

February 10, 2015

Proceedings of the City Council of University Heights, Iowa, held at Horn School, 600 Koser Avenue, subject to approval by the Council at a subsequent meeting. ALL VOTES ARE UNANIMOUS UNLESS OTHERWISE STATED.

**PUBLIC HEARING ON PROPOSED ORDINANCE NO. 187 AMENDING ZONING ORDINANCE DEFINITIONS AND RESTRICTIONS AS RECOMMENDED BY THE ZONING COMMISSION**

Mayor From called the public hearing on changes to Ordinance No. 187 amending definitions and restrictions to order at 7:04 p.m. Pat Bauer, 338 Koser Avenue, Paul De Young, 21 Prospect Place and Pat Yeggy, 305 Ridgeview Avenue addressed the council with their concerns.

Mayor From closed the public hearing at 7:15 p.m.

**REGULAR MEETING**

Mayor From called the February 2015 meeting of the University Heights City Council to order at 7:02 p.m.

**Present:** Mayor From. Council Members: Carla Aldrich, Mike Haverkamp, Jim Lane, Virginia Miller and Silvia Quezada. Staff present: Attorney Ballard, City Clerk Anderson, Engineer Bilskemper, Police Chief Stanley and Treasurer Kimura. Also present were: Pat Bauer, Pete Damiano, Paul De Young, Andy Dudler, Linda Fincham, Joseph Frankel, Josh Gahn, Stepheny Gahn, Mark Hankins, Jase Humphrey, Steve Kuhl, Catherine Lane, Michaela Lang, Jeff Maxwell, John McLure, John Olson, Doug Swailes, Steve Smith, Steve Strauss, Al Wells, Joe Whitsitt, Larry Wilson, Ken Yeggy, Pat Yeggy and Sam Zager.

The minutes of the January 13, 2015 council meeting were approved by unanimous consent. The minutes of the January 19, 2015 and February 2, 2015 special council meetings were approved by unanimous consent.

Mayor From reopened the regular council meeting at 7:16 p.m.

**MOTION** by Quezada, seconded by Haverkamp, to approve first consideration of Ordinance No. 187 amending Ordinance No. 79 to change zoning ordinance definitions and restrictions, as recommended by the Zoning Commission. **Carried.**

Aldrich - Aye	Miller - Aye
Haverkamp - Aye	Quezada - Aye
Lane - Aye	

**City Audit Review:** John Olson, partner with Kronlage and Olson CPA, addressed the council regarding the completed city examination and distributed copies of the report. Olson stated they were charged with checking the city’s processes, as outlined by the state auditor, and not validating revenue or expenses. Unlike a full audit, an examination does not allow the auditors the use of professional judgment and there is no material level; anything in non-compliance must be reported.

Olson reviewed the recommendations and commented “that they are minor”. Given the city’s small staff level he realizes that segregation of duties is hard to follow. Olson thanked the city personnel for their assistance during the examination. Copies of the examination will be at the city office.

**2015-16 Budget Review:** Steve Kuhl, city accountant, thanked everyone for the assistance in compiling the budget information. Kuhl led the review and discussion of the FY16 budget. Various individual budget items, including revenue, individual levies, fire protection service, library and Olive Court street project, were discussed.

**Voluntary Composting Program Discussion:** Steve Smith, owner of Johnson County Refuse addressed the council regarding composting; the service began in North Liberty in fall 2014. Smith met with Mayor From and council members Miller and Quezada to discuss starting the program in University Heights with 12-13 households in a pilot study. Smith said the program is “a step beyond backyard composting”. Some of the items that can be composted are meat (including bones), pizza boxes that are spoiled, paper that has come in contact with food and spoiled food. There is a refundable \$25 fee for the red container and a package of 5 compost bags can be purchased at Fareway for \$1.65 for each bag. Citizens can call Johnson County Refuse and pay the fee by credit card; the container will be delivered to the residence.

Consideration of Resolution No. 15-04 was tabled as the council would like composting available to the entire city.

**Public Comments:** Joe Frankel, 323 Koser Avenue, Pat Bauer, 338 Koser Avenue, John McLure, 415 Koser Avenue, Steve Strauss, 556 Mahaska Court and Catherine Lane, 303 Highland Drive, addressed the council with their concerns.

**Mayor’s Report:** A written report was presented. From thanked the Iowa City Community School District and Horn staff for providing the meeting space and local Channel 4 staff for video-taping the meeting.

**MOTION** by Haverkamp, seconded by Miller, to accept Dan Stence’s resignation from the University Heights Zoning Commission. **Carried.**

Aldrich - Aye	Miller - Aye
Haverkamp - Aye	Quezada - Aye
Lane – Aye	

**MOTION** by Quezada, seconded by Miller, to approve Resolution No. 15-05 ratifying the Mayor’s appointment of Stepheny Gahn to the University Heights Zoning Commission. **Carried.**

Aldrich - Aye	Miller - Aye
Haverkamp - Aye	Quezada - Aye
Lane – Aye	

From stated the Farmers Market will be held for the third year at St. Andrew Church the first Tuesday of June through October; 5:00-7:00 pm. Contact Mayor from for more information.

RAGBRAI XLIII official are considering a route for bicyclists to pass through University Heights on July 24, 2015. Approximately 20,000 bicyclists would ride through the city between 6:30 – 9:00 am.

From stated that University Heights won the Severson Holiday Charity Challenge for the third year in a row and she was presented the silver cup. The city chose the Ronald McDonald House of Iowa City as the charity to receive the city’s donations. From asked Police Chief Stanley to keep the cup at City Hall in appreciation for his fundraising efforts.

**Legal Report:** A written report was presented.

Attorney Ballard commented that the city received on February 6, 2015, a request from Jeff Maxwell for changes to the zoning ordinance. It will be “an incremental process” and the council should determine if the request should be reviewed by the Zoning Commission or by itself. There will need to be a public hearing and any rezoning changes will take 3 readings, unless the council opts to collapse the readings.

**MOTION** by Aldrich, seconded by Lane, to set a public hearing to address the zoning ordinance request as proposed by the Maxwell development team. **Carried.**

Aldrich - Aye	Miller - Aye
Haverkamp - Aye	Quezada - Aye
Lane – No	

**Clerk’s Report:** A written report was presented.

UH Community Fund applications are now being accepted for grants. The current deadline is February 27, 2015 with grants awarded in April. There will be a second round of grants later this year as the UH Community Fund switches to the application process used by the Community Foundation of Johnson County. Grant applications will be taken again from June 1-July 30, 2015

**Finance Report:** No report.

**Treasurer’s Report:** A written report was presented. All bills presented were approved, as amended, for payment by **unanimous consent.**

**Warrants  
January 14, 2015 through February 10, 2015**

<b>Name</b>	<b>Amount</b>	<b>Name</b>	<b>Amount</b>
Matthew Fort	1,434.54	Internet Navigator	24.95
Erik Lippold	1,550.14	All American Lock and Key	64.66
Michelle Miller	1,278.47	Welt-Ambrisco Insurance	322.00

Harold Plate	64.80	Bizco Technologies	834.00
Nicholas Sherman	1,543.17	Christine Anderson.	85.00
Kenneth Stanley	1,612.58	City of Iowa City	3,793.17
Alexander Patch	597.43	Culligan Water Tech	8.48
Internal Revenue Service	2,974.20	International Assoc of Chiefs of Police	150.00
MidAmerican Energy	40.17	Johnson County Refuse, Inc.	1,738.50
MidAmerican Energy	34.84	Junge Center Point Ford	27,114.00
MidAmerican Energy	30.64	Louise From	30.00
MidAmerican Energy	93.94	Mediacom	109.95
MidAmerican Energy	646.08	Nicholas Sherman	31.79
Christine Anderson	389.30	Norm Cate	385.00
Matthew Fort	1,440.52	Terry Goerd	420.00
Lori Kimura	330.34	Pyramid Services Inc.	43.82
Michelle Miller	1,479.39	Radar Road Tec	105.00
Alexander Patch	1,096.88	Shive Hattery	6,358.65
Harold Plate	200.00	Staples	127.35
Nicholas Sherman	1,466.76	Westport Touchless Autowash	42.00
Jeremy Stenda	543.30	Watch Guard	808.00
Kenneth Stanley	1,612.60	Watch Guard	4,820.00
Erik Lippold	1,551.09	Ken Stanley	34.14
Erik Lippold	308.63	VISA	51.96
Wellmark BC/BS	1,518.91	Iowa City Press-Citizen	488.40
Internal Revenue Service	3,719.74	CenturyLink	178.90
IPERS	4,163.64	Guardian ID Services, Inc.	97.50
IPERS	181.25	VISA	36.14
Paul Moore	1,374.23	Tyler Ohnemus	133.00
Verizon Wireless	80.04	VISA	1,180.08
SEATS	703.66		

**General Fund - \$70,368.25**

**Road Use Tax - \$751.73**

**Employee Benefits Fund - \$12,557.74**

**Total Receipts**

**\$ 29,863.14**

**Total Warrants**

**\$ 83,677.72**

**Building, Zoning, and Sanitation:** A written report was presented.

Pat Yeggy, chairperson of the Zoning Commission addressed the council about the recent meetings held by the commission. She stated that a meeting was being held February 12, 2015 to continue discussion on changes to the zoning ordinance. Remaining topics to be discussed are lot coverage, sensitive slopes, water run-off and a review of the comprehensive plan. Yeggy stated that not all items will be finalized before the moratorium expires on February 28, 2015. Yeggy recommended letting the moratorium expire. Prior to adopting a lot coverage plan, the council may want to review building permits that are approaching a 35% lot coverage ratio.

Public meetings will be held by the Zoning Commission to address the request from Jeff Maxwell. The commission will make a recommendation to the council, who in turn will hold a public hearing to address the recommendation, as well as publish notice of the hearing in the local paper.

**Community Protection:** A verbal report was presented by Police Chief Stanley. A written report was presented by council members Aldrich and Haverkamp.

Chief Stanley commented on personnel changes in the department and stated Alex Patch was starting his 5<sup>th</sup> week at the police academy. Stanley is implementing the “necessary infrastructure to have a professional police department”.

**Streets and Sidewalks:** Council member Miller and the City Engineer presented written reports. Miller stated a draft ordinance for a city Tree Board has been sent to the city attorney and mayor for review. An update of the Tower Court Park renovation was given and Miller asked the council to consider if a donation would be made towards the project.

Miller thanked MidAmerican Energy, Hills Bank, MidwestOne Bank, University of Iowa Community Credit Union, Stella Restaurant, Total Tree Care and Jeff Edberg for their donations to purchase 16-18 trees to plant in the city. Contact Miller if you are interested in receiving a tree.

Engineer Bilskemper stated the city received from the DNR a draft version of the city's new 5-year permit, which included a few revisions. The city has a 45-day comment period (concludes March 9, 2015) on the draft permit.

Bilskemper stated that as of February 6th, five property owners have responded and requested to be included in the city sidewalk repair project. Reminders will be posted on the city Twitter feed and website.

**MOTION** by Haverkamp, seconded by Aldrich, to approve Resolution No. 15-06 concerning administrative fees for the sidewalk repair project. **Carried.**

Aldrich - Aye	Miller - Aye
Haverkamp - Aye	Quezada - Aye
Lane - Aye	

**Community Relations:** A written report was presented. Quezada volunteered to have a Chalk the Walk event in the city and also asked the Kid's Council be added to the community calendar.

**eGovernment:** A written report was presented. Haverkamp commented on the passing of Dorothy Schottelius; a long-time resident of University Heights.

**Announcements:** Pat Yeggy asked the council to consider purchasing an item for Tower Court Park that would be used by older residents in the city, instead of a piece of equipment for children.

**MOTION** at 9:46 p.m. by Haverkamp, seconded by Lane that the council holds a closed session pursuant to Iowa Code section 21.5(1)(i) to discuss strategy with counsel in matters where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the City. **Carried.**

Aldrich - Aye	Miller - Aye
Haverkamp - Aye	Quezada - Aye
Lane - Aye	

The Council then met in closed session. Regular session of the Council meeting reconvened at 10:07 p.m.

The meeting was adjourned **by unanimous consent at 10:08p.m.**

---

**Attest: Christine Anderson, City Clerk**

---

**Approved: Louise A. From, Mayor**