

January 8, 2019

**Proceedings of the City Council of University Heights, Iowa, held at the Community Center, 1302 Melrose Avenue, subject to approval by the Council at a subsequent meeting. ALL VOTES ARE UNANIMOUS UNLESS OTHERWISE STATED.**

**REGULAR COUNCIL MEETING**

Mayor From called the January 8, 2019 regular council meeting of the University Heights City Council to order at 7:02 p.m.

**Present:** Mayor From. Council Members: Nick Herbold, Dotti Maher (via phone), Virginia Miller, Liesa Moore and Silvia Quezada. Staff present: Attorney Steve Ballard, City Clerk Chris Anderson, Engineer Josiah Bilskemper and Police Chief Nate Petersen. Also present: Jim Glasgow, Paul Moore, Doug Swailes, Ken Yeggy and Pat Yeggy.

Absent: Treasurer Lori Kimura

The minutes of the December 11, 2018 regular council meeting were approved by unanimous consent. The minutes of the December 29, 2018 special council meeting were approved by unanimous consent.

**Public Comments:** The following addressed the council with their concerns:

Paul Moore - 1000-1006 Melrose Avenue

**Streets and Sidewalks:** City Engineer Bilskemper presented a written report. A verbal report was presented by council member Maher.

**MOTION** by Miller, seconded by Herbold, to approve 22-foot-wide streets and 5-foot-wide sidewalks for the 2019 Olive Court Improvements project. **Carried.**

Herbold - Aye	Moore - Aye
Maher - Aye	Quezada - Aye
Miller - Aye	

**Mayor's Report:** A verbal report was presented.

From thanked her Most Valuable (Volunteer) Players for 2018: Carol Ann Christiansen and Pat Yeggy, for their work with the Garden Club, and Jim Bradley, David Giese and Mark Sherod for serving on the Tree Board.

**MOTION** by Quezada, and seconded by Maher, to approve Resolution No. 19-01, ratifying the mayor's appointments to the Zoning Commission and Board of Adjustment. **Carried.**

Herbold - Aye	Moore - Aye
Maher - Aye	Quezada - Aye
Miller - Aye	

**Hotel update:** Jim Glasgow, University Lake Partners LLC co-owner, gave an update on construction for the Marriott Hotel.

**Legal Report:** A written report was presented.

**Clerk's Report:** A written report was presented.

**Treasurer's Report:** A written report was presented. All bills presented were approved for payment by **unanimous consent.**

**Warrants  
December 12, 2018 through January 8, 2019**

<b>Name</b>	<b>Description</b>	<b>Amount</b>
Trenton Geer	Bi-weekly salary	1,144.21
Jonathon Johnson	Bi-weekly salary	803.97
Joshua Kite	Bi-weekly salary	1,300.45
Harold Plate	Bi-weekly salary	204.14
Jeremy Stenda	Bi-weekly salary	351.92
Darryl Tucker	Bi-weekly salary	1,617.88
Nathan Petersen	Bi-weekly salary	1,650.71

MidAmerican Energy	Gas & electricity	300.49
Trenton Geer	Bi-weekly salary	1,329.01
Joshua Kite	Bi-weekly salary	1,221.07
Nicholas Sherman	Bi-weekly salary	475.75
Jeremy Stenda	Bi-weekly salary	261.01
Darryl Tucker	Bi-weekly salary	1,617.88
Ryan Dahm	Bi-weekly salary	136.86
Nathan Petersen	Bi-weekly salary	1,650.70
Harold Plate	Bi-weekly salary	204.15
Christine Anderson	Monthly salary	973.52
Lori Kimura	Monthly salary	675.68
Louise From	Quarterly salary	454.14
Nicholas Herbold	Quarterly salary	184.70
Dorothy Maher	Quarterly salary	184.70
Virginia Miller	Quarterly salary	184.70
Liesa Moore	Quarterly salary	184.70
Silvia Quezada	Quarterly salary	184.70
Paul Moore	Garage rent	50.00
Mediacom	12/21/19-1/20/19 service	299.95
Square Inc	Monthly fee for credit card service	21.20
Johnson County Treasurer	Property taxes for Olive Court parcels	3,307.00
One University Place South Condo Assoc.	Monthly association dues	433.58
Stan Laverman	Monthly salary	750.00
Stephen Anderson	Monthly salary	250.00
Kronlage & Olson PC	Partial billing for city examination	2,200.00
CenturyLink	December telephone service	93.94
City of Iowa City	Payments for bus, animal and library services, fuel & fire hydrant	32,209.66
CivicPlus	Year 1 payment for website redesign, hosting & support	9,350.00
Iowa Law Enforcement Academy	Firearms instructor shirts for Kite	64.00
Johnson County Refuse, Inc.	December recycling	1,921.50
SEATS	2 trips for November	50.00
Terry Goerd	December building inspection services	630.00
US Cellular	Wireless data & internet service for car computers	180.02
Wertjes Uniforms Police Supply	ArmorSkin uniforms	244.99
Westport Touchless Autowash	November vehicle washes	16.00
Winkel, Parker & Foster, CPA PC	Accounting services for FY18 annual financial report & routine entries	1,080.00
Leff Law Firm, L.L.P.	December legal services	14,067.94
VISA	cord & plug for vacuum cleaner/certified mail	54.45
VISA	IACP membership & police supplies	1,009.04
Lori Kimura	Reimbursement for toner cartridge & postage stamps	123.66
Internet Navigator	Monthly city website/email service fee	24.95
Internal Revenue Service	Federal tax payment	2,428.98
Internal Revenue Service	Federal tax payment	2,310.80
Internal Revenue Service	Federal tax payment	689.98
IPERS	Employee retirement payment	424.87
IPERS	Employee retirement payment	3,021.59
Treasurer State of Iowa	State tax payment	3,584.00
Iowa Workforce Development	State unemployment tax	407.47
Wellmark BC/BS	Insurance payment	1,984.28
Iowa Municipalities Workers' Compensation	Workmans comp premium	809.00
MidAmerican Energy	1301 Melrose stop light	60.85
MidAmerican Energy	Pedestrian lights at 113 Golfview	37.24
MidAmerican Energy	1011 Melrose stop light	27.74
MidAmerican Energy	Street lights	466.30
JDM Concrete LLC	Rebuild curb ramp & sidewalk at Koser & Highland	1,600.00

General Fund - \$ 85,728.92

Road Use Tax - \$ 2,192.13

Employee Benefits Fund - \$ 15,660.97

Total Receipts \$ 44,227.21

Total Warrants \$ 103,582.02

Building, Zoning and Sanitation: A written report was presented.

**MOTION** by Quezada, seconded by Miller, to add "...the owner's spouse or domestic partner, the parents of the owner, the children of the owner..." to Ordinance 110. **Carried.**

Herbold - Aye	Moore - Aye
Maher - Aye	Quezada - Aye
Miller - Aye	

**Community Protection:** A written report was presented by Police Chief Nate Petersen. A written report was presented by council member Herbold.

**MOTION** by Quezada, seconded by Miller, to suspend the requirement that a proposed ordinance be considered and voted upon for passage at two council meetings prior to the meeting at which it is to be finally passed. **Carried.**

Herbold - Aye	Moore - Aye
Maher - Aye	Quezada - Aye
Miller - Aye	

**MOTION** by Herbold, seconded by Moore, to approve first and second consideration of Ordinance No. 235, prohibiting racial and other profiling; providing for law enforcement implicit bias and other training; directing the collection and reporting of data; and establishing a citizens' advisory board. **Carried.**

Herbold - Aye	Moore - Aye
Maher - Aye	Quezada - Aye
Miller - Aye	

"Pizza with the Police" is scheduled for January 22<sup>nd</sup> at the Community Center. Pizza from Maggie's Farm Wood-Fired Pizza will be provided. On February 6<sup>th</sup> at 6:30 p.m., UHPD will hold a Community Education Night at the Community Center.

**Finance Report:** A written report was presented.

**MOTION** by Quezada, seconded by Maher, to request the city attorney include in billing invoices, the amount of time spent on each task and the rate for the corresponding time.

Discussion by council. The motion was withdrawn without objection by the council.

Consideration of Resolution No. 19-02, a disclosure policy concerning council vs. individual councilor action was deferred to the next council meeting.

Discussion on gender balance and hiring practices in UHPD was deferred to the next council meeting.

Discussion on the Swisher Tract and access to state, federal and private funding dollars was deferred to the January 15<sup>th</sup> special meeting.

**eGovernment:** A written report was presented.

**Announcements:** Council will hold work sessions on January 15<sup>th</sup> and February 27<sup>th</sup> to discuss plans for the Swisher Tract.

The meeting was adjourned **by unanimous consent at 8:35 p.m.**

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**Attest: Christine Anderson, City Clerk**

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**Approved: Louise A. From, Mayor**