

**UNIVERSITY HEIGHTS CITY COUNCIL**

**TUESDAY – JANUARY 11, 2000**

**7:00 P.M.**

**AT**

**CITY OF UNIVERSITY HEIGHTS CITY OFFICE  
1004 MELROSE AVENUE**

**AGENDA**

Call to Order.

Minutes of December.

Other Business:        Report on Zoning Commission Meeting

Public Input.

Treasurer's Report.    Payment of Bills.

Clerk's Report.

Legal Report.

Engineer's Report.

Police Report.

Mayor's Report.

Committee Reports:    Finance  
                                    Preliminary Budget  
                                    Audit Proposal  
                                    Building, Zoning and Sanitation  
                                    Fire and Police  
                                    Street and Sidewalks  
                                    JCCOG

**Next Meeting:** February 8, 2000

**Don Swanson, Mayor**

**Telephone: 338-5192**

University Heights, Iowa

1004 Melrose Avenue

January 11, 2000

Mayor Swanson called to order a regular meeting of the Council at 7:06 p.m.

**Present:** Mayor Swanson; Council Members From, Gay, Jacobson, Jones, Martin; Attorney Ballard; Chad Lambi, Shive-Hattery Engineers & Architects; Police Chief McDonald; Treasurer Lane; Clerk Birk.

**Others Present:** Lenny Robles, Jackie Jensen, John Ter Harr, Patty McCarthy, Paul Moore.

**Absent:** Council Member Martin; Clerk Birk.

**ALL VOTES UNANIMOUS UNLESS OTHERWISE STATED.**

**MOTION** by Jacobson, second by From, to approve the minutes of the regular meeting in December.  
Carried.

**OTHER BUSINESS:** Attorney Ballard reported that the University Heights Zoning Commission met January 6, 2000, to consider Council's request for recommendations concerning enactment of ordinances or other measures to regulate and enforce regulations concerning rental property within the community. All members of the Zoning Commission were present for the meeting; Council Member William Gay was also present as were John Roffman, part owner of Grandview Court Apartments, Attorney Ballard and legal assistant Patrick Ford. The commission discussed generally the citizen complaints and concerns that led to their meeting. The commission reviewed housing codes from the City of Coralville and the City of Iowa City. The commission scheduled its next meeting for January 26, 2000, and intends to invite Ken Schweitzer, housing inspector for the City of Coralville, to attend this meeting. The commission expects that after its next meeting, it will have a proposal that then can be circulated and commented upon at a public hearing, which the commission expects to hold some time in February.

**PUBLIC INPUT:** Lenny Robles and Jackie Jensen of Moveable Feast, 1006 Melrose Avenue, presented the idea of increasing seating capacity to approximately 40 or 50; present seating is limited to 20. They also presented the possibility of the Moveable Feast obtaining beer and wine permits permitting on-site consumption. State liquor laws require two restrooms for any on-site consumption permittee. The Moveable Feast's options are (a) build a new restroom; or (b) rent a restroom in a different location from the owner of the building or from a tenant. The Moveable Feast would like to explore the possibility of changing zoning even if its beer and wine permits are not changed because neither of these options is feasible now. Lenny Robles will contact the City Attorney when he has a specific proposal to amend the zoning ordinance.

John Ter Haar asked for an update on the status of efforts to address apparent zoning violations within the community. Attorney Ballard advised that aside from the general report of the zoning commission's recent meeting, no specific information was available with respect to particular locations.

Patty McCarthy with Census 2000 discussed the importance of counting all city residents in the upcoming census. Census forms will be mailed in March. Census workers presently are being hired. Certain funds are available to the city to create and/or distribute promotional materials encouraging all residents to respond to census inquiries and application will be made to receive funds.

Paul Moore reported that the striping of parking spaces along the Melrose Avenue side of his parents' building looked very good and was working out well.

**TREASURER'S REPORT:** Treasurer Lane distributed the report for December.

**MOTION** by Jones, second by From, for payment of all the bills.

Carried.

**WARRANTS – DECEMBER**

11503	Mid-American – street lights	Gen-CP	604.40
11506	Phillips 66 – car wash	Gen-CP	40.00
11510	Westport Touchless – car wash	Gen-CP	64.00
11515	Westport Touchless – car wash	Gen-CP	32.00
11519	Kieck’s – McCune	Gen-CP	267.35
11519	Kieck’s – McCune	Gen-CP	122.10
11520	Fesler – holster	Gen-CP	90.86
11521	Gall’s – uniform	Gen-CP	75.34
11521	Gall’s – bionic ear	Gen-CP	107.63
11534	Steve Stange – police	Gen-CP	439.06
11500	SEATS – Nov	Gen-CP	591.50
11501	Johnson Co – Nov	Gen-CP	1,350.00
11522	Jennifer Reinhardt – library	Gen-CP	75.00
11523	Linda DesJardins – library	Gen-CP	75.00
11524	Susan Stammes – library	Gen-CP	75.00
11525	Mary Panther – library	Gen-CP	75.00
11526	Ginger Nowak – library	Gen-CP	75.00
11528	Phyllis Harper-Bardach – library	Gen-CP	75.00
11496	Iowa State Bank – Nov	Gen-P&A	1,832.55
11497	Treasurer, State of Iowa – Nov withholding	Gen-P&A	280.00
11498	IPERS – clerk/treas	Gen-P&A	43.83
11498	IPERS – police	Gen-P&A	955.84
11499	Nate Moore – Nov rent	Gen-P&A	650.00
11502	Johnson Co – Nov	Gen-P&A	1,406.25
11503	Mid-American – electric detail	Gen-P&A	104.93
11503	Mid-American – electric detail	Gen-P&A	104.12
11503	Mid-American – office electricity	Gen-P&A	38.92
11504	City of Iowa City – bus Nov	Gen-P&A	2,337.50
11504	City of Iowa City – hydrant	Gen-P&A	725.00
11504	City of Iowa City – office	Gen-P&A	14.64
11505	McLeod – phone	Gen-P&A	200.51
11507	Omer Letts – city inspections	Gen-P&A	1,755.00
11508	Johnson Co – reserve officers	Gen-P&A	565.50
11509	Greenwood & Crim – preparation of reports	Gen-P&A	700.00
11511	Shive-Hattery – professional services	Gen-P&A	1,530.17
11513	US Cellular – phone	Gen-P&A	92.35
11514	Press-Citizen – publishing	Gen-P&A	323.77
11516	Insurance Associates – insurance	Gen-P&A	133.00
11517	Pat Birk – office supplies	Gen-P&A	95.09
11518	Catherine Lane – supplies	Gen-P&A	33.13
11529	Pat Birk – office supplies	Gen-P&A	254.96
11530	Leff, Hauptert – professional services	Gen-P&A	8,669.00
11531	Gary McCune – Dec police	Gen-P&A	1,475.04
11532	Brian Shimon – Dec Police	Gen-P&A	1,455.92
11533	Robert McDonald – Dec police	Gen-P&A	1,803.52
11535	Pat Birk – Dec clerk	Gen-P&A	205.92

11536	Catherine Lane – Dec treas	Gen-P&A	205.92
11537	Louise From – 4 <sup>th</sup> quarter	Gen-P&A	184.98
11538	Bill Gay – 4 <sup>th</sup> quarter	Gen-P&A	184.98
11539	Gloria Jacobson – 4 <sup>th</sup> quarter	Gen-P&A	184.98
11540	Marty Jones – 4 <sup>th</sup> quarter	Gen-P&A	184.98
11541	Richard Martin – 4 <sup>th</sup> quarter	Gen-P&A	184.98
11542	Don Swanson – 4 <sup>th</sup> quarter	Gen-P&A	454.79
11527	Kennedy Snow Removal – sand	Road-Use	375.00
11512	LL Pelling – 99 street improvements	Road-Use	24,660.95

**CLERK’S REPORT:** Attorney Ballard, filling in for Clerk Birk, reported that one building permit was issued last month. The tax valuation report from the Johnson County Auditor is available for inspection. Greenwood and Crim PC submitted a written proposal to conduct the city’s municipal audit.

**Motion** by Jacobson, second by Jones, authorizing the Mayor to accept this offer and sign the written proposal.

**ENGINEER’S REPORT:** Shive-Hattery will be sending bills to individual property owners who asked that the city’s general contractor for sidewalk repair and replacement, All-American Concrete, perform services for respective properties. The city will pay All-American Concrete in the first instance.

**POLICE REPORT:** The police received two complaints concerning snow removal vehicles traveling too fast and not obeying traffic control devices. There were no extraordinary problems on New Year’s Eve. Chief McDonald thanked Clerk Birk for tending to the phones that evening. He also thanked Council Member From for providing snacks. Chief McDonald indicated that replacing a radar unit and a radio is necessary. Both pieces of equipment have been owned since about 1993. The cost of repair exceeds the cost of replacement. Chief McDonald estimates the radio will cost about \$3,500 and the radar unit will cost about \$2,100. He expects this equipment will last from 7 to 10 years. The council discussed authorizing Chief McDonald to purchase the radar unit now and incorporating the radio replacement cost into the next fiscal year’s budget.

Mayor Swanson indicated that council member committee assignments would be the same in 2000-2001 as they were in 1998-1999.

**COMMITTEE REPORTS:**

**FINANCE:** Mayor Swanson requested that council members and staff provide budget estimates as soon as possible.

**BUILDING, ZONING & SANITATION:** Council Member From will be absent in February. Council Member From reported that Johnson County Refuse picked up Christmas trees on an additional day, After the free pickup is concluded, Johnson County Refuse will remove trees so long as two yard waste stickers are affixed.

**FIRE AND POLICE:** Fire and police proposed budget likely will include 3% salary increases and may increase uniform allowance. Council Member Gay has investigated the cost of providing health insurance and intends to look into this further. Replacement of a radio and radar unit as discussed previously was considered.

**Motion** by Gay, second by Jones, to authorize Chief McDonald to purchase a new radar unit at an approximate cost of \$2,100.

Carried.

**STREET AND SIDEWALKS:** Council Member Jacobson will be absent in February. Proposed budget for fiscal year 2000 was distributed. Estimates for repairing North George Street has been revised downward based upon engineer's recommendation. Two-year plans include Leamer Court asphalt overlay, Mahaska Court asphalt overlay, and filling and sealing cracks, particularly on Sunset and North George. Adding a left-turn lane at the intersection of Melrose Avenue and Sunset Street for westbound traffic was discussed briefly; the city may apply for federal funds to help pay for this. Melrose Avenue in front of the city's office may need attention.

**JCCOG:** Council Member Jones reported that JCCOG did not meet in December.

Upon motion the Council adjourned at 9:10 p.m.

Approved \_\_\_\_\_  
Donald S. Swanson, Mayor

Attest \_\_\_\_\_  
Patricia Birk, Clerk

**NOTE: Minutes subject to approval and corrections.**