

# AGENDA

**City of University Heights, Iowa**  
**City Council Meeting**  
*Tuesday, August 9, 2016*  
**University Club**  
**1360 Melrose Avenue – Iowa Room**  
7:00-9:00pm.

Meeting called by Mayor Wally Heitman

<b>Time</b>	<b>Topic</b>	<b>Owner</b>
<b>7:00</b>	Call to Order Meeting  Roll Call -Approval of Minutes-July 12 <sup>th</sup> council meeting.	Wally Heitman
<b>7:15</b>	<b>Public Input</b> -Introduce Iowa City Fire Chief John Grier. -One University Place (OUP) <a href="#">construction report</a> and updates. -Discussion on increased parking at OUP. -Consideration of <a href="#">Resolution No. 16-41</a> combining Loan Agreements, setting the date (August 29, 2016) for the sale of <a href="#">General Obligation Corporate Purpose Bonds</a> , Series 2016 in an amount not to exceed \$950,000.00, and authorizing the use of a Preliminary Official Statement in connection therewith. -Consideration of <a href="#">Resolution No. 16-42</a> to retain Clayton P. Hargrave and CHD Studio Workshop to provide design and consultation services, at no cost to the city, concerning the style and design of the interior and exterior of the community space that the city intends to acquire in the One University Place development and authorizing the mayor to sign an agreement for such services. Mr. Hargrave desires to provide his services without compensation as a gift to the city.	<b>Public Comments</b>  Jeff Maxwell  Josiah Bilskemper Steve Ballard
	<u>Administration</u>	
-Mayor	<a href="#">Mayor's Report</a> -Discuss a change of date for the November meeting because the usual date is the same as the presidential election. -Discuss city's financial responsibility for tree removal after the storm as well as other tree issues. -Few general comments.	Wally Heitman
-City Attorney	<a href="#">Legal Report</a>	Steve Ballard
-City Clerk	<a href="#">City Clerk Report</a>	Chris Anderson

Time	Topic	Owner
	<u>Committee Reports:</u>	
	<u>Finance</u> Committee Report -Coralville Library payment. <a href="#">Treasurer's Report/ Payment of Bills</a>	Jim Lane  Lori Kimura
	<u>Community Protection</u> Police Chief Report -Continue discussions regarding the hiring of two part time officers and the police budget issues. Committee Report -Discussion of community policing. -Training of officers to be sensitive and responsive to potential biases.	Chief Ken Stanley  Dotti Maher/Jerry Zimmermann
	<u>Streets and Sidewalks</u> Committee Report -Traffic control and sidewalks on Highland. -Enforcement of parking violations involving blocking sidewalks. Consideration of <a href="#">Resolution No. 16-43</a> adopting a policy and establishing procedures for storm cleanup efforts, including removal of trees from city right-of-way and the hiring, payment, and supervision of individuals or entities to provide such services. <a href="#">Engineer Report</a>	Dotti Maher/Jerry Zimmermann    Josiah Bilskemper
	<u>Zoning &amp; Sanitation</u> Committee Report -First Consideration of <a href="#">Ordinance No. 194</a> amending <a href="#">Ordinance No. 120</a> to require property owners who permit vehicles to park on yards on UI home football game days to identify a contact person and provide contact information with respect to their properties on form to be adopted by the City Council by Resolution. -Consideration of <a href="#">Resolution No. 16-44</a> adopting a form to be completed by property owners who permit vehicles to park on yards on UI home football game days that identifies a contact person and provides contact information with respect to their properties pursuant to Ordinance No. 194 and Ordinance No. 120.  Zoning Commission report	Silvia Quezada        Pat Bauer
	<u>e-Government</u> <a href="#">Committee Report</a> -Update on <a href="#">Community Center technology</a> . -Update on <a href="#">Bike Friendly City application</a> . -Discussion on parking for UI Back Porch Concert on 8/27.	Mike Haverkamp
	Announcements	Anyone
<b>9:00</b>	Adjournment	Wally Heitman

**Special City Council Meeting is August 29, 2016, at City Hall, at 6:30 pm.**

**Next Regular City Council Meeting is September 13, 2016: TBD**

## *Siders Development LLC*

1180 South Jones Boulevard – North Liberty, Iowa 52317 – (319) 640-6990  
[sidersdevelopment@gmail.com](mailto:sidersdevelopment@gmail.com) – [www.sidersdevelopment](http://www.sidersdevelopment.com)

August 5, 2016

As we draw near to partial occupancy of the first building at One University Place I wanted the Council to know where we were at in regards to the Development Agreement and the PUD Development Agreement.

Attached to this cover letter is a breakdown of each. To save time and space I may paraphrase some sections of each agreement however I will not diminish its intent or purpose. I may not cover every item in the agreements; I will simply cover the sections for which I am inspecting. There is a summary on the last page.

As always, if you should have any questions or need clarification prior to your August 9<sup>th</sup> meeting, please do not hesitate to contact me. I would prefer that all council members be attached to any inquiries so we all end up with the same understanding.

I will be at your Tuesday Council meeting however I will be traveling out of town on business Wednesday through Friday.

Thanks

*Glenn Siders*

# T. I. F. Development Agreement

## Developer Commitments

**A.1. Project Construction:** Construct site according to approved Site Plan. To date, the site is as the plan and approved revisions show. Site is incomplete.

**A.3. Developer Certifications:** Developer to submit documentation by October 15, 2016.

**A.4. Property Tax Payment Certification:** First certification is due October 15, 2016 .

**A.5. Community Center:** Developer agrees to build out approximate 2,200 S.F. "Community Center Space". I believe the City is currently working with the developer on this space.

**A.6. Intersection and Project Turn Lane Improvements:** Currently in progress. I would estimate project is 90% complete. Need to verify with City Engineer and approve any necessary releases.

**A.7. Accessible Playground:** Developer to construct a playground on site. Not yet started.

# PUD Development Agreement

**2. Building Plans and Construction Drawings:** Prior to a Building Permit Developer shall submit to city for approval. **Completed.**

**a. Building plans consistent with approved PUD Plan:**

- i. Design of exterior lighting so all building-mounted luminaries produce a maximum initial value no greater than 0.10 horizontal and vertical footcandles at the site boundary and no greater than 0.01 horizontal footcandles 10 feet beyond the site boundary. Building fixtures are being installed. Not yet tested. Document that no more than 2% of the total initial designed fixture lumens (sum total of all fixtures on site) are emitted at an angle of 90% or higher from straight down. This cannot be verified until site is completely built out.**
- ii. Site plan showing location of all buildings and improvements. Completed.**
- iii. Grading and Sensitive Area Plan. Completed.**
- iv. Landscape Plan. Original and revised plan completed.**
- vii. The granting and recording of utility easements. I am unaware of any being submitted during my tenure. This was to be done prior to building issuance. Need to verify with City Engineer & Attorney.**

**b. Final Construction drawings:**

- i. Site Plan. Completed.**
- ii. Exterior building materials. Completed.**
- ii. Exterior colors. Completed.**
- vi. Utility borings. Completed and satisfactorily installed and tested.**

**c. Quality fill material and geotechnical testing. Materials being use while I was on site were good fill materials. Testing by Terracon has been done on a regular basis.**

**d. LEED Certification. Building one is incomplete. Not yet verified.**

**f. Walls separating units with bedrooms on each side shall be designed to have a Sound Transmission Class (STC) of no less that 60 according to ASTM E90. Walls were designed to comply and shown on approved building plans. Walls were erected and installed according to drawings.**

**3. Restrictions on Use. Project to have a Horizontal Regime pursuant to Iowa Code Chapter 499B:**

**a. - l. Because of the early stages in this project it is premature to verify.**

**m. No left turn onto Sunset. The only access onto Sunset from this site has been installed. It is designed to greatly discourage any left turns onto Sunset. Having tried with my vehicle it was necessary to make several forward/backward adjustments to accomplish this task.**

**n. - p. Because of the early stages in this project it is premature to determine.**

**q. Developer to approach Council for more than 108 stalls of surface parking. To date project is under the maximum. Developer may approach City with a request for additional.**

**r. - u. Because of the early stages in this project it is premature to verify.**

**4. Easements: Before the issuance of any Occupancy Permit the Developer shall grant easements.**

a. Grant an easement for a Bus Shelter. **It is unknown to me if easement has been granted or recorded.**

b. Grant an easement for any portion of the sidewalk adjacent to the Project along Melrose Avenue that is not within the City Right-of-Way. **It is unknown to me if easements have been granted or recorded.**

In addition the Developer shall have obtained necessary easements from adjacent property owners for implementation of the storm water management plan. **Unknown.**

**5. Dedication of Right-of-way (R-O-W).** The Developer shall dedicate to the City the portions of Melrose Avenue shown on the PUD Plan for dedication. **It is unknown by me if the R-O-W has been dedicated.**

**6. Public Street Improvements: This project under the purview of the City Engineer.**

a. **"....Upon completion of the intersection improvements the Developer shall gift to the City ..... the easterly wooded portion of the Maxwell Parcel (commonly known as the "Ravine") to thereafter.....". The ravine has been graded, verified and seeded. The woodland grasses have not yet established. Temporary seeding is vegetating nicely. Storm damage to trees has not yet been cleaned up and trees have not been pruned where necessary. New plantings have not been installed pending nicer weather and maturity of slope vegetation.**

b. **Developer to provide left turn lane. Objective of the Turn Lane Project is to be completed by the time of the Phase One Occupancy Permit. The turn lane from Melrose to Project has been installed. Striping has not been installed. Traffic controls, some sidewalk and the north Sunset intersection is not complete.**

**7. Timing of Construction: Parts a. – c. have been complied with. Part d. is not applicable.**

**13. Representation and Warranties of Developer:**

d. **Developer to cause the project to be constructed with this Agreement. It is my assessment that the developer has accomplished this task.**

i. **Developer has not received notice of environmental law violation. There have been no notices to date.**

k. **Developer to cooperate fully with the City. The developer, contractor and any subcontractors have cooperated with any request I have made.**

# Summary

- All necessary infrastructure for the Phase 1 building has been installed and satisfactorily tested.
- The Sanitary sewer lift station has been installed and permanent power provided.
- The landscape area on the south side of the building has been cored out and amended soils have been placed under the direction of Confluence. Shrubs and trees will be planted under the direction of Confluence when there is cooler weather.
- The Street work is incomplete. Contractor has experienced some delays while waiting for MidAmerican Energy to complete their work.
- The ravine was summarized in the PUD Agreement comments. I welcome any additional questions.
- Church was successfully raised and the sub-soil was clean. The parking/drive area compacted very nicely considering the unusually wet July. Amenities were disc into the soil to enhance the compaction efforts.
- Exterior building lighting is being installed. The lighting in the parking has not been installed yet.
- Landscaping on the south side is commencing under the direction of Confluence. It is the desire of the developer to make the south side which is most visible to the public look as attractive as possible with the upcoming football season.
- Playground equipment has not yet been installed.
- Dumpster pads and enclosures are in place.
- Bus stop not yet been installed.
- All walkways are installed with the exception of those connected to the public improvements.
- Exterior building materials, and colors, are as concept illustrations show.
- Grading plan is/has been followed.
- Utility borings were successful.

RESOLUTION NO. 16-41

**RESOLUTION COMBINING LOAN AGREEMENTS, SETTING THE DATE (AUGUST 29, 2016) FOR THE SALE OF GENERAL OBLIGATION CORPORATE PURPOSE BONDS, SERIES 2016 IN AN AMOUNT NOT TO EXCEED \$950,000.00 AND AUTHORIZING THE USE OF A PRELIMINARY OFFICIAL STATEMENT IN CONNECTION THEREWITH**

**WHEREAS**, the City of University Heights (the "City"), in Johnson County, State of Iowa, heretofore proposed to enter into a General Obligation Loan Agreement (the "Essential Purpose Loan Agreement"), pursuant to the provisions of Section 384.24A of the Code of Iowa, and to borrow money thereunder in a principal amount not to exceed \$625,000 for the purpose of paying the cost, to that extent, of constructing street improvements and the costs associated with arranging financing for those improvements, and pursuant to law and a notice duly published, the City Council has held a public hearing on such proposal on June 14, 2016; and

**WHEREAS**, pursuant to the provisions of Section 384.24A of the Code of Iowa, the City also proposed to enter into a General Obligation Loan Agreement (the "General Purpose Loan Agreement,") and to borrow money thereunder in a principal amount not to exceed \$325,000 for the purpose of paying the cost, to that extent, of acquiring, constructing, furnishing and equipping a community center/city hall facility and the costs associated with arranging financing for the acquisition, construction, furnishing and equipping the community center/city hall facility, and in lieu of calling an election upon such proposal, has published notice of the proposed action and has held a hearing thereon, on June 14, 2016, and as of such date, no petition had been filed with the City asking that the question of entering into the General Purpose Loan Agreement be submitted to the registered voters of the City; and

**WHEREAS**, pursuant to Section 384.28 of the Code of Iowa, the City Council intends to combine the Essential Purpose Loan Agreement and the General Purpose Loan Agreement into a single loan agreement (the "Loan Agreement") and to issue General Obligation Corporate Purpose Bonds, Series 2016 (the "Bonds") in evidence of its obligation thereunder; and

**WHEREAS**, a Preliminary Official Statement (the "P.O.S.") has been prepared to facilitate the sale of the Bonds in evidence of the obligation of the City under the Loan Agreement, and it is now necessary to make provision for the approval of the P.O.S. and to authorize its preparation and use by Speer Financial, Inc. (the "Financial Advisor") as municipal financial advisor to the City; and

**WHEREAS**, it is now necessary to set the date for the sale of the Bonds and to authorize the Financial Advisor to carry out such sale,

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of University Heights, Iowa as follows:

Section 1. The Essential Purpose Loan Agreement and the General Purpose Loan Agreement are hereby combined into the Loan Agreement, pursuant to Section 384.28 of the Code of Iowa.

Section 2. The City Clerk is hereby authorized to take such action as shall be deemed necessary and appropriate with the assistance of the Financial Advisor to prepare the P.O.S. describing the Bonds and providing for the terms and conditions of their sale, and all action heretofore taken in this regard is hereby ratified and approved.

Section 3. The use by the Financial Advisor of the P.O.S. relating to the Bonds in substantially the form as has been presented to and considered by the City is hereby approved, and the Financial Advisor is hereby authorized to prepare and use a final Official Statement for the Bonds substantially in the form of the P.O.S. but with such changes therein as are required to conform the same to the terms of the Bonds and the resolution, when adopted, providing for the sale and issuance of the Bonds, and the City Clerk is hereby authorized and directed to execute a final Official Statement for the Bonds, if requested. The P.O.S. as of its date is deemed final by the City within the meaning of Rule 15(c)(2)-12 of the Securities and Exchange Commission.

Section 4. The City Clerk is hereby authorized to take such action as shall be deemed necessary and appropriate, with assistance from Dorsey & Whitney, LLP and the Financial Advisor, to set the date of August 29, 2016 as the date for the sale of the Bonds to be issued in evidence of the City's obligation under the Loan Agreement.

Section 5. All resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Section 6. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Upon motion by \_\_\_\_\_, and seconded by \_\_\_\_\_, the vote was as follows:

	AYE	NAY	ABSENT	ABSTAIN
Haverkamp	_____	_____	_____	_____
Lane	_____	_____	_____	_____
Maher	_____	_____	_____	_____
Quezada	_____	_____	_____	_____
Zimmermann	_____	_____	_____	_____

Upon Roll Call thus recorded, the Resolution is declared adopted, passed, and approved this 9<sup>th</sup> day of August, 2016.

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Weldon E. Heitman (Wally), Mayor  
City of University Heights

ATTEST:

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Christine M. Anderson, City Clerk

UH - Resolution 16-41combining OUP loan agrmts and setting date for GO bond sale - 08 09 16.docx



For purposes of compliance with Rule 15c2-12 of the Securities and Exchange Commission, this document, as the same may be supplemented or corrected by the City from time to time (collectively, the “Official Statement”), may be treated as an Official Statement with respect to the Bonds described herein that is deemed near final as of the date hereof (or the date of any such supplement or correction) by the City.

The Official Statement, when further supplemented by an addendum or addenda specifying the maturity dates, principal amounts and interest rates of the Bonds, together with any other information required by law or deemed appropriate by the City, shall constitute a “Final Official Statement” of the City with respect to the Bonds, as that term is defined in Rule 15c2-12. Any such addendum shall, on and after the date thereof, be fully incorporated herein and made a part hereof by reference.

No dealer, broker, salesman or other person has been authorized by the City to give any information or to make any representations with respect to the Bonds other than as contained in the Official Statement or the Final Official Statement and, if given or made, such other information or representations must not be relied upon as having been authorized by the City. Certain information contained in the Official Statement and the Final Official Statement may have been obtained from sources other than records of the City and, while believed to be reliable, is not guaranteed as to completeness. **THE INFORMATION AND EXPRESSIONS OF OPINION IN THE OFFICIAL STATEMENT AND THE FINAL OFFICIAL STATEMENT ARE SUBJECT TO CHANGE, AND NEITHER THE DELIVERY OF THE OFFICIAL STATEMENT OR THE FINAL OFFICIAL STATEMENT NOR ANY SALE MADE UNDER EITHER SUCH DOCUMENT SHALL CREATE ANY IMPLICATION THAT THERE HAS BEEN NO CHANGE IN THE AFFAIRS OF THE CITY SINCE THE RESPECTIVE DATES THEREOF.**

References herein to laws, rules, regulations, ordinances, resolutions, agreements, reports and other documents do not purport to be comprehensive or definitive. All references to such documents are qualified in their entirety by reference to the particular document, the full text of which may contain qualifications of and exceptions to statements made herein. Where full texts have not been included as appendices to the Official Statement or the Final Official Statement they will be furnished on request. This Official Statement does not constitute an offer to sell, or solicitation of an offer to buy, any securities to any person in any jurisdiction where such offer or solicitation of such offer would be unlawful.

**TABLE OF CONTENTS**

**BOND ISSUE SUMMARY** ..... 2

**THE CITY** ..... 3

    City Organization and Services..... 3

    Education ..... 3

    Transportation..... 4

**SOCIOECONOMIC INFORMATION** ..... 4

    Population ..... 4

    Employment..... 4

    Building Permits ..... 6

**Housing** ..... 6

**Income** ..... 6

    Agriculture ..... 7

    Retail Sales ..... 7

**THE PROJECT** ..... 8

**PROPERTY TAX INFORMATION**..... 9

    Property Tax Assessment..... 9

    Property Tax Collection ..... 10

    Levy Limits ..... 11

    Utility Property Tax Replacement ..... 12

    Tax Increment Financing ..... 13

**FINANCIAL INFORMATION** ..... 13

    Investment Policy..... 13

    Financial Reports ..... 13

    No Consent or Updated Information Requested of the Auditor..... 13

    Summary Financial Information ..... 14

**EMPLOYEE RETIREMENT AND OTHER POST EMPLOYMENT BENEFIT OBLIGATIONS** ..... 15

    Pensions..... 15

    Other Post-Employment Benefits (OPEB)..... 16

**REGISTRATION, TRANSFER AND EXCHANGE** ..... 17

**TAX EXEMPTION AND RELATED CONSIDERATIONS** ..... 17

    Tax Exemption..... 17

    Proposed Changes in Federal and State Tax Law ..... 18

    Bank Qualification ..... 18

    Related Tax Matters ..... 18

    Opinions..... 19

**SECONDARY MARKET DISCLOSURE**..... 19

**OPTIONAL REDEMPTION**..... 19

**LITIGATION**..... 19

**LEGAL MATTERS**..... 19

**OFFICIAL STATEMENT AUTHORIZATION** ..... 20

**INVESTMENT RATING**..... 20

**UNDERWRITING**..... 20

**MUNICIPAL ADVISOR**..... 20

**CERTIFICATION**..... 21

**APPENDIX A: THE CITY’S FINANCIAL REPORT FILED WITH THE STATE OF IOWA FOR THE CITY’S  
 FISCAL YEAR ENDED JUNE 30, 2015**

**APPENDIX B: DESCRIBING BOOK-ENTRY ONLY ISSUANCE**

**APPENDIX C: DRAFT FORM OF LEGAL OPINION**

**BID FORM**

**OFFICIAL TERMS OF OFFERING**

## BOND ISSUE SUMMARY

This Bond Issue Summary is expressly qualified by the entire Official Statement, including the Official Terms of Offering and the Official Bid Form, which are provided for the convenience of potential investors and which should be reviewed in their entirety by potential investors.

<b>Issuer:</b>	City of University Heights, Johnson County, Iowa.
<b>Issue:</b>	\$950,000* General Obligation Corporate Purpose Bonds, Series 2016.
<b>Dated Date:</b>	Date of Delivery (expected to be on or about September 13, 2016).
<b>Interest Due:</b>	Each June 1 and December 1, commencing June 1, 2017.
<b>Principal Due:</b>	June 1, commencing June 1, 2018 through 2028, as detailed on the front page of this Official Statement.
<b>Optional Redemption:</b>	Bonds maturing on or after June 1, 2024, are callable at the option of the City on any date on or after June 1, 2023, at a price of par plus accrued interest. See <b>“OPTIONAL REDEMPTION”</b> herein.
<b>Authorization:</b>	The Bonds are being issued pursuant to authority established in Code of Iowa, Chapter 384, and all laws amendatory thereof and supplementary thereto, and in conformity with a resolution of the City Council duly passed and approved.
<b>Security:</b>	The Bonds are valid and legally binding obligations of the City payable both as to principal and interest from ad valorem taxes levied against all taxable property therein without limitation as to rate or amount, all except as limited by bankruptcy, insolvency, moratorium, reorganization and other similar laws relating to the enforcement of creditors’ rights generally and except that enforcement by equitable and similar remedies, such as mandamus, is subject to the exercise of judicial discretion.
<b>Investment Rating:</b>	The City does not intend to apply for a credit rating on the Bonds.
<b>Purpose:</b>	Bond proceeds will be used to pay the cost of: (i) constructing street improvements; (ii) constructing, furnishing and equipping a community center/city hall; and (iii) pay the costs of issuance of the Bonds. See the <b>“THE PROJECT”</b> herein.
<b>Tax Exemption:</b>	Dorsey & Whitney LLP, Des Moines, Iowa, will provide an opinion as to the tax exemption of the Bonds as discussed under <b>“TAX EXEMPTION AND RELATED CONSIDERATIONS”</b> in this Official Statement.
<b>Bank Qualification:</b>	The City intends to designate the Bonds as “qualified tax-exempt obligations.”
<b>Registrar/Paying Agent:</b>	Bankers Trust Company, Des Moines, Iowa.
<b>Book-Entry Form:</b>	The Bonds will be registered in the name of Cede & Co. as nominee for The Depository Trust Company (“DTC”), New York, New York. DTC will act as securities depository of the Bonds. See <b>APPENDIX B</b> herein.
<b>Delivery:</b>	The Bonds are expected to be delivered on or about September 13, 2016.
<b>Denomination:</b>	\$5,000 or integral multiples thereof.
<b>Municipal Advisor:</b>	Speer Financial, Inc., Waterloo, Iowa and Chicago, Illinois.

\*Subject to change.

## **CITY OF UNIVERSITY HEIGHTS**

### **Johnson County, Iowa**

Weldon E. Heitman  
*Mayor*

### **Council Members**

Mike Haverkamp		Jim Lane
Dotti Maher	Silvia Quezada	Jerry Zimmermann

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### **Officials**

Lori Kimura  
*City Treasurer*

Chris Anderson  
*City Clerk*

Steve Ballard, Esq.  
*City Attorney*

## **THE CITY**

The City of University Heights, Iowa (the “City”) is located in Johnson County (the “County”) and is surrounded by the City of Iowa City, Iowa, located near the campus of the University of Iowa. The 2010 Census population was 1,051.

### **City Organization and Services**

The City operates under the Mayor-Council form of government with the Mayor and Council Members elected on a non-partisan basis. The Mayor and Council are elected for two year terms. Policy is established by the Mayor and the City Council. The City provides numerous services to citizens including public safety, public works, health and social services, culture and recreation, community and economic development and general government services.

The City employs approximately 8 full-time and part-time employees, including sworn police officers. The City contracts with the City of Iowa City for fire protection.

### **Education**

Public education to the City is provided by the Iowa City Community School District, with certified enrollment of 13,328 for Fiscal Year 2016-17. There are approximately 2,346 full and part time employees of the district. The district owns and operates several pre-school sites, twenty elementary schools, three middle schools, two senior high schools, and one alternative school for ninth through twelfth graders. Four year college programs and vocational training are available throughout the area including University of Iowa and Kirkwood Community College.

## Transportation

The City is located 112 miles east of Des Moines, Iowa, approximately 225 miles west of Chicago, Illinois. Iowa City lies at the intersection of Highways 80 and 380. The Cedar Rapids Airport, located 20 miles from downtown Iowa City is served by a number of national and regional air carriers. Rail service is provided by the mainline of the Iowa Interstate Railway in Iowa City.

## SOCIOECONOMIC INFORMATION

The following demographic information is for the City. Additional comparisons are made with Johnson County (the “County”) and the State of Iowa (the “State”).

### Population

The following table reflects population trends for the City, the County and the State of Iowa.

#### Population Comparison(1)

<u>Year</u>	<u>City Population</u>	<u>Percent Change</u>	<u>The County</u>	<u>Percent Change</u>	<u>The State</u>	<u>Percent Change</u>
1970 .....	1,265	N/A	72,127	N/A	2,825,368	N/A
1980 .....	1,069	(15.49%)	81,717	13.30%	2,913,808	3.13%
1990 .....	1,042	(2.53%)	96,119	17.62%	2,776,785	(4.70%)
2000 .....	987	(5.28%)	111,006	15.49%	2,926,324	5.39%
2010 .....	1,051	6.48%	130,882	17.91%	3,046,355	4.10%

Note: (1) Source: U.S. Bureau of the Census.

### Employment

The following is a list of certain major employers located within 30 miles of the City

#### Major Area Employers(1)

<u>Name</u>	<u>Product/Service</u>	<u>Approximate Employment(2)</u>
University of Iowa .....	Education .....	18,650
University of Iowa Hospitals .....	Healthcare .....	8,705
Iowa City Community School District .....	Education .....	2,345
Veteran's Affairs Medical Center .....	Health Services .....	1,560
Mercy Hospital .....	Health Services .....	1,560
Hy-Vee(2) .....	Grocery .....	1,100
Pearson Educational Measurement .....	Education Testing Services .....	1,140
ACT, Inc. ....	Education Programs .....	1,090
City of Iowa City .....	Government .....	975
Systems Unlimited .....	Assisted Living .....	890
Rockwell Collins International .....	Printed Circuit Board Manufacturer .....	800
International Automotive Components .....	Auto Interior Components .....	750
Procter & Gamble .....	Health and Beauty Products .....	650
Oral-B Laboratories .....	Toothbrush Manufacturing .....	500
Johnson County Administration .....	Government .....	435
Centro, Inc. ....	Plastic Rotational Molding Manufacturer .....	380
Alpha of Iowa .....	Plastic Bottle Manufacturer .....	360
R. R. Donnelley & Sons, Inc. ....	Business Form Printing .....	350
United Natural Foods .....	Organic Food Distribution .....	340
Loparex, LLC .....	Plastic Coating Manufacturer .....	210
Hawkeye Foodservice Distribution, Inc. ....	Wholesale Food Products Distribution .....	200
Eldon C. Stutsman, Inc. ....	Fertilizer, Feed and Agricultural Chemical Manufacturer .....	180
J.M. Swank Co. ....	Wholesaler of Food Ingredients .....	150

Notes: (1) Source: Areas Chamber of Commerce, selected telephone surveys, and the 2016 Manufacturers' News Inc.  
 (2) Includes part-time employees as well as seasonal employees.

The following tables show employment by industry and by occupation for the City, the County and the State as reported by the 2010 - 2014 American Community Survey 5-Year Estimates from the U.S. Bureau of the Census.

### Employment By Industry(I)

Classification	The City		The County		The State	
	Number	Percent	Number	Percent	Number	Percent
Agriculture, forestry, fishing and hunting, and mining.....	3	0.4%	1,041	1.4%	62,344	4.0%
Construction.....	10	1.4%	2,785	3.6%	95,899	6.1%
Manufacturing.....	11	1.5%	6,055	7.9%	233,193	14.9%
Wholesale trade.....	7	1.0%	1,486	1.9%	45,376	2.9%
Retail trade.....	33	4.6%	6,946	9.1%	182,416	11.7%
Transportation and warehousing, and utilities.....	8	1.1%	2,560	3.3%	71,807	4.6%
Information.....	12	1.7%	1,365	1.8%	28,625	1.8%
Finance and insurance, and real estate and rental and leasing.....	17	2.4%	4,304	5.6%	118,166	7.6%
Professional, scientific, and management, and administrative and waste management services.....	45	6.3%	6,240	8.2%	110,830	7.1%
Educational services, and health care and social assistance.....	452	63.0%	30,805	40.3%	379,192	24.3%
Arts, entertainment, and recreation, and accommodation and food services.....	60	8.4%	8,382	11.0%	116,274	7.4%
Other services, except public administration.....	56	7.8%	2,782	3.6%	67,550	4.3%
Public administration.....	4	0.6%	1,713	2.2%	50,820	3.3%
Total.....	718	100.0%	76,464	100.0%	1,562,492	100.0%

Note: (1) Source: U. S. Bureau of the Census, American Community Survey 5-Year Estimates from 2010 - 2014.

### Employment By Occupation(I)

Classification	The City		The County		The State	
	Number	Percent	Number	Percent	Number	Percent
Management, business, science and arts occupations.....	474	66.0%	34,945	45.7%	536,702	34.3%
Service occupations.....	123	17.1%	13,676	17.9%	258,198	16.5%
Sales and office occupations.....	62	8.6%	16,332	21.4%	369,512	23.6%
Natural resources, construction, and maintenance occupations.....	44	6.1%	3,962	5.2%	147,530	9.4%
Production, transportation, and material moving occupations.....	15	2.1%	7,549	9.9%	250,550	16.0%
Total.....	718	100.0%	76,464	100.0%	1,562,492	100.0%

Note: (1) Source: U. S. Bureau of the Census, American Community Survey 5-Year Estimates from 2010 - 2014.

The following shows the annual average unemployment rates for the County, the State and the United States.

### Annual Average Unemployment Rates(I)

Calendar Year	The County	The State	United States
2012.....	3.7%	5.1%	8.1%
2013.....	3.4%	4.7%	7.4%
2014.....	3.0%	4.2%	6.2%
2015.....	2.6%	3.7%	5.3%
2016(2).....	3.2%	3.6%	4.9%

Notes: (1) Source: Iowa Workforce Development and U.S. Bureau of Labor Statistics.  
 (2) As of June 2016.

## Building Permits

### City Building Permits(1)(2)

Calendar Year	Number of Permits
2012.....	18
2013.....	27
2014.....	21
2015.....	19
2016(3) .....	5

Note: (1) Source: the City.  
 (2) Included new construction and remodeling permits.  
 (3) through June 30, 2016.

## Housing

According to the 2010 - 2014 American Community Survey 5-Year Estimates from the U.S. Bureau of the Census, the median value of the City's owner-occupied homes was \$252,900. This compares to \$191,900 for the County and \$126,300 for the State. The following table represents the five year average market value of specified owner-occupied units for the City, the County and the State at the time of the 2010 - 2014 American Community Survey.

### Specified Owner-Occupied Units(1)

Value	The City		The County		The State	
	Number	Percent	Number	Percent	Number	Percent
Less than \$50,000 .....	0	0.0%	3,198	9.8%	102,799	11.6%
\$ 50,000 to \$ 99,999.....	22	6.9%	1,928	5.9%	221,298	25.0%
\$100,000 to \$149,999.....	14	4.4%	5,135	15.7%	205,311	23.2%
\$150,000 to \$199,999.....	31	9.7%	7,215	22.1%	149,310	16.9%
\$200,000 to \$299,999.....	174	54.7%	8,471	25.9%	131,066	14.8%
\$300,000 to \$499,999.....	65	20.4%	5,273	16.1%	56,523	6.4%
\$500,000 to \$999,999.....	11	3.5%	1,111	3.4%	14,404	1.6%
\$1,000,000 or more .....	1	0.3%	381	1.2%	4,273	0.5%
Total .....	318	100.0%	32,712	100.0%	884,984	100.0%

Mortgage Status	The City		The County		The State	
	Number	Percent	Number	Percent	Number	Percent
Housing units with a mortgage.....	185	58.2%	23,035	70.4%	546,451	61.7%
Housing units without a mortgage.....	133	41.8%	9,677	29.6%	338,533	38.3%
Total .....	318	100.0%	32,712	100.0%	884,984	100.0%

Note: (1) Source: U.S. Bureau of the Census, American Community Survey 5-year estimates 2010 - 2014.

## Income

The U.S. Census Bureau 5-year estimated values reported that the City had a median family income of \$97,604. This compares to \$82,351 for the County and \$66,829 for the State. The following table represents the distribution of family incomes for the City, the County and the State at the time of the 2010-2014 American Community Survey.

### Family Income(1)

Income	The City		The County		The State	
	Number	Percent	Number	Percent	Number	Percent
Less than \$10,000 .....	9	3.4%	998	3.4%	27,085	3.4%
\$ 10,000 to \$ 14,999 .....	12	4.6%	554	1.9%	18,696	2.3%
\$ 15,000 to \$ 24,999 .....	17	6.5%	1,414	4.7%	52,443	6.6%
\$ 25,000 to \$ 34,999 .....	12	4.6%	1,862	6.3%	67,654	8.5%
\$ 35,000 to \$ 49,999 .....	6	2.3%	3,229	10.8%	108,497	13.6%
\$ 50,000 to \$ 74,999 .....	36	13.8%	5,023	16.9%	178,835	22.4%
\$ 75,000 to \$ 99,999 .....	50	19.2%	5,432	18.2%	136,631	17.1%
\$100,000 to \$149,999 .....	42	16.1%	6,025	20.2%	133,785	16.8%
\$150,000 to \$199,999 .....	31	11.9%	2,621	8.8%	40,514	5.1%
\$200,000 or more .....	46	17.6%	2,611	8.8%	32,891	4.1%
Total .....	261	100.0%	29,769	100.0%	797,031	100.0%

Note: (1) Source: U.S. Bureau of the Census, American Community Survey 5-year estimates 2010 - 2014.

The U.S. Census Bureau 5-year estimated values reported that the City had a median household income of \$52,500. This compares to \$54,985 for the County and \$52,716 for the State. The following table represents the distribution of household incomes for the City, the County and the State at the time of the 2010-2014 American Community Survey.

### Household Income(1)

Income	The City		The County		The State	
	Number	Percent	Number	Percent	Number	Percent
Less than \$10,000 .....	81	15.2%	5,177	9.4%	75,677	6.1%
\$ 10,000 to \$ 14,999 .....	16	3.0%	2,659	4.8%	63,143	5.1%
\$ 15,000 to \$ 24,999 .....	44	8.2%	5,459	10.0%	132,072	10.7%
\$ 25,000 to \$ 34,999 .....	79	14.8%	5,129	9.4%	133,137	10.8%
\$ 35,000 to \$ 49,999 .....	40	7.5%	6,846	12.5%	179,656	14.6%
\$ 50,000 to \$ 74,999 .....	71	13.3%	8,618	15.7%	246,838	20.0%
\$ 75,000 to \$ 99,999 .....	62	11.6%	7,657	14.0%	167,120	13.6%
\$100,000 to \$149,999 .....	59	11.0%	7,413	13.5%	152,618	12.4%
\$150,000 to \$199,999 .....	32	6.0%	2,854	5.2%	44,860	3.6%
\$200,000 or more .....	50	9.4%	3,038	5.5%	37,107	3.0%
Total .....	534	100.0%	54,850	100.0%	1,232,228	100.0%

Note: (1) Source: U.S. Bureau of the Census, American Community Survey 5-year estimates 2010 - 2014.

### Agriculture

Shown below is information on the agricultural value of the County and the statewide averages:

#### Average Value Per Acre(1)

	2011	2012	2013	2014	2015
Average Value Per Acre:					
Johnson County.....	\$7,540	\$8,774	\$9,763	\$9,758	\$9,114
State of Iowa .....	6,708	8,296	8,716	7,943	7,633

Note: (1) Source: Cooperative Extension Service - Iowa State University.

### Retail Sales

The Department of Revenue of the State of Iowa provides retail sales figures based on sales tax reports for years ending June 30. The Department of Revenue figures provide recent data to confirm trends in retail sales activity in the County (City data is not available). The following amounts exclude Local Option Tax.

### Retail Taxable Sales(1)

Fiscal Year Ending June 30	Taxable Sales	Annual Percent Change + (-)
2007(2).....	\$1,621,152,715	n/a
2008(2).....	1,692,334,795	4.39%
2009.....	1,725,364,609	1.95%
2010.....	1,538,475,640	(10.83%)
2011.....	1,587,451,852	3.18%
2012.....	1,659,266,775	4.52%
2013.....	1,690,889,383	1.91%
2014.....	1,710,398,839	1.15%
2015.....	1,785,444,961	4.39%

Notes: (1) Source: the Iowa Department of Revenue.  
 (2) Fiscal years 2007 - 2008 amounts reflect a year ending March 31st.

### THE PROJECT

Bond proceeds will be used to pay the cost of: (i) constructing street improvements; (ii) constructing, furnishing and equipping a community center/city hall; and (iii) pay the costs of issuance of the Bonds.

### DEBT INFORMATION

After issuance of the Bonds, the City will have outstanding \$950,000\* principal amount of general obligation debt. The City does not anticipate issuing any additional debt in fiscal year 2017.

The City has a general obligation legal debt limit equal to 5% of Actual Valuation. For the January 1, 2015 Actual Valuation of \$123,535,293 (including tax increment valuation and excluding military exemption valuation) applied to fiscal year 2016/17, the total limit is \$6,176,765. Including the Bonds, the estimated principal amount of bonded and non-bonded debt applicable to this limit is \$950,000, resulting in a legal debt margin of \$5,226,765.

#### Summary of Outstanding General Obligation Bonded Debt(1) (Principal Only)

The Bonds(2) .....	\$950,000
Total(2).....	\$980,000

Notes: (1) Source: the City.  
 (2) Subject to change.

#### General Obligation Debt(1) (Principal Only)

Year Ending June 30	The Bonds 2016(2)	Total General Obligation Debt(2)	Cumulative Retirement(2)	
			Amount	Percent
2017 .....	\$ 0	\$ 0	\$ 0	0.00%
2018 .....	30,000	30,000	30,000	3.16%
2019 .....	60,000	60,000	90,000	9.474%
2020 .....	70,000	70,000	160,000	16.84%
2021 .....	90,000	90,000	250,000	26.32%
2022 .....	95,000	95,000	345,000	36.32%
2023 .....	100,000	100,000	445,000	46.84%
2024 .....	100,000	100,000	545,000	57.37%
2025 .....	110,000	110,000	655,000	68.95%
2026 .....	110,000	110,000	765,000	80.53%
2027 .....	110,000	110,000	875,000	92.11%
2028 .....	75,000	75,000	950,000	100.00%
Total .....	\$950,000	\$950,000		

Notes: (1) Source: the City.  
 (2) Subject to change.

\*Subject to change.

### Statement of Indebtedness(1)(2)

City Actual Value January 1, 2015.....	\$123,535,293
City Taxable Value January 1, 2015 .....	\$ 70,226,225

	Applicable		Ratio to City Actual	Ratio to City Taxable	Per Capita (2010 Pop. 1,051)
	Total	Percent			
Direct Debt(3) .....	\$ 950,000	100.00%	\$ 950,000	0.77%	\$ 903.90
Total Direct Debt(3) .....	\$ 950,000	100.00%	\$ 950,000	0.77%	\$ 903.90
Overlapping Debt:					
Iowa City Community School District .....	\$14,150,000	1.17%	\$ 165,555	0.13%	\$ 157.52
Kirkwood Community College District(4).....	94,574,427	0.29%	274,266	0.22%	260.96
Johnson County.....	12,830,000	0.87%	111,621	0.09%	106.20
Total Overlapping Debt(4).....	\$ 551,442		\$ 551,442	0.44%	\$ 524.68
Total Direct and Overlapping Debt(3)(4) .....	\$1,531,442		\$1,531,442	1.21%	\$1,428.58

City Actual Value 2015 Per Capita.....	\$117,540.72
City Taxable Value 2015 Per Capita .....	\$ 66,818.48

- Notes: (1) Source: the City, Audited Financial Statements and EMMA for the County, Iowa City CSD and Kirkwood Community College District.  
 (2) As of date of issuance of the Bonds for Direct Debt and August 4, 2016 for overlapping debt.  
 (3) Subject to change.  
 (4) Excludes \$37,880,000 Industrial New Jobs Training Certificates which are retired by proceeds from anticipated job credits from withholding taxes.

### PROPERTY TAX INFORMATION

#### Property Tax Assessment

In compliance with Section 441.21 of the Code of Iowa, as amended, the State Director of Revenue annually directs all county auditors to apply prescribed statutory percentages to the assessments of certain categories of real property. The final values, called Actual Valuation, are then adjusted by the County Auditor. Taxable Valuation subject to tax levy is then determined by the application of State determined rollback percentages, principally to residential property.

Beginning in 1978, the State required a reduction in Actual Valuation to reduce the impact of inflation on its residents. The resulting value is defined as the Taxable Valuation. Such rollback percentages may be changed in future years. Certain historical rollback percentages for residential, multi-residential, agricultural and commercial valuations are as follows:

#### Percentages for Taxable Valuation After Rollbacks(1)

Fiscal Year	Residential	Multi-Residential(2)	Ag Land & Buildings	Commercial
2007/08.....	45.5596%	N/A	100.0000%	100.0000%
2008/09.....	44.0803%	N/A	90.1023%	99.7312%
2009/10.....	45.5893%	N/A	93.8568%	100.0000%
2010/11.....	46.9094%	N/A	66.2715%	100.0000%
2011/12.....	48.5299%	N/A	69.0152%	100.0000%
2012/13.....	50.7518%	N/A	57.5411%	100.0000%
2013/14.....	52.8166%	N/A	59.9334%	100.0000%
2014/15.....	54.4002%	N/A	43.3997%	95.0000%
2015/16.....	55.7335%	N/A	44.7021%	90.0000%
2016/17.....	55.6259%	86.2500%	46.1068%	90.0000%

- Notes: (1) Source: the Iowa Department of Revenue.  
 (2) New category beginning with fiscal year 2017.

Property is assessed on a calendar year basis. The assessments finalized as of January 1 of each year are applied to the following tax year. For example, the assessments finalized on January 1, 2015, are used to calculate tax liability for the tax year starting July 1, 2016 through June 30, 2017.

## Property Tax Collection

Each county is required by State law to collect all tax levies within its jurisdiction and remit, before the fifteenth of each month, the amount collected through the last day of the preceding month to underlying units of government, including the City. Property tax payments are made at the office of each county treasurer in full or one-half by September 30 and March 31, pursuant to the Code of Iowa, Sections 445.36 and 445.37. Where the first half of any property tax has not been paid by October 1, such installment becomes delinquent. If the second installment is not paid, it becomes delinquent on April 1. Delinquent taxes and special assessments are subject to a penalty at the rate of one and one-half percent per month, to a maximum of eighteen percent per annum.

If taxes are not paid when due, the property may be offered at the regular tax sale on the third Wednesday of June following the delinquency date. Purchasers at the tax sale must pay an amount equal to the taxes, special assessments, interest and penalties due on the property, and funds so received are applied to the payment of taxes. A property owner may redeem from the regular tax sale, but failing redemption within two years, the tax sale purchaser is entitled to a deed which in general conveys the title free and clear of all liens except future installments of taxes.

### Actual (100%) Valuations for the City(1)

Property Class	Fiscal Year:	2012/13	2013/14	2014/15	2015/16	2016/17
	Levy Year:	2011	2012	2013	2014	2015
Residential .....		\$103,173,260	\$103,279,050	\$105,809,200	\$105,891,200	\$118,112,200
Agricultural .....		0	0	0	0	0
Commercial .....		3,190,380	3,190,350	3,934,473	3,926,100	3,766,925
Industrial .....		0	0	0	0	0
Multi-residential(2) .....		0	0	0	0	262,375
Railroads .....		0	0	0	0	0
Utilities without Gas and Electric(3) .....		282,164	273,643	244,115	223,872	215,187
Gas and Electric Utility(3) .....		1,166,449	1,208,886	1,013,464	1,174,078	1,245,278
Less: Military Exemption .....		(75,932)	(75,932)	(70,376)	(72,228)	(66,672)
Total .....		\$107,736,321	\$107,875,997	\$110,930,876	\$111,143,022	\$123,535,293
Percent Change +/- .....		2.13%(4)	0.13%	2.83%	0.19%	11.15%

- Notes: (1) Source: Iowa Department of Management.  
 (2) New Class as of January 1, 2015, previously reported as Commercial Property.  
 (3) See **"PROPERTY TAX INFORMATION - Utility Property Tax Replacement"** herein.  
 (4) Based on 2010 Actual Valuation of \$105,484,925.

For the January 1, 2015 levy year, the City's Taxable Valuation was comprised of approximately 93% residential, 5% commercial, 1% utilities and less than 1% multi-residential and military exemption.

### Taxable ("Rollback") Valuations for the City(1)(2)

Property Class	Fiscal Year:	2012/13	2013/14	2014/15	2015/16	2016/17
	Levy Year:	2011	2012	2013	2014	2015
Residential .....		\$52,362,241	\$54,548,491	\$57,560,449	\$59,016,911	\$65,701,013
Agricultural .....		0	0	0	0	0
Commercial .....		3,190,380	3,190,350	3,737,749	3,533,490	3,390,233
Industrial .....		0	0	0	0	0
Multi-residential(2) .....		0	0	0	0	226,299
Railroads .....		0	0	0	0	0
Utilities without Gas and Electric(3) .....		282,164	273,643	244,115	223,872	215,187
Gas and Electric Utility(3) .....		788,996	785,414	786,850	788,928	760,165
Less: Military Exemption .....		(75,932)	(75,932)	(70,376)	(72,228)	(66,672)
Total .....		\$56,547,849	\$58,721,966	\$62,258,787	\$63,490,973	\$70,226,225
Percent Change +/- .....		6.38%(4)	3.84%	6.02%	1.98%	10.61%

- Notes: (1) Source: Iowa Department of Management.  
 (2) New Class as of January 1, 2015, previously reported as Commercial Property.  
 (3) See **"PROPERTY TAX INFORMATION - Utility Property Tax Replacement"** herein.  
 (4) Based on 2010 Taxable Valuation of \$53,151,923.

The following shows the trend in the City's tax extensions and collections.

**Tax Extensions and Collections(1)**

Levy Year	Fiscal Year	Amount Levied	Amount Collected(2)	Percent Collected
2011	2012-13	\$610,485	\$611,574	100.17%
2012	2013-14	631,551	628,824	99.78%
2013	2014-15	668,903	665,360	99.85%
2014	2015-16	692,991		
2015	2016-17	770,260	--In Collection--	

- Notes: (1) Source: the State of Iowa Department of Management and the City. Does not include levies and collections for the City's tax increment finance district or utility replacement.  
 (2) Includes delinquent taxes.

**Principal Taxpayers(1)**

<u>Taxpayer Name</u>	<u>Business/Service</u>	Levy Year 2015 <u>Taxable Valuation(2)</u>
University of Iowa Facilities Corporation	Commercial Property	\$ 2,779,200
Paul Moore Trust	Rental Property	802,041
Mid American Energy	Utility	759,950
Goodman Investments LLC	Rental Property	675,745
Individual	Rental Property	605,156
K2 Rentals LLC	Rental Property	526,944
Individual	Real Property	497,241
McWalshLund LLC	Rental Property	463,921
Individual	Real Property	401,397
Individual	Real Property	398,616
Total		\$7,910,211
Ten Largest Taxpayers as Percent of City's 2015 Taxable Valuation (\$70,226,225)		11.26%

- Notes: (1) Source: the County.  
 (2) Every effort has been made to seek out and report the largest taxpayers. However, many of the taxpayers listed contain multiple parcels and it is possible that some parcels and their valuations have been overlooked.

**Levy Limits**

Normal municipal operations and maintenance costs are generally funded through the corporate property tax levy. Iowa State Code does not allow the municipal general fund to be taxed above \$8.10 per thousand dollars of taxable value in any one year. In addition to the General Fund, there are several other tax funds that the City can create and use for specific purposes.

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The property tax rates for the City from levy year 2011 through levy year 2015 are shown below:

**Property Tax Rates: Levy Years 2011 - 2015(1)(2)**  
 (Per \$1,000 Actual Valuation)

Fiscal Year:	2012/13	2013/14	2014/15	2015/16	2016/17
Levy Year:	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
<b>City:</b>					
General Fund .....	\$ 8.10000	\$ 8.10000	\$ 8.10000	\$ 8.10000	\$ 8.10000
Emergency Levy .....	0.00000	0.00000	0.00000	0.00000	0.00000
Debt Service Fund .....	0.57951	0.55659	0.52304	0.50717	0.44170
Employee Benefits .....	1.03969	1.00795	1.06000	1.30506	1.40303
Capital Improvement .....	0.00000	0.00000	0.00000	0.00000	0.00000
Other .....	<u>1.22945</u>	<u>1.23619</u>	<u>1.19839</u>	<u>1.13987</u>	<u>1.14355</u>
Total City .....	\$10.94865	\$10.90073	\$10.88143	\$11.05210	\$11.08828
<b>Others:</b>					
Johnson County .....	\$ 6.74909	\$ 6.73712	\$ 6.74168	\$ 6.90337	\$ 6.77140
Iowa City CSD .....	14.07327	13.68792	13.69999	13.86773	13.98935
Kirkwood Community College .....	1.06473	1.06473	1.05754	1.06125	1.08048
Other .....	<u>0.43281</u>	<u>0.34962</u>	<u>0.39393</u>	<u>0.43947</u>	<u>0.37488</u>
Total Rate Paid .....	\$33.26855	\$32.74012	\$32.77457	\$33.32392	\$33.30439

Notes: (1) Source: Iowa Department of Management.  
 (2) Does not include tax rate for agriculture.

**Utility Property Tax Replacement**

Property owned by entities involved primarily in the production, delivery, service and sale of electricity and natural gas (“Utilities”) pay a replacement tax based upon the delivery of energy by Utilities in lieu of property taxes. All replacement taxes are allocated among local taxing bodies by the State Department of Revenue and Finance and the Department of Management. This allocation is made in accordance with a general allocation formula developed by the Department of Management on the basis of general property tax equivalents. Utility properties paying the replacement tax are exempt from the levy of property tax by political subdivisions. In addition to the replacement tax, Utility property will continue to be valued by a special method as provided in the statute and taxed at the rate of three cents per one thousand dollars for the general fund of the State.

By statute, the replacement tax collected by the State and allocated among local taxing bodies (including the City) shall be treated as property tax when received and shall be disposed of by the county treasurer as taxes on real estate. It is possible that the general obligation debt capacity of the City could be adjudicated to be proportionately reduced in future years if Utility property were determined to be other than “taxable property” for purposes of computing the City’s debt limit under Article XI of the Constitution of the State of Iowa. There can be no assurance that future legislation will not (i) operate to reduce the amount of debt the City can issue or (ii) adversely affect the City’s ability to levy taxes in the future for the payment of the principal of and interest on its outstanding debt obligations, including the Bonds. Approximately 8% of the City’s tax base currently is Utility property.

Notwithstanding the foregoing, Iowa Code section 76.2 provides when an Iowa political subdivision issues General Obligation Corporate Purpose Bonds, “the governing authority of these political subdivisions before issuing bonds shall, by resolution, provide for the assessment of an annual levy upon all the taxable property in the political subdivision sufficient to pay the interest and principal of the bonds within a period named not exceeding twenty years. A certified copy of this resolution shall be filed with the county auditor or auditors of the counties in which the political subdivision is located; and the filing shall make it a duty of the auditor(s) to enter annually this levy for collection from the taxable property within the boundaries of the political subdivision until funds are realized to pay the bonds in full.”

## **Tax Increment Financing**

The Code of Iowa currently authorizes the use of two types of tax increment financing by local taxing districts in the State of Iowa. The first type allows local governments to establish TIF districts to be established for the purposes of financing designated urban renewal projects which contribute to the urban redevelopment and economic development of the immediate area.

The second type of tax increment financing was authorized by state legislative action in the mid-1980's. The area community colleges can establish TIF districts by contract with specific local businesses and industries to provide jobs training programming for new employees of existing expanding businesses or employees of new businesses. The revenues from these job training TIF districts then retires the debt incurred from the issuance of jobs training certificates which finance the cost of jobs training programming over a maximum of ten years. Upon payment of all jobs training certificates, the district dissolves and the incremental value from the new or expanded business reverts to the general tax base. Currently, there is no valuation for this type of TIF district in the City.

## **FINANCIAL INFORMATION**

### **Investment Policy**

Each investment made by the City must be authorized by applicable law and the City's Investment Policy. Only the City Treasurer, as limited by a special City resolution, and others authorized by resolution of the City may invest City funds. The City Treasurer when investing or depositing public funds is required to exercise care, skill, prudence, and diligence.

### **Financial Reports**

The City is not required to undergo an annual audit and accordingly its last audit was for the fiscal year ended June 30, 2011. The City's financial statements are completed on the basis of cash receipts and disbursements, which is a comprehensive basis of accounting other than generally accepted accounting principles. See **APPENDIX A** for more detail.

### **No Consent or Updated Information Requested of the Auditor**

The tables contained in this "**FINANCIAL INFORMATION**" section (the "Excerpted Financial Information") are from the audited and unaudited financial statements of the City, including the audited financial statements for the fiscal year ended June 1, 2011 (the "2011 Audit"), which was received by the City Council and attached to this Official Statement as **APPENDIX A**. The City has not requested the Auditor to update information contained in the Excerpted Financial Information or the 2011 Audit; nor has the City requested that the Auditor consent to the use of the Excerpted Financial Information or the 2011 Audit in this Official Statement. Other than as expressly set forth in this Official Statement, the financial information contained in the Excerpted Financial Information and 2011 Audit has not been updated since the date of the 2011 Audit. The inclusion of the Excerpted Financial Information and 2011 Audit in this Official Statement in and of itself is not intended to demonstrate the fiscal condition of the City since the date of the 2011 Audit. Questions or inquiries relating to financial information of the City since the date of the 2011 Audit should be directed to the City.

**Summary Financial Information**

The following tables are summaries and do not purport to be the complete audit and unaudited financial statements, copies of which are available upon request. See **APPENDIX A** for the City’s Financial Report filed with the State for fiscal year ended June 30, 2015. The City’s expects its General Fund balance for the fiscal year ending June 30, 2016 to remain approximately the same as the fiscal year June 30, 2015. The City has approved a budget for fiscal year 2017 with a slight increase to the General Fund balance.

**Statement of Activities and Net Position – Cash Basis(1)  
 Governmental Activities**

	<u>Audited Fiscal Year</u> <u>Ended June 30</u> <u>2011</u>
<b>PROGRAMS/FUNCTIONS</b>	
Primary Government:	
Governmental Activities:	
Public Safety .....	\$(277,697)
Public Works .....	(129,546)
Culture and Recreation .....	(34,371)
Community and Economic Development .....	(3,591)
General Government .....	(129,183)
Debt Service .....	(185,844)
Capital Projects .....	<u>(48,368)</u>
Total Governmental Activities .....	<u>\$(808,600)</u>
<b>GENERAL REVENUES:</b>	
Property Tax .....	\$ 548,908
Other Taxes .....	131,328
Franchise Taxes .....	9,017
Unrestricted Investment Income .....	2,574
Proceeds from Sale of Capital Assets .....	620
Proceeds from Loan .....	150,000
Miscellaneous .....	<u>2,212</u>
Total General Revenues .....	<u>\$844,659</u>
Change in Cash Basis Net Position .....	\$ 36,059
Cash Basis Net Position - Beginning of Year .....	<u>258,516</u>
Cash Balance Net Position - End of Year .....	<u><u>\$294,575</u></u>
<b>CASH BASIS NET POSITION:</b>	
Restricted for:	
Expendable:	
Employee Benefits .....	\$ 3,814
Streets .....	92,892
Debt Service .....	16,607
Other Purposes .....	2,289
Assigned for Street Projects .....	140,000
Unrestricted .....	<u>38,973</u>
Total Cash Basis Net Position .....	<u><u>\$294,575</u></u>

Note: (1) Source: Audited financial statements of the City for the fiscal year ended June 30, 2011.

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**Statement of Cash Receipts, Disbursements and Changes in Cash Balances(1)  
 General Fund**

	Audited Fiscal Year Ended June 30	Un-Audited Fiscal Year Year Ended June 30			
	2011	2012	2013	2014	2015
<b>REVENUES:</b>					
Property Taxes .....	\$474,402	\$ 483,578	\$521,135	\$538,571	\$ 568,565
Other City Taxes .....	130,200	131,901	129,648	38,761	9,478
Licenses and Permits .....	21,150	21,200	22,181	26,300	24,386
Use of Money and Property .....	2,071	2,310	4,273	4,295	4,103
Intergovernmental .....	59,749	20,227	23,998	6,939	15,890
Charges for Service.....	747	461	364	615	608
Fines and Forfeitures.....	77,178	0	0	0	0
Miscellaneous.....	11,230	183,284	105,372	134,015	179,153
Total Revenues .....	<u>\$776,727</u>	<u>\$ 842,961</u>	<u>\$806,971</u>	<u>\$749,496</u>	<u>\$ 802,183</u>
<b>DISBURSEMENTS:</b>					
Public Safety .....	\$331,960	\$ 356,196	\$413,202	\$353,028	\$ 509,939
Public Works .....	122,644	74,993	135,241	133,185	111,643
Health and Social Services.....	0	0	0	0	0
Culture and Recreation.....	34,371	34,303	38,328	41,050	38,023
Community and Economic Development .....	3,591	1,350	4,221	2,813	12,558
General Government.....	140,060	176,761	127,666	136,652	231,123
Debt Service.....	3,365	0	0	0	0
Total Disbursements.....	<u>\$635,991</u>	<u>\$ 643,603</u>	<u>\$718,658</u>	<u>\$666,728</u>	<u>\$ 903,286</u>
Excess (Deficiency) of Receipts Over (Under) Disbursements .....	\$140,736	\$ 199,358	\$ 88,313	\$ 82,768	\$(101,103)
Other Financing Sources (Uses):					
Operating Transfers (Net).....	<u>\$ (5,844)</u>	<u>\$ (94,927)</u>	<u>\$ (13,892)</u>	<u>\$ (95,002)</u>	<u>\$ (5,535)</u>
Total Other Financing Sources (Uses).....	\$ (5,844)	\$ (94,927)	\$ (13,892)	\$ (95,002)	\$ (5,535)
Change in Cash Balances .....	\$134,892	\$ 104,431	\$ 74,421	\$ (12,234)	\$(106,638)
Cash Balances Beginning of Year .....	<u>\$168,892</u>	<u>\$ 302,898(2)</u>	<u>\$407,329</u>	<u>\$481,750</u>	<u>\$ 469,516</u>
Cash Balances Ending of Year .....	<u>\$303,470</u>	<u>\$ 407,329</u>	<u>\$481,750</u>	<u>\$469,516</u>	<u>\$ 362,878</u>

Notes: (1) Source: The City's audited financial statement for fiscal year ending June 30, 2011. The City's un-audited financial statements for fiscal years ending June 30, 2012, 2013, 2014 and 2015.  
 (2) Restated.

**EMPLOYEE RETIREMENT AND OTHER POST EMPLOYMENT BENEFIT OBLIGATIONS**

**Pensions**

The City contributes to the Iowa Public Employees' Retirement System ("IPERS"), which is a cost-sharing multiple-employer defined benefit pension plan administered by the State of Iowa. IPERS provides retirement and death benefits which are established by State statute to plan members and beneficiaries. Employees who retire at age 65 (or anytime after age 58 with 30 or more years of service) are entitled to full monthly benefits. IPERS offers five options for distribution of retirement benefits. Prior to July 1, 2012, benefits become fully vested after completing four years of service or after attaining age 55 and after July 1, 2012 benefits become fully vested after completing seven years of service or after attaining age 65.

IPERS plan members are required to contribute a percentage of their annual salary, in addition to the City being required to make annual contributions to IPERS. Contribution amounts are set by State statute. The City's share is payable from the applicable funds of the City. All contributions are on a current basis.

The following table sets forth the contributions made by the City and employees to IPERS for the period indicated. The City has always made their full statutorily required contributions to IPERS. The City cannot predict the levels of funding that will be required in the future.

Fiscal Year	% of Payroll Paid by the City	% of Payroll Paid by Employee
2013 .....	8.67%	5.78%
2014 .....	8.93%	5.95%
2015 .....	8.93%	5.95%
2016 .....	8.93%	5.95%
2017 .....	8.93%	5.95%

The IPERS fund is administered by the IPERS Board with administration costs paid from income derived from invested funds. IPERS has an unfunded actuarial liability and unrecognized actuarial loss. The following table sets forth certain information about the funding status of IPERS that has been extracted from the Actuarial Valuation Report of IPERS for fiscal years noted below (the “IPERS Reports”). A complete copy of the Reports can be obtained by visiting IPERS website at: <http://ww.ipers.org/> or by writing to IPERS at P.O. Box 9117, Des Moines, Iowa 50306-9117.

Fiscal Year Ending June 30	Actuarial Value of Assets [a]	Actuarial Accrued Liability [b]	Unfunded Actuarial Accrued Liability (Actuarial Value) [b]-[a]	Funded Ratio (Actuarial Value) [a]/[b]	Covered Payroll [c]	UAAL as a Percentage of Covered Payroll (Actuarial Value) {[b-a]/[c]}
2011	\$22,575,309,199	\$28,257,080,114	\$5,681,770,915	79.89%	\$6,574,872,719	86.42%
2012	23,530,094,461	29,446,197,486	5,916,103,025	79.91%	6,786,158,720	87.18%
2013	24,711,096,187	30,498,342,320	5,787,246,133	81.02%	6,880,131,134	84.12%
2014	26,460,428,085	32,004,456,088	5,544,028,003	82.68%	7,099,277,280	78.09%
2015	27,915,379,103	33,370,318,731	5,454,939,628	83.65%	7,326,348,141	74.46%

Source: IPERS Reports.

According to IPERS, the market value investment return on program assets is as follows:

Fiscal Year Ended June 30	Investment Return %
2011	19.91%
2012	3.73%
2013	10.12%
2014	15.88%
2015	3.96%

Source: IPERS Reports

Bond Counsel, the City and the Municipal Advisor undertake no responsibility for and make no representations as to the accuracy or completeness of the information available from the IPERS discussed above or included on the IPERS website, including, but not limited to, updates of such information on the State Auditor’s website or links to other Internet sites accessed through the IPERS website.

### Other Post-Employment Benefits (OPEB)

In June 2004, the Governmental Accounting Standards Board (“GASB”) issued GASB 45, which address how state and local governments are required to account for and report their costs and obligations related to other post-employment benefits (“OPEB”), defined to include post-retirement healthcare benefits. GASB 45 Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pension establishes financial reporting standards designed to measure, recognize and display OPEB costs. OPEB costs would become measurable on an accrual basis of accounting, and contribution rates (actuarially determined) would be prescribed for funding such costs. The provisions of GASB 45 do not require governments to fund their OPEBs. The City may establish its OPEB liability at zero as of the beginning of the initial year of implementation; however the unfunded actuarial liability is required to be amortized over future periods.

## **REGISTRATION, TRANSFER AND EXCHANGE**

See also **APPENDIX B, BOOK-ENTRY SYSTEM** for information on registration, transfer and exchange of book-entry bonds. The Bonds will be initially issued as book-entry bonds.

The City shall cause books (the “Bond Register”) for the registration and for the transfer of the Bonds to be kept at the principal corporate trust office of the Registrar in Des Moines, Iowa. The City will authorize to be prepared, and the Registrar shall keep custody of, multiple Bond blanks executed by the City for use in the transfer and exchange of Bonds.

Any Bond may be transferred or exchanged, but only in the manner, subject to the limitations, and upon payment of the charges as set forth in the Bond Resolution. Upon surrender for transfer or exchange of any Bond at the principal corporate trust office of the Registrar, duly endorsed by, or accompanied by a written instrument or instruments of transfer in form satisfactory to the Registrar and duly executed by the registered owner or such owner’s attorney duly authorized in writing, the City shall execute and the Registrar shall authenticate, date and deliver in the name of the registered owner, transferee or transferees (as the case may be) a new fully registered Bond or Bonds of the same maturity and interest rate of authorized denominations, for a like aggregate principal amount.

The execution by the City of any fully registered Bond shall constitute full and due authorization of such Bond, and the Registrar shall thereby be authorized to authenticate, date and deliver such Bond, provided, however, the principal amount of outstanding Bonds of each maturity authenticated by the Registrar shall not exceed the authorized principal amount of Bonds for such maturity less Bonds previously paid.

The Registrar shall not be required to transfer or exchange any Bond following the close of business on the 15th day of the month next preceding any interest payment date on such Bond, nor to transfer or exchange any Bond after notice calling such Bond for redemption has been mailed, nor during a period of fifteen days next preceding mailing of a notice of redemption of any Bonds.

The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of the principal of or interest on any Bonds shall be made only to or upon the order of the registered owner thereof or such owner’s legal representative. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

No service charge shall be made for any transfer or exchange of Bonds, but the City or the Registrar may require payment of a sum sufficient to cover any tax or other governmental charge that may be imposed in connection with any transfer or exchange of Bonds.

## **TAX EXEMPTION AND RELATED CONSIDERATIONS**

### **Tax Exemption**

The opinion of Bond Counsel will state that under present laws and rulings, interest on the Bonds is excluded from gross income for federal income tax purposes and is not an item of tax preference for purposes of the federal alternative minimum tax imposed on individuals and corporations under the Internal Revenue Code of 1986 (the “Code”); provided, however that such interest is taken into account in determining adjusted current earnings for the purpose of computing the alternative minimum tax imposed on corporations (as defined for federal income tax purposes).

The opinions set forth in the preceding sentence will be subject to the condition that the City comply with all requirements of the Code that must be satisfied subsequent to the issuance of the Bonds in order that interest thereon be, or continue to be, excluded from gross income for federal income tax purposes. Failure to comply with certain of such requirements may cause the inclusion of interest on the Bonds in gross income for federal income tax purposes to be retroactive to the date of issuance of the Bonds.

There may be certain other federal tax consequences to the ownership of the Bonds by certain taxpayers, including without limitation, corporations subject to the branch profit tax, financial institutions, certain insurance companies, certain S corporations, individual recipients of Social Security and Railroad Retirement benefits and taxpayers who may be deemed to have incurred (or continued) indebtedness to purchase or carry tax-exempt obligations. Bond Counsel will express no opinion with respect to other federal tax consequences to owners of the Bonds. Prospective purchasers of the Bonds should consult with their tax advisors as to such matters.

### **Proposed Changes in Federal and State Tax Law**

From time to time, there are Presidential proposals, proposals of various federal committees, and legislative proposals in the Congress and in the states that, if enacted, could alter or amend the federal and state tax matters referred to herein or adversely affect the marketability or market value of the Bonds or otherwise prevent holders of the Bonds from realizing the full benefit of the tax exemption of interest on the Bonds. Further, such proposals may impact the marketability or market value of the Bonds simply by being proposed. No prediction is made whether such provisions will be enacted as proposed or concerning other future legislation affecting the tax treatment of interest on the Bonds. In addition, regulatory actions are from time to time announced or proposed and litigation is threatened or commenced which, if implemented or concluded in a particular manner, could adversely affect the market value, marketability or tax status of the Bonds. It cannot be predicted whether any such regulatory action will be implemented, how any particular litigation or judicial action will be resolved, or whether the Bonds would be impacted thereby.

Purchasers of the Bonds should consult their tax advisors regarding any pending or proposed legislation, regulatory initiatives or litigation. The opinions expressed by Bond Counsel are based upon existing legislation and regulations as interpreted by relevant judicial and regulatory authorities as of the date of issuance and delivery of the Bonds, and Bond Counsel has expressed no opinion as of any date subsequent thereto or with respect to any proposed or pending legislation, regulatory initiatives or litigation.

### **Bank Qualification**

In the resolution authorizing the issuance of the Bonds, the City will designate the Bonds as “qualified tax exempt obligations” within the meaning of Section 265(b)(3) of the Code relating to the ability of financial institutions to deduct from income for federal income tax purposes a portion of the interest expense that is allocable to tax-exempt obligations.

### **Related Tax Matters**

The Internal Revenue Service (the “Service”) has an ongoing program of auditing tax-exempt obligations to determine whether, in the view of the Service, interest on such tax-exempt obligations is includable in the gross income of the owners thereof for federal income tax purposes. It cannot be predicted whether or not the Service will commence an audit of the Bonds. If an audit is commenced, under current procedures the Service may treat the City as a taxpayer and the Bondholders may have no right to participate in such procedure. The commencement of an audit could adversely affect the market value and liquidity of the Bonds until the audit is concluded, regardless of the ultimate outcome.

Payments of interest on, and proceeds of the sale, redemption or maturity of, tax-exempt obligations, including the Bonds, are in certain cases required to be reported to the Service. Additionally, backup withholding may apply to any such payments to any Bond owner who fails to provide an accurate Form W-9 Request for Taxpayer Identification Number and Certification, or a substantially identical form, or to any Bond owner who is notified by the Service of a failure to report any interest or dividends required to be shown on federal income tax returns. The reporting and backup withholding requirements do not affect the excludability of such interest from gross income for federal tax purposes.

## Opinions

Bond Counsel's opinion is not a guarantee of a result, or of the transaction on which the opinion is rendered, or of the future performance of parties to the transaction, but represents its legal judgment based upon its review of existing statutes, regulations, published rulings and court decisions and the representations and covenants of the City described in this section. No ruling has been sought from the Service with respect to the matters addressed in the opinion of Bond Counsel and Bond Counsel's opinion is not binding on the Service. Bond Counsel assumes no obligation to update its opinion after the issue date to reflect any further action, fact or circumstance, or change in law or interpretation, or otherwise. See **APPENDIX C** for a draft form of legal opinion for the Bonds.

## SECONDARY MARKET DISCLOSURE

The aggregate principal amount of the Bonds is less than \$1,000,000. The information undertaking provisions of SEC Rule 15c2-12(b)(5) are therefore not applicable to this issue. Upon request, the City will provide annual financial statements including the comprehensive annual financial report if one is prepared.

## OPTIONAL REDEMPTION

Bonds due June 1, 2018- 2023, inclusive, are non-callable. Bonds due June 1, 2024 - 2028, inclusive, are callable in whole or in part on any date on or after June 1, 2023, at a price of par and accrued interest. If less than all the Bonds are called, they shall be redeemed in any order of maturity as determined by the City and within any maturity by lot.

The Registrar will give notice of redemption, identifying the Bonds (or portions thereof) to be redeemed, not less than thirty (30) days prior to the date fixed for redemption to the registered owner of each Bond (or portion thereof) to be redeemed at the address shown on the registration books maintained by the Registrar. Failure to give such notice by mail to any registered owner of the Bonds (or portion thereof) or any defect therein shall not affect the validity of any proceedings for the redemption of other Bonds (or portions thereof). All Bonds (or portions thereof) so called for redemption will cease to bear interest after the specified redemption date, provided funds for their redemption are on

## LITIGATION

There is no litigation of any nature now pending or threatened restraining or enjoining the issuance, sale, execution or delivery of the Bonds, or in any way contesting or affecting the validity of the Bonds or any proceedings of the City taken with respect to the issuance or sale thereof.

## LEGAL MATTERS

Legal matters incident to the authorization, issuance and sale of the Bonds and with regard to the tax-exempt status of the interest thereon (see "**TAX EXEMPTION AND RELATED CONSIDERATIONS**" herein) are subject to the approving legal opinion of Dorsey & Whitney LLP, Des Moines, Iowa, Bond Counsel, a form of which is attached hereto as **APPENDIX C**. Signed copies of the opinion, dated and premised on law in effect as of the date of original delivery of the Bonds, will be delivered to the Underwriter at the time of such original delivery. The Bonds are offered subject to prior sale and to the approval of legality of the Bonds by Bond Counsel.

The legal opinion to be delivered will express the professional judgment of Bond Counsel and by rendering a legal opinion, Bond Counsel does not become an insurer or guarantor of the result indicated by that expression of professional judgment or of the transaction or the future performance of the parties to the transaction.

Bond Counsel has not been engaged, nor has it undertaken, to prepare or to independently verify the accuracy of the Official Statement, including but not limited to financial or statistical information of the City and risks associated with the purchase of the Bonds, except Bond Counsel has reviewed the information and statements contained in the Official Statement under, “**TAX EXEMPTION AND RELATED CONSIDERATIONS**”, insofar as such statements contained under such captions purport to summarize certain provisions of the Internal Revenue Code of 1986, the Bonds and any opinions rendered by Bond Counsel. Bond Counsel has prepared the documents contained in **APPENDIX C** and **APPENDIX D**.

### **OFFICIAL STATEMENT AUTHORIZATION**

This Official Statement has been authorized for distribution to prospective purchasers of the Bonds. All statements, information, and statistics herein are believed to be correct but are not guaranteed by the consultants or by the City, and all expressions of opinion, whether or not so stated, are intended only as such.

### **INVESTMENT RATING**

The City does not intend to apply for a credit rating on the Bonds.

### **UNDERWRITING**

The Bonds were offered for sale by the City at a public, competitive sale on Monday, August 29, 2016. The best bid submitted at the sale was submitted by \_\_\_\_\_ (the “Underwriter”). The City awarded the contract for sale of the Bonds to the Underwriter at a price of \$\_\_\_\_\_ (reflecting the par amount of \$\_\_\_\_\_, plus a reoffering premium of \$\_\_\_\_\_ and less an Underwriter’s discount of \$\_\_\_\_\_). The Underwriter has represented to the City that the Bonds have been subsequently re-offered to the public initially at the yields or prices set on the cover page to this Official Statement.

### **MUNICIPAL ADVISOR**

The City has engaged Speer Financial, Inc. as Municipal Advisor (the “Municipal Advisor”) in connection with the issuance and sale of the Bonds. The Municipal Advisor will not participate in the underwriting of the Bonds. The Municipal Advisor is a Registered Municipal Advisor in accordance with the rules of the Municipal Securities Board (the “MSRB”). The financial information included in the Official Statement has been compiled by the Municipal Advisor. Such information does not purport to be a review, audit or certified forecast of future events and may not conform with accounting principles applicable to compilations of financial information. The Municipal Advisor is not a firm of certified public accountants and does not serve in that capacity or provide accounting services in connection with the Bonds. The Municipal Advisor is not obligated to undertake any independent verification of or to assume any responsibility for the accuracy, completeness or fairness of the information contained in this Official Statement, nor is the Municipal Advisor obligated by the City’s continuing disclosure undertaking.

**CERTIFICATION**

We have examined this Official Statement dated August 15, 2016, for the \$950,000\* General Obligation Corporate Purpose Bonds, Series 2016, believe it to be true and correct and will provide to the purchaser of the Bonds at the time of delivery a certificate confirming to the purchaser that to the best of our knowledge and belief information in the Official Statement was at the time of acceptance of the bid for the Bonds and, including any addenda thereto, was at the time of delivery of the Bonds true and correct in all material respects and does not include any untrue statement of a material fact, nor does it omit the statement of any material fact required to be stated therein, or necessary to make the statements therein, in the light of the circumstances under which they were made, not misleading.

/s/ **CHRIS ANDERSON**  
*City Clerk*  
CITY OF UNIVERSITY HEIGHTS  
Johnson County, Iowa

/s/ **WELDON E. HEITMAN**  
*Mayor*  
CITY OF UNIVERSITY HEIGHTS  
Johnson County, Iowa

**APPENDIX A**

**CITY OF UNIVERSITY HEIGHTS  
JOHNSON COUNTY, IOWA**

**FINANCIAL REPORT OF THE CITY  
FILED WITH THE STATE OF IOWA  
FOR THE CITY'S FISCAL YEAR ENDED  
JUNE 30, 2015**

## APPENDIX B

### DESCRIBING BOOK-ENTRY-ONLY ISSUANCE

1. The Depository Trust Company (“DTC”), New York, New York, will act as securities depository for the Bonds (the “Securities”). The Securities will be issued as fully-registered securities registered in the name of Cede & Co. (DTC’s partnership nominee) or such other name as may be requested by an authorized representative of DTC. One fully-registered Security certificate will be issued for each issue of the Securities, each in the aggregate principal amount of such issue, and will be deposited with DTC.

2. DTC, the world’s largest securities depository, is a limited-purpose trust company organized under the New York Banking Law, a “banking organization” within the meaning of the New York Banking Law, a member of the Federal Reserve System, a “clearing corporation” within the meaning of the New York Uniform Commercial Code, and a “clearing agency” registered pursuant to the provisions of Section 17A of the Securities Exchange Act of 1934. DTC holds and provides asset servicing for over 3.5 million issues of U.S. and non-U.S. equity issues, corporate and municipal debt issues, and money market instruments (from over 100 countries) that DTC’s participants (“Direct Participants”) deposit with DTC. DTC also facilitates the post-trade settlement among Direct Participants of sales and other securities transactions in deposited securities, through electronic computerized book-entry transfers and pledges between Direct Participants’ accounts. This eliminates the need for physical movement of securities certificates. Direct Participants include both U.S. and non-U.S. securities brokers and dealers, banks, trust companies, clearing corporations, and certain other organizations. DTC is a wholly-owned subsidiary of The Depository Trust & Clearing Corporation (“DTCC”). DTCC is the holding company for DTC, National Securities Clearing Corporation and Fixed Income Clearing Corporation, all of which are registered clearing agencies. DTCC is owned by the users of its regulated subsidiaries. Access to the DTC system is also available to others such as both U.S. and non-U.S. securities brokers and dealers, banks, trust companies, and clearing corporations that clear through or maintain a custodial relationship with a Direct Participant, either directly or indirectly (“Indirect Participants”). DTC has Standard & Poor’s highest rating: AA+. The DTC Rules applicable to its Participants are on file with the Securities and Exchange Commission. More information about DTC can be found at [www.dtcc.com](http://www.dtcc.com).

3. Purchases of Securities under the DTC system must be made by or through Direct Participants, which will receive a credit for the Securities on DTC’s records. The ownership interest of each actual purchaser of each Security (“Beneficial Owner”) is in turn to be recorded on the Direct and Indirect Participants’ records. Beneficial Owners will not receive written confirmation from DTC of their purchase. Beneficial Owners are, however, expected to receive written confirmations providing details of the transaction, as well as periodic statements of their holdings, from the Direct or Indirect Participant through which the Beneficial Owner entered into the transaction. Transfers of ownership interests in the Securities are to be accomplished by entries made on the books of Direct and Indirect Participants acting on behalf of Beneficial Owners. Beneficial Owners will not receive certificates representing their ownership interests in Securities, except in the event that use of the book-entry system for the Securities is discontinued.

4. To facilitate subsequent transfers, all Securities deposited by Direct Participants with DTC are registered in the name of DTC’s partnership nominee, Cede & Co., or such other name as may be requested by an authorized representative of DTC. The deposit of Securities with DTC and their registration in the name of Cede & Co. or such other DTC nominee do not effect any change in beneficial ownership. DTC has no knowledge of the actual Beneficial Owners of the Securities; DTC’s records reflect only the identity of the Direct Participants to whose accounts such Securities are credited, which may or may not be the Beneficial Owners. The Direct and Indirect Participants will remain responsible for keeping account of their holdings on behalf of their customers.

5. Conveyance of notices and other communications by DTC to Direct Participants, by Direct Participants to Indirect Participants, and by Direct Participants and Indirect Participants to Beneficial Owners will be governed by arrangements among them, subject to any statutory or regulatory requirements as may be in effect from time to time. Beneficial Owners of Securities may wish to take certain steps to augment the transmission to them of notices of significant events with respect to the Securities, such as redemptions, tenders, defaults, and proposed amendments to the Security documents. For example, Beneficial Owners of Securities may wish to ascertain that the nominee holding the Securities for their benefit has agreed to obtain and transmit notices to Beneficial Owners. In the alternative, Beneficial Owners may wish to provide their names and addresses to the registrar and request that copies of notices be provided directly to them.

6. Redemption notices shall be sent to DTC. If less than all of the Securities within an issue are being redeemed, DTC's practice is to determine by lot the amount of the interest of each Direct Participant in such issue to be redeemed.

7. Neither DTC nor Cede & Co. (nor any other DTC nominee) will consent or vote with respect to Securities unless authorized by a Direct Participant in accordance with DTC's MMI Procedures. Under its usual procedures, DTC mails an Omnibus Proxy to the City as soon as possible after the record date. The Omnibus Proxy assigns Cede & Co.'s consenting or voting rights to those Direct Participants to whose accounts Securities are credited on the record date (identified in a listing attached to the Omnibus Proxy).

8. Redemption proceeds, distributions, and dividend payments on the Securities will be made to Cede & Co., or such other nominee as may be requested by an authorized representative of DTC. DTC's practice is to credit Direct Participants' accounts upon DTC's receipt of funds and corresponding detail information from the City or the Paying Agent, on payable date in accordance with their respective holdings shown on DTC's records. Payments by Participants to Beneficial Owners will be governed by standing instructions and customary practices, as is the case with securities held for the accounts of customers in bearer form or registered in "street name," and will be the responsibility of such Participant and not of DTC, the Paying Agent, or the City, subject to any statutory or regulatory requirements as may be in effect from time to time. Payment of redemption proceeds, distributions, and dividend payments to Cede & Co. (or such other nominee as may be requested by an authorized representative of DTC) is the responsibility of the City or the Paying Agent, disbursement of such payments to Direct Participants will be the responsibility of DTC, and disbursement of such payments to the Beneficial Owners will be the responsibility of Direct and Indirect Participants.

9. A Beneficial Owner shall give notice to elect to have its Securities purchased or tendered, through its Participant, to any Tender/Remarketing Agent, and shall effect delivery of such Securities by causing the Direct Participant to transfer the Participant's interest in the Securities, on DTC's records, to any Tender/Remarketing Agent. The requirement for physical delivery of Securities in connection with an optional tender or a mandatory purchase will be deemed satisfied when the ownership rights in the Securities are transferred by Direct Participants on DTC's records and followed by a book-entry credit of tendered Securities to any Tender/Remarketing Agent's DTC account.

10. DTC may discontinue providing its services as depository with respect to the Securities at any time by giving reasonable notice to the City or the Paying Agent. Under such circumstances, in the event that a successor depository is not obtained, Security certificates are required to be printed and delivered.

11. The City may decide to discontinue use of the system of book-entry-only transfers through DTC (or a successor securities depository). In that event, Security certificates will be printed and delivered to DTC.

12. The information in this section concerning DTC and DTC's book-entry system has been obtained from sources that the City believes to be reliable, but the City takes no responsibility for the accuracy thereof.

## APPENDIX C

### DRAFT FORM OF LEGAL OPINION

We hereby certify that we have examined certified copies of the proceedings (the “Proceedings”) of the City Council of the City of University Heights (the “Issuer”), in Johnson County, Iowa, passed preliminary to the issue by the Issuer of its General Obligation Corporate Purpose Bonds, Series 2016 (the “Bonds”) in the amount of \$950,000, dated September 13, 2016, in evidence of the Issuer’s obligation under a certain loan agreement (the “Loan Agreement”), dated as of September 13, 2016. The Bonds mature on June 1 in each of the respective years and in the principal amounts and bear interest payable semiannually, commencing June 1, 2017, at the respective rates as follows:

Date	Principal	Interest Rate	Date	Principal	Interest Rate
2018	\$ 30,000	_____%	2024	\$100,000	_____%
2019	\$ 60,000	_____%	2025	\$110,000	_____%
2020	\$ 70,000	_____%	2026	\$110,000	_____%
2021	\$ 90,000	_____%	2027	\$110,000	_____%
2022	\$ 95,000	_____%	2028	\$ 75,000	_____%
2023	\$100,000	_____%			

Principal of the Bonds maturing in the years 2024 through 2028, inclusive, is subject to optional redemption prior to maturity on June 1, 2023, or on any date thereafter on terms of par plus accrued interest.

Based upon our examination, we are of the opinion, as of the date hereof, that:

1. The Proceedings show lawful authority for such issue under the laws of the State of Iowa.
2. The Bonds and the Loan Agreement are valid and binding general obligations of the Issuer.
3. All taxable property within the corporate boundaries of the Issuer is subject to the levy of taxes to pay the principal of and interest on the Bonds without constitutional or statutory limitation as to rate or amount.
4. The interest on the Bonds (including any original issue discount properly allocable to an owner thereof) is excluded from gross income for federal income tax purposes and is not an item of tax preference for purposes of the federal alternative minimum tax imposed on individuals and corporations; it should be noted, however, that for the purpose of computing the alternative minimum tax imposed on corporations (as defined for federal income tax purposes), such interest is taken into account in determining adjusted current earnings. The opinions set forth in the preceding sentence are subject to the condition that the Issuer comply with all requirements of the Internal Revenue Code of 1986 (the “Code”) that must be satisfied subsequent to the issuance of the Bonds in order that interest thereon be, or continue to be, excluded from gross income for federal income tax purposes. The Issuer has covenanted to comply with each such requirement. Failure to comply with certain of such requirements may cause the inclusion of interest on the Bonds in gross income for federal income tax purposes to be retroactive to the date of issuance of the Bonds.
5. The Bonds are “qualified tax-exempt obligations” within the meaning of Section 265(b)(3) of the Code. The opinion set forth in the preceding sentence is subject to the condition that the Issuer comply with all requirements of the Code that must be satisfied subsequent to the issuance of the Bonds in order that the Bonds be, or continue to be, qualified tax-exempt obligations. The Issuer has covenanted to comply with each such requirement.

We express no opinion regarding other federal tax consequences arising with respect to the Bonds.

The rights of the owners of the Bonds and the enforceability thereof may be subject to bankruptcy, insolvency, reorganization, moratorium and other similar laws affecting creditors’ rights heretofore or hereafter enacted to the extent constitutionally applicable, and their enforcement may also be subject to the exercise of judicial discretion in appropriate cases.

DORSEY & WHITNEY LLP

**\*This form of bond counsel opinion is subject to change pending the results of the sale of the Bonds contemplated herein.**

**OFFICIAL BID FORM**

City of University Heights  
 1004 Melrose Avenue  
 University Heights, IA 52246

August 29, 2016  
*Speer Financial, Inc.*  
 Facsimile: (319) 291-8628

Council Members:

For the \$950,000\* General Obligation Corporate Purpose Bonds, Series 2016 (the "Bonds"), of the City of University Heights, Johnson County, Iowa, (the "City") as described in the annexed Official Terms of Offering, which is expressly made a part of this bid, we will pay you \$\_\_\_\_\_ (no less than \$942,400). The Bonds are to bear interest at the following respective rates (each a multiple of 1/8 or 1/100 of 1%) for the Bonds of each designated maturity.

**AMOUNTS\* AND MATURITIES - JUNE 1**

\$30,000 ..... 2018 _____ %	\$ 95,000 ..... 2022 _____ %	\$110,000 ..... 2025 _____ %
60,000 ..... 2019 _____ %	100,000 ..... 2023 _____ %	110,000 ..... 2026 _____ %
70,000 ..... 2020 _____ %	100,000 ..... 2024 _____ %	110,000 ..... 2027 _____ %
90,000 ..... 2021 _____ %		75,000 ..... 2028 _____ %

*Any consecutive maturities may be aggregated into term bonds at the option of the bidder, in which case the mandatory redemption provisions shall be on the same schedule as above.*

*Maturities: \_\_\_\_\_ Term Maturity \_\_\_\_\_*      *Maturities: \_\_\_\_\_ Term Maturity \_\_\_\_\_*  
*Maturities: \_\_\_\_\_ Term Maturity \_\_\_\_\_*      *Maturities: \_\_\_\_\_ Term Maturity \_\_\_\_\_*  
*Maturities: \_\_\_\_\_ Term Maturity \_\_\_\_\_*      *Maturities: \_\_\_\_\_ Term Maturity \_\_\_\_\_*

\*Subject to principal adjustment in accordance with the Official Terms of Offering.

The Bonds are to be executed and delivered to us in accordance with the terms of this bid accompanied by the approving legal opinion of Dorsey & Whitney LLP, Des Moines, Iowa. The City will pay for the legal opinion. **The Purchaser agrees to apply for CUSIP numbers and pay the fee charged by the CUSIP Service Bureau and will accept the Bonds with the CUSIP numbers as entered on the Bonds.**

No good faith deposit is required.

**Account Manager Information**

Underwriter/Bank \_\_\_\_\_  
 Address \_\_\_\_\_  
 Authorized Rep. \_\_\_\_\_  
 City \_\_\_\_\_ State/Zip \_\_\_\_\_  
 Direct Phone ( \_\_\_\_\_ ) \_\_\_\_\_  
 FAX Number ( \_\_\_\_\_ ) \_\_\_\_\_  
 E-Mail Address \_\_\_\_\_

**Bidders Option Insurance**

<p><b>We have purchased insurance from:</b></p> <p><b><u>Name of Insurer</u></b>  <i>(Please fill in)</i></p> <p>_____</p> <p><b>Premium:</b> _____</p> <p><b>Maturities: (Check One)</b></p> <p><input type="checkbox"/> _____ Years</p> <p><input type="checkbox"/> All</p>
---

The foregoing bid was accepted and the Bonds sold by resolution of the City on August 29, 2016.

ATTEST:

CITY OF UNIVERSITY HEIGHTS  
 JOHNSON COUNTY, IOWA

\_\_\_\_\_  
*City Clerk*

\_\_\_\_\_  
*Mayor*

-----NOT PART OF THE BID-----  
 (Calculation of true interest cost)

Gross Interest	\$
Less Premium/Plus Discount	\$
True Interest Cost	\$
True Interest Rate	%
TOTAL BOND YEARS	6,970.83
AVERAGE LIFE	7.338 Years

**OFFICIAL TERMS OF OFFERING**

**\$950,000\***

**CITY OF UNIVERSITY HEIGHTS**

**Johnson County, Iowa**

**General Obligation Corporate Purpose Bonds, Series 2016**

The City of University Heights, Johnson County, Iowa, (the “City”), will receive sealed bids for its \$950,000\* General Obligation Corporate Purpose Bonds, Series 2016 (the “Bonds”), on an all or none basis, at City Hall, City of University Heights, 1004 Melrose Avenue, University Heights, Iowa, until 11:30 A.M., C.D.T., Monday, August 29, 2016. The City will also receive facsimile bids at (319) 291-8628 for the Bonds, on an all or none basis, until 11:30 A.M., C.D.T., Monday, August 29, 2016. Upon receipt, facsimile bids will be sealed and treated as a sealed bids, and along with all other sealed bids will be publicly opened and read.

Award will be made or all bids rejected at a meeting of the City Council on that date. The City reserves the right to reject all bids, to reject any bid not conforming to this Official Terms of Offering, and to waive any irregularity or informality with respect to any bid. Additionally, the City reserves the right to modify or amend this Official Terms of Offering; however, any such modification or amendment shall not be made less than twenty-four (24) hours prior to the date and time for receipt of bids on the Bonds and any such modification or amendment will be announced through *Thomson Municipal News*.

The Bonds are general obligations payable as to both principal and interest from ad valorem taxes levied against all taxable property of the City without limitation as to rate or amount, all except as limited by bankruptcy, insolvency, moratorium, reorganization and other similar laws relating to the enforcement of creditors’ rights generally and except that enforcement by equitable and similar remedies, such as mandamus, is subject to the exercise of judicial discretion.

The Bonds will be in fully registered form in the denominations of \$5,000 and integral multiples thereof in the name of Cede & Co. as nominee of The Depository Trust Company (“DTC”), New York, New York, to which principal and interest payments on the Bonds will be paid. Individual purchases will be in book-entry form only. Interest on each Bond shall be paid by check or draft of the Bond Registrar to the person in whose name such Bond is registered at the close of business on the fifteenth day of the month next preceding an interest payment date. The principal of the Bonds shall be payable in lawful money of the United States of America at the principal office maintained for the purpose by the Bond Registrar in Des Moines, Iowa. Semiannual interest is due June 1 and December 1 of each year, commencing June 1, 2017 and is payable by Bankers Trust Company, Des Moines, Iowa (the “Registrar”). The Bonds are dated the date of delivery (expected to be on or about September 13, 2016).

**AMOUNTS\* AND MATURITIES - JUNE 1**

\$30,000 .....	2018	\$ 95,000 .....	2022	\$110,000 .....	2025
60,000 .....	2019	100,000 .....	2023	110,000 .....	2026
70,000 .....	2020	100,000 .....	2024	110,000 .....	2027
90,000 .....	2021			75,000 .....	2028

*Any consecutive maturities may be aggregated into term bonds at the option of the bidder, in which case the mandatory redemption provisions shall be on the same schedule as above.*

The Bonds due June 1, 2018 - 2023, inclusive, are non-callable. The Bonds due June 1, 2024 - 2028, inclusive, are callable in whole or in part on any date on or after June 1, 2023, at a price of par and accrued interest. If less than all the Bonds are called, they shall be redeemed in any order of maturity as determined by the City and within any maturity by lot.

*\*ADJUSTMENTS TO PRINCIPAL AMOUNT AFTER DETERMINATION OF BEST BID. The aggregate principal amount of the Bonds, and each scheduled maturity thereof, are subject to increase or reduction by the City or its designee after the determination of the Winning Bidder. The City may increase or decrease each maturity in increments of \$5,000, but the total amount to be issued will not exceed \$950,000. Interest rates specified by the Winning Bidder for each maturity will not change. Final adjustments shall be in the sole discretion of the City.*

*The dollar amount of the purchase price proposed by the Winning Bidder will be changed if the aggregate principal amount of the Bonds is adjusted as described above. Any change in the principal amount of any maturity of the Bonds will be made while maintaining, as closely as possible, the Winning Bidder’s net compensation, calculated as a percentage of bond principal. The Winning Bidder may not withdraw or modify its bid as a result of any post-bid adjustment. Any adjustment shall be conclusive, and shall be binding upon the Winning Bidder.*

**Electronic Facsimile Bidding:** Bids may be submitted via facsimile at (319) 291-8628. Electronic facsimile bids will be sealed and treated as sealed bids. Neither the City nor its agents will assume liability for the inability of the bidder to reach the above named fax numbers prior to the time of sale specified above. Transmissions received after the deadline will be rejected. Bidders electing to submit bids via facsimile transmission bear full and complete responsibility for the transmission of such bid. Neither the City nor its agents will assume responsibility for the inability of the bidder to reach the above specified fax number prior to the time of sale. Time of receipt shall be the time recorded by the person receiving the facsimile and shall be conclusive.

### **Bidding Parameters and Award of the Bonds**

All interest rates must be in multiples of one-eighth or one one-hundredth of one percent (1/8 or 1/100 of 1%), and not more than one rate for a single maturity shall be specified. The rates bid shall be in non-descending order. The differential between the highest rate bid and the lowest rate bid shall not exceed five percent (5%). All bids must be for all of the Bonds and must be for not less than \$942,400.

**Award of the Bonds:** The Bonds will be awarded on the basis of true interest cost, determined in the following manner. True interest cost shall be computed by determining the annual interest rate (compounded semi-annually) necessary to discount the debt service payments on the Bonds from the payment dates thereof to the dated date and to the bid price. For the purpose of calculating true interest cost, the Bonds shall be deemed to become due in the principal amounts and at the times set forth in the table of maturities set forth above. In the event two or more qualifying bids produce the identical lowest true interest cost, the winning bid shall be the bid that was submitted first in time on the SpeerAuction webpage or if all such bids are not submitted electronically, the winning bid shall be determined by lot.

The Bonds will be awarded to the bidder complying with the terms of this Official Terms of Offering whose bid produces the lowest true interest cost rate to the City as determined by the City's Municipal Advisor, which determination shall be conclusive and binding on all bidders; provided, that the City reserves the right to reject all bids or any non-conforming bid and reserves the right to waive any informality in any bid.

The winning bidder will be required to make the standard filings and maintain the appropriate records routinely required pursuant to MSRB Rules G-8, G-11 and G-36. The winning bidder will be required to pay the standard MSRB charge for Bonds purchased. In addition, the winning bidder who is a member of the Securities Industry and Financial Markets Association ("SIFMA") will be required to pay SIFMA's standard charge per Bond.

The winning purchaser will be required to certify to the City immediately after the opening of bids: (i) the initial public offering price of each maturity of the Bonds (not including bond houses and brokers or similar persons or organizations acting in the capacity of underwriters or wholesalers) at which price a substantial amount of the Bonds (not less than 10% of each maturity) were sold to the public; or (ii) if less than 10% of any maturity has been sold, the price for that maturity determined as of the time of the sale based upon the reasonably expected initial offering price to the public; and (iii) that the initial public offering price does not exceed their fair market value of the Bonds on the sale date. The winning purchaser will be required to provide a certificate at closing confirming the information required by this paragraph.

### **No Good Faith Deposit and Other Matters**

No good faith deposit is required to bid on the Bonds.

The Bonds will be delivered to the winning purchaser against full payment in immediately available funds as soon as they can be prepared and executed, which is expected to be on or about September 13, 2016. Should delivery be delayed beyond sixty (60) days from the date of sale for any reason beyond the control of the City except failure of performance by the purchaser, the City may cancel the award or the purchaser may withdraw the good faith deposit and thereafter the purchaser's interest in and liability for the Bonds will cease.

The Official Statement, when further supplemented by an addendum or addenda specifying the maturity dates, principal amounts, and interest rates of the Bonds, and any other information required by law or deemed appropriate by the City, shall constitute a “Final Official Statement” of the City with respect to the Bonds, as that term is defined in the Rule. By awarding the Bonds to any underwriter or underwriting syndicate, the City agrees that, no more than seven (7) business days after the date of such award, it shall provide, without cost to the senior managing underwriter of the syndicate to which the Bonds are awarded, up to 50 copies of the Final Official Statement to permit each “Participating Underwriter” (as that term is defined in the Rule) to comply with the provisions of such Rule. The City shall treat the senior managing underwriter of the syndicate to which the Bonds are awarded as its designated agent for purposes of distributing copies of the Final Official Statement to each Participating Underwriter. Any underwriter executing and delivering an Official Bid Form with respect to the Bonds agrees thereby that if its bid is accepted by the City it shall enter into a contractual relationship with all Participating Underwriters of the Bonds for purposes of assuring the receipt by each such Participating Underwriter of the Final Official Statement.

By submission of its bid, the senior managing underwriter of the winning bidder agrees to supply all necessary pricing information and any Participating Underwriter identification necessary to complete the Official Statement within 24 hours after award of the Bonds. Additional copies of the Final Official Statement may be obtained by Participating Underwriters from the printer at cost.

The City will, at its expense, deliver the Bonds to the purchaser in New York, New York (or arrange for “FAST” delivery) through the facilities of DTC and will pay for the bond attorney’s opinion. At the time of closing, the City will also furnish to the purchaser the following documents, each dated as of the date of delivery of the Bonds: (1) the legal opinion of Dorsey & Whitney LLP, Des Moines, Iowa, that the Bonds are lawful and enforceable obligations of the City in accordance with their terms; (2) the opinion of said attorneys that the interest on the Bonds is exempt from federal income taxes as and to the extent set forth in the Official Statement for the Bonds; and (3) a no litigation certificate by the City.

The City intends to designate the Bonds as “qualified tax-exempt obligations” pursuant to the small issuer exception provided by Section 265(b)(3) of the Internal Revenue Code of 1986.

The City has authorized the printing and distribution of an Official Statement containing pertinent information relative to the City and the Bonds. Copies of such Official Statement or additional information may be obtained from Weldon E. Heitman, Mayor, City of University Heights, 1004 Melrose Ave. University Heights, Iowa 52246 or an electronic copy of this Official Statement is available from the [www.speerfinancial.com](http://www.speerfinancial.com) website under “Official Statement Sales/Competitive Calendar” or from the Independent Municipal Advisors to the City, Speer Financial, Inc., 531 Commercial Street, Suite 608, Waterloo, Iowa 50701 (telephone (319) 291-2077) and One North LaSalle Street, Suite 4100, Chicago, Illinois 60602 (telephone (312) 346-3700).

/s/ **WELDON E. HEITMAN**  
*Mayor*  
**CITY OF UNIVERSITY HEIGHTS**  
Johnson County, Iowa

RESOLUTION NO. 16-42

**RESOLUTION AUTHORIZING RETENTION OF CLAYTON P. HARGRAVE AND CHD STUDIO WORKSHOP, AT NO COST TO THE CITY, TO PROVIDE DESIGN AND CONSULTATION SERVICES CONCERNING THE COMMUNITY SPACE AT OUP**

**WHEREAS**, the City of University Heights intends to acquire certain community space at the One University Place (“OUP”) development; and

**WHEREAS**, community resident Clayton P. Hargrave, through his business, CHD Studio Workshop, has offered as a gift to the City, to provide design and consultation services, at no cost to the City, concerning the style and design of the interior and exterior of the community space at OUP; and

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of University Heights, Iowa, as follows:

1. Clayton P. Hargrave and CHD Design Workshop are hereby retained by the City to provide design and consultation services, at no cost to the City, concerning the style and design of the interior and exterior of the community space at OUP.
2. The Mayor is authorized to sign and the City Clerk to attest any written agreement related to these services upon approval of any such agreement by the City Attorney.
3. The City Council hereby thanks and commends Clayton P. Hargrave and CHD Design Studio for their generosity and community-mindedness in providing these services to the City without cost to the City.

Upon motion by \_\_\_\_\_, and seconded by \_\_\_\_\_, the vote was as follows:

	AYE	NAY	ABSENT	ABSTAIN
Haverkamp	_____	_____	_____	_____
Lane	_____	_____	_____	_____
Maher	_____	_____	_____	_____
Quezada	_____	_____	_____	_____
Zimmermann	_____	_____	_____	_____

Upon Roll Call thus recorded, the Resolution is declared adopted, passed, and approved this 9<sup>th</sup> day of August, 2016.

\_\_\_\_\_

Weldon E. Heitman (Wally), Mayor  
City of University Heights

ATTEST:

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Christine M. Anderson, City Clerk

UH - Resolution 16-42 retaining Clayton Hargrave for OUP community space design services 08 09 16.docx

**Please review this prior to the council meeting so we do not have to spend a lot of time on it.**

**TREE CLEANUP POST STORM JULY 6 and other tree issues.**

(1) Doug and Jackie Rasmussen – 202 Highland Drive.

Large branch and debris blocked George. Tree was on city right-of-way on west side of George. Model Tree was called by police. Street was cleared and tree was trimmed. They will not remove the tree. **Cleanup bill is outstanding from Model Tree.**

City will pay for street cleanup and homeowner will pay half post-storm for trimming of tree.

(2) Mark and Joanne Lynch – 1489 Grand Ave

Homeowner will pay for yard and street cleanup. One of two trees in city right of way need to be removed. City will pay for half of removal of one tree.

**(3) Chris Ahern/Pam Villacorta – 330 Golfview – Street Cleanup bill is pending from Model Tree.**

City will pay for street cleanup of tree in city right-of-way and half of removal of Tree.

(4) Gretchen Blair - 51 Prospect

Homeowner will pay for Street and yard cleanup. City will pay half for tree removal. This tree is the most precarious and should be addressed first.

**I think there will be a bill for cleanup of the Sunset-Prospect path (Model Tree)**

These are the estimates that Virginia obtained from Black Squirrel (They are the lowest estimate - second number is stump removal).

330 Golfview -\$1700/200 – UH share = \$950

1489 Grand - \$800/\$200 – UH share = \$500

55 Prospect -\$700/\$200 – UH share = \$450

\*City portion is without sales tax.

There are also 2 trees on North George that are dead and pose a safety risk. The estimates for these 2 trees are as follows:

#1 -Southern most tree on city property: \$785

#2 Northern most tree on city right of way - \$685 (Cost split with property owner)

May also need to address the trees that are leaning towards to street across from 55 Prospect? Not sure if they are city right of way or wholly on Swisher property? His will be a future consideration.

Two stumps need to be removed at 210 Marietta and 43 Highland. Per Virginia the cost of stump removal is \$100-\$200.

Virginia noted that there is depression in the parking that needs to be filled in and seeded. I will take care of the hole myself. There is actually another one also. I'll get some bags of topsoil on the city credit card and fill in the holes. This should not be a difficult job. Not rally trees but are likely a residual effect of a tree that was there.

To summarize:

City share of the three properties listed above	- \$1850
North George tree removal –city expense #1..	-\$ 785
North George tree removal city share -#2....	- \$ 342.50
Stump removal .....	- \$ 400 (Max)
Holes fill in.....	- \$ 25 (estimate for 12 bags of topsoil)
Bill from Model Tree for storm cleanup.....	-\$ 4425

Sub-Total	\$ 7827.50
-----------	------------

Resident reimbursements: 202 Highland	\$ 125.00*
230 Golfview	62.50**

\*\$250 of the total of \$1375 for the George cleanup was trimming hanging branches so we split that with the owner (tree on city right of way) = \$125.00.

\*\*\$125 on invoice was for removing a hanging branch over the sidewalk from City right of way tree = \$62.50

So sub total of \$7827.50 less resident reimbursements of \$187.50 = \$7640 (TOTAL)

Per Jim we have budgeted \$5000 for tree trimming so we will be over budget. Jim is weighing in on whether or not the council needs to weigh in on this. Any other opinions are appreciated.

I have directed the tree company to get started on the immediate work of removing the storm damaged trees on Golfview, Prospect, and Grand. It has been more than a month since the storm and another storm will only delay this further.



## August '16 – City Attorney's Report

1. **OUP Matters – Timeline.** Several One University Place items will be discussed at the Regular Meeting August 9 and at a Special Meeting August 29.
  - At the Regular Meeting, the Council will consider Resolution No. 16-41, authorizing the City's independent financial consultant, Speer Financial, Inc., to proceed with marketing of General Obligation bonds in an amount not to exceed \$950,000.00. The Resolution is attached.
    - Of the total, \$625,000.00 relates to OUP public improvements project (intersection realignment and associated utility work). Repayment of these bonds will be accomplished by the OUP property owners (aside from the City, which will own the community space) by way of voluntary special assessment.
    - Of the total, \$325,000.00 relates to acquisition, equipping, and furnishing the community space.
    - A "Preliminary Official Statement" ("P.O.S") is being finalized by Speer Financial and will be presented to the Council for consideration at the Regular Meeting.
      - The P.O.S. sets forth general information about the City, the OUP development, and the City's financial history/condition.
      - Speer Financial will use the P.O.S. to market the GO bonds.
      - I will circulate the P.O.S. to the Council upon receipt from Speer Financial, unless it is transmitted directly.
  - At the Regular Meeting, the Council will consider Resolution No. 16-42, retaining the services of Clayton P. Hargrave to provide design and consultation services to the City concerning the style and design of the interior and exterior of the community space at OUP.
    - Mr. Hargrave desires to provide his services without compensation as a give to the City.
    - The Resolution is attached.
  - At the Special Meeting August 29, the Council will consider and take action on various items, including these:
    - Approving the sale of the GO bonds that will have occurred that day through Speer Financial.
    - Approving the purchase of the community space at OUP and providing a closing date for the acquisition and conveyance of the commercial condominium unit to the City. I anticipate the purchase agreement will include the finish details approved previously by the Council and will address the right of first refusal for parking spaces approved by the Council (unless that matter is addressed in another document).
    - Approving and otherwise taking action upon voluntary special assessment documents, which will create a mechanism for paying the

OUP public improvements GO bonds (\$625,000.00) by the owners of the OUP development (aside from the City).

- Amending prior development agreements (PUD Development Agreement and TIF Development Agreement) to conform those documents to circumstances that have been presented and approved by the Council since those documents were adopted and executed. Among other items, the amendments will acknowledge and make provision for the OUP development as two condominium regimes (instead of one); will specify the voluntary special assessment to pay for the OUP public improvements; will establish and confirm the purchase price for the community center; and will (or may) address such other items, including condominium declaration provisions, utility easements, and related matters.

2. **Policy for Storm Cleanup.** The Council will discuss the City’s financial responsibility for tree removal and other tree issues under the Mayor’s report. In addition, the Council will consider Resolution No. 16-43, which establishes a policy for the City’s response to and cleanup efforts after storms and other disasters. The Resolution, drafted by Council Person Maher initially, is attached.

3. **Amendments to Regulations for Parking on Yards.** The Council will have its first consideration of Ordinance No. 194 and will consider Resolution No. 16-44, both related to parking on yards during UI home football games.

- Ordinance No. 194 amends the City’s traffic regulation ordinance (No. 120) in two ways, both related to parking:
  - First, it adds language to permit the City Council to identify days other than UI home game days on which parking on yards is permitted.
    - The Council has permitted parking on yards during special events, such as RAGBRAI and upcoming The Back Porch Revival.
    - This portion of Ordinance No. 194 simply gives the Council explicit authority to permit parking on yards by adopting a Resolution.
  - Second, it requires property owners desiring to park cars on their yards during home game days (or these other special days) to complete and submit to the City a form identifying contact persons responsible for the parking and providing contact information.
    - This portion of Ordinance No. 194 was discussed at the July meeting and emanates from some perceived miscommunication or misunderstanding that arose during a game day parking circumstance last year.
    - The Resolution makes reference to the form specifying the required information (Exhibit “A” to the Resolution). At the time I am completing this report, I do not have the final version of

Exhibit “A” back from those who were drafting/finalizing it. I will provide it upon receipt unless it has or will be provided directly from others.

- Because events when parking on yards is permitted will occur before the Council’s next regular meeting (The Back Porch Revival and UI home football games September 3 and 10), the Council may wish to collapse the required three readings of Ordinance No. 194 and adopt the ordinance fully on August 9.
    - I asked that that agenda reflect that possibility to give citizens notice. The Council is not required to collapse the three readings (or even to consider collapsing them).
    - In the event a Council Member desires to make a motion to collapse the readings, a sample motion is attached.
  - The Ordinance and Resolution are attached.
4. **Public Records Request.** The City received a public records request concerning certain items related to the proposal to develop the lot on Highland Drive owned by Reed and Sandy Carlson, known commonly as “Lot 115”. With Mike Haverkamp’s assistance, I have responded to the request. There may be some additional documents to produce in response to the request. The request and my response are attached for your reference.

THE LAW OFFICES OF  
**LEFF LAW FIRM, L.L.P.**

RANDALL B. WILLMAN  
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August 3, 2016

Mr. James C. Larew  
LAREW LAW OFFICE  
504 East Bloomington Street  
Iowa City, Iowa 52245-2858

**Re: City of University Heights -  
Public Records Request**

Dear Jim:

This letter responds to the Public Records Request set forth in your letter to me date July 11, 2016. The City's response is as follows:

- Documents and things responsive to your numbered requests (1-6) are included on a disc produced with this letter.
- Certain items that may be responsive to your requests are not produced as protected by attorney client and work product privileges.
- Additional information, which may not respond directly to your requests but concerns the subject matter, may be found at the City's website, [www.university-heights.org](http://www.university-heights.org). In particular, the agenda and minutes of the Special City Council meeting held August 18, 2015, and the agenda and minutes of the Zoning Commission meeting held October 17, 2013, may contain information relevant to your inquiries.

- o August 18, 2015 proceedings

Mr. James C. Larew  
LAREW LAW OFFICE

**Re: City of University Heights -  
Public Records Request**

August 3, 2016  
Page 2 of 2

- <http://www.university-heights.org/council/15/agendas/150818agendaattach.pdf>
- <http://www.university-heights.org/council/15/minutes/150818minutes.pdf>
- o October 17, 2013 proceedings
  - <http://www.university-heights.org/BuildZoneSanit/zoning/oldzoning.html>
- On set of over-sized drawings are available for inspection and review at my office on reasonable notice. If you prefer, I will send these to a commercial printer for copying at your expense. The three-page drawings comprise a site plan prepared by MMS Consultants, Inc. dated November 11, 2014. I am uncertain whether these drawings are included on the enclosed disc.

The City is still searching for additional documents that may respond to your requests. If additional documents are located, they will be forwarded to you.

Finally, I will prepare and send an invoice setting forth the reasonable cost of responding to your requests.

Very truly yours,

LEFF LAW FIRM, LLP



Steven E. Ballard

cc: Mr. Robert Hatala  
SIMMONS PERRINE MOYER BERGMAN PLC

## LAREW LAW OFFICE

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Des Moines, Iowa 50309-4114

James C. Larew  
James.Larew@LarewLawOffice.com

Claire M. Diallo  
Admitted only in NY and NJ

**Via email: ballard@lefflaw.com**

July 11, 2016

Steve Ballard, Esq.  
City Attorney – City of University Heights, Iowa  
Leff Law Firm  
222 South Linn Street  
Iowa City, Iowa 52240

Re: Public Records Request to the City of University Heights

Dear Steve:

Pursuant to Iowa Code chapter 22, please produce copies of the following described documents:

1. All emails or other written letters or communications to or from any employee of the City of University Heights (“City”), or any agent of the City performing governmental functions of the City pertaining to the property located at Lot 115, University Heights, 1<sup>st</sup> Addition (“Property”), internal or external, created in the past three calendar years.
2. All emails or other written letters or communications to or from any current or former member of the City Council of the City, pertaining to the property located at the Property, created in the past three calendar years.
3. All drawings or diagrams in the possession or custody of the City or any of its employees or agents performing governmental functions for the City that depict or portray any aspect of the Property, created in the past three calendar years. If the City has such drawings or diagrams in an electronic and/or high-resolution format, please produce them as-such. Of particular

interest—although not necessarily exclusive interest—are various revisions of building plans created by the owners of the Property, from August 2014, to the present date.

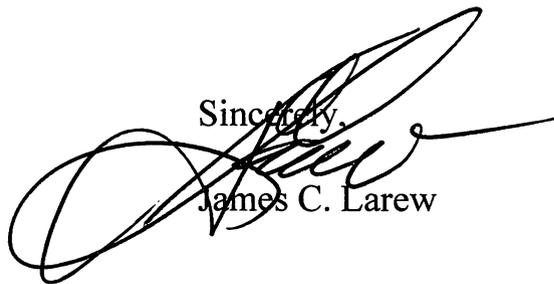
4. All notes from any conversations or telephone calls generated by or involving any employee of the City or any agent of the City performing governmental functions for the City pertaining to the Property created in the past three calendar years.
5. All internal memoranda authored by any employee of the City regarding any aspect of the Property in the past three calendar years.
6. All documents issued to or from the City to or by any party, including, but not limited, to any agent or person retained by Reed and Sandy Carlson, in which requests were made to modify in any way their proposed plans for the Property.

The focus of this inquiry is a proposed use for the Property by Reed and Sandy Carlson, a building sometimes described as the “Kinnick House.” To the extent that a Request, above, could be understood to apply more broadly and to include other proposed uses of the Property, the City may interpret the Request more narrowly so that only documents related to the proposed use by the Carlson’s are produced.

Given that public policy interests are implicated in matters that are the subject of this request, we ask that the City waive any fees in producing the requested documents. We agree to pay any reasonable cost, if one is imposed. If the City anticipates that significant fees will be charged for producing requested documents, kindly provide me with an estimate of that cost before moving forward. It is possible that one or more requests are phrased in a manner that is not clear. In that instance, please let me know and I will be pleased to re-phrase the request.

Thank you for the City’s anticipated prompt response to this request for documents.

Best wishes.

Sincerely,  
  
James C. Larew

CC: Robert Hatala, Esq.  
rhatala@simmonsperrine.com

**City Clerk Report  
August 2016**

- **Six new building permit received since the last meeting:**
  - 116 Marietta Avenue - Electrical permit - upgrade service**
  - 1304 Melrose Avenue - Electrical permit - 100 amp service for traffic controller with 30 amp pole breaker**
  - 1250 Melrose Avenue - Interior remodel (bldg., electrical and plumbing permits)**
  - 1427 Oakcrest Avenue - Removing a non-load bearing wall from the kitchen**
  - 222 Golfview Drive - Lift and reset garage and pour new concrete floor**
  - 1427 Oakcrest Avenue - Electrical permit - for kitchen remodel**
- **152 rental permits received for FY17 fiscal year (0 last month):**
  - 68 for Grandview Court (0 last month)**
  - 84 for rest of University Heights (0 last month)**
- **Chief Stanley and I met with Dean Schade, Senior Loss Control Representative with IMWCA, for a safety review on August 4th.**
- **Building permit spreadsheet send to Johnson County Assessor's Office.**

**Report from Stan Laverman:**

**Yearly summary report sent to council.**



**Building Permits January 1, 2016 - August 7, 2016**

Permit #	Building Address	Date Issued	Fee	Building Valuation	Description of Remodeling
BLD16-001	11 Leamer Court	1/22/2016	\$519.30	\$30,000.00	Kitchen and bathroom remodel (bldg., mechanical, electrical and plumbing permits)
BLD16-002	1007 Melrose Avenue	2/29/2016	\$79.50	\$2,500.00	Replace patio door; install 3 egress windows.
BLD16-004	328 Koser Avenue	3/7/2016	\$258.30	\$25,000.00	Installation of solar panels on roof
	1300 Melrose Avenue	5/26/2016	\$50.00		Demolition permit for St. Andrews Church
	231 Golfview Avenue	6/14/2016	\$50.00	\$1,892.00	Electrical permit - upgrade service
	116 Marietta Avenue	5/27/2016	\$50.00	\$2,000.00	Electrical permit - upgrade service
	1304 Melrose Avenue	7/14/2016	\$50.00	\$1,200.00	Electrical permit - 100 amp service for traffic controller with 30 amp pole breaker
BLD16-007	1250 Melrose Avenue	7/16/2016	\$127.00	\$60,000.00	Interior remodel (bldg., electrical and plumbing permits)
BLD16-008	1427 Oakcrest Avenue	7/8/2016	\$27.00	\$500.00	Removing a non-load bearing wall from the kitchen
BLD16-010	222 Golfview Drive	7/20/2016	\$147.12	\$6,200.00	Lift and reset garage and pour new concrete floor
	1427 Oakcrest Avenue	7/8/2016	\$95.00	\$3,300.00	Electrical permit - for kitchen remodel



**City of University Heights**  
1004 Melrose Avenue  
University Heights – Iowa City, Iowa 52246  
319-337-6900      [www.university-heights.org](http://www.university-heights.org)

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08/01/2016

### **State of Rental Property in University Heights**

Currently University Heights has 180 licensed rental units. In the past year 109 of those properties had their systematic licensing inspection. This schedule allows for the completion of all systematic rental inspections on a 2 year cycle. Additionally all rental properties in University Heights had a visual inspection for exterior code violations in the past year. It is my goal that owners and tenants understand that properties should be maintained in substantial compliance with University Heights Housing Code at all times. With yearly exterior inspections and different groupings of inspections I believe this is an achievable goal.

I am pleased to report the University Heights rental inspection program was left in good shape by the former inspector, Norm Cate. Norm did a great job of addressing issues during his tenure and I am happy to continue in his footsteps. Most rental property owners in University Heights have a clear understanding of the expectations and do a good job maintaining their properties.

In the fire-safety/life-safety category the biggest deficiency would be smoke alarms missing batteries in single-family dwellings. While smoke alarms are being provided by the single family property owners, multiple times we would find missing batteries in 1 or 2 smoke alarms. The current placement of smoke alarms does provide some redundancy but I would hope to see this improve in the single family dwellings in the coming years. I was very impressed with the condition of the multi-family dwellings at Grandview Ct and the attention the individual owners and tenants placed on keeping their fire-safety/life-safety equipment operational.

In the general exterior condition of property category the biggest deficiency would be the maintenance of landscaping and trees on the property of single-family properties. This is partially an aesthetic issue but more importantly it's a property maintenance issue. Poorly maintained trees and landscaping damage the exterior building envelope causing water infiltration into the structure. The roots of overgrown shrubs may damage foundations, poorly maintained plantings won't allow for proper drainage away from the dwelling, and tree branches rubbing on the roof decrease its lifespan. Trees that are properly trimmed and monitored also handle high wind situations better. Increased attention in this area over the next few years should pay long-term dividends.

A handful of tall grass and weed complaints were received this past year. All but one was handled on an informal basis with a phone call or e-mail. A letter was sent to one out of town owner, and the response was appropriate.

I formally investigated 3 over-occupancy cases this year. All were founded. One was instigated by the tenants, one by the police department, and one by the management company for the property. All

were brought into compliance. Tenants and property owners are receiving mixed messages about over-occupancy in University Heights. While the code says 2 unrelated, many University Heights residents will turn a blind eye to over-occupancy if the tenants are well mannered. I would encourage the Council to have an honest discussion about occupancy in the future. It would be my recommendation that the definitions for occupancy be changed from “family” to “household” and new definitions of what constitutes a “household” are added.

I have had preliminary conversations with Pat Bauer, Zoning Commission Chair, about adopting the International Property Maintenance Code (IPMC) to replace portions of the existing University Heights Housing Code. While our property owners are substantially compliant the IPMC would help strengthen the City’s position when dealing with non-compliant properties. The City should also look at the nuisance code as it relates to tall grass and weeds, and snow removal from public sidewalks. Changes could be made to assist with remediation and enforcement. Again it’s a case where we have substantial compliance but with a code change the City could be in a position to resolve issues in a more expedient fashion.

I believe this year we are on track to create a unified archive of past inspection history, building permits, and rental permits through Google cloud. I have had conversations with the City Clerk about this process and I’m confident that we are on the right track with a system that will be a good fit for University Heights.

I enjoy assisting with housing inspection in University Heights. I see it as a partnership between myself, property owners and tenants to insure that basic health-safety, life-safety, and quality of life standards are met in the housing stock of University Heights. I look forward to continuing to serve in this capacity in the coming year.

Stan Laverman  
24 Highland Drive  
[uheightshousing@gmail.com](mailto:uheightshousing@gmail.com)  
319-540-8631

## Treasurer's Report

July 2016

Our total revenue for the month of July was \$35,717.81 comprised of the following amounts:

Property taxes	\$ 897.79
Special assessment paid with property tax	\$ 292.00
Parking permits	\$ 160.00
Traffic Fines from Clerk of Court	\$ 5,723.57
Interest on bank accounts	\$ 74.10
Road Use Funds	\$ 9,781.23
Rental permits	\$ 18,050.00
Building permits	\$ 369.12
Parking fines	\$ 180.00
Farmers Market Stall Fees	\$ 60.00
Police Reports/DVDs	\$ 50.00
Structural Compliance Inspection	\$ 80.00

Balances in the bank accounts as of 7/31/16:

MidwestOne Checking Account	\$251,403.34
Hills Bank Money Market Account	\$ 1,045.41
CD (1001) at UICCU (due 3/22/17)	\$ 78,558.09
CD (1003) at UICCU (due 8/28/17)	\$ 34,136.39
CD (1011) at UICCU (due 5/19/17)	\$ 74,472.41
CD (1007) at UICCU (due 9/20/17)	\$ 26,559.40
CD (1009) at UICCU (due 11/2/18)	\$ 26,655.51
Hills Bank Time Acct	\$ 23,081.42
Forfeiture Fund	\$ 4,191.78

I'm attaching a copy of the new 2016-17 Budget Overview. There were a few new line items created for this budget. They are:

Olive Court Developer Contribution – under Miscellaneous Revenues  
Bond Proceeds – under Other Financing Sources  
Other Cell Phones – under Telecommunications Expense in Public Safety  
Programs – under Supplies & Other in Public Safety  
OUP Street Repairs – under Repair/Improvements in Public Works  
Visioning Project – under Public Works  
Community Center – Occupancy & Operations, and Equipment – under Culture & Recreation  
Licensing Fees – under Commodities/Technology in General Government  
Legal Services are now separated by General Government and Traffic fines  
City of Iowa City Fire Dept replaces the Coralville Fire Dept line item

If you have any questions please let me know.

Lori

City of University Heights, Iowa  
Profit & Loss Budget vs. Actual  
July 2016

	CAPITAL PROJECTS		GENERAL		DEBT SERVICE		POLICE FORFEITURE	
	Jul 16	% of Budget	Jul 16	% of Budget	Jul 16	% of Budget	Jul 16	% of Budget
Income								
Ordinary Income/Expense								
CHARGES FOR SERVICES	0.00		130.00	13.0%	0.00		0.00	
GENERAL PROPERTY TAXES	0.00		750.58	0.1%	41.20	0.1%	0.00	
INTERGOVERNMENT/SHARED REVEN...	0.00		0.00	0.0%	0.00		0.00	
LICENSES & PERMITS	0.00		18,579.12	54.8%	0.00		0.00	
MISCELLANEOUS REVENUES	0.00	0.0%	5,963.57	5.1%	0.00	0.0%	0.00	
OTHER CITY TAXES	0.00		0.00	0.0%	0.00		0.00	
SPECIAL ASSESSMENTS	0.00		292.00	1.1%	0.00		0.00	
USE OF MONEY & PROPERTY	0.00		48.79	1.1%	0.00		0.00	
Total Income	0.00	0.0%	25,764.06	3.2%	41.20	0.1%	0.00	0.00
Gross Profit	0.00	0.0%	25,764.06	3.2%	41.20	0.1%	0.00	0.00
Expense								
CAPITAL PROJECTS								
COMMUNITY & ECONOMIC DEV.	0.00	0.0%	0.00	0.0%	0.00		0.00	
CULTURE & RECREATION	0.00		225.00	4.5%	0.00		0.00	
DEBT SERVICE	0.00		68.44	0.1%	0.00		0.00	
GENERAL GOVERNMENT	0.00		0.00		30,174.46	96.8%	0.00	
PUBLIC SAFETY	0.00		12,732.00	11.0%	0.00		0.00	
PUBLIC WORKS	0.00		27,977.28	6.7%	0.00		0.00	
Total Expense	0.00	0.0%	11,875.81	8.2%	30,174.46	96.8%	0.00	0.00
Net Ordinary Income	0.00	0.0%	52,878.53	6.7%	30,174.46	100.0%	0.00	0.00
Other Income/Expense								
OTHER FINANCING SOURCES	0.00	0.0%	-27,114.47	-168.6%	-30,133.28		0.00	
Total Other Income	0.00	0.0%	0.00	0.0%	0.00		0.00	
Net Income	0.00	0.0%	-27,114.47	-168.6%	-30,133.28	100.0%	0.00	0.00

City of University Heights, Iowa  
Profit & Loss Budget vs. Actual

July 2016

12:48 AM  
06/08/16  
Cash Basis

	POLICE FORFEIT...		ROAD USE TAX		EMPLOYEE BENEFITS		TOTAL	
	% of Budget	Jul 16	% of Budget	Budget	% of Budget	Budget	Jul 16	% of Budget
Ordinary Income/Expense								
Income								
CHARGES FOR SERVICES		0.00		0.00		0.00	130.00	13.0%
GENERAL PROPERTY TAXES		0.00		106.01		99,059.00	9,781.23	0.1%
INTERGOVERNMENTAL/SHARED REVEN...		9,781.23	7.7%	127,171.00			18,578.12	7.4%
LICENSES & PERMITS		0.00		0.00		0.00	5,963.57	54.8%
MISCELLANEOUS REVENUES		0.00		0.00		0.00	0.00	2.8%
OTHER CITY TAXES		0.00		0.00		0.00	292.00	0.0%
SPECIAL ASSESSMENTS		0.00		0.00		0.00	74.10	100.0%
USE OF MONEY & PROPERTY	100.0%	9,781.23	7.7%	127,171.00		99,059.00	35,717.81	1.6%
Total Income	100.0%	9,781.23	7.7%	127,171.00		99,059.00	35,717.81	3.1%
Gross Profit	100.0%	9,781.23	7.7%	127,171.00		99,059.00	35,717.81	3.1%
Expense								
CAPITAL PROJECTS		0.00		0.00		0.00	0.00	0.0%
COMMUNITY & ECONOMIC DEV.		0.00		0.00		225.00	225.00	4.5%
CULTURE & RECREATION		0.00		0.00		68.44	68.44	0.1%
DEBT SERVICE		0.00		0.00		30,174.46	12,871.12	96.8%
GENERAL GOVERNMENT		0.00		139.12		2,756.00	12,871.12	10.8%
PUBLIC SAFETY		0.00		7,454.57		96,303.00	35,431.85	6.9%
PUBLIC WORKS		4,548.23	2.9%	157,280.00			16,424.04	5.4%
Total Expense		4,548.23	2.9%	157,280.00		99,059.00	95,194.91	5.9%
Net Ordinary Income	100.0%	5,233.00	-17.4%	-30,109.00		0.00	-59,477.10	13.0%
Other Income/Expense								
Other Income		0.00		0.00		0.00	0.00	0.0%
OTHER FINANCING SOURCES		0.00		0.00		0.00	0.00	0.0%
Total Other Income	0.0%	0.00	0.0%	0.00		0.00	0.00	0.0%
Net Other Income	0.0%	0.00	0.0%	0.00		0.00	0.00	0.0%
Net Income	100.0%	5,233.00	-17.4%	-30,109.00		0.00	-59,477.10	424.1%

City of University Heights, Iowa  
**Profit & Loss Budget vs. Actual**  
 July 2016

12:49 AM  
 06/08/16  
 Cash Basis

	CAPITAL PROJECTS		GENERAL		DEBT SERVICE		POLICE FORFEITURE	
	Jul 16	% of Budget	Jul 16	Budget	Jul 16	Budget	Jul 16	Budget
Ordinary Income/Expense								
Income								
CHARGES FOR SERVICES								
Police Reports	0.00		50.00	1,000.00	0.00	0.00	0.00	0.00
Structural Compliance Inspect.	0.00		80.00		0.00	0.00	0.00	0.00
Total CHARGES FOR SERVICES	0.00		130.00	1,000.00	0.00	0.00	0.00	0.00
GENERAL PROPERTY TAXES								
Benefits Levies	0.00		0.00		0.00	0.00	0.00	0.00
Commercial Prop Tax Rplmnt adj	0.00		0.00	-4,177.00	0.00	0.00	0.00	0.00
Debt Service Levy	0.00		0.00		41.20	0.00	0.00	0.00
Insurance Levy	0.00		13.59	19,500.00	0.00	0.00	0.00	0.00
Library Services Levy	0.00		21.93	18,981.00	0.00	0.00	0.00	0.00
Regular Property Tax	0.00		657.99	568,832.00	0.00	0.00	0.00	0.00
Transit Levy	0.00		57.07	45,328.00	0.00	0.00	0.00	0.00
Total GENERAL PROPERTY TAXES	0.00		750.56	648,444.00	41.20	31,185.00	0.00	0.00
INTERGOVERNMENTAL/SHARED REVENUE								
Other State Grants/Reimburse.	0.00		0.00	0.00	0.00	0.00	0.00	0.00
Seabell Incent/Traffic Safety	0.00		0.00	0.00	0.00	0.00	0.00	0.00
Total Other State Grants/Reimburse.	0.00		0.00	0.00	0.00	0.00	0.00	0.00
State Shared Revenues	0.00		0.00	4,177.00	0.00	0.00	0.00	0.00
Commercial Property Tax Rplcmt	0.00		0.00		0.00	0.00	0.00	0.00
Road Use/Street Construction	0.00		0.00		0.00	0.00	0.00	0.00
Total State Shared Revenues	0.00		0.00	4,177.00	0.00	0.00	0.00	0.00
Total INTERGOVERNMENTAL/SHARED REVEN...	0.00		0.00	4,177.00	0.00	0.00	0.00	0.00
LICENSES & PERMITS								
Beer/Wine/Liquor/Cig Permits	0.00		0.00	390.00	0.00	0.00	0.00	0.00
Building/Equipment Permits	0.00		369.12	12,500.00	0.00	0.00	0.00	0.00
Misc. Licenses/Permits	0.00		180.00	1,000.00	0.00	0.00	0.00	0.00
Parking Permits	0.00		18,050.00	20,000.00	0.00	0.00	0.00	0.00
Rental Permits	0.00		18,210.00	21,000.00	0.00	0.00	0.00	0.00
Total Misc. Licenses/Permits	0.00		18,579.12	33,890.00	0.00	0.00	0.00	0.00
Total LICENSES & PERMITS	0.00		0.00	15,000.00	0.00	0.00	0.00	0.00
MISCELLANEOUS REVENUES								
Cable TV Franchise	0.00		0.00	250.00	0.00	0.00	0.00	0.00
Contributions	0.00		0.00		0.00	0.00	0.00	0.00
Fines	0.00		180.00	5,000.00	0.00	0.00	0.00	0.00
Parking Fines	0.00		5,723.57	95,000.00	0.00	0.00	0.00	0.00
Traffic Fines-Clk of Ct	0.00		5,903.57	100,000.00	0.00	0.00	0.00	0.00
Total Fines	0.00		60.00	1,000.00	0.00	0.00	0.00	0.00
Misc. Income	0.00		60.00	1,000.00	0.00	0.00	0.00	0.00
Other	0.00		60.00	1,000.00	0.00	0.00	0.00	0.00
Total Misc. Income	0.00		92,000.00	1,000.00	0.00	0.00	0.00	0.00
Olive Ct Developer Contribution	0.00		0.00	1,000.00	0.00	0.00	0.00	0.00
Refunds and Reimbursements	0.00		0.00	1,000.00	0.00	0.00	0.00	0.00
Total MISCELLANEOUS REVENUES	0.00		5,963.57	117,250.00	0.00	0.00	0.00	0.00
OTHER CITY TAXES								
Utility Excise Tax	0.00		0.00	0.00	0.00	0.00	0.00	0.00
Total OTHER CITY TAXES	0.00		0.00	0.00	0.00	0.00	0.00	0.00
SPECIAL ASSESSMENTS								
Special Assessments	0.00		292.00		0.00	0.00	0.00	0.00
Total SPECIAL ASSESSMENTS	0.00		292.00		0.00	0.00	0.00	0.00
USE OF MONEY & PROPERTY								
Interest on Cash Investments	0.00		48.79	4,500.00	0.00	0.00	0.71	0.00
Total USE OF MONEY & PROPERTY	0.00		48.79	4,500.00	0.00	0.00	0.71	0.00
Total Income	0.00		25,764.06	809,261.00	41.20	31,185.00	0.71	0.00
Gross Profit	0.00		25,764.06	809,261.00	41.20	31,185.00	0.71	0.00
Expense								
CAPITAL PROJECTS								
ADA Transition Plan	0.00		0.00		0.00	0.00	0.00	0.00
George St asphalt overlay	0.00		121,000.00		0.00	0.00	0.00	0.00

City of University Heights, Iowa  
**Profit & Loss Budget vs. Actual**  
 July 2016

12:49 AM  
 08/08/16  
 Cash Basis

	CAPITAL PROJECTS		GENERAL		DEBT SERVICE		POLICE FORFEITURE	
	Jul 16	Budget	Jul 16	Budget	Jul 16	Budget	Jul 16	Budget
Koser/George drainage	0.00	15,500.00	0.00	0.00	0.00	0.00	0.00	0.00
Melrose West drainage	0.00	64,000.00	0.00	0.00	0.00	0.00	0.00	0.00
Olive Court Reconstruction	0.00	317,500.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total CAPITAL PROJECTS</b>	0.00	536,500.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>COMMUNITY &amp; ECONOMIC DEV.</b>								
Tree Trimming/Lawn Care	0.00	225.00	225.00	5,000.00	0.00	0.00	0.00	0.00
<b>Total COMMUNITY &amp; ECONOMIC DEV.</b>	0.00	225.00	225.00	5,000.00	0.00	0.00	0.00	0.00
<b>CULTURE &amp; RECREATION</b>								
Community Center	0.00	0.00	0.00	20,000.00	0.00	0.00	0.00	0.00
Equipment	0.00	0.00	0.00	41,000.00	0.00	0.00	0.00	0.00
Occupancy and Operations	0.00	0.00	0.00	61,000.00	0.00	0.00	0.00	0.00
<b>Total Community Center</b>	0.00	0.00	0.00	102,000.00	0.00	0.00	0.00	0.00
Community Support Projects	0.00	0.00	0.00	500.00	0.00	0.00	0.00	0.00
Library	0.00	0.00	0.00	47,533.00	0.00	0.00	0.00	0.00
<b>Parks</b>								
Park Expenses	0.00	0.00	68.44	800.00	0.00	0.00	0.00	0.00
Park Update Contribution	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Parks</b>	0.00	0.00	68.44	800.00	0.00	0.00	0.00	0.00
<b>Total CULTURE &amp; RECREATION</b>	0.00	0.00	68.44	109,833.00	0.00	0.00	0.00	0.00
<b>DEBT SERVICE</b>								
Interest	0.00	0.00	0.00	0.00	174.46	1,185.00	0.00	0.00
Principal	0.00	0.00	0.00	0.00	30,000.00	30,000.00	0.00	0.00
<b>Total DEBT SERVICE</b>	0.00	0.00	0.00	0.00	30,174.46	31,185.00	0.00	0.00
<b>GENERAL GOVERNMENT</b>								
City Hall & General Buildings	0.00	0.00	10.00	200.00	0.00	0.00	0.00	0.00
Commodities	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Commodities</b>	0.00	0.00	10.00	200.00	0.00	0.00	0.00	0.00
Contractual	0.00	0.00	1,374.23	5,497.00	0.00	0.00	0.00	0.00
Rents & Leases	0.00	0.00	1,374.23	5,497.00	0.00	0.00	0.00	0.00
<b>Total Contractual</b>	0.00	0.00	2,748.46	10,994.00	0.00	0.00	0.00	0.00
<b>Employee Benefits &amp; Costs</b>								
FICA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
IPERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Medicare	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Employee Benefits &amp; Costs</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Repair/Maint/Utilities</b>								
Repair/Maint/Utilities	0.00	0.00	0.00	1,000.00	0.00	0.00	0.00	0.00
Maintenance	0.00	0.00	0.00	2,100.00	0.00	0.00	0.00	0.00
Telecommunications	0.00	0.00	127.78	1,600.00	0.00	0.00	0.00	0.00
Utilities	0.00	0.00	127.78	4,700.00	0.00	0.00	0.00	0.00
<b>Total Repair/Maint/Utilities</b>	0.00	0.00	255.56	8,400.00	0.00	0.00	0.00	0.00
<b>Salaries-Regular Part Time</b>								
Facilities Assistant	0.00	0.00	48.00	500.00	0.00	0.00	0.00	0.00
<b>Total Salaries-Regular Part Time</b>	0.00	0.00	48.00	500.00	0.00	0.00	0.00	0.00
<b>Total City Hall &amp; General Buildings</b>	0.00	0.00	1,560.01	10,697.00	0.00	0.00	0.00	0.00
<b>Clerk/Treasurer &amp; Finance Admin</b>								
Commodities	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Hardware/Software	0.00	0.00	0.00	250.00	0.00	0.00	0.00	0.00
Licensing Fees	0.00	0.00	0.00	750.00	0.00	0.00	0.00	0.00
Minor Equipment/Supplies/Techno	0.00	0.00	0.00	700.00	0.00	0.00	0.00	0.00
Office Supplies and Postage	0.00	0.00	0.00	1,000.00	0.00	0.00	0.00	0.00
Taping meetings	0.00	0.00	250.00	3,000.00	0.00	0.00	0.00	0.00
<b>Total Commodities</b>	0.00	0.00	250.00	5,700.00	0.00	0.00	0.00	0.00
<b>Contractual Services</b>								
Accounting Fees	0.00	0.00	0.00	4,500.00	0.00	0.00	0.00	0.00
Bank/CCard Fees	0.00	0.00	68.39	50.00	0.00	0.00	0.00	0.00
Legal Publications	0.00	0.00	0.00	3,500.00	0.00	0.00	0.00	0.00
Meeting Set Up Fees	0.00	0.00	0.00	500.00	0.00	0.00	0.00	0.00
Printing/Copying	0.00	0.00	136.50	500.00	0.00	0.00	0.00	0.00
Technology Services	0.00	0.00	24.85	750.00	0.00	0.00	0.00	0.00
<b>Total Contractual Services</b>	0.00	0.00	229.84	9,800.00	0.00	0.00	0.00	0.00

City of University Heights, Iowa  
**Profit & Loss Budget vs. Actual**  
 July 2016

12:49 AM  
 08/09/16  
 Cash Basis

	CAPITAL PROJECTS		GENERAL		DEBT SERVICE		POLICE FORFEITURE	
	Jul 16	% of Budget	Jul 16	% of Budget	Jul 16	% of Budget	Jul 16	% of Budget
Employee Benefits & Costs	0.00		0.00		0.00		0.00	
FICA	0.00		0.00		0.00		0.00	
IPERS	0.00		0.00		0.00		0.00	
Medicare	0.00		0.00		0.00		0.00	
Unemployment Compensation	0.00		0.00		0.00		0.00	
Total Employee Benefits & Costs	0.00		0.00		0.00		0.00	
Salaries-Regular Part Time	0.00		757.15	6.6%	0.00		0.00	
Clerk, Treasurer, Historian	0.00		757.15	6.6%	0.00		0.00	
Total Salaries-Regular Part Time	0.00		757.15	6.6%	0.00		0.00	
Staff Development	0.00		0.00		0.00		0.00	
Dues & Memberships	0.00		0.00		0.00		0.00	
IA League of Cities	0.00		770.00	102.7%	0.00		0.00	
JCOG Assessment	0.00		0.00		0.00		0.00	
Total Dues & Memberships	0.00		770.00	26.8%	0.00		0.00	
Total Staff Development	0.00		770.00	26.8%	0.00		0.00	
Total Clerk/Treasurer & Finance Admin	0.00		2,006.99	6.7%	0.00		0.00	
Election Expenses	0.00		0.00		0.00		0.00	
Legal Services	0.00		4,865.00	12.2%	0.00		0.00	
General government	0.00		2,800.00	14.0%	0.00		0.00	
Traffic fines	0.00		0.00		0.00		0.00	
Legal Services - Other	0.00		7,965.00	12.8%	0.00		0.00	
Total Legal Services	0.00		7,965.00	12.8%	0.00		0.00	
Mayor/Council Operations	0.00		0.00		0.00		0.00	
Employee Benefits & Costs	0.00		0.00		0.00		0.00	
FICA	0.00		0.00		0.00		0.00	
IPERS-Council	0.00		0.00		0.00		0.00	
Medicare	0.00		0.00		0.00		0.00	
Unemployment Compensation	0.00		0.00		0.00		0.00	
Total Employee Benefits & Costs	0.00		0.00		0.00		0.00	
Salaries-Regular Part Time	0.00		4,000.00	0.0%	0.00		0.00	
Council	0.00		1,967.00	0.0%	0.00		0.00	
Mayor	0.00		0.00		0.00		0.00	
Total Salaries-Regular Part Time	0.00		5,967.00	0.0%	0.00		0.00	
Total Mayor/Council Operations	0.00		5,967.00	0.0%	0.00		0.00	
TIF Analysis	0.00		0.00		0.00		0.00	
Tort Liability Insurance	0.00		1,500.00	15.8%	0.00		0.00	
Total GENERAL GOVERNMENT	0.00		12,732.00	11.0%	0.00		0.00	
PUBLIC SAFETY	0.00		0.00		0.00		0.00	
Building Inspections	0.00		1,650.00	10.9%	0.00		0.00	
Building / Rental Inspection	0.00		1,350.00		0.00		0.00	
OUP Inspector	0.00		3,000.00	19.7%	0.00		0.00	
Total Building Inspections	0.00		3,000.00	19.7%	0.00		0.00	
Crossing Guard	0.00		0.00		0.00		0.00	
Employee Benefits & Costs	0.00		0.00		0.00		0.00	
FICA	0.00		0.00		0.00		0.00	
IPERS	0.00		0.00		0.00		0.00	
Medicare	0.00		0.00		0.00		0.00	
Unemployment Compensation	0.00		0.00		0.00		0.00	
Total Employee Benefits & Costs	0.00		0.00		0.00		0.00	
Salaries	0.00		0.00		0.00		0.00	
Crossing Guard	0.00		4,500.00	0.0%	0.00		0.00	
Total Salaries	0.00		4,500.00	0.0%	0.00		0.00	
Supplies	0.00		200.00	0.0%	0.00		0.00	
Total Crossing Guard	0.00		4,700.00	0.0%	0.00		0.00	
Fire	0.00		0.00		0.00		0.00	
Contracts w/Other Agencies	0.00		33,000.00	0.0%	0.00		0.00	
City of IC Fire Department	0.00		0.00	0.0%	0.00		0.00	
Coralville Fire Dept	0.00		3,520.00	0.0%	0.00		0.00	
Hydrant Flush-City of Iowa City	0.00		0.00		0.00		0.00	

City of University Heights, Iowa  
**Profit & Loss Budget vs. Actual**  
 July 2016

12:49 AM  
 08/08/16  
 Cash Basis

	CAPITAL PROJECTS		GENERAL		DEBT SERVICE		POLICE FORFEITURE	
	Jul 16	% of Budget	Jul 16	Budget	Jul 16	Budget	Jul 16	Budget
Total Contracts w/Other Agencies	0.00		0.00	36,520.00	0.00	0.00	0.00	0.00
Total Fire	0.00		0.00	36,520.00	0.00	0.00	0.00	0.00
Hazmat-Johnson County	0.00		0.00	526.00	0.00	0.00	0.00	0.00
Police								
Commodities								
Major Equipment	0.00		0.00	5,000.00	0.00	0.00	0.00	0.00
Car Equipment	0.00		0.00	5,000.00	0.00	0.00	0.00	0.00
Total Major Equipment	0.00		0.00	10,000.00	0.00	0.00	0.00	0.00
Minor Equipment	0.00		1,162.80	4,500.00	25.8%	0.00	0.00	0.00
Operating Police Equipment	0.00		0.00	3,500.00	0.0%	0.00	0.00	0.00
Regular Officer Uniform	0.00		1,162.80	8,000.00	14.5%	0.00	0.00	0.00
Total Minor Equipment	0.00		1,162.80	11,500.00	10.1%	0.00	0.00	0.00
Supplies	0.00		0.00	3,500.00	0.0%	0.00	0.00	0.00
Ammunition	0.00		0.00	300.00	0.0%	0.00	0.00	0.00
Business Meetings/Meals	0.00		0.00	3,000.00	0.0%	0.00	0.00	0.00
Office Supplies	0.00		0.00	3,000.00	0.0%	0.00	0.00	0.00
Operating Supplies	0.00		99.99	3,000.00	3.3%	0.00	0.00	0.00
Other Supplies	0.00		786.73	2,000.00	39.3%	0.00	0.00	0.00
Postage/Shipping	0.00		0.00	600.00	0.0%	0.00	0.00	0.00
Professional Memberships	0.00		125.00	891.00	14.0%	0.00	0.00	0.00
Programs	0.00		0.00	3,100.00	0.0%	0.00	0.00	0.00
Total Supplies	0.00		1,011.72	16,391.00	6.2%	0.00	0.00	0.00
Total Commodities	0.00		2,174.52	29,391.00	7.4%	0.00	0.00	0.00
Contractual Services	0.00		0.00	2,400.00	0.0%	0.00	0.00	0.00
Garage Rental	0.00		0.00	300.00	0.0%	0.00	0.00	0.00
Payments to Other Agencies	0.00		0.00	150.00	0.0%	0.00	0.00	0.00
County Jail/Service/Filing Fees	0.00		0.00	750.00	0.0%	0.00	0.00	0.00
Evidence Testing	0.00		0.00	1,200.00	0.0%	0.00	0.00	0.00
Technology Services	0.00		0.00	10,000.00	0.0%	0.00	0.00	0.00
Total Payments to Other Agencies	0.00		0.00	1,000.00	0.0%	0.00	0.00	0.00
Police Insurance-Car/Liability	0.00		0.00	1,000.00	0.0%	0.00	0.00	0.00
Printing/Copying	0.00		0.00	1,000.00	0.0%	0.00	0.00	0.00
Prof Serv-Psych Testing-Physica	0.00		0.00	500.00	0.0%	0.00	0.00	0.00
Special Events Staff	0.00		0.00	16,100.00	0.0%	0.00	0.00	0.00
Total Contractual Services	0.00		0.00	20,800.00	0.0%	0.00	0.00	0.00
Police Benefits & Costs	0.00		0.00	0.00	0.0%	0.00	0.00	0.00
Police FICA	0.00		0.00	0.00	0.0%	0.00	0.00	0.00
Police Health Insurance	0.00		0.00	0.00	0.0%	0.00	0.00	0.00
Police IPERS	0.00		0.00	0.00	0.0%	0.00	0.00	0.00
Police Medicare	0.00		0.00	0.00	0.0%	0.00	0.00	0.00
Police SUTA	0.00		0.00	0.00	0.0%	0.00	0.00	0.00
Police Workers Compensation	0.00		0.00	0.00	0.0%	0.00	0.00	0.00
Total Police Benefits & Costs	0.00		0.00	0.00	0.0%	0.00	0.00	0.00
Police Gross Wages	0.00		2,106.46	28,000.00	7.5%	0.00	0.00	0.00
Holiday & Other Pay	0.00		0.00	0.00	0.0%	0.00	0.00	0.00
Miscellaneous Payroll Item	0.00		79.00	237,803.00	8.5%	0.00	0.00	0.00
Police Gross Wages	0.00		20,175.63	24.00	0.0%	0.00	0.00	0.00
Salaries-Reserves	0.00		0.00	265,827.00	8.4%	0.00	0.00	0.00
Total Police Gross Wages	0.00		22,282.09	293,827.00	7.5%	0.00	0.00	0.00
Repair/Maint/Utilities	0.00		0.00	1,250.00	0.0%	0.00	0.00	0.00
Telecommunications Expense	0.00		0.00	948.00	8.3%	0.00	0.00	0.00
IT Support	0.00		229.98	3,636.00	6.3%	0.00	0.00	0.00
Other Cell Phones	0.00		308.98	5,834.00	5.3%	0.00	0.00	0.00
Verizon/Pager Fees/Mediacom	0.00		0.00	14,000.00	0.0%	0.00	0.00	0.00
Total Telecommunications Expense	0.00		308.98	24,834.00	1.2%	0.00	0.00	0.00
Vehicle Operations	0.00		0.00	500.00	0.0%	0.00	0.00	0.00
Fuel	0.00		0.00	700.00	0.0%	0.00	0.00	0.00
Other	0.00		0.00	15,200.00	0.0%	0.00	0.00	0.00
Washes	0.00		0.00	200.00	0.0%	0.00	0.00	0.00
Total Vehicle Operations	0.00		0.00	17,700.00	0.0%	0.00	0.00	0.00
Vehicle Repair	0.00		0.00	200.00	0.0%	0.00	0.00	0.00
Bicycle Maint/Repair	0.00		126.69	10,000.00	1.3%	0.00	0.00	0.00
Car Maint/Repair	0.00		0.00	0.00	0.0%	0.00	0.00	0.00

City of University Heights, Iowa  
**Profit & Loss Budget vs. Actual**  
 July 2016

12:49 AM  
 08/08/16  
 Cash Basis

	CAPITAL PROJECTS		GENERAL		DEBT SERVICE		POLICE FORFEITURE	
	Jul 16	% of Budget	Jul 16	% of Budget	Jul 16	% of Budget	Jul 16	% of Budget
Total Vehicle Repair	0.00		126.69	1.2%	0.00		0.00	
Total Repair/Maint/Utilities	0.00		435.67	1.4%	0.00		0.00	
Staff Development	0.00		0.00	0.0%	0.00		0.00	
Meetings & Conferences	0.00		0.00	0.0%	0.00		0.00	
Regular Officer Training	0.00		0.00	0.0%	0.00		0.00	
Academy Training	0.00		0.00	0.0%	0.00		0.00	
Officer Training	0.00		85.00	1.3%	0.00		0.00	
Skills Training/Testing	0.00		0.00	0.0%	0.00		0.00	
Training Supplies	0.00		85.00	0.5%	0.00		0.00	
Total Regular Officer Training	0.00		85.00	0.5%	0.00		0.00	
Total Staff Development	0.00		85.00	0.5%	0.00		0.00	
Total Police	0.00		24,977.28	6.9%	0.00		0.00	
Total PUBLIC SAFETY	0.00		27,977.28	6.7%	0.00		0.00	
<b>PUBLIC WORKS</b>								
Other Public Works	0.00		64.79	0.3%	0.00		0.00	
Contracts-Other Agencies	0.00		3,073.66	8.3%	0.00		0.00	
IC Animal Center	0.00		703.66	8.3%	0.00		0.00	
SEATS Service	0.00		3,642.11	8.3%	0.00		0.00	
Total Contracts-Other Agencies	0.00		3,642.11	8.3%	0.00		0.00	
Total Other Public Works	0.00		3,642.11	8.3%	0.00		0.00	
Roads, Bridges, & Sidewalks	0.00		6,295.20	12.6%	0.00		0.00	
Contractual Services	0.00		0.00		0.00		0.00	
Engineering Fees	0.00		0.00		0.00		0.00	
Repairs/Improvements	0.00		0.00		0.00		0.00	
Arterial panel replacements	0.00		0.00		0.00		0.00	
Asphalt patch projects	0.00		0.00		0.00		0.00	
Local panel replacements	0.00		0.00		0.00		0.00	
OUP street repairs	0.00		0.00		0.00		0.00	
Shedwalk Repairs	0.00		0.00		0.00		0.00	
Street Repairs	0.00		0.00		0.00		0.00	
Traffic sign assessment/mgmt	0.00		0.00		0.00		0.00	
Total Repairs/Improvements	0.00		0.00		0.00		0.00	
Striping/Curb Renumbering	0.00		0.00		0.00		0.00	
Visioning Project	0.00		0.00		0.00		0.00	
Total Contractual Services	0.00		6,295.20	12.6%	0.00		0.00	
Snow Removal-Contractual	0.00		0.00		0.00		0.00	
Storm water permit	0.00		0.00		0.00		0.00	
Street Lighting Electricity	0.00		0.00		0.00		0.00	
Street Sweeping-Contractual	0.00		0.00		0.00		0.00	
Traffic Controls and Safety	0.00		0.00		0.00		0.00	
Street Signs-Commodities	0.00		0.00		0.00		0.00	
Traffic Light Electricity	0.00		0.00		0.00		0.00	
Total Traffic Controls and Safety	0.00		0.00		0.00		0.00	
Total Roads, Bridges, & Sidewalks	0.00		6,295.20	11.9%	0.00		0.00	
Sanitation	0.00		0.00		0.00		0.00	
Contractual	0.00		0.00		0.00		0.00	
Grandview Recycling	0.00		0.00	0.0%	0.00		0.00	
Leaf Vacuuming	0.00		1,738.50	5.8%	0.00		0.00	
Trash/Recycling	0.00		1,738.50	3.9%	0.00		0.00	
Total Contractual	0.00		1,738.50	3.9%	0.00		0.00	
Total Sanitation	0.00		1,738.50	3.9%	0.00		0.00	
Total PUBLIC WORKS	0.00		11,875.81	8.2%	0.00		0.00	
Total Expense	0.00		52,878.53	6.7%	30,174.46	96.5%	0.00	
Net Ordinary Income	0.00		-444,500.00	0.0%	16,085.00	-168.6%	0.00	
Other Income/Expense	0.00		-27,114.47	0.0%	-30,133.25	100.0%	0.71	
OTHER FINANCING SOURCES								

City of University Heights, Iowa  
Profit & Loss Budget vs. Actual  
July 2016

	Jul 16	Budget	% of Budget	Jul 16	Budget	% of Budget	Jul 16	Budget	% of Budget	Jul 16	Budget	% of Budget
<b>Bond Proceeds</b>	0.00	444,500.00	0.0%	0.00	0.00		0.00	0.00		0.00	0.00	
<b>Total OTHER FINANCING SOURCES</b>	0.00	444,500.00	0.0%	0.00	0.00		0.00	0.00		0.00	0.00	
<b>Total Other Income</b>	0.00	444,500.00	0.0%	0.00	0.00		0.00	0.00		0.00	0.00	
<b>Net Other Income</b>	0.00	444,500.00	0.0%	0.00	0.00		0.00	0.00		0.00	0.00	
<b>Net Income</b>	0.00	0.00	0.0%	-27,114.47	16,085.00	-168.6%	-30,133.26	0.00	100.0%	0.71	0.00	

City of University Heights, Iowa  
**Profit & Loss Budget vs. Actual**  
 July 2016

12:49 AM  
 08/08/16  
 Cash Basis

	POLICE FORFEI...		ROAD USE TAX		EMPLOYEE BENEFITS		TOTAL	
	Jul 16	% of Budget	Jul 16	% of Budget	Jul 16	% of Budget	Jul 16	% of Budget
	Budget		Budget		Budget		Budget	
Ordinary Income/Expense								
Income								
CHARGES FOR SERVICES								
Police Reports	0.00		0.00		0.00		1,000.00	5.0%
Structural Compliance Inspect.	0.00		0.00		0.00		0.00	100.0%
Total CHARGES FOR SERVICES	0.00		0.00		0.00		1,000.00	13.0%
GENERAL PROPERTY TAXES								
Benefits Levies	0.00		106.01	0.1%	99,059.00		99,059.00	0.1%
Commercial Prop Tax Rplmnt adj	0.00		0.00		0.00		-4,177.00	0.0%
Debt Service Levy	0.00		0.00		0.00		31,185.00	0.1%
Insurance Levy	0.00		0.00		0.00		19,500.00	0.1%
Library Services Levy	0.00		0.00		0.00		18,961.00	0.1%
Regular Property Tax	0.00		0.00		0.00		568,832.00	0.1%
Transit Levy	0.00		0.00		0.00		45,328.00	0.1%
Total GENERAL PROPERTY TAXES	0.00		106.01	0.1%	99,059.00		778,688.00	0.1%
INTERGOVERNMENTAL/SHARED REVENUE								
Other State Grants/Reimburse.	0.00		0.00		0.00		0.00	0.0%
Seabell Incent/Traffic Safety	0.00		0.00		0.00		0.00	0.0%
Total Other State Grants/Reimburse.	0.00		0.00		0.00		0.00	0.0%
Slate Shared Revenues	0.00		0.00		0.00		4,177.00	0.0%
Commercial Property Tax Rplcmt	9,781.23	7.7%	0.00		9,781.23		127,171.00	7.7%
Road Use/Street Construction	9,781.23	7.7%	0.00		9,781.23		131,346.00	7.4%
Total State Shared Revenues	9,781.23	7.7%	0.00		9,781.23		131,346.00	7.4%
Total INTERGOVERNMENTAL/SHARED REVEN...	9,781.23	7.7%	0.00		9,781.23		131,346.00	7.4%
LICENSES & PERMITS								
Beer/Wine/Liquor/Cig Permits	0.00		0.00		0.00		390.00	0.0%
Building/Equipment Permits	0.00		0.00		369.12		12,500.00	3.0%
Misc. Licenses/Permits	0.00		0.00		160.00		1,000.00	16.0%
Parking Permits	0.00		0.00		18,050.00		20,000.00	90.3%
Rental Permits	0.00		0.00		18,210.00		21,000.00	86.7%
Total Misc. Licenses/Permits	0.00		0.00		18,579.12		33,860.00	54.8%
Total LICENSES & PERMITS	0.00		0.00		0.00		15,000.00	0.0%
MISCELLANEOUS REVENUES								
Cable TV Franchise	0.00		0.00		0.00		250.00	0.0%
Contributions	0.00		0.00		0.00		5,000.00	3.6%
Fines	0.00		0.00		5,723.57		95,000.00	6.0%
Parking Fines	0.00		0.00		5,903.57		100,000.00	5.9%
Traffic Fines-Clk of Ct	0.00		0.00		60.00		1,000.00	6.0%
Total Fines	0.00		0.00		60.00		1,000.00	6.0%
Misc. Income	0.00		0.00		60.00		1,000.00	6.0%
Other	0.00		0.00		0.00		92,000.00	0.0%
Total Misc. Income	0.00		0.00		0.00		1,000.00	0.0%
Olive Ct Developer Contribution	0.00		0.00		0.00		1,000.00	0.0%
Refunds and Reimbursements	0.00		0.00		5,963.57		209,250.00	2.8%
Total MISCELLANEOUS REVENUES	0.00		0.00		0.00		0.00	0.0%
OTHER CITY TAXES								
Utility Excise Tax	0.00		0.00	0.0%	0.00		0.00	0.0%
Total OTHER CITY TAXES	0.00		0.00	0.0%	0.00		0.00	0.0%
SPECIAL ASSESSMENTS								
Special Assessments	0.00		0.00		292.00		0.00	100.0%
Total SPECIAL ASSESSMENTS	0.00		0.00		292.00		0.00	100.0%
USE OF MONEY & PROPERTY								
Interest on Cash Investments	0.00	100.0%	24.60	100.0%	0.00		4,500.00	1.6%
Total USE OF MONEY & PROPERTY	0.00	100.0%	24.60	100.0%	0.00		4,500.00	1.6%
Total Income	9,781.23	100.0%	139.61	100.0%	99,059.00	0.1%	1,158,676.00	3.1%
Gross Profit	9,781.23	100.0%	139.61	100.0%	99,059.00	0.1%	1,158,676.00	3.1%
Expense								
CAPITAL PROJECTS								
ADA Transition Plan	0.00		0.00		0.00		18,500.00	0.0%
George St asphalt overlay	0.00		0.00		0.00		121,000.00	0.0%

City of University Heights, Iowa  
**Profit & Loss Budget vs. Actual**  
 July 2016

12:49 AM  
 08/08/16  
 Cash Basis

	POLICE FORFEI...		ROAD USE TAX		EMPLOYEE BENEFITS		TOTAL	
	% of Budget	Jul 16	% of Budget	Budget	% of Budget	Budget	Jul 16	% of Budget
Koser/George drainage		0.00				0.00	0.00	0.0%
Melrose West drainage		0.00				0.00	0.00	0.0%
Olive Court Reconstruction		0.00				0.00	0.00	0.0%
<b>Total CAPITAL PROJECTS</b>		0.00				0.00	0.00	0.0%
COMMUNITY & ECONOMIC DEV.								
Tree Trimming/Lawn Care		0.00				0.00	0.00	0.0%
<b>Total COMMUNITY &amp; ECONOMIC DEV.</b>		0.00				0.00	0.00	0.0%
CULTURE & RECREATION								
Community Center		0.00				0.00	0.00	0.0%
Equipment		0.00				0.00	0.00	0.0%
Occupancy and Operations		0.00				0.00	0.00	0.0%
<b>Total Community Center</b>		0.00				0.00	0.00	0.0%
Community Support Projects		0.00				0.00	0.00	0.0%
Library		0.00				0.00	0.00	0.0%
Parks		0.00				0.00	0.00	0.0%
Park Expenses		0.00				0.00	0.00	0.0%
Park Update Contribution		0.00				0.00	0.00	0.0%
<b>Total Parks</b>		0.00				0.00	0.00	0.0%
<b>Total CULTURE &amp; RECREATION</b>		0.00				0.00	0.00	0.0%
DEBT SERVICE								
Interest		0.00				0.00	0.00	0.0%
Principal		0.00				0.00	0.00	0.0%
<b>Total DEBT SERVICE</b>		0.00				0.00	0.00	0.0%
GENERAL GOVERNMENT								
City Hall & General Buildings		0.00				0.00	0.00	0.0%
Commodities		0.00				0.00	0.00	0.0%
Supplies		0.00				0.00	0.00	0.0%
<b>Total Commodities</b>		0.00				0.00	0.00	0.0%
Contractual		0.00				0.00	0.00	0.0%
Rents & Leases		0.00				0.00	0.00	0.0%
<b>Total Contractual</b>		0.00				0.00	0.00	0.0%
Employee Benefits & Costs								
FICA		0.00				31.00	0.00	0.0%
IPERS		0.00				45.00	0.00	0.0%
Medicare		0.00				7.00	0.00	0.0%
<b>Total Employee Benefits &amp; Costs</b>		0.00				83.00	0.00	0.0%
Repair/Maint/Utilities		0.00				0.00	0.00	0.0%
Maintenance		0.00				0.00	0.00	0.0%
Telecommunications		0.00				0.00	0.00	0.0%
Utilities		0.00				0.00	0.00	0.0%
<b>Total Repair/Maint/Utilities</b>		0.00				0.00	0.00	0.0%
Salaries-Regular Part Time		0.00				0.00	0.00	0.0%
Facilities Assistant		0.00				0.00	0.00	0.0%
<b>Total Salaries-Regular Part Time</b>		0.00				0.00	0.00	0.0%
Total City Hall & General Buildings		0.00				83.00	0.00	0.0%
Clerk/Treasurer & Finance Admin		0.00				0.00	0.00	0.0%
Commodities		0.00				0.00	0.00	0.0%
Hardware/Software		0.00				0.00	0.00	0.0%
Licensing Fees		0.00				0.00	0.00	0.0%
Minor Equipment/Supplies/Techno		0.00				0.00	0.00	0.0%
Office Supplies and Postage		0.00				0.00	0.00	0.0%
Taping meetings		0.00				0.00	0.00	0.0%
<b>Total Commodities</b>		0.00				0.00	0.00	0.0%
Contractual Services		0.00				0.00	0.00	0.0%
Accounting Fees		0.00				0.00	0.00	0.0%
Bank/CCard Fees		0.00				0.00	0.00	0.0%
Legal Publications		0.00				68.39	0.00	0.0%
Meeting Set Up Fees		0.00				0.00	0.00	0.0%
Printing/Copying		0.00				136.50	0.00	0.0%
Technology Services		0.00				24.95	0.00	0.0%
<b>Total Contractual Services</b>		0.00				229.84	0.00	0.0%
<b>Total</b>		1,374.23		1,374.23		5,497.00	1,374.23	25.0%
<b>Total</b>		1,374.23		1,374.23		5,497.00	1,374.23	25.0%
<b>Total</b>		10.00		10.00		200.00	10.00	5.0%
<b>Total</b>		10.00		10.00		200.00	10.00	5.0%
<b>Total</b>		1,185.00		1,185.00		30,000.00	1,185.00	14.7%
<b>Total</b>		1,185.00		1,185.00		30,000.00	1,185.00	14.7%
<b>Total</b>		31,185.00		31,185.00		980.00	31,185.00	98.8%
<b>Total</b>		31,185.00		31,185.00		980.00	31,185.00	98.8%
<b>Total</b>		109,833.00		109,833.00		68.44	109,833.00	0.1%
<b>Total</b>		109,833.00		109,833.00		68.44	109,833.00	0.1%
<b>Total</b>		1,185.00		1,185.00		174.46	1,185.00	14.7%
<b>Total</b>		1,185.00		1,185.00		174.46	1,185.00	14.7%
<b>Total</b>		30,000.00		30,000.00		30,000.00	30,000.00	100.0%
<b>Total</b>		30,000.00		30,000.00		30,000.00	30,000.00	100.0%
<b>Total</b>		31,185.00		31,185.00		31,185.00	31,185.00	98.8%
<b>Total</b>		31,185.00		31,185.00		31,185.00	31,185.00	98.8%
<b>Total</b>		200.00		200.00		200.00	200.00	5.0%
<b>Total</b>		200.00		200.00		200.00	200.00	5.0%
<b>Total</b>		5,497.00		5,497.00		5,497.00	5,497.00	25.0%
<b>Total</b>		5,497.00		5,497.00		5,497.00	5,497.00	25.0%
<b>Total</b>		31.00		31.00		31.00	31.00	0.0%
<b>Total</b>		31.00		31.00		31.00	31.00	0.0%
<b>Total</b>		45.00		45.00		45.00	45.00	0.0%
<b>Total</b>		45.00		45.00		45.00	45.00	0.0%
<b>Total</b>		7.00		7.00		7.00	7.00	0.0%
<b>Total</b>		7.00		7.00		7.00	7.00	0.0%
<b>Total</b>		83.00		83.00		83.00	83.00	0.0%
<b>Total</b>		83.00		83.00		83.00	83.00	0.0%
<b>Total</b>		1,000.00		1,000.00		1,000.00	1,000.00	0.0%
<b>Total</b>		1,000.00		1,000.00		1,000.00	1,000.00	0.0%
<b>Total</b>		2,100.00		2,100.00		2,100.00	2,100.00	0.0%
<b>Total</b>		2,100.00		2,100.00		2,100.00	2,100.00	0.0%
<b>Total</b>		1,600.00		1,600.00		1,600.00	1,600.00	8.0%
<b>Total</b>		1,600.00		1,600.00		1,600.00	1,600.00	8.0%
<b>Total</b>		4,700.00		4,700.00		4,700.00	4,700.00	2.7%
<b>Total</b>		4,700.00		4,700.00		4,700.00	4,700.00	2.7%
<b>Total</b>		500.00		500.00		500.00	500.00	9.6%
<b>Total</b>		500.00		500.00		500.00	500.00	9.6%
<b>Total</b>		10,960.00		10,960.00		10,960.00	10,960.00	14.2%
<b>Total</b>		10,960.00		10,960.00		10,960.00	10,960.00	14.2%
<b>Total</b>		250.00		250.00		250.00	250.00	4.4%
<b>Total</b>		250.00		250.00		250.00	250.00	4.4%
<b>Total</b>		4,500.00		4,500.00		4,500.00	4,500.00	0.0%
<b>Total</b>		4,500.00		4,500.00		4,500.00	4,500.00	0.0%
<b>Total</b>		50.00		50.00		50.00	50.00	0.0%
<b>Total</b>		50.00		50.00		50.00	50.00	0.0%
<b>Total</b>		3,500.00		3,500.00		3,500.00	3,500.00	2.0%
<b>Total</b>		3,500.00		3,500.00		3,500.00	3,500.00	2.0%
<b>Total</b>		500.00		500.00		500.00	500.00	0.0%
<b>Total</b>		500.00		500.00		500.00	500.00	0.0%
<b>Total</b>		136.50		136.50		136.50	136.50	27.3%
<b>Total</b>		136.50		136.50		136.50	136.50	27.3%
<b>Total</b>		24.95		24.95		24.95	24.95	3.3%
<b>Total</b>		24.95		24.95		24.95	24.95	3.3%
<b>Total</b>		750.00		750.00		750.00	750.00	2.3%
<b>Total</b>		750.00		750.00		750.00	750.00	2.3%
<b>Total</b>		9,800.00		9,800.00		9,800.00	9,800.00	2.3%
<b>Total</b>		9,800.00		9,800.00		9,800.00	9,800.00	2.3%

City of University Heights, Iowa  
**Profit & Loss Budget vs. Actual**

July 2016

12:49 AM  
 08/08/16  
 Cash Basis

	POLICE FORFEI...		ROAD USE TAX		EMPLOYEE BENEFITS		TOTAL	
	Jul 16	% of Budget	Jul 16	Budget	Jul 16	Budget	Jul 16	% of Budget
Employee Benefits & Costs								
FICA	0.00		49.91	713.00	7.0%	713.00	49.91	7.0%
IPERS	0.00		71.90	1,027.00	7.0%	1,027.00	71.90	7.0%
Medicare	0.00		11.67	167.00	7.0%	167.00	11.67	7.0%
Unemployment Compensation	0.00		5.64	140.00	4.0%	140.00	5.64	4.0%
Total Employee Benefits & Costs	0.00		139.12	2,047.00	6.8%	2,047.00	139.12	6.8%
Salaries-Regular Part Time								
Clerk, Treasurer, Historian	0.00		0.00	757.15		757.15	0.00	6.6%
Total Salaries-Regular Part Time	0.00		0.00	757.15		757.15	0.00	6.6%
Staff Development								
Dues & Memberships	0.00		0.00	0.00		0.00	0.00	0.0%
IA League of Cities	0.00		0.00	750.00		750.00	0.00	102.7%
JCOG Assessment	0.00		0.00	1,626.00		1,626.00	0.00	0.0%
Total Dues & Memberships	0.00		0.00	770.00		770.00	0.00	26.6%
Total Staff Development	0.00		0.00	770.00		770.00	0.00	26.6%
Total Clerk/Treasurer & Finance Admin	0.00		139.12	2,047.00	6.8%	2,047.00	139.12	6.7%
Election Expenses	0.00		0.00	0.00		0.00	0.00	0.0%
Legal Services								
General government	0.00		0.00	4,865.00		4,865.00	0.00	12.2%
Traffic fines	0.00		0.00	2,800.00		2,800.00	0.00	14.0%
Legal Services - Other	0.00		0.00	0.00		0.00	0.00	0.0%
Total Legal Services	0.00		0.00	7,665.00		7,665.00	0.00	12.8%
Mayor/Council Operations								
Employee Benefits & Costs								
FICA	0.00		0.00	370.00	0.0%	370.00	0.00	0.0%
IPERS-Council	0.00		0.00	89.00	0.0%	89.00	0.00	0.0%
Medicare	0.00		0.00	87.00	0.0%	87.00	0.00	0.0%
Unemployment Compensation	0.00		0.00	80.00	0.0%	80.00	0.00	0.0%
Total Employee Benefits & Costs	0.00		0.00	626.00	0.0%	626.00	0.00	0.0%
Salaries-Regular Part Time								
Council	0.00		0.00	0.00		0.00	0.00	0.0%
Mayor	0.00		0.00	1,967.00		1,967.00	0.00	0.0%
Total Salaries-Regular Part Time	0.00		0.00	0.00		0.00	0.00	0.0%
Total Mayor/Council Operations	0.00		0.00	626.00	0.0%	626.00	0.00	0.0%
TIF Analysis	0.00		0.00	0.00		0.00	0.00	0.0%
Tort Liability Insurance	0.00		0.00	1,500.00		1,500.00	0.00	15.8%
Total GENERAL GOVERNMENT	0.00		139.12	2,756.00	5.0%	2,756.00	12,871.12	10.8%
PUBLIC SAFETY								
Building Inspections								
Building / Rental Inspection	0.00		0.00	1,650.00		1,650.00	0.00	10.9%
OUP Inspector	0.00		0.00	1,350.00		1,350.00	0.00	100.0%
Total Building Inspections	0.00		0.00	3,000.00		3,000.00	0.00	19.7%
Crossing Guard								
Employee Benefits & Costs								
FICA	0.00		0.00	279.00	0.0%	279.00	0.00	0.0%
IPERS	0.00		0.00	402.00	0.0%	402.00	0.00	0.0%
Medicare	0.00		0.00	65.00	0.0%	65.00	0.00	0.0%
Unemployment Compensation	0.00		0.00	60.00	0.0%	60.00	0.00	0.0%
Total Employee Benefits & Costs	0.00		0.00	806.00	0.0%	806.00	0.00	0.0%
Salaries								
Crossing Guard	0.00		0.00	0.00		0.00	0.00	0.0%
Total Salaries	0.00		0.00	0.00		0.00	0.00	0.0%
Supplies	0.00		0.00	0.00		0.00	0.00	0.0%
Total Crossing Guard	0.00		0.00	806.00	0.0%	806.00	0.00	0.0%
Fire								
Contracts w/Other Agencies	0.00		0.00	0.00		0.00	0.00	0.0%
City of IC Fire Department	0.00		0.00	0.00		0.00	0.00	0.0%
Coralville Fire Dept'	0.00		0.00	0.00		0.00	0.00	0.0%
Hydrant Flush-City of Iowa City	0.00		0.00	0.00		0.00	0.00	0.0%

City of University Heights, Iowa  
Profit & Loss Budget vs. Actual

July 2016

12:49 AM  
08/08/16  
Cash Basis

	POLICE FORFEI...		ROAD USE TAX		EMPLOYEE BENEFITS		TOTAL	
	Jul 16	% of Budget	Jul 16	% of Budget	Jul 16	% of Budget	Jul 16	% of Budget
Total Contracts w/Other Agencies	0.00		0.00		0.00		0.00	0.0%
Total Fire	0.00		0.00		0.00		0.00	0.0%
Hazmat-Johnson County	0.00		0.00		0.00		0.00	0.0%
Police								
Commodities								
Major Equipment	0.00		0.00		0.00		0.00	0.0%
Car Equipment	0.00		0.00		0.00		0.00	0.0%
Total Major Equipment	0.00		0.00		0.00		0.00	0.0%
Minor Equipment	0.00		0.00		1,162.80		1,162.80	25.8%
Operating Police Equipment	0.00		0.00		0.00		0.00	0.0%
Regular Officer Uniform	0.00		0.00		0.00		0.00	0.0%
Total Minor Equipment	0.00		0.00		1,162.80		1,162.80	14.5%
Supplies	0.00		0.00		0.00		0.00	0.0%
Ammunition	0.00		0.00		0.00		0.00	0.0%
Business Meetings/Meals	0.00		0.00		0.00		0.00	0.0%
Office Supplies	0.00		0.00		0.00		0.00	0.0%
Operating Supplies	0.00		0.00		99.99		99.99	3.3%
Other Supplies	0.00		0.00		766.73		766.73	39.3%
Postage/Shipping	0.00		0.00		0.00		0.00	0.0%
Professional Memberships	0.00		0.00		125.00		125.00	14.0%
Programs	0.00		0.00		0.00		0.00	0.0%
Total Supplies	0.00		0.00		1,011.72		1,011.72	6.2%
Total Commodities	0.00		0.00		2,174.52		2,174.52	7.4%
Contractual Services	0.00		0.00		0.00		0.00	0.0%
Garage Rental	0.00		0.00		0.00		0.00	0.0%
Payments to Other Agencies	0.00		0.00		0.00		0.00	0.0%
County Jail/Service/Filing Fees	0.00		0.00		0.00		0.00	0.0%
Evidence testing	0.00		0.00		0.00		0.00	0.0%
Technology Services	0.00		0.00		0.00		0.00	0.0%
Total Payments to Other Agencies	0.00		0.00		0.00		0.00	0.0%
Police Insurance-Car/Liability	0.00		0.00		0.00		0.00	0.0%
Printing/Copying	0.00		0.00		0.00		0.00	0.0%
Prof Serv-Psych Testing-Physica	0.00		0.00		0.00		0.00	0.0%
Special Events Staff	0.00		0.00		0.00		0.00	0.0%
Total Contractual Services	0.00		0.00		0.00		0.00	0.0%
Police Benefits & Costs	0.00		1,381.49	8.4%	16,481.00	8.4%	16,481.00	8.4%
Police FICA	0.00		2,602.05	8.1%	32,005.00	8.1%	32,005.00	8.1%
Police Health Insurance	0.00		2,192.55	8.4%	26,157.00	8.4%	26,157.00	8.4%
Police PERS	0.00		323.10	8.4%	3,854.00	8.4%	3,854.00	8.4%
Police Medicare	0.00		98.38	4.9%	2,000.00	4.9%	2,000.00	4.9%
Police SUTA	0.00		857.00	5.7%	15,000.00	5.7%	15,000.00	5.7%
Police Workers Compensation	0.00		7,454.57	7.8%	95,497.00	7.8%	95,497.00	7.8%
Total Police Benefits & Costs	0.00		16,481.00	8.4%	164,810.00	8.4%	164,810.00	8.4%
Police Gross Wages	0.00		0.00		2,106.46		2,106.46	7.5%
Holiday & Other Pay	0.00		0.00		0.00		0.00	0.0%
Miscellaneous Payroll Item	0.00		0.00		20,175.63		20,175.63	8.5%
Police Gross Wages	0.00		0.00		0.00		0.00	0.0%
Salaries-Reserves	0.00		0.00		0.00		0.00	0.0%
Total Police Gross Wages	0.00		0.00		22,282.09		22,282.09	8.4%
Repair/Maint/Utilities	0.00		0.00		0.00		0.00	0.0%
Telecommunications Expense	0.00		0.00		0.00		0.00	0.0%
IT Support	0.00		0.00		0.00		0.00	0.0%
Other Cell Phones	0.00		0.00		79.00		79.00	8.3%
Verizon/Pager Fees/Mediacom	0.00		0.00		229.98		229.98	6.3%
Total Telecommunications Expense	0.00		0.00		308.98		308.98	5.3%
Vehicle Operations	0.00		0.00		0.00		0.00	0.0%
Fuel	0.00		0.00		0.00		0.00	0.0%
Other	0.00		0.00		0.00		0.00	0.0%
Washes	0.00		0.00		0.00		0.00	0.0%
Total Vehicle Operations	0.00		0.00		0.00		0.00	0.0%
Vehicle Repair	0.00		0.00		0.00		0.00	0.0%
Bicycle Maint/Repair	0.00		0.00		126.69		126.69	1.3%
Car Maint/Repair	0.00		0.00		0.00		0.00	0.0%

City of University Heights, Iowa  
**Profit & Loss Budget vs. Actual**  
 July 2016

12:49 AM  
 08/08/16  
 Cash Basis

	POLICE FORFEI...		ROAD USE TAX		EMPLOYEE BENEFITS		TOTAL	
	Jul 16	% of Budget	Jul 16	% of Budget	Jul 16	% of Budget	Jul 16	% of Budget
Total Vehicle Repair	0.00		0.00		0.00		126.69	1.2%
Total Repair/Maint/Utilities	0.00		0.00		0.00		435.67	1.4%
Staff Development	0.00		0.00		0.00		0.00	0.0%
Meetings & Conferences	0.00		0.00		0.00		0.00	0.0%
Regular Officer Training	0.00		0.00		0.00		0.00	0.0%
Academy Training	0.00		0.00		0.00		0.00	0.0%
Skills Training/Testing	0.00		0.00		0.00		85.00	1.3%
Training Supplies	0.00		0.00		0.00		2,000.00	0.0%
Total Regular Officer Training	0.00		0.00		0.00		85.00	0.5%
Total Staff Development	0.00		0.00		0.00		85.00	0.5%
Total Police	0.00		7,454.57	7.8%	95,497.00		32,431.85	7.1%
Total PUBLIC SAFETY	0.00		7,454.57	7.7%	96,303.00		35,431.85	6.9%
PUBLIC WORKS								
Other Public Works	0.00		0.00		0.00		64.79	8.3%
Contracts-Other Agencies	0.00		0.00		0.00		3,073.66	8.3%
IC Animal Center	0.00		0.00		0.00		703.66	8.3%
IC Bus Service	0.00		0.00		0.00		3,842.11	8.3%
SEATS Service	0.00		0.00		0.00		46,105.00	8.3%
Total Contracts-Other Agencies	0.00		0.00		0.00		46,105.00	8.3%
Total Other Public Works	0.00		0.00		0.00		6,285.20	12.6%
Roads, Bridges, & Sidewalks								
Contractual Services	0.00		0.00		0.00		0.00	0.0%
Engineering Fees	0.00		0.00		0.00		0.00	0.0%
Repairs/Improvements	0.00		0.00		0.00		0.00	0.0%
Arterial panel replacements	0.00		0.00		0.00		0.00	0.0%
Asphalt patch projects	0.00		0.00		0.00		0.00	0.0%
Local panel replacements	0.00		0.00		0.00		0.00	0.0%
OUP street repairs	0.00		0.00		0.00		0.00	0.0%
Sidewalk Repairs	0.00		0.00		0.00		0.00	0.0%
Street Repairs	0.00		0.00		0.00		0.00	0.0%
Traffic sign assessment/mgmt	0.00		0.00		0.00		0.00	0.0%
Total Repairs/Improvements	0.00		0.00		0.00		0.00	0.0%
Striping/Curb Renumbering	0.00		0.00		0.00		0.00	0.0%
Visioning Project	0.00		0.00		0.00		0.00	0.0%
Total Contractual Services	0.00		103,280.00	0.0%	0.00		6,285.20	4.1%
Snow Removal-Contractual	0.00		40,000.00	0.0%	0.00		0.00	0.0%
Storm water permit	0.00		0.00		0.00		0.00	0.0%
Street Lighting Electricity	620.82	7.3%	8,500.00	7.3%	0.00		620.82	7.3%
Street Sweeping-Contractual	3,855.63	85.7%	4,500.00	85.7%	0.00		3,855.63	85.7%
Traffic Controls and Safety	0.00		0.00		0.00		0.00	0.0%
Street Signs-Commodities	0.00		0.00		0.00		0.00	0.0%
Traffic Light Electricity	71.78	7.2%	1,000.00	7.2%	0.00		71.78	7.2%
Total Traffic Controls and Safety	71.78	7.2%	1,000.00	7.2%	0.00		71.78	7.2%
Total Roads, Bridges, & Sidewalks	4,548.23	2.9%	157,280.00	2.9%	0.00		10,843.43	5.2%
Sanitation								
Contractual	0.00		0.00		0.00		0.00	0.0%
Grandview Recycling	0.00		0.00		0.00		0.00	0.0%
Leaf Vacuuming	0.00		0.00		0.00		0.00	0.0%
Trash/Recycling	0.00		0.00		0.00		1,738.50	5.8%
Total Contractual	0.00		0.00		0.00		1,738.50	3.9%
Total Sanitation	0.00		0.00		0.00		1,738.50	3.9%
Total PUBLIC WORKS	4,548.23	2.9%	157,280.00	2.9%	0.00		16,424.04	5.4%
Total Expense	4,548.23	2.9%	157,280.00	2.9%	99,059.89		95,184.91	5.9%
Net Ordinary Income	100.0%		-30,109.00	-17.4%	0.00		-59,477.10	13.0%
Other Income/Expense								
OTHER FINANCING SOURCES								



**City of University Heights, Iowa**  
**Profit & Loss Budget Overview**  
 July 2016 through June 2017

	Jul '16 - Jun 17
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
<b>CHARGES FOR SERVICES</b>	
Police Reports	1,000.00
<b>Total CHARGES FOR SERVICES</b>	1,000.00
<b>GENERAL PROPERTY TAXES</b>	
Benefits Levies	99,059.00
Commercial Prop Tax Rplmnt adj	-4,177.00
Debt Service Levy	31,185.00
Insurance Levy	19,500.00
Library Services Levy	18,961.00
Regular Property Tax	568,832.00
Transit Levy	45,328.00
<b>Total GENERAL PROPERTY TAXES</b>	778,688.00
<b>INTERGOVERNMENTAL/SHARED REVENUE</b>	
Other State Grants/Reimburse.	
Seatbelt Incent/Traffic Safety	0.00
<b>Total Other State Grants/Reimburse.</b>	0.00
State Shared Revenues	
Commercial Property Tax Rplcmnt	4,177.00
Road Use/Street Construction	127,171.00
<b>Total State Shared Revenues</b>	131,348.00
<b>Total INTERGOVERNMENTAL/SHARED REVEN...</b>	131,348.00
<b>LICENSES &amp; PERMITS</b>	
Beer/Wine/Liquor/Cig Permits	390.00
Building/Equipment Permits	12,500.00
Misc. Licenses/Permits	
Parking Permits	1,000.00
Rental Permits	20,000.00
<b>Total Misc. Licenses/Permits</b>	21,000.00
<b>Total LICENSES &amp; PERMITS</b>	33,890.00
<b>MISCELLANEOUS REVENUES</b>	
Cable TV Franchise	15,000.00
Contributions	250.00
Fines	
Parking Fines	5,000.00
Traffic Fines-Clk of Ct	95,000.00
<b>Total Fines</b>	100,000.00
Legal Fees Reimbursement	0.00
Misc. Income	
Other	1,000.00
<b>Total Misc. Income</b>	1,000.00
Olive Ct Developer Contribution	92,000.00
Refunds and Reimbursements	1,000.00
Sale of Property & Merchandise	0.00
Tif Analysis Reimbursement	0.00
<b>Total MISCELLANEOUS REVENUES</b>	209,250.00
<b>OTHER CITY TAXES</b>	
Utility Excise Tax	0.00
<b>Total OTHER CITY TAXES</b>	0.00
<b>USE OF MONEY &amp; PROPERTY</b>	
Interest on Cash Investments	4,500.00
<b>Total USE OF MONEY &amp; PROPERTY</b>	4,500.00

## City of University Heights, Iowa Profit & Loss Budget Overview July 2016 through June 2017

	Jul '16 - Jun 17
<b>Total Income</b>	1,158,676.00
<b>Gross Profit</b>	1,158,676.00
<b>Expense</b>	
<b>CAPITAL PROJECTS</b>	
ADA Transition Plan	18,500.00
George St asphalt overlay	121,000.00
Koser/George drainage	15,500.00
Melrose West drainage	64,000.00
Olive Court Reconstruction	317,500.00
Wide Sidewalk Project	
Property easements/acquisitions	0.00
<b>Total Wide Sidewalk Project</b>	0.00
<b>Total CAPITAL PROJECTS</b>	536,500.00
<b>COMMUNITY &amp; ECONOMIC DEV.</b>	
Tree Trimming/Lawn Care	5,000.00
<b>Total COMMUNITY &amp; ECONOMIC DEV.</b>	5,000.00
<b>CULTURE &amp; RECREATION</b>	
Community Center	
Equipment	20,000.00
Occupancy and Operations	41,000.00
<b>Total Community Center</b>	61,000.00
Community Support Projects	500.00
Library	47,533.00
Parks	
Park Expenses	800.00
Park Update Contribution	0.00
<b>Total Parks</b>	800.00
<b>Total CULTURE &amp; RECREATION</b>	109,833.00
<b>DEBT SERVICE</b>	
Interest	1,185.00
Principal	30,000.00
<b>Total DEBT SERVICE</b>	31,185.00
<b>GENERAL GOVERNMENT</b>	
City Hall & General Buildings	
Commodities	
Supplies	200.00
<b>Total Commodities</b>	200.00
Contractual	
Rents & Leases	5,497.00
<b>Total Contractual</b>	5,497.00
Employee Benefits & Costs	
FICA	31.00
IPERS	45.00
Medicare	7.00
<b>Total Employee Benefits &amp; Costs</b>	83.00
Repair/Maint/Utilities	
Maintenance	1,000.00
Telecommunications	2,100.00
Utilities	1,600.00
<b>Total Repair/Maint/Utilities</b>	4,700.00
Salaries-Regular Part Time	
Facilities Assistant	500.00

**City of University Heights, Iowa**  
**Profit & Loss Budget Overview**  
 July 2016 through June 2017

	Jul '16 - Jun 17
Total Salaries-Regular Part Time	500.00
Total City Hall & General Buildings	10,980.00
<b>Clerk/Treasurer &amp; Finance Admin</b>	
Commodities	
Hardware/Software	250.00
Licensing Fees	750.00
Minor Equipment/Supplies/Techno	700.00
Office Supplies and Postage	1,000.00
Taping meetings	3,000.00
Total Commodities	5,700.00
Contractual Services	
Accounting Fees	4,500.00
Bank/CCard Fees	50.00
Legal Publications	3,500.00
Meeting Set Up Fees	500.00
Printing/Copying	500.00
Technology Services	750.00
Total Contractual Services	9,800.00
Employee Benefits & Costs	
FICA	713.00
IPERS	1,027.00
Medicare	167.00
Unemployment Compensation	140.00
Total Employee Benefits & Costs	2,047.00
Salaries-Regular Part Time Clerk, Treasuer, Historian	11,500.00
Total Salaries-Regular Part Time	11,500.00
Staff Development	
Dues & Memberships	
Dues and Memberships	500.00
IA League of Cities	750.00
JCOG Assessment	1,626.00
Total Dues & Memberships	2,876.00
Prof. Development	0.00
Total Staff Development	2,876.00
Total Clerk/Treasurer & Finance Admin	31,923.00
Election Expenses	0.00
<b>Legal Services</b>	
General government	40,000.00
Traffic fines	20,000.00
Legal Services - Other	0.00
Total Legal Services	60,000.00
<b>Mayor/Council Operations</b>	
Employee Benefits & Costs	
FICA	370.00
IPERS-Council	89.00
Medicare	87.00
Unemployment Compensation	80.00
Total Employee Benefits & Costs	626.00
Salaries-Regular Part Time	
Council	4,000.00
Mayor	1,967.00
Total Salaries-Regular Part Time	5,967.00

## City of University Heights, Iowa Profit & Loss Budget Overview July 2016 through June 2017

	Jul '16 - Jun 17
Total Mayor/Council Operations	6,593.00
TIF Analysis	0.00
Tort Liability Insurance	9,500.00
<b>Total GENERAL GOVERNMENT</b>	<b>118,996.00</b>
<b>PUBLIC SAFETY</b>	
<b>Building Inspections</b>	
Building / Rental Inspection	15,200.00
OUP Inspector	0.00
<b>Total Building Inspections</b>	<b>15,200.00</b>
<b>Crossing Guard</b>	
<b>Employee Benefits &amp; Costs</b>	
FICA	279.00
IPERS	402.00
Medicare	65.00
Unemployment Compensation	60.00
<b>Total Employee Benefits &amp; Costs</b>	<b>806.00</b>
<b>Salaries</b>	
Crossing Guard	4,500.00
<b>Total Salaries</b>	<b>4,500.00</b>
<b>Supplies</b>	
	200.00
<b>Total Crossing Guard</b>	<b>5,506.00</b>
<b>Fire</b>	
<b>Contracts w/Other Agencies</b>	
City of IC Fire Department	33,000.00
Coralville Fire Dep't	0.00
Hydrant Flush-City of Iowa City	3,520.00
<b>Total Contracts w/Other Agencies</b>	<b>36,520.00</b>
<b>Total Fire</b>	<b>36,520.00</b>
<b>Hazmat-Johnson County</b>	<b>526.00</b>
<b>Police</b>	
<b>Commodities</b>	
<b>Major Equipment</b>	
Car Equipment	5,000.00
<b>Total Major Equipment</b>	<b>5,000.00</b>
<b>Minor Equipment</b>	
Operating Police Equipment	4,500.00
Regular Officer Uniform	3,500.00
<b>Total Minor Equipment</b>	<b>8,000.00</b>
<b>Supplies</b>	
Ammunition	3,500.00
Business Meetings/Meals	300.00
Office Supplies	3,000.00
Operating Supplies	3,000.00
Other Supplies	2,000.00
Postage/Shipping	600.00
Professional Memberships	891.00
Programs	3,100.00
<b>Total Supplies</b>	<b>16,391.00</b>
<b>Total Commodities</b>	<b>29,391.00</b>
<b>Contractual Services</b>	
Garage Rental	2,400.00
<b>Payments to Other Agencies</b>	
County Jail/Service/Filing Fees	300.00
Evidence testing	150.00

**City of University Heights, Iowa**  
**Profit & Loss Budget Overview**  
 July 2016 through June 2017

	Jul '16 - Jun 17
Technology Services	750.00
<b>Total Payments to Other Agencies</b>	1,200.00
Police Insurance-Car/Liability	10,000.00
Printing/Copying	1,000.00
Prof Serv-Psych Testing-Physica	1,000.00
Special Events Staff	500.00
<b>Total Contractual Services</b>	16,100.00
<b>Police Benefits &amp; Costs</b>	
Police FICA	16,481.00
Police Health Insurance	32,005.00
Police IPERS	26,157.00
Police Medicare	3,854.00
Police SUTA	2,000.00
Police Workers Compensation	15,000.00
<b>Total Police Benefits &amp; Costs</b>	95,497.00
<b>Police Gross Wages</b>	
Holiday & Other Pay	28,000.00
Miscellaneous Payroll Item	0.00
Police Gross Wages	237,803.00
Salaries-Reserves	24.00
<b>Total Police Gross Wages</b>	265,827.00
<b>Repair/Maint/Utilities</b>	
Telecommunications Expense	
IT Support	1,250.00
Other Cell Phones	948.00
Verizon/Pager Fees/Mediacom	3,636.00
<b>Total Telecommunications Expense</b>	5,834.00
<b>Vehicle Operations</b>	
Fuel	14,000.00
Other	500.00
Washes	700.00
<b>Total Vehicle Operations</b>	15,200.00
<b>Vehicle Repair</b>	
Bicycle Maint/Repair	200.00
Car Maint/Repair	10,000.00
<b>Total Vehicle Repair</b>	10,200.00
<b>Total Repair/Maint/Utilities</b>	31,234.00
<b>Staff Development</b>	
Meetings & Conferences	2,500.00
Regular Officer Training	
Academy Training	7,500.00
Officer Training	0.00
Skills Training/Testing	6,500.00
Training Supplies	2,000.00
<b>Total Regular Officer Training</b>	16,000.00
<b>Total Staff Development</b>	18,500.00
<b>Total Police</b>	456,549.00
<b>Total PUBLIC SAFETY</b>	514,301.00
<b>PUBLIC WORKS</b>	
Other Public Works	
Contracts-Other Agencies	
IC Animal Center	777.00
IC Bus Service	36,884.00
SEATS Service	8,444.00

**City of University Heights, Iowa**  
**Profit & Loss Budget Overview**  
 July 2016 through June 2017

	Jul '16 - Jun 17
Total Contracts-Other Agencies	46,105.00
<b>Total Other Public Works</b>	<b>46,105.00</b>
<b>Roads, Bridges, &amp; Sidewalks</b>	
Contractual Services	
Engineering Fees	50,000.00
Repairs/Improvements	
Arterial panel replacements	50,000.00
Asphale patch projects	4,000.00
Local panel replacements	17,000.00
OUP street repairs	16,280.00
Sidewalk Repairs	3,500.00
Street Repairs	0.00
Traffic sign assessment/mgmt	4,500.00
Total Repairs/Improvements	95,280.00
Striping/Curb Renumbering	6,000.00
Visioning Project	2,000.00
Total Contractual Services	153,280.00
Snow Removal-Contractual	40,000.00
Storm water permit	3,000.00
Street Light LED Project	0.00
Street Lighting Electricity	8,500.00
Street Sweeping-Contractual	4,500.00
Traffic Controls and Safety	
Street Signs-Commodities	0.00
Traffic Light Electricity	1,000.00
Total Traffic Controls and Safety	1,000.00
<b>Total Roads, Bridges, &amp; Sidewalks</b>	<b>210,280.00</b>
<b>Sanitation</b>	
Contractual	
Grandview Recycling	0.00
Leaf Vacuuming	15,000.00
Trash/Recycling	30,000.00
Total Contractual	45,000.00
<b>Total Sanitation</b>	<b>45,000.00</b>
<b>Total PUBLIC WORKS</b>	<b>301,385.00</b>
<b>Total Expense</b>	<b>1,617,200.00</b>
<b>Net Ordinary Income</b>	<b>-458,524.00</b>
<b>Other Income/Expense</b>	
Other Income	
OTHER FINANCING SOURCES	
Bond Proceeds	444,500.00
Total OTHER FINANCING SOURCES	444,500.00
<b>Total Other Income</b>	<b>444,500.00</b>
<b>Net Other Income</b>	<b>444,500.00</b>
<b>Net Income</b>	<b>-14,024.00</b>

City of University Heights, Iowa  
**Warrants for Council Approval**  
 July 13 through August 9, 2016

Date	Name	Memo	Amount
<b>Jul 13 - Aug 9, 16</b>			
07/15/2016	Jones, Christian R		-661.05
07/15/2016	Lyon, Kristofer S		-1,941.03
07/15/2016	Schmitz, Jakub J		-1,207.60
07/15/2016	Sherman, Nicholas M		-1,764.84
07/15/2016	Simcox, Levio M		-1,207.61
07/15/2016	Stanley, Kenneth L		-1,575.51
07/15/2016	Internal Revenue Service	42-1109342	-3,175.80
07/22/2016	MidAmerican Energy	pedestrian lights at 113 Golfview	-29.21
07/22/2016	MidAmerican Energy	1301 Melrose stop light	-39.79
07/22/2016	MidAmerican Energy	1011 Melrose stop light	-31.99
07/22/2016	MidAmerican Energy	City Hall gas/electricity	-113.56
07/23/2016	Stanley, Kenneth L		-1,575.49
07/28/2016	MidAmerican Energy	street lights	-591.61
07/29/2016	Lyon, Kristofer S		-1,664.46
07/29/2016	Schmitz, Jakub J		-1,207.60
07/29/2016	Sherman, Nicholas M		-1,526.02
07/29/2016	Simcox, Levio M		-1,207.60
07/29/2016	Anderson, Christine M.		-408.22
07/29/2016	Wellmark BC/BS	monthly insurance payment	-2,602.05
07/29/2016	Kimura, Lori D.		-236.43
07/31/2016	Internal Revenue Service	42-1109342	-2,922.54
07/31/2016	IOWA PUBLIC EMPLOYEES ...		-119.81
07/31/2016	IOWA PUBLIC EMPLOYEES ...		-3,654.25
08/01/2016	Paul J. Moore, Melrose Aven...	City Hall Rent/garages automatic deposit	-1,374.23
08/01/2016	Verizon Wireless	monthly wireless service	-120.03
08/09/2016	SEATS	Seats Payment	-703.66
08/09/2016	Model Tree/Brad Logan	tree removal/clean up after storm	-4,425.00
08/09/2016	Terry Goerd	July inspection services	-1,715.00
08/09/2016	Siders Development	OUP inspections/reporting July 2016	-1,350.00
08/09/2016	JDM Concrete LLC	2016 Sidewalk Repair Project pay app #1	-4,937.63
08/09/2016	Shive Hattery	engineering services 7/2/16-7/29/16	-5,979.14
08/09/2016	Leff Law Firm, L.L.P.	legal services 7/8/16-8/5/16	-7,707.66
08/09/2016	University Lake Partners	garage rental July thru September 2016	-600.00
08/09/2016	Iowa City Tire and Service	repair loose tire/install on wheel	-36.57
08/09/2016	Pyramid Services Inc.	oil change	-38.17
08/09/2016	Stanard & Associates, Inc.	POST results for part time hires	-10.00
08/09/2016	Iowa Prison Industries	street signs	-814.40
08/09/2016	Mediacom	online service 8/3/16-9/2/16	-109.95
08/09/2016	Johnson County Refuse, Inc.	July recycling	-1,738.50
08/09/2016	Iowa Municipalities Workers' ...	installment 3 of 8 for work comp premiums	-857.00
08/09/2016	Ken Stanley	reimbursement for airfare for Int'l Police Chiefs...	-572.20
08/09/2016	Westport Touchless Autowash	June vehicle washes	-66.00
08/09/2016	City of Iowa City	bus serv, fuel, animal serv, park water fountain	-4,188.73
08/09/2016	Johnson County Emergency ...	FY2017 Haz-Mat contract	-525.50
08/09/2016	VISA	postage rental inspector/mailling rental permits	-299.76
08/09/2016	Copyworks	rental permit brochures/cover letters/info sheet...	-469.25
08/09/2016	Stan Laverman	rental inspector salary	-600.00
08/09/2016	Brad Wiley	July council meeting filming & editing	-250.00
08/09/2016	Iowa Police Chiefs Association	registration for LELS conference Lyon	-125.00
08/09/2016	Lyon, Kristofer S	reimburse for vehicle vacuum cleaner	-35.00
08/09/2016	VISA	When I Work/printing/water cooler	-74.25
08/09/2016	VISA	IAPC conference/gorilla bar/postage/website	-1,127.40

**Jul 13 - Aug 9, 16**

RESOLUTION NO. 16-43

**RESOLUTION ESTABLISHING POLICIES FOR THE CITY IN RESPONDING TO AND CLEANING UP AFTER STORMS AND OTHER DISASTERS**

**WHEREAS**, the University Heights City Council desires to adopt policies governing the City's response to and cleanup effort after storms and other disasters in the City; and

**WHEREAS**, the City desires to adopt policies that will avoid liability issues and address other potential problems,

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of University Heights, Iowa, that the City will administer procedures and practices regarding the City's response to and cleanup efforts after storms and other disasters in the following manner:

1. Within 72 hours after a storm or other disaster, property owners are responsible for the removal of small debris on their properties caused by the storm or other disaster. Failure to do so may result in the issuance of citation for nuisance or other violations of City ordinances or Iowa law.
2. If the debris is large (trees, large branches, or other items that are to be removed by professionals), the reasonable time delays required in arranging for professional help will not be included in the 72-hour time for removal, so long as all such delays are not within the control of the property owners.
3. The University Heights Police Department will routinely check streets for obstructions that impede traffic or constitute an emergency. UHPD staff are responsible for calling the professional tree company designated by the City Council to assist with cleanup.
4. Debris surrounding any trees removed by the tree company will be cleaned up pursuant to removal of tree.
5. All other debris on City streets and within City rights-of-way reported to the City or observed by City staff will be promptly removed by the City Maintenance Person.
6. No member of City Council, Mayor or Staff shall act independently to thwart this policy, as such action may constitute an official act and could subject the City to potential risk and liability.

Upon motion by \_\_\_\_\_, and seconded by \_\_\_\_\_, the vote was as follows:

	AYE	NAY	ABSENT	ABSTAIN
Haverkamp	_____	_____	_____	_____
Lane	_____	_____	_____	_____
Maher	_____	_____	_____	_____
Quezada	_____	_____	_____	_____
Zimmermann	_____	_____	_____	_____

Upon Roll Call thus recorded, the Resolution is declared adopted, passed, and approved this 9<sup>th</sup> day of August, 2016.

\_\_\_\_\_  
Weldon E. Heitman (Wally), Mayor  
City of University Heights

ATTEST:

\_\_\_\_\_  
Christine M. Anderson, City Clerk

MEMORANDUM

TO: University Heights, Mayor, Council, and Staff  
FROM: Josiah Bilskemper, P.E.  
DATE: August 6, 2016  
RE: City Engineer's Report – July 2016

**(1) One University Place – Public Improvements Project**

- a. Work on the north side of the intersection has been delayed due to the existing MidAmerican utility pole needing to be removed from the middle of the intersection. MidAmerican was able to remove the pole on Wednesday of last week. Work was completed to get the new traffic signal bases placed at each corner of the intersection, and to set the new traffic controller and switch the existing signals over to the new controller box.
- b. Work planned for next week (8/8 – 8/12) includes placing the new traffic signals at each corner, placing the handrail on the retaining wall between OUP and Birkdale, disconnecting the old church water service from the water main and replacing a section of the new water OUP water service that has a leak. Both of the water main items will require removing and replacing street panels on Melrose. Traffic barricades and cones will be used to keep 2-way traffic moving around the work area.
- c. Work planned for the following week (8/15 – 8/19) includes removing the old traffic signal equipment on the north side of the intersection, and completing the paving to connect Sunset and Melrose. This also includes paving the new sidewalk connection on the east side of the intersection (by Kathy Belgum's property).
- d. Work planned for the last two weeks of August (8/22 – 8/31) includes repaving the curb ramps on the south side of the intersection, sodding and median plantings, pavement markings, new signs and site clean-up.

**(2) Melrose/Sunset Intersection – Overhead to Underground Rebuild - MidAmerican Energy**

- a. MidAmerican has installed their new pole on the south side of Melrose. They were able to remove the existing pole on the north side of the intersection on August 3.

**(3) 2016 Sidewalk Repair Project (SW Quadrant)**

- a. The first pay application for this work is included in the warrants list for this month. Next week, they are planning to remove and replace a section of 8-foot sidewalk on Sunset Street that has a raised edge.

**(4) Excavation Permits (Work in Right-of-Way)**

- a. We met with CenturyLink and MLC (OUP general contractor) on site to review their planned work to provide service to the OUP building. CenturyLink has provided a schedule that they will complete investigative work (identify location of their existing



facilities) on Tuesday of this week (8/9), and then install new conduit along Melrose and to the OUP building on Thursday (8/11).

- b. The new CenturyLink pedestal and cabinet will be placed into the west edge of the OUP plaza. Jeff Maxwell is providing CenturyLink with a 10-foot utility easement in this area.

**(5) Pavement Markings**

- a. With the exception of the pavement markings around the Melrose and Sunset intersection (will be repainted by the OUP Public Improvements project), the remaining markings in town will be repainted in the next two weeks. We are adding crosswalk markings at the George and Marietta intersection (all-way stop by Tower Court Park).

**(6) Street Signs**

- a. The new “parking” signs, including the Tower Court Park signs were received last week. Iowa One Call locates have been called in. We’ll meet with Russ Boyer on Monday (8/8) to layout the new sign location, and to mark out signs to be removed (per the first MPOJC report on sign declutter).
- b. With regard to the second MPOJC sign recommendation report (shared by Wally at the July meeting), the City now has 25 new “No Parking Any Time” signs that arrived with the latest sign order, and these can be used to replace the poor condition “No Parking” signs noted in the MPOJC report. I believe Russ still has some 20 MPH speed limit signs that could be installed on Highland west of Sunset Street. There are also quite a few new “No Parking 2 AM to 9 AM” signs that arrived to replace signs in bad condition, so these could be installed on Mahaska as noted on the MPOJC report. The other recommendations to combine some signs onto one post seem simple enough, and as long as the MUTCD guide allows these signs to be combined, Russ could do this work as well.

Please feel free to contact me if you have any questions about these or any other items.

JDB

ORDINANCE NO. 194

AN ORDINANCE AMENDING ORDINANCE NO. 120 (TRAFFIC REGULATIONS)  
TO AMEND THE RULES AND RESTRICTIONS ON PARKING ON YARDS ON CERTAIN  
DAYS IN THE CITY OF UNIVERSITY HEIGHTS, IOWA

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF UNIVERSITY HEIGHTS,  
JOHNSON COUNTY, IOWA:

Part I: AMENDMENTS:

University Heights Ordinance No. 120 is amended as follows (with  
additions indicated by underline; omissions by "\*\*\*\*\*"):

\*\*\*\*\*

**Section 6 - PARKING REGULATIONS.**

\*\*\*\*\*

**3. General Parking Restrictions.**

- A. No person shall park a vehicle upon public property, including parkings, without the consent of the City Council.
- B. Except as provided in Section 6(3)(C) of this Ordinance, no person shall park, be permitted to park, or be allowed to permit the parking of any vehicle upon a yard. "Yard" as used herein is defined by Ordinance No. 79, which concerns zoning; provided, however, that any lot upon which no building exists constitutes a "yard" in its entirety.
- C. With the consent of the owner or persons in possession or the agents of either, vehicles may be parked upon a yard any day on which The University of Iowa plays football games in Kinnick Stadium and on any other day identified and specified by resolution adopted by the City Council to allow parking on yards; provided, however, that vehicles may not be parked on yards on these days unless the owner or persons in possession or the agents of either have completed and returned to the City a form adopted by the City Council identifying contact persons, providing contact information, and providing such other information as the City Council deems appropriate. On other days, vehicles may not be parked upon any yard unless the vehicle is a service vehicle parked with the consent

of the owner or persons in possession or the agents of either. "Service vehicle" as used herein means a vehicle used by a business or person engaged in a business but only while the business or person is actually performing services at the address where the yard is situated.

- D. Any vehicle that is parked upon private property without the consent of the owner or persons in possession or the agents of either may be ticketed and/or towed pursuant to the following procedure: The University Heights Police Department is hereby authorized to act as an agent of any owner or other lawful possessor of real property and to tow or cause to be towed, pursuant to the Code of Iowa, as amended, any motor vehicle that has been parked or placed upon real property without the consent of the owner or persons in possession or the agents of either. However, prior to the towing of any motor vehicle, the owner, lawful possessor or agents thereof shall, in writing, authorize the police to act as agent therefore and shall further agree to notify the Johnson County Sheriff as required by the Code of Iowa, as amended, and shall also agree to release, defend, indemnify and hold harmless the City, its officers, employees and agents from any damages, claim of damages or liability resulting from such towing. The owner or lawful possessor of such motor vehicle may reclaim such vehicle pursuant to the Code of Iowa, as amended.
  
- E. Any vehicle that is parked upon a yard on any day when The University of Iowa does not have a football game in Kinnick Stadium or on any day not otherwise identified and specified by resolution adopted by the City Council to allow parking on yards may be ticketed and/or towed regardless of whether the vehicle is parked with the consent of the owner or persons in possession of the property or the agents of either.
  
- F. Any vehicle that is parked upon a yard for which the form and information required by Section 6(3)(C) of this Ordinance has not been received by the City may be ticketed and/or towed regardless of whether the vehicle is parked with the consent of the owner or persons in possession of the property or the agents of either and regardless of whether The University of Iowa has a football game in Kinnick Stadium and regardless of whether the City Council has identified and specified by resolution that parking on yards is allowed.

\*\*\*\*

10. **Penalties; Parking Tickets.** Admitted violations of parking restrictions imposed by University Heights Ordinances may be charged upon a simple notice of fine payable at the office of the University Heights City Office. The fine shall be as follows:

A. (1) The fine for parking violations, except for illegally parking in a handicapped parking space or for illegally parking on yards in violation of Section 6(3)(B) of this Ordinance or for other parking violations occurring any day on which The University of Iowa plays football games in Kinnick Stadium and any other day identified and specified by resolution adopted by the City Council to allow parking on yards, shall be twenty dollars (\$20.00). If paid more than thirty (30) days after issuance of the parking ticket, the fine shall increase to twenty-five dollars (\$25.00).

(2) The fine for illegally parking in a handicapped parking space shall be one-hundred dollars (\$100.00) or as stated in the Code of Iowa, as amended.

(3) The fine for illegally parking on yards in violation of Section 6(3)(B) of this Ordinance is thirty-five dollars (\$35.00) for the first offense; fifty dollars (\$50.00) for the second offense in a twelve-month period; and one-hundred dollars (\$100.00) for the third and any subsequent offense in a twelve-month period.

(4) The fine for parking violations on any day on which The University of Iowa plays football games in Kinnick Stadium and any other day identified and specified by resolution adopted by the City Council to allow parking on yards, except for illegally parking in a handicapped parking space or for illegally parking on yards in violation of Section 6(3)(B) of this Ordinance, shall be forty-five dollars (\$45.00). If paid more than thirty (30) days after issuance of the parking ticket, the fine shall increase to fifty dollars (\$50.00).

\*\*\*\*

**PART II: EFFECTIVE DATE:**

This Ordinance shall become effective upon its passage and publication as provided by law.

**PART III: REPEALER:**

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Adopted by the University Heights City Council on this 9<sup>th</sup> day of August, 2016, and approved this 9<sup>th</sup> day of August, 2016.

---

Weldon E. Heitman (Wally), Mayor  
City of University Heights

ATTEST:  
(seal)

---

Christine M. Anderson, City Clerk

STATE OF IOWA            )  
                                  )        SS:  
COUNTY OF JOHNSON     )

On the 9<sup>th</sup> day of August, 2016, before me, a notary public in and for the state of Iowa, personally appeared Weldon E. Heitman, Mayor, and Christine M. Anderson, Clerk, of the City of University Heights, to me personally known, and who, being by me duly sworn, did say that they are the Mayor and City Clerk of the City of University Heights, Iowa; that the seal affixed to this instrument is the corporate seal of the City; and that said instrument was acknowledged and sealed on behalf of the City, and that Weldon E. Heitman and Christine M. Anderson acknowledged the execution of said instrument to be their voluntary act and deed and the voluntary act and deed of the City, by it and by them voluntarily executed.

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Notary Public in and for the  
State of Iowa

STATE OF IOWA            )  
                                  )     SS:  
COUNTY OF JOHNSON    )

I, Christine M. Anderson, being first duly sworn, certify that the above ordinance was published in the Iowa City Press-Citizen the \_\_\_\_ day of August, 2016.

\_\_\_\_\_  
Christine M. Anderson

Signed and sworn to before me on the \_\_\_\_ day of August, 2016, by Christine Anderson, Clerk of the City of University Heights.

\_\_\_\_\_  
Notary Public in and for the  
State of Iowa

ORDINANCE NO. 120 (as amended)

AN ORDINANCE ADOPTING BY REFERENCE  
CERTAIN PORTIONS OF THE IOWA CODE  
REGARDING MOTOR VEHICLES AND  
TRAFFIC REGULATIONS, ADOPTING  
CERTAIN OTHER TRAFFIC REGULATIONS,  
AND SPECIFYING A METHOD OF CITATION

Section 1 - ADOPTION BY REFERENCE. The following portions of the Iowa Code, are hereby adopted by reference, in their entirety, pursuant to Iowa Code §380.10 (2001):

- 321.1 Definitions of words and phrases.
- 321.17 Misdemeanor to violate registration provisions.
- 321.18 Vehicles subject to registration--exception.
- 321.32 Registration card carried and exhibited.
- 321.33 Exception.
- 321.37 Display of plates.
- 321.38 Plates, method of attaching--imitations prohibited.
- 321.78 Injuring or tampering with vehicle.
- 321.79 Intent to injure.
- 321.98 Operation without registration.
- 321.99 Fraudulent use of registration.
- 321.100 False evidence of registration.
- 321.104 Penal offenses against title law.
- 321.115 Antique vehicles--model year plates permitted.
- 321.174 Operators licensed--operation of commercial motor vehicles.
- 321.174A Operation of motor vehicle with expired license.
- 321.176 Persons exempt from driver's licensing requirements.
- 321.176A Persons exempt from commercial driver's license requirements.
- 321.176B Persons exempt by rule from commercial driver's license requirements.
- 321.180 Instruction permits.
- 321.180B Graduated driver's licenses for persons aged fourteen through seventeen.
- 321.193 Restrictions on licenses--penalty.
- 321.194 Special minors' licenses.
- 321.208A Operation in violation of out-of-service order--penalty.
- 321.216 Unlawful use of license or nonoperator's identification card--penalty.

- 321.216B Use of driver's license or nonoperator's identification card by underage person to obtain alcohol.
- 321.216C Use of driver's license or nonoperator's identification card by underage person to obtain tobacco.
- 321.219 Permitting unauthorized minor to drive.
- 321.220 Permitting unauthorized person to drive.
- 321.229 Obedience to peace officers.
- 321.231 Authorized emergency vehicles and police bicycles.
- 321.232 Radar jamming devices--penalty.
  
- 321.234 Bicycle, animals, or animal-drawn vehicles.
- 321.234A All-terrain vehicles--bicycle safety flag required.
- 321.235A Electric personal assistive mobility devices.
- 321.247 Golf cart operation on city streets.
- 321.256 Obedience to official traffic-control devices.
- 321.257 Official traffic control signal.
- 321.259 Unauthorized signs, signals or markings.
- 321.261 Death or personal injuries
- 321.262 Damage to vehicle.
- 321.263 Information and aid--leaving scene of accident.
- 321.264 Striking unattended vehicle.
- 321.265 Striking fixtures upon a highway.
- 321.266 Reporting accidents.
- 321.268 Driver unable to report.
- 321.275 Operation of motorcycles and motorized bicycles.
- 321.277 Reckless driving
- 321.277A Careless driving.
- 321.278 Drag racing prohibited.
- 321.284 Open containers in motor vehicles--drivers.
- 321.284A Open containers in motor vehicles--passengers.
- 321.288 Control of vehicle--reduced speed.
- 321.294 Minimum speed regulation.
- 321.297 Driving on right-hand side of roadway--exceptions.
- 321.298 Meeting and turning to right.
- 321.299 Overtaking a vehicle.
- 321.302 Overtaking on the right.
- 321.303 Limitations on overtaking on the left.
- 321.304 Prohibited passing.
- 321.305 One-way roadways and rotary traffic islands.
- 321.306 Roadways laned for traffic.
- 321.307 Following too closely.
- 321.308 Motor trucks and towed vehicles--distance requirements.
- 321.309 Towing--convoys.
- 321.310 Towing four-wheeled trailers.
- 321.311 Turning at intersections.
- 321.312 Turning on curve or crest of grade.

- 321.313 Starting parked vehicle.
- 321.314 When signal required.
- 321.315 Signal continuous.
- 321.316 Stopping.
- 321.317 Signals by hand and arm or signal device.
- 321.318 Method of giving hand and arm signals.
- 321.319 Entering intersections from different highways.
- 321.320 Left turns--yielding.
- 321.321 Entering through highways.
- 321.322 Vehicles entering stop or yield intersection.
- 321.323 Moving vehicle backward on highway.
- 321.323A Approaching certain stationary vehicles.
- 321.324 Operation on approach of emergency vehicles.
- 321.324A Funeral processions.
- 321.325 Pedestrians subject to signals.
- 321.326 Pedestrians on left.
- 321.327 Pedestrians' right-of-way.
  
- 321.328 Crossing at other than crosswalk.
- 321.329 Duty of driver--pedestrians crossing or working on highways.
- 321.330 Use of crosswalks.
- 321.331 Pedestrians soliciting rides.
- 321.332 White canes restricted to blind persons.
- 321.333 Duty of drivers.
- 321.334 Penalties.
- 321.340 Driving through safety zone.
- 321.353 Stop before crossing sidewalk--right of way.
- 321.354 Stopping on traveled way.
- 321.355 Disabled vehicle.
- 321.356 Officers authorized to remove.
- 321.358 Stopping, standing or parking.
- 321.359 Moving other vehicle.
- 321.361 Additional parking regulations.
- 321.362 Unattended motor vehicle.
- 321.363 Obstruction to driver's view.
- 321.365 Coasting prohibited.
- 321.366 Acts prohibited on fully controlled-access facilities.
- 321.367 Following fire apparatus.
- 321.368 Crossing fire hose.
- 321.369 Putting debris on highway.
- 321.370 Removing injurious material.
- 321.371 Clearing up wrecks.
- 321.372 Discharging pupils--regulations.
- 321.372A Prompt investigation of reported violation of failing to obey school bus warning devices.

321.381 Movement of unsafe or improperly equipped vehicles.  
321.382 Upgrade pulls -- minimum speed.  
321.384 When lighted lamps required.  
321.385 Head lamps on motor vehicles.  
321.385A Citation for unlighted headlamp or rear lamp.  
321.386 Head lamps on motorcycles and motorized bicycles.  
321.387 Rear lamps.  
321.388 Illuminating plates.  
321.389 Reflector requirement.  
321.390 Reflector requirements.  
321.392 Clearance and identification lights.  
321.393 Color and mounting.  
321.394 Lamp or flag on projecting load.  
321.395 Lamps on parked vehicles.  
321.396 Exception.  
321.397 Lamps on bicycles.  
321.398 Lamps on other vehicles and equipment.  
321.402 Spot lamps.  
321.403 Auxiliary driving lamps.  
321.404 Signal lamps and signal devices.  
321.404A Light-restricting devices prohibited.  
321.405 Self-illumination.  
321.406 Cowl lamps.  
321.408 Back-up lamps.  
321.409 Mandatory lighting equipment.  
321.415 Required usage of lighting devices.  
321.417 Single-beam road-lighting equipment.  
321.418 Alternate road-lighting equipment.  
321.419 Number of driving lamps required or permitted.  
321.420 Number of lamps lighted.  
321.421 Special restrictions on lamps.  
321.422 Red light in front.  
321.423 Flashing lights.  
321.430 Brake, hitch and control requirements.  
321.432 Horns and warning devices.  
321.433 Sirens, whistles, and bells prohibited.  
321.434 Bicycle sirens or whistles.  
321.436 Muffler, prevention of noise.  
321.437 Mirrors.  
321.438 Windshields and windows.  
321.439 Windshield wipers.  
321.440 Restrictions as to tire equipment.  
321.441 Metal tires prohibited.  
321.442 Projections on wheels.  
321.443 Exceptions.  
321.445 Safety belts and safety harnesses--use required.

- 321.446 Child restraint devices.
- 321.454 Width of vehicles.
- 321.455 Projecting loads on passenger vehicles.
- 321.456 Height of vehicles.
- 321.457 Maximum length.
- 321.458 Loading beyond front.
- 321.460 Spilling loads on highway.
- 321.461 Trailers and towed vehicles
- 321.462 Drawbars and safety chains.
- 321.482 Violations--simple misdemeanors unless otherwise provided.
- 805.8 Scheduled violations.

Amendments or other changes to those portions of the Iowa Code referenced above shall serve as automatic modifications to this Ordinance, pursuant to Iowa Code section 380.10, without further action by the City of University Heights.

**Section 2 - INTERFERENCE WITH DEVICES, SIGNS, OR SIGNALS--  
UNLAWFUL POSSESSION (Iowa Code § 321.260).**

1.
  - a. A person who willfully and intentionally, without lawful authority, attempts to or in fact alters, defaces, injures, knocks down, or removes an official traffic-control device, an authorized warning sign or signal or barricade, whether temporary or permanent, a railroad sign or signal, an inscription, shield, or insignia on any of such devices, signs, signals, or barricades, or any other part thereof, shall, upon conviction, be guilty of a simple misdemeanor and shall be required to make restitution to the affected jurisdiction. In addition to any other penalties, the punishment imposed for a violation of this subsection shall include assessment of a fine of not less than two hundred fifty dollars.
  - b. A person who is convicted under paragraph "a" of an act relating to a stop sign or a yield sign may be required to complete community service in addition to making restitution to the affected jurisdiction.
2. It shall be unlawful for any person to have in the person's possession any official traffic-control device except by legal right or authority. Any person convicted of unauthorized possession of any official traffic-control device shall upon conviction be guilty of a simple misdemeanor. In addition to

any other penalties, the punishment imposed for a violation of this subsection shall include assessment of a fine of not less than two hundred fifty dollars.

**Section 3 - CITATION TO ORDINANCE.** Citations to the portions of the Iowa Code adopted by reference in Section 1 of this ordinance shall be made by identifying this ordinance by number (120), inserting a dash (--), then listing the specific Iowa Code section. For example, the citation for failure to illuminate plates would be 120-321.388. Citations to Section 2 of this ordinance shall be as follows: 120-2(1) or 120-2(2).

**Section 4 - SAVING CLAUSE.** If any section, provision, or part of this ordinance shall be adjudged to be invalid or unconstitutional, this determination shall not affect the validity of the ordinance as a whole or any section, provision, or part of the ordinance not determined to be invalid or unconstitutional.

**Section 5 - EFFECTIVE DATE.** This ordinance shall be effective upon its passage and publication as provided by law.

**Section 6 - PARKING REGULATIONS.**

**1. Parking Prohibited in Specified Places.**

A. No driver of a vehicle shall stop, stand or park the vehicle in any of the following places except to avoid conflict with other traffic or in compliance with the directions of a peace officer or traffic-control sign or signal:

1. Within an intersection.
2. On a crosswalk.
3. Within fifteen feet (15') from the intersection of curb lines, or if none, then within fifteen feet (15') of the intersection of property lines at the intersection except at alleys.
4. Within ten feet (10') upon the approach of any flashing beacon, stop sign or traffic-control signal located at the side of the roadway.
5. Within five feet (5') of a fire hydrant.
6. In front of a public or private driveway.

7. On a sidewalk.
8. Alongside or opposite any street excavation or obstruction if standing, stopping or parking would obstruct traffic.
9. No commercial vehicles used for pickup or delivery of merchandise or goods or passengers shall be stopped or parked in a lane of traffic when a parking space, loading zone or any other space is available at the curb or in an alley within one hundred fifty feet (150') of any building where pickup or delivery is to be made.
10. Within one block of any fire.
11. During a snow emergency, upon a street on which parking is prohibited by a snow emergency declaration.
12. On the parking, which is the area between the curb lines or the lateral lines of a roadway and the adjacent sidewalk, or, if there is no sidewalk, the area within six feet (6') of the lateral line of the roadway.
13. In front of a curb cut or ramp located on public or private property in a manner which blocks access to the curb cut or ramp.
14. At any place where official signs prohibit stopping or parking.

B. Vehicles so located are subject to being towed pursuant to this Ordinance.

## 2. **Method of Parking.**

A. **Parallel Parking:** No driver of a vehicle shall stop, stand or park such vehicle in a roadway except when parallel with the edge of the roadway, with the right wheels to the curb (or the left wheels on a one-way street where parking is permitted on the left-hand side of the street) and with the curbside wheels of the vehicle within eighteen inches (18") of the curb

or property line, except as provided in this Ordinance when necessary in obedience to traffic regulations.

B. Angle Parking:

1. No angle parking shall be permitted upon any Federal aid or State highway within the City unless the Iowa Department of Transportation or its successor has determined that the roadway is sufficiently wide to permit angle parking without interfering with the free movement of traffic.
2. No angle parking shall be permitted in the City at any place where passing traffic would thereby be caused to drive upon the left side of the street.
3. On those streets which have been signed or marked by the Traffic Engineer for angle parking, no person shall park or stand a vehicle other than at the angle to the curb or edge of the roadway indicated by such signs or markings.
4. On those streets which have been signed or marked by the Traffic Engineer for angle parking, no vehicle shall be backed into an angle parking stall except as provided by the provisions of this Ordinance.

3. **General Parking Restrictions.**

- A. No person shall park a vehicle upon public property, including parkings, without the consent of the City Council.
- B. Except as provided in Section 6(3)(C) of this Ordinance, no person shall park, be permitted to park, or be allowed to permit the parking of any vehicle upon a yard. "Yard" as used herein is defined by Ordinance No. 79, which concerns zoning; provided, however, that any lot upon which no building exists constitutes a "yard" in its entirety.
- C. With the consent of the owner or persons in possession or the agents of either, vehicles may be parked upon a yard any day on which The University of Iowa plays

football games in Kinnick Stadium. On other days, vehicles may not be parked upon any yard unless the vehicle is a service vehicle parked with the consent of the owner or persons in possession or the agents of either. "Service vehicle" as used herein means a vehicle used by a business or person engaged in a business but only while the business or person is actually performing services at the address where the yard is situated.

- D. Any vehicle that is parked upon private property without the consent of the owner or persons in possession or the agents of either may be ticketed and/or towed pursuant to the following procedure: The University Heights Police Department is hereby authorized to act as an agent of any owner or other lawful possessor of real property and to tow or cause to be towed, pursuant to the Code of Iowa, as amended, any motor vehicle that has been parked or placed upon real property without the consent of the owner or persons in possession or the agents of either. However, prior to the towing of any motor vehicle, the owner, lawful possessor or agents thereof shall, in writing, authorize the police to act as agent therefore and shall further agree to notify the Johnson County Sheriff as required by the Code of Iowa, as amended, and shall also agree to release, defend, indemnify and hold harmless the City, its officers, employees and agents from any damages, claim of damages or liability resulting from such towing. The owner or lawful possessor of such motor vehicle may reclaim such vehicle pursuant to the Code of Iowa, as amended.
- E. Any vehicle that is parked upon a yard on any day when The University of Iowa does not have a football game in Kinnick Stadium may be ticketed and/or towed regardless of whether the vehicle is parked with the consent of the owner or persons in possession of the property or the agents of either.
- F. Any person who violates 6(3)(B) of this Ordinance shall be fined in accordance with Section 10(A)(3) of this Ordinance.

- G. One-Way Streets and Roadways: No person shall stand or park a vehicle on the left side of a one-way street when such parking is prohibited by official signs.
- H. Residential Districts:
1. Trailers, semi-trailers and other nonmotorized vehicles of any type and size shall not be parked on any street in a residential district, except as herein provided and excepting bicycles. Such vehicles may park for the purpose of loading or unloading or making local deliveries, but in no instance shall such activity exceed a period of twenty four (24) hours.
  2. Motor vehicles of any type that exceed seven feet (7') in height or eight feet (8') in width or twenty feet (20') in length shall not be parked on any street in a residential district, except as herein provided. Such vehicles may park for the purpose of loading or unloading or making local deliveries, but in no event shall said activity exceed a period of twenty four (24) hours.
  3. Commercial vehicles which transport detonable materials or flammable solids, liquids and gases shall not be parked on any street in a residential district, except for the purpose of making local deliveries.
- I. Adjacent to Schools: No person shall park a motor vehicle in a place which has been designated and signed by the Traffic Engineer to prohibit parking adjacent to a school.
- J. Narrow Streets: No person shall park a motor vehicle on any street when the width of the roadway is less than twenty feet (20') and when the Traffic Engineer has posted official signs to prohibit parking on the street. When a street does not exceed thirty feet (30') in width, parking along one side of the street may be prohibited when the Traffic Engineer has posted official signs to prohibit such parking.

- K. Near Hazardous or Congested Places: No person shall stop, stand or park a vehicle in a hazardous or congested place which has been designated and signed by the Traffic Engineer to prohibit stopping, standing or parking.
- L. Sale or Repairs of Vehicles: No person shall park a vehicle upon any roadway for the principal purpose of:
  - 1. Displaying such vehicle for sale.
  - 2. Washing, greasing or repairing such vehicle, except repairs necessitated by an emergency.
- M. In Excess of Forty-Eight Hours: No vehicle shall be parked or remain at the same location upon any street, alley or public ground at any time for a period longer than forty-eight (48) hours.

**4. Temporary Parking Restrictions.**

- A. The University Heights Police Department is authorized to post temporary traffic signs prohibiting parking during special events and along streets or portions thereof which are scheduled for service or repair work, including but not limited to resurfacing, maintenance, repair, cleaning, oiling or snow removal.
- B. It shall be unlawful for any person to park a vehicle on the street within the area where parking is prohibited by such signs. Vehicles parked in violation of this provision may be towed if the signs posted indicate "Towaway Zone", or language similar in content.
- C. Temporary traffic signs constructed in accordance with standards established by the Traffic Engineer shall be placed within ten feet (10') of the traveled portion of the roadway or curb along that side of the street on which the parking prohibition is to be in effect. The signs may be mounted on temporary supports, on existing street signposts, or in accordance with standards established by the Traffic Engineer.

**5. Parking in Alleys.**

- A. No person shall stop, stand or park any motor vehicle so as to block an alley, whether attended or unattended, nor shall any person park a vehicle upon or in alleys.
- B. If a vehicle must be moved to provide emergency access and the owner, driver or other authorized person cannot be located, the Department may cause the vehicle to be towed from the alley and impounded as provided in Section 9 of this Ordinance.

**6. Parking During Snow Emergencies.**

- A. Purpose: The purpose of this Section is to provide a system to notify persons of snow emergencies. Without such provision, cars remain parked on certain streets, and effective plowing is curtailed. Consequently, cars often park too far from the curb, creating potential hazards to other motorists.
- B. Parking Regulations During Snow Emergencies: When the City Council or its designee finds, on the basis of falling snow, sleet, freezing rain or on the basis of a forecast by the United States Weather Bureau or on the basis of any other weather service that weather conditions will make it necessary that motor vehicle traffic be expedited and that parking on certain City streets be prohibited or restricted for snow plowing or other purposes, the City Council or its designee shall declare a snow emergency. The following parking regulations shall be in effect during snow emergencies:
  - 1. On all streets where parking is allowed on both sides, vehicles shall be parked on only the even street-numbered side of the street on even days of the month after eight o'clock (8:00) A.M.
  - 2. On all streets where parking is allowed on both sides, vehicles shall be parked on only the odd street-numbered side of the street on odd days of the month after eight o'clock (8:00) A.M.

3. All other parking regulations and prohibitions, both posted and unposted, shall remain in effect.

C. Effect of Snow Emergency: A snow emergency shall take effect not earlier than four (4) hours after it is declared, except if a snow emergency is declared after eight o'clock (8:00) P.M., it shall not take effect until at least nine o'clock (9:00) A.M. the next day.

D. Declaration:

1. The City Council or designee shall declare a snow emergency by written signed notice, delivered to the City Clerk, stating the beginning and ending time for the period of snow emergency. The City Council or its designee shall deliver such notice as promptly as reasonably practicable.

2. The City Council or designee may cancel such declaration or change the beginning or ending time. Notice as provided in Section 6(6)(D)(1) above shall be given for such cancellations or changes.

3. The City Council or designee shall inform the Iowa City/Cedar Rapids area radio and television stations and the Iowa City newspapers that the snow emergency parking regulations for University Heights will be in effect and ask that public service announcements be made.

4. The City Council or designee may take such other actions to inform the public of the snow emergency as appropriate.

E. Towing of Improperly Parked Vehicles: Any vehicle found to be parked where not permitted during a snow emergency may be towed to a place where parking is permitted or to a place designated by a peace officer for the storage of impounded vehicles.

**7. Parking for Loading and Unloading.**

A. Loading Zones Designated: Passenger loading zones shall be established and marked by signs.

B. Public Carrier Stops and Stands:

1. Established: Bus stands, vehicles for hire stands and stands for other passenger and common-carrier motor vehicles shall be marked by official signs and shall be established by the Traffic Engineer in conjunction with the City of Iowa City and Johnson County, with which University Heights contracts for provision of transit services
2. Stopping, Standing and Parking of Buses Regulated:
  - a. The driver of a bus shall not stand or park a bus on a street any place except a designated bus stand
  - b. When the driver of a bus enters a bus stop, bus stand or passenger loading zone to load or unload passengers or baggage, the right front wheel of the bus shall be no more than eighteen inches (18") from the curb, and the bus shall parallel the curb so as not to unduly impede other vehicular traffic.
3. Restricted Use of Bus and Vehicle for Hire Stands: No person shall stop, stand or park a vehicle other than a bus in a bus stop or other than a vehicle for hire in a vehicle for hire stand when any such stop or stand has been officially designated and appropriately signed, except the driver of a passenger vehicle may temporarily stop to load or unload passengers if the vehicle does not interfere with any bus or vehicle for hire entering such zone.

8. **Parking for Persons with Physical Disabilities.**

- A. In addition to the parking spaces designated by the Traffic Engineer for use by persons with physical disabilities, the owner of private property parking may also designate parking spaces for the exclusive use of persons with physical disabilities. The

private property parking owner shall clearly and prominently mark parking spaces so designated.

- B. No person shall stop, stand or park a vehicle in any parking space designated and signed as reserved for the use of persons with physical disabilities unless the vehicle displays an identification device issued pursuant to the Code of Iowa, as amended.

9. **Removal of Parking Tags or Marks Prohibited.**

No person shall remove, alter or destroy any tag or mark placed upon any vehicle by a peace officer, but once the tag or mark has been placed, the driver of such vehicle may remove the tag prior to driving the vehicle.

10. **Penalties; Parking Tickets.** Admitted violations of parking restrictions imposed by University Heights Ordinances may be charged upon a simple notice of fine payable at the office of the University Heights City Office. The fine shall be as follows:

- A. (1) The fine for parking violations, except for illegally parking in a handicapped parking space or for illegally parking on yards in violation of Section 6(3)(B) of this Ordinance or for other parking violations occurring any day on which The University of Iowa plays football games in Kinnick Stadium, shall be twenty dollars (\$20.00). If paid more than thirty (30) days after issuance of the parking ticket, the fine shall increase to twenty-five dollars (\$25.00).

(2) The fine for illegally parking in a handicapped parking space shall be one-hundred dollars (\$100.00) or as stated in the Code of Iowa, as amended.

(3) The fine for illegally parking on yards in violation of Section 6(3)(B) of this Ordinance is thirty-five dollars (\$35.00) for the first offense; fifty dollars (\$50.00) for the second offense in a twelve-month period; and one-hundred dollars (\$100.00) for the third and any subsequent offense in a twelve-month period.

(4) The fine for parking violations on any day on which The University of Iowa plays football games in

Kinnick Stadium, except for illegally parking in a handicapped parking space or for illegally parking on yards in violation of Section 6(3)(B) of this Ordinance, shall be forty-five dollars (\$45.00). If paid more than thirty (30) days after issuance of the parking ticket, the fine shall increase to fifty dollars (\$50.00).

- B. A driver or owner charged with a parking violation may appeal the ticket to the City Council by filing a written notice of appeal with the City Clerk within twenty (20) days of issuance of the ticket. The written notice should refer to the ticket by number, describe the alleged violation, and briefly explain the basis for the appeal. An appeal thus filed will be considered at the next regularly scheduled meeting of the City Council. The Council shall consider the defenses or mitigating circumstances set forth on the notice of appeal and shall base its findings and determination thereon. The Council may dismiss the notice of fine (ticket) for good cause, and upon dismissal, the City shall refund the fine money paid by the appealing party, less any unpaid parking fines then owing by the driver or owner charged. Payment of a fine does not constitute waiver of the right to appeal. Filing a notice of appeal does not prevent operation of the provision of this Ordinance increasing fines based upon delay in payment.
- C. A driver or owner charged with a parking violation on a notice of fine (ticket) whose violation was reviewed but not dismissed by the Council may request that the violation be charged on a standard traffic citation and tried in magistrate court as a simple misdemeanor. If the driver or owner is found not guilty or the charge is dismissed by the magistrate, the City shall refund any fine money paid for the violation. If found guilty, the driver or owner shall be credited with all fine money previously paid for the violation. Requesting that the violation be charged and tried as a simple misdemeanor does not prevent operation of the provision of this Ordinance increasing fines based upon delay in payment.

## **Section 7 - SPEED RESTRICTIONS.**

### **1. Speed Restrictions.**

A. General Speed Limit Provisions:

1. Any person driving a motor vehicle on a highway shall drive at a careful and prudent speed not greater than nor less than is reasonable and proper, having due regard for the traffic, surface and width of the highway, and of any other condition then existing. No person shall drive any vehicle upon a highway at a speed greater than will permit the person to bring the motor vehicle to a stop within the assured clear distance ahead, such driver having the right to assume, however, that all persons using such highway will observe the law.
2. The following shall be the maximum allowable speed for any vehicles, except as otherwise modified in this Ordinance:
  - a. Twenty-five (25) miles per hour on the following streets:
    - i. any portion of Melrose Avenue; and
    - ii. any portion of Sunset Street south of its intersection with Melrose Avenue.
  - b. Twenty (20) miles per hour in any school district.
  - c. Ten (10) miles per hour on Prospect Place.
  - d. Twenty (20) miles per hour on all public streets other than the following:
    - i. Melrose Avenue; and
    - ii. Sunset Street south of its intersection with Melrose Avenue.
    - iii. Prospect Place
  - e. Ten (10) miles per hour in any alley or other public place not specifically mentioned in this Section.

3. The City Council may reduce or increase speed restrictions set forth in this Section where such greater or lesser speed is reasonable and safe under the conditions presented. Signs shall be posted to give notice of such speed restrictions.
- B. Control of Vehicle; Reduced Speed: A person operating a motor vehicle shall have the vehicle under control at all times and shall reduce the speed to a reasonable proper rate:
1. When approaching and passing a person walking in the traveled portion of the public highway.
  2. When approaching and passing an animal being led, ridden or driven upon a public highway.
  3. When approaching and traversing a crossing or intersection of public highways or a bridge, sharp turn, curve or steep descent in a public highway.
  4. When approaching and passing an emergency warning device displayed in accordance with rules adopted under the Code of Iowa, as amended, or an emergency vehicle displaying a revolving or flashing light.
  5. When approaching and passing a slow-moving vehicle displaying a reflective device as provided by the Code of Iowa, as amended.
  6. When approaching and passing through a sign-posted construction or maintenance zone upon the public highway.

## **Section 8 - BICYCLES.**

### **1. Operation of Bicycles.**

#### A. Observation of Traffic Rules:

1. All persons riding bicycles upon any street or sidewalk within the City shall obey all traffic ordinances and rules as to traffic lights and highway and street stop signs and shall be

required to signal any change of direction or course of travel in the same manner as such signals are required under the law governing the use of motor vehicles and shall not turn to the right or left in traffic except at regular intersections of streets, alleys or driveways.

2. All persons riding bicycles upon any street, sidewalk or bike lane within the City shall observe all ordinances and rules as to traffic limits and shall make full and complete stops at official stop signs.
3. In addition, all persons riding bicycles shall be subject to the provisions of ordinances applicable to the driver of a motor vehicle, except as to those provisions which, by their very nature, can have no application.

B. Method of Riding:

1. A bicycle rider shall not ride other than astride a permanent and regular bicycle seat.
2. No rider of a bicycle intended for one person shall carry a second person on any part of the bicycle, except infants may be carried when a suitable and proper seat is provided.
3. No person riding a bicycle shall carry any package, bundle or article which would prevent the rider from keeping both hands on the handlebars.

C. Riding on Roadways: Persons riding bicycles on the roadway shall ride single file, and every person riding a bicycle on the roadway shall ride as near to the right-hand side of the roadway as practicable, except for turning movements or where bike lanes so designate.

D. Careful Riding: No person shall ride or propel a bicycle upon any sidewalk or roadway except in a prudent and careful manner.

E. Riding on Sidewalk:

1. The Traffic Engineer is authorized to erect signs on any sidewalk or roadway prohibiting the riding of bicycles thereon. No person shall drive or ride a bicycle in violation of any signs thus erected.

2. Whenever any person is riding a bicycle upon a sidewalk, such person shall yield the right of way to any pedestrian and shall give audible signal before overtaking and passing such pedestrian.

F. Riding on Bikeways: No person shall ride or operate a bicycle within a bicycle lane or path in any direction except that permitted by vehicular traffic traveling on the same side of the roadway, provided bicycles may proceed either way along a lane or path where arrows or signs designate two-way bicycle traffic.

**2. Lights and Reflectors Required.**

A. Reflectors Required: All bicycles shall be equipped with reflective surfaces visible at three hundred feet (300') from the rear when viewed in front of lawful lower beams of head lamps on a motor vehicle. Reflective materials may be mounted on each side of each pedal.

B. Headlights Required at Night: All bicycles used during the hours from sunset to sunrise shall display or their drivers shall wear a lamp on the front part of the bicycle, and the lamp shall emit a white light visible from a distance of at least five hundred feet (500') from the front of the bicycle.

**3. Vehicles in Bicycle Lanes and Bicycle Parking Areas.**

A. No person shall drive or park a motor vehicle in a designated bicycle path or lane.

B. The Traffic Engineer is hereby authorized to erect signs permitting motor vehicles to be parked in a designated bicycle lane or bicycle path during specific times and days. When such signs are present, motor vehicle parking shall be permitted only during those times specifically stated on the signs.

4. **Parking Violations.**

A. Impoundment of Bicycles:

1. On finding a bicycle unattended at a place where the bicycle constitutes an obstruction to vehicle or pedestrian traffic or constitutes an imminent threat to the health, safety or welfare of the public or is in violation of an existing parking ordinance, the Police Department or any officer, agent or employee of the City so designated may remove or cause the removal of such bicycle to a place designated by the Chief of Police for the storage of impounded bicycles.
2. Upon impoundment of such bicycle, the City shall notify the last known owner of such impoundment by first class mail. At the time of impoundment, the City may cause to be filed a citation pursuant to State law upon the owner or driver of such bicycle at the time of impoundment. The owner or driver may reclaim such bicycle upon presentation of proof of ownership or by a notarized declaration of ownership and by accepting such citation and signing a promise to appear and payment of any accrued fees and charges. Such fees and charges shall be set by resolution.
3. If impoundment requires the destruction of a chain, padlock or other security device, agents or employees designated to enforce the parking ordinances of the City or any peace officer are hereby authorized to destroy such security devices.

B. Owner Prima Facie Responsible for Parking Violations:

1. If any bicycle is found stopped, standing or parked in any manner in violation of this Ordinance and the identity of the driver cannot

be determined, the owner shall be held prima facie responsible for such violation.

2. In the event the City is unable to ascertain the owner, or the owner does not claim the bicycle within three (3) calendar months from the date of impoundment, the City shall cause such bicycle to be sold at a public auction. Notice of such disposition shall be published pursuant to State law governing abandoned vehicles.

### **Section 9 - TOWING AND IMPOUNDMENT PROCEDURES.**

#### **1. Towing and Impoundment of Abandoned Vehicles; Notices.**

A. Towing and Impoundment Authorized: The University Heights Police Department may tow and impound or have towed and impounded any vehicle abandoned, provided the Department has notified the owner or person entitled to possession that the vehicle will be towed and impounded if the vehicle is not removed within seventy two (72) hours of the time a towing notice is posted. Notice shall be deemed posted by securely attaching the notice to the driver's side window of the vehicle. The notice shall state the date and time the notice is attached to the vehicle, the intent to tow the vehicle seventy two (72) hours after the posting, the reason for the notice to tow and that all costs of removal, notification and storage must be paid before the vehicle may be reclaimed. This notice provision shall not be required in the case of a vehicle parked on or in a public street or alley determined by the Department to create an immediate hazard to vehicle or pedestrian traffic.

B. Notice After Impoundment and Prior to Sale:

1. When a vehicle has been impounded under the provisions of this Ordinance or seized under any provision of the laws of the State, the Department shall follow the procedures determined by State law for giving notice to the owner, lienholders and other persons entitled to possession of the proposed sale of the vehicle as an "abandoned vehicle."

2. If the vehicle was found and impounded under this Ordinance, the notice shall state that an objection may be made and a hearing held pursuant to Section 9(10) of this Ordinance.

**2. Towing and Impoundment of Certain Illegally Parked Vehicles.**

Notwithstanding Section 9(1)(A) of this Ordinance, any vehicle illegally parked and left unattended as described herein is hereby declared a public nuisance, per se, and may be towed and impounded by or under direction of the Department without prior notice:

- A. Any vehicle which substantially blocks a public or private driveway without the consent of the owner or person in control of the property.
- B. Any vehicle which obstructs the movement of an emergency vehicle.
- C. Any vehicle which obstructs or interferes with the use of a fire hydrant.
- D. Any vehicle parked in violation of a posted parking regulation, where a temporary or permanent traffic sign indicates "Towaway Zone" or language similar in content.
- E. Any vehicle parked on a street or alley in a manner which obstructs pedestrian or vehicular traffic.
- F. Any vehicle parked in violation of this Ordinance.

**3. Vehicles Towed and Impounded Pursuant to Arrest of the Driver.**

A vehicle may be towed and impounded by or under the direction of the Department when the driver is arrested if:

- A. The arrested person consents to the impoundment; or
- B. The vehicle is not legally parked or will constitute a traffic hazard if left at its location at the time of

arrest, and the arrested person is either unable or unwilling to move it or have it moved; or

- C. The vehicle may be towed and impounded pursuant to a provision of this Ordinance.

**4. Impoundment for Accumulated Parking Violations.**

- A. Determination of Towing and Impoundment: If any vehicle has accumulated five (5) or more parking tickets of fifty dollars (\$50.00) or more worth of accumulated parking violations as defined in this Ordinance, such vehicle may be towed and impounded or may be impounded by use of "Denver boot" or similar device, as hereafter provided.

- B. Notice of Towing and Impoundment; Hearing:

- 1. Towing and impoundment shall occur only after notice and opportunity for an administrative hearing is offered to the last known owner or person entitled to possession of such motor vehicle. No vehicle shall be towed and impounded unless such vehicle is on a public street and is in violation of a parking regulation of this Ordinance.

- 2. Notice shall be in writing and shall state the license number of the vehicle at issue, the name and address of the owner or the person entitled to possession of the vehicle, a brief description of the parking tickets issued to such vehicle, that there is a right to request an administrative hearing before towing and impoundment if such request is made within ten (10) calendar days of the mailing date of the notice, that failure to request a hearing within ten (10) calendar days or failure to appear at a requested hearing waives the opportunity for hearing, and that the owner or other person entitled to possession shall be responsible for all charges and costs incurred for towing and impoundment of the vehicle, in addition to charges for unpaid parking tickets.

3. A hearing held pursuant to a request shall be conducted before the City Council or designee and shall be limited to whether a violation of Section 9(4)(A) of this Ordinance exists, and whether the vehicle shall be towed and impounded for unpaid parking tickets. The owner or person entitled to possession may, at that time, pay for any outstanding tickets.

4. If the City Council or designee determines that the vehicle shall be towed and impounded, the City Council or designee shall notify the owner or person entitled to possession, either orally at the conclusion of the hearing or by letter of such decision. However, such notice need not be given if the owner or person entitled to possession fails to appear at such hearing.

C. Impoundment by Use of the Denver Boot: Impoundment by use of the Denver boot is subject to the following:

1. Impoundment shall not exceed twenty four (24) hours, except a peace officer may extend or reduce such time period for safety or traffic reasons.

2. No vehicle shall be impounded within the traveled portion of any street or on any portion of a street or sidewalk when the impoundment at such place would create a hazard to the public or traffic.

3. On expiration of the time period contained in Section 9(C)(1) above, the vehicle shall be towed and impounded.

5. **Emergency Towing and Impoundment.**

If an emergency requires the immediate removal of a vehicle lawfully parked, the Police Department may authorize the vehicle to be towed and, if necessary,

impounded. The owner or person entitled to possession of the vehicle may reclaim the vehicle at any time without charge, and the party requesting emergency removal shall pay all costs and expenses resulting from the towing and impoundment.

**6. Entry Into Vehicles To Be Towed Or Impounded Restricted.**

If it is necessary to enter a locked or unlocked vehicle in order to tow or impound the vehicle, the entry must be made in the presence of a peace officer.

**7. Impoundment Location.**

All vehicles towed pursuant to this Ordinance shall be impounded in the area or places designated by the City Council.

**8. Records Kept.**

When a vehicle is towed or impounded under the provisions of this Ordinance, the Department shall maintain a record of the vehicle, including sufficient identifying information, the date and hour of towing, location towed from, impoundment or towing destination, person performing the towing, reason for towing or impoundment and the name of the peace officer authorizing the tow or impoundment.

**9. Nonapplicability to Vehicles as Evidence in Criminal Cases.**

This Ordinance shall not affect the established procedures for seizing a vehicle as evidence in a criminal case.

**10. Hearing for Objection to Towing and Impoundment.**

A. The owner, lienholder of record, a person entitled to possession or their duly authorized agent may object and request a hearing to a towing or impoundment if a vehicle is towed and/or impounded with or without prior notice. Requests for hearings must be in writing filed with the Department. All requests for hearings after an impoundment must be made within twenty one (21) calendar days after impoundment or shall be deemed waived.

- B. The person challenging the impoundment shall be informed of the reason for the towing and/or impoundment, and a hearing shall be held without unnecessary delay before the City Council or designee.
- C. The City Council or designee shall consider all relevant information offered by witnesses, including the person challenging the impoundment, and shall set forth findings as to the objection and grounds for challenge. The City Council or designee shall notify the person challenging the impoundment of the decision, and the decision shall indicate whether the towing and/or impoundment was appropriate.
- D. If the City Council or designee finds the vehicle was improperly impounded, the vehicle shall be released to the person challenging the impoundment upon compliance with Section 9(11)(A) of this Ordinance. All costs of towing, preservation, storage and notification accruing through the fourth calendar day after the City Council's or designee's decision shall be paid by the City. All costs thereafter shall be paid by the person challenging the impoundment prior to the vehicle's release from impoundment.

**11. Redemption of Towed and Impounded Vehicle.**

- A. Owner to Present Evidence of Identity and Pay Costs Prior to Reclaiming: Before a person may recover a vehicle which has been towed and impounded under the provisions of this Ordinance, the person shall present evidence to the Department of the person's identity and right to possession of the vehicle, sign a receipt for the return of the vehicle and pay the costs of towing, preservation, storage, outstanding parking tickets, notification and preliminary costs of sale unless some or all of these costs have been waived after hearing under Section 9-10 of this Ordinance.
- B. Right to Reclaim and Forfeiture:
  - 1. The owner, lienholder of record or person entitled to possession of an impounded vehicle shall reclaim the vehicle within twenty one (21) calendar days after:

- a. The effective date of the notice provided in Section 9(1)(B) of this Ordinance.
  - b. Receipt of a vehicle release from the City; or
  - c. Receipt of a decision from a hearing held pursuant to Section 9(10) of this Ordinance.
2. If the owner, lienholder or person entitled to possession does not exercise the right to reclaim an impounded vehicle within the twenty-one (21) calendar day reclaiming period, such person shall be deemed to have waived any right, title, claim or interest in or to the vehicle.
  3. The owner, lienholder of record or person entitled to possession may, upon written request and payment of additional storage charges, delivered to the Department prior to the expiration of the twenty-one (21) calendar day reclaiming period, obtain an addition period of up to fourteen (14) calendar days within which the vehicle may be reclaimed.

**Section 10 - SAVING CLAUSE.** If any Section, provision, or part of this ordinance shall be adjudged to be invalid or unconstitutional, this determination shall not affect the validity of the ordinance as a whole or any Section, provision, or part of the ordinance not determined to be invalid or unconstitutional.

**Section 11 - EFFECTIVE DATE.** This ordinance shall be effective upon its passage and publication as provided by law.

Adopted by the University Heights City Council on this 14th day of August, 2001, and approved this 14th day of August, 2001.

/s/ \_\_\_\_\_  
Gloria N. Jacobson, Mayor

ATTEST:

/s/ \_\_\_\_\_

Patricia Birk, City Clerk

\*\* The signed original Ordinance is on file with the University Heights City Attorney.

Ordinance No. 121 amends Ordinance No. 120 by adding Section 6 - 11 and was passed and approved on September 11, 2001, and published in the Iowa City Press-Citizen on October 10, 2001.

Ordinance No. 148 amends Ordinance No. 120 as amended by Ordinance No. 121 by removing the simple misdemeanor language from Section 6 (3)(F); adding language to the heading of Section 6 (10), changing the fine schedule in Section 6 (10)(A)(1), and adding Section 6 (10)(A)(4) scheduling fines for Kinnick Stadium game days. Ordinance No. 148 was passed and approved on March 8, 2005, and published in the Iowa City Press-Citizen on March 28, 2005.

Ordinance No. 175 amends Ordinance No. 120 by adopting by reference, in their entirety, the following Iowa Code Sections: 321.100, 321.216B, 321.216C, 321.235A, 321.247, 321.323A, 321.382, 321.392, 321.393, 321.404A, 321.405, 321.406, 321.408, 321.417, 321.418, 321.454, 321.456, 321.457, 321.458, 321.460, 321.461, 321.462, and 321.484. Ordinance No. 175 was passed and approved November 10, 2009, and published in the Iowa City Press-Citizen on December 12, 2009.

Ordinance No. 177 amends Section 6 (10)(A)(4) by increasing the scheduled fines for parking violations on Kinnick Stadium game days. Ordinance No. 177 was passed and approved on January 11, 2010, and published in the Iowa City Press-Citizen on January 19, 2010.

Ordinance No. 179 amends Section 6 (10)(A) by increasing the fines for prohibited parking. Ordinance No. 179 was passed and approved on May 11, 2010, and published in the Iowa City Press-Citizen on July 26, 2010.

Ordinance No. 182 amends Ordinance 120 by amending the speed limits noted in Section 7(1)(A)(2)(a), Section 7(1)(A)(2)(b), and Section 7(1)(A)(2)(c); omitting the existing Section 7(1)(A)(3) regarding definitions of "Residential district", "Business district", and "Commercial district"; and amending the existing Section 7(1)(A)(4) to be Section 7(1)(A)(3). Ordinance No. 182 was passed and approved January 8, 2013, and published in the Iowa City Press-Citizen on March 29, 2013.

Ordinance No. 186 amends Ordinance 120 by adding Section 7(1)(A)(2)(c); relettering the existing Sections to be 7(1)(A)(2)(d) and 7(1)(A)(2)(e); and amending former Section 7(1)(A)(2)(c). The amendments establish the speed limit on Prospect Place at 10 miles per hour. Ordinance No. 186 was passed and approved January 14, 2014, and published in the Iowa City Press-Citizen on July 22, 2014.

Steve/UHeights/UHOrdinance/Ordinance 120 amended by 121,148,175,177, 179, 182, 186

RESOLUTION NO. 16-44

**RESOLUTION ADOPTING A FORM PURSUANT TO ORDINANCE NO. 120(6)(3)(C), AS AMENDED BY ORDINANCE NO. 194, TO BE COMPLETED BY THOSE DESIRING TO PARK VEHICLES ON YARDS IN THE CITY ON DAY WHEN SUCH PARKING IS OTHERWISE PERMITTED**

**WHEREAS**, pursuant to the University Heights traffic ordinance (Ordinance No. 120), as amended by Ordinance No. 194, vehicles may be parked on yards in the City on UI home football game days and other days specified by the City Council by Resolution; and

**WHEREAS**, such parking is permitted only if those desiring to park vehicles on yards have completed and returned to the City a form adopted by the City Council identifying contact persons, identifying contact information, and providing such other information the City Council deems appropriate; and

**WHEREAS**, pursuant to Ordinance No. 120, as amended by Ordinance No. 194, the City Council now desires to adopt a form required to be completed and returned to the City by those desiring to park vehicles on yards,

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of University Heights, Iowa, that the form attached hereto as Exhibit "A" is hereby adopted as the form required by Ordinance No. 120(6)(3)(C) to be completed and returned by those desiring to park vehicles on yards on those days when parking on yards would otherwise be permitted.

**BE IT FURTHER RESOLVED** that parking vehicles on yards without having first completed and returned to the City the required form (Exhibit "A") is strictly prohibited and vehicles parked are subject to being ticketed and/or towed without further notice, all as provided by Ordinance No. 120, as amended by Ordinance No. 194.

Upon motion by \_\_\_\_\_, and seconded by \_\_\_\_\_, the vote was as follows:

	AYE	NAY	ABSENT	ABSTAIN
Haverkamp	_____	_____	_____	_____
Lane	_____	_____	_____	_____
Maher	_____	_____	_____	_____
Quezada	_____	_____	_____	_____
Zimmermann	_____	_____	_____	_____

Upon Roll Call thus recorded, the Resolution is declared adopted this 9<sup>th</sup> day of August, 2016.

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Weldon E. Heitman (Wally), Mayor  
City of University Heights

ATTEST:

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Christine M. Anderson, City Clerk

UH - Resolution 16-44 adopting form for yard parking pursuant to Ord 120(6)(3)(C) 08 09 16

**U-H Website Updates/Statistics July 1-31, 2016**

- July 17, 2015
  - **Construction update 9, community visioning**
- July 14, 2015
  - **Road detours; fund raiser at Stella**
- July 13, 2015
  - **Public improvements financing options**
- July 11, 2015
  - **Council meeting agenda & attachments; rental brochure**
- July 10, 2015
  - **Council meeting agenda**
- July 6, 2015
  - **June Council meeting WEBSTREAM**
- July 5, 2015
  - **Zoning Commission meeting & minutes**

**Monthly Statistics from Stat Counter**

<b>Page Views</b>	<b>Unique Visits</b>	<b>1<sup>st</sup> Time Visits</b>	<b>Returning Visits</b>	
<b>968</b>	<b>725</b>	<b>515</b>	<b>210</b>	<b>Total</b>
<b>32</b>	<b>24</b>	<b>17</b>	<b>7</b>	<b>Average</b>

**Monthly Statistics from Webalyzer**

Hits per Hour	<b>74</b>
Hits per Day	<b>1788</b>
Pages per Day	<b>438</b>
Total Visits	<b>6437</b>
Total Unique User Agents	<b>1000</b>
<b>Average Visits Per Day</b>	<b>207</b>

**Twitter**

Tweets	<b>3</b>
Re-tweets	<b>1</b>
Followers	<b>87</b>

**Google Domain Update**

Board of Adjustment and Zoning Chairs trained for Google Drive.  
 City Attorney trained for Google Drive.

# University Heights City Council Meeting Webcasts Viewing Statistics From EarthChannel

## June Council Meeting statistics 7/6/16 to 7/31/16

Reports
Event: University Heights City Council Meeting of 6/14/16 (07/05/2016)

Date Range: July 1, 2016 - July 31, 2016  
 Category: Date Range: Last Month [Refresh](#)

**Total Hits: 477**

**Media Types**

Media Type	Total Views	% of Total
<b>Events</b>	38	7.97
<b>Media</b>	439	92.03
On-Demand Sessions	53	12.07
On-Demand Hits	380	86.56
Agenda (PDF)	0	0.00
Agenda Attachment	0	0.00
Packet (PDF)	0	0.00
Minutes	0	0.00
Minutes Attachment	0	0.00
Indexer Attachment	0	0.00
Podcast (Audio)	6	1.37
Podcast (Video)	0	0.00
HD Media	0	0.00

**Browsers**

Browser Type	Total Views	% of Total
Windows	337	70.65
Apple / Mac	2	0.42
Mobile - iPod/iPad/iPhone	94	19.71
Mobile - Android	1	0.21
Mobile - Other	0	0.00
Unknown / Blocked	43	9.01

## Application: University Heights | 00622

Started at: 6/24/2016 8:23 AM - Finalized at: N/A

Round: Fall 2016

### Page: BFC: Application Intro

Question	Answer
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Community Name:	University Heights
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Has the community applied to the Bicycle Friendly Community program before?	Yes
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*If awarded, the following links will appear on your BFA Award Profile on the League's [Connect Locally Map](#).*

Community Website:	<a href="http://www.university-heights.org/">http://www.university-heights.org/</a>
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(if applicable)

Community's Twitter URL:	<a href="https://twitter.com/UHeightsIA">https://twitter.com/UHeightsIA</a>
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(if applicable)

Community's Facebook URL:	
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(if applicable)

### Page: BFC: Contact Information

Question	Answer
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Applicant First Name	Sarah
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Applicant Last Name	Walz
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Job Title	Transportation Planner
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Department	
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Employer Metropolitan Planning Organization of Johnson County (IA)

Street Address (No PO Box, please) 410 East Washington Street

City Iowa City

State Iowa

Zip 52242

Phone # 319-356-5239

Email Address sarah-walz@iowa-city.org

List the names, email address and affiliation of all other individuals that are working with you on this application. Mike Haverkamp, Mike@University-Heights.org, University Heights City Council member

List all bicycle, active transportation, and transportation equity advocacy groups in your community, if any. Provide the name and email of the primary contact for each group. Think Bicycles of Johnson County, Anne Duggan, ThinkBicycles@gmail.com  
Iowa Bicycle Coalition, Mark Wyatt, bikeinfo@iowabicyclecoalition.org  
Bicyclists of Iowa City, Andrew Alberts, aalberts1980@yahoo.com

NOTE: If the primary contact of a group is already listed above, please list an alternative contact.

## Page: BFC: Community Profile

**Question**                      **Answer**

**Please note:** The application will refer to your type of jurisdiction as ‘community’ throughout the application, which should not include any bicycle amenities, services and other resources outside your boundaries.

A1. Name of                      University Heights

Community:

(Please omit "City of",  
"Town of", etc.)

A2. County/  
Borough/Parish: Johnson

A3. State: Iowa

A4. Link to map of  
community  
boundaries: <https://www.google.com/maps/place/University+Heights,+IA+52246/@41.6550248,-91.5659802,15z/data=!3m1!4b1!4m5!3m4!1s0x87e4419e69409a0b:0xd5539da5b7caf926!8m2!3d41.6550163!4d-91.5568354>

(e.g. [Google Maps](#))

A5. Please list all  
Census-defined  
geographies (e.g. a  
Census Designated  
Place or County) that  
you would like us to  
use for commuting,  
demographic , and  
other data collection.  
<http://factfinder.census.gov/faces/nav/jsf/pages/searchresults.xhtml?ref=geo&refresh=t&tab=map&src=bkrmk>

Please pick the fewest  
geographies that  
accurately capture  
your community  
boundaries. If you are  
not sure of the best  
geographies, please  
refer to the Reference  
Maps available through  
the Census Bureau's  
American Factfinder  
website.

A6. Type of  
Jurisdiction Town/City/Municipality

A7. Size of community 0.26

(in sq. mi. of land  
area)

A8. Total Population: 1051

A9. Population 4042

Density:

(Person per sq. mi. of land area)

A10. Which of the following best describe your community? Check all that apply.

Low density suburban, Rural

A11. What is the street network density?

More than 15.0

(centerline miles of road per sq. mi. of land area)

*(For internal use only.)*

Name	Wally Heitman
Title	Mayor
Street Address	262 Highland Street
City	University Heights
State	Iowa
Zip	52246
Phone	319-351-3610
Email	wally@university-heights.org

## Page: BFC: Engineering

Question	Answer
B1. Does your community currently have any of the following policies in place?	Local Complete Streets policy

- B1a. What year was the policy adopted? 2015
- B1b. Please provide a link to the policy. <http://www.iowa-city.org/weblink/0/doc/1506532/Electronic.aspx>
- B1c. Since the adoption of the policy, what percentage of the implemented road projects (where bicycle facilities were considered) have included bicycle facilities? 0-10%
- B2. Does your community have bicycle facility selection criteria that increases separation and protection of bicyclists based of levels of motor vehicle speed and volume? No
- B3. Does your community currently have any of the following policies in place that promote shorter distances between homes and destinations? Check all that apply. Mixed-use zoning or incentives, Planned Unit Development zoning
- B4. Does your community currently have any of the following street design policies in place that promote a more comfortable cycling environment? Check all that apply. Design manual that meets current AASHTO standards
- B5. Does your community currently Accommodation of bicyclists through construction sites in the public right-of-way, Paid public parking

have any of the following additional policies in place? Check all that apply.

B6. How do engineers and planners learn how to accommodate bicyclists according to the most current AASHTO or NACTO standards? Check all that apply. Staff participate in bicycle-specific conferences/trainings/educational tours

B7. What policies or programs increase the amount of end-of-trip facilities for bicyclists? Check all that apply. Public uncovered bike racks

B8. What, if any, end-of-trip facilities are available to the general public in your community? Check all that apply. None of the above

B9. Do your standards for bicycle parking: Check all that apply. No standards

B10. What percentage of public and private bike racks conform with APBP guidelines? Unknown

[Review APBP's Bike Parking Guidelines here.](#)

B11. Is there a program (e.g. publicly funded, public-private partnership, or development regulation) that provides or increases bike parking at any of None of the above

the following locations? Check all that apply.

B12. Does your community have a rail transit or bus system?

Yes

B12a. Are bikes allowed inside transit vehicles, including buses? Check all that apply.

Yes, at all times

B12b. What percentage of buses are equipped with bike racks?

100%

B12c. What percentage of transit stops are equipped with secure and convenient bike parking?

26-50%

B12d. Has your community made specific bicycle infrastructure investments around major transit stops to improve accessibility?

Yes

Please describe any bicycle infrastructure investments around major transit stops that have improved accessibility.

Added bike racks at City Office/Triangle park  
Approved new mixed use building with bike racks at intersection of our two arterial streets (under construction)

B12e. How are residents and visitors encouraged to combine cycling and public transportation? Check all that apply.

Brochure describing bike rack use/how to store bikes inside a transit vehicle

B13. Are there any off- street facilities within your community's boundaries that can be legally used by bicyclists? Yes

**Answer all that apply. (in miles)**

Paved shared use paths (≥10 feet)

Paved shared use paths (≥ 8 and <10 feet) 0.94

Unpaved shared use paths (≥10 feet)

Unpaved shared use paths (≥ 8 and <10 feet)

Singletrack

B13b. Which of the following features are provided for bicyclists and pedestrians at off-street path crossings of roads with posted speed limits above 25 mph? Check all that apply. N/A – no crossings of roads with posted speed limits above 25 mph

B13c. What measures have been taken to improve the safety and convenience of bicyclists on off-street paths? Check all that apply. None of the above

Sweeping Never

Vegetation maintenance	As needed
Snow and ice clearance	After roadways
Surface repair	Within one month of complaint or longer

B14. What is the centerline mileage of your total road network (including federal, state, county and private roads)?

4.55

(in centerline miles)

≤25mph 4.55

>25mph and ≤35mph 0

>35mph 0

B16. Does your community have on-street bicycle facilities? No

On-street facilities are often essential to providing safe and comfortable places for people to ride and to provide access to community destinations. While it is possible that a community can be a Bicycle Friendly Community without on-street facilities, it is rare and requires likely dependent upon unique community characteristics. If your community does not have on-street facilities you may still find this application useful as a way to learn about potential improvements for bicycling, but an award is unlikely without unique circumstances.

B17. Within the last five years, has your community ever removed a bicycle facility without an improved replacement? No

B18. How has your community calmed traffic? Check all that apply. Speed limits 20 mph or less on residential streets

B19. In what other ways has your community improved riding conditions and amenities for on-street bicyclists? Check all that apply.

On-street way-finding signage with distance and/or time information

B20. Are there any signalized intersections in your community?

Yes

B20a. Which of the following accommodations are available at signalized intersections to improve conditions for bicyclists?

Video or microwave detection for demand-activated signals, Timed signals

*Exclude any private bike sharing systems that are limited to employees of a certain business or students of a certain university.*

B21. Does your community currently have a community-wide bike sharing program that is open to the general public?

No

Bike share programs are becoming popular and can contribute to making it possible for more people to choose to bike more often. In many communities bike share programs are large investments and it is important that they are sustainable in order to provide a dependable system for people in the community. While bike share programs are important and encouraged, having one is not essential to receiving a Bicycle Friendly Community award, particularly for smaller communities or non-urban communities.

B22. Which of the following bicycling amenities are available within your community boundaries? Check all that apply

None of the above

B23. Which of the following safety

Street lighting on most arterials, Street lighting on most non-arterials

amenities are available  
in your community?  
Check all that apply

B24. Describe any other policies, amenities, infrastructure improvements or maintenance programs that your community provides or requires that create a comfortable and attractive bicycling environment for bicyclists of all ages and abilities.

We have been very active with our partner organizations especially Think Bicycles! and BIC. We are currently in a Community Visioning process and will be implementing several items in this section in the coming year including bike lanes and the removal of on street parking to accommodate that. A new mixed use Planned Unit Development is under construction that will include bike amenities.

Use this space to expand on answers checked above, or to describe additional facilities or physical amenities provided that have not yet been covered.

## Page: BFC: Education

Question	Answer
C1. Do any public or private elementary schools offer regular bicycle education to students?	Yes
C1a. What percentage of your public and private elementary schools offer bicycle education?	100%
Private schools with	

fewer than 25 students do not need to be counted for this percentage.

C1b. What type of bicycle education is offered? Optional on-bike education

C1c. Are bicycles provided to students by the school district, police, non-profit or other entity to allow every student the opportunity to participate in on-bike instruction? No, bicycles are not provided

C2. Do any public or private middle schools offer regular bicycle education to students? N/A - No middle schools

C3. Do any public or private high schools offer regular bicycle education to students? N/A - No high schools

C4. Outside of schools, how are children and youth taught safe cycling skills? Check all that apply. Bike clinics or rodeos

C5. Are bicycle safety or riding skills-related classes or hands-on instruction offered to adults in your community?

C6. Which of the following communications methods are used to Community maps (print or digital), Permanent signage, displays, or information kiosks, Table or booth at community events

share bicycle information with adults in your community? Check all that apply.

C7. Which of the following information is shared using the methods checked above? Check all that apply. Sharing the road, trail, or path with vehicles or pedestrians

C8. Do any of the above educational classes, resources, or programs for adults specifically target any of the following traditionally-underrepresented groups? Check all that apply. None of the above

C9. In what ways have motorists in your community been educated on sharing the road safely with bicyclists of all ages and abilities? Check all that apply. Community maps (print or digital), Information for students and parents from the school system, Utility bill insert

C10. Which of the following groups of professional drivers receive training that includes information on sharing the road with bicyclists? Check all that apply. None of the above

C11. How many League Cycling Instructors are active (have taught a class in the last year) in your community?

Learn more about the League Cycling Instructor (LCI) program, or search for LCIs in your community.

C12. Are any of the following educational materials published by the League of American Bicyclists provided to community residents and/or businesses?

Learn more about the League's Smart Cycling materials and videos.

C13. Describe any other education efforts in your community that promote safe cycling.

Bike patrols are used, especially on Football game days. (University Heights is located directly adjacent to the University of Iowa's football stadium.) University Heights has also received a Community Vision Grant from Trees Forever and many of the components of the plan being proposed target bicyclists—way finding elements, safety improvements, Bike lane proposals on arterial street, etc.

Use this space to expand on answers checked above, or to describe additional educational programs or services that have not yet been covered.

## Page: BFC: Encouragement

Question	Answer
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D1. Which of the following community-wide bicycle encouragement programs or policies	
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exist in your community? Check all that apply.

D1a. Please provide links for any programs checked above:

D2. What other groups actively promote bicycling in the community? Check all that apply. None of the above

D3. Does your community actively promote the League of American Bicyclists' Bicycle Friendly Business (BFB) or Bicycle Friendly University (BFU) programs in your community?

D4. What up-to-date mapping and route-finding information is available for your community? Check all that apply. Printed/digital bicycle network map , Printed/digital Safe Routes to Schools map(s)

D5. How is National Bike Month/your own dedicated Bike Month promoted in your community? Check all that apply. Official Proclamation, Community-wide Bike to Work Day/Week, Bike to School Day/Week , Mayor-led/Council-led Ride, Videos promoting bicycling on community website/TV channel, Publish a guide or calendar of Bike Month Events, Bike Month Website

[Learn about National Bike Month](#) and see the League's [National Bike Month Guide](#) for ideas to improve your community's Bike Month efforts.

- D6. How is bicycling promoted in your community outside of Bike Month? Check all that apply. Publish a guide or calendar of community bicycle events
- D7. Are any bicycle events specifically marketed to any of the following traditionally underrepresented groups? Check all that apply. N/A - No bicycle events
- D8. How does the municipality sponsor or actively support bicycle events in the community? Check all that apply. Fund event(s), Contribute in-kind funding (i.e. police presence, closing roads, etc.), Assist in promoting event(s)
- D9. Are any of the following cycling clubs/groups active in your community? Check all that apply. Recreational bike clubs, Cyclocross clubs, Racing clubs or teams
- D10. Does your community have any of the following youth programs centered on encouraging bicycling for children and youth? Check all that apply. Safe Routes to School program
- D11. What is the ratio of for-profit specialty bicycle retailers (shops dedicated primarily to selling bikes and bike-related equipment) to population within your community's boundaries? There are no specialty bicycle retailers located within or near the community's boundaries.
- D12. Is there at least No

one bike co-op or non-profit community bike shop within the community's boundaries?

D13. Describe any other events, programs or policies your community has to encourage bicycling.

University Heights has hosted a bike to work breakfast for the last 4 years with free breakfasts for bikers and pedestrians during Bike to Work Week. Given our location adjacent to the biggest employer in Johnson County (University of Iowa Hospitals and Clinics) we see many bike commuters. This year we had 41 bikers and 49 pedestrians stop. That was the largest number of any in the Iowa City metro area that week. We advertise this event widely to all community members.

Use this space to expand on answers checked above, or to describe additional encouragement efforts that have not yet been covered.

## Page: BFC: Enforcement & Safety

Question	Answer
E1. How does your police department interact with the local cycling community? Check all that apply.	Identified law-enforcement point person to interact with bicyclists, Police department assists with bicycle events/rides
E2. What percentage of patrol officers are regularly on bikes?	1- 20%
E3. What other public or private bicycle safety programs are in place? Check all that apply.	Helmet giveaways
E4. What kind of bicycle-related training is offered to police	Basic academy training

officers? Check all that apply.

E5. Are there any local ordinances or state laws that protect bicyclists in your community? Check all that apply.

E6. Do any local ordinances in your community place restrictions on bicyclists? Check all that apply.      None of the above

E7. Which of the following bicycle-related enforcement practices exist in the community? Check all that apply.      None of the above

E8. How does your community use traffic citation data? Check all that apply.      Unknown

E9. Is there a specific plan, policy or program to further increase bicycle safety in your community?      None of the above

E10. Do police officers report bicyclist crash data?      Yes

E10a. On average over the past five calendar years, how many bicyclists have been in a crash involving a

motor vehicle  
annually?

E11. On average over 0  
the past five calendar  
years, how many  
bicyclists have died  
due to a crash  
involving a motor  
vehicle annually?

E12. Describe any  
other enforcement or  
safety  
programs/policies  
relating to bicycling.

Use this space to  
expand on answers  
checked above, or to  
describe additional  
enforcement or safety  
programs or policies  
that have not yet been  
covered.

## Page: BFC: Evaluation & Planning

### Question

### Answer

F1. Is there a bike  
program manager or  
primary point of  
contact for bicycling  
issues at your local  
government?

Currently, no one is focused on encouraging ridership or helping the community become more bicycle-friendly.

F2. Is there a Safe  
Routes to School  
Coordinator?

A citizen volunteer is appointed by the government to promote Safe Routes to School educational programs and infrastructure improvements.

F2a. Provide contact  
information if different  
from applicant.

Iowa Bicycle Coalition and the Iowa City School District.

F3. How many government employees (including the Bicycle Program Manager and the Safe Routes to Schools Coordinator), expressed in full-time equivalents (FTE), work on bicycle issues in your community?

0

NOTE: A person that spends 1/10 of their time on bicycle issues would be counted as 0.1 FTE.

F4. Does your local government provide any of the following professional development opportunities for employees who have bicycle-related responsibilities? Check all that apply.

None of the above

F5. Does your community have an officially-recognized Bicycle Advisory Committee?

Yes

F5a. How often does the committee meet?

Quarterly

F5b. Provide contact information for the Bicycle Advisory Committee Chair.

The Metropolitan Planning Organization of Johnson County includes a Regional Trails and Bicycling Committee. Sarah Walz serves as the staff person for the Committee. sarah-walz@iowa-city.org or 319-356-5239.

F6. Does your local government have an internal equity, diversity, and inclusion (EDI) initiative, committee, or

No

position?

The League of American Bicyclists' mission is to create a Bicycle Friendly America for everyone. EDI is an important part of ensuring that community investments and practices related to bicycling work for everyone and are not distributed disproportionately to a particular demographic of your community. Everyone deserves safer streets, better mobility, and improved access to community resources and opportunities. We believe that an EDI initiative, committee, or position is important to building a Bicycle Friendly Community so that improvements to bicycling reflect community engagement and areas of need.

F7. Does your community have a comprehensive bicycle master plan or similar section in another document? No

Communities choose to plan for improvements in a variety of ways. To create better conditions for bicycling those plans should involve plans to improve bicycling. Often this is done through a comprehensive bicycle master plan, but we recognize that some communities choose to integrate bicycle-related planning into other plans. Please answer this question affirmatively if your community has a planning document that incorporates improvements for bicycling. If your community has not yet begun planning to improve bicycling then we hope that this application is useful to you so that you can learn about the variety of ways to improve conditions for bicyclists. However, it is difficult to receive a Bicycle Friendly Community award without a current plan to improve conditions for people who bike.

F8. What other local agencies have a bicycle master plan or similar section in another transportation demand management document? Check all that apply. Metropolitan Planning Organization

F9. Is community-wide bicycle planning integrated with planning for any of the following: Check all that apply.

F10. What percentage of the community's total annual transportation budget – on average over the last five fiscal years – was invested in Unknown

bicycle projects?

F11. Is bicycle-related funding specifically allocated to underrepresented areas of your community? (e.g. low-income neighborhoods, etc.)

No

F12. How does your community collect information on bicycle usage? Check all that apply.

Automated/electronic bicycle counters

F12a. Based on your own data collection, what percentage of all utilitarian trips are made by bicycle?

15%

F12b. Based on your own data collection, what percentage of residents use a bicycle recreationally?

20%

F12c. Based on your own data collection, what percentage of all bicycle trips are made by women?

F12d. Based on your own data collection, what percentage of children (K-12) regularly bike to school (outside of Bike to School days)?

5%

F12e. Based on your own data collection, what percentage of children regularly

commute to preschool/daycare by bike? (e.g. in a bicycle child seat or bike trailer)

F13. Does your community establish target goals for bicycle use? (e.g. a certain level of bicycle mode share) **No**

F14. Does your community routinely conduct pre/post bicycle mode share evaluations of bicycle-related road projects? **No**

F15. Which of the following mechanisms are in place for bicyclists to identify problem areas or hazards to traffic engineers, planners, and police? Check all that apply. **Contact staff directly via call/voicemail/fax/email/text/social media**

F16. How has your community conducted a network analysis to evaluate current conditions for bicyclists and identify significant infrastructure barriers to bicycling? Check all that apply. **None of the above**

F17. Besides the Bicycle Friendly Community program, what other national programs does your community participate **None of the above**

in to improve for bicycling? Check all that apply.

F18. Describe any other efforts by your community to evaluate and/or plan for bicycle ridership and/or networks.

Community Visioning effort funded through Trees Forever.

Use this space to expand on answers checked above, or to describe any additional evaluation & planning efforts that have not yet been covered.

## Page: BFC: Final Overview

### Question

### Answer

G1. What are the top three reasons your community has made bicycling a priority?

Reduce car-parking demands, Decrease traffic congestion, Public demand

Click up to three.

G2. Briefly describe the most positive outcome of your community's support for bicycling.

We are seeing more new residents move to our community because they can commute to work without a car.

G3. Describe any improvements that have occurred for cycling in your community since your last application.

We have two arterial streets in town. Prior to our 2012 application we completed a wide sidewalk project on one arterial (Melrose Ave) to help with pedestrian/child bicycle riders travel through town. We have since completed a similar wide sidewalk on our other arterial (Sunset St) which performs the same function. This improves biking for elementary students to our one school building in town, and gives an option for less confident riders to connect to the University Hospital, University of Iowa campus, and both Iowa City and Coralville

(Write N/A if this is your first time applying.)

G4. What could be done differently in order to make bicycling safer, more enjoyable and/or more convenient in your community?	We have spent the last four years focusing on our wide sidewalk projects and our mixed use development. The sidewalks are completed, and the mixed use building will open this fall. As an extremely small town these have been two very large projects. The mixed use development will represent the first commercial properties we will have outside of a single building with a restaurant and dental office. By creating retail shopping and food options we will be increasing walk-ability and bike-ability for our residents. To make biking safer and more enjoyable our next step will be bike lanes on our arterial that is wide enough to accomodate them
G5. What specific bicycle-related improvements are planned in the next 12 months that directly affect your community?	As mentioned above and in other areas, the highest rated improvement from Community Visioning is bike lanes on Melrose. This will improve biking for our own residents, and will be a huge improvement for bike commuters who come from the west of our town. This will also make it safer for pedestrians on our wide sidewalk as there will be fewer experienced bikers on the sidewalk.
G6. We often get requests for example BFC applications from aspiring communities. Are you willing to share your application?	Yes
G7. How did you hear about the Bicycle Friendly Community program?	MPOjc

**Page: Supplementary Materials**

**Question                      Answer**

Optional: If you would like to share any supplemental materials to support your application, please upload your files here.

By submitting photos here, you are granting the League of American Bicyclists the right to use your images to promote bicycling.

File 1	No File Uploaded
File 2	No File Uploaded
File 3	No File Uploaded

File 4

No File Uploaded

File 5

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