

UNIVERSITY HEIGHTS CITY COUNCIL

TUESDAY APRIL 9, 2002

AT

**CITY OF UNIVERSITY HEIGHTS CITY OFFICE
1004 MELROSE AVENUE**

AGENDA

Call to Order.

Minutes of March.

Public Input.

Other Business: Consideration of Resolution to Increase Rental Permit Fees.
 Consideration of Resolution to Remove Trees on North Sunset.
 Proclamation to Declare April 29 to May 5, 2002, "Crisis Center Week".
 Contract Between University Heights and Officer John Sedivec for Iowa Law
 Enforcement Academy Reimbursement.
 Resolution Authorizing the Issuance and Sale of a Health Care Facility Revenue
 Bond, Series 2002 (Oaknoll Project), of the City of University Heights, Iowa,
 and Authorizing the Execution of Documents Relating Thereto.
 Resolution Amending a Loan Agreement Relating to the Health Care Facility
 Revenue Bond, Series 1997 (Oaknoll Project).
 Discussion of Budget Amendment.

Treasurer's Report. Payment of Bills.

Mayor's Report.

Clerk's Report.

Legal Report.

Engineer's Report.

Police Report.

Committee Reports: Finance
 E-Government
 Building, Zoning and Sanitation
 Community Protection
 Street and Sidewalks
 JCCOG

Next Meeting: May 14, 2002

Gloria Jacobson, Mayor

Telephone: 338-3489

April 9, 2002

Mayor Jacobson called to order a regular meeting of the Council at 7:04 p.m.

Present: Mayor Jacobson; Council Members From, Gay, Jones, Schoenmaker, Wood; Attorney Ballard; Chad Lambi, Shive-Hattery Engineers & Architects; Police Chief Shimon; Treasurer Reitz; Clerk Birk.

Others Present: David Giese; Stan Laverman; Police Officer Sedivec; Reserve Officer Cooper.

Absent: None.

ALL VOTES UNANIMOUS UNLESS OTHERWISE STATED.

MOTION by Wood, second by From, to approve the minutes of the public hearing and the regular meeting in March.

Carried.

OTHER BUSINESS: Two residents who are interested in applying for the Council position that will be open in May were present. Stan Laverman and David Giese introduced themselves. Each gave a short personal history and discussed the reasons they were interested in serving on the City Council. Attorney Ballard said that Council could give notice of their intent to appoint someone to fill a vacancy, or could call for a special election. Additionally, if an appointment is made, for a period of time after that the collection of a required number of signatures would trigger the requirement that an election be held. Council Member Jones said that local government cannot function without public input and the willingness of citizens to serve.

Council next considered a resolution to increase rental permit fees at Grandview Court. When the rental housing ordinance was adopted the rental permit fee for apartments was set at \$15 per unit per year and the rental permit fee for all other residential dwellings was set at \$100 per year. As Grandview Court changed their status from commercial property to residential property, the residential fee now applies.

RESOLUTION (02-10) by Jones, second by From, to amend the fee for rental permits and certificates, and to establish this fee at \$100 per dwelling unit.

The roll was called and the vote was:

AYES:	NAYS:	ABSENT:	
X			From
X			Gay
X			Jones
X			Schoenmaker
X			Wood

Passed and approved this 9th day of March 2002.

A tree on North Sunset street that lies within the right of way of a platted City street needs to be taken down because it will interfere with power lines there.

MOTION by Jones, second by From, for the Mayor to authorize the removal of this tree.

Carried.

Mayor Jacobson proclaimed the week of April 29th to May 5th as Crisis Center Week.

Attorney Ballard discussed reimbursement of Iowa Law Enforcement Academy training fees paid in behalf of a police officer in the event that the officer would fail to serve the City for at least 48 months after being

trained. There is already a provision in place for these costs to be recouped from the Iowa Department of Management. In addition to that, some communities ask the officer agree to personally re-pay training costs on a pro-rated basis if they leave before serving four years. The City has the options of doing nothing and relying on the protection already in the Iowa Code, or of adopting a policy that would provide for a contract for someone sent to the ILEA.

Attorney Ballard presented two resolutions for consideration. The first adopts a policy regarding reimbursement, and has been reviewed by the Police Chief. The policy requires reimbursement on a pro-rated basis if an officer leaves the department before serving the City at least 48 months after completing training.

RESOLUTION (02-11) by Jones, second by From, to adopt a policy for reimbursement of police academy training costs.

The roll was called and the vote was:

AYES:	NAYS:	ABSENT:	
X			From
X			Gay
X			Jones
X			Schoenmaker
X			Wood

Passed and approved this 9th day of April 2002.

The next resolution embodies the terms of the policy in an agreement with Officer John Sedivec.

RESOLUTION (02-12) by Jones, second by Gay, authorizing the Mayor to sign an agreement with John Sedivec regarding police officer training reimbursement.

The roll was called and the vote was:

AYES:	NAYS:	ABSENT:	
X			From
X			Gay
X			Jones
X			Schoenmaker
X			Wood

Passed and approved this 27th day of October 2002.

The City has previously assisted Oaknoll with conduit financing. Now Oaknoll wishes to expand and renovate their facility. They will receive a more favorable interest rate if a city issues the bond. The City would have no financial obligation to repay the bond. Oaknoll pays all associated costs.

RESOLUTION (02-13) introduced by Jones, second by Wood, to authorize the issuance and sale of \$4.8 million Health Care Facility Revenue Bond, Series 2002 (Oaknoll Project).

The roll was called and the vote was:

AYES:	NAYS:	ABSENT:	
X			From
X			Gay
X			Jones
X			Schoenmaker
X			Wood

Passed and approved this 9th day of April 2002.

RESOLUTION (02-14) introduced by Jones, second by Schoenmaker, amending a loan agreement relating to the Health Care Facility Revenue Bond, Series 1997 (Oaknoll Project).

The roll was called and the vote was:

AYES:	NAYS:	ABSENT:	
X			From
X			Gay
X			Jones
X			Schoenmaker
X			Wood

Passed and approved this 9th day of April 2002.

Council Member Wood and Treasurer Reitz have met to study City financial information in regard to the need for a budget amendment. The budget must be amended if a program exceeds the budget by three to five per cent. All line items were reviewed and the next three months activity was estimated. Treasurer Reitz and Council Member Wood will meet with Steve Kuhl to prepare an official budget amendment for the May Council meeting.

TREASURER'S REPORT: Treasurer Reitz distributed the reports for March. She commented that the published budget for FY02/03 did not include funds for the street repair budget in the amount of \$50,831. The published budget included a surplus of \$24,000; with the inclusion of these expenses that amount is now -\$26,000.

An underpayment error to IPERS for \$517 was made in behalf of Officer McCune. Attorney Ballard said that the City could seek to recoup this cost from the officer. There was consensus among Council Members was that since the City made the error, no claim would be made.

MOTION by Jones, second by From, for payment of all the bills.

Carried.

WARRANTS & INCOME - MARCH

<u>Name</u>	<u>Amount</u>
Paul J. Moore, Melrose Avenue Building	650.00
City of Coralville	210.00
City of Iowa City	20.66
SEATS	591.50
Griffin, Paul J.	17.93
Streicher's	31.95
Golden Rule Creations	344.77
Wertjes Uniforms Police Supply	379.79
Iowa City Tire and Service	18.95
Sedivec, John A	30.00
City of Iowa City	2,347.80
Galls Incorporated	983.44
Business Radio Sales	25.20
Carousel Ford	4.40
Leff, Hauptert, Traw & Willman, L.L.P.	17,362.20
Robert Williams	75.00
Shive Hattery	663.00
Zephyr Copies	11.76

Westport Touchless Autowash	20.00
Johnson County Refuse, Inc.	1,365.00
Taser International	25.00
Johnson County Treasurer	1,749.50
Iowa City Press-Citizen	279.92
Stanard & Associates, Inc.	83.25
Genuine Parts Co. (NAPA)	30.74
Radio Shack	4.18
VISA	409.54
Jennifer Noser	75.00
June Braverman	75.00
Thomann Welding, Inc.	57.70
Iowa Association of Municipal Utilities	348.24
Sedivec, John A	3.50
Fesler's Inc.	20.00
Fidlar Doubleday, Inc.	372.17
Staples	327.60
Wellmark BC/BS	1,520.70
Broken Arrow	70.65
Consolidated Management	642.27
Allison, Bradford S	160.44
Griffin, Paul J.	57.62
Sedivec, John A	439.35
Sharp, Shawn P.	200.55
Shimon, Brian S.	826.46
Stange, Steven R.	273.52
Collection Services Center	182.00
ARS Inc.	3,000.00
McLeod USA	138.69
MidAmerican Energy	109.04
MidAmerican Energy	108.80
MidAmerican Energy	64.51
MidAmerican Energy	592.69
Birk, Patricia	217.13
From, Louise A.	184.70
Gay, William W.	191.17
Jacobson, Gloria N.	454.13
Jones, Martin L.	184.70
Reitz, Sharyn H.	251.39
Schoenmaker, Adrian	184.70
Wood, David G	184.70
Allison, Bradford S	190.67
Griffin, Paul J.	42.10
Sharp, Shawn P.	235.66
Stange, Steven R.	273.53
Shimon, Brian S.	826.46
Sedivec, John A	578.14
Collection Services Center	182.00
IOWA PUBLIC EMPLOYEES RETIREMENT SYSTEM	1,018.50

IOWA STATE BANK & TRUST CO	1,538.12
IOWA WORKFORCE DEVELOPMENT	24.65
TREASURER STATE OF IOWA	<u>177.00</u>
	44,341.43

<u>GENERAL</u>	<u>DEBT SERVICE</u>	<u>SPECIAL REVENUE</u>	<u>TOTAL REVENUE</u>
17,132.08	939.78	8,494.98	26,566.84

MAYOR'S REPORT: The Mayor sadly announced that Council Member Jones was attending his last Council meeting and in May would resign the seat he has held since 1992. She described the last JCCOG meeting, which she attended with him. The Mayor presented Council Member Jones with a clock and thanked him for all that he has done for the City. The Mayor (and Council representative if named) will attend the May 29 JCCOG meeting. Mayor Jacobson will attend the groundbreaking ceremony at Oaknoll tomorrow. She enjoyed attending Shadow Day at West High and spoke highly of the students she met. Council Member From represented the City at the Johnson Co/Small Cities meeting.

CLERK'S REPORT: Copies of the insurance binder for City liability insurance was distributed for review. A National Weather Service storm ready application was completed. Council Member Jones commented that University Heights is the first community in Johnson Co to be certified Storm Ready. New more user-friendly application forms were received from the state Alcohol Division. Clerk Birk asked to cut back on her availability due to family need; the Mayor and police have offered assistance.

LEGAL REPORT: Attorney Ballard described the benefits of the in-car camera now installed in police car Unit 1. Many calls have been received for information on rental rules. Attorney Ballard distributed copies of the Nuisance House ordinance that was recently passed. FEMA Flood Insurance information needs to be filed. He cited a recent newspaper article that concerned the amount of cash reserves maintained by cities.

ENGINEER'S REPORT: Several calls were received concerning the sunken street panel on Melrose near the Athletic Club.

POLICE REPORT: Chief Shimon reported on reserve training. A videotape of a traffic stop that was filmed using the new in-car camera was shown. University Heights will sponsor an ILEA Field Sobriety Training session in May, which will be held at the Athletic Club. Also in May, Chief Shimon will help with Taser training at the Iowa Academy of Law Enforcement. Reserve Officer Cooper gave a report detailing recent training sessions.

COMMITTEE REPORTS:

E-GOVERNMENT: Yard waste burn days were added to the website.

BUILDING, ZONING & SANITATION: Spring Burn Days include April 20, 21, 22, 26, 28, and 28. Also May 4, 5, 6, 10, 11, 12, and 18, 19, 20. Council Member From and Clerk Birk met with Ken Schweitzer, the City Rental Housing Inspector, to update the roll of rental units and improve record keeping and procedures.

FIRE AND POLICE: Council Member complimented Chief Shimon on the police department policy and procedure manual. Chief Shimon asked that Matt Hartman be appointed to the reserve force to fill the sixth spot.

MOTION by Gay, second by Jones, to appoint Matt Hartman to the reserve police force.
Carried.

The wage portion of this year's police budget is less than anticipated, due mainly to attrition.

STREET AND SIDEWALKS: Mayor Jacobson said that a panel on Highland had started sinking.

A citizen said that pedestrian ramp at the corner of Melrose and Sunset had developed a crack.

JCCOG: Council Member Jones discussed correspondence about an urbanized transit system. He discussed a new Finkbine parking lot access road that would discharge onto Melrose west of the Athletic Club. Council Member Jones has boxes and binders of material that he will provide to the clerk and mayor. He discussed state legislation that freed state institutions from working with local governments relative to their planning activities. He told Council that he had enjoyed working with them and said that he would stay in touch and be available if he could help.

Upon motion the Council adjourned at 10:32 p.m.

Approved

Gloria N. Jacobson, Mayor

Attest

Patricia Birk, Clerk

NOTE: Minutes subject to approval and corrections.