

AGENDA

**City of University Heights, Iowa
City Council Meeting**

Tuesday, November 10, 2015

Horn School Library room

600 Koser Ave.

7:00-9:00pm.

Meeting called by Mayor Louise From

Time	Topic	Owner
7:00	Call to Order Meeting	
	Roll Call	
	-Approval of Minutes-October 13 th Meeting	Louise From
	One University Place (OUP) construction report and updates	Jeff Maxwell/Kevin Monson
	-Discussion and Consideration of OUP East Ravine Restoration	Josiah Bilskemper, Silvia Quezada
	-Preservation of Records Supporting City's TIF by the National Development Council (NDC)	Silvia Quezada
	Public Input	Public Comments
	<u>Administration</u>	
	-Mayor	Mayor's Report -Discussion and Consideration of changing the regular December 8 th city council meeting to a date in the third week of December
	-City Attorney	Legal Report
	-City Clerk	City Clerk Report
	<u>Committee Reports:</u>	
	<u>Finance</u>	Committee Report -Consideration of Resolution 15-72 to approve FY2015 Annual Finance Report -FY 2017 Budget Process
		Jim Lane
	Treasurer's Report/ Payment of Bills	Lori Kimura
	<u>Community Protection</u>	Police Chief Report Committee Report
		Chief Ken Stanley Carla Aldrich/M. Haverkamp

Time	Topic	Owner
<u>Streets and Sidewalks</u>	<p><u>Committee Report</u> -Third Consideration of <u>Ordinance no. 190</u> Establishing a City Tree Board -Third Consideration of <u>Ordinance No. 191</u> requiring property or resources to be set aside for open spaces if redevelopment of property occurs through subdivision of increased density -Update of Trees Forever Community Visioning Grant application -<u>Street Signs repositioning plan</u> update -Tree pruning class by Trees Forever at City office on Dec. 5th</p>	Virginia Miller
	<p><u>Engineer Report</u> -Consideration of <u>Resolution No. 15-73</u> Setting the Administrative Fee for the 2015 Sidewalk Repair Project and Authorizing and Directing invoicing for Repair Costs. -Consideration of <u>Resolution No. 15-74</u> Authorizing the Mayor to sign the MidAmerican Energy Company-Light Emitting Diode (LED) Street Lighting Installation Agreement. The Agreement calls for LED street lights to be installed by MidAmerican over the next 10 years at no cost to the City. -Discussion and Consideration of Olive Court Topographical Survey - Discussion and Consideration of Melrose Avenue Panel Replacements in the OUP Public Improvements Project</p>	Josiah Bilskemper
<u>Building, Zoning & Sanitation</u>	<p><u>Committee Report</u> -First Consideration of <u>Ordinance No. 192</u>, Adopting the 2015 International Building Code, Plumbing Code, Electrical Code, Residential Code, and Property Maintenance Code with amendments. -Consideration of motion to purchase code books and/or electronic subscriptions for various building and zoning codes and regulations (e.g. International Building Code, Plumbing Code, Electrical Code, Residential Code, and Property Maintenance Code). -Lights in the Heights: Luminary Walk 2016 -Zoning Commission Chair report -Board of Adjustment Chair report</p>	Silvia Quezada
<u>e-Government</u>	<u>Committee Report</u>	Mike Haverkamp

Time	Topic	Owner
Announcements	Recommendation of City Attorney to meet in closed session pursuant to Iowa Code Sec. 21.5(1) to discuss strategy with counsel in matters in litigation where its disclosure would be likely to prejudice or disadvantage the position of the City.	Anyone
9 :00	Adjournment	Louise From

Reconvene to open session

Next Regular December Council Meeting: Date and Location to be announced.

Mayor Report November 2015

Meetings Attended:

Monday, October 19th Joint Entities Meeting at School Board office: Highlights: Discussion of Minimum Wage Ordinance and certain cities in Johnson County to begin the first increase Nov. 1st. School Board members outlined new changes with newly elected School Board members.

Wednesday, October 28th Emergency Management Meeting (EMA). Highlights: I will be retiring as Commission Chair the end of the year. Haz-Mat Team reported about several county incidents. Countywide debris management was discussed. Also EMA provided support to our largest number of community events this year, examples: RAGBRAI, County Fair, several summer fests, etc.

\$250 MidAmerican Energy annual grant awarded to the City of University Heights. Council member Virginia Miller and I met and decided to “earmark” the funds toward future community events.

University Heights Future Fire Protection Plans

I met with Coralville Fire Chief Dave Stannard and Iowa City Fire Chief John Grier about University Heights plans for future fire protection. University Heights will begin the process to move forward for fire protection services to change from the City of Coralville Fire to the City of Iowa City Fire by the start of the new fiscal year, July 1, 2016. It was agreed by Chief Grier that the compensation for services would remain the same as the Coralville agreement.

*I received the following email from Kathryn M. Kunert, Vice-President Business and Community Development, MidAmerican Energy Company. Nov. 4, 2015.

*In the next few days, residents in your community will be receiving a mailing from MidAmerican Energy Company regarding a request we are making to the Iowa Utilities Board to use the gas adjustment clause. This adjustment clause will be added to the bills of Iowa natural gas customers and is a recovery mechanism available to regulated utilities. Implementing the clause allows MidAmerican to recover the investment costs associated with capital projects required by government mandates and specific projects that provide gas safety improvements benefiting the public. An example of a project that may be included in the request is the relocation of gas pipelines and facilities to accommodate road improvement projects. MidAmerican will be filing a request with the Iowa Utilities Board to approve recovery of approximately \$2.6 million per year. The charge being proposed is a flat cost, not based on usage, and may start as early as December 7, 2015, if the Iowa Utilities Board approves the request. There will not be an interim adjustment clause implemented; therefore, the collection of the clause will not start until the IUB approves the request. In addition, the charge will appear on the bill until the applicable projects are fully depreciated out or until MidAmerican’s next gas rate case.

It is important to remember that this is a fixed monthly charge and does not fluctuate if the volume of gas consumed changes. The particular charge, depending on customer class, is proposed as follows:

Customer Class	Proposed Fixed Monthly Increase for 2015-2016
Residential Service	\$0.29
General Service	\$0.98
Seasonal Service	\$1.98

It is our goal to provide timely information regarding any cost changes associated with utility services to allow customers to adjust their planning. As always, we are available at any time to answer any questions you may have. If you have any inquiries regarding this notice, please have them call 1-888-427-5632.

November '15 – City Attorney's Report

1. **Requiring Open Spaces when Property Development is Permitted.** The Council will have its third consideration of proposed Ordinance No. 191 requiring a property developer to dedicate (donate) land to the City for a park/open space if the development 1) involves a subdivision of land or 2) includes an increase in density of people or dwelling units. Proposed Ordinance No. 191 is attached.
2. **Establishing City Tree Board.** The Council will have its third consideration of Ordinance No. 190, which establishes a City Tree Board. Proposed Ordinance No. 190 is attached.
3. **Sidewalk Repair/Replacement Work.** The Council will consider Resolution No. 15-XX, which concerns the sidewalk repair program.
 - The Resolution does 3 things, in accordance with the City Engineer's analysis and recommendations (as set forth in his monthly report):
 - Establishes an administrative fee at \$100.00 per property for those property owners who joined the City's sidewalk repair program;
 - Establishes an administrative fee at \$200.00 per property for those property owners who did not join the City's program and also did not perform the repair work themselves; and
 - Directs the City Engineer's office to invoice property owners for the repair costs and administrative fees.
 - The Resolution is attached. It references a list of properties and respective amounts; that list will be attached to the Resolution upon receipt from the City Engineer.
 - The Resolution also provides that if property owners do not pay invoices by December 31, 2015, the amounts invoiced may be assessed against their properties for collection as additional property tax.
4. **Adopting Building Codes.** The Council will have its first consideration of Ordinance No. 192, which adopts current versions of various building codes. This ordinance is the work product of Silvia Quezada, Terry Goerd, and I believe one or more members of the University Heights Zoning Commission and Board of Adjustment. A copy of Ordinance No. 192 is attached.

5. **Purchasing Regulatory Codes/Online Subscriptions.** The council will consider a motion to purchase code books and/or electronic subscriptions for various building and zoning codes and regulations (e.g., International Building Code, Plumbing Code, Electrical Code, Residential Code, and Property Maintenance Code). I do not know the costs of these various materials, and I do not know whether that information will be available to the Council before Tuesday. If not, the Council may authorize the purchase and just pay the invoices when they arrive; alternatively, the Council may set a “not to exceed” figure in its motion authorizing purchase.

**City Clerk Report
November 2015**

- **One building permit received since the last meeting:**
 - One University Place – new development**
- **176 rental permits received for FY16 fiscal year (175 last month):**
 - 73 for Grandview Court (73 last month)**
 - 103 for rest of University Heights (102 last month)**
- **Kudos to Officer Kris Lyon for the new phone message system; nice to be able to retrieve messages from the computer.**

Report from Stan Laverman – Rental Inspector:

Working on the issues that have been reported to him.

STATE OF IOWA
2015
FINANCIAL REPORT
FISCAL YEAR ENDED
JUNE 30, 2015
UNIVERSITY HEIGHTS
CITY OF UNIVERSITY HEIGHTS, IOWA
DUE: December 1, 2015

16205201000000
City Clerk
1004 Melrose Avenue
Iowa City, IA 52246

(Please correct any error in name, address, and ZIP Code)

WHEN COMPLETED, PLEASE RETURN TO
Mary Mosiman, CPA
Auditor of State
State Capitol Building
Des Moines, IA 50319-0004

NOTE - The information supplied in this report will be shared by the Iowa State Auditor's Office, the U.S. Census Bureau, various public interest groups, and State and federal agencies.

ALL FUNDS

Item description	Governmental (a)	Proprietary (b)	Total actual (c)	Budget (d)
Revenues and Other Financing Sources				
Taxes levied on property	665,360		665,360	668,903
Less: Uncollected property taxes-levy year	0		0	0
Net current property taxes	665,360		665,360	668,903
Delinquent property taxes	0		0	0
TIF revenues	0		0	0
Other city taxes	11,091	0	11,091	8,561
Licenses and permits	24,386	0	24,386	26,715
Use of money and property	4,454	0	4,454	5,000
Intergovernmental	127,236	0	127,236	126,835
Charges for fees and service	608	0	608	1,000
Special assessments	0	0	0	0
Miscellaneous	179,153	0	179,153	180,647
Other financing sources	5,535	0	5,535	0
Total revenues and other sources	1,017,823	0	1,017,823	1,017,661
Expenditures and Other Financing Uses				
Public safety	579,023	0	579,023	567,203
Public works	206,179	0	206,179	209,268
Health and social services	0	0	0	0
Culture and recreation	38,023	0	38,023	40,881
Community and economic development	12,558	0	12,558	12,000
General government	234,014	0	234,014	210,051
Debt service	32,589	0	32,589	32,564
Capital projects	0	0	0	0
Total governmental activities expenditures	1,102,386	0	1,102,386	1,071,967
Business type activities	0	0	0	0
Total ALL expenditures	1,102,386	0	1,102,386	1,071,967
Other financing uses, including transfers out	5,535	0	5,535	0
Total ALL expenditures/And other financing uses	1,107,921	0	1,107,921	1,071,967
Excess revenues and other sources over (Under) Expenditures/And other financing uses	-90,098	0	-90,098	-54,306
Beginning fund balance July 1, 2014	579,298	0	579,298	579,298
Ending fund balance June 30, 2015	489,200	0	489,200	524,992

Note - These balances do not include \$ 0 held in non-budgeted internal service funds; \$ 0 held in Pension Trust Funds; \$ 0 held in Private Purpose Trust funds and \$ 0 held in agency funds which were not budgeted and are not available for city operations.

Indebtedness at June 30, 2015	Amount - Omit cents	Indebtedness at June 30, 2015	Amount - Omit cents
General obligation debt	\$ 60,000	Other long-term debt	\$ 0
Revenue debt	\$ 0	Short-term debt	\$ 0
TIF Revenue debt	\$ 0	General obligation debt limit	\$ 5,546,544

CERTIFICATION

THE FOREGOING REPORT IS CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF

Signature of city clerk	Date Published/Posted	Mark (x) one <input checked="" type="checkbox"/> Date Published <input type="checkbox"/> Date Posted
Printed name of city clerk Christine Anderson	Telephone → 319	Number 337-6900 Extension
Signature of Mayor or other City official (Name and Title)	Date signed	

PLEASE PUBLISH THIS PAGE ONLY

University Heights Budget Timeline

The 2016-2017 budget for University Heights needs to be submitted to the State by March 15, 2016.

Here is our basic timeline:

January 12 Council Meeting- Budgets for all departments are submitted to Steve Kuhl.

February 19 Council Meeting- Steve presents preliminary budget to the Council for input and changes.

March 8 Council Meeting- Steve presents final budget and council makes any final changes and approves the budget.

Budget Responsibilities-

Each of us has responsibilities for our specific departments and I just list those to make sure we are in agreement. I am listing current council members now since we do not know who will have the departments after the first of the year.

1. Public Safety- Mike, Carla and Ken- Ken handles the police budget. Mike and Carla will need to get a budget estimate from the Coralville Fire Department and Hydrant Flush service from City of Iowa City. We should talk at the November meeting how we will go about requesting a quote from Iowa City Fire Department for the Fire contract.

2. Public Works- Silvia, Virginia and Josiah-Virginia and Josiah will provide budget for roads, bridges and sidewalks. You will also need to provide Tree Trimming/Management Budget. Josiah will provide engineering fees budget. Virginia will need to get cost for Iowa City Bus Service and Johnson County Seats Service.

Silvia and Josiah will provide budget for Sanitation and Leaf Vacuuming.

3. Culture and Recreation- I will get cost of library services from Iowa City Public Library. Virginia- Will we have any community support projects to budget beside the \$2000 we have committed for Community Visioning?

4. General Government- I will work with the mayor to review salaries of all non-police personnel.

Steve Ballard to look at Legal Services budget and insure we have right estimate. We will break down this budget item into General Government, Public Safety and Reimbursable expenses.

Mike Haverkamp to report on E-government budget

Mayor to get MPOJC assessment figure and IA League of Cities fees.

Virginia to get Chamber of Commerce fees. I think we should talk about our membership in the Chamber at our December, 2015 meeting, and make a recommendation to the new council who will have to make the decision.

I think this gets most of the major items. Would appreciate any input at our November City Council meeting on any items that need to be addressed or upcoming changes.

Jim Lane

11/08/15

Treasurer's Report

October 2015

Our total revenue for the month of October was \$371,397.06 comprised of the following amounts:

Property Taxes	\$276,296.22
Parking permits	\$ 80.00
Parking fines	\$ 125.00
Traffic Fines from Clerk of Court	\$ 4,227.87
Interest on bank accounts	\$ 88.24
Road Use Funds	\$ 9,876.93
Rental Permits	\$ 925.00
Building Permits	\$79,777.80

In addition, we received a check from Shive Hattery to cover the costs of the Ice Cream Social that were paid to Louise From and Virginia Miller (for ice cream, face painting, and the Eulenspiegel Puppet show) last month – this was recorded to offset the expenses under Community Support Projects

Balances in the bank accounts as of 10/31/2015:

MidwestOne Checking Account	\$394,261.60
Hills Bank Money Market Account	\$ 1,043.66
CD (1002) at UICCU (due 3/22/17)	\$ 77,511.86
CD (1004) at UICCU (due 10/2/15)	\$ 52,412.29
CD (1011) at UICCU (due 5/19/17)	\$ 73,370.88
CD (1003) at UICCU (due 8/28/17)	\$ 43,754.34
Hills Bank Time Acct	\$ 23,027.50
Forfeiture Fund	\$ 4,064.94

City of University Heights, Iowa
Profit & Loss Budget vs. Actual

July through October 2015

	GENERAL			DEBT SERVICE			POLICE FORFEITURE		
	Jul - Oct 15	Budget	% of Budget	Jul - Oct 15	Budget	% of Budget	Jul - Oct 15	Budget	% of Budget
Ordinary Income/Expense									
Income									
CHARGES FOR SERVICES	30.00	1,000.00	3.0%	0.00			0.00		0.00
GENERAL PROPERTY TAXES	284,097.93	585,938.00	48.5%	15,717.58	32,400.00	48.5%	0.00		0.00
INTERGOVERNMENTAL/SHARED REVEN...	555.75	4,339.00	12.8%	0.00			0.00		0.00
LICENSES & PERMITS	111,721.95	26,890.00	415.5%	0.00			0.00		0.00
MISCELLANEOUS REVENUES	32,603.34	113,250.00	28.8%	0.00			0.00		0.00
OTHER CITY TAXES	1,096.62	5,000.00	22.6%	60.20			0.00		0.00
USE OF MONEY & PROPERTY	1,130.92			0.00			2.05		2.05
Total Income	431,236.51	736,417.00	58.6%	15,777.78	32,400.00	48.7%	2.05		2.05
Gross Profit	431,236.51	736,417.00	58.6%	15,777.78	32,400.00	48.7%	2.05		2.05
Expense									
COMMUNITY & ECONOMIC DEV.	1,140.00	5,000.00	22.8%	0.00			0.00		0.00
CULTURE & RECREATION	15,172.25	50,977.00	29.8%	0.00			0.00		0.00
DEBT SERVICE	0.00			0.00	32,400.00	0.0%	0.00		0.00
GENERAL GOVERNMENT	104,025.67	110,743.00	93.9%	0.00			0.00		0.00
PUBLIC SAFETY	135,007.46	422,051.00	32.0%	0.00			0.00		0.00
PUBLIC WORKS	61,361.91	134,367.00	45.7%	0.00			0.00		0.00
Total Expense	316,707.29	723,138.00	43.8%	0.00	32,400.00	0.0%	0.00		0.00
Net Ordinary Income	114,529.22	13,279.00	862.5%	15,777.78	0.00	100.0%	2.05		2.05
Net Income	114,529.22	13,279.00	862.5%	15,777.78	0.00	100.0%	2.05	0.00	100.0%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
July through October 2015

	ROAD USE TAX			EMPLOYEE BENEFITS			TOTAL		
	Jul - Oct 15	Budget	% of Budget	Jul - Oct 15	Budget	% of Budget	Jul - Oct 15	Budget	% of Budget
Ordinary Income/Expense									
Income									
CHARGES FOR SERVICES	0.00		0.00				30.00	1,000.00	3.0%
GENERAL PROPERTY TAXES	0.00		0.00	39,941.30	83,371.00	47.9%	339,756.81	701,709.00	48.4%
INTERGOVERNMENTAL/SHARED REVEN...	48,154.11	105,000.00	45.9%	0.00			48,709.86	109,339.00	44.5%
LICENSES & PERMITS	0.00		0.00	0.00			111,721.95	26,890.00	415.5%
MISCELLANEOUS REVENUES	0.00		0.00	0.00			32,603.34	113,250.00	28.8%
OTHER CITY TAXES	0.00		0.00	154.89			1,311.71	0.00	100.0%
USE OF MONEY & PROPERTY	0.00		0.00	74.15			1,207.12	5,000.00	24.1%
Total Income	48,154.11	105,000.00	45.9%	40,170.34	83,371.00	48.2%	535,340.79	957,188.00	55.9%
Gross Profit	48,154.11	105,000.00	45.9%	40,170.34	83,371.00	48.2%	535,340.79	957,188.00	55.9%
Expense									
COMMUNITY & ECONOMIC DEV.	0.00		0.00	0.00			1,140.00	5,000.00	22.8%
CULTURE & RECREATION	0.00		0.00	0.00			15,172.25	50,977.00	29.8%
DEBT SERVICE	0.00		0.00	0.00			0.00	32,400.00	0.0%
GENERAL GOVERNMENT	0.00		0.00	820.31	2,454.00	33.4%	104,845.98	113,197.00	92.6%
PUBLIC SAFETY	0.00		0.00	19,629.17	80,917.00	24.3%	154,636.63	502,968.00	30.7%
PUBLIC WORKS	19,400.75	117,500.00	16.5%	0.00			80,762.66	251,867.00	32.1%
Total Expense	19,400.75	117,500.00	16.5%	20,449.48	83,371.00	24.5%	356,557.52	956,409.00	37.3%
Net Ordinary Income	28,753.36	-12,500.00	-230.0%	19,720.86	0.00	100.0%	178,783.27	779.00	22,950.4%
Net Income	28,753.36	-12,500.00	-230.0%	19,720.86	0.00	100.0%	178,783.27	779.00	22,950.4%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
 July through October 2015

12:50 AM
 11/09/15
 Cash Basis

	GENERAL		DEBT SERVICE		POLICE FORFEITURE	
	Jul - Oct 15	% of Budget	Jul - Oct 15	% of Budget	Jul - Oct 15	% of Budget
Ordinary Income/Expense						
Income						
CHARGES FOR SERVICES						
Police Reports	30.00	3.0%	0.00		0.00	
Total CHARGES FOR SERVICES	30.00	3.0%	0.00		0.00	
GENERAL PROPERTY TAXES						
Benefits Levies	0.00		0.00		0.00	
Commercial Prop Tax Rplmnt adj	0.00	0.0%	0.00		0.00	
Debt Service Levy	0.00		15,717.58	48.5%	0.00	
Insurance Levy	5,104.80	35.8%	0.00		0.00	
Library Services Levy	8,236.99	48.0%	0.00		0.00	
Regular Property Tax	249,323.50	48.5%	0.00		0.00	
Transit Levy	21,432.64	48.0%	0.00		0.00	
Total GENERAL PROPERTY TAXES	284,097.93	48.5%	15,717.58	48.5%	0.00	
INTERGOVERNMENTAL/SHARED REVENUE						
Other State Grants/Reimburse.	555.75		0.00		0.00	
Seatbelt Incent/Traffic Safety	555.75		0.00		0.00	
Total Other State Grants/Reimburse.						
State Shared Revenues						
Commercial Property Tax Rplcmnt	0.00	0.0%	0.00		0.00	
Road Use/Street Construction	0.00		0.00		0.00	
Total State Shared Revenues	0.00	0.0%	0.00		0.00	
Total INTERGOVERNMENTAL/SHARED REVE...	555.75	12.8%	0.00		0.00	
LICENSES & PERMITS						
Beer/Wine/Liquor/Cig Permits	0.00	0.0%	0.00		0.00	
Building/Equipment Permits	83,121.95	831.2%	0.00		0.00	
Misc. Licenses/Permits						
Parking Permits	1,370.00	137.0%	0.00		0.00	
Rental Permits	27,230.00	175.7%	0.00		0.00	
Total Misc. Licenses/Permits	28,600.00	173.3%	0.00		0.00	
Total LICENSES & PERMITS	111,721.95	415.5%	0.00		0.00	
MISCELLANEOUS REVENUES						
Cable TV Franchise	3,411.08	24.4%	0.00		0.00	
Contributions	0.00	0.0%	0.00		0.00	
Fines						
Parking Fines	995.00	14.2%	0.00		0.00	
Traffic Fines-Clk of Ct	27,039.76	30.0%	0.00		0.00	
Total Fines	28,034.76	28.9%	0.00		0.00	
Misc. Income						
Other	-50.00	-5.0%	0.00		0.00	
Total Misc. Income	-50.00	-5.0%	0.00		0.00	
Refunds and Reimbursements	1,207.50	120.8%	0.00		0.00	
Total MISCELLANEOUS REVENUES	32,603.34	28.8%	0.00		0.00	
OTHER CITY TAXES						
Utility Excise Tax	1,096.62		60.20		0.00	
Total OTHER CITY TAXES	1,096.62		60.20		0.00	

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
July through October 2015

	GENERAL			DEBT SERVICE			POLICE FORFEITURE		
	Jul - Oct 15	Budget	% of Budget	Jul - Oct 15	Budget	% of Budget	Jul - Oct 15	Budget	% of Budget
USE OF MONEY & PROPERTY									
Interest on Cash Investments	1,130.92	5,000.00	22.6%	0.00			2.05		
Total USE OF MONEY & PROPERTY	1,130.92	5,000.00	22.6%	0.00			2.05		
Total Income	431,236.51	736,417.00	58.6%	15,777.78	32,400.00	48.7%	2.05		
Gross Profit	431,236.51	736,417.00	58.6%	15,777.78	32,400.00	48.7%	2.05		
Expense									
COMMUNITY & ECONOMIC DEV.									
Tree Trimming/Lawn Care	1,140.00	5,000.00	22.8%	0.00			0.00		
Total COMMUNITY & ECONOMIC DEV.	1,140.00	5,000.00	22.8%	0.00			0.00		
CULTURE & RECREATION									
Community Support Projects	66.00	500.00	13.2%	0.00			0.00		
Library	9,291.50	44,677.00	20.8%	0.00			0.00		
Parks	814.75	800.00	101.8%	0.00			0.00		
Park Update Contribution	5,000.00	5,000.00	100.0%	0.00			0.00		
Total Parks	5,814.75	5,800.00	100.3%	0.00			0.00		
Total CULTURE & RECREATION	15,172.25	50,977.00	29.8%	0.00			0.00		
DEBT SERVICE									
Interest	0.00			0.00	2,400.00	0.0%	0.00		
Principal	0.00			0.00	30,000.00	0.0%	0.00		
Total DEBT SERVICE	0.00			0.00	32,400.00	0.0%	0.00		
GENERAL GOVERNMENT									
City Hall & General Buildings									
Commodities	0.00	200.00	0.0%	0.00			0.00		
Supplies	0.00	200.00	0.0%	0.00			0.00		
Total Commodities	0.00	200.00	0.0%	0.00			0.00		
Contractual	5,496.92	16,491.00	33.3%	0.00			0.00		
Rents & Leases	5,496.92	16,491.00	33.3%	0.00			0.00		
Total Contractual	5,496.92	16,491.00	33.3%	0.00			0.00		
Employee Benefits & Costs									
FICA	0.00			0.00			0.00		
IPERS	0.00			0.00			0.00		
Medicare	0.00			0.00			0.00		
Total Employee Benefits & Costs	0.00			0.00			0.00		
Repair/Maint/Utilities									
Maintenance	0.00	1,000.00	0.0%	0.00			0.00		
Telecommunications	509.26	2,000.00	25.5%	0.00			0.00		
Utilities	424.84	1,600.00	26.6%	0.00			0.00		
Total Repair/Maint/Utilities	934.10	4,600.00	20.3%	0.00			0.00		
Salaries-Regular Part Time	192.00	500.00	38.4%	0.00			0.00		
Facilities Assistant	192.00	500.00	38.4%	0.00			0.00		
Total Salaries-Regular Part Time	384.00	1,000.00	38.4%	0.00			0.00		
Total City Hall & General Buildings	6,623.02	21,791.00	30.4%	0.00			0.00		

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
July through October 2015

	GENERAL		DEBT SERVICE		POLICE FORFEITURE	
	Jul - Oct 15	% of Budget	Jul - Oct 15	% of Budget	Jul - Oct 15	% of Budget
Clerk/Treasurer & Finance Admin						
Commodities	0.00					
Hardware/Software	151.25	0.0%	0.00	0.0%	0.00	0.00
Minor Equipment/Supplies/Techno	575.79	21.6%	0.00	0.0%	0.00	0.00
Office Supplies and Postage	0.00	57.6%	0.00	0.0%	0.00	0.00
Taping meetings	727.04	24.6%	0.00	0.0%	0.00	0.00
Total Commodities						
Contractual Services	470.00		0.00		0.00	
Accounting Fees	21.20	10.7%	0.00	0.0%	0.00	0.00
Bank/CCard Fees	270.36	42.4%	0.00	0.0%	0.00	0.00
Legal Publications	210.00	9.0%	0.00	0.0%	0.00	0.00
Meeting Set Up Fees	0.00	168.0%	0.00	0.0%	0.00	0.00
Payments to Other Agencies	0.00	0.0%	0.00	0.0%	0.00	0.00
Notary Fees	0.00	0.0%	0.00	0.0%	0.00	0.00
Total Payments to Other Agencies	433.00	86.6%	0.00	0.0%	0.00	0.00
Printing/Copying	652.30	87.0%	0.00	0.0%	0.00	0.00
Technology Services	2,056.86	23.1%	0.00	0.0%	0.00	0.00
Total Contractual Services						
Employee Benefits & Costs	0.00		0.00		0.00	
FICA	0.00		0.00		0.00	
IPERS	0.00		0.00		0.00	
Medicare	0.00		0.00		0.00	
Unemployment Compensation	0.00		0.00		0.00	
Total Employee Benefits & Costs	3,557.58	36.3%	0.00	0.0%	0.00	0.00
Salaries-Regular Part Time	3,557.58	36.3%	0.00	0.0%	0.00	0.00
Clerk, Treasurer, Historian	9,800.00		0.00		0.00	
Total Salaries-Regular Part Time						
Staff Development	0.00		0.00		0.00	
Dues & Memberships	0.00	0.0%	0.00	0.0%	0.00	0.00
Chamber of Commerce	0.00	0.0%	0.00	0.0%	0.00	0.00
Dues and Memberships	726.00	114.3%	0.00	0.0%	0.00	0.00
IA League of Cities	1,664.83	100.0%	0.00	0.0%	0.00	0.00
JCOG Assessment	2,390.83	72.4%	0.00	0.0%	0.00	0.00
Total Dues & Memberships	2,390.83	72.4%	0.00	0.0%	0.00	0.00
Total Staff Development	8,732.31	35.0%	0.00	0.0%	0.00	0.00
Total Clerk/Treasurer & Finance Admin	73,178.59	146.4%	0.00	0.0%	0.00	0.00
Election Expenses	0.00		0.00		0.00	
Legal Services	0.00		0.00		0.00	
Mayor/Council Operations	0.00		0.00		0.00	
Employee Benefits & Costs	0.00		0.00		0.00	
FICA	0.00		0.00		0.00	
IPERS-Council	0.00		0.00		0.00	
Medicare	0.00		0.00		0.00	
Unemployment Compensation	0.00		0.00		0.00	
Total Employee Benefits & Costs	1,000.00	25.0%	0.00	0.0%	0.00	0.00
Salaries-Regular Part Time	491.75	25.0%	0.00	0.0%	0.00	0.00
Council	1,491.75	25.0%	0.00	0.0%	0.00	0.00
Mayor	1,491.75	25.0%	0.00	0.0%	0.00	0.00
Total Salaries-Regular Part Time	1,491.75	25.0%	0.00	0.0%	0.00	0.00
Total Mayor/Council Operations	1,491.75	25.0%	0.00	0.0%	0.00	0.00

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
July through October 2015

	GENERAL		DEBT SERVICE		POLICE FORFEITURE	
	Jul - Oct 15	% of Budget	Jul - Oct 15	% of Budget	Jul - Oct 15	% of Budget
TIF Analysis	14,000.00					
Tort Liability Insurance	0.00				0.00	
Total GENERAL GOVERNMENT	104,025.67				0.00	
PUBLIC SAFETY						
Building Inspections	7,285.00					
Building / Rental Inspection	7,285.00	47.9%			0.00	
Total Building Inspections	7,285.00	47.9%			0.00	
Crossing Guard						
Employee Benefits & Costs						
FICA	0.00				0.00	
IPERS	0.00				0.00	
Medicare	0.00				0.00	
Unemployment Compensation	0.00				0.00	
Total Employee Benefits & Costs	0.00				0.00	
Salaries						
Crossing Guard	1,075.00	23.9%			0.00	
Total Salaries	1,075.00	23.9%			0.00	
Supplies	0.00				0.00	
Crossing Guard - Other	0.00	0.0%			0.00	
Total Crossing Guard	1,075.00	22.9%			0.00	
Fire						
Contracts w/Other Agencies						
Coralville Fire Dep't	15,508.50	48.7%			0.00	
Hydrant Flush-City of Iowa City	0.00	0.0%			0.00	
Total Contracts w/Other Agencies	15,508.50	43.9%			0.00	
Total Fire	15,508.50	43.9%			0.00	
Hazmat-Johnson County	525.50	99.9%			0.00	
Police						
Commodities						
Car Purchase	0.00	0.0%			0.00	
Major Equipment						
Car Equipment	2,250.00	45.0%			0.00	
Total Major Equipment	2,250.00	45.0%			0.00	
Minor Equipment						
Operating Police Equipment	0.00	0.0%			0.00	
Regular Officer Uniform	0.00	0.0%			0.00	
Total Minor Equipment	0.00	0.0%			0.00	
Supplies						
Ammunition	2,550.00	72.9%			0.00	
Business Meetings/Meals	0.00	0.0%			0.00	
Office Supplies	584.22	19.5%			0.00	
Operating Supplies	0.00	0.0%			0.00	
Other Supplies	576.87	28.8%			0.00	
Postage/Shipping	75.18	12.5%			0.00	
Professional Memberships	330.00	82.5%			0.00	
Total Supplies	4,116.27	32.2%			0.00	
Total Commodities	6,366.27	16.4%			0.00	
Contractual Services						
Garage Rental	600.00	25.0%			0.00	

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
July through October 2015

	GENERAL		DEBT SERVICE		POLICE FORFEITURE	
	Jul - Oct 15	% of Budget	Jul - Oct 15	% of Budget	Jul - Oct 15	% of Budget
Payments to Other Agencies						
County Jail/Service/Filing Fees	0.00	0.0%	0.00	0.0%	0.00	0.0%
Evidence testing	0.00	0.0%	0.00	0.0%	0.00	0.0%
Technology Services	0.00	0.0%	0.00	0.0%	0.00	0.0%
Total Payments to Other Agencies	0.00	0.0%	0.00	0.0%	0.00	0.0%
Police Insurance-Car/Liability	0.00	0.0%	0.00	0.0%	0.00	0.0%
Printing/Copying	7.01	0.7%	0.00	0.0%	0.00	0.0%
Prof Serv-Psych Testing-Physica	552.00	110.4%	0.00	0.0%	0.00	0.0%
Special Events Staff	175.00		0.00		0.00	
Total Contractual Services	1,334.01	10.5%	0.00	0.0%	0.00	0.0%
Police Benefits & Costs						
Police FICA	0.00	0.0%	0.00	0.0%	0.00	0.0%
Police Health Insurance	0.00	0.0%	0.00	0.0%	0.00	0.0%
Police IPERS	0.00	0.0%	0.00	0.0%	0.00	0.0%
Police Medicare	0.00	0.0%	0.00	0.0%	0.00	0.0%
Police SUTA	0.00	0.0%	0.00	0.0%	0.00	0.0%
Police Workers Compensation	0.00	0.0%	0.00	0.0%	0.00	0.0%
Total Police Benefits & Costs	0.00	0.0%	0.00	0.0%	0.00	0.0%
Police Gross Wages						
Holiday & Other Pay	17,133.98		0.00		0.00	
Miscellaneous Payroll Item	316.00	61.2%	0.00		0.00	
Police Gross Wages	76,904.57	32.2%	0.00		0.00	
Salaries-Reserves	0.00	0.0%	0.00		0.00	
Total Police Gross Wages	94,354.55	35.4%	0.00		0.00	
Repair/Maint/Utilities						
Telecommunications Expense						
IT Support	719.30	71.9%	0.00		0.00	
Verizon/Pager Fees/Mediacom	816.88	22.5%	0.00		0.00	
Total Telecommunications Expense	1,536.18	33.1%	0.00		0.00	
Vehicle Operations						
Fuel	3,051.97	19.1%	0.00		0.00	
Other	0.00	0.0%	0.00		0.00	
Washes	288.00	41.1%	0.00		0.00	
Total Vehicle Operations	3,339.97	19.4%	0.00		0.00	
Vehicle Repair						
Bicycle Maint/Repair	95.00	47.5%	0.00		0.00	
Car Maint/Repair	2,160.26	21.6%	0.00		0.00	
Total Vehicle Repair	2,255.26	22.1%	0.00		0.00	
Total Repair/Maint/Utilities	7,131.41	22.3%	0.00		0.00	
Staff Development						
Regular Officer Training						
Academy Training	0.00	0.0%	0.00		0.00	
Officer Training	925.00	14.2%	0.00		0.00	
Training Supplies	502.22	25.1%	0.00		0.00	
Total Regular Officer Training	1,427.22	8.9%	0.00		0.00	
Total Staff Development	1,427.22	8.9%	0.00		0.00	
Total Police	110,613.46	30.2%	0.00		0.00	
Total PUBLIC SAFETY	135,007.46	32.0%	422,051.00		0.00	

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
July through October 2015

	GENERAL		DEBT SERVICE		POLICE FORFEITURE	
	Jul - Oct 15	Budget	% of Budget	Jul - Oct 15	Budget	% of Budget
PUBLIC WORKS						
Other Public Works						
Contracts-Other Agencies						
IC Animal Center	338.76	1,200.00	28.2%	0.00	0.00	0.00
IC Bus Service	12,000.43	36,161.00	33.2%	0.00	0.00	0.00
SEATS Service	2,814.64	8,444.00	33.3%	0.00	0.00	0.00
Total Contracts-Other Agencies	15,153.83	45,805.00	33.1%	0.00	0.00	0.00
Total Other Public Works	15,153.83	45,805.00	33.1%	0.00	0.00	0.00
Roads, Bridges, & Sidewalks						
Contractual Services						
Engineering Fees	37,307.33	50,000.00	74.6%	0.00	0.00	0.00
Repairs/Improvements	0.00			0.00	0.00	0.00
Arterial panel replacements	0.00			0.00	0.00	0.00
Asphale patch projects	0.00			0.00	0.00	0.00
Local panel replacements	0.00			0.00	0.00	0.00
Melrose East - panel replacemnt	0.00			0.00	0.00	0.00
Sidewalk Repairs	0.00			0.00	0.00	0.00
Street Repairs	0.00			0.00	0.00	0.00
Sunset Street landscape	0.00			0.00	0.00	0.00
Traffic sign assessment/mgmt	0.00			0.00	0.00	0.00
Total Repairs/Improvements	0.00			0.00	0.00	0.00
Striping/Curb Renumbering	0.00			0.00	0.00	0.00
Total Contractual Services	37,307.33	50,000.00	74.6%	0.00	0.00	0.00
Snow Removal-Contractual	0.00			0.00	0.00	0.00
Storm water permit	0.00	3,000.00	0.0%	0.00	0.00	0.00
Street Lighting Electricity	0.00			0.00	0.00	0.00
Street Sweeping-Contractual	0.00			0.00	0.00	0.00
Traffic Controls and Safety	0.00			0.00	0.00	0.00
Street Signs-Commodities	0.00			0.00	0.00	0.00
Traffic Light Electricity	0.00			0.00	0.00	0.00
Total Traffic Controls and Safety	0.00			0.00	0.00	0.00
Total Roads, Bridges, & Sidewalks	37,307.33	53,000.00	70.4%	0.00	0.00	0.00
Sanitation						
Contractual						
Grandview Recycling	153.00	1,200.00	12.8%	0.00	0.00	0.00
Leaf Vacuuming	0.00	13,500.00	0.0%	0.00	0.00	0.00
Trash/Recycling	8,747.75	20,862.00	41.9%	0.00	0.00	0.00
Total Contractual	8,900.75	35,562.00	25.0%	0.00	0.00	0.00
Total Sanitation	8,900.75	35,562.00	25.0%	0.00	0.00	0.00
Total PUBLIC WORKS	61,361.91	134,367.00	45.7%	0.00	0.00	0.00
Total Expense	316,707.29	723,138.00	43.8%	0.00	32,400.00	0.0%
Net Ordinary Income	114,529.22	13,279.00	862.5%	15,777.78	0.00	100.0%
Net Income	114,529.22	13,279.00	862.5%	15,777.78	2.05	100.0%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
 July through October 2015

12:50 AM
 11/09/15
 Cash Basis

	ROAD USE TAX		EMPLOYEE BENEFITS		TOTAL	
	Jul - Oct 15	% of Budget	Jul - Oct 15	% of Budget	Budget	% of Budget
Ordinary Income/Expense						
Income						
CHARGES FOR SERVICES						
Police Reports	0.00		0.00		1,000.00	3.0%
Total CHARGES FOR SERVICES	0.00		0.00		1,000.00	3.0%
GENERAL PROPERTY TAXES						
Benefits Levies	0.00		39,941.30	47.9%	83,371.00	47.9%
Commercial Prop Tax Rplmnt adj	0.00		0.00		0.00	0.0%
Debt Service Levy	0.00		15,717.58		32,400.00	48.5%
Insurance Levy	0.00		0.00		14,252.00	35.8%
Library Services Levy	0.00		5,104.80		17,143.00	48.0%
Regular Property Tax	0.00		8,236.99		514,277.00	46.5%
Transit Levy	0.00		249,323.50		44,605.00	48.0%
Total GENERAL PROPERTY TAXES	0.00		39,941.30	47.9%	83,371.00	47.9%
INTERGOVERNMENTAL/SHARED REVENUE						
Other State Grants/Reimburse.	0.00		0.00		0.00	100.0%
Seatbelt Incent/Traffic Safety	0.00		0.00		0.00	100.0%
Total Other State Grants/Reimburse.	0.00		0.00		0.00	100.0%
State Shared Revenues						
Commercial Property Tax Rplcmnt	0.00		0.00		4,339.00	0.0%
Road Use/Street Construction	48,154.11	45.9%	0.00		105,000.00	45.9%
Total State Shared Revenues	48,154.11	45.9%	0.00		109,339.00	44.0%
Total INTERGOVERNMENTAL/SHARED REVE...	48,154.11	45.9%	0.00		109,339.00	44.5%
LICENSES & PERMITS						
Beer/Wine/Liquor/Cig Permits	0.00		0.00		390.00	0.0%
Building/Equipment Permits	0.00		0.00		10,000.00	831.2%
Misc. Licenses/Permits	0.00		0.00		1,000.00	137.0%
Parking Permits	0.00		0.00		15,500.00	175.7%
Rental Permits	0.00		0.00		16,500.00	173.3%
Total Misc. Licenses/Permits	0.00		0.00		26,690.00	415.5%
MISCELLANEOUS REVENUES						
Cable TV Franchise	0.00		0.00		14,000.00	24.4%
Contributions	0.00		0.00		250.00	0.0%
Fines	0.00		0.00		7,000.00	14.2%
Parking Fines	0.00		0.00		90,000.00	30.0%
Traffic Fines-Cik of Ct	0.00		28,034.76		97,000.00	28.9%
Total Fines	0.00		0.00		1,000.00	-5.0%
Misc. Income	0.00		0.00		1,000.00	-5.0%
Other	0.00		0.00		1,000.00	-5.0%
Total Misc. Income	0.00		0.00		1,000.00	-5.0%
Refunds and Reimbursements	0.00		0.00		1,000.00	120.8%
Total MISCELLANEOUS REVENUES	0.00		0.00		113,250.00	28.8%
OTHER CITY TAXES						
Utility Excise Tax	0.00		154.89		0.00	100.0%
Total OTHER CITY TAXES	0.00		154.89		0.00	100.0%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
 July through October 2015

12:50 AM
 11/09/15
 Cash Basis

	ROAD USE TAX		EMPLOYEE BENEFITS		TOTAL		
	Jul - Oct 15	% of Budget	Jul - Oct 15	Budget	Jul - Oct 15	Budget	% of Budget
USE OF MONEY & PROPERTY							
Interest on Cash Investments	0.00		74.15		1,207.12	5,000.00	24.1%
Total USE OF MONEY & PROPERTY	0.00		74.15		1,207.12	5,000.00	24.1%
Total Income	48,154.11	45.9%	40,170.34	83,371.00	535,340.79	957,188.00	55.9%
Gross Profit	48,154.11	45.9%	40,170.34	83,371.00	535,340.79	957,188.00	55.9%
Expense							
COMMUNITY & ECONOMIC DEV.							
Tree Trimming/Lawn Care	0.00		0.00		1,140.00	5,000.00	22.8%
Total COMMUNITY & ECONOMIC DEV.	0.00		0.00		1,140.00	5,000.00	22.8%
CULTURE & RECREATION							
Community Support Projects	0.00		0.00		66.00	500.00	13.2%
Library	0.00		0.00		9,291.50	44,677.00	20.8%
Parks	0.00		0.00		814.75	800.00	101.8%
Park Expenses	0.00		0.00		5,000.00	5,000.00	100.0%
Park Update Contribution	0.00		0.00		5,614.75	5,800.00	100.3%
Total Parks	0.00		0.00		15,172.25	50,977.00	29.8%
Total CULTURE & RECREATION	0.00		0.00		15,172.25	50,977.00	29.8%
DEBT SERVICE							
Interest	0.00		0.00		0.00	2,400.00	0.0%
Principal	0.00		0.00		0.00	30,000.00	0.0%
Total DEBT SERVICE	0.00		0.00		0.00	32,400.00	0.0%
GENERAL GOVERNMENT							
City Hall & General Buildings							
Commodities	0.00		0.00		0.00	200.00	0.0%
Supplies	0.00		0.00		0.00	200.00	0.0%
Total Commodities	0.00		0.00		0.00	200.00	0.0%
Contractual	0.00		0.00		5,496.92	16,491.00	33.3%
Rents & Leases	0.00		0.00		5,496.92	16,491.00	33.3%
Total Contractual	0.00		0.00		5,496.92	16,491.00	33.3%
Employee Benefits & Costs							
FICA	0.00		0.00	31.00	0.00	31.00	0.0%
IPERS	0.00		0.00	45.00	0.00	45.00	0.0%
Medicare	0.00		0.00	7.00	0.00	7.00	0.0%
Total Employee Benefits & Costs	0.00		0.00	83.00	0.00	83.00	0.0%
Repair/Maint/Utilities							
Maintenance	0.00		0.00		0.00	1,000.00	0.0%
Telecommunications	0.00		0.00		509.26	2,000.00	25.5%
Utilities	0.00		0.00		424.84	1,600.00	26.6%
Total Repair/Maint/Utilities	0.00		0.00		934.10	4,600.00	20.3%
Salaries-Regular Part Time							
Facilities Assistant	0.00		0.00		192.00	500.00	38.4%
Total Salaries-Regular Part Time	0.00		0.00		192.00	500.00	38.4%
Total City Hall & General Buildings	0.00		0.00	83.00	6,623.02	21,874.00	30.3%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
July through October 2015

	ROAD USE TAX		EMPLOYEE BENEFITS		TOTAL	
	Jul - Oct 15	% of Budget	Jul - Oct 15	% of Budget	Jul - Oct 15	% of Budget
Clerk/Treasurer & Finance Admin						
Commodities	0.00		0.00		0.00	0.0%
Hardware/Software	0.00		0.00		151.25	21.6%
Minor Equipment/Supplies/Techno	0.00		0.00		575.79	57.6%
Office Supplies and Postage	0.00		0.00		0.00	0.0%
Taping meetings	0.00		0.00		0.00	0.0%
Total Commodities	0.00		0.00		727.04	24.6%
Contractual Services						
Accounting Fees	0.00		0.00		470.00	10.7%
Bank/CCard Fees	0.00		0.00		21.20	42.4%
Legal Publications	0.00		0.00		270.36	9.0%
Meeting Set Up Fees	0.00		0.00		210.00	168.0%
Payments to Other Agencies						
Notary Fees	0.00		0.00		0.00	0.0%
Total Payments to Other Agencies	0.00		0.00		0.00	0.0%
Printing/Copying	0.00		0.00		433.00	86.6%
Technology Services	0.00		0.00		652.30	87.0%
Total Contractual Services	0.00		0.00		2,056.66	23.1%
Employee Benefits & Costs						
FICA	0.00		232.47	38.2%	232.47	38.2%
IPERS	0.00		334.83	38.3%	334.83	38.3%
Medicare	0.00		54.37	38.3%	54.37	38.3%
Unemployment Compensation	0.00		41.25	34.4%	41.25	34.4%
Total Employee Benefits & Costs	0.00		662.92	38.0%	662.92	38.0%
Salaries-Regular Part Time	0.00		0.00		3,557.58	36.3%
Clerk, Treasurer, Historian	0.00		0.00		3,557.58	36.3%
Total Salaries-Regular Part Time	0.00		0.00		3,557.58	36.3%
Staff Development						
Dues & Memberships						
Chamber of Commerce	0.00		0.00		0.00	0.0%
Dues and Memberships	0.00		0.00		0.00	0.0%
IA League of Cities	0.00		0.00		726.00	114.3%
JCOG Assessment	0.00		0.00		1,664.83	100.0%
Total Dues & Memberships	0.00		0.00		2,390.83	72.4%
Total Staff Development	0.00		0.00		2,390.83	72.4%
Total Clerk/Treasurer & Finance Admin	0.00		662.92	38.0%	9,395.23	35.2%
Election Expenses	0.00		0.00		0.00	0.0%
Legal Services	0.00		0.00		73,178.59	146.4%
Mayor/Council Operations						
Employee Benefits & Costs						
FICA	0.00		101.49	27.4%	101.49	27.4%
IPERS-Council	0.00		17.86	20.1%	17.86	20.1%
Medicare	0.00		21.63	24.9%	21.63	24.9%
Unemployment Compensation	0.00		16.41	20.5%	16.41	20.5%
Total Employee Benefits & Costs	0.00		157.39	25.1%	157.39	25.1%
Salaries-Regular Part Time	0.00		0.00		1,000.00	25.0%
Council	0.00		0.00		491.75	25.0%
Mayor	0.00		0.00		1,491.75	25.0%
Total Salaries-Regular Part Time	0.00		0.00		1,491.75	25.0%
Total Mayor/Council Operations	0.00		157.39	25.1%	1,649.14	25.0%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
July through October 2015

	ROAD USE TAX		EMPLOYEE BENEFITS		TOTAL	
	Jul - Oct 15	% of Budget	Jul - Oct 15	% of Budget	Jul - Oct 15	% of Budget
TIF Analysis	0.00		0.00		14,000.00	100.0%
Tort Liability Insurance	0.00		0.00		0.00	0.0%
Total GENERAL GOVERNMENT	0.00		820.31	33.4%	104,845.98	92.6%
PUBLIC SAFETY						
Building Inspections	0.00		0.00		7,285.00	47.9%
Building / Rental Inspection	0.00		0.00		7,285.00	47.9%
Total Building Inspections						
Crossing Guard	0.00		0.00		279.00	11.7%
Employee Benefits & Costs	0.00		32.55	11.7%	32.55	11.7%
FICA	0.00		96.02	23.9%	96.02	23.9%
IPERS	0.00		7.61	11.7%	7.61	11.7%
Medicare	0.00		5.77	9.6%	5.77	9.6%
Unemployment Compensation	0.00		141.95	17.6%	141.95	17.6%
Total Employee Benefits & Costs						
Salaries	0.00		0.00		1,075.00	23.9%
Crossing Guard	0.00		0.00		1,075.00	23.9%
Total Salaries						
Supplies	0.00		0.00		200.00	0.0%
Crossing Guard - Other	0.00		0.00		0.00	0.0%
Total Crossing Guard						
Fire						
Contracts w/Other Agencies	0.00		0.00		15,508.50	48.7%
Coralville Fire Dep't	0.00		0.00		0.00	0.0%
Hydrant Flush-City of Iowa City	0.00		0.00		15,508.50	43.9%
Total Contracts w/Other Agencies						
Total Fire	0.00		0.00		15,508.50	43.9%
Hazmat-Johnson County	0.00		0.00		525.50	99.9%
Police	0.00		0.00		0.00	0.0%
Commodities	0.00		0.00		0.00	0.0%
Car Purchase	0.00		0.00		2,250.00	45.0%
Major Equipment	0.00		0.00		2,250.00	45.0%
Car Equipment	0.00		0.00		0.00	0.0%
Total Major Equipment						
Minor Equipment	0.00		0.00		1,500.00	0.0%
Operating Police Equipment	0.00		0.00		3,500.00	0.0%
Regular Officer Uniform	0.00		0.00		0.00	0.0%
Total Minor Equipment						
Supplies	0.00		0.00		2,550.00	72.9%
Ammunition	0.00		0.00		0.00	0.0%
Business Meetings/Meals	0.00		0.00		300.00	0.0%
Office Supplies	0.00		584.22	19.5%	3,000.00	19.5%
Operating Supplies	0.00		0.00		3,000.00	0.0%
Other Supplies	0.00		576.87	28.8%	2,000.00	28.8%
Postage/Shipping	0.00		75.18	12.5%	600.00	12.5%
Professional Memberships	0.00		330.00	82.5%	400.00	82.5%
Total Supplies						
Total Commodities	0.00		0.00		6,366.27	16.4%
Contractual Services	0.00		0.00		600.00	25.0%
Garage Rental	0.00		0.00		0.00	0.0%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
 July through October 2015

12:50 AM
 11/09/15
 Cash Basis

	ROAD USE TAX		EMPLOYEE BENEFITS		TOTAL	
	Jul - Oct 15	% of Budget	Jul - Oct 15	% of Budget	Jul - Oct 15	% of Budget
Payments to Other Agencies						
County Jail/Service/Filing Fees	0.00	0.00	0.00	0.00	0.00	0.00
Evidence testing	0.00	0.00	0.00	0.00	0.00	0.00
Technology Services	0.00	0.00	0.00	0.00	0.00	0.00
Total Payments to Other Agencies	0.00	0.00	0.00	0.00	0.00	0.00
Police Insurance-Car/Liability	0.00	0.00	0.00	0.00	0.00	0.00
Printing/Copying	0.00	0.00	0.00	0.00	0.00	0.00
Prof Serv-Psych Testing-Physica	0.00	0.00	552.00	7.01	1,000.00	0.7%
Special Events Staff	0.00	0.00	175.00	0.00	500.00	110.4%
Total Contractual Services	0.00	0.00	1,334.01	0.00	0.00	100.0%
Total Police Benefits & Costs	0.00	0.00	19,487.22	24.3%	12,652.00	10.5%
Police FICA	0.00	0.00	5,855.47	35.4%	16,541.00	35.4%
Police Health Insurance	0.00	0.00	2,241.03	16.7%	13,417.00	16.7%
Police IPERS	0.00	0.00	8,513.88	32.4%	26,253.00	32.4%
Police Medicare	0.00	0.00	1,371.52	35.4%	3,869.00	35.4%
Police SUTA	0.00	0.00	547.32	27.4%	2,000.00	27.4%
Police Workers Compensation	0.00	0.00	958.00	5.3%	18,031.00	5.3%
Total Police Benefits & Costs	0.00	0.00	19,487.22	24.3%	80,111.00	24.3%
Police Gross Wages	0.00	0.00	0.00	0.00	28,000.00	61.2%
Holiday & Other Pay	0.00	0.00	0.00	0.00	0.00	100.0%
Miscellaneous Payroll Item	0.00	0.00	316.00	0.00	0.00	0.00
Police Gross Wages	0.00	0.00	76,904.57	32.2%	238,773.00	32.2%
Salaries-Reserves	0.00	0.00	0.00	0.00	24.00	0.0%
Total Police Gross Wages	0.00	0.00	94,354.55	0.00	266,797.00	35.4%
Repair/Maint/Utilities	0.00	0.00	0.00	0.00	0.00	0.00
Telecommunications Expense	0.00	0.00	0.00	0.00	1,000.00	71.9%
IT Support	0.00	0.00	0.00	0.00	3,636.00	22.5%
Verizon/Pager Fees/Mediacom	0.00	0.00	0.00	0.00	4,636.00	33.1%
Total Telecommunications Expense	0.00	0.00	0.00	0.00	16,000.00	19.1%
Vehicle Operations	0.00	0.00	0.00	0.00	500.00	0.0%
Fuel	0.00	0.00	0.00	0.00	700.00	41.1%
Other	0.00	0.00	0.00	0.00	17,200.00	19.4%
Washes	0.00	0.00	0.00	0.00	200.00	47.5%
Total Vehicle Operations	0.00	0.00	0.00	0.00	10,000.00	21.6%
Vehicle Repair	0.00	0.00	0.00	0.00	10,200.00	22.1%
Bicycle Maint/Repair	0.00	0.00	0.00	0.00	32,036.00	22.3%
Car Maint/Repair	0.00	0.00	0.00	0.00	0.00	0.0%
Total Vehicle Repair	0.00	0.00	0.00	0.00	7,500.00	0.0%
Total Repair/Maint/Utilities	0.00	0.00	0.00	0.00	6,500.00	14.2%
Staff Development	0.00	0.00	0.00	0.00	2,000.00	25.1%
Regular Officer Training	0.00	0.00	0.00	0.00	16,000.00	8.9%
Academy Training	0.00	0.00	0.00	0.00	16,000.00	8.9%
Officer Training	0.00	0.00	19,487.22	24.3%	446,396.00	29.1%
Training Supplies	0.00	0.00	0.00	0.00	502,968.00	30.7%
Total Regular Officer Training	0.00	0.00	19,629.17	24.3%	502,968.00	30.7%
Total Staff Development	0.00	0.00	19,487.22	24.3%	446,396.00	29.1%
Total Police	0.00	0.00	19,487.22	24.3%	446,396.00	29.1%
Total PUBLIC SAFETY	0.00	0.00	19,629.17	24.3%	502,968.00	30.7%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
July through October 2015

	ROAD USE TAX		EMPLOYEE BENEFITS		TOTAL	
	Jul - Oct 15	% of Budget	Jul - Oct 15	% of Budget	Jul - Oct 15	% of Budget
PUBLIC WORKS						
Other Public Works						
Contracts-Other Agencies						
IC Animal Center	0.00		0.00		338.76	28.2%
IC Bus Service	0.00		0.00		12,000.43	33.2%
SEATS Service	0.00		0.00		2,814.64	33.3%
Total Contracts-Other Agencies	0.00		0.00		15,153.83	33.1%
Total Other Public Works	0.00		0.00		15,153.83	33.1%
Roads, Bridges, & Sidewalks						
Contractual Services						
Engineering Fees	0.00		0.00		37,307.33	74.6%
Repairs/Improvements						
Arterial panel replacements	0.00	0.0%	0.00		0.00	0.0%
Asphalte patch projects	0.00	0.0%	0.00		0.00	0.0%
Local panel replacements	0.00	0.0%	0.00		0.00	0.0%
Melrose East - panel replacemnt	0.00	0.0%	0.00		0.00	0.0%
Sidewalk Repairs	7,073.00		0.00		7,073.00	100.0%
Street Repairs	3,185.00		0.00		3,185.00	100.0%
Sunset Street landscape	0.00	0.0%	0.00		0.00	0.0%
Traffic sign assessments/mgmt	1,366.00	30.4%	0.00		1,366.00	30.4%
Total Repairs/Improvements	11,624.00	18.3%	0.00		11,624.00	18.3%
Striping/Curb Renumbering	4,778.93	79.6%	0.00		4,778.93	79.6%
Total Contractual Services	16,402.93	23.6%	0.00		53,710.26	44.9%
Snow Removal-Contractual	0.00	0.0%	0.00		0.00	0.0%
Storm water permit	0.00		0.00		0.00	0.0%
Street Lighting Electricity	2,705.82	31.8%	0.00		2,705.82	31.8%
Street Sweeping-Contractual	0.00	0.0%	0.00		0.00	0.0%
Traffic Controls and Safety						
Street Signs-Commodities	26.50	10.6%	0.00		26.50	10.6%
Traffic Light Electricity	265.50	35.4%	0.00		265.50	35.4%
Total Traffic Controls and Safety	292.00	29.2%	0.00		292.00	29.2%
Total Roads, Bridges, & Sidewalks	19,400.75	16.5%	0.00		56,708.08	33.3%
Sanitation						
Contractual						
GrandView Recycling	0.00		0.00		153.00	12.8%
Leaf Vacuuming	0.00		0.00		0.00	0.0%
Trash/Recycling	0.00		0.00		8,747.75	41.9%
Total Contractual	0.00		0.00		8,900.75	25.0%
Total Sanitation	0.00		0.00		8,900.75	25.0%
Total PUBLIC WORKS	19,400.75	16.5%	0.00		80,762.66	32.1%
Total Expense	19,400.75	16.5%	20,448.48		356,557.52	37.3%
Net Ordinary Income	28,753.36	-230.0%	19,720.86		178,783.27	22,950.4%
Net Income	28,753.36	-230.0%	19,720.86	0.00	178,783.27	22,950.4%

**City of University Heights, Iowa
 Profit & Loss Budget vs. Actual
 July through October 2015**

	Jul - Oct 15	Budget	% of Budget
Ordinary Income/Expense			
Income			
CHARGES FOR SERVICES			
Police Reports	30.00	1,000.00	3.0%
Total CHARGES FOR SERVICES	30.00	1,000.00	3.0%
GENERAL PROPERTY TAXES			
Benefits Levies	39,941.30	83,371.00	47.9%
Commercial Prop Tax Rplmnt adj	0.00	-4,339.00	0.0%
Debt Service Levy	15,717.58	32,400.00	48.5%
Insurance Levy	5,104.80	14,252.00	35.8%
Library Services Levy	8,236.99	17,143.00	48.0%
Regular Property Tax	249,323.50	514,277.00	48.5%
Transit Levy	21,432.64	44,605.00	48.0%
Total GENERAL PROPERTY TAXES	339,756.81	701,709.00	48.4%
INTERGOVERNMENTAL/SHARED REVENUE			
Other State Grants/Reimburse.			
Seatbelt Incent/Traffic Safety	555.75		
Total Other State Grants/Reimburse.	555.75		
State Shared Revenues			
Commercial Property Tax Rplcmnt	0.00	4,339.00	0.0%
Road Use/Street Construction	48,154.11	105,000.00	45.9%
Total State Shared Revenues	48,154.11	109,339.00	44.0%
Total INTERGOVERNMENTAL/SHARED REVEN...	48,709.86	109,339.00	44.5%
LICENSES & PERMITS			
Beer/Wine/Liquor/Cig Permits	0.00	390.00	0.0%
Building/Equipment Permits	83,121.95	10,000.00	831.2%
Misc. Licenses/Permits			
Parking Permits	1,370.00	1,000.00	137.0%
Rental Permits	27,230.00	15,500.00	175.7%
Total Misc. Licenses/Permits	28,600.00	16,500.00	173.3%
Total LICENSES & PERMITS	111,721.95	26,890.00	415.5%
MISCELLANEOUS REVENUES			
Cable TV Franchise	3,411.08	14,000.00	24.4%
Contributions	0.00	250.00	0.0%
Fines			
Parking Fines	995.00	7,000.00	14.2%
Traffic Fines-Clk of Ct	27,039.76	90,000.00	30.0%
Total Fines	28,034.76	97,000.00	28.9%
Misc. Income			
Other	-50.00	1,000.00	-5.0%
Total Misc. Income	-50.00	1,000.00	-5.0%
Refunds and Reimbursements	1,207.50	1,000.00	120.8%
Total MISCELLANEOUS REVENUES	32,603.34	113,250.00	28.8%
OTHER CITY TAXES			
Utility Excise Tax	1,311.71		
Total OTHER CITY TAXES	1,311.71		
USE OF MONEY & PROPERTY			
Interest on Cash Investments	1,207.12	5,000.00	24.1%
Total USE OF MONEY & PROPERTY	1,207.12	5,000.00	24.1%
Total Income	535,340.79	957,188.00	55.9%
Gross Profit	535,340.79	957,188.00	55.9%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
 July through October 2015

Expense	Jul - Oct 15	Budget	% of Budget
COMMUNITY & ECONOMIC DEV.			
Tree Trimming/Lawn Care	1,140.00	5,000.00	22.8%
Total COMMUNITY & ECONOMIC DEV.	1,140.00	5,000.00	22.8%
CULTURE & RECREATION			
Community Support Projects	66.00	500.00	13.2%
Library	9,291.50	44,677.00	20.8%
Parks			
Park Expenses	814.75	800.00	101.8%
Park Update Contribution	5,000.00	5,000.00	100.0%
Total Parks	5,814.75	5,800.00	100.3%
Total CULTURE & RECREATION	15,172.25	50,977.00	29.8%
DEBT SERVICE			
Interest	0.00	2,400.00	0.0%
Principal	0.00	30,000.00	0.0%
Total DEBT SERVICE	0.00	32,400.00	0.0%
GENERAL GOVERNMENT			
City Hall & General Buildings			
Commodities			
Supplies	0.00	200.00	0.0%
Total Commodities	0.00	200.00	0.0%
Contractual			
Rents & Leases	5,496.92	16,491.00	33.3%
Total Contractual	5,496.92	16,491.00	33.3%
Employee Benefits & Costs			
FICA	0.00	31.00	0.0%
IPERS	0.00	45.00	0.0%
Medicare	0.00	7.00	0.0%
Total Employee Benefits & Costs	0.00	83.00	0.0%
Repair/Maint/Utilities			
Maintenance	0.00	1,000.00	0.0%
Telecommunications	509.26	2,000.00	25.5%
Utilities	424.84	1,600.00	26.6%
Total Repair/Maint/Utilities	934.10	4,600.00	20.3%
Salaries-Regular Part Time			
Facilities Assistant	192.00	500.00	38.4%
Total Salaries-Regular Part Time	192.00	500.00	38.4%
Total City Hall & General Buildings	6,623.02	21,874.00	30.3%
Clerk/Treasurer & Finance Admin			
Commodities			
Hardware/Software	0.00	1,000.00	0.0%
Minor Equipment/Supplies/Techno	151.25	700.00	21.6%
Office Supplies and Postage	575.79	1,000.00	57.6%
Taping meetings	0.00	250.00	0.0%
Total Commodities	727.04	2,950.00	24.6%
Contractual Services			
Accounting Fees	470.00	4,400.00	10.7%
Bank/C Card Fees	21.20	50.00	42.4%
Legal Publications	270.36	3,000.00	9.0%
Meeting Set Up Fees	210.00	125.00	168.0%
Payments to Other Agencies			
Notary Fees	0.00	60.00	0.0%
Total Payments to Other Agencies	0.00	60.00	0.0%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
July through October 2015

	Jul - Oct 15	Budget	% of Budget
Printing/Copying	433.00	500.00	86.6%
Technology Services	652.30	750.00	87.0%
Total Contractual Services	2,056.86	8,885.00	23.1%
Employee Benefits & Costs			
FICA	232.47	608.00	38.2%
IPERS	334.83	875.00	38.3%
Medicare	54.37	142.00	38.3%
Unemployment Compensation	41.25	120.00	34.4%
Total Employee Benefits & Costs	662.92	1,745.00	38.0%
Salaries-Regular Part Time			
Clerk, Treasurer, Historian	3,557.58	9,800.00	36.3%
Total Salaries-Regular Part Time	3,557.58	9,800.00	36.3%
Staff Development			
Dues & Memberships			
Chamber of Commerce	0.00	500.00	0.0%
Dues and Memberships	0.00	500.00	0.0%
IA League of Cities	726.00	635.00	114.3%
JCOG Assessment	1,664.83	1,665.00	100.0%
Total Dues & Memberships	2,390.83	3,300.00	72.4%
Total Staff Development	2,390.83	3,300.00	72.4%
Total Clerk/Treasurer & Finance Admin	9,395.23	26,680.00	35.2%
Election Expenses	0.00	1,600.00	0.0%
Legal Services	73,178.59	50,000.00	146.4%
Mayor/Council Operations			
Employee Benefits & Costs			
FICA	101.49	370.00	27.4%
IPERS-Council	17.86	89.00	20.1%
Medicare	21.63	87.00	24.9%
Unemployment Compensation	16.41	80.00	20.5%
Total Employee Benefits & Costs	157.39	626.00	25.1%
Salaries-Regular Part Time			
Council	1,000.00	4,000.00	25.0%
Mayor	491.75	1,967.00	25.0%
Total Salaries-Regular Part Time	1,491.75	5,967.00	25.0%
Total Mayor/Council Operations	1,649.14	6,593.00	25.0%
TIF Analysis	14,000.00		
Tort Liability Insurance	0.00	6,450.00	0.0%
Total GENERAL GOVERNMENT	104,845.98	113,197.00	92.6%
PUBLIC SAFETY			
Building Inspections			
Building / Rental Inspection	7,285.00	15,200.00	47.9%
Total Building Inspections	7,285.00	15,200.00	47.9%
Crossing Guard			
Employee Benefits & Costs			
FICA	32.55	279.00	11.7%
IPERS	96.02	402.00	23.9%
Medicare	7.61	65.00	11.7%
Unemployment Compensation	5.77	60.00	9.6%
Total Employee Benefits & Costs	141.95	806.00	17.6%
Salaries			
Crossing Guard	1,075.00	4,500.00	23.9%
Total Salaries	1,075.00	4,500.00	23.9%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
 July through October 2015

	Jul - Oct 15	Budget	% of Budget
Supplies	0.00	200.00	0.0%
Crossing Guard - Other	0.00	0.00	0.0%
Total Crossing Guard	1,216.95	5,506.00	22.1%
Fire			
Contracts w/Other Agencies			
Coralville Fire Dep't	15,508.50	31,820.00	48.7%
Hydrant Flush-City of Iowa City	0.00	3,520.00	0.0%
Total Contracts w/Other Agencies	15,508.50	35,340.00	43.9%
Total Fire	15,508.50	35,340.00	43.9%
Hazmat-Johnson County	525.50	526.00	99.9%
Police			
Commodities			
Car Purchase	0.00	16,000.00	0.0%
Major Equipment			
Car Equipment	2,250.00	5,000.00	45.0%
Total Major Equipment	2,250.00	5,000.00	45.0%
Minor Equipment			
Operating Police Equipment	0.00	1,500.00	0.0%
Regular Officer Uniform	0.00	3,500.00	0.0%
Total Minor Equipment	0.00	5,000.00	0.0%
Supplies			
Ammunition	2,550.00	3,500.00	72.9%
Business Meetings/Meals	0.00	300.00	0.0%
Office Supplies	584.22	3,000.00	19.5%
Operating Supplies	0.00	3,000.00	0.0%
Other Supplies	576.87	2,000.00	28.8%
Postage/Shipping	75.18	600.00	12.5%
Professional Memberships	330.00	400.00	82.5%
Total Supplies	4,116.27	12,800.00	32.2%
Total Commodities	6,366.27	38,800.00	16.4%
Contractual Services			
Garage Rental	600.00	2,400.00	25.0%
Payments to Other Agencies			
County Jail/Service/Filing Fees	0.00	300.00	0.0%
Evidence testing	0.00	150.00	0.0%
Technology Services	0.00	500.00	0.0%
Total Payments to Other Agencies	0.00	950.00	0.0%
Police Insurance-Car/Liability	0.00	7,802.00	0.0%
Printing/Copying	7.01	1,000.00	0.7%
Prof Serv-Psych Testing-Physica	552.00	500.00	110.4%
Special Events Staff	175.00		
Total Contractual Services	1,334.01	12,652.00	10.5%
Police Benefits & Costs			
Police FICA	5,855.47	16,541.00	35.4%
Police Health Insurance	2,241.03	13,417.00	16.7%
Police IPERS	8,513.88	26,253.00	32.4%
Police Medicare	1,371.52	3,869.00	35.4%
Police SUTA	547.32	2,000.00	27.4%
Police Workers Compensation	958.00	18,031.00	5.3%
Total Police Benefits & Costs	19,487.22	80,111.00	24.3%
Police Gross Wages			
Holiday & Other Pay	17,133.98	28,000.00	61.2%
Miscellaneous Payroll Item	316.00		
Police Gross Wages	76,904.57	238,773.00	32.2%
Salaries-Reserves	0.00	24.00	0.0%
Total Police Gross Wages	94,354.55	266,797.00	35.4%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
 July through October 2015

	Jul - Oct 15	Budget	% of Budget
Repair/Maint/Utilities			
Telecommunications Expense			
IT Support	719.30	1,000.00	71.9%
Verizon/Pager Fees/Mediacom	816.88	3,636.00	22.5%
Total Telecommunications Expense	1,536.18	4,636.00	33.1%
Vehicle Operations			
Fuel	3,051.97	16,000.00	19.1%
Other	0.00	500.00	0.0%
Washes	288.00	700.00	41.1%
Total Vehicle Operations	3,339.97	17,200.00	19.4%
Vehicle Repair			
Bicycle Maint/Repair	95.00	200.00	47.5%
Car Maint/Repair	2,160.26	10,000.00	21.6%
Total Vehicle Repair	2,255.26	10,200.00	22.1%
Total Repair/Maint/Utilities	7,131.41	32,036.00	22.3%
Staff Development			
Regular Officer Training			
Academy Training	0.00	7,500.00	0.0%
Officer Training	925.00	6,500.00	14.2%
Training Supplies	502.22	2,000.00	25.1%
Total Regular Officer Training	1,427.22	16,000.00	8.9%
Total Staff Development	1,427.22	16,000.00	8.9%
Total Police	130,100.68	446,396.00	29.1%
Total PUBLIC SAFETY	154,636.63	502,968.00	30.7%
PUBLIC WORKS			
Other Public Works			
Contracts-Other Agencies			
IC Animal Center	338.76	1,200.00	28.2%
IC Bus Service	12,000.43	36,161.00	33.2%
SEATS Service	2,814.64	8,444.00	33.3%
Total Contracts-Other Agencies	15,153.83	45,805.00	33.1%
Total Other Public Works	15,153.83	45,805.00	33.1%
Roads, Bridges, & Sidewalks			
Contractual Services			
Engineering Fees	37,307.33	50,000.00	74.6%
Repairs/Improvements			
Arterial panel replacements	0.00	16,000.00	0.0%
Asphale patch projects	0.00	4,000.00	0.0%
Local panel replacements	0.00	13,500.00	0.0%
Melrose East - panel replacemnt	0.00	23,000.00	0.0%
Sidewalk Repairs	7,073.00		
Street Repairs	3,185.00		
Sunset Street landscape	0.00	2,500.00	0.0%
Traffic sign assessment/mgmt	1,366.00	4,500.00	30.4%
Total Repairs/Improvements	11,624.00	63,500.00	18.3%
Striping/Curb Renumbering	4,778.93	6,000.00	79.6%
Total Contractual Services	53,710.26	119,500.00	44.9%
Snow Removal-Contractual	0.00	35,000.00	0.0%
Storm water permit	0.00	3,000.00	0.0%
Street Lighting Electricity	2,705.82	8,500.00	31.8%
Street Sweeping-Contractual	0.00	3,500.00	0.0%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
 July through October 2015

	Jul - Oct 15	Budget	% of Budget
Traffic Controls and Safety			
Street Signs-Commodities	26.50	250.00	10.6%
Traffic Light Electricity	265.50	750.00	35.4%
Total Traffic Controls and Safety	292.00	1,000.00	29.2%
Total Roads, Bridges, & Sidewalks	56,708.08	170,500.00	33.3%
Sanitation			
Contractual			
Grandview Recycling	153.00	1,200.00	12.8%
Leaf Vacuuming	0.00	13,500.00	0.0%
Trash/Recycling	8,747.75	20,862.00	41.9%
Total Contractual	8,900.75	35,562.00	25.0%
Total Sanitation	8,900.75	35,562.00	25.0%
Total PUBLIC WORKS	80,762.66	251,867.00	32.1%
Total Expense	356,557.52	956,409.00	37.3%
Net Ordinary Income	178,783.27	779.00	22,950.4%
Net Income	178,783.27	779.00	22,950.4%

City of University Heights, Iowa
Warrants for Council Approval
 October 14 through November 10, 2015

Date	Name	Memo	Amount
Oct 14 - Nov 10, 15			
10/15/2015	Jones, Christian R		-440.10
10/15/2015	Lyon, Kristofer S		-1,446.80
10/15/2015	Plate, Harold,		-219.60
10/15/2015	Schmitz, Jakub J		-1,262.81
10/15/2015	Sherman, Nicholas M		-1,794.44
10/15/2015	Simcox, Levio M		-1,163.34
10/15/2015	Stenda, Jeremy P		-278.11
10/15/2015	Stanley, Kenneth L		-1,575.50
10/15/2015	Stanley, Kenneth L		-211.46
10/15/2015	Internal Revenue Service	42-1109342	-3,123.46
10/21/2015	MidAmerican Energy	pedestrian lights at 113 Golfview	-30.29
10/21/2015	MidAmerican Energy	1301 Melrose stop light	-32.01
10/21/2015	MidAmerican Energy	1011 Melrose stop light	-28.83
10/23/2015	MidAmerican Energy	street lights	-645.87
10/26/2015	MidAmerican Energy	City Hall gas/electricity	-78.23
10/30/2015	Anderson, Christine M.		-315.35
10/30/2015	Jones, Christian R		-358.61
10/30/2015	Kimura, Lori D.		-323.04
10/30/2015	Lyon, Kristofer S		-1,394.72
10/30/2015	Schmitz, Jakub J		-1,386.19
10/30/2015	Sherman, Nicholas M		-1,969.48
10/30/2015	Simcox, Levio M		-1,166.41
10/30/2015	Stanley, Kenneth L		-1,575.50
10/30/2015	Stenda, Jeremy P		-366.74
10/30/2015	Plate, Harold,		-219.60
10/30/2015	Stanley, Kenneth L	VOID:	0.00
10/30/2015	Stanley, Kenneth L		-281.58
10/31/2015	Internal Revenue Service	42-1109342	-3,508.08
10/31/2015	IOWA PUBLIC EMPLOYEES ...		-3,654.65
10/31/2015	IOWA PUBLIC EMPLOYEES ...		-207.64
11/01/2015	Verizon Wireless	monthly wireless service	-120.41
11/10/2015	CenturyLink	monthly telephone service	-341.45
11/10/2015	Breese Plumbing & Heating	winterize park water fountain	-148.40
11/10/2015	Stan Laverman	rental inspector salary	-500.00
11/10/2015	SEATS	Seats Payment	-703.66
11/10/2015	Internet Navigator	monthly fee for city website/email service	-24.95
11/10/2015	City of Iowa City	bus & animal services, park water, fuel	-3,362.68
11/10/2015	Iowa City Tire and Service	mount tire for spare	-15.00
11/10/2015	Johnson County Refuse, Inc.	October recycling	-1,738.50
11/10/2015	L-Tron	2 new scanners	-678.00
11/10/2015	Mediacom	online service 11/3/15-12/2/15	-109.95
11/10/2015	Racom Corporation	repair computer mount in vehicle	-47.50
11/10/2015	Westport Touchless Autowash	September vehicle washes	-24.00
11/10/2015	NAPA Auto Parts	balance owed for jumper cable pack	-5.15
11/10/2015	Louise From	reimburse for 11/10 meeting fee	-30.00
11/10/2015	Terry Goerd	October inspection services	-1,260.00
11/10/2015	Dorsey & Whitney LLP	legal services thru 9/30/15 for 2015 Urban Ren...	-19,435.97
11/10/2015	Nick Messersmith	videography services at October meeting	-50.00
11/10/2015	Old Republic Surety Group	public official schedule bond	-133.00
11/10/2015	Leff Law Firm, L.L.P.	legal services 10/3/15-11/6/15	-5,692.50
11/10/2015	Fort, Matthew A	final paycheck 80 hours	-1,384.62
11/10/2015	VISA	water cooler rental	-27.98
11/10/2015	VISA	postage/office supplies	-523.88

Oct 14 - Nov 10, 15

OCTOBER POLICE REPORT

Police received a possible vehicle description of a suspect who has been breaking in cars. Time of day/night was also possibly identified. All officers have been advised and shifts have been adjusted to attempt capture.

Officer Chris Jones graduated from the Waterloo Academy and is fully state certified.

Officers Lyon, Schmitz and Simcox are all doing well and will graduate December 11, 2015

October was relatively quiet/slow month as only the Chief and Officer Sherman were working.

Game days in October with without incident.

K. Stanley, Chief

Streets & Sidewalks November '15 report

- 1) update on Community Visioning program – We have been awarded the grant! We had 16 community members sign up for the Visioning steering committee. The training session will be in Ames on November 20th, probably 4-6 of us will attend. After that meetings will be held approx. monthly through all of 2016. Expect monthly updates from someone on the steering committee.
- 2) Street light upgrade to LED program – MidAmerican Energy is upgrading all of the streetlights in their service area to LED lights from the current high-pressure sodium lights. The LED bulbs use less electricity and are cheaper to run. They will replace all of our lights over the next 10 years at no charge, or we can upgrade them now for a fee of \$100 per bulb. We have 59 bulbs in University Heights, so the cost to the city would be roughly \$6000. MidAmerican energy estimates that cities will recoup the upgrade cost in around 3 years, as a result of lower electric bills. We are not opting for the upgrade at this time since we did not include the cost in the current years budget, but I ask the next council to consider whether or not they want to go ahead with the upgrade, as doing so will very likely save the city money in the long run.
- 3) Update on street sign repositioning plan – Kent Ralston at the MPO conducted a street sign audit on our main streets to identify redundant and unnecessary signs that can be safely removed. Extra signs are ugly, costly to maintain, and can be distracting to drivers. Their report is attached, they identified 15 signs to be removed on Melrose, Sunset, Koser and George streets. If council supports this action I would like MPOJC to continue their analysis of the remaining streets in town. They would be able to complete this project in spring 2016.
- 4) Last leaf vacuuming is November 19th.
- 5) Tree pruning class at the city office put on by Trees Forever December 5th.

ORDINANCE No. 190

AN ORDINANCE AMENDING ORDINANCE 52 REGULATING THE PLANTING, CARE, AND MAINTENANCE OF TREES AND SHRUBBERY UPON AND ADJOINING PUBLIC PROPERTY IN THE TOWN OF UNIVERSITY HEIGHTS, JOHNSON COUNTY, IOWA.

BE IT ENACTED by the Council of the City of University Heights, Iowa:

University Heights Ordinance No. 52 is amended as follows (with additions indicated by underline and deletions indicated by ~~strike-through~~):

Section 1. Definitions. For the purpose of this ordinance, certain terms and words used herein shall be interpreted or defined as follows:

1. ~~The word "public~~ Public property" means any property owned by the ~~Town-City~~ of University Heights, and shall specifically include that portion of street rights-of-way located between the private property lines and streets or sidewalk(s).
2. "Trees and shrubs" shall mean all wood vegetation.
3. "Parking" shall mean that part of the street right-of-way lying between the private lot line and the curb line of the improved streets, and on unimproved streets it shall mean that portion of the public right-of-way lying between the lot lines and that portion of the street usually ~~drive~~ carry vehicular traffic.
4. "City Tree Board" shall mean the Board created and established pursuant to Section 6 of this Ordinance.

Section 2. No person, firm or corporation shall plant or remove any tree or shrub on ~~public~~ Public ~~property~~ Property without specific approval of the ~~Town-Council-of~~ the Town-City Tree Board of University Heights, Iowa.

Section 3. ~~That~~ The owners of private property shall be responsible for the proper care and maintenance of all trees and shrubs located in the parking adjoining said

private property.

Section 4. ~~That a~~All trees and shrubs on public or private property bordering on any street shall be trimmed to a sufficient height to allow free passage of pedestrians and vehicular traffic and so that they will not obstruct or shade street lights, the vision of traffic signs, or the view of any street intersection. The minimum clearance of any overhanging portion of such trees or shrubs shall be eight (8) feet over sidewalks and thirteen (13) feet over all streets.

Section 5. ~~That i~~If the owner of any property fails to maintain trees and shrubs in compliance with the provisions of this ordinance, the ~~Town-City Council~~ or the City Tree Board shall cause written notice to be served upon the property owner, requiring compliance with this ordinance within ~~Thirty-thirty~~ (30) days after receipt of said notice. The notice required herein shall be served by mailing a copy of said notice to the property address or address used by the Johnson County Treasurer to mail property tax statements~~last known address of the property owner by Certified Mail. If the Town Clerk is unable to secure a notice on the property owner, said written notice may be served on the occupant or person in charge of the property in the same manner as set out herein.~~ If this ~~ordinance~~ Ordinance is not complied with by said property owner within the date specified in the written notice the ~~Town-City Council~~ shall cause such work to be done as is necessary to bring said the trees on the property ~~owner~~ within compliance with the provisions of this ~~ordinance~~ Ordinance and the exact cost of such work shall be certified by the ~~Town Clerk~~City Council to the Johnson County Auditor ~~of Johnson County Iowa~~ to be collected with and in the same manner as general property taxes.

Section 6. City Tree Board

1. **Creation and Establishment of a City Tree Board.**
A City Tree Board is created and established. The Board shall consist of five (5) residents of the City who shall be appointed by the mayor.
2. **Term of Office.** The term of each Board member shall be five (5) years; provided, however, that the term of one member appointed to the first board shall be for only one (1) year, the term of

one member of the first board shall be for two (2) years, the term of one of the members appointed to the first board shall be for three (3) years, and the term of one of the members appointed to the first board shall be for four (4) years. In the event that a vacancy shall occur during the term of any member, the Mayor shall appoint a successor for the unexpired portion of that member's term.

3. **Compensation.** The Board members shall serve without compensation.

4. **Duties and Responsibilities.**

- a. The Board shall develop a written plan for the care, preservation, pruning, planting, replanting, removal or disposition of trees and shrubs on Public Property, including Parking areas. This written plan shall constitute the Comprehensive City Tree Plan for the City of University Heights.
- b. The Board shall update the Comprehensive City Tree Plan annually.
- c. The Board shall study and advise the City Council with respect to selection, maintenance, and care of trees and shrubs and with respect to such other matters as the City Council may request from time to time.
- d. The Board, when requested by the City Council, shall consider, investigate, make findings, report, and make recommendations upon any special matter of question coming within the scope of its work.
- e. The Board shall meet from time to time to consider and approve or reject requests from the owners of private property to plant or remove trees or shrubs from Public Property, including Parking areas, adjoining the respective private property.

5. **Operation.** The Board shall choose its own chairperson, make its own rules and regulations, and keep minutes of its proceedings. A majority of the members shall constitute a quorum for the transaction of Board business.

6. **Appeal.** Any person aggrieved by a decision of the Board may appeal to the City Council by submitting a written appeal request that sets forth the basis for the appeal. The City Council may affirm, reverse, or modify any decision of the Board.

Section 6. Violation of this ordinance shall constitute a misdemeanor and shall be punishable by a fine not to exceed \$100.00.

Section 7. That this ordinance shall be in full force and effect from and after its passage and posting as provided by law.

Passed and approved by the Council of the City of University Heights, Iowa, on the ___ day of _____, 2015.

Louise From, Mayor

Attest:

Christine M. Anderson, City Clerk

ORDINANCE NO. 191

AN ORDINANCE ESTABLISHING REQUIRMENTS AND PROCEDURES FOR DEVELOPMENT ENTITIES MANDATING THAT THEY DEDICATE ADEQUATE LAND FOR COMMUNITY PARKLAND AND, OR PAY A FEE IN LIEU OF SUCH DEDICATION

BE IT ENACTED by the Council of the City of University Heights, Iowa:

SECTION 1. PURPOSE.

The purpose of this ordinance is to establish requirements and procedures for development entities to ensure that in, or within reasonable proximity to new developments, there will be sufficient park and recreational areas ("Parkland") to meet the demand and needs of future and current residents of the City of University Heights. In determining the size of the parcels that should be dedicated in this section, the City Council has taken into consideration the current and future needs of the City and its residents.

SECTION 2. APPLICABILITY.

Before the issuance of any building permit for (1) subdivision or (2) rezoning of land that would increase population or dwelling-unit density, Parkland must be dedicated to the City or a Park Development Fee must be paid to the City. Council approval for any zoning change is required by City Ordinance and Iowa law, and this Ordinance shall not be construed as authorizing or commenting upon any zoning change proposal.

Acceptance of public improvements shall not be issued for any (1) subdivision or (2) rezoning of land that would increase density unless Parkland is dedicated for such subdivision or rezoning or unless cash shall have been paid in lieu of such dedication (or a combination thereof) for park, recreational or open space purposed in accordance with the standards and criteria in this Ordinance.

SECTION 3. DEDICATION AND CHARACTER OF LAND.

A. AMOUNT OF LAND TO BE DEDICATED.

The minimum amount of Parkland to be dedicated pursuant to this Ordinance shall be one-half (1/2) of an acre for every one hundred (100) dwelling units (DUs). The required amount of Parkland shall

be proportionate to the one-half acre for every 100 DUs. For example, a 50 DUs would require one-quarter (1/4) of an acre; 150 DUs would require three-quarters (3/4) of an acre; and so on.

B. CHARACTER OF LAND TO BE DEDICATED

1. No Land shall be dedicated that is deemed unusable for Parkland. The City Council shall decide whether particular land is suitable. This determination may include consideration of the following: land lying in floodplains, lakes, ponds, or other bodies of water. The topography of the land to be dedicated should be similar to surrounding neighborhoods and be usable for either active or passive parks.

Active Parkland - Land to be used for sporting fields and similar uses.

Passive Parkland - Land to be used for playgrounds, nature trails, bike trails, and nature areas that may have a greater portion of slopes and wooded areas.

2. No land dedicated in compliance with this Ordinance shall have dimensions smaller than 150 feet in width and 200 feet in depth. In any development that includes wooded areas, tree preservation, or other natural features that are desirable to maintain, the City Council may decide to allow these lands to deviate from the strict adherence to the above dimensions if determined that by doing so the protection and preservation of such areas will be promoted.

SECTION 4. PLATTING REQUIREMENTS FOR DEDICATED PARKLAND.

Any land dedicated for Parkland shall be shown on the face of a development plan submitted for approval by Zoning Commission and City Council. Simultaneously with the filing of the development plan, the land proposed to be dedicated shall be submitted by the developer or owner to the Zoning Commission and the City Council. Upon approval, the plat shall be filed of record with the county.

SECTION 5. PAYMENT OF CASH IN LIEU OF DEDICATION.

Unless otherwise recommended by the Zoning Commission, in any cases in which the land requirement to be dedicated by this section would be less than 150 feet by 200 feet, and in all cases in which the City Council determines, in its sole discretion, that the park and recreational needs of a proposed development would be better served in a different location or the expansions or improvements to other public city lands, the developer shall pay to the City a sum of money that is equal to the fair market value of the Parkland otherwise required for dedication. This assessment shall be determined and based on the fair market value of the land otherwise required to be dedicated as Parkland under this Ordinance at the time of the proposed plat. The amount of the payment will be determined by the City Council with the assistance of a certified real property appraiser. No subdivision, rezoning, or other development application shall be approved unless and until such amount is paid to the City.

SECTION 6. SAVINGS CLAUSE

In the event any word, phrase, sentence, paragraph or section contained in this ordinance shall be held to be invalid, unlawful, or unconstitutional for any reason, then it is hereby declared that the remaining such portions and provisions of this ordinance would have been enacted and remain in full force and effect.

SECTION 7. EFFECTIVE DATE.

This ordinance shall become effective upon its passage and publication as provided by law.

SECTION 8. REPEALER.

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Adopted by the University Heights City Council this ____ day of _____, 2015, and approved this ____ day of _____, 2015.

Louise From, Mayor

ATTEST:

(seal)

Christine M. Anderson, City Clerk

STATE OF IOWA)
) SS:
COUNTY OF JOHNSON)

On this ____ day of _____, 2015, before me, a notary public in and for the state of Iowa, personally appeared Louise From and Christine M. Anderson, to me personally known, and who, being by me duly sworn, did say that they are the Mayor and City Clerk of the City of University Heights, Iowa; that the seal affixed to this instrument is the corporate seal of the city; and that said instrument was signed and sealed on behalf of the city, and that Louise From and Christine M. Anderson acknowledged the execution of said instrument to be their voluntary act and deed and the voluntary act and deed of the city, by it and by them voluntarily executed.

Notary Public in and for the
State of Iowa

STATE OF IOWA)
) SS:
COUNTY OF JOHNSON)

I, Christine M. Anderson, being first duly sworn, certify that the above ordinance was published in the Iowa City Press-Citizen the ____ day of _____, 2015.

Jerry Musser

Signed and sworn to before me on the ____ day of _____, 2015, by Christine M. Anderson, Clerk of the city of University Heights.

Notary Public in and for the
State of Iowa



Date: November 5, 2015
To: Virginia Miller
From: Emily Bothell; Assistant Transportation Planner
Rachel Serslev; Transportation Planning Intern
Re: University Heights Sign Recommendations

The City of University Heights requested MPOJC to provide guidance on the removal and / or repositioning of signs to reduce sign clutter on Melrose Avenue, Sunset Street, George Street, and Koser Avenue. The existing sign inventory completed by the MPO in 2011 was updated and utilized in field observations for the analysis.

Recommendation

After examining the existing signage on the four identified streets we recommend removing, replacing, or repositioning fifteen (15) signs and adding three (3) new signs. A detailed analysis and map outlining the recommendations is provided on the following pages. Please note, some of these actions may require an ordinance change (identified in the analysis).

If you have any questions or comments, please contact Emily Bothell, Assistant Transportation Planner at Emily-Bothell@iowa-city.org or 319-356-5250.

Table 1: Recommended Sign Alterations

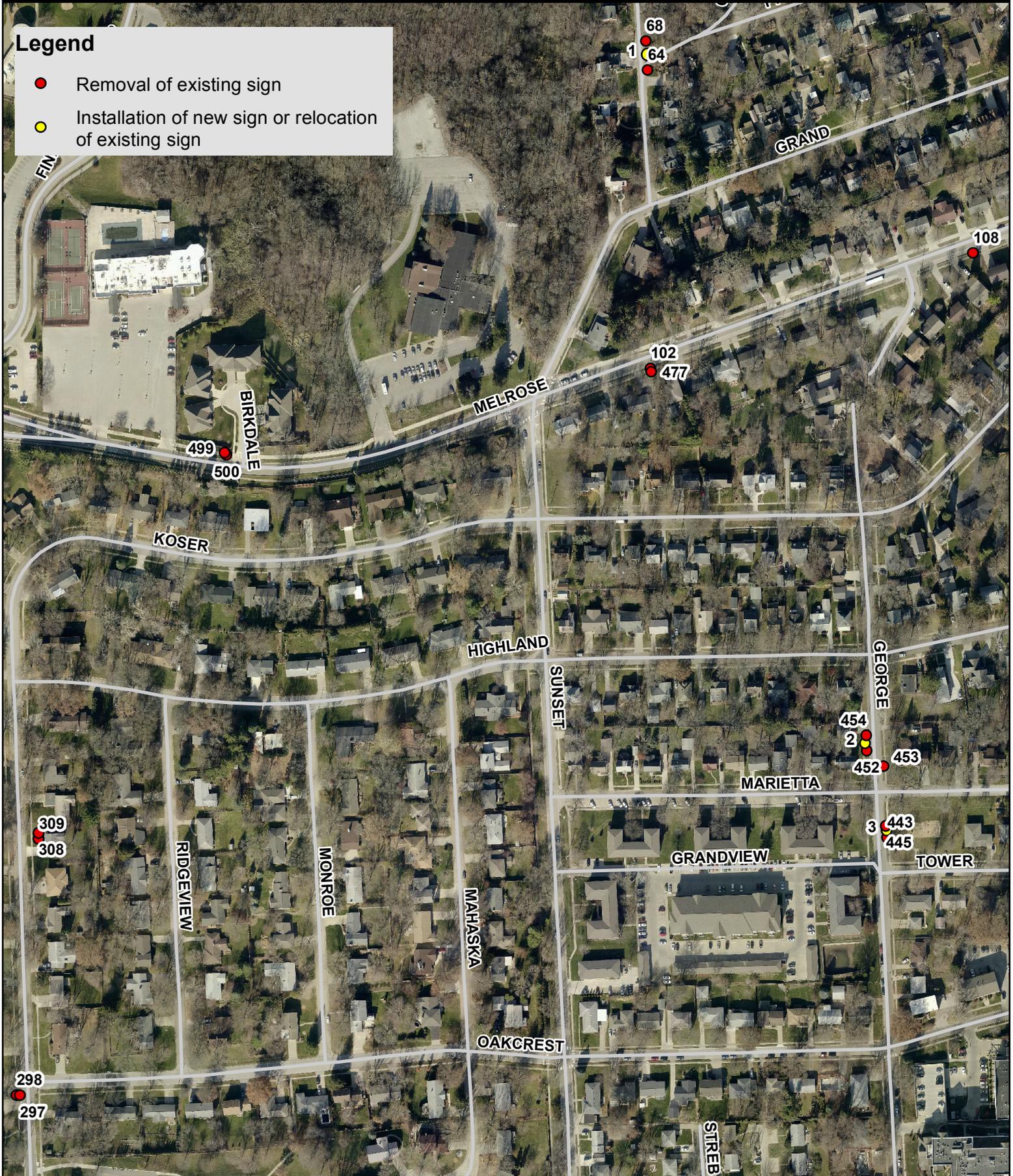
Street	Existing Sign #	Existing Sign Type	Recommended Action	Comments
<i>Melrose/ Birkdale</i>	500	No Parking Any Time	Remove (shares post with 499)	Nearby signs sufficiently explain the parking restrictions.
<i>Melrose / Birkdale</i>	499	Stop	None	
<i>Melrose</i>	102	No Parking 2AM - 6 PM/ 2 hour Parking/ 8AM - 5PM	Remove (shares post with 477)	
<i>Melrose</i>	477	No Parking/UI Football/Home Game Days/Tow Away Zone	Remove (shares post with 102)	
<i>Melrose</i>	108	No Parking Any Time	Remove	
<i>Sunset</i>	68	No Parking Between Signs	Remove/Replace	Change the No Parking Between Signs prohibition to a No Parking Any Time sign (on new post) half-way between the existing signs. (Ordinance Change)
<i>Sunset</i>	64	No Parking Between Signs	Remove/Replace	
<i>George</i>	453	No Parking Any Time	Remove	The sign is repetitive as nearby signs clearly detail the parking restrictions.
<i>George</i>	452	No Parking Any Time	Relocate	Relocate the No Parking Any Time sign to post 454.
<i>George</i>	454	Stop Ahead	None	
<i>George</i>	445	No Parking Any Time	Relocate	Relocate the No Parking Any Time sign to post 443.
<i>George</i>	443	Stop Ahead	None	
<i>Koser</i>	308	School Zone	Remove or replace with End School Zone sign	It is reasonable for the school zone to have ended at this distance from the school.
<i>Koser</i>	309	Speed Limit 20		
<i>Koser</i>	298	No Parking/UI Football/Home Game Days/Tow Away Zone	Remove	The sign is repetitive as nearby signs clearly detail the parking restrictions.
<i>Koser</i>	297	No Parking Any Time		

Locations of Recommended Sign Alterations



Legend

- Removal of existing sign
- Installation of new sign or relocation of existing sign



MEMORANDUM

TO: University Heights, Mayor, Council, and Staff
FROM: Josiah Bilskemper, P.E.
DATE: November 6, 2015
RE: City Engineer's Report

(1) 2015 Sidewalk Repair Project (SE Quadrant)

- a. The council adopted Resolution 15-06 (Resolution Concerning Administrative Fee for Sidewalk Repair Project) at the February 10, 2015 meeting. That resolution set the administrative expense at an amount not to exceed \$100 per property for owners who elected to join the city repair project (based on an estimate of administrative expenses of approximately \$200 per property address). The resolution reserves an option for the council to assess a lower administrative expense if the administrative expenses proved to be less than anticipated.
- b. Expenses billed to the city for administration of the 2015 Sidewalk Repair Project averaged \$211 per property address.
- c. Resolution 15-06 also indicated that the administrative fee may be higher for those who did not respond to the repair notification and did not repair their own sidewalks by the required date (expense to be determined after actual expenses are known). There were 8 properties that did not elect to join the city repair project, and also did not complete any repairs by the July 20, 2015 deadline. Actual additional expenses incurred to document, mark and incorporate these properties into the city contract amounted to \$100 per property address.
- d. A resolution will be prepared for Council consideration setting the administrative expense for the 2015 Sidewalk Repair Project at \$100 per property for those that elected to join the city repair project, and at \$200 per property for owners that did not elect to join the city repair project and did not complete the required work by the July 20, 2015 deadline.
- e. The next step for this portion of the sidewalk repair program is to send invoices to residents to collect reimbursement of repair costs paid to the contractor.

(2) 2015 Sidewalk Inspections (SW Quadrant)

- a. Letters with sidewalk reports have been mailed to each SW property owner with needed sidewalk repairs. A few people have responded requesting to be included in the city sidewalk repair project next year.
- b. One location marked in the SW section of town was a panel of the 8-foot sidewalk at the SW corner of the Melrose and Sunset intersection (city responsibility). A large panel at the corner dropped near where the water main and hydrant were extended,



likely due to some settling of soil over the new pipe. Since the panel was new and in good shape, and because this is a higher traffic pedestrian area, we had the panel raised (leveled) with a high density polyurethane injection (similar to mud jacking) below the slab. The cost of the work (\$750) is comparable to the cost of removal and replacement for a panel of this size and thickness, as well as the sidewalk closures and pedestrian detour signage required at this location. The work was completed in about an hour, and the panels are now level. We will forward the final invoice once received.

- c. *In an effort to attract more contractors to bid on the 2016 repair contract, the notification and sign-up dates are being moved ahead this year. The notification process will occur earlier (October instead of January), and the sign-up for the city administered repair project will occur earlier (February 1 instead of April 15). This will allow bids to be obtained earlier (April instead of June), therefore providing more time for the work to be completed, and hopefully generating more contractor interest. (October Mtg.)*

(3) 2015 Pavement Markings

- a. All pavement markings have been completed. Pay Application #2 for this work is included in the warrants (\$439.07). We recommend approval of the pay application.
- b. *L.L. Pelling has substantially completed the repainting of pavement markings in town. There are some white lines that still need to be completed on Melrose in front of the city office, and the stop bar at the Grand and Golfview intersection. (October Mtg.)*

(4) MidAmerican Energy Street Lights – LED Conversion

- a. MidAmerican is transitioning their company-owned streetlights throughout the state of Iowa from traditional streetlights to energy-efficient LED streetlights beginning in 2015. They are providing cities the option of converting all or some portion of street lights to LED lighting immediately (Custom Option; \$100 per light fixture), or having MidAmerican phase in new LED fixtures gradually over several years (they mention that it could be up to 10 years). There is no additional cost to the city if they choose to let MidAmerican phase in the LED fixtures over time.
- b. There are 60 MidAmerican owned street lights in University Heights. MidAmerican projects savings in the monthly costs as each light is converted from high pressure sodium (HPS) fixtures to LED fixtures. Attached is a HPS vs. LED cost breakdown provided by MidAmerican.
- c. The recommendation from the Streets/Sidewalks committee is to notify MidAmerican to proceed with the gradual phase in of LED fixtures (Standard Conversion), at no additional cost to the city. Attached is a copy of the MidAmerican LED Street Lighting Installation Agreement prepared in this manner.
- d. Council could consider this as a budget item in the next budget process, and decide whether accelerating LED replacement for some or all fixtures should be included.

(5) Driveways (Work in Right-of-Way Permits)

- a. 204 Golfview – We are reviewing a request for conversion from one to two driveways aprons at this location, which is directly on the east side of the Grand Avenue and Golfview Avenue T-intersection. We're providing guidance on maximum allowable driveway widths for a 2-driveway scenario (based on Joint Municipal Design Standards) that would still limit the amount of paving to less than 1/3 of the Front Setback area. There is also an existing tree in the parkway that needs to be avoided and on-street parking in this vicinity to be evaluated.

(6) MS4 Permit – Damaged Street Intake

- a. The intake top has been reconstructed by J&L Construction. There is some remaining work to remove the forms, backfill, restore and clean up the area. Pay Application #1 for this is included in the warrants (\$2,432.00), which estimates the work at 80% complete. We recommend approval of this pay application.
- b. *On October 7th we received two contractor quotes to replace the damaged intake top at the SE corner of the Oakcrest and Koser intersection near Horn School (the tabulation of quotes is attached). The lowest responsive quote was from J&L Construction out of Washington, Iowa, in the amount of \$3,200.00. (October Mtg.)*

(7) One University Place - Clarification

- a. Silvia requested clarification to a portion of the October City Engineer report, wanting to know what date trees in the east ravine that were outside the construction limits had been cleared. As indicated in Item 7.c (i) of the October City Engineer report, we were notified Friday, September 25th about the issue, and that no additional work would occur until we could meet on site the following Monday morning. Vegetation was observed to have been cleared on the Monday morning site visit, so this additional clearing would have had to occur on or before September 25th.

(8) One University Place – Construction Changes

- a. At the October meeting, there was discussion about what types of construction changes would require city council approval before occurring. Attached is a memo we prepared suggesting the types of construction changes that would require council involvement.

(9) One University Place – East Ravine

- a. At the October meeting, during Jeff Maxwell's discussion with the city council, it was agreed that an outside environmental consultant (Judy Joyce with EarthView Environmental) would visit the site and provide recommendations for the work that would need to be prepared for this portion of the ravine.
- b. I am attaching the report Judy provided to the council on October 28th. The report addresses three main concerns: Light Pollution and Screening, Erosion/Slope Grading, and Vegetation Restoration. Each section provides detail of the tradeoffs associated with choosing various options. There is an effective summary at the end of the report.

- c. Although not addressed in Judy's report, I did follow up with her about the possibility of using retaining walls at one or more locations along the slope as a method to obtain gentler slopes while limiting any further impact down into the ravine. I also asked whether this approach (using retaining walls) would still allow the type of vegetation plan she recommended to be implemented. This was Judy's response:
- i. "Structural walls could be added. Any work done in the drip lines of trees can and most likely will cause damage, so with walls there may still be tree removal. When I met with the group (October 20th on-site meeting), they mentioned having that area have a "natural" look, so I didn't address terracing. Structures will give it a different look and create a different space."
 - ii. If walls were used, could the vegetation plan still be implemented? "Yes, there are many options. It all depends on what the expectations are and what the desired look and future use of that area might be."

(10)One University Place – Public Improvements Project

- a. There are several poor condition street panels on Melrose Avenue that are adjacent to (but not included within) the paving work that will be required for the street widening and the intersection realignment work. We marked out these panels in September before the site construction got underway to identify a baseline of existing conditions.
- b. Attached is a sketch of the additional panel locations and an estimate prepared by MMS of the replacement cost associated with these additional panels. The actual costs would be determined by the bidding results of the project.
- c. Our recommendation is to include these additional panel replacements in the Public Improvements construction drawings being prepared by MMS Consultants. This project will already have a concrete contractor on-site doing this type of work, and would limit traffic disruption to one construction project.
- d. MMS can include these additional panel replacements in the construction drawings, but the developer would like to get confirmation from the city council that costs for removing these additional street panels will be paid by the City.
- e. MMS provided the following schedule for developing the Public Improvements Project:
 - November 6th – Submit Preliminary Plans for City Review
 - December 30th – Submit Final Plans and Right-of-Way Acquisition Plat to City
 - January 14th – Send Plans out to Bidders

(11) Olive Court Street Reconstruction – Topographic Design Survey

- a. One of the first steps in preparing proposed designs for the reconstruction of Olive Court is to have the street topographically surveyed. This will create a design base map with accurate locations and elevations of the existing roadway, intersection, trees, driveways, storm water intakes, sidewalks and property lines. This survey will then be used throughout the project to develop construction drawings and/or exhibits. Jim Lane asked that we provide an estimate of cost to complete this initial survey and base map. Our estimate to complete this work is \$5,500.
- b. The Olive Court project was deferred during the last budget process, but there was an estimate provided at that time for the preliminary engineering work required to get a project designed and out to bid. The survey estimate provided above is not in addition to that amount, but is a portion of that amount.

(12) Iowa DOT – All Town Sign Replacement Program

- a. Russ reports 5 or 6 sign installations left, to be completed soon after his utility locates are marked (estimated to occur next week).
- b. *Russ has continued to install signs as his schedule allows. When Russ finishes this work, we'll notify the DOT that the work has been completed. (October Mtg.)*

Please feel free to contact me if you have any questions about these or any other items.

JDB

ITEM #	ITEM NAME	QTY	UNIT	UNIT PRICE	EXTENSION	PREVIOUS QTY	CURRENT QTY	CURRENT AMOUNT	%	JTD QTY	JTD AMOUNT	%
1	REPAINT - MELROSE AVENUE	1	LS	\$2,821.00	\$2,821.00	0.95	0.05	\$141.05	5%	1	\$2,821.00	100%
2	REPAINT DOUBLE YELLOW CENTERLINE - SUNSET STREET	1	LS	\$705.00	\$705.00	1		\$0.00	0%	1	\$705.00	100%
3	REPAINT STOP BAR - GRAND AND GOLFWAY	1	LS	\$46.50	\$46.50	0	1	\$46.50	100%	1	\$46.50	100%
4	REPAINT PARKING AND CENTERLINE - GOLFWAY	1	LS	\$293.00	\$293.00	1		\$0.00	0%	1	\$293.00	100%
5	REPAINT INTERSECTION - OAKCREST AND KOSER	1	LS	\$536.00	\$536.00	1		\$0.00	0%	1	\$536.00	100%
6	REPAINT INTERSECTION - SUNSET AND OAKCREST	1	LS	\$778.50	\$778.50	1		\$0.00	0%	1	\$778.50	100%
ITC-1	PAINT CURB YELLOW - MELROSE AND KOSER (SE)	1	LS	\$38.00	\$38.00	1		\$0.00	0%	1	\$38.00	100%
TOTAL CONTRACT:					\$5,218.00							
VALUE OF COMPLETED WORK: LESS RETAINAGE (5%): NET AMOUNT DUE: LESS PREVIOUS PAYMENTS: AMOUNT DUE THIS REQUEST:												
\$5,218.00 \$0.00 \$5,218.00 \$4,778.93 \$439.07												

CONTRACTOR:

PELLING CO., INC. - PAINTING DIVISION

Marianne Wainwright

MARIANNE WAINWRIGHT, MANAGER

DATE:

11/6/15

ENGINEER:

SHIVE-HATTERY, INC.

Josiah Bilskemper

JOSIAH BILSKEMPER, PE

DATE:

11/6/15

OWNER:

CITY OF UNIVERSITY HEIGHTS

MAYOR

DATE:



Louise From
Mayor
1004 Melrose Ave
Iowa City, IA 52246

Dear Mayor and City Administrator,

MidAmerican Energy is starting an exciting new LED streetlight initiative and changing the look and image of our cities at night. Long-term community benefits include lower lighting rates, fewer outages and maintenance issues and environmental benefits. MidAmerican estimates that once the MidAmerican-owned system is fully converted to LED streetlights that approximately 40 million kilowatt-hours will be saved annually.

MidAmerican will begin the process of converting our existing streetlight system to more efficient LED streetlight equipment beginning in July 2015. With more than 100,000 MidAmerican-owned streetlights in the state of Iowa, a full conversion of lights between 70 and 250 watts will be phased-in during the next 10 years. More information on this conversion process is provided in the enclosed brochure and on MidAmerican's website: www.midamericanenergy.com/cityLED.

While LED lighting is more efficient and provides brighter, more direct lighting than our current HPS fixtures, the new fixtures will meet similar lighting standards as the HPS lights being replaced. Communities need to ensure the current and new lighting systems adhere to IES, DOT or their own city standards. Each lighting application is unique and may need to be reviewed further by the city. Before work can begin in your community, please complete and return the LED Streetlight Agreement and review the performance specifications found on our website.

The agreement allows MidAmerican to pursue the most efficient methods of changing the fixtures out and helps keep costs lower for everyone. This conversion will be done at no cost to the city, but it may take up to 10 years to complete. MidAmerican understands some communities may prefer a more accelerated conversion for their community or in specific areas; and this can be done for a one-time charge of \$100 per light fixture. More information on this option can be found in the LED Streetlight Agreement.

Once your community's Streetlight Agreement is received, a MidAmerican representative will begin planning the streetlight conversion work for your community.

Sincerely,

A handwritten signature in cursive script that reads "Kathryn M. Kunert".

Kathryn M. Kunert
Vice President
Business and Community Development

**MIDAMERICAN ENERGY COMPANY – LIGHT EMITTING DIODE (LED)
STREET LIGHTING INSTALLATION AGREEMENT**

This is a Light Emitting Diode Street Lighting Installation Agreement between

(Please Print Municipality, Government Body and/or City, State of Customer below)

City of University Heights, Iowa

(Customer) and MidAmerican Energy Company **(MEC)**. Customer and MEC may be referenced as “Parties” collectively.

This Light Emitting Diode (LED) Street Lighting Installation Agreement (Agreement) is entered into by and between MEC and Customer and effective upon signature of both Parties.

Whereas, MEC and the Customer agree that LED street lighting provides many benefits;

Whereas, MEC notified the Customer of the MEC LED street lighting standards selected are comparable to the High Pressure Sodium (HPS) lights they will replace;

Whereas, the Customer is aware that differences do exist in the performance between HPS street lights and LED street lights.

Whereas, the Customer consents and approves of MEC converting existing HPS street lighting to LED street lighting at the Customer’s locations including the installation of future street light installation locations requested by the Customer;

Whereas, Service hereunder is subject to the Rules and Regulations of the Company and Applicable Riders included in the (MEC) Electric Tariff.

Now wherefore MEC and the Customer agree as follows:

Customer Responsibilities:

The Customer is responsible for ensuring the street lighting systems meet any applicable lighting standards and requirements of the Illuminating Engineering Society (IES) and/or Department of Transportation (DOT) adopted by the Customer and/or the Customer’s own lighting standards.

Customer shall independently evaluate the adjustment of LED street light illumination levels to the road surface to determine the quality of a roadway lighting design.

Customer agrees to the terms and conditions and street lighting pricing out lined in MEC’s Rate SL – Street Lighting.

**MIDAMERICAN ENERGY COMPANY – LIGHT EMITTING DIODE (LED)
STREET LIGHTING INSTALLATION AGREEMENT**

MidAmerican Responsibilities:

MEC will replace existing HPS street lights with new LED lights according to the Customer's election below.

At the Customer's request, MEC will provide the performance specifications of the LED lights placed into service for the Customer to review.

MEC will provide street lighting service in accordance with its Rate SL – Street Lighting.

Please Select an Option

- 1) **Standard Conversion** - The Customer elects to allow MEC to convert existing HPS lights by planned project areas at MEC's discretion and pace and will allow MEC to install LED lights through the normal streetlight maintenance process as the existing HPS lights fail at no cost to the Customer (estimated 10 year conversion).

- 2) **Custom Option** - The Customer elects to convert lights on a faster pace and timeline at locations the Customer chooses for a charge of \$100/light. A MidAmerican representative will contact the person identified on this Agreement to begin working on the process to identify and change the lights.

The signee of this Agreement confirms they are the Municipality/Government Body/City (Customer) Official, Authority or Representative having legal privileges and rights to sign this agreement on behalf of the Municipality/Government Body/City (Customer).

Date _____

Agreement Signature of Customer (Official, Authority or Representative)

Louise From

Date _____

Please print name of Customer (Official, Authority or Representative)

Title: **Mayor**

Phone#: **(319) 354-1433**

Email: **louise@university-heights.org**

*****Please keep one signed copy of this Agreement for your records and return one signed copy of this Agreement in the enclosed self-addressed envelope.*****

MIDAMERICAN ENERGY COMPANY – LIGHT EMITTING DIODE (LED)
STREET LIGHTING INSTALLATION AGREEMENT

Additional Customer Lighting Project Primary Points of Contact

(Please Print)

Name: Josiah Bilskemper, PE Phone #: (319) 354 - 3040
Title: City Engineer Email: jbilskemper@shive-hattery.com

Name: _____ Phone #: _____
Title: _____ Email: _____

Name: _____ Phone #: _____
Title: _____ Email: _____

EAST AREA - HPS Vs LED COST
PREPARED FROM MOST RECENT STREETLIGHT BILL CODE/QUANTITY INFORMATION FOR THE CITY OF UNIVERSITY HEIGHTS

EAST EXISTING 100W HPS MP UG RATE CONVERSION TO LED								
YEAR	ENTER Quantity SUM of ??? on Bill	MONTHLY RATE 100W HPS @ ??? Billing Code Rate	MONTHLY RATE COMPARABLE 100W LED@ ELA Billing Code Rate	MONTHLY SAVINGS PER LIGHT	MONTHLY SAVINGS FOR ALL ??? LIGHTS	YEARLY SAVINGS PER LIGHT	YEARLY SAVINGS FOR ALL ??? LIGHTS	
2015	0	\$ 26.11	\$ 22.59	\$ 3.52	\$ -	\$ 21.12	\$ -	
2016	0	\$ 27.42	\$ 23.81	\$ 3.61	\$ -	\$ 43.32	\$ -	
2017	0	\$ 27.84	\$ 24.53	\$ 3.31	\$ -	\$ 39.72	\$ -	
2018	0	\$ 28.25	\$ 25.25	\$ 3.00	\$ -	\$ 36.00	\$ -	
2019	0	\$ 28.66	\$ 25.96	\$ 2.70	\$ -	\$ 32.40	\$ -	
2020	0	\$ 29.10	\$ 26.70	\$ 2.40	\$ -	\$ 28.80	\$ -	
2021	0	\$ 29.51	\$ 27.41	\$ 2.10	\$ -	\$ 25.20	\$ -	
2022	0	\$ 29.93	\$ 28.13	\$ 1.80	\$ -	\$ 21.60	\$ -	
2023	0	\$ 30.34	\$ 28.85	\$ 1.49	\$ -	\$ 17.88	\$ -	
ALL SAVING CALCULATED ARE ONLY AS ACCURATE AS THE LIGHT QUANTITY ENTERED AND MAY NOT REFLECT ACTUAL QUANTITIES & SAVINGS. QUANTITIES ENTERED EFFECT THE SAVINGS FOR THE ENTIRE RESPECTIVE YEAR AN DO NOT REFLECT PARTIAL YEAR SAVINGS							9 YR SAVINGS FOR ALL ??? LIGHTS	\$ 266.04

EAST EXISTING 100W HPS WP OH RATE CONVERSION TO LED								
YEAR	ENTER Quantity SUM of EMK on Bill	MONTHLY RATE 100W HPS @EMK Billing Code Rate	MONTHLY RATE COMPARABLE 100W LED@ ELK Billing Code Rate	MONTHLY SAVINGS PER LIGHT	MONTHLY SAVINGS FOR ALL EMK LIGHTS	YEARLY SAVINGS PER LIGHT	YEARLY SAVINGS FOR ALL EMK LIGHTS	
2015	59	\$ 10.80	\$ 7.28	\$ 3.52	\$ 207.68	\$ 21.12	\$ 1,246.08	
2016	59	\$ 10.89	\$ 7.28	\$ 3.61	\$ 212.99	\$ 43.32	\$ 2,555.88	
2017	59	\$ 10.59	\$ 7.28	\$ 3.31	\$ 195.29	\$ 39.72	\$ 2,343.48	
2018	59	\$ 10.28	\$ 7.28	\$ 3.00	\$ 177.00	\$ 36.00	\$ 2,124.00	
2019	59	\$ 9.98	\$ 7.28	\$ 2.70	\$ 159.30	\$ 32.40	\$ 1,911.60	
2020	59	\$ 9.68	\$ 7.28	\$ 2.40	\$ 141.60	\$ 28.80	\$ 1,699.20	
2021	59	\$ 9.38	\$ 7.28	\$ 2.10	\$ 123.90	\$ 25.20	\$ 1,486.80	
2022	59	\$ 9.08	\$ 7.28	\$ 1.80	\$ 106.20	\$ 21.60	\$ 1,274.40	
2023	59	\$ 8.77	\$ 7.28	\$ 1.49	\$ 87.91	\$ 17.88	\$ 1,054.92	
ALL SAVING CALCULATED ARE ONLY AS ACCURATE AS THE LIGHT QUANTITY ENTERED AND MAY NOT REFLECT ACTUAL QUANTITIES & SAVINGS. QUANTITIES ENTERED EFFECT THE SAVINGS FOR THE ENTIRE RESPECTIVE YEAR AN DO NOT REFLECT PARTIAL YEAR SAVINGS							9 YR SAVINGS PER LIGHT	\$ 266.04
							9 YR SAVINGS FOR ALL EMK LIGHTS	\$ 15,696.36

UHTS HAS 59 "100W" LIGHTS

EAST EXISTING 150W HPS MP UG CONVERSION TO LED								
YEAR	ENTER Quantity SUM of ??? on Bill	MONTHLY RATE 150W HPS @ ??? Billing Code Rate	MONTHLY RATE COMPARABLE 150W LED@ ELB Billing Code Rate	MONTHLY SAVINGS PER LIGHT	MONTHLY SAVINGS FOR ALL ??? LIGHTS	YEARLY SAVINGS PER LIGHT	YEARLY SAVINGS FOR ALL ??? LIGHTS	
2015	0	\$ 27.04	\$ 24.12	\$ 2.92	\$ -	\$ 17.52	\$ -	
2016	0	\$ 28.44	\$ 25.34	\$ 3.10	\$ -	\$ 37.20	\$ -	
2017	0	\$ 28.92	\$ 26.06	\$ 2.86	\$ -	\$ 34.32	\$ -	
2018	0	\$ 29.40	\$ 26.78	\$ 2.62	\$ -	\$ 31.44	\$ -	
2019	0	\$ 29.87	\$ 27.49	\$ 2.38	\$ -	\$ 28.56	\$ -	
2020	0	\$ 30.37	\$ 28.23	\$ 2.14	\$ -	\$ 25.68	\$ -	
2021	0	\$ 30.84	\$ 28.94	\$ 1.90	\$ -	\$ 22.80	\$ -	
2022	0	\$ 31.32	\$ 29.66	\$ 1.66	\$ -	\$ 19.92	\$ -	
2023	0	\$ 31.79	\$ 30.38	\$ 1.41	\$ -	\$ 16.92	\$ -	
ALL SAVING CALCULATED ARE ONLY AS ACCURATE AS THE LIGHT QUANTITY ENTERED AND MAY NOT REFLECT ACTUAL QUANTITIES & SAVINGS. QUANTITIES ENTERED EFFECT THE SAVINGS FOR THE ENTIRE RESPECTIVE YEAR AN DO NOT REFLECT PARTIAL YEAR SAVINGS							9 YR SAVINGS PER LIGHT	\$ 234.36

EAST EXISTING 150W HPS WP OH CONVERSION TO LED								
YEAR	ENTER Quantity SUM of EML on Bill	MONTHLY RATE 150W HPS @ EML Billing Code Rate	MONTHLY RATE COMPARABLE 150W LED@ ELL Billing Code Rate	MONTHLY SAVINGS PER LIGHT	MONTHLY SAVINGS FOR ALL EML LIGHTS	YEARLY SAVINGS PER LIGHT	YEARLY SAVINGS FOR ALL EML LIGHTS	
2015	1	\$ 11.73	\$ 8.81	\$ 2.92	\$ 2.92	\$ 17.52	\$ 17.52	
2016	1	\$ 11.91	\$ 8.81	\$ 3.10	\$ 3.10	\$ 37.20	\$ 37.20	
2017	1	\$ 11.67	\$ 8.81	\$ 2.86	\$ 2.86	\$ 34.32	\$ 34.32	
2018	1	\$ 11.43	\$ 8.81	\$ 2.62	\$ 2.62	\$ 31.44	\$ 31.44	
2019	1	\$ 11.19	\$ 8.81	\$ 2.38	\$ 2.38	\$ 28.56	\$ 28.56	
2020	1	\$ 10.95	\$ 8.81	\$ 2.14	\$ 2.14	\$ 25.68	\$ 25.68	
2021	1	\$ 10.71	\$ 8.81	\$ 1.90	\$ 1.90	\$ 22.80	\$ 22.80	
2022	1	\$ 10.47	\$ 8.81	\$ 1.66	\$ 1.66	\$ 19.92	\$ 19.92	
2023	1	\$ 10.22	\$ 8.81	\$ 1.41	\$ 1.41	\$ 16.92	\$ 16.92	
ALL SAVING CALCULATED ARE ONLY AS ACCURATE AS THE LIGHT QUANTITY ENTERED AND MAY NOT REFLECT ACTUAL QUANTITIES & SAVINGS. QUANTITIES ENTERED EFFECT THE SAVINGS FOR THE ENTIRE RESPECTIVE YEAR AN DO NOT REFLECT PARTIAL YEAR SAVINGS							9 YR SAVINGS PER LIGHT	\$ 234.36
							9 YR SAVINGS FOR ALL EML LIGHTS	\$ 234.36

UHTS HAS 1 "150W" LIGHT

EAST EXISTING 250W HPS MP UG CONVERSION TO LED								
YEAR	ENTER Quantity SUM of ??? on Bill	MONTHLY RATE 250W HPS @ ??? Billing Code Rate	MONTHLY RATE COMPARABLE 250W LED@ ELC Billing Code Rate	MONTHLY SAVINGS PER LIGHT	MONTHLY SAVINGS FOR ALL ??? LIGHTS	YEARLY SAVINGS PER LIGHT	YEARLY SAVINGS FOR ALL ??? LIGHTS	
2015	0	\$ 28.74	\$ 25.33	\$ 3.41	\$ -	\$ 20.46	\$ -	
2016	0	\$ 30.27	\$ 26.55	\$ 3.72	\$ -	\$ 44.64	\$ -	
2017	0	\$ 30.84	\$ 27.27	\$ 3.57	\$ -	\$ 42.84	\$ -	
2018	0	\$ 31.40	\$ 27.99	\$ 3.41	\$ -	\$ 40.92	\$ -	
2019	0	\$ 31.96	\$ 28.70	\$ 3.26	\$ -	\$ 39.12	\$ -	
2020	0	\$ 32.54	\$ 29.44	\$ 3.10	\$ -	\$ 37.20	\$ -	
2021	0	\$ 33.09	\$ 30.15	\$ 2.94	\$ -	\$ 35.28	\$ -	
2022	0	\$ 33.66	\$ 30.87	\$ 2.79	\$ -	\$ 33.48	\$ -	
2023	0	\$ 34.22	\$ 31.59	\$ 2.63	\$ -	\$ 31.56	\$ -	
ALL SAVING CALCULATED ARE ONLY AS ACCURATE AS THE LIGHT QUANTITY ENTERED AND MAY NOT REFLECT ACTUAL QUANTITIES & SAVINGS. QUANTITIES ENTERED EFFECT THE SAVINGS FOR THE ENTIRE RESPECTIVE YEAR AN DO NOT REFLECT PARTIAL YEAR SAVINGS							9 YR SAVINGS PER LIGHT	\$ 325.50

EAST EXISTING 250W HPS WP OH CONVERSION TO LED								
YEAR	ENTER Quantity SUM of EMM on Bill	MONTHLY RATE 250W HPS @ EMM Billing Code Rate	MONTHLY RATE COMPARABLE 250W LED@ ELM Billing Code Rate	MONTHLY SAVINGS PER LIGHT	MONTHLY SAVINGS FOR ALL EMM LIGHTS	YEARLY SAVINGS PER LIGHT	YEARLY SAVINGS FOR ALL EMM LIGHTS	
2015	0	\$ 13.43	\$ 10.02	\$ 3.41	\$ -	\$ 20.46	\$ -	
2016	0	\$ 13.74	\$ 10.02	\$ 3.72	\$ -	\$ 44.64	\$ -	
2017	0	\$ 13.59	\$ 10.02	\$ 3.57	\$ -	\$ 42.84	\$ -	
2018	0	\$ 13.43	\$ 10.02	\$ 3.41	\$ -	\$ 40.92	\$ -	
2019	0	\$ 13.28	\$ 10.02	\$ 3.26	\$ -	\$ 39.12	\$ -	
2020	0	\$ 13.12	\$ 10.02	\$ 3.10	\$ -	\$ 37.20	\$ -	
2021	0	\$ 12.96	\$ 10.02	\$ 2.94	\$ -	\$ 35.28	\$ -	
2022	0	\$ 12.81	\$ 10.02	\$ 2.79	\$ -	\$ 33.48	\$ -	
2023	0	\$ 12.65	\$ 10.02	\$ 2.63	\$ -	\$ 31.56	\$ -	
ALL SAVING CALCULATED ARE ONLY AS ACCURATE AS THE LIGHT QUANTITY ENTERED AND MAY NOT REFLECT ACTUAL QUANTITIES & SAVINGS. QUANTITIES ENTERED EFFECT THE SAVINGS FOR THE ENTIRE RESPECTIVE YEAR AN DO NOT REFLECT PARTIAL YEAR SAVINGS							9 YR SAVINGS PER LIGHT	\$ 325.50

YEAR	YEARLY SAVINGS FOR ALL 100WMPUG LIGHTS	YEARLY SAVINGS FOR ALL EMK LIGHTS	YEARLY SAVINGS FOR ALL 150WMPUG LIGHTS	YEARLY SAVINGS FOR ALL EML LIGHTS	YEARLY SAVINGS FOR ALL 250WMPUG LIGHTS	YEARLY SAVINGS FOR ALL EMM LIGHTS	TOTAL QUANTITY OF LIGHTS	COST TO CONVERT @ \$100 EA
2015	\$ -	\$ 1,246.08	\$ -	\$ 17.52	\$ -	\$ -	60	\$ 6,000.00
2016	\$ -	\$ 2,555.88	\$ -	\$ 37.20	\$ -	\$ -		\$ 4,736.40
2017	\$ -	\$ 2,343.48	\$ -	\$ 34.32	\$ -	\$ -		\$ 2,143.32
2018	\$ -	\$ 2,124.00	\$ -	\$ 31.44	\$ -	\$ -		\$ (234.48)
2019	\$ -	\$ 1,911.60	\$ -	\$ 28.56	\$ -	\$ -		\$ (2,389.92)
2020	\$ -	\$ 1,699.20	\$ -	\$ 25.68	\$ -	\$ -		\$ (4,330.08)
2021	\$ -	\$ 1,486.80	\$ -	\$ 22.80	\$ -	\$ -		\$ (6,054.96)
2022	\$ -	\$ 1,274.40	\$ -	\$ 19.92	\$ -	\$ -		\$ (7,564.56)
2023	\$ -	\$ 1,054.92	\$ -	\$ 16.92	\$ -	\$ -		\$ (8,858.88)
9 YR SAVINGS FOR ALL 100W/HPS MPUG LIGHTS	\$ -	\$ 15,696.36	\$ -	\$ 234.36	\$ -	\$ -		\$ 15,930.72

MID-AMERICAN PROVIDED SUMMARY FOR ALL 60 LIGHTS...BASED ON A SCENARIO WHERE THE CITY PAYS \$6,000 UP FRONT TO IMMEDIATELY CONVERT ALL 60 LIGHTS TO LED FIXTURES (60 LIGHTS x \$100/LIGHT)

ITEM #	ITEM NAME	QTY	UNIT	UNIT PRICE	EXTENSION	PREVIOUS QTY	CURRENT QTY	CURRENT AMOUNT	JTD QTY	JTD AMOUNT	%
1	Intake, SW-507, Top Only	1	EA	\$3,200.00	\$3,200.00		0.8	\$2,560.00	0.8	\$2,560.00	80%
Remaining: Strip Forms, Backfill / Restore, Frame / Lid, Clean Up TOTAL CONTRACT: \$3,200.00 VALUE OF COMPLETED WORK: LESS RETAINAGE (5%): NET AMOUNT DUE: LESS PREVIOUS PAYMENTS: AMOUNT DUE THIS REQUEST:								\$2,560.00 (\$128.00) \$2,432.00		\$2,560.00 (\$128.00) \$2,432.00 \$3.00 \$2,432.00	80%

CONTRACTOR:
 J&L Construction, LLC
Leo Peiffer
 LEO PEIFFER, PRESIDENT
 DATE: 11-6-2015

ENGINEER:
 SHIVE-HATTERY, INC.
Josiah Bilkemper
 JOSIAH BILKEMPER, PE
 DATE: 11/6/15

OWNER:
 CITY OF UNIVERSITY HEIGHTS
 MAYOR
 DATE:

MEMORANDUM

TO: Jim Lane, University Heights City Councilor
Steve Ballard, City Attorney
Terry Goerd, City Inspector

FROM: Josiah Bilskemper, P.E. (Shive-Hattery, Inc.)

DATE: November 6, 2015

RE: One University Place – Construction Changes

Based on discussion at the October city council meeting, subsequent review of the PUD Development Agreement, and Section 13 (Multiple-Family Commercial PUD) of Ordinance 79, below is a list of recommended items that would trigger some type of city review, first with city staff and the designated council contact, and then follow-up with the city council if warranted.

1. Changes to the project boundaries:
 - a. Work that would go beyond the approved construction limits (within the site).
 - b. Work that would impact additional sensitive slopes beyond the approved limits.
 - c. Work that would impact adjacent properties.
 - d. Work that would increase tree removals beyond what is shown on the approved plan.
2. Changes to the project occurring within city right-of-way:
 - a. Changes that would impact vehicular or pedestrian traffic, regardless of duration.
 - b. Changes that would impact any public utilities.
 - c. Changes to the design of facilities within the right-of-way.
3. Changes to the project that implicate development regulations or zoning ordinance restrictions:
 - a. Building square footage, commercial square footage, or number of dwelling units.
 - b. Building height and building setbacks.
 - c. Parking (above ground or below ground).
4. Changes to the project storm water design:
 - a. Changes that would alter flow direction or quantity of storm water.
 - b. Changes that would impact the bio-retention cells in any way.
5. Changes to the project that implicate any of the conditions in the PUD Development Agreement. Some examples include:
 - a. Changes to dumpster locations.
 - b. Changes to the landscaping plan.
 - c. Changes to exterior building materials or colors, exterior signing, or exterior lighting.
 - d. Changes to the timing of construction.

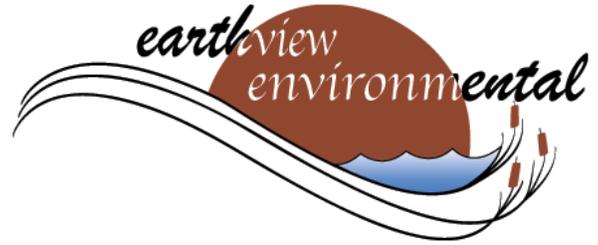
Please let me know if you have any questions, thanks.

JDB



October 26, 2015

Mayor and City Council
City of University Heights
City Hall 1004 Melrose Ave
Iowa City, Iowa 52246



RE: OUP East Ravine Restoration

To The Mayor and City Council of University Heights:

At the request of the City of University Heights and Jeff Maxwell, Developer, I have completed a review of the proposed ravine restoration plan for the OUP East Ravine. On the morning of 10/20/2015, Mr. Maxwell and myself met onsite along with Josiah Bilskemper, City Engineer, Mayor Louise From, and Council Member Silvia Quezada. Also attending were residents David Shriver, Larry Wilson, Pat Yeggy and Ken Yeggy. After some discussion, we concluded that there were three issues the group wanted me to address in my review. Those concerns include:

- Light Pollution and Screening
- Erosion/slope grade
- Vegetation Restoration Plan

Concern 1: Light Pollution and Screening

Based on discussions, the developer will have his landscape architect (Confluence) design a planting plan which addresses light pollution. Our field discussion led to a consensus that evergreens, such as arborvitae, would be placed along the north side of the development exit drive to sunset to screen vehicle lights. The evergreen screen would also serve to separate the urban landscape of the development from the native plantings in the ravine.

Currently there is a grouping of three (3) trees on the southeast corner of the ravine which provide some additional screening. On the current plan provided by MMS Consultants, the design shows them protected with a retaining wall. It is worth noting:

- 1) Tree species include 2 hackberry and 1 black walnut (See Photos 1-3)
 - a) One of the hackberries has had one of its branches recently removed. Both hackberries are 10-12 inches in diameter. This species is one of our most common trees and is a moderately fast growing tree.
 - b) The largest tree is a walnut with a diameter of approximately 24". It has had several large branches removed and one large branch is split, possibly due to wind.
- 2) These trees were impacted during construction. In addition to some recent branch removal, there is a good chance that the roots of those trees were impacted by construction activities such as the installation of the storm sewer and compaction within the dripline/root zone. Soil compaction is the single largest killer of urban trees.
- 3) The proposed retaining wall is needed in order to keep fill away from the trees and to keep the three trees standing. However, it is possible and likely that those trees are stressed and may die in the near future.

My background and experience is not in structural engineering, therefore my review does not address the viability or constructability of the retaining wall. I understand the desire for the city, the developer and the neighbors to preserve as many trees as possible. However, I would urge the group to reconsider installing a retaining wall to protect trees that do not have a good chance for long term survival. Another option is to allow those trees to be removed and modify the slope to a more stable, manageable grade. Additional evergreen trees could be planted along Sunset Street to provide screening until newly planted native trees are established in the ravine.



Photo: 3



Photo: 1



Photo: 2



Photo 4:

Concern 2: Erosion/slope grade

Preserving trees while controlling erosion and achieving a manageable slope were two of the goals expressed by the city engineer, the council representatives, the neighbors and the developer. Initially, I was provided with a proposed plan showing a 2.5:1 slope. I also reviewed two other grading plan options with slopes at a 4:1 and 3:1.

Proposed 2.5:1 Slope:

The proposed plan shows a 2.5:1 slope with a retaining wall protecting three (3) trees in the southeast corner and no additional trees to be removed. It is worth noting that there will be some tree removal along the west slope following the remove of “junk” along the bank.

2:5:1 slopes can be difficult to stabilize, but can be done with fabric to control erosion. Establishing vegetation, especially native vegetation, can be difficult because a 2:5:1 slope is NOT considered a “mowable” slope. To establish native plants with seeding, the area needs to be mowed in order to control weeds. If the area cannot be mowed, controlling weeds will need to be done by hand. To establish a native planting from seed takes a minimum of 3 years. Long term maintenance to control weeds is needed.

In summary, this plan meets the goal of keeping trees, but the proposed slope is steep. I recommend this option ONLY if the desire to keep the trees outweighs the desire of easier short and long term management of the site.

Option 1: 4:1 Slope:

This would be the most stable of the three options. The slope could be mowed to control weeds to help with the establishment of new trees and shrubs. However, as you can see in Figure 2, a 4:1 slope will require at least six (6) medium to large trees to be removed including a large Catalpa tree with a significant canopy (Photo 4). The roots of other trees may be impacted if grading occurs within the drip line of the trees. This meets the goal of having a stable slope but does not meet the second goal of protecting trees because it removes a large tree with a large canopy.

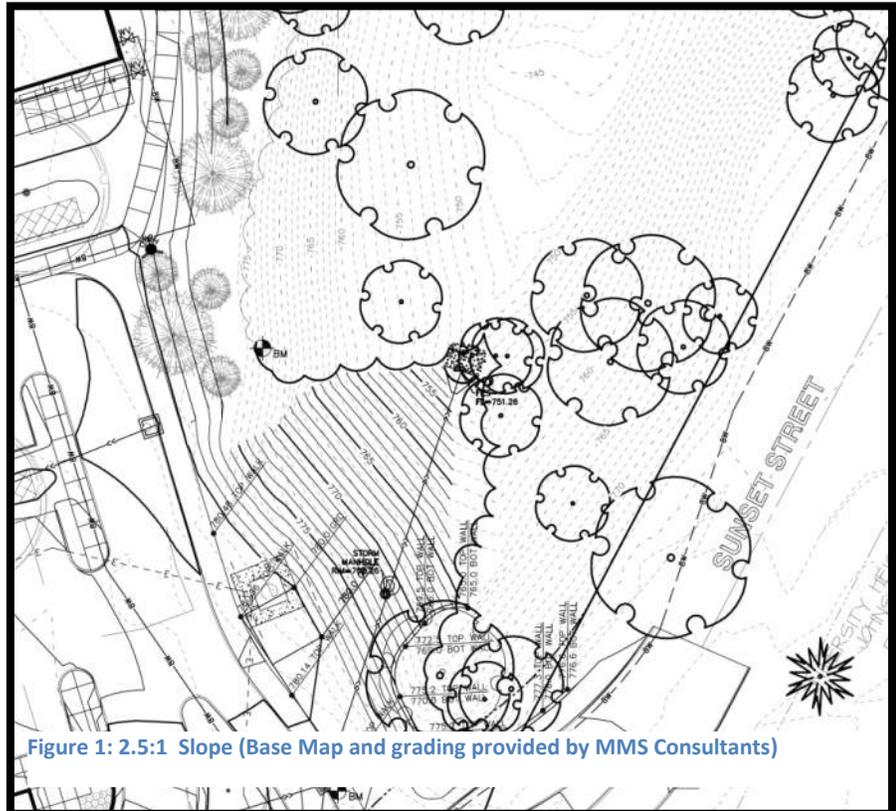


Figure 1: 2.5:1 Slope (Base Map and grading provided by MMS Consultants)

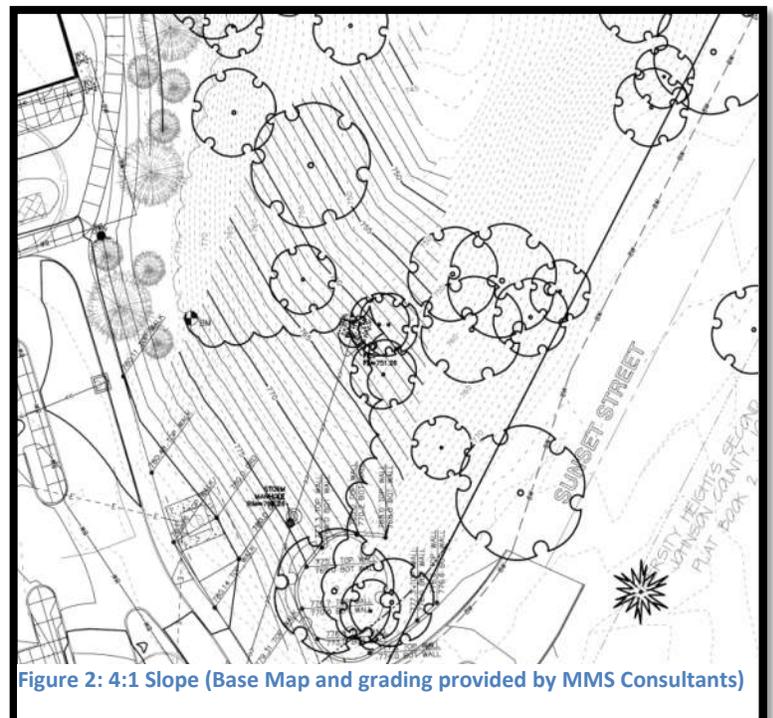


Figure 2: 4:1 Slope (Base Map and grading provided by MMS Consultants)

Option 2: 3:1 Slope:

For this option, the slope would not be “mowable” but would be more stable than the 2.5:1. Four Trees would need to be removed. Those trees include ashes and smaller walnuts. The Ash trees will most likely be impacted by the Emerald Ash borer in the near future and walnuts are fairly quick growing and there are many other walnuts in the area. They are also small enough and at a low elevation, with many other surrounding trees, so removing them would not significantly alter the canopy, as visible from the road. In summary this would remove some trees, but would provide a more stable slope than that proposed. If this level of tree removal is acceptable, I recommend the site graded at a 3:1 slope. We recommended at least 4” of topsoil be placed along the slope. Following seed bed preparations, the slope should be seeded with a temporary seed mix of Winter Wheat (*Triticum aestivum*) at a rate of 10lbs per acre along with the recommended permanent seed mix (see below). Caution: No other erosion stabilization mix other than the winter wheat should be used as it will hinder the establishment of native vegetation. We recommend the use of erosion control matting following the temporary seed and permanent seed mix.

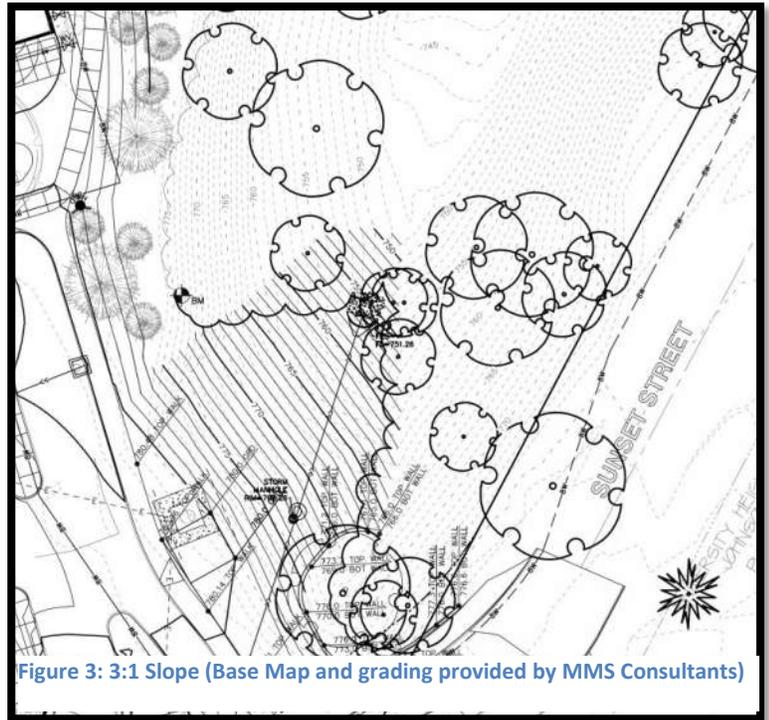


Figure 3: 3:1 Slope (Base Map and grading provided by MMS Consultants)

Concern 3: Vegetation Restoration Plan

For the re-vegetation of the ravine, I recommend the following native trees and shrubs from the list below. The developer’s landscape architect can work with the list to develop a planting plan OR they can contract the services to us at EVE. We recommend planting 80% trees and 20% shrubs. For spacing, I recommended planting 3 shrubs grouping with each shrub spaced 3 feet apart and each grouping spaced 25 feet apart. For the tree spacing, I recommend 1 tree every 25 feet. Standard best management practices should be used for planting, including the installation of fabric and mulch.

Note, EVE has experienced better long-term success with planting smaller tree sizes (<1” diameter) especially with natives, such as hickories, which have a large tap root. It takes longer for larger transplanted trees to become established due to the longer time required to reestablish a root. We have had the most success with trees less-than 1 inch in diameter and less-than 4 feet in height. Therefore, a smaller size is preferred over larger ball and burlap trees. Cages and/or tubes should be added to protect from deer and small rodents. Maintenance of cages/tubes is required. Exact locations should be flagged in the field by the designer. If vegetation is present, the flagged areas may be sprayed by hand with herbicide 7-10 days prior to planting. Caution, many times nursery provides non-native substitutions or varieties (nativars). Planting materials should come from a native nursery source and species should be verified on-site to insure that natives specified are planted.

Trees - Total 80%

- 20% White Oak (*Quercus alba*)
- 20% Bur Oak (*Quercus macrocarpa*)
- 20% Hackberry (*Celtis occidentalis*)
- 20% Shagbark Hickory (*Carya ovata*)

Shrubs – Total 20%

- 4% Highbush Cranberry (*Viburnum trilobum*)
- 4% Witch-hazel (*Hamamelis virginiana*)
- 4% American Hazelnut (*Corylus americana*)
- 4% Spicebush (*Lindera benzoin*): **low elevations in wet soils**
- 4% Indigo Bush (*Amorpha fruticosa*): **low elevations in wet soils**

been any winter damage due to harsh conditions, deer, other animals or other. Replace damaged/dead shrubs as needed.

- 4) Once per month during the growing season of the first two years.
 - a) Make adjustments and/or repairs to tree/shrub cages/tubes and manipulate branches so they don't grow improperly through spaces in the cages/tubes. Remove vegetation around bases.
 - b) Monitor mulch depth and condition. Note any areas of erosion.
 - c) Weeds and invasive species shall be sprayed or mechanically removed.
 - d) Remove Trash.
 - e) Repair damage/erosional issues as needed.
 - f) Add additional mulch as needed to control weeds and retain moisture.
 - g) Areas disturbed should be reseeded with the specified seed mix.
 - h) Other required maintenance as needed.
- 5) To ensure establishment and long term management of the area, we recommended that at the end of the two years of monitoring/management, an adaptive management plan be submitted to the City identifying updates to the monitoring and maintenance plan.

Summary

In summary, I was asked to address 3 main concerns. The following is a quick summary of those concerns and my comments/recommendations:

Concerns	Comments/Recommendations
Light Pollution and Screening	<p>The developer's Landscape Architect (Confluence) can come up with a planting plan which addresses light pollution.</p> <p>A 7' retaining wall is proposed to protect one large walnut and two hackberries. They have been impacted by wind/storm events and construction activities so their long term viability is uncertain. Unless the desire to keep those trees is very strong, I recommend the trees be removed and that the slope be modified to a more stable, manageable grade. Additional evergreen trees could be planted along Sunset Street to provide screening until newly planted native trees are established in the ravine.</p>
Erosion/slope grade	<p>The proposed 2.5:1 slope does not require removal of any additional trees, however that is a steep slope and more difficult to maintain long term. A 4:1 slope would be preferred, but would remove a large tree with a large leaf canopy. A 3:1 slope would only remove a few trees low in the landscape and would provide a more stable, manageable slope. Anything steeper than a 4:1 would need to be mowed with a hand held brush cutter.</p>
Vegetation Restoration Plan	<p>Native trees and shrubs are recommended with a native seed mix. Recommending a minimum of 2-years of maintenance with an adaptive management plan provided to the city by the end of the second growing season (year two).</p>

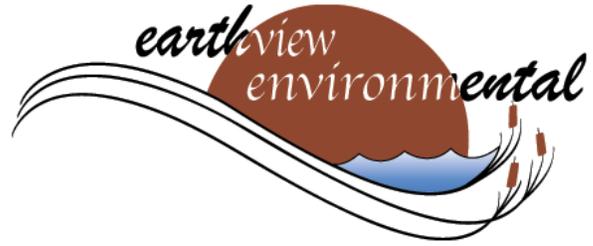
The overall goal is to restore the ravine to a stable and natural condition while addressing light pollution. I have provided my comments and recommendations with some options. The options address additional removal of trees in exchange for gentler, more manageable slopes which would make establishment of native plants and long term management of the area easier and more cost effective.

Please let me know if you have any questions, comments or concerns.

Sincerely,


Judith E. Joyce, PWS & Geologist
EarthView Environmental, Inc.

Attachment: EVE - Native Seeding Establishment BMP



EarthView Environmental Inc. (EVE) Native Seeding Establishment Best Management Practices

General Practices

- Site monitoring by EVE should be conducted at regular & frequent intervals during the first 1-2 growing seasons.
- ALWAYS sweep off ALL equipment before entering a native establishment area.
 - Pickup trucks, tractors, mowers, sprayers, booms, ATVs, etc.

Communications

- Ground condition can change very rapidly, necessitating rapid mobilization.
- Clear, concise, & timely communication needed between:
 - Monitors, Inspectors, Contractors, & Operators.
 - We are all responsible to keep communication lines open and active.

Seeding

- The PREPARED seed bed must be inspected by EVE not more than 1 week before seeding is conducted.
- Use fresh (less than 2 years old) seed from reputable & widely-recognized sources.
- Drill Seeding
 - Use a recognized NATIVE seed drill with an agitator in the hopper.
 - Examples: Truax Native Grass Drill, John Deere Rangeland Drill.
 - Never drill seed deeper than 1/8" depth.
 - For small to medium size plantings, filler is needed (moist sawdust) in the hopper.
 - Not for use when seeding less than 1 acre of contiguous area.
- Broadcast Seeding (with hopper or by hand)
 - Mix seed thoroughly using ten parts moist sand to one part seed to aid in distribution.
 - Use crisscross pattern wherever possible.
 - Compact surface after seeding wherever possible using a roller or cultipacker.
- Seed with a nurse crop (one only), type-dependent on season:

	Spring Plantings April - May	Summer Plantings June - August	Dormant (Nurse crop optional) October - March
Oats (<i>Avena sativa</i>)	20lbs/acre	20lbs/acre	Not used.
Winter Wheat (<i>Triticum aestivum</i>)	Not used	Not used	10 lbs./acre

Mowing

Timing frequency and height of mowing in early years of prairie establishment is CRITICAL, but is also highly variable depending on many factors, such as: predominance of weedy species and which species, predominance of native species and which species, recent rainfall or drought conditions, seasonal timing and level of establishment. It is up to the site inspector/monitor to determine when mowing is needed, and at what height. Basic guidelines are:

- Timing is critical to hinder weedy seed production.
 - Frequency may vary from every 2 weeks to 2 months dependent on conditions.
- Sweep BEFORE entering a native planting, sweep off mower deck and tractor.
- Sweep AFTER mowing a patch of weeds in a native planting, move the equipment to a safe road, field or ditch and sweep it before returning to any native planted areas.
- When mowing adjacent weedy or non-native areas, the following are critical to reducing spread of weed seed:
 - FINISH one area BEFORE moving into the other.
 - Do not mow in and out of the native planting.
 - Clean the mower deck before entering the native planting.
 - Be aware of the wind and where it is blowing weed seed, just like herbicide drift.
- Mower deck height should be based on current field conditions, optimizing damage to weedy species while minimizing damage to natives. GENERALLY:
 - Never below 8". Raise higher if ground is uneven to avoid scalping.
 - First Year Plantings - 10-12"
 - Second Year Plantings - 14-20"
 - Third Year - only individual weed patches or dormant season mowing should be needed.
- Trimmers, Brush Cutters, or Hand Mowers may be required in some instances for finer levels of control.

Herbicide Application

- Sweep all tractors and booms before entering a Native Planting.
- Avoid drift & be aware of surrounding assets:
 - Some plantings have trees planted IN and AROUND them. Be aware that you may be liable for replacement of trees if your chemical drifts onto or otherwise affects them.
- Chemical persistence.
 - Do not use herbicides or additives that may hinder future plantings; coordinate with EVE.
- Aquatic Safe
 - Many of our plantings are IN or AROUND wetland areas. The applicator is responsible for knowing if the chemical is being used appropriately and in conformance with the label.
- No Substitutions & Adjuvants
 - NO SUBSTITUTIONS or additions (dyes, surfactants, etc.) without prior approval from EVE.

PRELIMINARY COST ESTIMATE

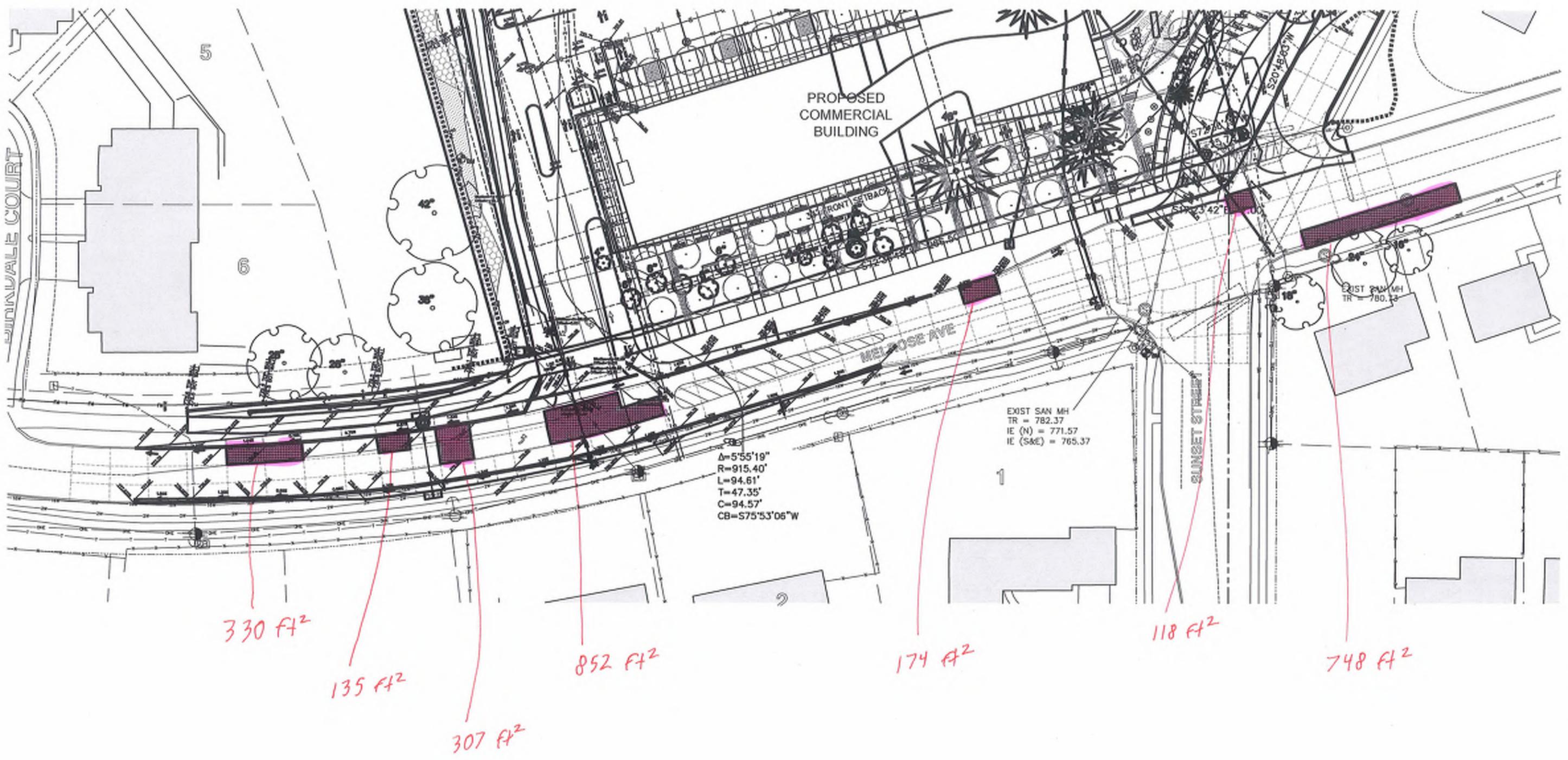
PREPARED FOR:	Jeff Maxwell	BY:	RLA	DATE:	10/26/15
PROJECT NAME:	Replace Bad Panels on Melrose			PROJ NO:	5136-012

***** SITE IMPROVEMENTS COSTS *****

Item Description	Unit	Unit Price	Estimated Quantity	Extended Amount
Remove Existing Pavement	SY	\$20.00	296	\$5,920
Paving, 10 inch PCC with CD Baskets	SY	\$90.00	296	\$26,640
EXTENDED AMOUNT				\$32,560

330
 135
 307
 852
 174
 118
 748

 2,664 ft² = 296 SY



RESOLUTION NO. 15-XX

RESOLUTION SETTING THE ADMINISTRATIVE FEE FOR THE 2015 SIDEWALK REPAIR PROJECT AND AUTHORIZING AND DIRECTING INVOICING FOR REPAIR COSTS.

WHEREAS, the University Heights City Council adopted Resolution 15-03 January 13, 2015, requiring abutting property owners to repair certain portions of sidewalk marked previously by the City Engineer's field staff; and

WHEREAS, the City notified property owners to complete required repair work by July 20, 2015, on their own, with their own contractor, or through the contractor engaged by the City; and

WHEREAS, the City Council adopted Resolution 15-06 February 10, 2015, indicating that the a portion of the City's administrative fees with respect to the sidewalk repair project would be passed along to respective property owners at a rate not to exceed \$100.00 (in addition to the actual repair costs) if owners joined the City's repair program, with the precise rate to be determined by later Council action; and

WHEREAS, the City informed property owners of the anticipated administrative fee and also informed owners that if they elected not to join the City's program but did not satisfactorily complete the repair work themselves, then the administrative fee assessed to their property might be greater than \$100.00; and

WHEREAS, the sidewalk repair program has now been completed and the City Engineer has informed the Council that administrative expenses amounted to \$211.00 per property; and

WHEREAS, the Council now desires to establish the administrative fee to be passed along to property owners who joined the City's repair program, establish the administrative fee for those who elected not to join the City's program but did not satisfactorily complete the repair work themselves, and to direct that the City Engineer's office invoice property owners accordingly; and

WHEREAS, if property owners who are invoiced for repair work and administrative fees do not pay in a timely manner, the Council may by further resolution assess the repair costs and administrative fees against respective properties for collection as additional property tax,

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of University Heights, Iowa, as follows:

1. Property owners who elected to join the City's repair program are hereby assessed an administrative expense of \$100.00 per property address (in

addition to the actual cost of repair based upon the contractor's invoice for work performed);

2. Property owners who did not elect to join the City's repair program and did not complete the required work by the July 20, 2015, deadline are hereby assessed an administrative expense of \$200.00 per property address (in addition to the actual cost of repair based upon the contractor's invoice for work performed);
3. The City Engineer is authorized and directed to invoice respective property owners for payment of repair costs and administrative fees and inform property owners that the deadline for payment of invoices is December 31, 2015;
4. The property owners to be invoiced, and the invoice amounts, are listed in the attached Exhibit "A"; and
5. If property owners who are invoiced for repair costs and administrative fees do not by the deadline, the Council may by further resolution assess the repair costs and administrative fees against respective properties for collection as additional property tax

Upon motion by _____, and seconded by _____, the vote was as follows:

	AYES:	NAYS	ABSENT
Aldrich	_____	_____	_____
Haverkamp	_____	_____	_____
Lane	_____	_____	_____
Miller	_____	_____	_____
Quezada	_____	_____	_____

Upon Roll Call thus recorded, the Resolution is declared adopted this 10th day of November, 2015.

Louise From, Mayor
City of University Heights

ATTEST:

Christine M. Anderson, City Clerk

Steve/UH Resolutions/Resolution 15-XX re sidewalk project fee and invoicing 11 10 15

**Building Zoning & Sanitation Committee
October 2015 Report ♦ By Silvia Quezada**

Part I.

(a) Grandview Condos Recycling.

- Grandview recycling launched October 5th.
- Grandview Condo Association paid the City their \$475 contribution towards the recycling program. The remainder of the recycling costs will be submitted to the Iowa DNR for the City to obtain reimbursement under the grant agreement.

(d) City Building Inspector Comments for October period:

At One University place the first building is underway have been doing a lot of footing inspections, also I have started getting engineering reports from Terracon on the footing.

City Rental Inspector Comments for October Period:

The inspector raised concerns regarding the display of commercial banners and sale of food items. I have requested the Rental Inspector refer to (i) Ordinance 79 Section 3(22) for homes displaying commercial banners and (ii) Ordinance 81 Section 4 for the sales of food services to address these issues with properties engaged in these activities. See also, Clerk's report.

ORDINANCE NO. 192

AN ORDINANCE PROVIDING FOR THE ADOPTION OF THE INTERNATIONAL BUILDING CODE, 2015 EDITION, INCLUDING APPENDIX K; ADOPTION OF THE INTERNATIONAL RESIDENTIAL CODE, 2015 EDITION, INCLUDING APPENDIX F AND APPENDIX J, AND PROVIDING FOR CERTAIN AMENDMENTS TO THOSE CODES; ADOPTION OF THE STATE ELECTRICAL CODE (IOWA CODE § 103.6(1)(A)); AND ADOPTION OF THE STATE PLUMBING AND MECHANICAL CODES (IOWA CODE § 105.4(1)(A)); AND REPELAING ORDINANCE 147.

WHEREAS, the City's current building code is the 2003 edition of the International Building Code (IBC) and the International Residential Code (IRC), and the City should adopt the 2015 editions of those codes; and

WHEREAS, for purposes of uniformity throughout the State, the State Code has been amended to require all local jurisdictions to adopt the State Plumbing and Mechanical Codes by December 31, 2016; and

WHEREAS, the fuel gas code is contained in the State Plumbing Code; and

WHEREAS, for uniformity in greater Johnson County area, the City should adopt the State Electrical Code; and

WHEREAS, the purpose of this ordinance to provide for the protection of the health, welfare and safety of the residents of University Heights,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY UNIVERSITY HEIGHTS

Section I.

(A) Codes Adopted: Subject to the following amendments, the 2015 edition of the international building code (IBC) including Appendix K, electrical administrative process, and 2015 edition of the international residential code (IRC) including Appendix F, radon control methods, and Appendix J, Existing Buildings And Structures, are adopted.

(B) Additionally, the City further adopts Section 103.6(1)(a) of the Iowa Code (the Iowa State Electrical Code), Section 105.4(1)(a) of the Iowa Code (the Iowa State Mechanical Code), and Section 105.4(1)(a) of the Iowa Code (the Iowa State Plumbing Code).

(C) Collectively, these codes shall be known and may be identified, in this Ordinance and elsewhere, as "the City of University Heights Building Code" or the "Building Code". Interpretations of the building official may be guided by publications of the International Code Council, Inc., or the International Existing Building Code, or by such other and further professional and regulatory publications and information as the building official in the official's reasonable discretion deems prudent and appropriate.

(D) Interpretation of Building Code provisions: The provisions of the Building Code shall be held to be the minimum requirements adopted for the protection of the health, safety and welfare of the residents of the City of University Heights. Any higher standards in the state statute or City ordinance shall be applicable.

(E) Amendments to Code: The following sections of the 2015 edition of the international building code and 2015 edition of the international residential code are amended as follows:

(1) Section 101.1 of both the IBC and IRC. Delete Section 101.1 of both the IBC and IRC and insert in lieu thereof the following:

101.1 Title. These regulations shall be known as the Building Code of City of University Heights, hereinafter referred to as "this code."

(2) Section 105.2 of both the IBC and IRC. Delete Section 105.2 of both the IBC and IRC and insert in lieu thereof the following:

105.2 Work Exempt from Permit. A permit shall not be required for the following:
Building

1. One-story detached accessory structures used as tool and storage sheds, playhouses and

similar uses, provided the floor area does not exceed 144 square feet provided the structure is not located in a flood hazard area.

2. Fences not over 6 feet (1829 mm) high.
3. Oil derricks.
4. Retaining walls which are not over 4 feet (1219 mm) in height measured from the bottom of the footing to the top of the wall, unless supporting a surcharge or impounding Class I, II or III-A liquids.
5. Water tanks supported directly on grade if the capacity does not exceed 5,000 gallons (18 925 L) and the ratio of height to diameter or width does not exceed 2 to 1.
6. Sidewalks and driveways not more than 30 inches (762 mm) above grade and not over any basement or story below and which are not part of an accessible route.
7. Painting, papering, tiling, carpeting, cabinets, counter tops and similar finish work.
8. Temporary motion picture, television and theater stage sets and scenery.
9. Prefabricated swimming pools which are less than 24 inches deep, do not exceed 5,000 gallons and are installed entirely above ground.
10. Shade cloth structures constructed for nursery or agricultural purposes and not including service systems.
11. Swings and other playground equipment accessory to detached one- and two-family dwellings.
12. Window awnings supported by an exterior wall which do not project more than 54 inches (1372 mm) from the exterior wall and do not require additional support.
13. Movable cases, counters and partitions not over 5 feet 9 inches (1753 mm) in height.
14. For structures regulated by the IRC the reapplication of shingles and roof sheathing provided:
 - a. Less than 50% of the structural sheathing is replaced and other structural alterations are not required.

Note: Applying solid sheathing over space sheathing is not considered structural sheathing.
15. For structures regulated by the IRC replacing windows provided:
 - a. Replacement window(s) is in compliance with Appendix J.
16. For structures regulated by the IRC replacing exterior doors, including garage doors, provided:
 - a. Replacement door(s) is in compliance with Appendix J.

Note: screen and storm doors do not require a permit regardless of the location.

(3) Electrical:

1. Portable motors or other portable appliances energized by means of a cord or cable having an attachment plug end to be connected to an approved receptacle when that cord or cable is permitted by this code.
2. Repair or replacement of fixed motors, transformers or fixed approved appliances of the same type and rating in the same location.
3. Temporary decorative lighting.
4. Repair or replacement of current-carrying parts of any switch, contactor, control device or contact device of the same type and/or rating.

5. Replacement of non-emergency over-current device of the required ampacity and interrupt rating in the same location.
6. Repair or replacement of electrodes or transformers of the same size and capacity for signs or gas tube systems.
7. Temporary wiring for experimental purposes in suitable experimental laboratories.
8. The wiring for temporary theater, motion picture or television stage sets.

(4) Gas:

1. Portable heating, cooking or clothes drying *appliances*.
2. Replacement of any minor part that does not alter approval of *equipment* or make such *equipment* unsafe.

(5) Portable-fuel-cell *appliances* that are not connected to a fixed piping system and are not interconnected to a power grid.

Mechanical:

1. Portable heating *appliances*.
2. Portable ventilation *appliances*.
3. Portable cooling units.
4. Steam, hot- or chilled-water piping within any heating or cooling *equipment* regulated by this code.
5. Replacement of any minor part that does not alter approval of *equipment* or make such *equipment* unsafe.
6. Portable evaporative coolers.
7. Self-contained refrigeration systems containing 10 pounds (4.54 kg) or less of refrigerant or that are actuated by motors of 1 horsepower (746 W) or less.
8. Portable-fuel-cell *appliances* that are not connected to a fixed piping system and are not interconnected to a power grid.
9. The replacement of fixed appliances provided however that the replacement appliance is in the same location and has a rating equal to or less than the appliance being replaced, and it is not necessary to remove, replace, alter, or install any additional ductwork or piping.

(6) Plumbing:

1. The stopping of leaks in drains, water, soil, waste or vent pipe; provided, however, that if any concealed trap, drainpipe, water, soil, waste or vent pipe becomes defective and it becomes necessary to remove and replace the same with new material, such work shall be considered as new work and a *permit* shall be obtained and inspection made as provided in this code.
2. The clearing of stoppages or the repairing of leaks in pipes, valves or fixtures, and the removal and reinstallation of water closets, provided such repairs do not involve or require the replacement or rearrangement of valves, pipes or fixtures.
3. The replacement or removal and reinstallation of any fixture or appliance, provided, however, that the fixture or appliance is installed at the same location and it is not necessary to remove, replace, alter, or install any piping. Exemption from the permit requirements of this Code shall not be deemed to grant authorization for any work to be done in violation of the provisions of the Code or any other laws or ordinances of this jurisdiction.

Exemption from the permit requirements of this Code shall not be deemed to grant authorization for any work to be done in a manner in violation of the provisions of this Code or any other laws or ordinances of this jurisdiction.

(7) Section 105.5 of both the IBC and IRC. Modify Section 105.5 of both the IBC and IRC by adding a sentence to the end as follows:

In no case shall the permit be effective unless the work covered by the permit has a documented inspection every 6 months minimum and is completed within 24 months of the date on which the original permit was issued.

(8) Section 105.8 of the IBC and R105.10 of the IRC. Add two new Sections 105.8 and 105.8.1 to the IBC and R105.10 and R105.10.1 to the IRC as follows:

105.8(IBC) R105.10(IRC) Demolition permits required. A demolition permit shall be required as follows:

1. For the removal of any building or structure.
2. For the removal of any portion of a building (i.e. porch, porch railing, decorative brackets and trim, dormers, chimneys, etc.)

105.8.1(IBC) and R105.10.1 Requirements. The applicant for any demolition permit shall state on the application the proposed disposal plans for all demolition materials. No demolition permit shall be issued until seven (7) working days after the date an application has been properly filed and said demolition permit shall not be effective until applicant has posted the premises to be demolished with a notice to be provided by the City and as directed by the City; provided, however, that accessory buildings as defined in the City of University Heights Zoning Ordinance and dangerous buildings shall be exempt from said notice and waiting requirement.

(9) Section 105.9 of the IBC and R105.11 of the IRC. Add two new Sections 105.9 to the IBC and R105.11 to the IRC as follows:

105.9 (IBC) and R105.11 (IRC) Permittee:

1. An electrical, plumbing or mechanical permit may be issued to any person holding a valid master license for the respective trade as described in Section 17-11-1 E of the City of University Heights Code, or to any company who employs a duly licensed master in the respective trade on a full-time basis who supervises the work of the apprentice and or journeymen during the company's normal business hours.
2. An electrical, plumbing or mechanical permit may be issued to the owner of an existing owner-occupied single-family dwelling, pursuant to a valid certificate of occupancy and used exclusively for residential purposes, to do any electrical work in connection with said dwelling and accessory buildings. The owner must personally purchase all material and perform all labor in connection with the permit.

(10) Section 105.10 of the IBC and R105.12 of the IRC. Add two new Sections 105.10 to the IBC and R105.12 to the IRC as follows:

105.10 (IBC) and R105.12 (IRC) Insurance:

Before any permit to perform electrical or plumbing work may be issued, the applicant shall have on file with the building official a copy of a certificate of insurance stating the liability amounts of no less than three hundred thousand dollars (\$300,000.00) property damage and five hundred thousand dollars (\$500,000.00) bodily injury. The city shall be named as additional insured. The policy shall also provide for at least ten (10) days' notice by the insurer to the city of termination of the policy by the insured or insurer. Electrical permits issued under sections 105.9 (IBC) and R105.11 (ICR) 2 and 3 shall be exempted from this insurance requirement.

(11) Section R107.3 of the IRC and Section 108.3 of the IBC. Amend Section R107.3 of the IRC and Section 108.3 of the IBC as follows:

R107.3 (IRC) 108.3 (IBC) Temporary Power: Replace the "NFPA 70" with "Iowa State Electrical Code."

(12) Section R108.2 of the IRC and Section 109.2 of the IBC. Delete Section R108.2 of the IRC and Section 109.2 of the IBC and insert in lieu thereof the following:

R108.2 (IRC) 109.2 (IBC) Permit Fees and Valuations. The fee for any permit shall be as set forth in the permit fee schedule as established by resolution of the City Council. The determination of value or valuation under any of the provisions of this Code shall be made by the Building Official. The value to be used in computing the building permit and building plan review fees shall be the total value of all construction work

for which the permit is issued, as well as all finish work, painting, roofing, site grading, paving, landscaping, elevators, and other permanent equipment. The value to be used in computing the value of construction for reports shall be the total value of all construction work for which the permit is issued, as well as all finish work, painting, roofing, electrical, plumbing, heating, air conditioning, site grading, paving, landscaping, elevators, fire extinguisher systems and other permanent equipment.

(13) Section R108.5 of the IRC and Section 109.6 of the IBC: Delete Section R108.5 in the IRC and Section 109.6 of the IBC and insert in lieu thereof the following:

R108.5 (IRC) 109.6 IBC Refunds: The Building Official may authorize the refunding of any fee paid hereunder which was erroneously paid or collected. The Building Official shall not authorize the refunding of any fee paid except upon written application filed by the original permittee within one hundred eighty (180) days from the date of fee payment.

(14) Section R108.6 of the IRC and Section 109.4 of the IBC. Delete Section 108.6 of the IRC and Section 109.4 of the IBC and insert in lieu thereof the following:

R108.6 (IRC) 109.4 (IBC) Work commencing before permit issuance: Any person who commences work on a building, structure, electrical, gas, mechanical or plumbing system before obtaining the necessary permits shall be subject to a fee equal to the amount of the permit fee plus a penalty of twice the amount of the permit. This fee shall be collected whether or not a permit is issued. The payment of such fee shall not exempt any person from compliance with all other provisions of this Code or from any penalty prescribed by law. Only the Building Official may reduce this fee when it is demonstrated that an emergency existed that required the work to be done without a permit.

(15) Section 202 of both the IBC and IRC. Add new definition as follows:

Authority Having Jurisdiction. The organization, office, or individual responsible for approving equipment, materials, an installation, or a procedure.

(16) Section 202 of both the IBC and IRC. Add new definition as follows:

Chief Electrical Inspector. A building inspector who either is the authority having jurisdiction or is designated by the authority having jurisdiction and is responsible for administering the requirements of this code.

(17) Section 202 of both the IBC and IRC. Add new definition as follows:

Electrical Inspector. A building inspector authorized to perform electrical inspections.

(18) Section 202 of both the IBC and IRC. Add new definition as follows:

Emergency Communications Center. Shall mean the Johnson County Emergency Communications Center.

(19) Section 202 of the IBC and IRC. Modify definitions as follows:

Habitable space: Add a sentence to the end of the definition of habitable space or room to read as follows: Basement areas finished to a degree to encourage their use as anything other than storage or mechanical rooms shall be considered habitable space.

(20) Section R202 of the IRC. Delete definition of Accessory Structure and insert in lieu thereof the following: ACCESSORY STRUCTURE. See Zoning Definitions in the City Code.

(21) Table R301.2 (1) of the IRC Modify by inserting data in the table as follows:

Ground Snow Load	Wind Design		Seismic Design Category	Subject to Damage From			Winter Design Temp	Ice-Barrier Underlayment Required	Flood Hazards		Air Freezing	Mean Annual
	Speed (mph)	Topographic effects, Special wind region, or		Weathering	Frost line	Termite			NFIP	FIRM Maps		

		Wind-borne debris zone			depth						Index	Temp
25	115	No	A	Severe	42"	Moderate Heavy	-5°F	Yes	5/22/77	2/16/07	2000	50°F

(22) Section R302.5.1 of the IRC. Delete Section R302.5.1 of the IRC and insert in lieu thereof the following:

R302.5.1 Opening protection. Openings from a private garage directly into a room used for sleeping purposes shall not be permitted. Other openings between the garage and residence shall be equipped with solid wood doors not less than 1 3/8 inches (35 mm) in thickness, solid or honeycombcore steel doors not less than 1 3/8 inches (35 mm) thick, or 20-minute fire-rated doors.

(23) Section R302.13 of the IRC. Delete Section R302.13 of the IRC entirely.

(24) Section R304.1 of the IRC. Delete Section R304.1 of the IRC and insert in lieu thereof the following:

R304.1 Minimum area. Habitable rooms shall have a floor area of not less than 70 square feet .
Exception: Kitchens.

(25) Section R310.6 of the IRC. Delete Section R310.6 in the IRC and insert in lieu thereof the following:

R310.6 Alterations or repairs of basements in structures built after May 10, 1989. An emergency escape and rescue opening is not required where existing basements undergo alterations or repairs.
Alterations or repairs in structures built prior to May 10, 1989 shall conform to Appendix J Section AJ102.4 Replacement windows.
Exception: New sleeping rooms created in an existing basement shall be provided with emergency escape and rescue openings in accordance with Section R310.1.

(26) Section R312.2 of the IRC and 1015.8 of the IBC. Delete Section R312.2 of the IRC and 1015.8 of the IBC entirely.

(27) Section R313 of the IRC: Delete Section R313 of the IRC entirely.

(28) Section R320.2 of the IRC. Add Section R320.2 in the IRC as follows:

R320.2 Accessibility for projects other than those mentioned in Section R320.1.

R 320.2.1 Scope. The provisions of this section are enacted to implement universal design features that provide accessibility, usability and visit-ability for all.

R320.2.2 Definition. Public funds shall mean funding or assistance from the City of University Heights or any agent thereof through any of the following means:

1. a building contract or similar contractual agreement involving a City-funded program or fund;
2. any real estate received by the owner through a subsidy, lease, or donation by the City or its agents;
3. preferential tax treatment, bond assistance, mortgage assistance, or similar financial advantages from the City or its agents;
4. disbursement of federal or state construction funds including a Community Development Block Grant; or
5. a City contract to provide funding or a financial benefit for housing.

R320.2.3 Applicability. The amendment applies to new one- and two-family dwellings and is not required for new townhouses, accessory apartments or existing structures for repairs, alterations, change of occupancy or additions unless the square footage of the addition is more than 25% of the existing structure, then, the addition must comply.

Exception: Applies to new townhouses constructed using public funds.

The minimum usability requirements are as follows:

1. Step-less Entrance: At least one building entrance must be designed, without encroaching into any required parking space, that complies with the City of University Heights Building Code standard for an accessible entrance on an accessible route served by a ramp in accordance with section R311.8 or a no-step entrance. The accessible route must extend from a vehicular drop-off, or parking to a building entrance. The entry door must have a minimum net clear opening of thirty-two inches (32").

Exception:

1. If public funds are used the step-less entrance must be provided.
2. The building official may waive this requirement based upon the determination that strict compliance is financially or environmentally impractical. Split-level and townhouse style homes may be exempted.

2. Interior doors: At least one bedroom and one bathroom (if either are provided) and all other passage doorway header widths, on the level served by the designed step-less entrance, must be framed to accommodate a minimum 38" clear rough opening. The framing for the doorway width opening may be reduced to accommodate any door size.

Exception:

1. If public funds are used the minimum door clear opening shall be thirty-two inches (32") when the door is open ninety degrees (90), measured between the face of the door and the opposite stop.
2. Doors serving closets twenty-four inches (24") or less in depth need not be framed to 38" clear opening width.

Note: A 34" door hung in the standard manner provides an acceptable 32" opening.

3. Sanitation facilities: There must be at least one bathroom containing a water closet (toilet) and lavatory (sink) on the level of the dwelling to be accessed by the designed step-less entrance. The room shall have a minimum thirty inches (30") by forty-eight inches (48") clear floor space at the water closet and lavatory. The clear floor space can be shared by both fixtures. The clear floor space shall not be obstructed by a doorway swing.

The plans must show a shower, bathtub or combination tub/shower can be provided within the room or an adjoining room without removing part of the concrete floor to provide necessary plumbing to the future plumbing fixture(s).

Exception:

1. If public funds are used a shower, bathtub or combination tub/shower shall be provided within the room.
2. Doors may swing into the clear floor space provided at any fixture if sufficient maneuvering space is provided within the room for a person using a wheelchair or other mobility aid to enter and close the door, use the fixtures, reopen the door and exit. Maneuvering space may include any knee space or toe space available below bathroom fixtures.
3. The building official may waive this requirement based on the determination that strict compliance is financially impractical.

4. Wall Reinforcement: A bathroom must be provided with wood blocking installed within wall framing to support grab bars as needed. The wood blocking, when measured to the center, will be located between thirty-three inches (33") and thirty-six inches (36") above the finished floor. The wood blocking must be located in all walls adjacent to and behind a toilet.

Exception: Backing is not required behind pre-manufactured showers and bathtubs.

5. Decks: All exterior decks and patios surfaces adjacent to the level served by the designed step-less entrance must be built within four inches (4") of the dwellings finish floor level. Decks shall be a minimum 50% the size of a patio that is served by level served by the designed step-less entrance.

6. Switch and outlet requirements: All wall switches, controlling light fixtures, fans, all temperature control devices and all receptacles shall be located in an area between fifteen (15) and forty-eight (48) inches above finished floor. The height will be determined by measuring from the finished floor to the center of the device. When the control or receptacle placement is prohibited by the height of the window or design feature, alternative locations may be approved by the building official.

7. Electrical panel requirements: Electrical panels on the level of the dwelling to be accessed by the designed step-less entrance shall be located so that the individual circuit breakers are located between 15" and 54 " above the floor.

8. Garages: Must be wired for power operated overhead

(29) Section R326 of the IRC. Delete Section R326 of the IRC entirely.

(30) Section R403.1.4.1 of the IRC. Modify by deleting all exceptions and inserting in lieu thereof the following:

Exceptions:

1. One story detached accessory buildings of wood or steel frame construction not used for human occupancy and not exceeding one thousand (1,000) square feet in floor area may be constructed using slab on grade construction as follows. The slab shall be three and one half inches thick, poured monolithically with thickened perimeter footings extending twelve inches (12") below finish grade and be twelve inches (12") wide at the base. The top of the foundation shall not be less than six inches (6") above finish grade. Reinforcement of the slab, including the thickened portion, shall be minimum 6x6-10/10 welded wire mesh, #4 deformed reinforcing bars at twenty four inches (24") on center each way or fiber mesh reinforced concrete.

2. One-story wood or metal frame building not used for human occupancy and not over 200 square feet in floor area may be constructed with walls supported on a wood foundation plate or "skids" when approved by the building official.

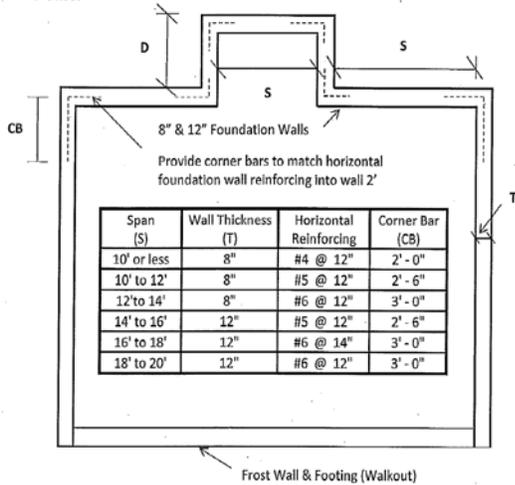
3. Decks not supported by the structure need not be provided with footings that extend below the frost line.

(31) Section R404.1.1 of the IRC: Amend Section R404.1.1 of the IRC by adding an Exception after number 2 as follows:

Exception: Foundation walls with unbalanced lateral forces created by finish grade, i.e. walkout basements which are exempt from the Iowa Architectural Act shall be designed by a licensed structural engineer or constructed in accordance with the Table R404.1.1(5) and diagram as follows:

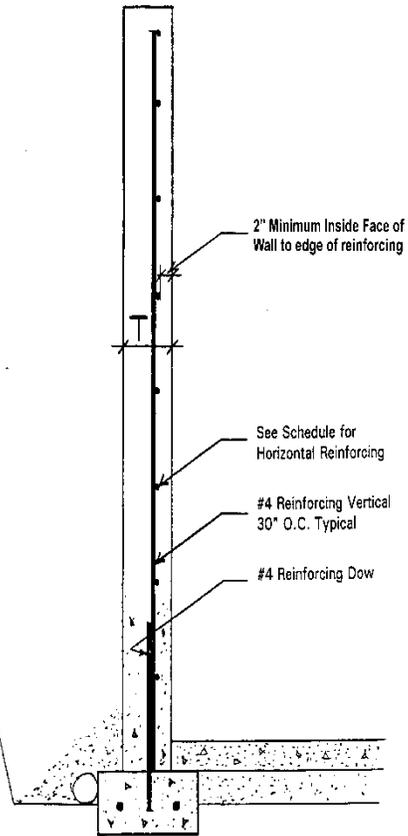
Table R401.1.1(5)

CB = Corner Bars
S = Span of Wall
T = Thickness
D = 4' Offset



Notes:

1. Corner Bars are required in addition to horizontal reinforcing.
2. All Corner Bar reinforcing splices shall be lapped a minimum of 24".
3. If span (S) is greater than 16', the minimum dimension of (D) shall be 6'.



(32) Section R404.1.3 of the IRC. Modify Section R404.1.3 by adding a second paragraph as follows:

Wall thickness may be reduced to eight inches (8") if a minimum of three (3) one-half inch diameter deformed ASTM A615 grade 40 steel bars are placed horizontally at the center of the wall thickness with one bar located within 14" of the top, one bar within 14" of the bottom and one bar located within 14" of the mid-height of the wall provided the wall height does not exceed eight feet (8').

(33) Section 423.4 of the IBC. Delete Section 423.4 in its entirety and insert in lieu thereof the following:

Group E occupancies. In areas where the shelter design wind speed for tornados is 250 MPH in accordance with Figure 304.2(1) of ICC 500, all new Group E occupancies shall have a storm shelter constructed in accordance with ICC 500. The shelter shall be capable of housing the total occupant load of the Group E occupancy or as required by 661-301 of the Iowa State Building Code, whichever is more restrictive.

Exceptions:

1. Group E day care facilities.
2. Group E occupancies accessory to places of religious worship.
3. Buildings meeting the requirements for shelter design in ICC 500.
4. Portable buildings.

(34) Section 501.2 of the IBC (F). Modify by inserting the following after the second sentence:

From 100-199 feet from the street the number shall be a minimum of 6 inches high with a minimum stroke of 0.5 inches. From 200-299 feet from the street the numbers shall be a minimum 8 inches high with a minimum stroke of 0.5 inches. For each additional 100 feet from the street, the number shall increase by an additional 2 inches in height. Measurements to determine the minimum number size shall be measured from the approved address location to the center line of the street for which the premises is addressed.

(35) Section R703.2 of the IRC. Modify by deleting the last sentence in the paragraph.

(36) Section R807.1 of the IRC. Modify by adding a sentence at the end of the second paragraph as follows:

The opening shall not be located in a closet, bathroom, mechanical room, laundry room, or similar room or location.

(37) Section 903.2.2 of the IBC (F). Delete Section 903.2.2 of the IBC and replace with:

903.2.2 Group B ambulatory health care facilities. An automatic sprinkler system shall be installed throughout all fire areas containing a Group B ambulatory health care facility occupancy.

(38) Section 903.3.5.3 of the IBC (F). Add a new Section 903.3.5.3 in the IBC to read as follows:

903.3.5.3 Water supply safety margin. Provide a minimum 10%, but not less than 5 psi, safety margin above static pressure in the fire protection system hydraulic calculation.

(39) Section 903.4.2 of the IBC (F). Delete Section 903.4.2 of the IBC and replace with:

903.4.2. Alarms. An approved weatherproof horn/strobe device shall be mounted directly above the fire department connection between seven (7) and ten (10) feet in height above grade. The water-flow alarm device shall be activated by water flow equivalent to the flow of a single sprinkler of the smallest orifice size installed in the system. Approved and supervised audible visual notification appliances shall be installed on each level of the interior of the building as required by the fire code official and NFPA 72.

(40) Section 903.6 of the IBC (F). Add a new Section 903.6 to the IBC to read as follows:

903.6 Zones. Automatic sprinkler system zones shall not exceed the area permitted by NFPA 13 or NFPA 13R and shall provide a sprinkler control valve and water flow device for each normally occupied floor

(41) Section 906.1 of the IBC (F). Delete the exception without substitution.

(42) Section 906.3 of the IBC (F). Add a sentence to the end of the section to read as follows:

The minimum rating of any required portable fire extinguisher for Class A, Class B, or Class C hazard shall be 2-10 B C

(43) Section 907.2 of the IBC (F). Delete the section and replace with:

907.2 Where required-new buildings and structures. An approved and addressable fire alarm system installed in accordance with the provisions of this code and NFPA 72 shall be provided in new buildings and structures in accordance with Sections 907.2.1 through 907.2.23 and provide occupant notification in accordance with 907.5, unless other requirements are provided by another section of this code.

A minimum of one manual fire alarm box shall be provided in an approved location to initiate a fire alarm signal for fire alarm systems employing automatic fire detectors or water-flow detection devices. Where other sections of this code allow elimination of fire alarm boxes due to sprinklers, a single fire alarm box shall be installed.

EXCEPTION:

1. The manual fire alarm box is not required for fire alarm systems dedicated to elevator recall control and supervisory service.

(44) Section 907.2.1 of the IBC (F). Delete the "exception" in Section 907.2.1 in its entirety and insert in lieu thereof the following exceptions:

EXCEPTION:

1) Except for Group A-2 occupancies with occupant loads of 200 or more, manual fire alarm boxes are not required where the building is equipped throughout with an automatic sprinkler system and the alarm notification appliances will activate upon sprinkler water flow.

2) Group A-2. An automatic/manual fire alarm system shall be installed in Group A-2 occupancies with and occupant load of 200 or more. Activation of the fire alarm shall additionally cause:

a. Illumination of the protected premises to not less than 10 foot-candles over the area of the room at a height of 30 inches above the floor; and

b. All conflicting or confusing sounds and visual distraction to automatically stop.

(45) Section 907.2.3 of the IBC (F). Modify by adding a sentence to the end of the first paragraph as follows:

New and existing educational occupancies shall have a monitored fire alarm system.

(46) Section 907.2.3 of the IBC (F). Modify by adding a 4¹ exception as follows:

4. Day care occupancies classified as Group E Occupancy shall not require a monitored fire alarm system unless required elsewhere in the code.

(47) Section 907.2.11.2 of the IBC. Modify by adding a fourth location requirement as follows:

4. Supervised smoke alarms shall be installed in all common corridors and at the top and bottom of all stairway enclosures in Groups R-2, R-4 and 1-1 occupancies. In corridors, detectors shall be located within fifteen (15) feet of the end of the corridor and in such a way that one detector is located for each thirty (30) feet of corridor length or spaced as allowed by the code.

(48) Section 907.4.2 of the IBC. Modify by adding a sentence to the end of the section to read as follows:

Where in the opinion of the code official manual fire alarm boxes may be used to cause false fire alarms, the code official is authorized to modify the requirements for manual fire alarm boxes.

(49) Section 907.6.4 of the IBC (F). Modify by deleting the exception and inserting in lieu thereof the following exception:

Exception: Automatic sprinkler system zones shall not exceed the area permitted by NFPA 13 and shall provide a sprinkler control valve and waterflow device for each normally occupied floor.

(50) Section 907.6.4.3 of the IBC (F). Add a section to read as follows:

Section 907.6.4.3 Zone and address location labeling. Fire alarm and/or annunciator panels shall have all zones and address points plainly and permanently labeled as to their location on the outside of the panel or on an easily readable map of the building.

(51) Section 907.6.6 of the IBC (F). Modify Section 907.6.6 by adding two sentences to the end as follows:

Each address point identification, shall have an alpha/numeric descriptor location. Alpha/numeric descriptor locations are required to be reported to the Emergency Communications Center upon activation of supervisory and/or alarm conditions as specified by the fire code official.

(52) Section 910.2 of the IBC (F). Delete exception 2 without substitution.

(53) Section 910.3.2.2 of the IBC (F). Delete Section 910.3.2.2 and replace with:

910.3.2.2 Sprinklered buildings. Where installed in buildings provided with an approved automatic sprinkler system, smoke and heat vents shall be designed to operate automatically by actuation of a heat-responsive device rated at least 100 degrees F (38 degrees C) above the operating temperature

of the sprinkler.

Exception: Gravity-operated drop-out vents complying with Section 910.3.2.1.

(54) Section 912.6 of the IBC (F). Add a new section 912.6 to the IBC to read as follows:

912.6 Size. Minimum fire department connection size shall be 2 1/2 inch National Standard Thread.

(55) Section 912.7 of the IBC (F). Add a new section 912.7 to the IBC to read as follows:

912.7 Water supply. Fire department connections shall be located not more than 100 feet from a hydrant and both the fire department connection and hydrant shall be located on the same side of the fire department access or as approved by the fire code official.

(56) Section 1011.3 of the IBC. Modify by adding a third exception as follows:

EXCEPTION:

3. Stairs within individual dwelling units of Residential Group R occupancies that existed prior to 8/28/02 (adoption of the 2000 IRC) are permitted a 78-inch (6'-6") headroom clearance.

(57) 1015.8 of the IBC. Delete Section 1015.8 of the IBC entirely.

(58) Section 1023.4 of the IBC. Modify Section 1023.4 by adding a fourth unnumbered paragraph as follows:

Fire door assemblies that provide access to a non-pressurized interior exit of R-2 occupancies shall also be automatic closing by actuation of a smoke detector.

(59) Section 1029.2 of the IBC (F). Modify by adding two new exceptions as follows: EXCEPTION:

1) Except for Group A-2, in assembly occupancies where there is no well-defined main exit or where multiple main exits are provided, exits shall be permitted to be distributed around the perimeter of the building provided that the total width of egress is not less than 100 percent of the required width.

2) The main entrance/exit of A-2 occupancies shall be of a width that accommodates not less than two-thirds of the total occupant load

(60) Section 1030.1 of the IBC. Modify by deleting the exceptions and inserting in lieu thereof the following:

EXCEPTIONS:

1. The emergency escape and rescue opening is permitted to open onto a balcony within an atrium in accordance with the requirements of Section 404 provided the balcony provides access to an exit and the dwelling unit or sleeping room has a means of egress that is not open to the atrium.

2. Regardless of what Tables 1006.3.2(1) and 1006.3.2(2) allow, all group R-2 occupancies other than hotels and motels must be provided with emergency escape & rescue openings.

3. Emergency escape and rescue openings are not required from basements or sleeping rooms that have an exit door or exit access door that opens directly into a public way or to a yard, court or exterior exit balcony that opens to a public way.

(61) Section 1030.3 of the IBC. Modify by adding an exception as follows:

EXCEPTION: For emergency escape and rescue openings required for the remodeling or finishing of space in an existing basement, the maximum sill height may be measured from an elevated landing not less than 36 inches wide, not less than 18 inches out from the interior finish of the exterior wall and not more than 24 inches in height. The landing shall be permanently affixed to the floor below and the wall under the window it serves.

(62) Section 1030.6 of the IBC. Add a new Section 1030.6 to the IBC to read as follows:

Section 1030.6. Emergency escape windows under decks and porches. Emergency escape windows

are allowed to be installed under decks and porches provided the location of the deck allows the emergency escape window to be fully opened and provides a path not less than 36 inches in height to a yard or court.

(63) Chapter 11 of the IRC. Delete Chapter 11 in its entirety and insert in lieu thereof the following:

Chapter 11 Energy Efficiency, Section N1101. Energy efficiency for the design and construction of building regulated by this code shall be as required by 661-303 of the Iowa State Administrative Code.

(64) Chapter 11 of the IBC. Delete Chapter 11 in its entirety and insert in lieu thereof the following:

Chapter 11 Accessibility, Section 1101. Buildings or portions of buildings shall be accessible to persons with disabilities as required by 661-302 of the Iowa State Administrative Code.

(65) Section 1209.2 of the IBC. Modify by adding a second unnumbered paragraph as follows:

1209.2 Attic spaces. The opening shall be located in a corridor, hallway, or other readily accessible location. The opening shall not be located in a closet, bathroom, mechanical room, laundry room, or similar room or location. Attics with a maximum vertical height of less than thirty inches need not be provided with access openings.

(66) Chapter 13 of the IBC. Delete Chapter 13 in its entirety and insert in lieu thereof the following:

Chapter 13 Energy Efficiency, Section 1301. Energy efficiency for the design and construction of building regulated by this code shall be as required by 661-303 of the Iowa State Administrative Code.

(67) Section G2406.2 (303.3) of the IRC. Prohibited locations of the IRC. Modify by deleting exceptions 3 and 4.

(68) Section G2415.3 (404.3) of the IRC. Prohibited locations of the IRC. . Modify by deleting the last sentence.

(69) Part VII Plumbing, Chapters 25 through 33 inclusive of the IRC. Delete Part VII Plumbing Chapters 25 through 33 inclusive of the IRC and insert the following:

Part VII Plumbing, Chapter 25

Section P2501 GENERAL

P2501.1 Scope. Plumbing systems shall comply with the Iowa State Plumbing Code.

Administrative Provisions. The Plumbing Code shall be administered in accordance with administrative provisions in chapter 1 of this code as amended.

(70) Chapter 27 of the IBC. Delete Chapter 27 of the IBC and insert the following:

Chapter 27 Electrical

Section 2701.1 Scope. Electrical systems shall comply with the Iowa State Electrical Code.

Administrative Provisions. The Electrical Code shall be administered in accordance with administrative provisions in chapter 1 of this code as amended and Appendix K as amended.

(71) Chapter 28 of the IBC. Delete chapter 28 of the IBC and insert the following:

Chapter 28 Mechanical Systems

Section 2801.1 Scope. Mechanical systems shall comply the Iowa State Mechanical Code with the following amendments:.

Administrative Provisions. The Mechanical Code shall be administered in accordance with administrative provisions in chapter 1 of this code as amended.

Commercial Kitchen Hood Exhaust Termination:

In addition to the code requirements for commercial kitchen hood exhaust terminations locations, the following shall apply:

For new construction, change in occupancy or change in use, that requires a new commercial kitchen hood or revisions to an existing commercial kitchen hood, the new or existing commercial kitchen hood exhaust duct shall terminate as follows:

1. Above the roof level without passing through an exterior wall; or
2. Through an alley facing exterior wall provided the termination is above the roof level; or
3. To an alley right of way per 3202.3.2 of the International Building Code.

(72) Chapter 29 of the IBC. Delete Chapter 29 of the IBC and insert the following

Chapter 29 Plumbing Systems

Section 2901.1 Scope. Plumbing systems shall comply with the Iowa State Plumbing Code. Administrative Provisions. The Plumbing Code shall be administered in accordance with administrative provisions in chapter 1 of this code as amended.

(73) Section 3002.4 of the IBC. Delete Section 3002.4 of the IBC and insert in lieu thereof the following:

3002.4 Elevator car to accommodate ambulance stretcher.

In buildings four or more stories above, or four or more stories below, grade plane, at least one elevator shall be provided for fire department emergency access to all floors. The elevator car shall be of such a size and arrangement to accommodate an ambulance stretcher 24 inches by 84 inches (610 mm by 2134 mm) with not less than 5-inch (127 mm) radius corners, in the horizontal, open position and shall be identified by the international symbol for emergency medical services (star of life). The symbol shall not be less than 3 inches (76 mm) high and shall be placed inside on both sides of the hoistway door frame.

(74) Part VIII Electrical, Chapters 34 through 43 inclusive of the IRC. Delete Part VIII Electrical Chapters 34 through 43 inclusive of the IRC and insert the following:

Part VIII Electrical, Chapter 34

Section E3401 GENERAL

E3401.1 Applicability. Electrical systems shall comply with the Iowa State Electrical Code.

(75) (Appendix K of the IBC.)

(76) Section K103.2 of the IBC. Work exempt from permit. Delete Section K103.2 in the IBC and insert in lieu thereof the following:

Section K103.2 Work exempt from permit. See section 105.2 in both the IRC and IBC.

(77) Section K106.5 of the IBC. Add a new Section K106. 5 as follows:

Section K106. 5 Energy Connections; An electrical system or equipment regulated by this code for which a permit is required shall not be connected to a source of energy or power until approved by the building official.

(78) Section K106.6 of the IBC. Add a new Section K106. 6 as follows:

Section K106. 6 Temporary Energy Connections. The building official may authorize the temporary connection of the electrical system or equipment to the source of energy or power for the purpose of testing the equipment, or for use under a temporary certificate of occupancy.

(79) (Appendix J of the IRC.)

(80) Section AJ102.4 of the IRC. Delete Section AJ102.4 of the IRC and insert in lieu thereof the following:

AJ102.4 Replacement windows and doors. Regardless of the category of work, where an existing window or door, including the sash and glazed portion, or safety glazing is replaced, the replacement window, door or safety glazing shall comply with the requirements of Sections AJ102.4.1 through AJ102.4.3, as applicable.

(81) Section AJ102.4.1 of the IRC. Delete Section AJ102.4.1 of the IRC and insert in lieu thereof the following:

AJ102.4.1 Energy efficiency. Replacement windows or doors shall comply with the requirements of Chapter 11.

(82) Section AJ102.4.4 of the IRC. Delete Section AJ102.4.4 of the IRC entirely.

(83) Section AJ501.7 of the IRC. Delete Section AJ501.7 and insert in lieu thereof the following:

AJ501.7 Ceiling height. *Habitable spaces* created in existing *basements or attics* shall have ceiling heights of not less than 6 feet, 8 inches (2032 mm), except that the ceiling height at obstructions shall be not less than 6 feet 4 inches (1930 mm) from the *basement or attic* floor. Existing finished ceiling heights in nonhabitable spaces in *basements or attics* shall not be reduced.

(84) Section AJ501.8.1 of the IRC. Delete Section AJ501.8.1 of the IRC and insert in lieu thereof the following:

AJ501.8.1 Stair width. Existing *basement and attic* stairs and handrails not otherwise being altered or modified shall be permitted to maintain their current clear width at, above and below existing handrails.

(85) Section AJ501.8.2 of the IRC. Delete Section AJ501.8.2 of the IRC and insert in lieu thereof the following:

AJ501.8.2 Stair headroom. Headroom height on existing *basement or attic* stairs being altered or modified shall not be reduced below the existing stairway or attic finished headroom. Existing *basement or attic* stairs not otherwise being altered shall be permitted to maintain the current finished headroom.

(86) Section AJ501.8.3 of the IRC. Delete Section AJ501.8.3 of the IRC and insert in lieu thereof the following:

AJ501.8.3 Stair landing. Landings serving existing *basement or attic* stairs being altered or modified shall not be reduced below the existing stairway landing depth and width. Existing *basement or attic* stairs not otherwise being altered shall be permitted to maintain the current landing depth and width.

(87) Section AJ601.4 of the IRC. Delete Section AJ601.4 of the IRC and insert in lieu thereof the following:

AJ601.4 Ceiling height. *Habitable spaces* created in existing *basements and attics* shall have ceiling heights of not less than 6 feet, 8 inches (2032 mm), except that the ceiling height at obstructions shall be not less than 6 feet 4 inches (1930 mm) from the *basement or attic* floor. Existing finished ceiling heights in nonhabitable spaces in *basements or attics* shall not be reduced.

SECTION II. REPEALER. Ordinance No. is hereby repealed.

SECTION III CONFLICTS. If any section, provision or part of the Ordinance, as now existing or as hereafter amended, conflicts with the University Heights Zoning Ordinance, Ordinance No. 79, or the University Heights Rental Housing Code, Ordinance No. 110, as either now exists or is hereafter amended, such conflicts will be resolved by applying and enforcing the more stringent or more restrictive provision or provisions.

SECTION IV. SEVERABILITY. If any section, provision or part of the Ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION V. EFFECTIVE DATE. This Ordinance shall be in effect after final passage, approval and publication as provided by law.

Passed and approved this ____ day of _____, 2016.

MAYOR

ATTEST: _____
CITY CLERK

Approved by

City Attorney's Office

University Heights November 2015 eGovernment Report

U-H Website Updates/Statistics October 1-31, 2015

- **October 29, 2015**
 - Construction updates
- **October 22, 2015**
 - Construction Updates page
- **October 20, 2015**
 - Zoning commission meeting
- **October 19, 2015**
 - Trick or treat date change
- **October 16, 2015**
 - October council meeting webstream
- **October 14, 2015**
 - Leaf vacuuming dates, trick or treating
- **October 12, 2015**
 - Council meeting agenda and attachments
- **October 11, 2015**
 - Council agendas/minutes

Monthly Statistics from Stat Counter

Page Views	Unique Visits	1 st Time Visits	Returning Visits	
1,590	1196	858	338	Total
52	39	28	11	Average

Monthly Statistics from Webalyzer

Hits per Hour	85
Hits per Day	2042
Pages per Day	437
Total Visits	7213
Total Unique User Agents	1116
Average Visits Per Day	232

U-H Website Twitter Statistics October 1- 30, 2015

Tweets	8
Re-tweets	1
Followers	76