

December 15, 2015

Proceedings of the City Council of University Heights, Iowa, held at Horn School, 600 Koser Avenue, subject to approval by the Council at a subsequent meeting. ALL VOTES ARE UNANIMOUS UNLESS OTHERWISE STATED.

REGULAR MEETING

Mayor From called the December 2015 meeting of the University Heights City Council to order at 7:06 p.m.

Present: Mayor From. Council Members: Carla Aldrich, Mike Haverkamp, Jim Lane, Virginia Miller and Silvia Quezada. Staff present: Attorney Steve Ballard, City Clerk Anderson, Engineer Bilskemper, Police Chief Stanley and Treasurer Kimura. Also present were: Pat Bauer, Carolyn Brown, Ann Dudler, Andy Dudler, Jase Humphrey, Catherine Lane, Mary Mascher, Jeffrey Maxwell, Duncan Stewart, Lucille Heitman, Wally Heitman, Fred Schuster, Mary Mathew Wilson, Larry Wilson, Ken Yeggy, Pat Yeggy and Jerry Zimmerman.

The minutes of the October 13, 2015 council meeting were amended and approved to read as follows:

- **Updates of One University Place Construction and Ravine:** Jeff Maxwell, developer of One University Place (OUP), updated the council regarding construction at OUP and basis for clearing trees and vegetation in areas not authorized by the development agreement and findings of broken concrete, asphalt rubble and poor quality embankment materials in the area where the generator pad is to be located on the ravine’s west slope. Discussion centered on the unauthorized removal of trees, the timeline for remediating damages, notification to concerned neighbors and council on a plan to correct actions. Jeff agreed to work with the community to restore trust and establish a remediation plan that everyone can agree to.
- **MOTION** by Haverkamp, seconded by Quezada, where the city council will appoint one councilor to meet with the city engineer when changes at OUP are proposed by the developer, and are, in the opinion of the city engineer, major and need full council attention. Written guidelines will be developed and written results will be communicated publicly for. **Carried.**
- The council is in favor to pursue a Trees Forever Community Visioning grant. The grant program requires a \$2,000 commitment. Miller asks that citizens who would like to be part of the steering committee contact her.

The minutes of the November 10, 2015 council meeting were approved by unanimous consent.

Updates of One University Place Construction and Ravine: Jeff Maxwell, developer of One University Place (OUP), updated the council regarding progress of the construction. Maxwell stated he was very pleased with the progress on the site, despite the issues with mud. Council member Haverkamp asked for construction updates which will be posted to the website. Maxwell asked for clarification on what information would be useful.

Request to Divide the OUP development into Two Parcels: Attorney Ballard stated the Maxwell development team would like to split the OUP site into two properties, as a means to secure mortgages on the property. The developer is going to record an Auditor’s Plat with the assessor, which will allow a mortgage to be placed on part of the property. Ballard stated this does not create a subdivision of the property and does not affect the agreement the city has with the developer. Ballard stated there will be no impact to the tax revenue the city will receive but may impact how the tax bill is prepared.

It was suggested that the assessor be contacted to see if an Auditor’s Plat would affect the assessed value of the property and if this division would impact the National Development Council’s recommendations. Ballard stated he would research these questions.

MOTION by Quezada, seconded by Haverkamp, to approve Resolution No. 15-75, authorizing the mayor to sign and the clerk to attest a Memorandum of Understanding addendum to the city’s agreement with the National Development Council for records to be retained 5 years.

MOTION by Quezada, seconded by Lane, to amend that the National Development Council retain the records for the longer of 5 years or the life of the city TIF. **Carried.**

Aldrich - Aye	Miller - Aye
Haverkamp - Aye	Quezada -Aye
Lane – Aye	

MOTION by Quezada, seconded by Haverkamp, to approve Resolution No. 15-75, as amended, authorizing the mayor to sign and the clerk to attest a Memorandum of Understanding addendum to the city’s agreement with the National Development Council for records to be retained the longer of 5 years or the life of the city TIF. **Carried.**

Aldrich - Aye	Miller - Aye
Haverkamp - Aye	Quezada -Aye
Lane – Aye	

Public Comments: The following addressed the council with their concerns:

Jase Humphrey – 27 Prospect Place	Fred Schuster (read letter for Senator Charles Grassley)
Letter from Senator Joni Ernst (read by Aldrich)	Letter from Rep. Dave Loebsack (read by Miller)
Governor Terry Branstad (read by Lane)	Letter from Senator Bolkcom (read by Haverkamp)
Rep Mary Mascher – Iowa City	Letter from Johnson County Board of Supervisors (read by Humphrey)
Iowa Head Coach Kirk Ferentz (read by Pat Yeggy)	Duncan Stewart – 1327 Oakcrest Avenue
Larry Wilson – 308 Koser Avenue	Pat Bauer – 338 Koser Avenue
Jerry Zimmerman – 1434 Grand Avenue	

Mayor’s Report: A written report was presented. From thanked the Iowa City School District and staff for providing the meeting space and John McLure and Brad for video-taping the meeting. From thanked everyone for their letters and kind words and stated it was an “honor” to serve the city.

From thanked her Most Valuable (Volunteer) Players for 2015: John McLure for videotaping city council meetings, Scott and Carol Ann Christiansen and Pat Yeggy, for their work with the Garden Club and to Mike Ritchie who volunteered to maintain the Triangle Park.

The city will participate in the annual Severson Charity Challenge sponsored by MPOJC. Each entity that collects the most donations (based on the greatest improvement in total percentage increase) will be awarded the Severson Cup. The city has chosen the Ronald McDonald House of Iowa City to receive the city’s donations. Collection boxes will be located in the city office.

MOTION by Haverkamp, seconded by Aldrich, to approve Resolution No. 15-76, authorizing the mayor to provide the City of Coralville six (6) months’ written notice of the City of University Heights’ intention to terminate the 28E Agreement for Fire Protection Services effective July 1, 2016. A new 28E Agreement will be entered into with the City of Iowa City for these services. **Carried.**

Aldrich - Aye	Miller - Aye
Haverkamp - Aye	Quezada -Aye
Lane – Aye	

Legal Report: A written report was presented.

Clerk’s Report: A written report was presented.

Finance Report: A verbal report was presented. Council member Lane has started to compile budget information; costs for SEATS and library and bus services.

Treasurer’s Report: A written report was presented. All bills presented were approved for payment by **unanimous consent.**

**Warrants
November 11, 2015 through December 15, 2015**

Name	Amount	Name	Amount
City of Iowa City	14.22	Leff Law Firm, L.L.P.	8,581.27
Christian Jones	696.84	Lynn Card Company	548.95
Kristofer Lyon	1,633.58	Mediacom	109.95
Harold Plate	200.00	Nate Moore Wiring Service	318.04
Nicholas Sherman	2,004.10	Julie Pulkrabek Law Office, P.L.C.	386.00
Levio Simcox	1,355.36	Kenneth Stanley	1,576.72
Kenneth Stanley	1,575.49	Shive Hattery	9,178.66
Kenneth Stanley	610.15	Shive Hattery	8,912.40
Jakub Schmitz	1,355.36	Soniclear	295.00
MidAmerican Energy	54.93	Westport Touchless Autowash	54.00

Christine Anderson	348.74	Terry Goerd	1,505.00
Christian Jones	2,059.95	Winkel, Parker & Foster, CPA PC	930.00
Lori Kimura	272.93	Nicholas Sherman	45.54
Kristofer Lyon	1,660.59	VISA	505.48
Jakub Schmitz	1,594.96	VISA	33.10
Nicholas Sherman	2,010.67	VISA	81.98
Levio Simcox	1,708.11	Christian Jones	1,267.33
Kenneth Stanley	1,575.49	Kristofer Lyon	1,241.51
Harold Plate	199.99	Harold Plate	162.80
Hills Bank and Trust	1,249.29	Jakub Schmitz	1,146.96
Paul Moore	1,374.23	Nicholas Sherman	1,680.25
Verizon Wireless	120.41	Levio Simcox	1,146.96
City of Iowa City	24.43	Kenneth Stanley	1,575.51
Brad Wiley	100.00	SEATS	703.66
Internet Navigator	24.95	MidAmerican Energy	30.81
Stan Laverman	500.00	MidAmerican Energy	30.81
Aero Rental	22.00	MidAmerican Energy	26.59
CenturyLink	421.10	MidAmerican Energy	645.61
Hawkeye Community College	85.00	Russ Boyer Construction	765.00
Iowa Law Enforcement Academy	140.00	J & L Construction	768.00
Iowa City Press-Citizen	1,577.18	Polyraise of Eastern Iowa	757.40
Iowa Police Chiefs Association	75.00	Internal Revenue Service	4,206.36
City of Iowa City	15,790.64	Wellmark BC/BS	1,861.56
Johnson County Auditor	1,756.83	Internal Revenue Service	4,219.34
Johnson County Refuse, Inc.	17,425.14	IPERS	190.25
Louise From	30.00	IPERS	4,506.23

General Fund - \$ 103,634.73

Road Use Tax - \$ 3,024.22

Employee Benefits Fund - \$ 14,983.74

Total Receipts

\$ 66,729.47

Total Warrants

\$ 121,642.69

Building, Zoning, and Sanitation: A written report was presented by council member Quezada. There was no report for the Zoning Commission or for the Board of Adjustment.

MOTION by Miller, seconded by Quezada, to approve second consideration of Ordinance No. 192, adopting the 2015 International Building Code, Plumbing Code, Electrical Code, Residential Code, and Property Maintenance Code with amendments. **Carried.**

Aldrich - Aye
Haverkamp - Aye
Lane - Aye

Miller - Aye
Quezada - Aye

MOTION by Haverkamp, seconded by Aldrich, to accept Dorothy "Dotti" Maher resignation from the University Heights Board of Adjustment effective December 31, 2015. **Carried.**

Aldrich - Aye
Haverkamp - Aye
Lane - Aye

Miller - Aye
Quezada - Aye

The "Lights in the Heights: Luminary Walk 2015" will be held December 31st.

Community Protection: A verbal report was presented by Police Chief Stanley. A written report was presented by council members Aldrich and Haverkamp. Stanley reported three officers graduated from the Cedar Rapids Police Academy on December 8th: Kris Lyon, Jakub Schmitz and Lee Simcox.

MOTION by Haverkamp, seconded by Aldrich, to approve Resolution No. 15-77, extending and continuing the employment of Police Chief Kenneth Stanley. **Carried.**

Aldrich - Aye	Miller - Aye
Haverkamp - Aye	Quezada - Aye
Lane - Aye	

MOTION by Haverkamp, seconded by Aldrich, to approve Resolution No. 15-78, authorizing the mayor to sign and the clerk to attest a 28E Agreement with the City of Cedar Rapids permitting University Heights Police Officers to ride along and otherwise train with Cedar Rapids Police Department Officers and employees. **Carried.**

Aldrich - Aye	Miller - Aye
Haverkamp - Aye	Quezada - Aye
Lane - Aye	

Streets and Sidewalks: Council member Miller and the City Engineer presented written reports.

MOTION by Miller, seconded by Haverkamp, to remove 6 street signs as outlined in City Engineer Bilskemper's report. (color-coded green)

After council discussion, both motions were withdrawn with no objections. The council asked that Chief Stanley review and offer his suggestions on which signs to remove.

MOTION by Miller, seconded by Quezada, to waive the \$100 extra fee for sidewalk repair for 230 Koser Avenue. **Carried.**

Aldrich - Aye	Miller - Aye
Haverkamp - Aye	Quezada - Aye
Lane - Aye	

Community Relations: A written report was presented.

eGovernment: A written report was presented.

Announcements: Certificates of Appreciation were given to outgoing council members Aldrich and Miller by Mayor From. A Stella gift certificate was given to outgoing mayor Louise From.

MOTION at 9:07 p.m. by Haverkamp, seconded by Miller that the council holds a closed session pursuant to Iowa Code section 21.5(1)(i) to discuss strategy with counsel in matters where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the City. **Carried.**

Aldrich - Aye	Miller - Aye
Haverkamp - Aye	Quezada - Aye
Lane - Aye	

The Council then met in closed session. Regular session of the council meeting reconvened at 9:16 p.m.

The meeting was adjourned **by unanimous consent at 9:17 p.m.**

Attest: Christine Anderson, City Clerk

Approved: Louise A. From, Mayor