

**UNIVERSITY HEIGHTS CITY COUNCIL**

**TUESDAY JULY 9, 2002**

**FOLLOWING THE PUBLIC HEARING AT 7:00 P.M.  
TO ACCEPT BIDS FOR THE 2002 STREET IMPROVEMENT PROJECT**

**AT**

**CITY OF UNIVERSITY HEIGHTS CITY OFFICE  
1004 MELROSE AVENUE**

**AGENDA**

Call to Order.

Minutes of June.

Public Input.

Other Business:           Consideration of 28E Agreement with Johnson County for SEATS Service.  
                                  Consideration of 28E Agreement with Iowa City for Transit (Bus) Service.  
                                  Consideration of Ordinance Adopting Parliamentary Authority.

Treasurer's Report.      Payment of Bills.

Mayor's Report.

Clerk's Report.

Legal Report.

Engineer's Report.

Police Report.

Committee Reports:      Finance  
                                  E-Government  
                                  Building, Zoning and Sanitation  
                                  Community Protection  
                                  Street and Sidewalks  
                                  JCCOG

Next Meeting: August 13, 2002

**Gloria Jacobson, Mayor**

**Telephone: 338-3489**

July 9, 2002

A Public Hearing to accept bids for 2002 Street Improvements was not held. Sealed bid procedures are required for projects costing more than \$25,000; as the street projects were estimated to cost less than this, public notice and bidding is not required.

Mayor Jacobson called to order a regular meeting of the Council at 7:04 p.m.

**Present:** Mayor Jacobson; Council Members From, Gay, Giese, Schoenmaker; Attorney Ballard; Chad Lambi, Shive-Hattery Engineers & Architects; Police Chief Shimon; Clerk Birk.

**Others Present:** Kevin Doyle, JCCOG; Stan Laverman.

**Absent:** Council Member Wood; Treasurer Reitz.

**ALL VOTES UNANIMOUS UNLESS OTHERWISE STATED.**

**MOTION** by From, second by Giese, to approve the minutes of the regular meeting in June, as amended. Carried.

**OTHER BUSINESS:** Kevin Doyle of JCCOG was present to discuss the 28E agreement between the City and Johnson County for SEATS transit services. The cost to the City will be \$7382 annually, an increase of \$284 over last year. Attorney Ballard commented that the cost had not increased since 1998.

**RESOLUTION** (02-19) introduced by Gay, second by From, to authorize the 24<sup>th</sup> renewal of the 28E agreement between the City of University Heights and Johnson County for transit service.

The roll was called and the vote was:

AYES:	NAYS:	ABSENT:	
X			From
X			Gay
X			Giese
X			Schoenmaker
		X	Wood

Passed and approved this 9<sup>th</sup> day of July 2002.

Mr. Doyle next presented an agreement for bus service from Iowa City, who agree to accept \$27,411 annually to provide bus service. Iowa City asks that future cost increases reflect the national consumer price index annual average change. This method will allow both Cities to more easily determine budget amounts.

**RESOLUTION** (02-20) introduced by Gay, second by From, to authorize the FY03 agreement between the City of Iowa City and the City of University Heights for the provision of transit service within the corporate limits of University Heights.

The roll was called and the vote was:

AYES:	NAYS:	ABSENT:	
X			From
X			Gay
X			Giese
X			Schoenmaker
		X	Wood

Passed and approved this 9<sup>th</sup> day of July 2002.

**MOTION** by From, second by Gay, to use the annual consumer price index as a mechanism for determining the increase in the cost to the City for transit service from Iowa City.

Carried.

Attorney Ballard suggested that Council adopt “Robert’s Rules of Order, Newly Revised” as the guide for parliamentary procedure.

**MOTION** by Gay, second by Schoenmaker, to suspend the requirement that a proposed ordinance be considered on and voted on for passage at two Council meetings prior to the meeting at which it is to be finally passed.

The roll was called and the vote was:

AYES:	NAYS:	ABSENT:	
X			From
X			Gay
X			Giese
X			Schoenmaker
		X	Wood

Passed and approved this 9<sup>th</sup> day of July 2002.

**RESOLUTION** (02-21) by Giese, second by Schoenmaker, to adopt Ordinance No. 126 adopting “Robert’s Rules of Order, Newly Revised” as the parliamentary authority for the City.

The roll was called and the vote was:

AYES:	NAYS:	ABSENT:	
X			From
X			Gay
X			Giese
X			Schoenmaker
		X	Wood

Passed and approved this 9<sup>th</sup> day of July 2002.

**TREASURER’S REPORT:** In the absence of Treasurer Reitz, Clerk Birk distributed the financial report for June.

**MOTION** by From, second by Giese, for payment of all the bills.

Carried.

**WARRANTS - JUNE**

Num	Name	Memo	Amount
13327	City of Iowa City	Gen:CP:Gen:CP:-Vehicle Fuel	225.04
13327	City of Iowa City	Gen:CP:Fuel Adm Fee	10.00
13327	City of Iowa City	Gen:CP:Hydrant flush	800.00
13327	City of Iowa City	Gen:HD:Bus Service	2,182.67
13328	Leff, Hauptert, Traw	Gen:P&A:Legal fees	10,732.25
13328	Leff, Hauptert, Traw	Gen:P&A:Oaknoll legal fees	1,658.50
13329	Copyworks	Gen:P&A-copying	12.09
13330	Iowa City Tire	Gen:CP:Vehicle Maintenance-oli change	18.95
13331	ILEA	Gen:CP:Training-Sedivec	1,975.00

13332	Quality Engraving	Gen:CP:Police-Notary Stamp-Cooper	20.00
13333	Johnson Co Refuse	Gen:HCE:Trash/Recycling	1,365.00
13335	City of Coralville	Gen:CP:Building Inspection	180.00
13336	Shive-Hattery	Gen:HCE:eng fees	3,035.26
13337	Westport Touchless	Gen:CP:Vehicle Wash	10.00
13338	Business Radio Sales	Gen:CP:Veh Equip-Battery	48.00
13339	University Athletic Club	Gen:CP:Police Lunch at training session	100.00
13340	Travis Peach	Gen:CP:Police Reserve Training-Hartman	100.00
13341	Fesler's Inc.	Gen:CP:Police Uniform-Cooper Badge	56.70
13342	Griffin, Paul J	Gen:P&A-cleaning supplies	51.77
13343	VISA	Gen:CP:Police Training-gas to ILEA	16.00
13343	VISA	Gen:CP:Police printing-business cards	18.94
13343	VISA	Gen:CP:Police supplies-Staples	27.32
13343	VISA	Gen:CP:Police-film for car camera	22.93
13343	VISA	Gen:CP:Police-batteries	5.24
13343	VISA	Gen:HD:Park-flowers-HyVee	15.84
13343	VISA	Gen:HD:Park-flowers-HyVee	187.38
13343	VISA	Gen:P&A-copying	17.23
13344	SEATS	Gen:HD-SEATS	591.50
13346	Wellmark BC/BS	Gen:CP:Hlth Ins-qtly pymt-Shimon	1,520.70
13347	Sharyn Reitz	Gen:P&A-copying	4.31
13347	Sharyn Reitz	Gen:P&A-bank charges	2.50
13358	Wellmark BC/BS	Gen:CP:Hlth Ins-qtly pymt-Sedivec	601.92
13359	Iowa City Press-Citizen	Gen:P&A-Publications	172.45
13360	Julie Bayshore	Gen:HD:Library card	37.50
13361	Ahlers Law Firm	Gen:P&A:Oaknoll legal services	874.16
13362	Johnson Co Treasurer	Gen:CP:Sheriff contract	1,493.30
13362	Johnson Co Treasurer	Gen:CP:Radio contract	256.20
13363	Wertjes Uniforms	Gen:CP:Police Uniform-Stange	42.99
13363	Wertjes Uniforms	Gen:CP:Police Uniform-Shimon	85.98
13363	Wertjes Uniforms	Gen:CP:Police Uniform-campaign hats	348.00
13363	Wertjes Uniforms	Gen:CP:Police Uniform-seals for summer hats	184.00
13363	Wertjes Uniforms	Gen:CP:Police Uniform-2 shirts	95.01
13365	Kevin/Julie Kurtz	Gen:HD:Library card	75.00
13366	Welt-Ambrisco Insurance	Gen:CP:Police-Car insurance	2,606.00
13366	Welt-Ambrisco Insurance	Gen:P&A:Workers comp	2,200.00
13366	Welt-Ambrisco Insurance	Gen:P&A:Liability Insurance	6,039.00
13368	Copyworks	Gen:P&A-copying	16.95
11351	Cooper, Tyler	Gen:CP:Police Payroll	658.95
13315	From. Louise A.	Gen:P&A Council Wages	184.70
13316	Gay, William W.	Gen:P&A Council Wages	178.23
13317	Jacobson, Gloria N.	Gen:P&A Mayor Wages	454.13
13318	Schoenmaker, Adrian	Gen:P&A Council Wages	184.70
13319	Wood, David G.	Gen:P&A Council Wages	184.70
13320	Birk, Patricia	Gen:P&A Clerk wages	217.13
13321	Reitz, Sharyn H.	Gen:P&A Treasurer wages	251.38
13350	Allison, Bradford S.	Gen:CP:Police Payroll	55.23
13352	Griffin, Paul J	Gen:P&A Payroll	46.55
13353	Collection Services	484066-Support Payment	182.00
13355	Stange, Steven R.	Gen:CP:Police Payroll	273.52
13356	Shimon, Brian S.	Gen:CP:Police Payroll	743.52
13369	Giese, David	Gen:P&A Council Wages	41.01

13371	Allison, Bradford S.	Gen:CP:Police Payroll	135.44
13372	Cooper, Tyler	Gen:CP:Police Payroll	391.96
13373	Griffin, Paul J	Gen:P&A Payroll	253.30
13374	Sedivec, John A.	Gen:CP:Police Payroll	430.33
13375	Shimon, Brian S.	Gen:CP:Police Payroll	826.45
13376	Stange, Steven R.	Gen:CP:Police Payroll	273.53
13377	Collection Services	484066-Support Payment	182.00
13378	IOWA STATE BANK	42-1109342	1,707.63
13379	TREASURER STATE OF IOWA	41-1109342-001	197.00
13380	IOWA WORKFORCE	107319-6	24.32
13381	Carl Chadek Trucking	Gen:HCE Street Sweeping	945.00
EFT	McLeod USA	Gen:P&A:Phone	114.46
EFT	MidAmerican Energy	Gen:CP:Traffic lights	303.07
EFT	MidAmerican Energy	Gen:CP:Street lights	591.33
EFT	Electronic Engineering	Gen:CP:Police-pager rental	90.90
EFT	Paul J Moore, Melrose Ave Bldg	Gen:P&A-Rent	650.00
EFT	MidAmerican Energy	Gen:P&A:City Hall utilities	49.50
	<b>Total</b>		<b>40,929.98</b>

<u>INCOME</u>	<u>GENERAL</u>	<u>DEBT SERVICE</u>	<u>SPECIAL REVENUE</u>
	11,945.77	762.75	7,140.08

**MAYOR'S REPORT:** Jerry Musser will represent the City on the Johnson County Housing Task Force. A letter from a resident who was complaining of harassment was discussed. A resident requested that City close part of Koser Avenue for a block party on August 11. Another resident of Koser plans to have a party with many guests and a band, although parking and noise restrictions will need to be followed. A resident complained of neighborhood problems. Mayor Jacobson appointed Council Member Giese as representative to the Johnson County Juvenile Policy Board.

The Mayor will bring a draft Newsletter front page to the August meeting. She asked everyone to correct or amend other information in the Newsletter. A resident noted two possible zoning violations. The Mayor will be unable to attend an open house at Mid-American Energy and invited other Council Members to attend.

**CLERK'S REPORT:** There was one building permit issued last month.

**LEGAL REPORT:** Attorney Ballard said that the City did not need to participate in the FEMA flood survey because it is not in a flood prone area. He received a letter from Grandview Court Apartments asking about actual costs for rental housing inspections. He will provide the information.

Attorney Ballard said that he has received more calls about zoning and rental requirements this year than in past years. He thinks that this is due to more awareness of City regulations.

**ENGINEER'S REPORT:** Engineer Lambi recommended that Council approve a bid of \$24,984.60 from Pelling for asphalt work. Another portion of the street improvement is concrete work. Engineer Lambi will solicit quotes for this work.

**MOTION** by Giese, second by Schoenmaker to approve a bid of \$24,984.60 from LL Pelling for street resurfacing.

Carried.

Engineer Lambi is awaiting the return of a signed contract for street marking. He received a call from someone considering building on a lot that has a ravine. The house would be on pillars. The building inspector would need to decide if a permit would be issued, and Attorney Ballard thought that a zoning variation might also be needed for this lot.

Engineer Lambi and Attorney Ballard will discuss a proposed sensitive areas ordinance.

Engineer Lambi discussed the current weight limit on City streets, which is 11 tons. He suggests that the limit be raised and a structured permit and fee system be adopted. He and Attorney Ballard and Police Chief Shimon will discuss this and report back to Council.

**POLICE REPORT:** Chief Shimon said that he will no longer allow officers to smoke in the police cars. Many favorable comments have been received from citizens about the bicycle patrol. Officer Sedivec is set to graduate from the Iowa Law Enforcement Academy. He is the first officer to graduate while a City employee. Application was made for a car camera from the Iowa Governor's Safety Bureau. City officers will participate in a driver checkpoint that will be held by Iowa City PD. The 12-gauge shotguns will be sold, but a rifle will not be purchased. The .410 shotgun will be kept. Chief Shimon reported on reserve hours.

**COMMITTEE REPORTS:**

**BUILDING, ZONING & SANITATION:** Council Member From plans to represent the police committee at Officer Sedivec's graduation from the Police Academy. She has spoken with Steve Smith about leaf vacuuming. Johnson County Refuse will offer this service in other communities and the City has an opportunity to try the service this Fall if funds are available. Estimated cost is \$4,000 to \$6,000. Some money could be raised by cashing the diagonal parking on Marietta during football games. Council Member From will seek citizen input and make a recommendation at the August meeting.

**FIRE AND POLICE:** A push bumper will be purchased for Unit 2.

**STREET AND SIDEWALKS:** Council Member Giese discussed concerns about limbs that hang over City streets. Chief Shimon mentioned overhanging limbs on Mahaska Court, North Sunset and Glencrest. Attorney Ballard said that property owners were responsible for their trees and that the City was only responsible for dead trees in the City right of way. Council Member Giese will notify residents whose trees are not in compliance. Engineer Lambi will give Council Member Giese the guidelines for sidewalk inspection. Council Member Giese will make a list of sidewalks that are not up to City standards.

**JCCOG:** Mayor Jacobson will attend the August JCCOG meeting. Council Member Schoenmaker attended the JCCOG Regional Trails and Bicycling Committee meeting.

As three Council Members will be absent for the August 13 Council meeting, it was decided to hold the meeting on Tuesday August 6, 2002.

Upon motion the Council adjourned at 9:31 p.m.

Approved \_\_\_\_\_  
Gloria N. Jacobson, Mayor

Attest \_\_\_\_\_  
Patricia Birk, Clerk

**NOTE: Minutes subject to approval and corrections.**