

October 17, 2016

Proceedings of the City Council of University Heights, Iowa, held at the City Hall, 1004 Melrose Avenue, subject to approval by the Council at a subsequent meeting. ALL VOTES ARE UNANIMOUS UNLESS OTHERWISE STATED.

SPECIAL COUNCIL MEETING

Mayor Heitman called the October 17, 2016 Special Meeting of the University Heights City Council to order at 6:00 p.m.

Present: Mayor Heitman. Council Members: Mike Haverkamp, Jim Lane, Dotti Maher, Silvia Quezada and Jerry Zimmermann. Staff present: Attorney Ballard; Sgt. Kris Lyon. Also present: Andy Davis.

Sunshine Laws Presentation: Attorney Ballard presented a PowerPoint regarding Iowa’s “Sunshine Laws”, Iowa Code ch. 21 (Open Meetings) and ch. 22 (Public Records). The Council discussed a Public Records Requests Policy circulated in advance of the meeting and posted on the website for public comment.

MOTION by Quezada, second by Maher to adopt Resolution No. 16-54, Adopting a Public Records Requests Policy and approving initial forms for implementing such policy. Carried.

Haverkamp - Aye	Lane - Aye
Maher - Aye	Quezada - Aye
Zimmermann- Aye	

Council then discussed additional items related to Public Records requests, including a pending complaint filed with the Iowa Public Information Board.

MOTION by Quezada, second by Maher to close discussion. Carried.

MOTION by Haverkamp, seconded by Zimmermann, to approve second consideration of Ordinance No. 193B, regarding conflicts of interest for the City of University Heights. If adopted, the Ordinance will be known as “Ordinance No. 193”.

MOTION by Lane, seconded by Zimmermann, to amend Ordinance No. 193B to strike Section 3, which requires a signed “Conflicts of Interest Form” to be signed by City Officials (elected and appointed) at the first of each year. Not Carried.

Haverkamp - No	Lane - Aye
Maher - No	Quezada - No
Zimmermann- No	

Zimmermann seconded the motion to permit discussion.

VOTE ON MOTION to approve second consideration of Ordinance No. 193B, regarding conflicts of interest for the City of University Heights. Carried.

Haverkamp - Aye	Lane - Aye
Maher - Aye	Quezada - Aye
Zimmermann- Aye	

MOTION by Zimmermann, seconded by Lane, to approve second consideration of Ordinance No. 194 amending the Zoning Ordinance to require a building permit for installation of paving of a particular size; to change the method for giving notice of Board of Adjustment meetings and the parties to whom such notice is directed; to increase the fee for variance and other applications filed with the Board of Adjustment; and to change the method for giving notice of proposed changes to the Zoning Ordinance. Carried.

Haverkamp - Aye	Lane - Aye
Maher - Aye	Quezada - Aye
Zimmermann- Aye	

The Council set a Special Meeting for 8:00 p.m. October 24, 2016, at One University Place, to discuss with Clayton Hargrave of CHD Studio Workshop, the City’s design consultant, details for the design and finish of the City’s Community Space there.

Announcements: Zimmermann announced that he and his wife had made an offer for a commercial unit at OUP.

MOTION by Lane, second by Maher to adjourn the council meeting. **Carried.** The meeting was adjourned at 7:18 p.m.

Attest: Steven E. Ballard, City Attorney

Approved: Weldon E. Heitman (Wally), Mayor