

UNIVERSITY HEIGHTS CITY COUNCIL

TUESDAY MARCH 12, 2002

**FOLLOWING THE PUBLIC HEARING AT 7:00 P.M.
ON THE FY02 BUDGET**

AT

**CITY OF UNIVERSITY HEIGHTS CITY OFFICE
1004 MELROSE AVENUE**

AGENDA

Call to Order.

Minutes of February.

Public Input.

Other Business: Jan Cook, Good Shepherd Day Care Center
 Resolution Authorizing Electronic Funds Transfer (EFT)
 Resolution Designation Official City Depositories
 Resolution Assessing Snow Removal Costs
 Consideration of Policy Regarding Hiring of Police Officers by Private Parties

Treasurer's Report. Payment of Bills.

Mayor's Report.

Clerk's Report.

Legal Report.

Engineer's Report.

Police Report.

Committee Reports: Finance
 E-Government
 Building, Zoning and Sanitation
 Community Protection
 Street and Sidewalks
 JCCOG

Next Meeting: April 9, 2002

Gloria Jacobson, Mayor

Telephone: 338-3489

University Heights, Iowa

1004 Melrose Avenue

March 12, 2002

Mayor Jacobson called to order a public hearing to discuss the FY02/03 budget at 7:00 p.m.

Present: Mayor Jacobson; Council Members From, Gay, Jones, Schoenmaker, Wood; Attorney Ballard; Chad Lambi, Shive-Hattery Engineers & Architects; Police Chief Shimon; Treasurer Reitz; Clerk Birk.

Others Present: Steve Kuhl, Greenwood & Crim; Paul Moore, Christian Prochaska, Taste on Melrose; Craig Crawford, Jan Koch, Good Shepherd Center.

Absent: None.

Council made changes to the FY02 proposed budget at their February meeting. The budget before Council tonight reflects these changes and has been published. Council had no further changes to any program area totals, although within "Community Protection", \$712 will be moved from the police training fund to "Community Protection Miscellaneous" and \$2400 will be moved from the police equipment fund to "Community Protection Miscellaneous". There was no public comment and no written comment was received.

MOTION by Wood, second by From, to approve the FY02/03 Budget as presented and published.

Carried.

Upon motion the public hearing was closed at 7:10.

Approved _____
Gloria N. Jacobson, Mayor

Attest _____
Patricia Birk, Clerk

NOTE: Minutes subject to approval and corrections.

March 12, 2002

Mayor Jacobson called to order a regular meeting of the Council at 7:11 p.m.

Present: Mayor Jacobson; Council Members From, Gay, Jones, Schoenmaker, Wood; Attorney Ballard; Chad Lambi, Shive-Hattery Engineers & Architects; Police Chief Shimon; Treasurer Reitz; Clerk Birk.

Others Present: Steve Kuhl, Greenwood & Crim; Paul Moore, Christian Prochaska, Taste on Melrose; Craig Crawford, Jan Koch, Good Shepherd Center.

Absent: None.

MOTION by Martin, second by Jones, to approve the minutes of the regular meeting in February as amended.

Carried.

OTHER BUSINESS: Jan Cook, director of Good Shepherd Child Care Center at St Andrew Presbyterian Church, spoke to Council. By June of 2004 the Center will need to move as the Church needs the space. The Center would like to stay in the University Heights area. Attorney Ballard said that the only available building areas in the City are zoned for single family dwellings.

Paul Moore and Christian Prochaska discussed plans for an outdoor eating area at Taste on Melrose.

Council considered a resolution that allows certain payments to be paid by electronic funds transfer.

RESOLUTION (02-06) introduced by Jones, second by From, to authorize the payment of certain University Heights bills by electronic funds transfer.

The roll was called and the vote was:

AYES:	NAYS:	ABSENT:	
X			From
X			Gay
X			Jones
X			Schoenmaker
X			Wood

Passed and approved this 12th day of March.

Council named their official depositories. Additional depositories can be added at a later time.

RESOLUTION 02-07) introduced by Jones, second by Gay, naming the official depositories of the City of University Heights.

The roll was called and the vote was:

AYES:	NAYS:	ABSENT:	
X			From
X			Gay
X			Jones
X			Schoenmaker
X			Wood

Passed and approved this 12th day of March.

Johnson County Refuse removed snow for the sidewalks of four residences in February. The City wishes to assess these costs to the property owners.

RESOLUTION (02-08) introduced by Jones, second by Gay, authorizing the City Clerk to certify certain assessments for the cost of snow removal to the County Auditor.

The roll was called and the vote was:

AYES:	NAYS:	ABSENT:	
X			From
X			Gay
X			Jones
X			Schoenmaker
X			Wood

Passed and approved this 12th day of March.

The City needs a policy pertaining to the employment of police officers by a private business because billing and officer compensation would be handled by the City.

RESOLUTION (02-09) introduced by Jones, second by From, establishing policy for employment of University Heights police officers by private businesses.

The roll was called and the vote was:

AYES:	NAYS:	ABSENT:	
X			From
X			Gay
X			Jones
X			Schoenmaker
X			Wood

Passed and approved this 12th day of March.

TREASURER'S REPORT: All the material needed to assess IPERS liability for police officers since 1992 has been sent to IPERS. At this time it appears that a small amount will be due. IPERS will do the calculations.

MOTION by Jones, second by From, for payment of all the bills.

Carried.

WARRANTS & INCOME - FEBRUARY

<u>Name</u>	<u>Amount</u>
Paul J. Moore, Melrose Avenue Building	650.00
City of Iowa City	13.65
SEATS	591.50
Cooper, Tyler	5.67
Staples	163.93
VISA	139.95
Phillips 66 Company	7.35
NAPA Auto Parts	49.76
Westport Touchless Autowash	35.00
Iowa City Tire and Service	256.75
Fesler's Inc.	202.40
Radar Road Tec	60.00
Michael S. Penrod	60.00
Iowa Law Enforcement Academy	115.00
Johnson County Refuse, Inc.	3,780.00
Streicher's	172.80
City of Coralville	300.00
Iowa City Press-Citizen	193.51
Mike's Lock and Key	20.00
West Liberty Police Department	200.00
Branded Leather	236.50
ISB&T	25.00
Johnson County Council of Governments	1,042.00
Insurance Assoc. of Iowa City	133.00
Copyworks	23.76
Radio Shack	23.14
Johnson County Refuse, Inc.	1,365.00
Paul J. Moore, Melrose Avenue Building	23.30
City of Iowa City	2,337.09
McCune, Garry W.	8.55
Business Radio Sales	120.35
Shive Hattery	1,689.70
City of Iowa City	27,579.61
Taser International	566.55
Johnson County Treasurer	1,749.50
Hugh Lewis	75.00
Eli Keck	37.50
J. Kenneth Kuntz	75.00
Nadine Hardy	75.00
Bell, Terry M	350.00
Galls Incorporated	720.10
Allison, Bradford S	295.90
Griffin, Paul J.	75.35
McCune, Garry W.	1,405.42

Sharp, Shawn P.	177.99
Shimon, Brian S.	826.47
Stange, Steven R.	273.52
Sedivec, John A	412.56
McLeod USA	108.79
MidAmerican Energy	92.88
MidAmerican Energy	63.40
MidAmerican Energy	102.72
MidAmerican Energy	592.63
McCune, Garry W.	65.52
Birk, Patricia	217.13
Reitz, Sharyn H.	424.68
Schulze, Pamela J.	0.93
McDonald, Robert F.	64.05
Allison, Bradford S	215.67
Griffin, Paul J.	106.38
Sedivec, John A	670.83
Sharp, Shawn P.	200.57
Shimon, Brian S.	826.45
Stange, Steven R.	273.53
Collection Services Center	182.00
IOWA STATE BANK & TRUST CO	1,841.46
TREASURER STATE OF IOWA	273.00
IPERS	1,002.68
IPERS	<u>29.01</u>
TOTAL	56,094.44

<u>INCOME</u>	<u>GENERAL</u>	<u>DEBT SERVICE</u>	<u>SPECIAL REVENUE</u>	<u>TOTAL</u>
	9,512.96	175.47	5,556.32	15,244.75

MAYOR'S REPORT: Mayor Jacobson received National Flood Insurance program information from FEMA. She asked Attorney Ballard to determine if the City meets FEMA compliance standards. She plans to attend "Shadow Day" at West High this week.

LEGAL REPORT: Attorney Ballard discussed a letter from Mediacom concerning franchise fees on non-subscriber income. The City is not interested in having this fee collected. Attorney Ballard met with a representative of Grandview Court Condominiums because as condominiums there are compliance problems for the property as to parking and zoning requirements. Further meetings are planned.

ENGINEER'S REPORT: Engineer Lambi will do a walk-through of the Athletic Club development as soon as the street panel replacement and hydrant work are done. He and Attorney Ballard will meet regarding easement issues with the Athletic Club. The process of obtaining funding from the DOT for the street light project continues. Engineer Lambi will attend meetings where management practices concerning storm water discharge will be discussed. The City needs to comply with federal standards by March 2003.

POLICE REPORT: Chief Shimon gave the police report for the month. Payment for court appearance was reduced to a minimum of one hour of pay, with time and a half pay after the

first hour. The in-car video camera has been ordered. Officer Sedivec will attend the Iowa Law Enforcement Academy, starting on April 15. In May, Chief Shimon will assist with certified Taser training at the Law Enforcement Academy.

COMMITTEE REPORTS:

FINANCE: Council Member Wood suggested that the City adopt a web site policy.

MOTION by Wood, second by Jones, to adopt the web site policy as presented.

Carried.

Council Member Wood distributed information that shows spending trends for FY01/02 by program and by areas of responsibility. He asked Council Members which reports they would like to have on a regular basis. This scorecard will be distributed six and nine months after the beginning of the fiscal year. Several Council Members indicated that "budget vs actual" is the report they use the most.

BUILDING, ZONING & SANITATION: Spring burn dates are as follows: April 21, 21, 22, 26, 27, and 28; also May 4, 5, 6, 10, 11, 12, 18, 19, and 20. Citizens need to follow the burning rules. Council Member From continues work on the flowerbed landscape project. She will collect cost projections and investigate funding possibilities.

COMMUNITY PROTECTION: The Community Protection budget for next year includes \$712 for police training that needs to be spent this year, and \$2650 for weapons that will be payable this year also. These amounts are transferred to a miscellaneous category under Community Protection in the FY02 budget, except \$250 that is reserved for ammunition purchase.

STREET AND SIDEWALKS: Discussion of the diagonal parking area on Marietta will be discussed at a future time.

JCCOG: Council Member Jones discussed a letter from the Board of Supervisors concerning a proposed transit authority for Johnson County.

Upon motion the Council adjourned at 9:34 p.m.

Approved _____
Gloria N. Jacobson, Mayor

Attest _____
Patricia Birk, Clerk

NOTE: Minutes subject to approval and corrections.