

February 13, 2018

Proceedings of the City Council of University Heights, Iowa, held at the Community Center, 1302 Melrose Avenue, subject to approval by the Council at a subsequent meeting. ALL VOTES ARE UNANIMOUS UNLESS OTHERWISE STATED.

REGULAR MEETING

Mayor From called the February 2018 meeting of the University Heights City Council to order at 7:02 p.m.

Present: Mayor From. Council Members: Nick Herbold, Dotti Maher, Liesa Moore and Silvia Quezada. Staff present: Attorney Steve Ballard, City Clerk Chris Anderson, Engineer Josiah Bilskemper, Interim Police Chief Nate Petersen and Treasurer Lori Kimura. Also present were: Pat Bauer, Jim Dreusicke, Jase Humphrey, Steve Kuhl, Stan Laverman, Tim Lehman, Virginia Miller, Mark Phelps, Mike Ritchie, Doug Swailes, Ken Yeggy and Pat Yeggy.

The minutes of the January 9, 2018 regular council meeting were approved by unanimous consent. The minutes of the January 23, 2018 special council meeting were approved by unanimous consent. The minutes of the January 30, 2018 special council meeting were approved by unanimous consent. The minutes of the February 8, 2018 special council meeting were approved by unanimous consent.

FY19 Budget: Steve Kuhl, city accountant, presented the draft of the FY19 agenda to the council. Kuhl stated he needed final budget numbers by February 16th, in order to have the budget published on time.

Various individual budget items were discussed and revised to balance the budget. The FY19 budget will be approved at the March council meeting.

City Snow Removal Report: Mark Phelps, owner of Hawkeye Construction and Snow Removal, gave an update on snow removal this winter. Phelps stated the drivers will focus on main streets during rush hour times. During non-rush hour times, and once the snow appears to be tapering, all streets will be plowed.

Updates of One University Place Construction: No report from the OUP development team. No report from Glenn Siders.

Public Comments: The following addressed the council with their concerns:

Mike Ritchie - 20 Olive Court
Jim Dreusicke - 36 & 79 Olive Court

Tim Lehman - 1124 Melrose Avenue

Housing Inspector Report: A written report was presented.

MOTION by Quezada, and seconded by Maher, to approve Resolution No. 18-11, extending the moratorium on issuing new rental permits established by Resolution No. 17-50, until March 31, 2018. **Carried.**

Herbold - Aye
Maher - Aye

Moore - Aye
Quezada - Aye

Attorney Ballard led the discussion on ordinance changes needed in the city for the rental program. Laverman said the city should adopt the 2015 International Property Management Code (IPMC). Additional items discussed included height of tall grass, storm windows and screens and heating systems. Inspections for owner-occupied housing are on a complaint basis, whereas inspections on rental housing are on a three-year schedule. Laverman stated there needs to be a "reasonable expectation" regarding property conditions and corrections for non-compliant properties.

Laverman addressed the recommendations for the rental permit process. The courtesy permit mailing will be sent in June and property owners have until July 1st to return the completed form and fee. After July 1st, a \$75 late fee will be required. Following the first council meeting in August, all delinquent rental permit applicants receive notification they are not in-compliance. Delinquent rental permit applicants will have ten days to make an appeal to the Board of Adjustment for reinstatement of their rental permit.

Mayor's Report: A written report was presented.

Zoning Commission Report: Chairman Pat Bauer stated the potential development diagrams the commission recommended be requested from the city engineer on the Swisher tract are available for review. The next Zoning Commission meeting will be held on February 15th.

Legal Report: A written report was presented.

Clerk's Report: A written report was presented.

Finance Report: None.

First consideration of Ordinance 222 – Equal Voices: Leveling the playing field for the public good was deferred until the next council meeting.

Discussion on a Code of Conduct was deferred until the next council meeting.

Council member Quezada will bring information to the next council meeting to use “consent agendas” to reduce the length of council meetings.

Currently, former council member Jim Lane is the One University Place Association Board liaison for the city. Quezada recommended, given Lane will be moving out of the city, the appointment transfer to Clayton Hargrave, who volunteered his time. Quezada will prepare a job description for the position.

Quezada suggested the city hire The East Central Iowa Council of Governments (ECICOG) to assist with updates to city ordinances and draft policies for the council to consider.

Third consideration of Ordinance No. 214, establishing the University Heights Culture, Art and Recreation Commission, was deferred until next council meeting.

The 2017 Farmers Market report was deferred until the next council meeting.

Treasurer's Report: A written report was presented. All bills presented were approved for payment by **unanimous consent**.

**Warrants
January 10, 2018 through February 13, 2018**

Name	Amount	Name	Amount
Ryan Dahm	209.19	Iowa City Press-Citizen	1,173.48
Joshua Kite	1,037.38	Leff Law Firm, L.L.P.	26,056.58
Nathan Petersen	1,232.37	Terry Goerd	630.00
James Sandifer	1,198.71	Creative Software Services Inc	213.49
Levio Simcox	1,616.48	Johnson County Refuse, Inc.	1,921.50
Kristofer Lyon	1,641.28	Institute of Public Affairs	216.00
MidwestOne Bank	30.00	Nate Moore Wiring Service	97.45
MidAmerican Energy	432.92	One University Place South Condo Assoc.	523.58
Ryan Dahm	279.10	Radar Road Tec	111.00
Joshua Kite	1,064.38	Siders Development	62.50
Nathan Petersen	1,859.57	Tri-City Electric Company of Iowa	625.00
James Sandifer	1,310.51	Westport Touchless Autowash	40.00
Nicholas Sherman	159.91	Mediacom	299.95
Levio Simcox	1,367.47	US Cellular	228.81
Kristofer Lyon	1,681.26	City of Iowa City	4,083.54
Harold Plate	187.40	VISA	1,598.32
Christine Anderson	574.05	VISA	295.00
Lori Kimura	396.94	CenturyLink	78.44
Paul Moore	50.00	Internal Revenue Service	2,680.16
Verizon Wireless	30.18	Internal Revenue Service	2,722.60
Ryan Dahm	592.30	Internal Revenue Service	230.06
Nathan Petersen	1,574.27	IPERS	213.45
Harold Plate	205.99	IPERS	3,392.92
James Sandifer	1,548.62	Wellmark BC/BS	1,487.08
Levio Simcox	1,191.11	Internal Revenue Service	2,694.04
Jeremy Stenda	137.26	MidAmerican Energy	56.83
Joshua Kite	1,064.38	MidAmerican Energy	36.27
Kristofer Lyon	1,681.28	MidAmerican Energy	26.23
Stephen Anderson	250.00	MidAmerican Energy	452.08

