

March 12, 2019

Proceedings of the City Council of University Heights, Iowa, held at the Community Center, 1302 Melrose Avenue, subject to approval by the Council at a subsequent meeting. ALL VOTES ARE UNANIMOUS UNLESS OTHERWISE STATED.

REGULAR COUNCIL MEETING

Mayor From called the March 12, 2019 regular council meeting of the University Heights City Council to order at 7:00 p.m.

Present: Mayor From. Council Members: Nick Herbold, Virginia Miller, Liesa Moore and Silvia Quezada. Staff present: Attorney Steve Ballard, City Clerk Chris Anderson, Engineer Josiah Bilskemper, Police Chief Nate Petersen and Treasurer Lori Kimura (arrived at 7:58 p.m.). Also present: Syndy Conger, Cathy Eisenhofer, Jim Glasgow, John Irvine, Steve Kuhl, Paul Moore, Jen O’Hare, Hillary Ojeda, John Olson, Kip Sheldon, Ken Yeggy and Pat Yeggy.

The minutes of the February 12, 2019 regular council meeting were amended to show “MOTION by Quezada, seconded by Maher, to explore 28E agreements for police department services with Iowa City and Johnson County. Carried. Herbold – No, Moore – No, Maher – Aye, Quezada – Aye, Miller – Aye. The minutes were approved, as amended, by unanimous consent.

The minutes of the February 27th, 2019 work session meeting were amended to show council member Quezada was absent from the meeting and to clarify “all households will receive a 65 gallon bin for trash and a 65 gallon bin for recycling.” The work session minutes were approved, as amended, by unanimous consent.

Absent: Council Member Dotti Maher.

PUBLIC HEARING ON THE FY20 BUDGET

Mayor From called the public hearing on the FY20 budget to order at 7:01 p.m. No members of the public spoke regarding the proposed budget.

Mayor From closed the public hearing at 7:02 p.m.

PUBLIC HEARING REGARDING PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COST FOR THE 2019 OLIVE COURT IMPROVEMENTS PROJECT

Mayor From called the public hearing on the proposed plans, specifications, form of contract and estimate of cost for the 2019 Olive Court Improvements project to order at 7:02 p.m. No members of the public spoke regarding the proposed project.

Mayor From reopened the regular council meeting at 7:03 p.m.

City Examination: John Olson, partner with Kronlage and Olson CPA, addressed the council regarding the completed city examination and distributed copies of the report. Olson stated they were charged with checking the city’s processes, as outlined by the State Auditor. Unlike a full audit, an examination does not allow the auditors the use of professional judgment and there is no material level; anything in non-compliance must be reported.

Olson reviewed the recommendations and noted items were already being addressed. The city clerk confirmed that changes to the minutes had already occurred and she would coordinate with the treasurer and finance chair on their respective items. Olson thanked the city personnel for their assistance during the examination.

Public Comments: The following addressed the council with their concerns:

John Irvine - 6 Leamer Court
Paul Moore - 1000-1006 Melrose Avenue

Pat Yeggy - 305 Ridgeview Avenue

Streets and Sidewalks: City Engineer Bilskemper presented a written report.

MOTION by Miller, seconded by Herbold, to approve Resolution No. 19-05, approving and confirming plans, specifications, form of contract and estimate of cost for the 2019 Olive Court Improvements project. Carried.

Herbold - Aye
Maher - Absent
Miller - Aye
Moore - Aye
Quezada - Aye

MOTION by Miller, seconded by Herbold, to approve the proposal from the L.L. Pelling to complete street sweeping this spring. **Carried.**

Herbold - Aye	Moore - Aye
Maher - Absent	Quezada - Aye
Miller - Aye	

Mayor’s Report: A written report was presented.

Mayor From read a proclamation that March 8th is International Women’s Day and the month of March 2019 is Women’s History Month in University Heights.

From stated she received a letter of resignation from UHPD Chief Nate Petersen and his last work day will be April 12, 2019. From thanked Petersen for his hard work, dedication to the job and the improvements he made to the police department.

MOTION by Miller, seconded by Herbold, to suspend exploring 28E agreements for police services with Iowa City, Johnson County and any other entities. **Carried.**

Herbold - Aye	Moore - Aye
Maher - Absent	Quezada - No
Miller - Aye	

MOTION by Herbold, seconded by Miller, to approve a .72 cent an hour increase for the City Clerk, a .78 cent an hour increase for the City Treasurer, the hourly cleaning rate for the city clerk increases to \$15.00 per hour and the daily rate for the Crossing Guard increases to \$30.00 per day for FY20. **Carried.**

Herbold - Aye	Moore - Aye
Maher - Absent	Quezada - Abstain
Miller - Aye	

Hotel update: Jim Glasgow, University Lake Partners LLC co-owner, gave an update on construction for the Marriott Hotel.

MOTION by Miller, seconded by Moore, to approve the terra-cotta color drinking fountain for Triangle Park. **Carried.**

Herbold - Aye	Moore - Aye
Maher - Absent	Quezada - Aye
Miller - Aye	

Legal Report: A written report was presented.

MOTION by Miller, seconded by Herbold, to approve first consideration of Ordinance No. 237, amending Ordinance No. 215 (regulating use of city property including right-of-way). **Carried.**

Herbold - Aye	Moore - Aye
Maher - Absent	Quezada - Aye
Miller - Aye	

Clerk’s Report: A written report was presented.

Treasurer’s Report: A written report was presented. All bills presented were approved, as amended, for payment by **unanimous consent.**

**Warrants
February 13, 2019 through March 12, 2019**

Name	Description	Amount
Ryan Dahm	Officer bi-weekly paycheck	206.58
Trenton Geer	Officer bi-weekly paycheck	1,464.36
Joshua Kite	Officer bi-weekly paycheck	1,390.25
Nicholas Sherman	Officer bi-weekly paycheck	359.27
Darryl Tucker	Officer bi-weekly paycheck	1,628.44
Nathan Petersen	Officer bi-weekly paycheck	1,821.32
Harold Plate	Crossing guard bi-weekly paycheck	148.60

MidAmerican Energy	OUP Community Center & City Offices gas/electricity	473.78
Christine Anderson	City Clerk monthly paycheck	765.79
Lori Kimura	Treasurer monthly paycheck	359.48
Paul Moore	Garage rent automatic deposit	50.00
Mediacom	Online service 2/21/19-3/20/19	299.95
Square Inc.	Monthly fee for tracking software	21.20
Ryan Dahm	Officer bi-weekly paycheck	143.70
Trenton Geer	Officer bi-weekly paycheck	1,570.06
Joshua Kite	Officer bi-weekly paycheck	1,827.26
Nathan Petersen	Officer bi-weekly paycheck	2,105.91
Darryl Tucker	Officer bi-weekly paycheck	1,736.74
Harold Plate	Crossing guard bi-weekly paycheck	186.64
One University Place South Condo Assoc.	Monthly association dues	433.58
Stan Laverman	Rental Inspector salary	750.00
Internet Navigator	Monthly fee for city website/email service	24.95
Stephen Anderson	Recording and editing previous month meeting	250.00
Big Ten University Towing, Inc.	Tow police car to mechanic	100.00
City of Iowa City	Monthly bus and animal services fees, fuel for police vehicles	3,888.74
Harapat Auto Service Inc.	Car repairs	2,252.01
Iowa Law Enforcement Academy	Basic training academy school admin fees	125.00
Johnson County Refuse, Inc.	February recycling	1,921.50
US Cellular	Wireless data/internet service for car computers	100.93
Westport Touchless Autowash	January vehicle washes	16.00
Winkel, Parker & Foster, CPA PC	Payment for FY2020 budget/hotel/motel tax/capital projects	2,800.00
Iowa City Press-Citizen	February publications	396.68
CenturyLink	Telephone service for March	84.90
Terry Goerd	February building inspection services	1,170.00
TAC10	Annual TAC10 maintenance fee renewal	2,577.00
Background Solutions, LLC	Background assistant software	395.00
Iowa Association of Municipal Utilities	Water Dues & Research Assessment for 2019-20	645.00
Sara O'Sullivan	Reimbursement for Winter Festival signs	45.00
Leff Law Firm, L.L.P.	February legal services	6,700.00
VISA	HDMI cable/Grasshopper fee/Gsuite fee/computer speakers	192.42
VISA	Squarespace annual domain fee	216.00
VISA	Postage for comprehensive plan mailing	175.00
VISA	1099 forms for 2018	33.91
City of Iowa City	Deposit for street sweeping/hydrant usage	600.00
Louise From	Reimbursement for Winter Festival supplies	145.44
Tempus Nova Inc.	12 month Gmail user fee	675.00
Iowa Secretary of State	Notary fee for Police Officer Tucker	30.00
Maggie's Farm Wood Fired Pizza	Pizza with the Police event	316.00
Iowa Valley Habit for Humanity	Contribution for repairs for UH home	3,300.00
Internal Revenue Service	Federal payroll taxes	2,442.10
Internal Revenue Service	Federal payroll taxes	278.16
IPERS	IPERS contribution	263.65
IPERS	IPERS contribution	3,345.08
Wellmark BC/BS	Monthly insurance payment	1,984.28
Internal Revenue Service	Federal payroll taxes	2,911.48
MidAmerican Energy	1301 Melrose stop light	57.06
MidAmerican Energy	Pedestrian lights at 113 Golfview	35.47
MidAmerican Energy	1011 Melrose stop light	25.68
MidAmerican Energy	City street lights	466.24
Hawkeye Construction & Snow Removal	January snow removal	25,597.50
LL Pelling	Landfill disposal charge for 2018 street sweeping	344.75

General Fund - \$ 46,919.39

Road Use Tax - \$ 26,526.70

Employee Benefits Fund - \$ 11,224.75

Total Receipts \$ 31,706.19

Total Warrants \$ 84,670.84

Building, Zoning and Sanitation: A written report was presented.

MOTION by Miller, seconded by Herbold, to suspend the requirement that a proposed ordinance be considered and voted upon for passage at two council meetings prior to the meeting at which it is to be finally passed. **Carried.**

Herbold - Aye
Maher - Absent
Miller - Aye
Moore - Aye
Quezada - Aye

MOTION by Miller, seconded by Herbold, to approve first and second considerations of Ordinance No. 236, amending the Rental Housing Ordinance (No. 110) regarding the definition of “owner occupied” and exempting owner-occupied dwellings from rental permit requirements. **Carried.**

Herbold - Aye
Maher - Absent
Miller - Aye
Moore - Aye
Quezada - Aye

MOTION by Miller, seconded by Herbold, to approve Resolution No. 19-07, authorizing a \$3,300 contribution to Iowa Valley Habitat for Humanity projects in University Heights. **Carried.**

Herbold - Aye
Maher - Absent
Miller - Aye
Moore - Aye
Quezada - Aye

The council will finalize the garbage contract at the April meeting.

Community Protection: A written report was presented by Police Chief Nate Petersen. A written report was presented by council member Herbold.

Consideration of Resolution No. 19-06, approving guidelines for council meetings was deferred to the April council meeting.

Finance Report: A verbal report was presented.

MOTION by Miller, seconded by Herbold, to approve Resolution No. 19-04, adopting the FY20 Budget. **Carried.**

Herbold - Aye
Maher - Absent
Miller - Aye
Moore - Aye
Quezada - No

MOTION by Quezada, seconded by Miller to hold the 2019 Farmers Markets on each Tuesday from June to August, 4:00 p.m. - 7:00 p.m., at the 200 block of Marietta Avenue. **Not Carried.**

Herbold - No
Maher - Absent
Miller - Abstain
Moore - No
Quezada - Aye

Resolution No. 19-08, regarding the 2019 Farmers Market was replaced by council member Quezada’s motion and was not voted upon.

eGovernment: A written report was presented.

Announcements: Spring leaf vacuuming will begin on April 1st and is expected to take one to three days to complete. Citizens should have the leaves raked to the edge of their property by 8:00 a.m.

The meeting was adjourned **by unanimous consent at 9:39 p.m.**

Attest: Christine Anderson, City Clerk

Approved: Louise A. From, Mayor