



January 13, 2004

Proceedings of the City Council of University Heights, Iowa, subject to approval by the Council at a subsequent meeting. ALL VOTES ARE UNANIMOUS UNLESS OTHERWISE STATED.

Mayor Jacobson called the regular meeting of the Council to order at 7:03 p.m.

PRESENT: Mayor Jacobson. Council Members From, Giese (joined the meeting at 7:40 p.m.), Laverman, Schoenmaker and Wood .

Absent: None. Staff: Attorney Ballard, Engineer Bilskemper, Clerk Musser, Treasurer Kimura, Police Chief Shimon, Ass't Chief Sedivec,

Others present: Andy Smith, Afan Offenheimer.

MOTION: By Schoenmaker, seconded by From, to approve the minutes of the December 9, 2003 meeting as corrected. Carried

PUBLIC INPUT: Andy Smith had stopped by City Hall with concerns about the Grandview project. His questions were answered by viewing the plans. He stayed to observe.

OTHER BUSINESS: Ordinance #132 to repeal Ordinance #129 regulating weight of vehicles on city streets was presented for discussion. MOTION by From, seconded by Laverman, to waive the three readings of Ordinance #132 to allow action at this meeting. Carried

MOTION by Schoenmaker, seconded by Laverman, to approve Ordinance #132 repealing Ordinance #129 regulating weight of vehicles on city streets.

		AYE	NAY		AYE	NAY
From		X		Schoenmaker	X	
Giese	absent			Wood	X	
Laverman		X				

Ordinance Approved

RESOLUTION 04-01. Resolved that the University Heights City Clerk, Jerry B. Musser, should be added as a signatory on all University Heights bank accounts. MOTION by Wood, seconded by Schoenmaker to adopt this resolution.

		AYE	NAY		AYE	NAY
From		X		Schoenmaker	X	
Giese	absent			Wood	X	
Laverman		X				

Resolution Adopted

RESOLUTION 04-02. Resolved that the Mayor is authorized to sign and the Clerk to attest the City of University Heights Police Officer Training Reimbursement Agreement with Officer Matt Fort. MOTION by Laverman, seconded by Schoenmaker to adopt this resolution .

		AYE	NAY		AYE	NAY
From		X		Schoenmaker	X	
Giese	absent			Wood	X	
Laverman		X				

Resolution Adopted

**RESOLUTION 04-03.** Resolved that the Mayor is authorized to sign and the Clerk to attest the City of University Heights Police Officer Training Reimbursement Agreement with Officer Mike Hamm. **MOTION** by Laverman, seconded by Schoenmaker to adopt this resolution.

	AYE	NAY	AYE	NAY
From	X			
Giese absent			Schoenmaker	X
Laverman	X		Wood	X

Resolution Adopted

**RESOLUTION 04-04.** Resolved that the City of University Heights adopt the “Joint Municipal Design Standards” as a guide standard for construction projects. **MOTION** by Laverman, seconded by Schoenmaker to adopt this resolution.

	AYE	NAY	AYE	NAY
From	X			
Giese absent			Schoenmaker	X
Laverman	X		Wood	X

Resolution Adopted

Councilmember Giese joined the meeting at 7:40 p.m.

**PRELIMINARY BUDGET DISCUSSION.**

Preliminary or “wish list” budget figures were presented by each committee chair. These figures will be compiled by Giese and Treasurer Kimura, then presented to the accountant to create a preliminary budget at the February meeting. Significant items were potential salary increases for the Police Chief and Assistant Chief, possible change in the amount of payment for medical insurance for the Chief and Assistant Chief, a bike rack for the water fountain park as discussed at an earlier meeting and a recommendation of 3% wage increases for the clerk, treasurer and maintenance personnel.

Mayor Jacobson discussed the audit report, feeling that it was a very favorable report. Wood had concerns which he presented in writing. Formal action will be taken at a later meeting.

**TREASURER’S REPORT: MOTION** by Giese, seconded by Laverman, to pay all bills presented. Carried

**WARRANTS—December, 2003**

<u>Name</u>	<u>Amount</u>	<u>Name</u>	<u>Amount</u>
McLeod USA	131.91	Iowa State Bank & Trust	3,190.00
Michael Tansey	75.00	Mary Panther	75.00
Iowa City Press-Citizen	421.49	Johnson County Refuse	1,365.00
Kondora Plumbing & Heating	142.49	Leff, Hauptert, Traw & Willman	22,500.12
Nate Moore Wiring Service	103.23	Racom Corporation	123.60
Shive Hattery	3,086.20	Zephyr Copies	22.48
Staples	298.76	Triple T Enterprises	64.00
VISA	4.42	OMB Police Supply	53.95
Grandview Court Apartments	420.00	Galls, Inc.	24.98
Fesler’s Inc.	78.17	Federal Signal Corp.	314.75
Emergency Medical Products	217.50	City of Coralville	390.00
Sedivec, John A.	45.70	Iowa City Tire & Service	14.00
Westport Touchless Autowash	36.68	Phillips 66 Co.	5.00
MidAmerican Energy	80.76	Mid American Energy	103.07
Mid American Energy	602.17	Mid American Energy	108.79
Shimon, Brian S.	2,271.86	Sedivec, John A	1,763.80
Fort, Matthew A	82.90	Hamm, Michael G	825.63
Griffin, Chad J.	247.18	Musser, Jerry B.	350.37
Kimura, Lori D	63.84	From, Louise A	184.70
Giese, Davie	184.70	Jacobson, Gloria N.	454.14
Laverman, Stanley M.	184.70	Schoenmaker, Adrian	184.70
Wood, David G.	184.70	Collection Services Center	364.00
Iowa State Bank& Trust	1,776.08	<b>TOTAL WARRANTS</b>	<b>\$43,222.52</b>

**MAYOR'S REPORT:** Mayor Jacobson made the following appointments:

ZONING COMMISSION	Patrick Bauer	Term ending 12/31/08
BOARD OF ADJUSTMENT	Dr. Michael Flaum	Term ending 12/31/08
	Russ Boyer	Term ending 12/31/06

The Mayor read correspondence regarding parking regulations from two individuals. She reported that a return of premium was being made by IAMU because of reduced risk. Charles Lortz was appointed to the Mayor's ad hoc committee regarding portable toilet facilities at private football parking locations. He joins Councilpersons Laverman and Giese on this committee. A survey of residents about leaf burning was assigned to Wood.

**CLERK'S REPORT:** A report on all building permits issued during 2003 was distributed to the Council.

**LEGAL REPORT:** Attorney Ballard reported on the status of the Grandview Court condominium project. The concerns brought out at the Dec. 22, 2003 meeting were the building height, occupancy density, amount of parking available and the change of traffic flow on Marietta Ave. caused by the proposal. He believes the Zoning Commission is considering recommending that a Planned Unit Development be created for the area.

**ENGINEER'S REPORT:** The final payment on the fy04 street improvement project has been approved. He had checked low hanging cable TV and telephone wires at the end of N Sunset and Glencrest.

**POLICE REPORT:** The written report was filed. Chief Shimon spoke of the need for a uniform citation for failure to remove snow. **RESOLUTION 04-05.** Resolved that Bradley T. Reinhard is approved to be issued a "Certificate for Authorized Emergency Vehicle for Red Light" as required by the Iowa Department of Transportation. **MOTION** by Laverman, seconded by Schoenmaker to adopt this resolution.

	AYE	NAY	
From	X		
Giese	X		
Laverman	X		
Schoenmaker	X		
Wood	X		<u>Resolution adopted</u>

**COMMITTEE REPORTS:**

**Finance:** No report.

**e-government:** Councilperson Wood has again taken over the City website. He has made several upgrades already and took photos of the Council and staff for use on the site. An e-mail policy is in the works.

**Building, zoning and sanitization:** No report.

**Community protection:** Meeting time is being changed to the Thursday evening before Council meetings. Preliminary budget figures were discussed as presented.

**Streets and sidewalks:** Committee Chair From has met with the past chair and the City Engineer. Bilskemper reported on the need for asphalt patch work at the end of Golfview where Glencrest intersects.

**JCCOG:** A meeting was held on January 6, 2004. Federal dollars for terrorism response training are becoming available. Giese asked if anyone knew of funds available for gun locks and asked to bring old records given to him to the City Hall basement for storage.

**MOTION** by Schoenmaker, seconded by Giese, to adjourn. Meeting adjourned at 9:50 p.m.

Attest \_\_\_\_\_  
Jerry B. Musser, Clerk

Approved \_\_\_\_\_  
Gloria Jacobson, Mayor

