website Updates/Statistics September 1-30, 2015

- **September 30, 2015**
 - Message from Police Chief Ken Stanley
- **September 26, 2015**
 - Engineer report, Phyllis Harper-Bardach obituary
- **September 21, 2015**
 - Zoning commission meeting
- **September 13, 2015**
 - Special meeting agenda
- **September 12, 2015**
 - Bob Cremer obituary
- **September 10, 2015**
 - Leaf vacuuming dates, community center funding
- **September 8, 2015**
 - Council meeting agenda
- **September 7, 2015**
 - Council agendas/minutes, Ice Cream Social

Monthly Statistics from Stat Counter

Page Views	Unique Visits	1 st Time Visits	Returning Visits	
1,174	860	570	290	Total
40	29	19	10	Average

Monthly Statistics from Webalyzer

Hits per Hour	137
Hits per Day	3294
Pages per Day	434
Total Visits	6826
Total Unique User Agents	1009
Average Visits Per Day	227

U-H Website Twitter Statistics September 1- 30, 2015

Tweets	1
Re-tweets	0
Followers	67

University Heights City Council Meeting Webcasts Viewing Statistics From EarthChannel

August Council Meeting statistics 8/19/15 to 9/30/15

