

AGENDA

**City of University Heights, Iowa
City Council Meeting**
Tuesday, April 12, 2016
Horn School Library room
600 Koser Ave.
7:00-9:00pm.

Meeting called by Mayor Pro Tem Jerry Zimmermann

Time	Topic	Owner
7:00	Call to Order Meeting	
	Roll Call -Approval of Minutes-March 8th and Special Council meeting March 29th	Jerry Zimmermann
7:05	-Presentation by Kyle Austen, with Insurance Associates, on city's insurance policy renewal and with new insurer ICAP.	Jim Lane
7:30	Public Input	Public Comments
	-One University Place (OUP) construction report and updates.	Jeff Maxwell
	-East Ravine Status.	Jeff Maxwell/Glenn Siders
	-Special Assessment compromise for the Sunset/Melrose intersection payment.	Jim Lane
	-Consideration of Resolution No. 16-18 , approving the agreement for utility relocation and rebuild between the City of University Heights and MidAmerican Energy Company that establishes the terms and conditions under which certain overhead power and other communication lines will be moved and installed underground in the City to accommodate the One University Place development at an estimated cost of \$33,499.00, for which the OUP developer will reimburse the City.	Josiah Bilskemper
	-Consideration of Resolution No. 16-19 , authorizing the Mayor to sign amendments to the PUD Development Agreement and the TIF Development Agreement between the City of University Heights and Jeff Maxwell to provide that the City's cost of moving certain overhead power and other communication lines and installing them underground will be reimbursed by the One University Place developer to the City.	Steve Ballard
	-Consideration of Resolution No. 16-20 approving amended landscaping plan for One University Place.	Jim Lane

Time	Topic	Owner
	<u>Administration</u>	
	-Mayor	Mayor's Report Wally Heitman
	-City Attorney	<u>Legal Report</u> -Consideration of <u>Resolution No. 16-21</u> authorizing the Mayor to sign and the Clerk to attest the <u>FY2017 28E Agreement</u> between the City of University Heights and the City of Iowa City for the Provision of Fire Protection Services in University Heights at a rate of \$31,874.00. Steve Ballard
	-City Clerk	<u>City Clerk Report</u> Chris Anderson
	<u>Committee Reports:</u>	
	<u>Finance</u>	Committee Report -CD's and payoff of bond in FY2017. Jim Lane
		<u>Treasurer's Report/ Payment of Bills</u> Lori Kimura
	<u>Community Protection</u>	Police Chief Report Committee Report Chief Ken Stanley Dotti Maher/Jerry Zimmermann
	<u>Streets and Sidewalks</u>	Committee Report Dotti Maher/Jerry Zimmermann
	<u>Building, Zoning & Sanitation</u>	<u>Engineer Report</u> <u>Committee Report</u> -Consideration of <u>Resolution No. 16-15</u> , granting a permit for audible sounds associated with a community gathering and concert on Koser Avenue. -First consideration of <u>Ordinance No. 193</u> , regarding Conflicts of Interest and Disclosure for the City of University Heights. Josiah Bilskemper Silvia Quezada
	<u>e-Government</u>	<u>Committee Report</u> Mike Haverkamp
	Announcements	Anyone
		Recommendation of City Attorney to meet in closed session pursuant to Iowa Code Sec. 21.5(1)(c) to discuss strategy with counsel in matters in litigation where its disclosure would be likely to prejudice or disadvantage the position of the City.
9 :00	Adjournment	Jerry Zimmermann

Next Regular City Council Meeting is May 10, 2016: Horn School Library room

RESOLUTION NO. 16-18

RESOLUTION AUTHORIZING THE MAYOR TO SIGN AN AGREEMENT WITH MIDAMERICAN ENERGY COMPANY FOR RELOCATING, REBUILDING, AND BURYING CERTAIN OVERHEAD POWER AND OTHER COMMUNICATON LINES TO ACCOMMODATE THE ONE UNIVERSITY PLACE DEVELOPMENT AND ASSOCIATED INTERSECTION REALIGNMENT AT AN ESTIMATED COST OF \$33,499.00.

WHEREAS, the City Council of the City of University Heights, Iowa, has previously approved the development known as One University Place; and

WHEREAS, the City Council of the City of University Heights, Iowa, has previously approved a public improvements project that includes realignment of the intersection of Melrose Avenue and Sunset Street; and

WHEREAS, certain utility poles and lines must be moved to accommodate the OUP development and intersection realignment; and

WHEREAS, the OUP developer and the City desire that, after relocation, the utility lines be rebuilt and buried to enhance safety and aesthetics; and

WHEREAS, MidAmerican Entergy Company proposes to complete the utility relocation, rebuilding, and burying at an estimated cost of \$33,499.00; and

WHEREAS, the OUP developer will reimburse the City for the cost of this work,

NOW BE IT RESOLVED that the Mayor of the City of University Heights is authorized to sign an agreement with MidAmerican Energy Company for the relocating, rebuilding, and burying of certain overhead power and other communication lines in the form set forth in Exhibit "A" attached.

Upon motion by _____, and seconded by _____, the vote was as follows:

	AYES:	NAYS	ABSENT
Haverkamp	_____	_____	_____
Lane	_____	_____	_____
Maher	_____	_____	_____
Quezada	_____	_____	_____
Zimmermann	_____	_____	_____

Upon Roll Call thus recorded, the Resolution is declared adopted this 12th day of April, 2016.

Weldon E. Heitman (Wally), Mayor
City of University Heights

ATTEST:

Christine M. Anderson, City Clerk

UH - Resolution 16-18 authorizing Mayor to sign MidAm relo agrmt 04 12 16



MidAmerican Energy Company
1630 Lower Muscatine Road
Iowa City, Iowa 52240

March 29, 2016

Jim Lane
City of University Heights
1004 Melrose Avenue
University Heights, IA 52246

Re: Sunset Street and Melrose Avenue overhead rebuild for intersection reconstruction

Dear Mr. Lane:

MidAmerican Energy Company (MidAmerican) has reviewed the City of University Heights' request to rebuild and convert underground the existing overhead primary distribution line along Sunset Street, south of Melrose Avenue to accommodate the removal of poles in conflict with the intersection rebuild project. The enclosed drawing shows our proposed relocation of these facilities. The total estimated cost for this project, including all removal of MidAmerican electric facilities is \$33,499.

The estimated cost represents MidAmerican's best estimate of work required and does not represent a firm or final cost.

The City of University Heights will be responsible for paying all actual costs of construction related to this project within 60 days of completion and receipt of a final bill.

The estimate does not include any allowance or costs to transfer communications facilities to new poles or removed from existing poles, which could also add significant expense to the project. These costs will need to be negotiated directly by the City of University Heights with the individual communications companies.

This proposal is valid for 30 days and is subject to the following additional terms and conditions.

MidAmerican Proposes To:

1. Install new 45' pole and down guy in the right of way on the northwest corner of the vacant lot west of 250 Koser Avenue along Sunset Street.
2. Directionally drill one 6" conduit approximately 145' in city right of way from the new pole to the existing pole on the southwest corner of the Sunset Street and Melrose Ave intersection.





3. Remove pole on northwest corner of Sunset Street and Melrose Avenue intersection. Remove pole and 3Ø transformer bank currently feeding St. Andrew's Church.

The City of University Heights Agrees To:

1. Pay MidAmerican 100% of the actual costs of construction and removal, as described above and as shown on the attached drawings, as a non-refundable contribution-in-aid-of-construction. The amount shall include any applicable AFUDC (Allowance for Funds used During Construction) charges and General and Administrative (G&A) costs, and shall be due within 60 days of completion of the project and receipt of a final bill.
2. Provide MidAmerican with utility easements at no cost as necessary for the installation of the new underground electric distribution facilities. This includes negotiating and purchasing all easements required on third-party properties.
3. Locate all underground facilities such as storm and sanitary sewer, septic lines, underground electric cable, communication cable, irrigation systems and water lines that are not located by members of Iowa One Call. MidAmerican assumes no responsibility for private facilities not marked or located.
4. Assist in determining the correct locations of all property lines and easement boundaries. Sufficient right-of-way and easement stakes or markers shall be installed prior to MidAmerican staking the locations of the relocated electric facilities. Any future or additional expenses to relocate facilities installed on this project due to incorrect right-of-way or easement boundaries, shall be the sole responsibility of the City of University Heights.
5. Notify MidAmerican 48 business hours before pouring any concrete or covering conduit.



All facilities installed by MidAmerican shall remain the property and responsibility of MidAmerican to own, operate and maintain. All facilities installed by the City of University Heights shall remain the property and responsibility of the City of University Heights to own, operate and maintain.

Estimated Costs:

Material, Labor, Vehicle, G&A	\$	36,034
Bore along Sunset St	\$	2,465
Overhead relocation credit	\$	5,000
Total Contribution Required From University Heights	\$	33,499



Please sign one copy and return it to me at the address above to accept these charges and retain another copy for your file. Upon receipt of the signed document, MidAmerican will release the project for scheduling. Please call MidAmerican at (319) 341-4432 if you have any questions.

Sincerely,

Ashton Wagner
Distribution Design Technician
MidAmerican Energy Company

Accepted by:

MidAmerican Energy Company

City of University Heights

By: _____

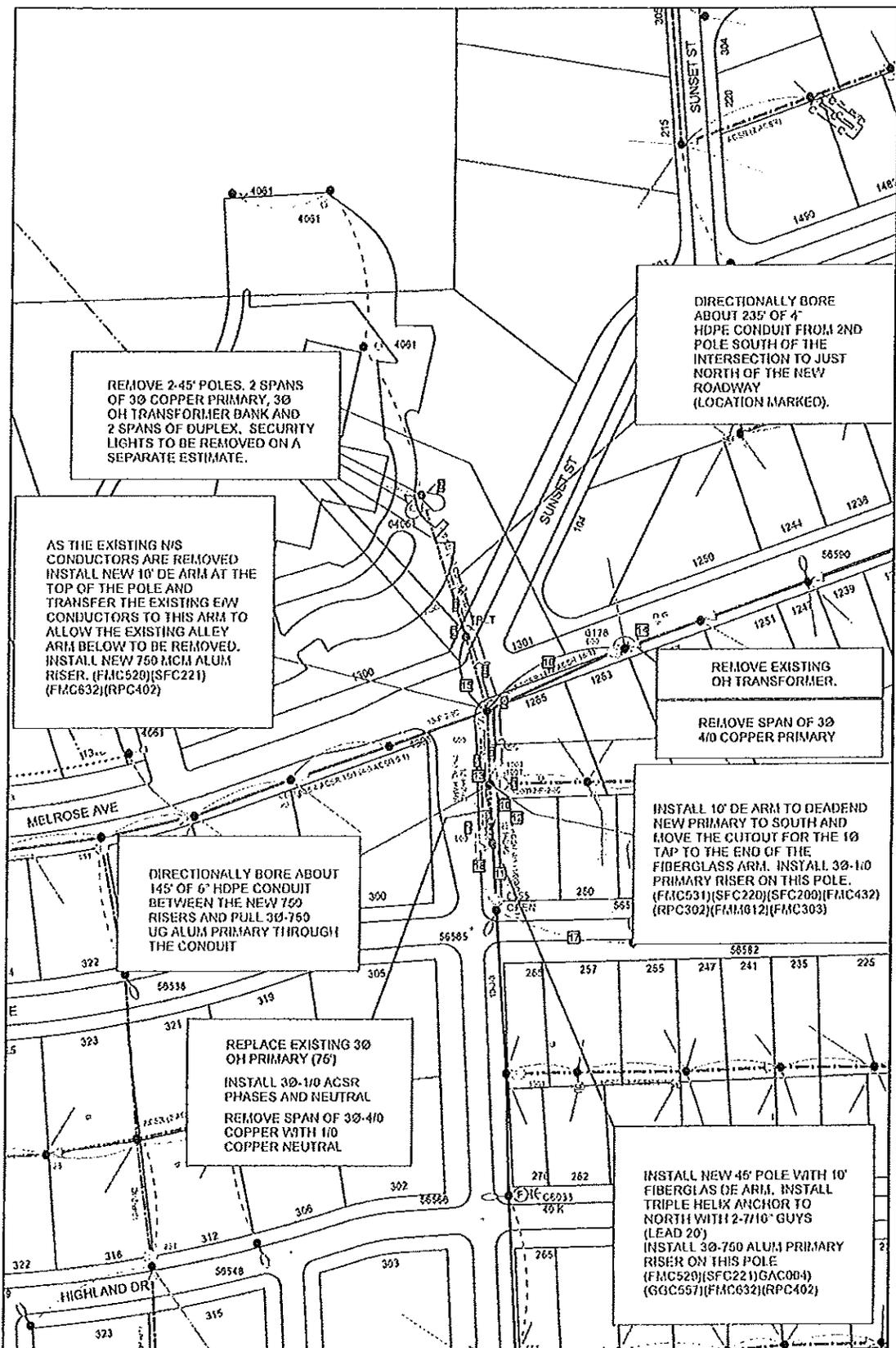
By: _____

Title: _____

Title: _____

Date: _____

Date: _____



REMOVE 2-45' POLES, 2 SPANS OF 3Ø COPPER PRIMARY, 3Ø OH TRANSFORMER BANK AND 2 SPANS OF DUPLEX, SECURITY LIGHTS TO BE REMOVED ON A SEPARATE ESTIMATE.

DIRECTIONALLY BORE ABOUT 235' OF 4" HDPE CONDUIT FROM 2ND POLE SOUTH OF THE INTERSECTION TO JUST NORTH OF THE NEW ROADWAY (LOCATION MARKED).

AS THE EXISTING N/S CONDUCTORS ARE REMOVED INSTALL NEW 10' DE ARM AT THE TOP OF THE POLE AND TRANSFER THE EXISTING E/W CONDUCTORS TO THIS ARM TO ALLOW THE EXISTING ALLEY ARM BELOW TO BE REMOVED. INSTALL NEW 750 MCM ALUM RISER. (FMC520)(SFC221) (FMC632)(RPC402)

REMOVE EXISTING OH TRANSFORMER.
REMOVE SPAN OF 3Ø 4/0 COPPER PRIMARY

INSTALL 10' DE ARM TO DEADEND NEW PRIMARY TO SOUTH AND MOVE THE CUTOFF FOR THE 1Ø TAP TO THE END OF THE FIBERGLASS ARM. INSTALL 3Ø-1/0 PRIMARY RISER ON THIS POLE. (FMC531)(SFC220)(SFC200)(FMC432) (RPC302)(FMM012)(FMC303)

DIRECTIONALLY BORE ABOUT 145' OF 6" HDPE CONDUIT BETWEEN THE NEW 750 RISERS AND PULL 3Ø-750 UG ALUM PRIMARY THROUGH THE CONDUIT

REPLACE EXISTING 3Ø OH PRIMARY (75')
INSTALL 3Ø-1/0 ACSR PHASES AND NEUTRAL
REMOVE SPAN OF 3Ø-4/0 COPPER WITH 1/0 COPPER NEUTRAL

INSTALL NEW 45' POLE WITH 10' FIBERGLAS DE ARM. INSTALL TRIPLE HELIX ANCHOR TO NORTH WITH 2-7/10" GUYS (LEAD 20)
INSTALL 3Ø-750 ALUM PRIMARY RISER ON THIS POLE (FMC520)(SFC221)(GAC004) (GGC557)(FMC632)(RPC402)

<p>Mt. American Crew #10 Job Desc: University Hts - EUREB - Rescale deadend pole for One University Place project</p>	<p>Cust: JEFF MAXWELL Addr: 1265 Melrose AVE City: University Heights X = 2170218 Y = 609149</p>	<p>WMS_REV 2612835-1 Date: 10/26/2015 Scale: 1" = 100' Designer: BOCK, RICHARD L.</p>
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NOTE: This document reflects the plans and the location of proposed work. It is subject to change without notice. For more information, please contact Mt. American Energy Company. Further, Mt. American Energy Company disclaims all liability for any damages, including but not limited to, personal injury, death and property damage, resulting from any use of these drawings or any other use of the drawings.

RESOLUTION NO. 16-19

RESOLUTION AUTHORIZING THE MAYOR TO SIGN AN AMENDMENT TO THE OUP PUD AND TIF DEVELOPMENT AGREEMENTS TO REQUIRE THE DEVELOPER TO REIMBURSE THE CITY FOR UTILITY RELOCATION COSTS.

WHEREAS, the City Council of the City of University Heights, Iowa, has previously approved the development known as One University Place; and

WHEREAS, the City of University Heights, Iowa, and Jeff Maxwell entered into a PUD Development Agreement for the One University Place development with Jeff Maxwell dated as of June 9, 2015, and a TIF Development Agreement as of August 11, 2015 to permit, govern, and regulate the OUP development; and

WHEREAS, The City of University Heights previously approved a public improvements project that includes realignment of the intersection of Melrose Avenue and Sunset Street; and

WHEREAS, certain utility poles and lines must be moved to accommodate the OUP development and intersection realignment; and

WHEREAS, the OUP developer and the City desire that, after relocation, the utility lines be rebuilt and buried to enhance safety and aesthetics; and

WHEREAS, MidAmerican Entergy Company proposes to complete the utility relocation, rebuilding, and burying at an estimated cost of \$33,499.00; and

WHEREAS, the OUP developer will reimburse the City for the cost of this work,

NOW BE IT RESOLVED that the Mayor of the City of University Heights is authorized to sign an agreement with MidAmerican Energy Company for the relocating, rebuilding, and burying of certain overhead power and other communication lines in the form set forth in Exhibit "A" attached.

Upon motion by _____, and seconded by _____, the vote was as follows:

AYES: NAYS ABSENT

Haverkamp	_____	_____	_____
Lane	_____	_____	_____
Maher	_____	_____	_____
Quezada	_____	_____	_____
Zimmermann	_____	_____	_____

Upon Roll Call thus recorded, the Resolution is declared adopted this 12th day of April, 2016.

Weldon E. Heitman (Wally), Mayor
City of University Heights

ATTEST:

Christine M. Anderson, City Clerk

**AMENDMENT TO PUD DEVELOPMENT AGREEMENT AND TIF
DEVELOPMENT AGREEMENT**

WHEREAS, the City of University Heights, Iowa, and Jeff Maxwell entered into a PUD Development Agreement for the One University Place development with Jeff Maxwell dated as of June 9, 2015, and a TIF Development Agreement as of August 11, 2015 to permit, govern, and regulate the OUP development; and

WHEREAS, the City has previously approved a public improvements project that includes realignment of the intersection of Melrose Avenue and Sunset Street to accommodate the OUP development; and

WHEREAS, certain utility poles and lines must be moved to accommodate the OUP development and intersection realignment; and

WHEREAS, the OUP developer and the City desire that, after relocation, the utility lines be rebuilt and buried to enhance safety and aesthetics; and

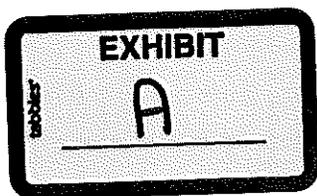
WHEREAS, MidAmerican Entergy Company proposes to complete the utility relocation, rebuilding, and burying at an estimated cost of \$33,499.00; and

WHEREAS, the OUP developer agrees to reimburse the City for the cost of this work, and

WHEREAS, the PUD Development Agreement and the TIF Development Agreement each provide that they may not be amended or modified except by written instrument signed by both parties,

NOW, THEREFORE, IN CONSIDERATION OF THE ABOVE RECITALS AND OTHER GOOD AND VALUABLE CONSIDERATION, THE RECEIPT AND SUFFICIENCY OF WHICH IS HEREBY ACKNOWLEDGED, THE PARTIES AGREE AS FOLLOWS:

1. **Parties.** The parties to this Amendment to PUD Development Agreement and TIF Development Agreement are the City of University Heights, Iowa ("City"), and Jeffrey L. Maxwell ("Developer").
2. **Relocation and Replacement of Utility Poles and Lines.** Developer requests and City shall cause to be completed the work recommended by MidAmerican Energy Company to relocate, rebuild, and bury certain utility poles and lines and other communication lines as set forth and described in the proposal from MidAmerican attached hereto as Exhibit "1".
3. **Reimbursement for Utility Removal and Relocation Costs.** Developer agrees to reimburse the City for the costs incurred in



connection with the requested utility relocation, rebuild, and reburying work within fifteen (15) days of notification by City that such costs have been incurred by City.

4. **Agreements Amended.** City and Developer agree that their prior PUD Development Agreement and TIF Development Agreement are amended to the extent set forth herein. Any other provisions or terms of those Agreements not specifically amended herein remain inviolate.

Dated as of this 12th day of April, 2016.

CITY OF UNIVERSITY HEIGHTS, IOWA

Weldon E. Heitman (Wally), Mayor

Jeffrey L. Maxwell

ATTEST:

Christine M. Anderson, City Clerk



MidAmerican Energy Company
1630 Lower Muscatine Road
Iowa City, Iowa 52240

March 29, 2016

Jim Lane
City of University Heights
1004 Melrose Avenue
University Heights, IA 52246

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Estimated Costs:

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Bore along Sunset St	\$	2,465
Overhead relocation credit	\$	5,000
Total Contribution Required From University Heights	\$	33,499



Please sign one copy and return it to me at the address above to accept these charges and retain another copy for your file. Upon receipt of the signed document, MidAmerican will release the project for scheduling. Please call MidAmerican at (319) 341-4432 if you have any questions.

Sincerely,

Ashton Wagner
Distribution Design Technician
MidAmerican Energy Company

Accepted by:

MidAmerican Energy Company

By: _____

Title: _____

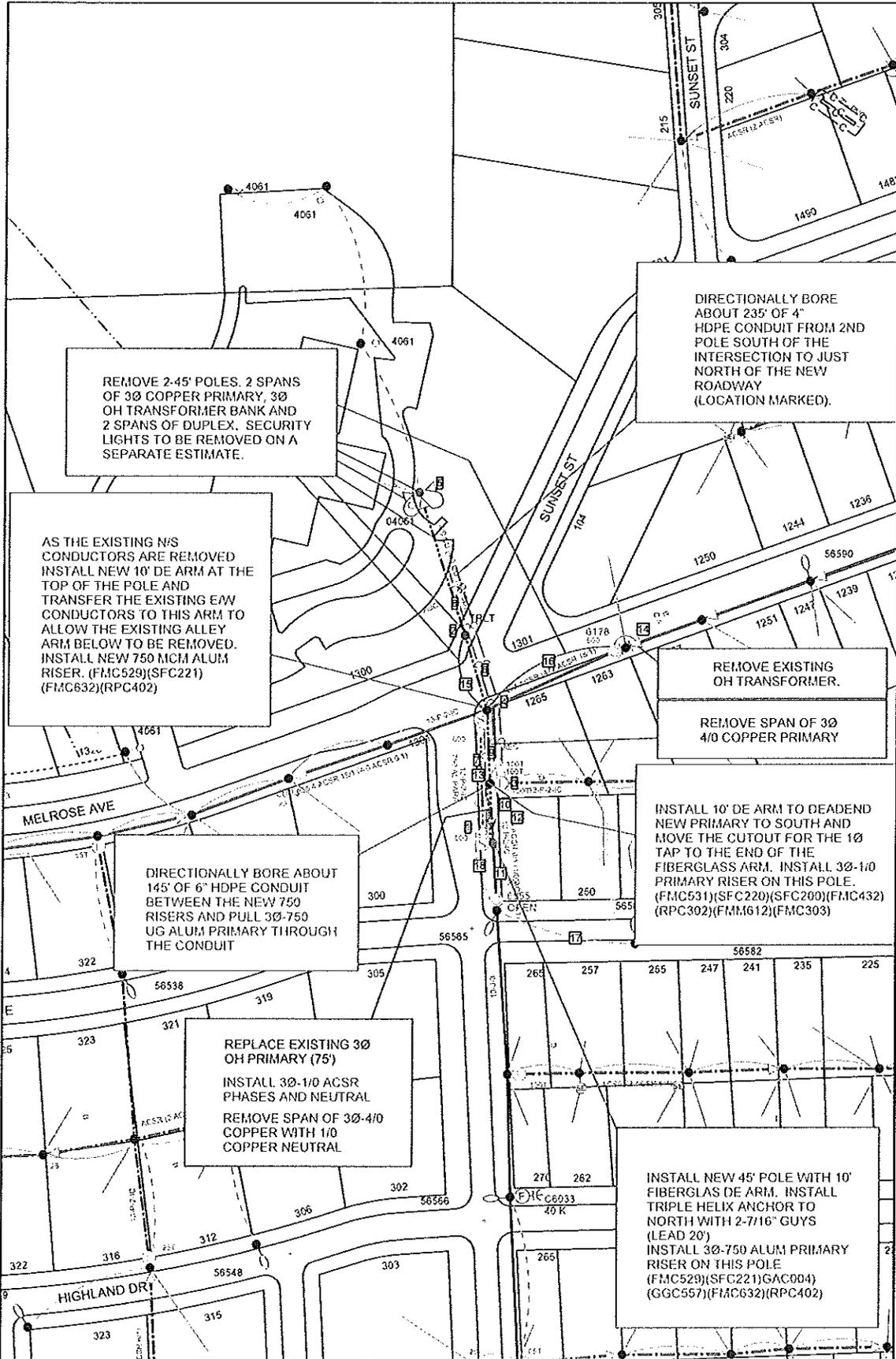
Date: _____

City of University Heights

By: _____

Title: _____

Date: _____



REMOVE 2-45' POLES, 2 SPANS OF 3Ø COPPER PRIMARY, 3Ø OH TRANSFORMER BANK AND 2 SPANS OF DUPLEX. SECURITY LIGHTS TO BE REMOVED ON A SEPARATE ESTIMATE.

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REMOVE SPAN OF 3Ø 4/0 COPPER PRIMARY

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INSTALL 10' DE ARM TO DEADEND NEW PRIMARY TO SOUTH AND MOVE THE CUTOUT FOR THE 1Ø TAP TO THE END OF THE FIBERGLASS ARM. INSTALL 3Ø-1/0 PRIMARY RISER ON THIS POLE. (FMC531)(SFC220)(SFC200)(FMC432) (RPC302)(FMM612)(FMC303)

REPLACE EXISTING 3Ø OH PRIMARY (75')
INSTALL 3Ø-1/0 ACSR PHASES AND NEUTRAL
REMOVE SPAN OF 3Ø-4/0 COPPER WITH 1/0 COPPER NEUTRAL

INSTALL NEW 45' POLE WITH 10' FIBERGLAS DE ARM. INSTALL TRIPLE HELIX ANCHOR TO NORTH WITH 2-7/16" GUYS (LEAD 20')
INSTALL 3Ø-750 ALUM PRIMARY RISER ON THIS POLE (FMC529)(SFC221)GAC004) (GGC557)(FAC632)(RPC402)

	Cust: JEFF MAXWELL		WMS_REV.2512835-1
	Crew HQ: IC Job Desc: University Hls - EUREB - Relocate deadend pole for One University Place project		Addr: 1265 Melrose City: University Heights X = 2170518 Y = 609148

DISCLAIMER OF LIABILITY
NOTE: This drawing reflects facilities in place at the time of its preparation and is subject to change at any time. For current facility information, please contact MidAmerican Energy Company. Further, MidAmerican Energy Company disclaims all liability and responsibility for all claims and damages including but not limited to, personal injury, death and property damage, resulting from any actual or unsubstantiated use of, or reliance upon, this drawing for any purpose.

RESOLUTION NO. 16-20

RESOLUTION APPROVING AMENDED LANDSCAPING PLAN (SITE PLANTING PLAN AND RAVINE PLANTING PLAN) FOR ONE UNIVERSITY PLACE.

WHEREAS, the City Council of the City of University Heights, Iowa, has previously approved the development known as One University Place (OUP), including construction drawings and landscaping plans; and

WHEREAS, the OUP developer proposes amendments to the landscaping plans based upon site conditions encountered and after consultation with the City Council and discussions with independent landscaping consultants; and

WHEREAS, the best interest of the City and of the OUP development will be served if the amended landscaping plan – Site Planting Plan and Ravine Planting Plan – are approved,

NOW BE IT RESOLVED that the OUP Site Planting Plan and Ravine Planting Plan are approved in the form set forth in Exhibit “A” and Exhibit “B” attached.

Upon motion by _____, and seconded by _____, the vote was as follows:

	AYES:	NAYS	ABSENT
Haverkamp	_____	_____	_____
Lane	_____	_____	_____
Maher	_____	_____	_____
Quezada	_____	_____	_____
Zimmermann	_____	_____	_____

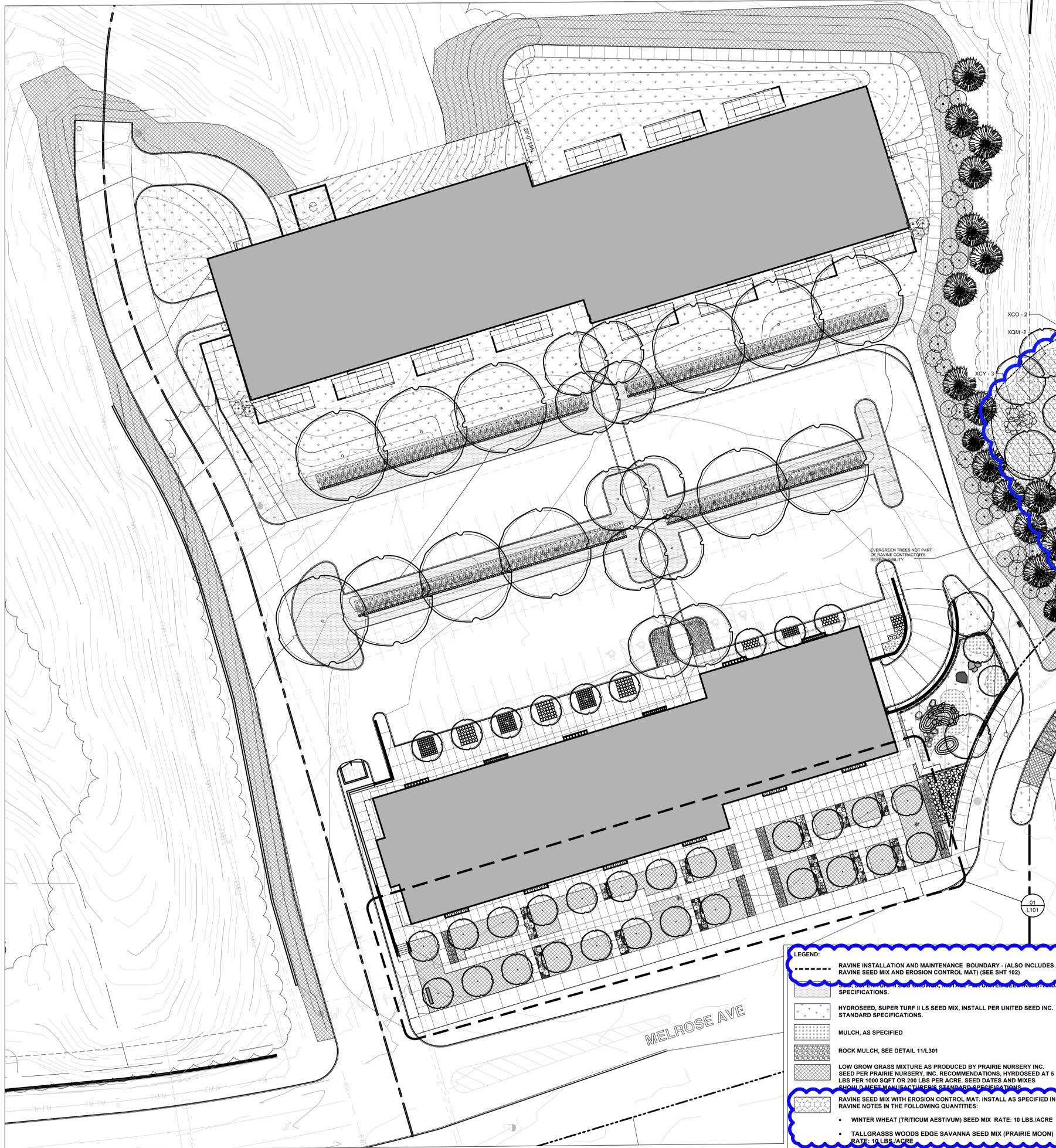
Upon Roll Call thus recorded, the Resolution is declared adopted this 12th day of April, 2016.

Jerry Zimmermann, Mayor Pro Tempore
City of University Heights

ATTEST:

Christine M. Anderson, City Clerk

UH - Resolution 16-20 approving amended OUP landscaping plan 04 12 16



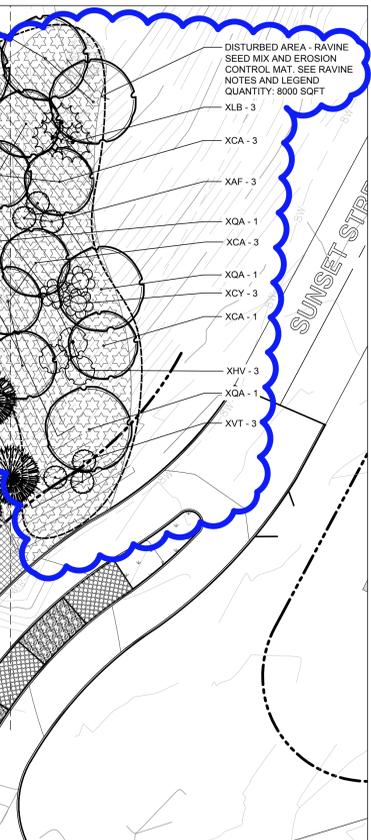
PLANTING NOTES:

- SEED ALL AREAS WITHIN CONTRACT LIMITS, NOT COVERED BY PAVING, BUILDINGS, OR PLANTING BEDS, UNLESS OTHERWISE NOTED.
- PLANT QUANTITIES ARE FOR INFORMATION ONLY; DRAWING SHALL PREVAIL IF CONFLICT OCCURS.
- NOTIFY LANDSCAPE ARCHITECT AFTER STAKING IS COMPLETED AND BEFORE PLANT PITS ARE EXCAVATED.
- CONTRACTOR SHALL PLACE SHREDDED MULCH AROUND ALL TREES AND IN ALL PLANTING BEDS TO A DEPTH OF 3".
- KIND, SIZE AND QUALITY OF PLANT MATERIAL SHALL CONFORM TO AMERICAN STANDARDS FOR NURSERY STOCK, ANSI 260-1992, OR MOST RECENT EDITION.
- THE CONTRACTOR SHALL REPORT SUBSURFACE SOIL OR DRAINAGE PROBLEMS TO THE LANDSCAPE ARCHITECT.
- THE CONTRACTOR SHALL SHOW PROOF OF PROCUREMENT, SOURCES, QUANTITIES AND VARIETIES FOR ALL SHRUBS, PERENNIALS, ORNAMENTAL GRASSES, AND ANNUALS WITHIN 21 DAYS FOLLOWING THE AWARD OF CONTRACT. TIMELY PROCUREMENT OF ALL PLANT MATERIAL IS ESSENTIAL TO THE SUCCESSFUL COMPLETION AND INITIAL ACCEPTANCE OF THE PROJECT.
- SUBSTITUTIONS SHALL ONLY BE ALLOWED WHEN THE CONTRACTOR HAS EXHAUSTED ALL SOURCES FOR THE SPECIFIED MATERIAL, AND HAS PROVEN THAT THE SPECIFIED MATERIAL IS NOT AVAILABLE. THE CONTRACTOR MUST PROVIDE NAME AND VARIETY OF SUBSTITUTION TO THE LANDSCAPE ARCHITECT FOR APPROVAL PRIOR TO TAGGING OR PLANTING. SUBSTITUTIONS SHALL BE NEAREST EQUIVALENT SIZE OF VARIETY OF PLANT HAVING SAME ESSENTIAL CHARACTERISTICS.
- ALL PLANT MATERIAL SHALL BE NURSERY GROWN, SOUND, HEALTHY, VIGOROUS AND FREE FROM INSECTS, DISEASE AND INJURIES, WITH HABIT OF GROWTH THAT IS NORMAL FOR THE SPECIES. SIZES SHALL BE EQUAL TO OR EXCEEDING SIZES INDICATED ON THE PLANT LIST. THE CONTRACTOR SHALL SUPPLY PLANTS IN QUANTITY AS SHOWN ON THE DRAWINGS.

- STAKE OR PLACE ALL PLANTS IN FIELD AS INDICATED ON THE DRAWINGS OR AS DIRECTED BY THE LANDSCAPE ARCHITECT FOR APPROVAL BY THE OWNER PRIOR TO PLANTING.
- INSTALL STEEL EDGING BETWEEN ALL PLANT BEDS AND SOD/SEED AREAS UNLESS OTHERWISE NOTED.
- USE SPADE EDGE AT NATURE PLAY AREA (EAST OF SOUTH BUILDING) AND AT PLANT BEDS LOCATED ON THE EAST AND WEST SIDE OF THE NORTH BUILDING. SEE DETAIL 15L300.

RAVINE PLANTING NOTES:

- EVENLY PLACE 4" OF HIGH QUALITY FERTILE, AGRICULTURAL TOPSOIL, ON ALL RECENTLY DISTURBED AREAS. TOPSOIL SHALL BE TYPICAL FOR LOCALITY, CAPABLE OF SUSTAINING VIGOROUS PLANT GROWTH, FREE OF SUBSOIL, CLAY OR IMPURITIES, PLANTS, WEEDS AND ROOTS AND HAVE A MINIMUM PH VALUE OF 5.4 AND MAXIMUM 7.0.
- FINE GRADE TOPSOIL TO ELIMINATE ROUGH OR LOW AREAS. MAINTAIN PROFILES AND CONTOUR OF SUBGRADE. MANUALLY SPREAD TOPSOIL CLOSE TO EXISTING TREES AND SHRUBS TO REMAIN.
- QUALIFYING NATIVE PLANT INSTALLATION AND MAINTENANCE CONTRACTOR MUST HAVE AT LEAST 8 YEARS OF EXPERIENCE IN THE SUCCESSFUL INSTALLATION AND MAINTENANCE OF NATIVE PLANT MATERIAL AND PRAIRIE, WITH A SPECIALTY IN ENVIRONMENTAL SERVICES AND NATURAL AREA MANAGEMENT - REFERENCES MAY BE REQUIRED.
- SEED PREPARED SOIL WITH THE FOLLOWING SEED MIXES:
 - WINTER WHEAT - (TRITICUM AESTIVUM) AT A RATE OF 10 LBS. PER ACRE
 - TALLGRASS WOODS EDGE SAVANNA SEED MIX BY PRAIRIE MOON NURSERY OR EQUAL AT A RATE OF 10 LBS. PER ACRE.
- THOROUGHLY MIX THE ABOVE IDENTIFIED SEED MIXES WITH MOIST SAND USING TEN PARTS SAND TO ONE-PART SEED.
- BROADCAST SEED EVENLY ACROSS THE NEWLY PREPARED SEEDBED.
- INSTALL A BIO-DEGRADABLE EROSION CONTROL MAT USING NORTH AMERICAN GREEN S150BN OR EQUAL PER MANUFACTURER'S RECOMMENDATIONS.
- TREE AND SHRUB LOCATIONS SHALL BE FLAGGED IN THE FIELD MAKING ADJUSTMENTS AS NECESSARY TO ACCOMMODATE SITE CONDITIONS. FLAGGED LOCATIONS SHALL BE APPROVED BY THE LANDSCAPE ARCHITECT OR BY EARTHVIEW ENVIRONMENTAL INC. PRIOR TO INSTALLATION.
- SEVEN TO TEN DAYS PRIOR TO TREE AND SHRUB INSTALLATION, IF NECESSARY, SPRAY WEEDS OR OTHER SMALL VEGETATION THAT THREATENS PLANT ESTABLISHMENT, WITH HERBICIDE.
- INSTALL TREES AND SHRUBS FOR BEST APPEARANCE. SET PLANTS VERTICAL.
- FOR RAVINE PLANTINGS, INSTALL A PROTECTIVE TUBE OR CAGE FOR EACH TREE AND SHRUB TO PREVENT DEER AND RODENTS FROM CAUSING DAMAGE TO THE TREE. TREES AND SHRUBS SHALL BE DRESSED WITH 3" DEPTH HARDWOOD MULCH AS INDICATED IN THE PROJECT'S STANDARD PLANTING DETAILS.
- PROVIDE THE FOLLOWING MAINTENANCE AS PART OF THE INSTALLATION CONTRACT FOR THE RAVINE PLANTINGS (NOT INCLUDING TRANSFORMER PLANT MATERIAL SCREENING):
 - TWO YEARS OF MAINTENANCE AND MONITORING TO INCLUDE:
 - 1ST AND 2ND YEAR MOWING TO MAINTAIN PRAIRIE AT A 10 - 12 INCH HEIGHT.
 - TRIMMING OF HERBACEOUS SPECIES THAT THREATEN TO SHADE SLOWER GROWING TREES.
 - SPRING OBSERVATION AND EVALUATION OF TREES AND SHRUBS FOR WINTER DAMAGE DUE TO HARSH CONDITIONS OR ANIMALS. REPLACE DEAD OR DAMAGED SHRUBS AS NEEDED, AND MAKE ADJUSTMENTS IN PROTECTION IF REQUIRED FOR FUTURE PLANT PROTECTION.
 - ONCE PER MONTH DURING THE FIRST TWO YEARS:
 - MAKE ADJUSTMENTS AND/OR REPAIRS TO THE TREE/SHRUB CAGES OR TUBES, MANIPULATING BRANCHES SO THEY DON'T GROW IMPROPERLY THROUGH SPACES IN THE CAGES/TUBES. REMOVE VEGETATION AROUND BASES.
 - MONITOR MULCH DEPTH AND CONDITION. APPLY ADDITIONAL MULCH AS NEEDED TO CONTROL WEEDS AND RETAIN MOISTURE.
 - WEEDS AND INVASIVE SPECIES SHALL BE SPRAYED OR MECHANICALLY REMOVED.
 - REMOVE TRASH.
 - NOTE ANY AREAS OF EROSION; REPAIR EROSION AND RE-SEED WITH SPECIFIED SEED MIX AND INSTALL EROSION CONTROL FABRIC AS NEEDED.
 - IDENTIFY AND REMEDY ANY OTHER MAINTENANCE ISSUES THAT THREATEN TO HARM THE SUCCESSFUL ESTABLISHMENT OF THE PLANT MATERIAL UNDER THIS CONTRACT.
- AT THE END OF TWO YEARS, PROVIDE THE CITY WITH AN ADAPTIVE MANAGEMENT PLAN IDENTIFYING UPDATES TO THE MONITORING AND MAINTENANCE PLAN. MEET WITH A CITY REPRESENTATIVE ON-SITE TO REVIEW RECOMMENDED PROCEDURES FOR ONGOING MONITORING AND MAINTENANCE FOR ITEMS SUCH AS THE YEARLY MOWING HEIGHT, MAINTENANCE TIMING AND WEED CONTROL.



PLANT SCHEDULE						
KEY	QTY.	BOTANICAL NAME	COMMON NAME	SIZE	ROOT	SPACING & REMARKS
RAVINE OVERSTORY TREES						
XCA	7	<i>Carya ovata</i>	SHAGBARK HICKORY	1/2" CAL.	CONT.	CONSISTENT FORM WITHIN SPECIES
XCO	2	<i>Celtis occidentalis</i>	HACKBERRY	1/2" CAL.	CONT.	CONSISTENT FORM WITHIN SPECIES
XOA	3	<i>Quercus alba</i>	WHITE OAK	1/2" CAL.	CONT.	CONSISTENT FORM WITHIN SPECIES
XOM	2	<i>Quercus macrocarpa</i>	BUR OAK	1/2" CAL.	CONT.	CONSISTENT FORM WITHIN SPECIES
RAVINE DECIDUOUS SHRUBS						
XAF	3	<i>Amarpha fruticosa</i>	FALSE INDIGO BUSH	#1	CONT.	6'-0" O.C.
XCY	6	<i>Corylus americana</i>	AMERICAN HAZELNUT	#1	CONT.	6'-0" O.C.
XHV	3	<i>Hamamelis virginiana</i>	WITCH-HAZEL	#1	CONT.	6'-0" O.C.
XLB	3	<i>Lindera benzoin</i>	SPICEBUSH	#1	CONT.	6'-0" O.C.
XVT	3	<i>Viburnum trilobum</i>	HIGHBUSH CRANBERRY VIBURNUM	#1	CONT.	6'-0" O.C.

- LEGEND:**
- RAVINE INSTALLATION AND MAINTENANCE BOUNDARY - (ALSO INCLUDES ALL RAVINE SEED MIX AND EROSION CONTROL MAT) (SEE SHT 102)
 - HYDROSEED, SUPER TURF II LS SEED MIX, INSTALL PER UNITED SEED INC. STANDARD SPECIFICATIONS.
 - MULCH, AS SPECIFIED
 - ROCK MULCH, SEE DETAIL 11/L301
 - LOW GROW GRASS MIXTURE AS PRODUCED BY PRAIRIE NURSERY INC. SEED PER PRAIRIE NURSERY, INC. RECOMMENDATIONS, HYDROSEED AT 5 LBS PER 1000 SQFT OR 200 LBS PER ACRE. SEED DATES AND MIXES SHOULD MEET MANUFACTURER'S STANDARD SPECIFICATIONS
 - RAVINE SEED MIX WITH EROSION CONTROL MAT. INSTALL AS SPECIFIED IN RAVINE NOTES IN THE FOLLOWING QUANTITIES:
 - WINTER WHEAT (TRITICUM AESTIVUM) SEED MIX RATE: 10 LBS./ACRE
 - TALLGRASS WOODS EDGE SAVANNA SEED MIX (PRAIRIE MOON) RATE: 10 LBS./ACRE

ARCHITECT OF RECORD
 Neumann Monson PC
 221 East College Street | Suite 303
 Iowa City, Iowa 52240
 T 319.338.7878

418 6th Avenue | Suite 209
 Des Moines, Iowa 50309
 T 515.339.7800

CONSULTANTS
 RAKER RHODES ENGINEERING
 STRUCTURAL ENGINEER
 118 E. College St.
 Iowa City, Iowa 52240
 319.248.4600

MODUS ENGINEERING
 MEP ENGINEER
 118 E. College St.
 Iowa City, Iowa 52240
 319.248.4600

MMS CONSULTANTS
 CIVIL ENGINEER
 1917 S. Gilbert St.
 Iowa City, Iowa 52240
 319.338.8282

CONFLUENCE
 LANDSCAPE ARCHITECT
 900 2nd St., Ste 104
 Cedar Rapids, Iowa 52401
 319.459.9491

PROJECT NAME
 ONE UNIVERSITY PLACE - NORTH BUILDING

CONFORMED CONSTRUCTION SET

OWNER
 Maxwell Development
 3011 Sierra Ct. SW
 Iowa City, Iowa 52240
 319.358.0709

ISSUE

DATE	DESCRIPTION
03.10.2016	RAVINE PLANTING PLAN ADDENDUM
03.10.2016	PLANTING DELINEATION ADDENDUM

DESCRIPTION

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SHEET NAME
 RAVINE PLANTING PLAN

SHEET NUMBER
 L-100-B

April '16 – City Attorney's Report

1. **OUP - Relocating and Burying Utility Service.** As Josiah Bilskemper will discuss more fully in his engineer's report, the One University Place development and the related realignment of the Melrose Avenue-Sunset Street intersection requires relocation of certain utility poles and lines.
 - The lines are owned and operated by MidAmerican Energy Company, but they also have certain other utility lines attached – CenturyLink and Mediacom, perhaps others.
 - As part of the relocation, and at the request of the OUP developer, the utility lines will be moved and buried underground.
 - The Council will consider a Resolution No. 16-18 authorizing the Mayor to sign an agreement with MidAmerican Energy for the relocation and burying of these lines. The estimated cost is \$33,499.00. The cost will be reimbursed to the City by the OUP developer.
 - The Resolution and agreement are attached. Josiah is still discussing certain aspects of the agreement
2. **OUP – Amending PUD and TIF Development Agreements to Require Reimbursement for Utility Relocation.** As noted above, the OUP developer agrees to reimburse the City for the utility relocation costs. The Council will consider Resolution No. 16-19 authorizing the Mayor to sign an amendment to the OUP PUD Development Agreement and OUP TIF Development Agreement specifying that the developer will reimburse the City for those costs within 15 days of payment by the City. The Resolution is attached.
3. **OUP – Amended Landscaping Plan.** The Council will consider Resolution No. 16-20, approving the amended landscaping plan for OUP as prepared by Confluence. The Resolution will be emailed separately when additional information is available.
4. **OUP – Siders Development Services Agreement.** The Agreement was finalized and signed; a signed version is attached.
5. **OUP – Two Condominium Regimes – Compliance with City Agreements.** At February's meeting, I was asked to work with Tom Gelman, the OUP developer's lawyer, to ensure that structuring the OUP project through two condominium regimes instead of one would not change the commitments, obligations, and requirements set forth in various OUP documents and agreements previously adopted. This process remains underway but is not complete.

6. **Agreement with Iowa City for Fire Protection Services.** The Council will consider Resolution No. 16-21 authorizing the Mayor to sign and the Clerk to attest a 28E Agreement with the City of Iowa City fire protection services for FY17 ((July 1, 2016 – June 20, 2017); the proposed contract price is \$31,874. The Resolution is Agreement are attached.
7. **Sidewalk Repair – Assessment of Costs.** The assessments for sidewalk repairs approved by the Council in March have been transmitted to the Johnson County Assessor and will appear on September 2016 property tax statements.
8. **Closed Session.** I recommend and advise that the Council to go into Closed Session at the December meeting to discuss a litigation matter. A motion to that effect is attached. I will circulate a separate, confidential report related to this matter.

SERVICES AGREEMENT

RECITALS

WHEREAS, the City of University Heights, Iowa, approved a PUD Development Plan and entered into a PUD Development Agreement with Jeff Maxwell dated as of June 9, 2015, for the development of the One University Place project in the City; and

WHEREAS, the City entered into a PUD Development Agreement with Jeff Maxwell dated as of August 11, 2015, related to the One University Place project; and

WHEREAS, the PUD Development Plan, PUD Development Agreement, and TIF Development Agreement require Jeff Maxwell to develop the One University Place project in conformity with all of the specifications, particulars, and details called out in and provided for in these various documents and approvals; and

WHEREAS, certain City Staff, including the City Engineer and City Building Official, will inspect and monitor construction on the One University Place project as part of their normal and customary duties on behalf of the city; and

WHEREAS, the City desires to retain the services of Siders Development, LLC, as an additional independent consultant to inspect and verify compliance with the various One University Place documents and approvals, including those related to design and aesthetic terms, specifications, and conditions; and

WHEREAS, Jeff Maxwell has agreed to reimburse the City for reasonable fees and expenses reasonably incurred by the City for professional assistance related to evaluation, administration, and oversight of One University Place documents and approvals and project construction; and

WHEREAS, Jeff Maxwell receives a credit against this reimbursement obligation for fees actually paid to the City to obtain building and certain other required project permits; and

WHEREAS, the fees and expenses associated with the City's retention of Siders Development Services, LLC will be reimbursed to the City by Jeff Maxwell, subject to the credit,

NOW, THEREFORE, IN EXCHANGE FOR THE MUTUAL PROMISES SET FORTH BELOW AND FOR SUCH OTHER AND FURTHER CONSIDERATION, THIS RECEIPT AND SUFFICIENCY OF WHICH IS HEREBY ACKNOWLEDGED, THE CITY OF UNIVERSITY HEIGHTS AND SIDERS DEVELOPMENT, LLC AGREE AS FOLLOWS:

This Agreement is made between the City of University Heights, Iowa ("City") 1004 Melrose Avenue, Iowa City IA and Siders Development LLC ("Siders"), 1180 S. Jones Boulevard, North Liberty, IA 52317.

1. **Services Performed by Siders.** Siders agrees to perform the Services described in Exhibit "A", which is attached to and made part of this Agreement.

2. **Compensation to Siders.** Siders shall be compensated at the rate of \$1,350.00 per month. This amount is based upon an estimated 19-23 hours per month of services by Siders, however the compensation to Siders is a flat-fee, and not dependent upon any minimum or maximum hours of service per month.

3. **Expenses.** Siders shall also be reimbursed for out of pocket expenses incurred in performance of Services under this Agreement, but expenses exceeding \$150.00 for any one occurrence must be approved in advance in writing by the Mayor. Siders shall not be reimbursed for mileage, fuel, or other ordinary vehicle expense, nor meals.

4. **Invoices.** Siders shall submit monthly invoices for Services rendered, in the agreed monthly amount, and out of pocket expenses. City shall pay Siders within 30 days after receipt of each invoice.

5. **Independent Contractor Status.** Siders is an independent contractor, and is not, and shall not be deemed, City's employee. In its capacity as an independent contractor, Siders agrees and represents, and City agrees, as follows:

(a) Siders has the right to perform services for others during the term of this Agreement subject to nondisclosure provisions set out in this Agreement, if any.

(b) The Services required by this Agreement shall be performed by Siders, and City shall not be required to hire, supervise or pay any assistants to help Siders.

(c) Siders shall not receive any training from City in the professional skills necessary to perform the Services required by this Agreement.

(d) Siders shall not be required to devote full-time to the performance of the Services required by this Agreement.

(e) City shall not provide insurance coverage of any kind for Siders.

(f) City shall not withhold from Siders's compensation any amount that would normally be withheld from an employee's pay.

(g) Siders has and during the course of this Agreement shall maintain a split-limit (\$1 million occurrence/\$2 million aggregate) professional liability insurance policy covering Siders's activities under this Agreement.

6. **Work Product.** Work Product includes, but is not limited to, reports and documentation, in whatever form, prepared for City under this Agreement. All Work Product delivered to City by Siders for City pursuant to this Agreement shall be the exclusive property of City.

7. **Confidential Information.** Siders agrees that all Work Product is City's sole and exclusive property. Siders shall treat all Work Product on a confidential basis and not disclose it to any third party without City's written consent, except when reasonably necessary to perform the Services under this Agreement. Siders will not use or disclose to others without City's written consent City's confidential information, except when reasonably necessary to perform the Services under this Agreement.

8. **Term of Agreement.** This Agreement will become effective when signed by Siders and approved by the City's City Council, and will end ninety (90) days later, unless sooner terminated as provided in paragraph 9 below.

9. **Termination of Agreement.**

(a) Each party has the right to terminate this Agreement if the other party has materially breached any obligation herein and such breach remains uncured for a period of 30 days after notice thereof is sent to the other party.

(b) If at any time after commencement of the Services required by this Agreement, City shall, in its sole judgment, determine that such Services are inadequate, unsatisfactory, no longer needed for any reason or for no reason, or substantially not conforming to the descriptions, warranties or representations contained in this Agreement, City may terminate this Agreement upon 30 days' written notice to Siders.

10. **Return of Materials.** Upon termination of this Agreement, each party shall promptly return to the other all data, materials and other property of the other held by it; provided, however, that

all Work Product shall remain the property and in the possession of City, as set forth in paragraph 6 above.

11. **Indemnification.** Siders agrees to indemnify and hold harmless City against any claims, actions or demands, including without limitation reasonable attorney and accounting fees, alleging or resulting from the negligent performance of Siders under this Agreement. City shall provide notice to Siders promptly of any such claim, suit or proceeding and shall assist Siders, at Siders's expense, if defending any such claim, suit or proceeding.

12. **Employment of Assistants.**

(a) Siders may neither subcontract nor hire persons to aid in the performance of the Services required by this Agreement without City's prior written consent.

(b) Siders warrants and represents that the Work Product shall be created solely by Siders.

13. **Attorney Fees.** If any legal action is necessary to enforce this Agreement, the prevailing party shall be entitled to reasonable attorney fees, costs and expenses.

14. **Miscellaneous Provisions.**

(a) **Sole Agreement.** This is the entire Agreement between Siders and City.

(b) **Severability.** If any part of this Agreement is held unenforceable, the rest of the Agreement will continue in full force and effect.

(c) **Applicable law.** This Agreement will be governed by the laws of the State of Iowa.

(d) **Notices.** All notices and other communications given in connection with this Agreement shall be in writing and shall be deemed given as follows:

- When delivered personally to the following:

For City: The Mayor, City Clerk, or City Attorney

For Siders: Glenn Siders

- Upon receipt or refusal of receipt, when sent by Certified

Mail, Return Receipt Requested, in the United States mails, postage prepaid to the recipient's address as appearing in the introductory paragraph to this Agreement, with a copy to the following:

For City: Mr. Steven E. Ballard
LEFF LAW FIRM, LLP
222 S. Linn St.
Iowa City, IA 52240

For Siders: Mr. C. Joseph Holland
HOLLAND LAW OFFICE
P.O. Box 2820
Iowa City, IA 52240-2820

Either party may change its address appearing in the introductory paragraph to this Agreement by giving notice of the change in accordance with this paragraph.

(e) Contracts with Others. Siders does not have authority to enter into contracts with others on City's behalf.

(f) Assignment. Siders may not assign its rights or obligations under this Agreement without City's prior written consent.

(g) Amendment. This Agreement may be amended only by a writing signed by Siders and by a duly authorized representative of the City.

Dated as of this _____ Day of March, 2016

City of University Heights:

Siders Development LLC:

By: _____
Weldon E. Heitman (Wally),
Mayor

By: _____
Glenn Siders,
Member and Manager

EXHIBIT "A"
SERVICES AGREEMENT
SCHEDULE OF SERVICES

Pursuant to the Services Agreement Siders shall perform the following Services for the City of University Heights:

1. Inspection and verification that construction by Jeff Maxwell and/or One University Place, LLC ("Maxwell") conforms to the design and aesthetic terms, specifications, and conditions of a PUD DEVELOPMENT AGREEMENT by and between Maxwell and the City of University Heights, Iowa ("City") dated as of the 9th day of June, 2015 and a TIF DEVELOPMENT AGREEMENT by and between the City and Maxwell dated as of the 11th day of August, 2015.

2. Siders shall inspect and verify that construction conforms to the design features and details of the PUD Plan approved by the City, and any amendments thereto approved by the City, or minor adjustments as approved administratively by the City Engineer or other authorized party. This shall include:

- a. Design and installation of all site and building-mounted exterior lighting
- b. Landscaping plan, accessible playground, and other site amenities
- c. Exterior building materials
- d. Exterior colors
- e. Grading plan
- f. Utility bores
- g. Sensitive areas
- h. Such other specific items to which the City and Siders agree

3. Siders shall make site visits to the property and inspect the work as it progresses, upon a reasonable schedule based upon the course of construction and consultation with the Mayor of the City. The City shall designate Siders as an agent of the City for purposes of Siders being allowed access to the construction site at all reasonable times. In the event that Siders is denied access to the property, or finds that work is not in conformance with the

agreements described above, Siders shall provide reasonably prompt notice to the Mayor of the City with a written report detailing any non-compliance by the Developer. In addition to or as part of any report of non-compliance, Siders shall provide City a monthly written report detailing Siders's activities and findings in performance of this Agreement.

4. Services performed by Siders shall NOT include:
 - a. Determination of the correct location of buildings, streets, drives, utilities, or other improvements upon the project site.
 - b. Building inspections (including structural, electrical, mechanical, fire alarm/sprinkler systems, plumbing, and ADA compliance).

Siders may assist in such inspections, at the specific request of the City's Building Inspector or City Engineer. Such assistance services shall be compensated at \$62.50 per hour and are not services under the Services Agreement between Siders and the City.

- c. SWPPP or erosion control inspections.

5. Siders will, at the written direction of the City, assist the City in obtaining inspection and verification that bio-cells and bio-swales are being appropriately installed. This service will be sub-contracted by Siders, subject to pre-approval by the Mayor of an estimate of fees to be paid to the sub-contractor. Siders shall be paid at a \$62.50 per hour for coordinating such services.

6. Siders shall not have authority to issue a stop work order, only to recommend the same to the City. In the event that Siders believes a stop work order or other action is necessary on behalf of the City, Siders shall provide written notice thereof to the Mayor and City Attorney.

Dated as of this 8th Day of March, 2016

City of University Heights:

Siders Development LLC:

By: Weldon E. Heitman
Weldon E. Heitman (Wally),
Mayor

By: Glenn Siders
Glenn Siders,
Member and Manager

RESOLUTION NO. 16-21

RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AND THE CITY CLERK TO ATTEST THE FY2017 AGREEMENT BETWEEN THE CITY OF IOWA CITY AND THE CITY OF UNIVERSITY HEIGHTS FOR THE PROVISION OF FIRE PROTECTION SERVICES WITHIN THE CORPORATE LIMITS OF UNIVERSITY HEIGHTS

WHEREAS, Chapter 28E, Code of Iowa, provides, in substance, that any power which may be exercised by a public agency of this state may be exercised jointly with another public agency having such power; and

WHEREAS, it is in the mutual interest of the City of Iowa City and the City of University Heights to encourage full and adequate fire protection for the residents of University Heights; and

WHEREAS, the parties have negotiated a contract for fire protection services in FY2017 at a rate of \$31,874.00, a copy of which is attached as Exhibit "A" and incorporated herein.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF UNIVERSITY HEIGHTS, IOWA as follows:

1. The attached FY2017 28E Agreement for fire protection services between the City of Iowa City, Iowa and the City of University Heights, Iowa is hereby approved, and the Mayor is hereby authorized to execute and the City Clerk to attest in duplicate same on behalf of the City of University Heights.
2. The City Clerk is directed to file electronically a copy of said agreement with the Secretary of the State of Iowa, as required by Iowa Code Chapter 28E.

Upon motion by _____, and seconded by _____, the vote was as follows:

	AYES:	NAYS	ABSENT
Haverkamp	_____	_____	_____
Lane	_____	_____	_____
Maher	_____	_____	_____
Quezada	_____	_____	_____
Zimmermann	_____	_____	_____

Upon Roll Call thus recorded, the Resolution is declared adopted this 12th day of April, 2016.

Weldon E. Heitman (Wally), MAYOR

ATTEST: _____
Christine M. Anderson, CITY CLERK

28E AGREEMENT FOR FIRE PROTECTION SERVICES

THIS AGREEMENT entered into by and between the City of Iowa City, 410 E. Washington St., Iowa City, Iowa 52240, hereinafter referred to as "Iowa City"; and the City of University Heights, 1004 Melrose Ave., University Heights, Iowa, hereinafter referred to as "University Heights." Iowa City and University Heights may also be referred to individually as a "Party", and collectively as the "Parties".

WHEREAS, University Heights wishes for Iowa City to provide fire protection to University Heights, starting July 1, 2016, which services Iowa City is willing to provide, all under the provisions of this Agreement; and

WHEREAS, Iowa City and University Heights have discussed entering into an agreement whereby the annual fee paid to Iowa City will increase via the Consumer Price Index; and

WHEREAS, the City Attorneys for Iowa City and University Heights have jointly drafted this 28E Agreement to accomplish the aims of each party; and

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL COVENANTS AND CONDITIONS CONTAINED HEREIN, THE PARTIES AGREE AS FOLLOWS:

I. DURATION. The parties hereto agree the term of this Agreement shall be from July 1, 2016 through June 30, 2021.

II. NO SEPARATE LEGAL ENTITY. No separate legal entity is being created for purposes of this Agreement.

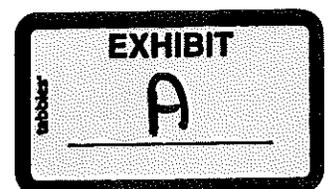
III. PURPOSE. Iowa City shall provide fire protection services to University Heights during the term of this Agreement.

IV. FINANCING. University Heights agrees that it shall compensate Iowa City for providing fire protection services to University Heights as follows:

Fiscal Year 2017: \$31,874.00

For each Fiscal Year after, the total annual fee payable to Iowa City shall increase annually by an amount equivalent to the percentage change in the CPI for each current year over the CPI for the prior year. For purposes of this Agreement, "CPI" refers to the Consumer Price Index, which shall mean the Consumer Price Index, U.S. City Average, Urban Wage Earners and Clerical Workers, All Items (base index year 1982-4 = 100) as published by the United States Department of Labor, Bureau of Labor Statistics.

Said payments shall be made to Iowa City semiannually in an amount of 50% of the total annual fee. Said payments to Iowa City shall be made to Iowa City within 30 days of invoice by Iowa City. Invoices shall be sent out on or about July 1 and January 1 of each year for the following six-month period.



V. **ADMINISTRATION.** The Fire Chief of Iowa City and Mayor of University Heights shall administer this Agreement on behalf of the Parties.

VI. **TERMINATION.** Either Party to this Agreement may terminate this Agreement by providing six (6) months' written notice to the other Party by delivering written notice of the same to the City Clerk of the other city.

VII. **MODIFICATIONS TO THE AGREEMENT.** Iowa City and University Heights acknowledge that from time to time it may be to their mutual advantage to modify the terms and conditions of this Agreement. In that event, both Parties agree that any mutually agreed upon modifications shall be allowable as they may become necessary or desirable to implement the general purpose of this Agreement; provided, however, that no waiver, change, modification or amendment of this Agreement shall be binding upon either Party unless in writing and signed by the affected Party. The waiver of either Party hereto of a breach of any provision of this Agreement shall not operate or be construed as a waiver of any subsequent breach of that provision by the same Party, or of any other provision or condition in this Agreement.

VIII. **INDEMNITY AND HOLD HARMLESS.** Each Party agrees to release, indemnify and hold the other Party, its officers, and employees harmless from and against any and all claims, suits, actions, debts, damages, costs, charges, and expenses, including court costs and reasonable attorney's fees, and expenses incidental thereto, and against any and all liability for property damage and personal injury, including death resulting directly or indirectly therefrom, which may be suffered by, or charged to, the other Party arising out of or by reason of any breach, violation or non-performance by the Party or its servants, employees or agents of any covenant or condition of this Agreement or by any act or failure to act of those persons.

IX. **APPROVAL.** For reference purposes, this Agreement is dated this _____ day of _____, 2016. It has been approved as required by law by the City Council of the City of Iowa City and the City Council of University Heights on the dates as indicated below.

X. **FILING.** Upon approval and execution of this Agreement by Iowa City and University Heights, the City Clerk of Iowa City shall file this Agreement with the Office of the Iowa Secretary of State as required by law.

CITY OF IOWA CITY

CITY OF UNIVERSITY HEIGHTS

James A. Throgmorton, Mayor

Weldon Wally Heitman, Mayor

Attest:

Attest:

Marian Karr, City Clerk

Chris Anderson, City Clerk

Approved:

City Attorney

IOWA CITY ACKNOWLEDGMENT

STATE OF IOWA)
) ss:
JOHNSON COUNTY)

On this _____ day of _____, 2016, before me, the undersigned, a notary public in and for the State of Iowa, personally appeared _____ and Marian K. Karr, to me personally known, who being by me duly sworn, did say that they are the Mayor and City Clerk, respectively, of said municipal corporation executing the within and foregoing instrument; that the seal affixed thereto is the seal of said municipal corporation; that said instrument was signed and sealed on behalf of said municipal corporation by authority of its City Council; and that the said Mayor and City Clerk as such officers acknowledged that the execution of said instrument to be the voluntary act and deed of said corporation, by it and by them voluntarily executed.

Notary Public in and for the State of Iowa

UNIVERSITY HEIGHTS ACKNOWLEDGMENT

STATE OF IOWA)
) ss:
JOHNSON COUNTY)

On this _____ day of _____, 2016, before me, the undersigned, a notary public in and for the State of Iowa, personally appeared Weldon Wally Heitman and Chris Anderson, to me personally known, who being by me duly sworn, did say that they are the Mayor and City Clerk, respectively, of said municipal corporation executing the within and foregoing instrument; that the seal affixed thereto is the seal of said municipal corporation; that said instrument was signed and sealed on behalf of said municipal corporation by authority of its City Council; and that the said Mayor and City Clerk as such officers acknowledged that the execution of said instrument to be the voluntary act and deed of said corporation, by it and by them voluntarily executed.

Notary Public in and for the State of Iowa

**City Clerk Report
April 2016**

- **Two building permits received since the last meeting:**
 - 328 Koser Avenue – Installation of solar panels**
 - 1007 Melrose Avenue – Replace patio door and install 3 egress windows**
- **180 rental permits received for FY16 fiscal year (180 last month):**
 - 75 for Grandview Court (75 last month)**
 - 105 for rest of University Heights (105 last month)**
- **Building permit spreadsheet sent to Assessor's Office.**
- **Insurance paperwork to terminate policy with Welt Ambrisco completed. Paperwork with ICAP/IMWCA completed. New policy effective 4/1/16. Will work with Chief Stanley and Sergeant Lyon on training regarding new worker's compensation policies and procedures.**
- **Yearly EMC payroll audit information sent into auditor.**

University Heights
Building Permits
January 1, 2016 - April 10, 2016

Permit #	Building Address	Date Issued	Fee	Building Valuation	Description of Remodeling
BLD16-001	11 Leamer Court	1/22/2016	\$519.30	\$30,000.00	Kitchen and bathroom remodel (bldg., mechanical, electrical and plumbing permits)
BLD16-002	1007 Melrose Avenue	2/29/2016	\$79.50	\$2,500.00	Replace patio door; install 3 egress windows.
BLD16-004	328 Koser Avenue	3/7/2016	\$258.30	\$25,000.00	Installation of solar panels on roof

Treasurer's Report

March 2016

Our total revenue for the month of March was \$42,025.44 comprised of the following amounts:

Property Taxes	\$ 18,612.57
Parking fines	\$ 65.00
Building permits	\$ 337.80
Traffic Fines from Clerk of Court	\$ 8,466.47
Interest on bank accounts	\$ 1,175.93
Road Use Funds	\$ 11,144.37
Police Reports	\$ 35.00
Contribution from MidAmerica for trees	\$ 1,000.00
Dividend from Iowa Assoc of Municipal Utilities	\$ 1,038.30

In addition we also received 2 more payments reimbursement for sidewalk repairs that were done, those payments totaled \$809.98 and were recorded to offset the sidewalk repair expense.

Balances in the bank accounts as of 3/31/16:

MidwestOne Checking Account	\$168,945.17
Hills Bank Money Market Account	\$ 1,044.71
CD at UICCU (1001 due 3/22/17 @ 1.7%)	\$ 78,209.06
CD at UICCU (1003 due 8/28/17 @ 1.24%)	\$ 44,026.78
CD at UICCU (1007 due 9/20/17 @ 1.79%)	\$ 26,441.40
CD at UICCU (1009 due 11/2/18 @ 2.38%)	\$ 26,498.28
CD at UICCU (1011 due 5/19/17 @ 1.99%)	\$ 74,104.75
UICCU Savings	\$ 5.00
Time Account at Hills Bank (earns .35%)	\$ 23,047.82
Forfeiture Fund	\$ 4,069.02

City of University Heights									
Cash Receipts and Disbursements by Fund									
July 1, 2015 to February 29, 2016									
	CAPITAL PROJECTS	GENERAL FUND	DEBT SERVICE	POLICE FORFEITURE	ROAD USE TAX	EMPLOYEE BENEFITS	TOTAL		
Receipts									
Local Option Sales Tax						\$	-		
Property Tax		\$ 341,583.13	\$ 18,872.90			\$	48,060.63	\$	408,516.66
Other City Taxes		\$ 4,669.02	\$ 256.29			\$	659.46	\$	5,584.77
Licenses and Permits		\$ 146,750.30				\$		\$	146,750.30
Use of Money and Property		\$ 3,651.93		\$ 6.13		\$	206.24	\$	3,864.30
Intergovernmental		\$ 6,694.92			\$ 102,189.16	\$		\$	108,884.08
Charges for Services		\$ 176.00				\$		\$	176.00
Special Assessments						\$		\$	-
Miscellaneous		\$ 68,950.24				\$		\$	68,950.24
Other Financing Sources						\$		\$	-
Total Receipts	\$ -	\$ 572,475.54	\$ 19,129.19	\$ 4.79	\$ 102,189.16	\$	48,926.33	\$	742,726.35
Disbursements									
Payroll Expenses									
Public Safety		\$ 305,176.79				\$	46,524.78	\$	351,701.57
Public Works		\$ 150,203.32			\$ 48,677.72	\$		\$	198,881.04
Culture & Recreation		\$ 36,222.71				\$		\$	36,222.71
Community & Economic Dev.		\$ 1,140.00				\$		\$	1,140.00
General Government		\$ 187,722.47				\$	1,614.52	\$	189,549.55
Principal/Interest			\$ 1,249.29			\$		\$	1,249.29
Uncategorized/Miscellaneous									0
Total Disbursements	\$ -	\$ 680,465.29	\$ 1,249.29	\$ -	\$ 48,677.72	\$	48,139.30	\$	785,511.18
Net Cash Increase (Decrease)	\$ -	\$ (107,989.75)	\$ 17,879.90	\$ 6.13	\$ 53,511.44	\$	787.03	\$	(42,784.83)
Balance, beginning of year	\$ (189,563.90)	\$ 520,594.33	\$ (368.95)	\$ (1,050.92)	\$ 27,366.71	\$	(58,077.97)	\$	298,899.30
Balance, end of period	\$ (189,563.90)	\$ 412,604.58	\$ 17,510.95	\$ (1,044.79)	\$ 80,878.15	\$	(57,290.94)	\$	256,114.47

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
 July 2015 through March 2016

	Jul '15 - Ma...	Budget	% of Budget
Ordinary Income/Expense			
Income			
CHARGES FOR SERVICES			
Police Reports	176.00	1,000.00	17.6%
Total CHARGES FOR SERVICES	176.00	1,000.00	17.6%
GENERAL PROPERTY TAXES			
Benefits Levies	48,060.63	83,371.00	57.6%
Commercial Prop Tax Rplmnt adj	0.00	-4,339.00	0.0%
Debt Service Levy	18,872.90	32,400.00	58.2%
Insurance Levy	6,146.83	14,252.00	43.1%
Library Services Levy	9,916.76	17,143.00	57.8%
Regular Property Tax	299,716.10	514,277.00	58.3%
Transit Levy	25,803.44	44,605.00	57.8%
Total GENERAL PROPERTY TAXES	408,516.66	701,709.00	58.2%
INTERGOVERNMENTAL/SHARED REVENUE			
Other State Grants/Reimburse.			
Seatbelt Incent/Traffic Safety	6,694.92		
Total Other State Grants/Reimburse.	6,694.92		
State Shared Revenues			
Commercial Property Tax Rplcmnt	0.00	4,339.00	0.0%
Road Use/Street Construction	102,189.16	105,000.00	97.3%
Total State Shared Revenues	102,189.16	109,339.00	93.5%
Total INTERGOVERNMENTAL/SHARED REVEN...	108,884.08	109,339.00	99.6%
LICENSES & PERMITS			
Beer/Wine/Liquor/Cig Permits	0.00	390.00	0.0%
Building/Equipment Permits	117,410.30	10,000.00	1,174.1%
Misc. Licenses/Permits			
Parking Permits	1,410.00	1,000.00	141.0%
Rental Permits	27,930.00	15,500.00	180.2%
Total Misc. Licenses/Permits	29,340.00	16,500.00	177.8%
Total LICENSES & PERMITS	146,750.30	26,890.00	545.7%
MISCELLANEOUS REVENUES			
Cable TV Franchise	9,872.80	14,000.00	70.5%
Contributions	2,375.00	250.00	950.0%
Fines			
Parking Fines	2,915.00	7,000.00	41.6%
Traffic Fines-Clk of Ct	51,586.31	90,000.00	57.3%
Total Fines	54,501.31	97,000.00	56.2%
Misc. Income			
Other	988.30	1,000.00	98.8%
Total Misc. Income	988.30	1,000.00	98.8%
Refunds and Reimbursements	1,212.83	1,000.00	121.3%
Total MISCELLANEOUS REVENUES	68,950.24	113,250.00	60.9%
OTHER CITY TAXES			
Utility Excise Tax	5,584.77		
Total OTHER CITY TAXES	5,584.77		
USE OF MONEY & PROPERTY			
Interest on Cash Investments	3,864.30	5,000.00	77.3%
Total USE OF MONEY & PROPERTY	3,864.30	5,000.00	77.3%
Total Income	742,726.35	957,188.00	77.6%
Gross Profit	742,726.35	957,188.00	77.6%

**City of University Heights, Iowa
 Profit & Loss Budget vs. Actual
 July 2015 through March 2016**

Expense	Jul '15 - Ma...	Budget	% of Budget
EXPENSE			
CAPITAL PROJECTS			
Wide Sidewalk Project			
Property easements/acquisitions	0.00		
Total Wide Sidewalk Project	0.00		
Total CAPITAL PROJECTS	0.00		
COMMUNITY & ECONOMIC DEV.			
Tree Trimming/Lawn Care	1,140.00	5,000.00	22.8%
Total COMMUNITY & ECONOMIC DEV.	1,140.00	5,000.00	22.8%
CULTURE & RECREATION			
Community Support Projects	88.00	500.00	17.6%
Library	29,822.24	44,677.00	66.8%
Parks			
Park Expenses	1,312.47	800.00	164.1%
Park Update Contribution	5,000.00	5,000.00	100.0%
Total Parks	6,312.47	5,800.00	108.8%
Total CULTURE & RECREATION	36,222.71	50,977.00	71.1%
DEBT SERVICE			
Interest	1,249.29	2,400.00	52.1%
Principal	0.00	30,000.00	0.0%
Total DEBT SERVICE	1,249.29	32,400.00	3.9%
GENERAL GOVERNMENT			
City Hall & General Buildings			
Commodities			
Supplies	309.00	200.00	154.5%
Total Commodities	309.00	200.00	154.5%
Contractual			
Rents & Leases	12,368.07	16,491.00	75.0%
Total Contractual	12,368.07	16,491.00	75.0%
Employee Benefits & Costs			
FICA	0.00	31.00	0.0%
IPERS	0.00	45.00	0.0%
Medicare	0.00	7.00	0.0%
Total Employee Benefits & Costs	0.00	83.00	0.0%
Repair/Maint/Utilities			
Maintenance	0.00	1,000.00	0.0%
Telecommunications	1,521.21	2,000.00	76.1%
Utilities	835.22	1,600.00	52.2%
Total Repair/Maint/Utilities	2,356.43	4,600.00	51.2%
Salaries-Regular Part Time			
Facilities Assistant	432.00	500.00	86.4%
Total Salaries-Regular Part Time	432.00	500.00	86.4%
Total City Hall & General Buildings	15,465.50	21,874.00	70.7%
Clerk/Treasurer & Finance Admin			
Commodities			
Hardware/Software	0.00	1,000.00	0.0%
Minor Equipment/Supplies/Techno	151.25	700.00	21.6%
Office Supplies and Postage	1,179.67	1,000.00	118.0%
Taping meetings	600.00	250.00	240.0%
Total Commodities	1,930.92	2,950.00	65.5%
Contractual Services			
Accounting Fees	1,400.00	4,400.00	31.8%
Bank/CCard Fees	21.20	50.00	42.4%
Legal Publications	3,319.89	3,000.00	110.7%
Meeting Set Up Fees	450.00	125.00	360.0%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
July 2015 through March 2016

	Jul '15 - Ma...	Budget	% of Budget
Payments to Other Agencies			
Notary Fees	0.00	60.00	0.0%
Total Payments to Other Agencies	0.00	60.00	0.0%
Printing/Copying	442.19	500.00	88.4%
Technology Services	1,072.05	750.00	142.9%
Total Contractual Services	6,705.33	8,885.00	75.5%
Employee Benefits & Costs			
FICA	497.78	608.00	81.9%
IPERS	761.60	875.00	87.0%
Medicare	116.42	142.00	82.0%
Unemployment Compensation	77.55	120.00	64.6%
Total Employee Benefits & Costs	1,453.35	1,745.00	83.3%
Salaries-Regular Part Time			
Clerk, Treasuer, Historian	7,596.73	9,800.00	77.5%
Total Salaries-Regular Part Time	7,596.73	9,800.00	77.5%
Staff Development			
Dues & Memberships			
Chamber of Commerce	0.00	500.00	0.0%
Dues and Memberships	0.00	500.00	0.0%
IA League of Cities	726.00	635.00	114.3%
JCOG Assessment	1,664.83	1,665.00	100.0%
Total Dues & Memberships	2,390.83	3,300.00	72.4%
Prof. Development	64.00		
Total Staff Development	2,454.83	3,300.00	74.4%
Total Clerk/Treasurer & Finance Admin	20,141.16	26,680.00	75.5%
Election Expenses	1,756.83	1,600.00	109.8%
Legal Services	134,095.83	50,000.00	268.2%
Mayor/Council Operations			
Employee Benefits & Costs			
FICA	231.17	370.00	62.5%
IPERS-Council	53.58	89.00	60.2%
Medicare	51.96	87.00	59.7%
Unemployment Compensation	37.02	80.00	46.3%
Total Employee Benefits & Costs	373.73	626.00	59.7%
Salaries-Regular Part Time			
Council	2,600.00	4,000.00	65.0%
Mayor	983.50	1,967.00	50.0%
Total Salaries-Regular Part Time	3,583.50	5,967.00	60.1%
Total Mayor/Council Operations	3,957.23	6,593.00	60.0%
TIF Analysis	14,000.00		
Tort Liability Insurance	133.00	6,450.00	2.1%
Total GENERAL GOVERNMENT	189,549.55	113,197.00	167.5%
PUBLIC SAFETY			
Building Inspections			
Building / Rental Inspection	17,325.00	15,200.00	114.0%
Total Building Inspections	17,325.00	15,200.00	114.0%
Crossing Guard			
Employee Benefits & Costs			
FICA	168.95	279.00	60.6%
IPERS	247.83	402.00	61.6%
Medicare	39.51	65.00	60.8%
Unemployment Compensation	24.77	60.00	41.3%
Total Employee Benefits & Costs	481.06	806.00	59.7%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
July 2015 through March 2016

	Jul '15 - Ma...	Budget	% of Budget
Salaries			
Crossing Guard	3,275.00	4,500.00	72.8%
Total Salaries	3,275.00	4,500.00	72.8%
Supplies	275.50	200.00	137.8%
Crossing Guard - Other	0.00	0.00	0.0%
Total Crossing Guard	4,031.56	5,506.00	73.2%
Fire			
Contracts w/Other Agencies			
Coralville Fire Dep't	31,017.00	31,820.00	97.5%
Hydrant Flush-City of Iowa City	3,432.00	3,520.00	97.5%
Total Contracts w/Other Agencies	34,449.00	35,340.00	97.5%
Total Fire	34,449.00	35,340.00	97.5%
Hazmat-Johnson County	525.50	526.00	99.9%
Police			
Commodities			
Car Purchase	0.00	16,000.00	0.0%
Major Equipment			
Car Equipment	2,250.00	5,000.00	45.0%
Total Major Equipment	2,250.00	5,000.00	45.0%
Minor Equipment			
Operating Police Equipment	3,207.00	1,500.00	213.8%
Regular Officer Uniform	0.00	3,500.00	0.0%
Total Minor Equipment	3,207.00	5,000.00	64.1%
Supplies			
Ammunition	2,550.00	3,500.00	72.9%
Business Meetings/Meals	0.00	300.00	0.0%
Office Supplies	1,336.65	3,000.00	44.6%
Operating Supplies	535.41	3,000.00	17.8%
Other Supplies	1,991.39	2,000.00	99.6%
Postage/Shipping	77.58	600.00	12.9%
Professional Memberships	720.00	400.00	180.0%
Total Supplies	7,211.03	12,800.00	56.3%
Total Commodities	12,668.03	38,800.00	32.6%
Contractual Services			
Garage Rental	600.00	2,400.00	25.0%
Payments to Other Agencies			
County Jail/Service/Filing Fees	0.00	300.00	0.0%
Evidence testing	0.00	150.00	0.0%
Technology Services	105.00	500.00	21.0%
Total Payments to Other Agencies	105.00	950.00	11.1%
Police Insurance-Car/Liability	0.00	7,802.00	0.0%
Printing/Copying	578.38	1,000.00	57.8%
Prof Serv-Psych Testing-Physica	692.00	500.00	138.4%
Special Events Staff	175.00		
Total Contractual Services	2,150.38	12,652.00	17.0%
Police Benefits & Costs			
Police FICA	13,181.33	16,541.00	79.7%
Police Health Insurance	14,510.79	13,417.00	108.2%
Police IPERS	19,826.84	26,253.00	75.5%
Police Medicare	3,084.84	3,869.00	79.7%
Police SUTA	1,248.94	2,000.00	62.4%
Police Workers Compensation	958.00	18,031.00	5.3%
Total Police Benefits & Costs	52,810.74	80,111.00	65.9%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
July 2015 through March 2016

	Jul '15 - Ma...	Budget	% of Budget
Police Gross Wages			
Holiday & Other Pay	28,893.96	28,000.00	103.2%
Miscellaneous Payroll Item	711.00		
Police Gross Wages	183,303.61	238,773.00	76.8%
Salaries-Reserves	0.00	24.00	0.0%
Total Police Gross Wages	212,908.57	266,797.00	79.8%
Repair/Maint/Utilities			
Telecommunications Expense			
IT Support	719.30	1,000.00	71.9%
Verizon/Pager Fees/Mediacom	2,024.53	3,636.00	55.7%
Total Telecommunications Expense	2,743.83	4,636.00	59.2%
Vehicle Operations			
Fuel	5,476.13	16,000.00	34.2%
Other	0.00	500.00	0.0%
Washes	450.00	700.00	64.3%
Total Vehicle Operations	5,926.13	17,200.00	34.5%
Vehicle Repair			
Bicycle Maint/Repair	0.00	200.00	0.0%
Car Maint/Repair	3,448.91	10,000.00	34.5%
Total Vehicle Repair	3,448.91	10,200.00	33.8%
Total Repair/Maint/Utilities	12,118.87	32,036.00	37.8%
Staff Development			
Meetings & Conferences	1,576.72		
Regular Officer Training			
Academy Training	4,500.00	7,500.00	60.0%
Officer Training	1,510.00	6,500.00	23.2%
Training Supplies	1,894.22	2,000.00	94.7%
Total Regular Officer Training	7,904.22	16,000.00	49.4%
Total Staff Development	9,480.94	16,000.00	59.3%
Total Police	302,137.53	446,396.00	67.7%
Total PUBLIC SAFETY	358,468.59	502,968.00	71.3%
PUBLIC WORKS			
Other Public Works			
Contracts-Other Agencies			
IC Animal Center	4,251.10	1,200.00	354.3%
IC Bus Service	27,067.53	36,161.00	74.9%
SEATS Service	6,332.94	8,444.00	75.0%
Total Contracts-Other Agencies	37,651.57	45,805.00	82.2%
Total Other Public Works	37,651.57	45,805.00	82.2%
Roads, Bridges, & Sidewalks			
Contractual Services			
Engineering Fees	79,271.86	50,000.00	158.5%
Repairs/Improvements			
Arterial panel replacements	0.00	16,000.00	0.0%
Asphale patch projects	1,479.00	4,000.00	37.0%
Local panel replacements	0.00	13,500.00	0.0%
Melrose East - panel replacemnt	0.00	23,000.00	0.0%
Sidewalk Repairs	-523.40		
Street Repairs	6,385.00		
Sunset Street landscape	0.00	2,500.00	0.0%
Traffic sign assessment/mgmt	1,876.00	4,500.00	41.7%
Total Repairs/Improvements	9,216.60	63,500.00	14.5%
Striping/Curb Renumbering	5,218.00	6,000.00	87.0%
Total Contractual Services	93,706.46	119,500.00	78.4%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
July 2015 through March 2016

	Jul '15 - Ma...	Budget	% of Budget
Snow Removal-Contractual	23,249.50	35,000.00	66.4%
Storm water permit	0.00	3,000.00	0.0%
Street Lighting Electricity	10,030.25	8,500.00	118.0%
Street Sweeping-Contractual	0.00	3,500.00	0.0%
Traffic Controls and Safety			
Street Signs-Commodities	397.92	250.00	159.2%
Traffic Light Electricity	565.45	750.00	75.4%
Total Traffic Controls and Safety	963.37	1,000.00	96.3%
Total Roads, Bridges, & Sidewalks	127,949.58	170,500.00	75.0%
Sanitation			
Contractual			
Grandview Recycling	153.00	1,200.00	12.8%
Leaf Vacuuming	15,686.64	13,500.00	116.2%
Trash/Recycling	17,440.25	20,862.00	83.6%
Total Contractual	33,279.89	35,562.00	93.6%
Total Sanitation	33,279.89	35,562.00	93.6%
Total PUBLIC WORKS	198,881.04	251,867.00	79.0%
Total Expense	785,511.18	956,409.00	82.1%
Net Ordinary Income	-42,784.83	779.00	-5,492.3%
Net Income	-42,784.83	779.00	-5,492.3%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
 July 2015 through March 2016

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 04/10/16
 Cash Basis

	GENERAL			DEBT SERVICE			POLICE FORFEITURE		
	Jul '15 - Mar ...	Budget	% of Budget	Jul '15 - Mar ...	Budget	% of Budget	Jul '15 - Mar ...	Budget	% of Budget
Ordinary Income/Expense									
Income									
CHARGES FOR SERVICES	176.00	1,000.00	17.6%	0.00	0.00		0.00	0.00	
GENERAL PROPERTY TAXES	341,583.13	585,938.00	58.3%	18,872.90	32,400.00	58.2%	0.00	0.00	
INTERGOVERNMENTAL/SHARED REVENUE	6,694.92	4,339.00	154.3%	0.00	0.00		0.00	0.00	
LICENSES & PERMITS	148,750.30	26,890.00	545.7%	0.00	0.00		0.00	0.00	
MISCELLANEOUS REVENUES	66,950.24	113,250.00	60.9%	0.00	0.00		0.00	0.00	
OTHER CITY TAXES	4,669.02	256.29	18.2%	256.29	0.00		0.00	0.00	
USE OF MONEY & PROPERTY	3,651.93	5,000.00	73.0%	0.00	0.00		6.13	6.13	
Total Income	572,475.54	736,417.00	77.7%	19,129.19	32,400.00	59.0%	6.13	6.13	
Gross Profit	572,475.54	736,417.00	77.7%	19,129.19	32,400.00	59.0%	6.13	6.13	
Expense									
CAPITAL PROJECTS	0.00	0.00		0.00	0.00		0.00	0.00	
COMMUNITY & ECONOMIC DEV.	1,140.00	5,000.00	22.8%	0.00	0.00		0.00	0.00	
CULTURE & RECREATION	36,222.71	50,977.00	71.1%	0.00	0.00		0.00	0.00	
DEBT SERVICE	0.00	0.00		1,249.29	32,400.00	3.9%	0.00	0.00	
GENERAL GOVERNMENT	187,722.47	110,743.00	169.5%	0.00	0.00		0.00	0.00	
PUBLIC SAFETY	305,176.79	422,051.00	72.3%	0.00	0.00		0.00	0.00	
PUBLIC WORKS	150,203.32	134,367.00	111.8%	0.00	0.00		0.00	0.00	
Total Expense	680,465.29	723,138.00	94.1%	1,249.29	32,400.00	3.9%	0.00	0.00	
Net Ordinary Income	-107,989.75	13,279.00	-813.2%	17,879.90	0.00	100.0%	6.13	0.00	100.0%
Net Income	-107,989.75	13,279.00	-813.2%	17,879.90	0.00	100.0%	6.13	0.00	100.0%

City of University Heights, Iowa Profit & Loss Budget vs. Actual July 2015 through March 2016

	ROAD USE TAX		EMPLOYEE BENEFITS		TOTAL	
	Jul '15 - Mar ...	% of Budget	Jul '15 - Mar ...	% of Budget	Jul '15 - Mar ...	% of Budget
Ordinary Income/Expense						
Income						
CHARGES FOR SERVICES	0.00		0.00		176.00	17.6%
GENERAL PROPERTY TAXES	0.00		48,060.63	57.6%	408,516.66	58.2%
INTERGOVERNMENTAL/SHARED REVENUE	102,189.16	97.3%	83,371.00		108,884.08	99.6%
LICENSES & PERMITS	0.00		0.00		146,750.30	545.7%
MISCELLANEOUS REVENUES	0.00		0.00		68,950.24	60.9%
OTHER CITY TAXES	0.00		659.46		5,584.77	100.0%
USE OF MONEY & PROPERTY	0.00		206.24		3,864.30	77.3%
Total Income	102,189.16	97.3%	48,926.33	58.7%	742,726.35	77.6%
Gross Profit	102,189.16	97.3%	48,926.33	58.7%	742,726.35	77.6%
Expense						
CAPITAL PROJECTS	0.00		0.00		0.00	0.0%
COMMUNITY & ECONOMIC DEV.	0.00		0.00		1,140.00	22.8%
CULTURE & RECREATION	0.00		0.00		36,222.71	71.1%
DEBT SERVICE	0.00		0.00		1,249.29	3.9%
GENERAL GOVERNMENT	0.00		1,827.08	74.5%	189,549.55	167.5%
PUBLIC SAFETY	0.00		53,291.80	65.9%	358,468.59	71.3%
PUBLIC WORKS	48,677.72	41.4%	0.00		198,881.04	79.0%
Total Expense	48,677.72	41.4%	55,118.88	66.1%	785,511.18	82.1%
Net Ordinary Income	53,511.44	-428.1%	-6,192.55	100.0%	-42,784.83	-5,492.3%
Net Income	53,511.44	-428.1%	-6,192.55	100.0%	779.00	-5,492.3%

City of University Heights, Iowa

Profit & Loss Budget vs. Actual

July 2015 through March 2016

6:11 PM
04/10/16
Cash Basis

	GENERAL		DEBT SERVICE		POLICE FORFEITURE	
	Jul '15 - Mar...	% of Budget	Jul '15 - Mar...	% of Budget	Jul '15 - Mar...	% of Budget
Ordinary Income/Expense						
Income						
CHARGES FOR SERVICES						
Police Reports	176.00	17.6%	0.00		0.00	
Total CHARGES FOR SERVICES	176.00	17.6%	0.00		0.00	
GENERAL PROPERTY TAXES						
Benefits Levies	0.00		0.00		0.00	
Commercial Prop Tax Rplmnt adj	0.00	0.0%	0.00		0.00	
Debt Service Levy	0.00		18,872.90	58.2%	32,400.00	58.2%
Insurance Levy	6,146.83	43.1%	0.00		0.00	
Library Services Levy	9,916.76	57.8%	0.00		0.00	
Regular Property Tax	299,716.10	58.3%	0.00		0.00	
Transit Levy	25,803.44	57.8%	0.00		0.00	
Total GENERAL PROPERTY TAXES	341,563.13	58.3%	18,872.90	58.2%	32,400.00	58.2%
INTERGOVERNMENTAL/SHARED REVENUE						
Other State Grants/Reimburse.	6,694.92		0.00		0.00	
Seatbelt Incent/Traffic Safety	6,694.92		0.00		0.00	
Total Other State Grants/Reimburse.						
State Shared Revenues						
Commercial Property Tax Rplcmnt	0.00	0.0%	0.00		0.00	
Road Use/Street Construction	0.00		0.00		0.00	
Total State Shared Revenues	0.00	0.0%	0.00		0.00	
Total INTERGOVERNMENTAL/SHARED REVENUE	6,694.92	154.3%	0.00		0.00	
LICENSES & PERMITS						
Beer/Wine/Liquor/Cig Permits	0.00	0.0%	0.00		0.00	
Building/Equipment Permits	117,410.30	1,174.1%	0.00		0.00	
Misc. Licenses/Permits						
Parking Permits	1,410.00	141.0%	0.00		0.00	
Rental Permits	27,930.00	180.2%	0.00		0.00	
Total Misc. Licenses/Permits	29,340.00	177.8%	0.00		0.00	
Total LICENSES & PERMITS	146,750.30	545.7%	0.00		0.00	
MISCELLANEOUS REVENUES						
Cable TV Franchise	9,872.80	70.5%	0.00		0.00	
Contributions	2,375.00	950.0%	0.00		0.00	
Fines						
Parking Fines	2,915.00	41.6%	0.00		0.00	
Traffic Fines-Cik of Ct	51,586.31	57.3%	0.00		0.00	
Total Fines	54,501.31	56.2%	0.00		0.00	
Misc. Income						
Other	988.30	98.8%	0.00		0.00	
Total Misc. Income	988.30	98.8%	0.00		0.00	
Refunds and Reimbursements	1,212.63	121.3%	0.00		0.00	
Total MISCELLANEOUS REVENUES	68,950.24	60.9%	0.00		0.00	
OTHER CITY TAXES						
Utility Excise Tax	4,669.02		256.29		0.00	
Total OTHER CITY TAXES	4,669.02		256.29		0.00	

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
July 2015 through March 2016

	GENERAL		DEBT SERVICE		POLICE FORFEITURE	
	Jul '15 - Mar...	% of Budget	Jul '15 - Mar...	% of Budget	Jul '15 - Mar...	% of Budget
USE OF MONEY & PROPERTY						
Interest on Cash Investments	3,651.93	73.0%	0.00		6.13	
Total USE OF MONEY & PROPERTY	3,651.93	73.0%	0.00		6.13	
Total Income	572,475.54	77.7%	19,129.19	32,400.00	6.13	
Gross Profit	572,475.54	77.7%	19,129.19	32,400.00	6.13	
Expense						
CAPITAL PROJECTS						
Wide Sidewalk Project	0.00		0.00		0.00	
Property easements/acquisitions	0.00		0.00		0.00	
Total Wide Sidewalk Project	0.00		0.00		0.00	
Total CAPITAL PROJECTS	0.00		0.00		0.00	
COMMUNITY & ECONOMIC DEV.						
Tree Trimming/Lawn Care	1,140.00	22.8%	0.00		0.00	
Total COMMUNITY & ECONOMIC DEV.	1,140.00	22.8%	0.00		0.00	
CULTURE & RECREATION						
Community Support Projects	88.00	17.6%	0.00		0.00	
Library	29,822.24	66.8%	0.00		0.00	
Parks	1,312.47	164.1%	0.00		0.00	
Park Expenses	5,000.00	100.0%	0.00		0.00	
Park Update Contribution	6,312.47	108.8%	0.00		0.00	
Total Parks	36,222.71	71.1%	0.00		0.00	
Total CULTURE & RECREATION	36,222.71	71.1%	0.00		0.00	
DEBT SERVICE						
Interest	0.00		1,249.29	2,400.00	0.00	
Principal	0.00		0.00	30,000.00	0.00	
Total DEBT SERVICE	0.00		1,249.29	32,400.00	0.00	
GENERAL GOVERNMENT						
City Hall & General Buildings						
Commodities	309.00	154.5%	0.00		0.00	
Supplies	309.00	154.5%	0.00		0.00	
Total Commodities	618.00	154.5%	0.00		0.00	
Contractual	12,368.07	75.0%	0.00		0.00	
Rents & Leases	12,368.07	75.0%	0.00		0.00	
Total Contractual	24,736.14	75.0%	0.00		0.00	
Employee Benefits & Costs						
FICA	0.00		0.00		0.00	
IPERS	0.00		0.00		0.00	
Medicare	0.00		0.00		0.00	
Total Employee Benefits & Costs	0.00		0.00		0.00	
Repair/Maint/Utilities						
Maintenance	0.00	0.0%	0.00		0.00	
Telecommunications	1,521.21	76.1%	0.00		0.00	
Utilities	835.22	52.2%	0.00		0.00	
Total Repair/Maint/Utilities	2,356.43	51.2%	0.00		0.00	

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
 July 2015 through March 2016

6:11 PM
 04/10/16
 Cash Basis

	GENERAL		DEBT SERVICE		POLICE FORFEITURE	
	Jul '15 - Mar...	% of Budget	Jul '15 - Mar...	% of Budget	Jul '15 - Mar...	% of Budget
Salaries-Regular Part Time	432.00	86.4%	0.00	0.00	0.00	0.00
Facilities Assistant	432.00	86.4%	0.00	0.00	0.00	0.00
Total Salaries-Regular Part Time	15,485.50	71.0%	21,791.00	0.00	0.00	0.00
Total City Hall & General Buildings						
Clerk/Treasurer & Finance Admin						
Commodities						
Hardware/Software	0.00	0.0%	1,000.00	0.00	0.00	0.00
Minor Equipment/Supplies/Techno	151.25	21.6%	700.00	0.00	0.00	0.00
Office Supplies and Postage	1,179.67	118.0%	1,000.00	0.00	0.00	0.00
Taping meetings	600.00	240.0%	250.00	0.00	0.00	0.00
Total Commodities	1,930.92	65.5%	2,950.00	0.00	0.00	0.00
Contractual Services						
Accounting Fees	1,400.00	31.8%	4,400.00	0.00	0.00	0.00
Bank/CCard Fees	21.20	42.4%	50.00	0.00	0.00	0.00
Legal Publications	3,319.89	110.7%	3,000.00	0.00	0.00	0.00
Meeting Set Up Fees	450.00	360.0%	125.00	0.00	0.00	0.00
Payments to Other Agencies						
Notary Fees	0.00	0.0%	60.00	0.00	0.00	0.00
Total Payments to Other Agencies	0.00	0.0%	60.00	0.00	0.00	0.00
Printing/Copying	442.19	88.4%	500.00	0.00	0.00	0.00
Technology Services	1,072.05	142.9%	750.00	0.00	0.00	0.00
Total Contractual Services	6,705.33	75.5%	8,885.00	0.00	0.00	0.00
Employee Benefits & Costs						
FICA	0.00	0.00	0.00	0.00	0.00	0.00
IPERS	0.00	0.00	0.00	0.00	0.00	0.00
Medicare	0.00	0.00	0.00	0.00	0.00	0.00
Unemployment Compensation	0.00	0.00	0.00	0.00	0.00	0.00
Total Employee Benefits & Costs	0.00	0.00	0.00	0.00	0.00	0.00
Salaries-Regular Part Time						
Clerk, Treasurer, Historian	7,596.73	77.5%	9,800.00	0.00	0.00	0.00
Total Salaries-Regular Part Time	7,596.73	77.5%	9,800.00	0.00	0.00	0.00
Staff Development						
Dues & Memberships						
Chamber of Commerce	0.00	0.0%	500.00	0.00	0.00	0.00
Dues and Memberships	0.00	0.0%	500.00	0.00	0.00	0.00
IA League of Cities	726.00	114.3%	635.00	0.00	0.00	0.00
JCOG Assessment	1,664.83	100.0%	1,665.00	0.00	0.00	0.00
Total Dues & Memberships	2,390.83	72.4%	3,300.00	0.00	0.00	0.00
Prof. Development	64.00					
Total Staff Development	2,454.83	74.4%	3,300.00	0.00	0.00	0.00
Total Clerk/Treasurer & Finance Admin	18,687.81	74.9%	24,935.00	0.00	0.00	0.00
Election Expenses	1,756.83	109.8%	1,600.00	0.00	0.00	0.00
Legal Services	134,095.83	268.2%	50,000.00	0.00	0.00	0.00

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
 July 2015 through March 2016

6:11 PM
 04/10/16
 Cash Basis

	GENERAL			DEBT SERVICE			POLICE FORFEITURE		
	Jul '15 - Mar...	Budget	% of Budget	Jul '15 - Mar...	Budget	% of Budget	Jul '15 - Mar...	Budget	% of Budget
Mayor/Council Operations									
Employee Benefits & Costs									
FICA	0.00			0.00			0.00		
IPERS-Council	0.00			0.00			0.00		
Medicare	0.00			0.00			0.00		
Unemployment Compensation	0.00			0.00			0.00		
Total Employee Benefits & Costs	0.00			0.00			0.00		
Salaries-Regular Part Time									
Council	2,600.00	4,000.00	65.0%	0.00			0.00		
Mayor	983.50	1,967.00	50.0%	0.00			0.00		
Total Salaries-Regular Part Time	3,583.50	5,967.00	60.1%	0.00			0.00		
Total Mayor/Council Operations	3,583.50	5,967.00	60.1%	0.00			0.00		
TIF Analysis	14,000.00			0.00			0.00		
Tort Liability Insurance	133.00	6,450.00	2.1%	0.00			0.00		
Total GENERAL GOVERNMENT	187,722.47	110,743.00	169.5%	0.00			0.00		
PUBLIC SAFETY									
Building Inspections									
Building / Rental Inspection	17,325.00	15,200.00	114.0%	0.00			0.00		
Total Building Inspections	17,325.00	15,200.00	114.0%	0.00			0.00		
Crossing Guard									
Employee Benefits & Costs									
FICA	0.00			0.00			0.00		
IPERS	0.00			0.00			0.00		
Medicare	0.00			0.00			0.00		
Unemployment Compensation	0.00			0.00			0.00		
Total Employee Benefits & Costs	0.00			0.00			0.00		
Salaries									
Crossing Guard	3,275.00	4,500.00	72.8%	0.00			0.00		
Total Salaries	3,275.00	4,500.00	72.8%	0.00			0.00		
Supplies	275.50	200.00	137.8%	0.00			0.00		
Crossing Guard - Other	0.00	0.00	0.0%	0.00			0.00		
Total Crossing Guard	3,550.50	4,700.00	75.5%	0.00			0.00		
Fire									
Contracts w/Other Agencies									
Coralville Fire Dept	31,017.00	31,820.00	97.5%	0.00			0.00		
Hydrant Flush-City of Iowa City	3,432.00	3,520.00	97.5%	0.00			0.00		
Total Contracts w/Other Agencies	34,449.00	35,340.00	97.5%	0.00			0.00		
Total Fire	34,449.00	35,340.00	97.5%	0.00			0.00		
Hazmat-Johnson County	525.50	526.00	99.9%	0.00			0.00		
Police									
Commodities									
Car Purchase	0.00	16,000.00	0.0%	0.00			0.00		
Major Equipment	2,250.00	5,000.00	45.0%	0.00			0.00		
Car Equipment									
Total Major Equipment	2,250.00	5,000.00	45.0%	0.00			0.00		

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
 July 2015 through March 2016

6:11 PM
 04/10/16
 Cash Basis

	GENERAL		DEBT SERVICE		POLICE FORFEITURE	
	Jul '15 - Mar...	% of Budget	Jul '15 - Mar...	% of Budget	Jul '15 - Mar...	% of Budget
Minor Equipment	3,207.00					
Operating Police Equipment	0.00	213.8%	0.00		0.00	
Regular Officer Uniform	3,207.00	0.0%	0.00		0.00	
Total Minor Equipment	3,207.00	64.1%	0.00		0.00	
Supplies						
Ammunition	2,550.00	72.9%	0.00		0.00	
Business Meetings/Meals	0.00	0.0%	0.00		0.00	
Office Supplies	1,336.65	44.6%	0.00		0.00	
Operating Supplies	535.41	17.8%	0.00		0.00	
Other Supplies	1,991.39	99.6%	0.00		0.00	
Postage/Shipping	77.58	12.9%	0.00		0.00	
Professional Memberships	720.00	180.0%	0.00		0.00	
Total Supplies	7,211.03	56.3%	0.00		0.00	
Total Commodities	12,668.03	32.6%	0.00		0.00	
Contractual Services						
Garage Rental	600.00	25.0%	0.00		0.00	
Payments to Other Agencies	0.00	0.0%	0.00		0.00	
County Jail/Service/Filing Fees	0.00	0.0%	0.00		0.00	
Evidence testing	105.00	21.0%	0.00		0.00	
Technology Services						
Total Payments to Other Agencies	105.00	11.1%	0.00		0.00	
Police Insurance-Car/Liability	0.00	0.0%	0.00		0.00	
Printing/Copying	578.38	57.8%	0.00		0.00	
Prof Serv-Psych Testing-Physica	692.00	138.4%	0.00		0.00	
Special Events Staff	175.00		0.00		0.00	
Total Contractual Services	2,150.38	17.0%	0.00		0.00	
Police Benefits & Costs						
Police FICA	0.00		0.00		0.00	
Police Health Insurance	0.00		0.00		0.00	
Police IPERS	0.00		0.00		0.00	
Police Medicare	0.00		0.00		0.00	
Police SUTA	0.00		0.00		0.00	
Police Workers Compensation	0.00		0.00		0.00	
Total Police Benefits & Costs	0.00		0.00		0.00	
Police Gross Wages						
Holiday & Other Pay	28,893.96	103.2%	0.00		0.00	
Miscellaneous Payroll Item	711.00		0.00		0.00	
Police Gross Wages	183,303.61	76.8%	0.00		0.00	
Salaries-Reserves	0.00	0.0%	0.00		0.00	
Total Police Gross Wages	212,908.57	79.8%	0.00		0.00	
Repair/Maint/Utilities						
Telecommunications Expense						
IT Support	719.30	71.9%	0.00		0.00	
Verizon/Pager Fees/Mediacom	2,024.53	55.7%	0.00		0.00	
Total Telecommunications Expense	2,743.83	59.2%	0.00		0.00	

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
 July 2015 through March 2016

6:11 PM
 04/10/16
 Cash Basis

	GENERAL		DEBT SERVICE		POLICE FORFEITURE	
	Jul '15 - Mar...	Budget	% of Budget	Jul '15 - Mar...	Budget	% of Budget
Vehicle Operations						
Fuel	5,476.13	16,000.00	34.2%	0.00	0.00	0.00
Other	0.00	500.00	0.0%	0.00	0.00	0.00
Washes	450.00	700.00	64.3%	0.00	0.00	0.00
Total Vehicle Operations	5,926.13	17,200.00	34.5%	0.00	0.00	0.00
Vehicle Repair						
Bicycle Maint/Repair	0.00	200.00	0.0%	0.00	0.00	0.00
Car Maint/Repair	3,448.91	10,000.00	34.5%	0.00	0.00	0.00
Total Vehicle Repair	3,448.91	10,200.00	33.8%	0.00	0.00	0.00
Total Repair/Maint/Utilities	12,118.87	32,036.00	37.8%	0.00	0.00	0.00
Staff Development						
Meetings & Conferences	1,576.72			0.00		0.00
Regular Officer Training						
Academy Training	4,500.00	7,500.00	60.0%	0.00	0.00	0.00
Officer Training	1,510.00	6,500.00	23.2%	0.00	0.00	0.00
Training Supplies	1,894.22	2,000.00	94.7%	0.00	0.00	0.00
Total Regular Officer Training	7,904.22	16,000.00	49.4%	0.00	0.00	0.00
Total Staff Development	9,480.94	16,000.00	59.3%	0.00	0.00	0.00
Total Police	249,326.79	366,285.00	68.1%	0.00	0.00	0.00
Total PUBLIC SAFETY	305,176.79	422,051.00	72.3%	0.00	0.00	0.00
PUBLIC WORKS						
Other Public Works						
Contracts-Other Agencies						
IC Animal Center	4,251.10	1,200.00	354.3%	0.00	0.00	0.00
IC Bus Service	27,067.53	36,161.00	74.9%	0.00	0.00	0.00
SEATS Service	6,332.94	8,444.00	75.0%	0.00	0.00	0.00
Total Contracts-Other Agencies	37,651.57	45,805.00	82.2%	0.00	0.00	0.00
Total Other Public Works	37,651.57	45,805.00	82.2%	0.00	0.00	0.00
Roads, Bridges, & Sidewalks						
Contractual Services						
Engineering Fees	79,271.86	50,000.00	158.5%	0.00	0.00	0.00
Repairs/Improvements						
Arterial panel replacements	0.00			0.00	0.00	0.00
Asphalt patch projects	0.00			0.00	0.00	0.00
Local panel replacements	0.00			0.00	0.00	0.00
Melrose East - panel replacemnt	0.00			0.00	0.00	0.00
Sidewalk Repairs	0.00			0.00	0.00	0.00
Street Repairs	0.00			0.00	0.00	0.00
Sunset Street landscape	0.00			0.00	0.00	0.00
Traffic sign assessments/mgmt	0.00			0.00	0.00	0.00
Total Repairs/Improvements	0.00	0.00	0.0%	0.00	0.00	0.00
Striping/Curb Renumbering	0.00	0.00	0.0%	0.00	0.00	0.00
Total Contractual Services	79,271.86	50,000.00	158.5%	0.00	0.00	0.00
Snow Removal-Contractual	0.00			0.00	0.00	0.00
Storm water permit	0.00	3,000.00	0.0%	0.00	0.00	0.00
Street Lighting Electricity	0.00			0.00	0.00	0.00
Street Sweeping-Contractual	0.00			0.00	0.00	0.00

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
 July 2015 through March 2016

6:11 PM
 04/10/16
 Cash Basis

	GENERAL			DEBT SERVICE			POLICE FORFEITURE		
	Jul '15 - Mar...	Budget	% of Budget	Jul '15 - Mar...	Budget	% of Budget	Jul '15 - Mar...	Budget	% of Budget
Traffic Controls and Safety									
Street Signs-Commodities	0.00			0.00			0.00		
Traffic Light Electricity	0.00			0.00			0.00		
Total Traffic Controls and Safety	0.00			0.00			0.00		
Total Roads, Bridges, & Sidewalks	79,271.86	53,000.00	149.6%	0.00			0.00		
Sanitation									
Contractual									
Grandview Recycling	153.00	1,200.00	12.8%	0.00			0.00		
Leaf Vacuuming	15,686.64	13,500.00	116.2%	0.00			0.00		
Trash/Recycling	17,440.25	20,862.00	83.6%	0.00			0.00		
Total Contractual	33,279.89	35,562.00	93.6%	0.00			0.00		
Total Sanitation	33,279.89	35,562.00	93.6%	0.00			0.00		
Total PUBLIC WORKS	150,203.32	134,367.00	111.8%	0.00			0.00		
Total Expense	680,465.29	723,138.00	94.1%	1,249.29	32,400.00	3.9%	0.00		
Net Ordinary Income	-107,989.75	13,279.00	-813.2%	17,879.90	0.00	100.0%	6.13		
Net Income	-107,989.75	13,279.00	-813.2%	17,879.90	0.00	100.0%	6.13	0.00	100.0%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
 July 2015 through March 2016

6:11 PM
 04/10/16
 Cash Basis

	ROAD USE TAX			EMPLOYEE BENEFITS			TOTAL		
	Jul '15 - Mar...	Budget	% of Budget	Jul '15 - Mar...	Budget	% of Budget	Jul '15 - Mar...	Budget	% of Budget
Ordinary Income/Expense									
Income									
CHARGES FOR SERVICES									
Police Reports	0.00			0.00			176.00	1,000.00	17.6%
Total CHARGES FOR SERVICES	0.00			0.00			176.00	1,000.00	17.6%
GENERAL PROPERTY TAXES									
Benefits Levies	0.00			48,060.63	83,371.00	57.6%	48,060.63	83,371.00	57.6%
Commercial Prop Tax Rplmnt adj	0.00			0.00			0.00	-4,339.00	0.0%
Debt Service Levy	0.00			0.00			18,872.90	32,400.00	58.2%
Insurance Levy	0.00			0.00			6,146.83	14,252.00	43.1%
Library Services Levy	0.00			0.00			9,916.76	17,143.00	57.8%
Regular Property Tax	0.00			0.00			299,716.10	514,277.00	58.3%
Transit Levy	0.00			0.00			25,803.44	44,605.00	57.8%
Total GENERAL PROPERTY TAXES	0.00			48,060.63	83,371.00	57.6%	408,516.66	701,709.00	58.2%
INTERGOVERNMENTAL/SHARED REVENUE									
Other State Grants/Reimburse.	0.00			0.00			6,694.92	0.00	100.0%
Seatbelt Incent/Traffic Safety	0.00			0.00			6,694.92	0.00	100.0%
Total Other State Grants/Reimburse.	0.00			0.00			13,389.84	0.00	100.0%
State Shared Revenues									
Commercial Property Tax Rplcmnt	0.00			0.00			0.00	4,339.00	0.0%
Road Use/Street Construction	102,189.16	105,000.00	97.3%	0.00			102,189.16	105,000.00	97.3%
Total State Shared Revenues	102,189.16	105,000.00	97.3%	0.00			102,189.16	109,339.00	93.5%
Total INTERGOVERNMENTAL/SHARED REVENUE	102,189.16	105,000.00	97.3%	0.00			108,884.08	109,339.00	99.6%
LICENSES & PERMITS									
Beer/Wine/Liquor/Cig Permits	0.00			0.00			0.00	390.00	0.0%
Building/Equipment Permits	0.00			0.00			117,410.30	10,000.00	1,174.1%
Misc. Licenses/Permits	0.00			0.00			1,410.00	1,000.00	141.0%
Parking Permits	0.00			0.00			27,930.00	15,500.00	180.2%
Rental Permits	0.00			0.00			29,340.00	16,500.00	177.8%
Total Misc. Licenses/Permits	0.00			0.00			146,750.30	26,890.00	545.7%
Total LICENSES & PERMITS	0.00			0.00			146,750.30	26,890.00	545.7%
MISCELLANEOUS REVENUES									
Cable TV Franchise	0.00			0.00			9,872.80	14,000.00	70.5%
Contributions	0.00			0.00			2,375.00	250.00	950.0%
Fines	0.00			0.00			2,915.00	7,000.00	41.6%
Parking Fines	0.00			0.00			51,586.31	90,000.00	57.3%
Traffic Fines-Cik of Ct	0.00			0.00			54,501.31	97,000.00	56.2%
Total Fines	0.00			0.00			988.30	1,000.00	98.8%
Misc. Income	0.00			0.00			988.30	1,000.00	98.8%
Other	0.00			0.00			988.30	1,000.00	98.8%
Total Misc. Income	0.00			0.00			1,212.83	1,000.00	121.3%
Refunds and Reimbursements									
Total MISCELLANEOUS REVENUES	0.00			0.00			68,950.24	113,250.00	60.9%
OTHER CITY TAXES									
Utility Excise Tax	0.00			659.46			5,584.77	0.00	100.0%
Total OTHER CITY TAXES	0.00			659.46			5,584.77	0.00	100.0%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
 July 2015 through March 2016

6:11 PM
 04/10/16
 Cash Basis

	ROAD USE TAX		EMPLOYEE BENEFITS		TOTAL	
	Jul '15 - Mar...	% of Budget	Jul '15 - Mar...	% of Budget	Jul '15 - Mar...	% of Budget
USE OF MONEY & PROPERTY						
Interest on Cash Investments	0.00				3,864.30	77.3%
Total USE OF MONEY & PROPERTY	0.00		206.24		3,864.30	77.3%
Total Income	102,189.16	97.3%	48,926.33	58.7%	742,726.35	77.6%
Gross Profit	102,189.16	97.3%	48,926.33	58.7%	742,726.35	77.6%
Expense						
CAPITAL PROJECTS						
Wide Sidewalk Project	0.00		0.00		0.00	0.0%
Property easements/acquisitions	0.00		0.00		0.00	0.0%
Total Wide Sidewalk Project	0.00		0.00		0.00	0.0%
Total CAPITAL PROJECTS	0.00		0.00		0.00	0.0%
COMMUNITY & ECONOMIC DEV.						
Tree Trimming/Lawn Care	0.00		0.00		1,140.00	22.8%
Total COMMUNITY & ECONOMIC DEV.	0.00		0.00		1,140.00	22.8%
CULTURE & RECREATION						
Community Support Projects	0.00		0.00		88.00	17.6%
Library	0.00		0.00		29,822.24	66.8%
Parks	0.00		0.00		1,312.47	16.4%
Park Expenses	0.00		0.00		5,000.00	100.0%
Park Update Contribution	0.00		0.00		6,312.47	108.8%
Total Parks	0.00		0.00		5,800.00	108.8%
Total CULTURE & RECREATION	0.00		0.00		36,222.71	71.1%
DEBT SERVICE						
Interest	0.00		0.00		1,249.29	52.1%
Principal	0.00		0.00		0.00	0.0%
Total DEBT SERVICE	0.00		0.00		1,249.29	3.9%
GENERAL GOVERNMENT						
City Hall & General Buildings	0.00		0.00		309.00	15.5%
Commodities	0.00		0.00		309.00	15.5%
Supplies	0.00		0.00		0.00	0.0%
Total Commodities	0.00		0.00		200.00	15.5%
Contractual						
Rents & Leases	0.00		0.00		12,368.07	75.0%
Total Contractual	0.00		0.00		12,368.07	75.0%
Employee Benefits & Costs						
FICA	0.00		0.00		0.00	0.0%
IPERS	0.00		0.00		0.00	0.0%
Medicare	0.00		0.00		0.00	0.0%
Total Employee Benefits & Costs	0.00		0.00		83.00	0.0%
Repair/Maint/Utilities						
Maintenance	0.00		0.00		0.00	0.0%
Telecommunications	0.00		0.00		1,521.21	76.1%
Utilities	0.00		0.00		835.22	52.2%
Total Repair/Maint/Utilities	0.00		0.00		2,356.43	51.2%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
 July 2015 through March 2016

6:11 PM
 04/10/16
 Cash Basis

	ROAD USE TAX			EMPLOYEE BENEFITS			TOTAL		
	Jul '15 - Mar...	% of Budget	Jul '15 - Mar...	Budget	% of Budget	Jul '15 - Mar...	Budget	% of Budget	
Salaries-Regular Part Time	0.00		0.00			432.00	500.00	86.4%	
Facilities Assistant	0.00		0.00			432.00	500.00	86.4%	
Total Salaries-Regular Part Time	0.00		0.00		0.0%	15,465.50	21,874.00	70.7%	
Total City Hall & General Buildings									
Clerk/Treasurer & Finance Admin									
Commodities									
Hardware/Software	0.00		0.00			0.00	1,000.00	0.0%	
Minor Equipment/Supplies/Techno	0.00		0.00			151.25	700.00	21.6%	
Office Supplies and Postage	0.00		0.00			1,179.67	1,000.00	118.0%	
Taping meetings	0.00		0.00			600.00	250.00	240.0%	
Total Commodities	0.00		0.00			1,930.92	2,950.00	65.5%	
Contractual Services									
Accounting Fees	0.00		0.00			1,400.00	4,400.00	31.8%	
Bank/CCard Fees	0.00		0.00			21.20	50.00	42.4%	
Legal Publications	0.00		0.00			3,319.89	3,000.00	110.7%	
Meeting Set Up Fees	0.00		0.00			450.00	125.00	360.0%	
Payments to Other Agencies									
Notary Fees	0.00		0.00			0.00	60.00	0.0%	
Total Payments to Other Agencies	0.00		0.00			0.00	60.00	0.0%	
Printing/Copying	0.00		0.00			442.19	500.00	88.4%	
Technology Services	0.00		0.00			1,072.05	750.00	142.9%	
Total Contractual Services	0.00		0.00			6,705.33	8,885.00	75.5%	
Employee Benefits & Costs									
FICA	0.00		497.78			497.78	608.00	81.9%	
IPERS	0.00		761.60			761.60	875.00	87.0%	
Medicare	0.00		116.42			116.42	142.00	82.0%	
Unemployment Compensation	0.00		77.55			77.55	120.00	64.6%	
Total Employee Benefits & Costs	0.00		1,453.35			1,453.35	1,745.00	83.3%	
Salaries-Regular Part Time									
Clerk, Treasurer, Historian	0.00		0.00			7,596.73	9,800.00	77.5%	
Total Salaries-Regular Part Time	0.00		0.00			7,596.73	9,800.00	77.5%	
Staff Development									
Dues & Memberships									
Chamber of Commerce	0.00		0.00			0.00	500.00	0.0%	
Dues and Memberships	0.00		0.00			0.00	500.00	0.0%	
IA League of Cities	0.00		0.00			726.00	635.00	114.3%	
JCOG Assessment	0.00		0.00			1,664.83	1,665.00	100.0%	
Total Dues & Memberships	0.00		0.00			2,390.83	3,300.00	72.4%	
Prof. Development	0.00		0.00			64.00	0.00	100.0%	
Total Staff Development	0.00		0.00			2,454.83	3,300.00	74.4%	
Total Clerk/Treasurer & Finance Admin	0.00		1,453.35			20,141.16	26,680.00	75.5%	
Election Expenses	0.00		0.00			1,756.83	1,600.00	109.8%	
Legal Services	0.00		0.00			134,095.83	50,000.00	268.2%	

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
 July 2015 through March 2016

6:11 PM
 04/10/16
 Cash Basis

	ROAD USE TAX			EMPLOYEE BENEFITS			TOTAL		
	Jul '15 - Mar...	Budget	% of Budget	Jul '15 - Mar...	Budget	% of Budget	Jul '15 - Mar...	Budget	% of Budget
Mayor/Council Operations									
Employee Benefits & Costs									
FICA	0.00			231.17	370.00	62.5%	231.17	370.00	62.5%
IPERS-Council	0.00			53.58	89.00	60.2%	53.58	89.00	60.2%
Medicare	0.00			51.96	87.00	59.7%	51.96	87.00	59.7%
Unemployment Compensation	0.00			37.02	80.00	46.3%	37.02	80.00	46.3%
Total Employee Benefits & Costs	0.00			373.73	626.00	59.7%	373.73	626.00	59.7%
Salaries-Regular Part Time									
Council	0.00			0.00	4,000.00		2,600.00	4,000.00	65.0%
Mayor	0.00			0.00	1,967.00		983.50	1,967.00	50.0%
Total Salaries-Regular Part Time	0.00			0.00	5,967.00		3,583.50	5,967.00	60.1%
Total Mayor/Council Operations	0.00			373.73	6,260.00	59.7%	3,957.23	6,593.00	60.0%
TIF Analysis	0.00			0.00	0.00		14,000.00	0.00	100.0%
Tort Liability Insurance	0.00			0.00	6,450.00		133.00	6,450.00	2.1%
Total GENERAL GOVERNMENT	0.00			1,827.08	2,454.00	74.5%	189,549.55	113,197.00	167.5%
PUBLIC SAFETY									
Building Inspections									
Building / Rental Inspection	0.00			0.00	15,200.00		17,325.00	15,200.00	114.0%
Total Building Inspections	0.00			0.00	15,200.00		17,325.00	15,200.00	114.0%
Crossing Guard									
Employee Benefits & Costs									
FICA	0.00			168.95	279.00	60.6%	168.95	279.00	60.6%
IPERS	0.00			247.83	402.00	61.6%	247.83	402.00	61.6%
Medicare	0.00			39.51	65.00	60.8%	39.51	65.00	60.8%
Unemployment Compensation	0.00			24.77	60.00	41.3%	24.77	60.00	41.3%
Total Employee Benefits & Costs	0.00			481.06	806.00	59.7%	481.06	806.00	59.7%
Salaries									
Crossing Guard	0.00			0.00	4,500.00		3,275.00	4,500.00	72.8%
Total Salaries	0.00			0.00	4,500.00		3,275.00	4,500.00	72.8%
Supplies	0.00			0.00	200.00		275.50	200.00	137.8%
Crossing Guard - Other	0.00			0.00	0.00		0.00	0.00	0.0%
Total Crossing Guard	0.00			481.06	806.00	59.7%	4,031.56	5,506.00	73.2%
Fire									
Contracts w/Other Agencies									
Coralville Fire Dept	0.00			0.00	31,820.00		31,017.00	31,820.00	97.5%
Hydrant Flush-City of Iowa City	0.00			0.00	3,520.00		3,432.00	3,520.00	97.5%
Total Contracts w/Other Agencies	0.00			0.00	35,340.00		34,449.00	35,340.00	97.5%
Total Fire	0.00			0.00	35,340.00		34,449.00	35,340.00	97.5%
Hazmat-Johnson County									
Police									
Commodities									
Car Purchase	0.00			0.00	16,000.00		0.00	16,000.00	0.0%
Major Equipment	0.00			0.00	5,000.00		2,250.00	5,000.00	45.0%
Car Equipment	0.00			0.00	5,000.00		2,250.00	5,000.00	45.0%
Total Major Equipment	0.00			0.00	5,000.00		2,250.00	5,000.00	45.0%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
 July 2015 through March 2016

6:11 PM
 04/10/16
 Cash Basis

	ROAD USE TAX			EMPLOYEE BENEFITS			TOTAL		
	Jul '15 - Mar...	% of Budget	Budget	Jul '15 - Mar...	% of Budget	Budget	Jul '15 - Mar...	% of Budget	Budget
Minor Equipment	0.00								
Operating Police Equipment	0.00			0.00			3,207.00	213.8%	1,500.00
Regular Officer Uniform	0.00			0.00			0.00	0.0%	3,500.00
Total Minor Equipment	0.00			0.00			3,207.00	64.1%	5,000.00
Supplies									
Ammunition	0.00			0.00			2,550.00	72.9%	3,500.00
Business Meetings/Meals	0.00			0.00			0.00	0.0%	300.00
Office Supplies	0.00			0.00			1,336.65	44.6%	3,000.00
Operating Supplies	0.00			0.00			535.41	17.8%	3,000.00
Other Supplies	0.00			0.00			1,991.39	99.6%	2,000.00
Postage/Shipping	0.00			0.00			77.58	12.9%	600.00
Professional Memberships	0.00			0.00			720.00	180.0%	400.00
Total Supplies	0.00			0.00			7,211.03	56.3%	12,800.00
Total Commodities	0.00			0.00			12,668.03	32.6%	38,800.00
Contractual Services									
Garage Rental	0.00			0.00			600.00	25.0%	2,400.00
Payments to Other Agencies	0.00			0.00			0.00	0.0%	300.00
County Jail/Service/Filing Fees	0.00			0.00			0.00	0.0%	150.00
Evidence testing	0.00			0.00			105.00	21.0%	500.00
Technology Services	0.00			0.00			105.00	11.1%	950.00
Total Payments to Other Agencies	0.00			0.00			0.00	0.0%	7,802.00
Police Insurance-Car/Liability	0.00			0.00			578.38	57.8%	1,000.00
Printing/Copying	0.00			0.00			692.00	138.4%	500.00
Prof Serv-Psych Testing-Physica	0.00			0.00			175.00	100.0%	0.00
Special Events Staff	0.00			0.00			105.00	11.1%	950.00
Total Contractual Services	0.00			0.00			2,150.38	17.0%	12,652.00
Police Benefits & Costs									
Police FICA	0.00			13,181.33	79.7%	16,541.00	13,181.33	79.7%	16,541.00
Police Health Insurance	0.00			14,510.79	108.2%	13,417.00	14,510.79	108.2%	13,417.00
Police IPERS	0.00			19,826.84	75.5%	26,253.00	19,826.84	75.5%	26,253.00
Police Medicare	0.00			3,084.84	79.7%	3,869.00	3,084.84	79.7%	3,869.00
Police SUTA	0.00			1,248.94	62.4%	2,000.00	1,248.94	62.4%	2,000.00
Police Workers Compensation	0.00			958.00	5.3%	18,031.00	958.00	5.3%	18,031.00
Total Police Benefits & Costs	0.00			52,810.74	65.9%	80,111.00	52,810.74	65.9%	80,111.00
Police Gross Wages									
Holiday & Other Pay	0.00			0.00			28,893.96	103.2%	28,000.00
Miscellaneous Payroll Item	0.00			0.00			711.00	100.0%	0.00
Police Gross Wages	0.00			0.00			183,303.61	76.8%	238,773.00
Salaries-Reserves	0.00			0.00			0.00	0.0%	24.00
Total Police Gross Wages	0.00			0.00			212,908.57	79.8%	266,797.00
Repair/Maint/Utilities									
Telecommunications Expense	0.00			0.00			719.30	71.9%	1,000.00
IT Support	0.00			0.00			2,024.53	55.7%	3,636.00
Verizon/Pager Fees/Mediacom	0.00			0.00			2,743.83	59.2%	4,636.00
Total Telecommunications Expense	0.00			0.00			2,743.83	59.2%	4,636.00

City of University Heights, Iowa

Profit & Loss Budget vs. Actual

July 2015 through March 2016

6:11 PM
04/10/16
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	Jul '15 - Mar...	Budget	% of Budget	Jul '15 - Mar...	Budget	% of Budget	Jul '15 - Mar...	Budget	% of Budget
Vehicle Operations									
Fuel	0.00		0.0%	0.00		0.0%	5,476.13	16,000.00	34.2%
Other	0.00		0.0%	0.00		0.0%	0.00	500.00	0.0%
Washes	0.00		0.0%	0.00		0.0%	450.00	700.00	64.3%
Total Vehicle Operations	0.00		0.0%	0.00		0.0%	5,926.13	17,200.00	34.5%
Vehicle Repair									
Bicycle Maint/Repair	0.00		0.0%	0.00		0.0%	0.00	200.00	0.0%
Car Maint/Repair	0.00		0.0%	0.00		0.0%	3,448.91	10,000.00	34.5%
Total Vehicle Repair	0.00		0.0%	0.00		0.0%	3,448.91	10,200.00	33.8%
Total Repair/Maint/Utilities	0.00		0.0%	0.00		0.0%	12,118.87	32,036.00	37.8%
Staff Development									
Meetings & Conferences	0.00		0.0%	0.00		0.0%	1,576.72	0.00	100.0%
Regular Officer Training	0.00		0.0%	0.00		0.0%	4,500.00	7,500.00	60.0%
Academy Training	0.00		0.0%	0.00		0.0%	1,510.00	6,500.00	23.2%
Officer Training	0.00		0.0%	0.00		0.0%	1,894.22	2,000.00	94.7%
Training Supplies	0.00		0.0%	0.00		0.0%	7,904.22	16,000.00	49.4%
Total Regular Officer Training	0.00		0.0%	0.00		0.0%	9,480.94	16,000.00	59.3%
Total Staff Development	0.00		0.0%	0.00		0.0%	302,137.53	446,396.00	67.7%
Total Police	0.00		0.0%	52,810.74		65.9%	80,111.00	446,396.00	67.7%
Total PUBLIC SAFETY	0.00		0.0%	53,291.80		65.9%	358,468.59	502,968.00	71.3%
PUBLIC WORKS									
Other Public Works									
Contracts-Other Agencies	0.00		0.0%	0.00		0.0%	4,251.10	1,200.00	354.3%
IC Animal Center	0.00		0.0%	0.00		0.0%	27,067.53	36,161.00	74.9%
IC Bus Service	0.00		0.0%	0.00		0.0%	6,332.94	8,444.00	75.0%
SEATS Service	0.00		0.0%	0.00		0.0%	37,651.57	45,805.00	82.2%
Total Contracts-Other Agencies	0.00		0.0%	0.00		0.0%	37,651.57	45,805.00	82.2%
Total Other Public Works	0.00		0.0%	0.00		0.0%	37,651.57	45,805.00	82.2%
Roads, Bridges, & Sidewalks									
Contractual Services									
Engineering Fees	0.00		0.0%	0.00		0.0%	79,271.86	50,000.00	158.5%
Repairs/Improvements	0.00		0.0%	0.00		0.0%	0.00	16,000.00	0.0%
Arterial panel replacements	0.00		0.0%	0.00		0.0%	0.00	4,000.00	0.0%
Asphalt patch projects	1,479.00		37.0%	0.00		0.0%	1,479.00	4,000.00	37.0%
Local panel replacements	0.00		0.0%	0.00		0.0%	0.00	13,500.00	0.0%
Melrose East - panel replacemnt	0.00		0.0%	0.00		0.0%	0.00	23,000.00	0.0%
Sidewalk Repairs	-523.40		0.0%	0.00		0.0%	-523.40	0.00	100.0%
Street Repairs	6,385.00		0.0%	0.00		0.0%	6,385.00	0.00	100.0%
Sunset Street landscape	0.00		0.0%	0.00		0.0%	0.00	2,500.00	0.0%
Traffic sign assessments/mgmt	1,876.00		41.7%	0.00		0.0%	1,876.00	4,500.00	41.7%
Total Repairs/Improvements	9,216.60		14.5%	0.00		0.0%	9,216.60	63,500.00	14.5%
Striping/Curb Renumbering	5,218.00		87.0%	0.00		0.0%	5,218.00	6,000.00	87.0%
Total Contractual Services	14,434.60		20.8%	0.00		0.0%	93,706.46	119,500.00	78.4%
Snow Removal-Contractual	23,249.50		66.4%	0.00		0.0%	23,249.50	35,000.00	66.4%
Storm water permit	0.00		0.0%	0.00		0.0%	0.00	3,000.00	0.0%
Street Lighting Electricity	10,030.25		118.0%	0.00		0.0%	10,030.25	8,500.00	118.0%
Street Sweeping-Contractual	0.00		0.0%	0.00		0.0%	0.00	3,500.00	0.0%

City of University Heights, Iowa
Profit & Loss Budget vs. Actual
 July 2015 through March 2016

6:11 PM
 04/10/16
 Cash Basis

	ROAD USE TAX			EMPLOYEE BENEFITS			TOTAL		
	Jul '15 - Mar...	Budget	% of Budget	Jul '15 - Mar...	Budget	% of Budget	Jul '15 - Mar...	Budget	% of Budget
Traffic Controls and Safety									
Street Signs-Commodities	397.92	250.00	159.2%	0.00			397.92	250.00	159.2%
Traffic Light Electricity	565.45	750.00	75.4%	0.00			565.45	750.00	75.4%
Total Traffic Controls and Safety	963.37	1,000.00	96.3%	0.00			963.37	1,000.00	96.3%
Total Roads, Bridges, & Sidewalks	48,677.72	117,500.00	41.4%	0.00			127,949.58	170,500.00	75.0%
Sanitation									
Contractual									
Grandview Recycling	0.00			0.00			153.00	1,200.00	12.8%
Leaf Vacuuming	0.00			0.00			15,686.64	13,500.00	116.2%
Trash/Recycling	0.00			0.00			17,440.25	20,862.00	83.6%
Total Contractual	0.00			0.00			33,279.89	35,562.00	93.6%
Total Sanitation	0.00			0.00			33,279.89	35,562.00	93.6%
Total PUBLIC WORKS	48,677.72	117,500.00	41.4%	0.00			198,881.04	251,867.00	79.0%
Total Expense	48,677.72	117,500.00	41.4%	55,118.88	83,371.00	66.1%	785,511.18	956,409.00	82.1%
Net Ordinary Income	53,511.44	-12,500.00	-428.1%	-6,192.55	0.00	100.0%	-42,784.83	779.00	-5,492.3%
Net Income	53,511.44	-12,500.00	-428.1%	-6,192.55	0.00	100.0%	-42,784.83	779.00	-5,492.3%

City of University Heights, Iowa
PROFIT AND LOSS
 July 2015 through March 2016

	GENERAL	DEBT SERVICE	POLICE FOR...	ROAD USE T...	EMPLOYEE ...	TOTAL
Ordinary Income/Expense						
Income						
CHARGES FOR SERVICES	176.00	0.00	0.00	0.00	0.00	176.00
GENERAL PROPERTY TAXES	341,583.13	18,872.90	0.00	0.00	48,060.63	408,516.66
INTERGOVERNMENTAL/SHARED REVEN...	6,694.92	0.00	0.00	102,189.16	0.00	108,884.08
LICENSES & PERMITS	146,750.30	0.00	0.00	0.00	0.00	146,750.30
MISCELLANEOUS REVENUES	68,950.24	0.00	0.00	0.00	0.00	68,950.24
OTHER CITY TAXES	4,669.02	256.29	0.00	0.00	659.46	5,584.77
USE OF MONEY & PROPERTY	3,651.93	0.00	6.13	0.00	206.24	3,864.30
Total Income	572,475.54	19,129.19	6.13	102,189.16	48,926.33	742,726.35
Gross Profit	572,475.54	19,129.19	6.13	102,189.16	48,926.33	742,726.35
Expense						
COMMUNITY & ECONOMIC DEV.	1,140.00	0.00	0.00	0.00	0.00	1,140.00
CULTURE & RECREATION	36,222.71	0.00	0.00	0.00	0.00	36,222.71
DEBT SERVICE	0.00	1,249.29	0.00	0.00	0.00	1,249.29
GENERAL GOVERNMENT	187,722.47	0.00	0.00	0.00	1,827.08	189,549.55
PUBLIC SAFETY	305,176.79	0.00	0.00	0.00	53,291.80	358,468.59
PUBLIC WORKS	150,203.32	0.00	0.00	48,677.72	0.00	198,881.04
Total Expense	680,465.29	1,249.29	0.00	48,677.72	55,118.88	785,511.18
Net Ordinary Income	-107,989.75	17,879.90	6.13	53,511.44	-6,192.55	-42,784.83
Net Income	-107,989.75	17,879.90	6.13	53,511.44	-6,192.55	-42,784.83

City of University Heights, Iowa
Warrants for Council Approval
 March 11 through April 12, 2016

Date	Name	Memo	Amount
Mar 11 - Apr 12, 16			
03/15/2016	Jones, Christian R		-813.01
03/15/2016	Lyon, Kristofer S		-1,404.26
03/15/2016	Plate, Harold,		-181.39
03/15/2016	Schmitz, Jakub J		-1,188.13
03/15/2016	Sherman, Nicholas M		-1,459.49
03/15/2016	Simcox, Levio M		-1,149.22
03/15/2016	Stanley, Kenneth L		-1,575.51
03/15/2016	Internal Revenue Service	42-1109342	-2,929.28
03/28/2016	MidAmerican Energy	pedestrian lights at 113 Golfview	-33.30
03/28/2016	MidAmerican Energy	1301 Melrose stop light	-31.82
03/28/2016	MidAmerican Energy	1011 Melrose stop light	-26.92
03/28/2016	MidAmerican Energy	City Hall gas/electricity	-71.82
03/30/2016	Jones, Christian R		-888.45
03/30/2016	Lyon, Kristofer S		-1,662.89
03/30/2016	Schmitz, Jakub J		-1,259.91
03/30/2016	Sherman, Nicholas M		-1,511.47
03/30/2016	Simcox, Levio M		-1,293.82
03/30/2016	Stanley, Kenneth L		-1,575.49
03/30/2016	MidAmerican Energy	street lights	-605.48
03/31/2016	Haverkamp, Michael J		-172.80
03/31/2016	Lane, James		-184.70
03/31/2016	Quezada, Silvia M		-184.70
03/31/2016	Plate, Harold,		-124.60
03/31/2016	Anderson, Christine M.		-355.34
03/31/2016	Kimura, Lori D.		-316.74
03/31/2016	Internal Revenue Service	42-1109342	-3,375.70
03/31/2016	Wellmark BC/BS	monthly insurance payment	-2,602.05
03/31/2016	IOWA PUBLIC EMPLOYEES ...		-3,696.67
03/31/2016	IOWA PUBLIC EMPLOYEES ...		-210.09
03/31/2016	TREASURER STATE OF IO...	42-1109342-001	-3,309.00
03/31/2016	IOWA WORKFORCE DEVEL...	107319-6	-487.64
04/01/2016	Paul J. Moore, Melrose Aven...	City Hall Rent/garages automatic deposit	-1,374.23
04/01/2016	Verizon Wireless	monthly wireless service	-120.05
04/07/2016	City of Iowa City	City Hall water/sewer automatic payment	-14.22
04/12/2016	SEATS	Seats Payment	-703.66
04/12/2016	Stan Laverman	rental inspector salary	-500.00
04/12/2016	Internet Navigator	monthly fee for city website/email service	-24.95
04/12/2016	Office of Auditor of State	Periodic exam fee	-1,200.00
04/12/2016	Siders Development	OUP inspections/reporting 3/9/16-3/31/16	-1,001.70
04/12/2016	University Lake Partners	garage rental October 2015 thru June 2016	-1,800.00
04/12/2016	Brad Wiley	March council meeting filming & editing	-250.00
04/12/2016	Leff Law Firm, L.L.P.	legal services 3/5/16-4/8/16	-11,725.00
04/12/2016	Shive Hattery	engineering services 2/27/16-4/1/16	-10,311.80
04/12/2016	Mediacom	online service 4/3/16-5/2/16	-109.95
04/12/2016	Iowa City Press-Citizen	March publications	-227.63
04/12/2016	Johnson County Refuse, Inc.	March recycling	-1,738.50
04/12/2016	Hawkeye Construction & Sno...	snow removal 2/5/16-3/13/16	-5,667.00

04/12/16

City of University Heights, Iowa
Warrants for Council Approval
March 11 through April 12, 2016

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
04/12/2016	Med-Tech Resources Inc	spit socks	-40.40
04/12/2016	Westport Touchless Autowash	February & March vehicle washes	-101.00
04/12/2016	Eastern Iowa Community Coll...	video simulator for shoot/don't shoot training	-250.00
04/12/2016	Pyramid Services Inc.	oil change/replace brakes	-526.63
04/12/2016	City of Iowa City	bus, animal services, 2 mo fuel for police vehicl...	-3,986.44
04/12/2016	Terry Goerd	March inspection services	-2,205.00
04/12/2016	Iowa Association of Municipal...	Water Dues & Research Assessment for 2016-...	-528.60
04/12/2016	MPH Industries, Inc.	repair radar unit	-89.27
04/12/2016	Racom Corporation	repair police lightbar	-71.25
04/12/2016	Iowa Community Association ...	insurance 4/1/16-6/30/16	-10,271.51
04/12/2016	Iowa Municipalities Workers' ...	prorated workmans comp policy thru 6/30/16	-1,996.00
04/12/2016	VISA		-114.60
04/12/2016	VISA		-671.25
04/12/2016	VISA		-580.90
04/12/2016	Vic's Auto Body Repair, Inc.	to repair damaged patrol car	-437.50
04/12/2016	Rotary Club of Iowa City Dow...	4th quarter dues RY2016	-23.00

Mar 11 - Apr 12, 16

MEMORANDUM

TO: University Heights, Mayor, Council, and Staff
FROM: Josiah Bilskemper, P.E.
DATE: April 9, 2016
RE: City Engineer's Report – April 2016

(1) One University Place – Public Improvements Project

- a. Two bids were received for the One University Place – Public Improvements Project on March 28th. At the March 29th Special Meeting, council awarded the construction contract to Maxwell Construction (Resolution 16-16B), who was the lowest responsive, responsible bidder. The base bid from Maxwell Construction was \$586,022.32. The bid alternate work (storm water bio-cell) was also awarded as part of the contract, at a cost of \$17,021.00. Signed copies of the contract documents have been returned.
- b. The preconstruction meeting will be held Monday afternoon (4/11), with construction work on Melrose Avenue expected to begin on Wednesday (4/13) next week with a lane closure for westbound traffic on Melrose Avenue. The contractor will present their initial construction schedule at the preconstruction meeting. The construction completion date in the contract is July 22, 2016.
- c. This lane closure will first be implemented on Wednesday (4/13) and will force a detour for all westbound traffic on Melrose Avenue (detour south on Sunset Street to Benton, west on Benton to Mormon Trek, and north on Mormon Trek back to Melrose Avenue).
- d. The work on Melrose and at the intersection will occur over several different stages, with a lane closure required for many of these stages. Eventually, the portion of Sunset Street north of Melrose will be completely closed for the realignment work
- e. Council also approved Resolution 16-17 at the March 29th Special Meeting, which accepted the quit claim deed and right-of-way dedication for the Sunset Street realignment north of Melrose Avenue.

(2) Melrose/Sunset Intersection – Overhead to Underground Rebuild - MidAmerican Energy

- a. The realignment of Sunset Street north of Melrose means that the existing overhead utility pole on the north side of the intersection needs to be removed and the service lines relocated (the pole would end up being right in the middle of the new paving).
- b. The electric lines and utility pole are owned and operated by MidAmerican Energy, and also have other communications lines using the pole (Mediacom and Century Link).
- c. To accommodate the new roadway alignment and traffic signal installation, the existing pole will be removed and the electric and communications service lines into the site will be installed underground.
- d. The underground installation requires that an additional utility pole be installed within the right-of-way to the south of Melrose Avenue. This new pole will be located behind



the sidewalk on the east side of Sunset, near the north side of the vacant lot at the NW corner of the Sunset and Koser intersection.

- e. This additional utility pole is necessary for two reasons. First, the pole being removed on the north side of the intersection is also providing the “anchor” support for the long run of overhead wires going south on Sunset Street. With this pole being removed, the anchor function has to be replaced, and will be transferred to this new pole. Second, the equipment that is required to be placed on a utility pole to drop the overhead wires down the pole and into an underground installation will not fit on any of the existing poles south of Melrose (they are “full” with other equipment or connections).
- f. As noted in Steve Ballard’s report, a resolution has been prepared to approve an agreement with MidAmerican to complete this work in accordance with the intersection reconstruction work. The estimated cost for this underground work is \$33,499.00 (which includes a \$5,000 credit to account for the baseline cost to relocate an overhead pole to a new location) and costs will be reimbursed to the City by the OUP developer.
- g. The MidAmerican agreement notes that it does not include any costs associated with the communications companies on the utility pole. We have contacted Mediacom and Century Link and confirmed that since these facilities are in the city right-of-way and need to be relocated due to a city project, there will be no additional costs from the communications companies for them to relocate their services. Each company indicated they had already been in contact with McComas-Lacina (general contractor for the OUP site development) to coordinate new service lines into the development.
- h. Attached is the agreement, which was updated yesterday with additional language to clarify the scope of the work. The attached agreement replaces the version included in Steve Ballard’s report issued yesterday.

(3) 2016 Sidewalk Repair Project (SW Quadrant)

- a. This item has not been completed. There were a couple properties added and removed over the last month. Quotes for the 2016 sidewalk repair project will be received in advance of the May council meeting.

Please feel free to contact me if you have any questions about these or any other items.

JDB



MidAmerican Energy Company
1630 Lower Muscatine Road
Iowa City, Iowa 52240

March 29, 2016

Jim Lane
City of University Heights
1004 Melrose Avenue
University Heights, IA 52246

Re: Sunset Street and Melrose Avenue overhead rebuild for intersection reconstruction

Dear Mr. Lane:

MidAmerican Energy Company (MidAmerican) has reviewed the City of University Heights' request to rebuild and convert underground the existing overhead primary distribution line along Sunset Street, south of Melrose Avenue to accommodate the removal of poles in conflict with the intersection rebuild project. The enclosed drawing shows our proposed relocation of these facilities. The total estimated cost for this project, including all removal of MidAmerican electric facilities is \$33,499.

The estimated cost represents MidAmerican's best estimate of work required and does not represent a firm or final cost.

The City of University Heights will be responsible for paying all actual costs of construction related to this project within 60 days of completion and receipt of a final bill.

The estimate does not include any allowance or costs to transfer communications facilities to new poles or removed from existing poles, which could also add significant expense to the project. These costs will need to be negotiated directly by the City of University Heights with the individual communications companies.

The work is estimated to take approximately 3 weeks in total. MidAmerican would like to complete work between May 15, 2016 and June 15, 2016. This is contingent upon the boring contractor schedule and weather. These dates are approximate as we wish to work within the timeframe of the intersection rebuild project and continuing operation of St. Andrews Church.

This proposal is valid for 30 days and is subject to the following additional terms and conditions:



MidAmerican Proposes To:

1. Install new 45' pole and down guy in the right of way on the northwest corner of the vacant lot west of 250 Koser Avenue along Sunset Street. This new pole will be placed 30-feet south of the existing utility pole at the northwest corner of the vacant lot. If unforeseen circumstances arise during construction that prevents placement of the pole at this location, MidAmerican will contact the City Engineer to coordinate new location.
2. Directionally drill one 6" conduit approximately 145' in city right of way from the new pole to the existing pole on the southeast corner of the Sunset and Melrose intersection.
3. Remove pole on northwest corner of Sunset Street and Melrose Avenue intersection. Remove pole and 3Ø transformer bank currently feeding St. Andrew's Church.
4. Conduct a utilities survey via Iowa One Call prior to any drilling, boring or excavation work, and notify the City of University Height City Engineer to request marking of city owned utilities.
5. Provide all required notifications to other utilities utilizing the MidAmerican poles that will be affected by this work in a timely manner to allow completion of the work by the completion date.
6. Protect existing paved surfaces per Section 7 of University Heights Ordinance #88: "Backhoe equipment outriggers shall be fitted with rubber pads whenever outriggers are placed on any paved surface. Tracked vehicles are not permitted on paved surfaces unless specific precautions are taken to protect the surface."
7. Provide pedestrian and vehicular traffic control on adjoining streets and sidewalks in accordance with the Manual on Uniform Traffic Control Devices (MUTCD), latest edition. MidAmerican is responsible for installation, maintenance, and removal of all traffic control.
8. Complete site restoration (including tire tracks or rutting from equipment) of all disturbed areas. This includes both paved and grass surfaces. MidAmerican will contact the City Engineer for specifications to replace sidewalk and/or street pavement damaged during the work. The City Engineer shall determine if disturbed areas have been restored to an equal or better condition. If needed, sodding shall be completed in accordance with SUDAS Specification 9020 (Sodding).
9. Due to the proximity of this work to the Sunset and Melrose intersection lanes, construction activity associated with this work shall not occupy any portion of Sunset Street or Melrose Avenue between the morning and afternoon peak traffic hours of 7:00 AM to 9:00 AM, and from 4:00 PM to 6:00 PM.



The City of University Heights Agrees To:

1. Pay MidAmerican 100% of the actual costs of construction and removal, as described above and as shown on the attached drawings, as a non-refundable contribution-in-aid-of-construction. The amount shall include any applicable AFUDC (Allowance for Funds used During Construction) charges and General and Administrative (G&A) costs, and shall be due within 60 days of completion of the project and receipt of a final bill.
2. Provide MidAmerican with utility easements at no cost as necessary for the installation of the new underground electric distribution facilities. This includes negotiating and purchasing all easements required on third-party properties. Based on review of the site, existing right-of-way available, and the proposed work to be completed, MidAmerican anticipates that all of the proposed work can be accomplished in the right-of-way. If unforeseen circumstances arise during construction that prohibits the work from being completed as proposed, and another route within the right-of-way cannot be accommodated, utility easements may be required. MidAmerican will notify the City of University Heights in a timely manner if utility easements are needed, as easement negotiation and acquisition can be a timely process to complete.
3. Locate all underground facilities such as storm and sanitary sewer, septic lines, underground electric cable, communication cable, irrigation systems and water lines that are not located by members of Iowa One Call. MidAmerican assumes no responsibility for private facilities not marked or located.
4. Assist in determining the correct locations of all property lines and easement boundaries. Sufficient right-of-way and easement stakes or markers shall be installed prior to MidAmerican staking the locations of the relocated electric facilities. Any future or additional expenses to relocate facilities installed on this project due to incorrect right-of-way or easement boundaries, shall be the sole responsibility of the City of University Heights.
5. Notify MidAmerican 48 business hours before pouring any concrete or covering conduit.

All facilities installed by MidAmerican shall remain the property and responsibility of MidAmerican to own, operate and maintain. All facilities installed by the City of University Heights shall remain the property and responsibility of the City of University Heights to own, operate and maintain.



Estimated Costs:

Material, Labor, Vehicle, G&A	\$	36,034
Bore along Sunset St	\$	2,465
Overhead Relocation Credit	\$	(5,000)
Total Contribution Required From University Heights	\$	33,499

Please sign one copy and return it to me at the address above to accept these charges and retain another copy for your file. Upon receipt of the signed document, MidAmerican will release the project for scheduling. Please call MidAmerican at (319) 341-4432 if you have any questions.

Sincerely,

Ashton Wagner
Distribution Design Technician
MidAmerican Energy Company

Accepted by:

MidAmerican Energy Company

City of University Heights

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

**Building Zoning & Sanitation Committee
April 2016 Report ♦ By Silvia Quezada**

City Community Center

- Public comment forums scheduled on *Concept Design Plan (floor layout)*:

7pm -- Thursday, April 14, Horn Elementary School

Zoning & Board of Adjustments Commissions:

- On April 5, 2016, Zoning Commission convened and members elected Pat Bauer as its Chairman. They determined Zoning Commission will meet the 1st Tuesday of every month at 6:00pm, subject to cancelation.

Zoning Commission Priorities

- Sensitive slopes continuation and recommendation
- Additional priorities to be included at the next Council meeting

Inspector Reports

Housing Inspector (Stan Laverman):

1. Leasing season and plenty of questions about allowed occupancy.
2. Increased sales in University Heights and increased interest/questions in rental permits and regulations
3. Direct people asking rental questions on social media to UH-Housing for an official reply
4. 1263 Melrose Ave was found to be over-occupied and has been given until May 1st to come into compliance.
5. Two more properties pending inspection for over-occupancy.

Building Inspector (Terry Goerd)

This has been a very busy month for inspections. 1300 Melrose is in the roughin stage on the top floor. There are a few footings and foundations being completed for exterior stoops and sidewalks. The top floor west units (4 units) have had all roughins inspected. There has also be many meetings regarding fire walls and roof/ceiling ratings all have gone very well.

11 Leamer has had partial roughins completed on both the first floor and the lower level. Sheet rock installation will start in the near future.

328 Koser has been inspected and sheet rock is going up on the walls. A solar system is also being installed on the roof. A separate permit has been obtained for this. This project should be nearing completion next month.

Other inspection range from interior remodels, additions, electrical releases and gas releases. Overall with all projects things are going well and all on schedule.

RESOLUTION NO. 16-15

RESOLUTION GRANTING A PERMIT FOR AUDIBLE SOUNDS ASSOCIATED WITH A COMMUNITY GATHERING AND CONCERT AND TEMPORARY SUSPENSION OF NO-PARKING RESTRICTIONS FOR THE SOUTHERN SIDE OF THE 200 BLOCK OF KOSER AVENUE

WHEREAS, certain residents on Koser Avenue desire to hold a community gathering and concert the afternoon of May 21, 2016; and

WHEREAS, the community gathering and concert will or may involve creation of sound that is audible to the general public across property boundaries; and

WHEREAS, the Koser Avenue residents intend to take all measures reasonably required so that sound is no louder than necessary for the community gathering and concert; and

WHEREAS, temporarily suspending the no-parking restrictions on the southern side of the 200 block of Koser Avenue may facilitate parking for the community gathering and concert.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of University Heights, Iowa, that the requesting Koser Avenue residents are permitted to create sound that may be audible to the general public across property boundaries during the community gathering and concert within the City of University Heights, on May 21, 2016, from 1:00 p.m. to 5:00 p.m. (the “community gathering and concert”), all pursuant to University Heights Ordinance No. 159(2)(c).

BE IT FURTHER RESOLVED, by the City Council of University Heights, Iowa, that the no-parking restrictions on the southern side of the 200 block of Koser Avenue are temporarily suspended for the community gathering and concert, all pursuant to University Heights Ordinance No. 120.

Upon motion by _____, and seconded by _____, the vote was as follows:

	AYES	NAYS	ABSENT
Haverkamp	_____	_____	_____
Lane	_____	_____	_____
Maher	_____	_____	_____
Quezada	_____	_____	_____
Zimmerman	_____	_____	_____

Upon Roll Call thus recorded, the Resolution is declared adopted this 12th day of April 2016.

Jerry Zimmerman, Mayor Pro Tempore
City of University Heights

ATTEST: _____
Christine M. Anderson, City Clerk

ORDINANCE 193
CONFLICTS OF INTEREST DISCLOSURE
FOR THE CITY OF UNIVERSITY HEIGHTS

WHEREAS, the City Council of University Heights, Iowa deems it advisable to adopt a Conflicts of Interest Disclosure ordinance to promote transparency in City government actions; and

WHEREAS, the citizens and businesses of University Heights are entitled to have matters before the City of University Heights conducted without actual or perceived conflicts of interest.

NOW THEREFORE, BE IT RESOLVED by the City Council of University Heights that the following ordinance is adopted:

1. Policy. No elected or appointed member of office, appointed member of the City Zoning Commission or Board of Adjustment, or City staff and/or contractor (collectively, “an individual”) shall participate in the disposition of a matter in which they have a conflict of interest. In the event an individual has a conflict of interest, they shall promptly inform the City Council before the hearing of any matter. City Council members shall be disqualified from participation in the disposition of a matter in which they have a financial or organizational interest. If a member of City Council has a personal conflict of interest they may either withdraw from participation without further disclosure, or disclose the facts involved in the personal conflict of interest and request a determination by the other members of City Council as to whether the personal conflict of interest is sufficient to disqualify the conflicted individual from participation. A majority vote by the other City Councilors shall determine whether the member of City Council with the personal conflict of interest shall participate or be disqualified. In the event of a tie, the member of City Council shall be disqualified from participation. For purposes of quorum, the disqualified individual shall continue to count as present. The decision as to whether a conflict of interest exists or not for a member of the City Zoning Commission or Board of Adjustment, City staff and/or contractor shall be made by the majority vote of the City Council, and in the event of a tie, the member of the City Zoning Commission or Board of Adjustment, City staff and/or contractor shall be disqualified.

Definitions. For purposes of this section the term “conflict of interest” means a direct or indirect financial interest, organizational responsibility (e.g., board member, corporate officer), or personal interest held by an individual and/or their immediate family. The term “financial interest” shall mean a legal interest or equitable ownership interest exceeding 5%. The term “personal interest” shall include personal or professional relationships, which may give rise to an appearance of a conflict of interest. The term “immediate family” shall include spouse, parents, children, brother or sister, significant other, step-children, and son/daughter-in-law. The term “participate” or “participation” shall mean making a decision, taking action, providing advice, supporting a recommendation, introducing, sponsoring, debating, voting on, approving, and/or investigating a decision, action or transaction; the term also includes the direct and active supervision of the participation of a subordinate in the matter.

2. Process. The minutes to each City Council meeting shall reflect the absence or presence of a disclosure of a conflict of interest by any individual. Prior to the start of each calendar year, but no earlier than thirty (30) calendar days, members of City Council and the Mayor shall complete the Conflicts of Interest Disclosure form (the “form”), attached at Exhibit A and incorporated by reference in the same, and submit the form to the City attorney. Completion of the form shall be reflected in the minutes of the City Council’s first calendar year meeting. For an appointed member of Council, members of the City Zoning Commission or Board of Adjustment, City staff and/or contractor, the form shall be completed and submitted within thirty (30) calendar days of appointment, hire or engagement date and thereafter at the start of each calendar year.

3. Severability. All ordinances, resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict. If any section, provision or part of this ordinance shall be adjudicated invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

4. Effective Date. This ordinance is effective retroactive to January 1, 2016.

EXHIBIT "A"
CONFLICTS OF INTEREST DISCLOSURE FORM
FOR THE CITY OF UNIVERSITY HEIGHTS

The information below should be current as of the time of completion. Submit the form to the City attorney. For this form, the term "**entity**" means any corporation, partnership, or trust.

1. Are you or your immediate family an **officer or director** of any entity with whom the City has or had a direct financial relationship during the past three years? Yes ___ No ___

If "yes," please describe the nature of such relationship.

2. Do you or an immediate family member have an **ownership interest** or **pecuniary interest** in any entity or individual with whom the City has a direct financial relationship or for which the City has provided direct or indirect financial support during the past three years? Yes ___ No ___

If "yes," please describe the nature of such interest.

3. Other than your current employment, do you or a member of your immediate family have a **personal or professional relationship** (not including your role as Mayor, member of City Council, appointed member, or City staff or contractor) with an entity or individual that sells or provides services to the City or for which the City provides or has provided direct or indirect financial support during the past three years? Yes ___ No ___

If "yes," please describe the nature of such relationship.

I the undersigned hereby certify that the information provided is true and accurate and have read Ordinance 193 Conflicts of Interest Disclosure for the City of University Heights.

Signature

Date

Print Name

Print Title

University Heights April 2016 eGovernment Report

U-H Website Updates/Statistics March 1-31, 2016

- **March 30, 2015**
 - OUP construction updates
- **March 28, 2015**
 - Special council meeting agenda and attachments
- **March 25, 2015**
 - Special council meeting agenda
- **March 24, 2015**
 - Zoning Commission minutes
- **March 20, 2015**
 - Betty Stevens obituary
- **March 19, 2015**
 - March council meeting minutes
- **March 18, 2015**
 - Public Improvement Project bid notice, Community Center drafts, FT17 budget
- **March 14, 2015**
 - Council meeting webstream
- **March 11, 2015**
 - Construction update 6
- **March 8, 2015**
 - Proposed FY17 budget
- **March 7, 2015**
 - Council meeting agenda and attachments
- **March 5, 2015**
 - Council meeting agenda
- **March 4, 2015**
 - December Council meeting webstream, public improvements project plans and specs
 - FY17 budget hearing
- **March 2, 2015**
 - Visioning Workshop

Monthly Statistics from Stat Counter

Page Views	Unique Visits	1 st Time Visits	Returning Visits	
1,367	996	710	286	Total
45	33	23	10	Average

Monthly Statistics from Webalyzer

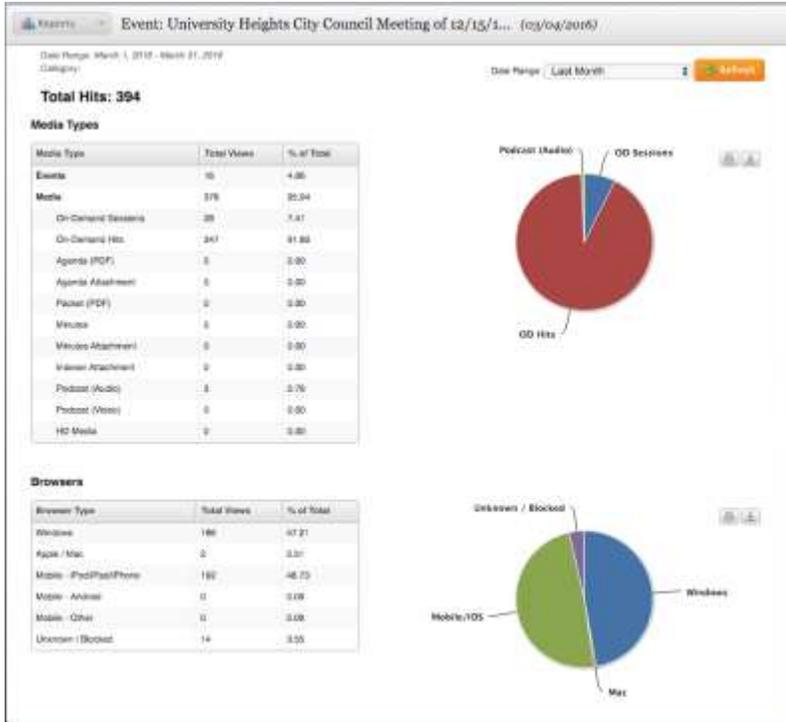
Hits per Hour	119
Hits per Day	2859
Pages per Day	460
Total Visits	7037
Total Unique User Agents	1078
Average Visits Per Day	227

Twitter

Tweets	3
Re-tweets	0
Followers	81

University Heights City Council Meeting Webcasts Viewing Statistics From EarthChannel

December Council Meeting statistics 3/4/16 to 3/31/16



March Council Meeting statistics 3/11/16 to 3/31/16



Google Domain Update

The University Heights Google Domain has been created. I have created accounts for council and staff. I have begun to work with City Clerk to set up framework for storage and sharing of documents. I will be contacting you to begin initial training workshops.