

UNIVERSITY HEIGHTS CITY COUNCIL

TUESDAY SEPTEMBER 11, 2001

7:00 P.M.

AT

**CITY OF UNIVERSITY HEIGHTS CITY OFFICE
1004 MELROSE AVENUE**

AGENDA

Call to Order.

Minutes of August.

Public Input.

Other Business: Cigarette Permit for Taste
 Mid-American Franchise
 Melrose/Sunset Split-Phase Signal
 Acceptance of Employee Resignation
 Confirmation of Appointment of Acting Police Chief
 Newsletter
 Consideration of Ordinance No. 122 Regarding Traffic Regulation

Treasurer's Report. Payment of Bills.

Mayor's Report.

Clerk's Report.

Legal Report.

Engineer's Report.

Police Report.

Committee Reports: Finance
 Building, Zoning and Sanitation
 Fire and Police
 Street and Sidewalks
 JCCOG

Next Meeting: October 9, 2001

Gloria Jacobson, Mayor

Telephone: 338-3489

SEPTEMBER 11, 2001

Mayor Jacobson called to order a regular meeting of the Council at 7:02 p.m.

PRESENT: Mayor Jacobson; Council Members From, Gay, Jones, Martin, Schoenmaker; Attorney Ballard; Chad Lambi, Shive-Hattery Engineers & Architects; Acting Police Chief Shimon; Clerk Birk.

OTHERS PRESENT: David Wood; John Sehnert, Brian Phelps, MidAmerican Energy; Afon Offenheimer; Russ Boyer; R. Bhatnagar; Steve Stange; Brad Allison; Stan Laverman.

ABSENT: Treasurer Reitz.

ALL VOTES UNANIMOUS UNLESS OTHERWISE STATED.

MOTION by Martin, second by Gay, to approve the minutes of the public hearing in August.
Carried.

MOTION by Martin, second by From, to approve the minutes of the regular meeting in August, as amended.
Carried.

OTHER BUSINESS: An application for a cigarette permit was received from Taste on Melrose. Mr. Prochaska plans to sell cigarettes during home football games.

MOTION by Martin, second by From, to approve the cigarette permit for taste.
Carried.

John Sehnert and Brian Phelps from MidAmerican Energy were present to discuss renewal of gas and electric franchises. MidAmerican offers indemnification, repair of City streets to original condition if they excavate, will not interfere with the City water, sewer or storm sewer systems, would relocate lines and poles at no cost to the City in the event of street construction and continue to serve the City with gas and electric service. They are asking for a 15 year franchise with an 8 year qualifier. They will return for the City Council meeting in November.

Council discussed the use of video detection for traffic control at Melrose and Sunset. Council Member Jones stated that video detection will offer a higher level of service than split-phase signalization because the signals will cycle to North and South Sunset only when a vehicle is present. New estimated cost is \$35,355. Council Member Jones will notify Jeff Davidson of JCCOG that the City wishes to go ahead with the video detection.

On August 28, the Mayor, Fire and Police Committee members, and Attorney Ballard met with Police Chief McDonald and accepted his request to resign and retire, pending Council approval at the meeting tonight.

MOTION by Jones, second by Gay, to accept the resignation of Police Chief McDonald.
Carried.

Council discussed whether to pay Chief McDonald a portion of this year's uniform allowance in the amount of \$83.33. As no receipts have been turned in for uniform purchases this fiscal year, it was decided that no uniform allowance was due.

MOTION by From, second by Jones, to deny any uniform allowance for FY01 for Chief McDonald.

Attorney Ballard will phone Chief McDonald to verify that all hours he worked have been turned in.

On August 28, Officer Brian Shimon was appointed Acting Police Chief, pending Council approval at the meeting tonight.

MOTION by From, second by Martin, to confirm the appointment of Brian Shimon as Acting Police Chief.
Carried.

Council discussed the Fall Newsletter, and several items were updated.

Council considered Ordinance No. 121 regarding traffic regulation. Last month Council enacted an ordinance which adopted by reference sections of the Iowa Code concerning traffic regulation. This ordinance maintains those regulations specific to University Heights concerning parking regulation, speed restrictions, bicycles, and towing and impoundment procedures. Increasing the fine for parking on yards on non-football Saturdays was discussed. It was decided that this fine should be \$25 for the first offense, \$50 for the second offense, and \$100 for the third and subsequent offenses.

MOTION by Jones, second by From, to suspend the requirement that an ordinance be read three times before it is passed.

Carried.

RESOLUTION (01-14) introduced by Jones, second by From, to adopt Ordinance No. 121 regarding traffic regulation as amended in Section 6 (3-F) regarding penalties for parking in yards.

The roll was called and the vote was:

AYES:	NAYS:	ABSENT:	
X			From
X			Gay
X			Jones
X			Martin
X			Schoenmaker

Passed and approved this 11th day of September 2001.

PUBLIC INPUT: A resident reported that storm water flows from the street onto his driveway and then into his basement. Engineer Lambi said that he needed to regrade his driveway so as to allow water to drain from the property. He said that the City also needed to excavate the outlet of the storm intake pipe on this street so as to improve its operation.

TREASURER'S REPORT: Treasurer Reitz distributed the report for August before the meeting. \$10,000 was moved from the money market account to the checking account to cover September expenses, which leaves \$10,450 in that account. Payment requests need to be submitted by 5:00 p.m. on the Wednesday before City Council meetings each month so as to allow time to prepare and distribute the reports for Council packets. Attorney Ballard received a check from Media Com for the cable TV franchise.

MOTION by From, second by Martin, for payment of all the bills.

Carried.

WARRANTS – AUGUST

Num	Name	Memo	Amount
12688	Paul J. Moore, Melrose Ave Bldg	Gen:P&A-Rent	650.00
12718	SEATS	Gen:HCE:Seats Service	591.50
12702	Phillips 66 Company	Gen:CP:Vehicle Maintenance/Supplies	1.56
12703	City of Iowa City	Gen:HD:Park Water	20.98
12704	City of Iowa City	Gen:CP:Vehicle Fuel, HCE:Bus Service	2,372.73
12705	Triple T Enterprises	Gen:CP:Supplies-books	27.00
12706	Sue Aitchison	Gen:HD:Library Card Reimbursement	75.00
12717	Ellen Hartz	Gen:HD:Library Card Reimbursement	75.00
12721	Galls Incorporated	Gen:CP:Police Car Equipment	264.94
12722	Iowa City Tire and Service	Gen:CP:Vehicle Maintenance	18.95
12720	Shimon, Brian S.	Gen:CP:Unif Allowance/Gall's	250.95

12739	VISA	Gen:P&Asupplies/shipping/batteries	318.60
12738	Shimon, Brian S.	Gen:CP: Ammo Allowance	13.94
12715	Iowa City Press-Citizen	Gen:P&A:Publications	136.45
12723	Genuine Parts Co. (NAPA)	Gen:CP:Vehicle maintenance-no receipt	62.25
12724	U.S. Cellular	Gen:CP-cell phone	94.41
12725	City of Coralville	Gen:P&A:Building Inspection Bill	585.17
12726	Johnson County Refuse	Gen:HCE-Trash/Recycling/	1,365.00
12727	Westport Touchless Autowash	Gen:CP:Vehicle Wash	8.00
12728	Frohwein	Gen:P&A:Treasurer supplies - notebook	9.59
12729	Robert C. Brown	Gen:HD:Library Card Reimbursement	75.00
12730	Margaret Cox	Gen:HD:Library Card Reimbursement	75.00
12731	David Belgium	Gen:HD:Library Card Reimbursement	75.00
12732	Mary Noel	Gen:HD:Library Card Reimbursement	75.00
12733	Teresa Giese	Gen:HD:Library Card Reimbursement	75.00
12734	Carol Howard	Gen:HD:Library Card Reimbursement	75.00
12735	Welt-Ambrisco Insurance	Gen:CP/P&A insurance-EMT endorsement	205.00
12736	McLeod USA	Gen:P&A:Phone	105.67
12737	General Tree Service	Gen:HCE:Tree Removal	825.00
12740	Johnson County Treasurer	Gen:CP:Sheriff/Radio contract	1,749.50
12741	Wellmark BC/BS	Gen:CP:Health Insurance-Shimon	200.00
12745	Phillips 66 Company	Gen:CP:Vehicle Maintenance/Supplies	11.14
12746	Iowa League of Cities	Gen:P&A:Dues	437.00
12744	Sharp, Shawn P.	Gen:CP:Weapons Allowance	150.00
12742	Mary Helen Martin	Gen:HD:Library Card Reimbursement	75.00
DD1	MidAmerican Energy	Gen:Office Electric/SR:Street and Stoplights	928.86
12748	Birk, Patricia	Gen:P&A:Payroll	216.13
12749	McCune, Garry W.	Gen:CP:Payroll	1,817.97
12750	McDonald, Robert F.	Gen:CP:Payroll	1,973.76
12753	Reitz, Sharyn H.	Gen:P&A:Payroll	219.13
12743	Sharp, Shawn P.	Gen:CP:Payroll	320.90
12751	Stange, Steven R.	Gen:CP:Payroll	80.23
12754	Griffin, Paul J.	Gen:CP:Payroll	80.69
12765	Shimon, Brian S.	Gen:CP:Payroll	1,602.29
12770	IPERS	IPERS	1,373.74
12771	IOWA STATE BANK & TRUST CO	42-1109342	2,157.40
12772	TREASURER STATE OF IOWA	42-1109342-001	322.00
	TOTAL		22,243.43

<u>INCOME</u>	<u>GENERAL</u>	<u>SPECIAL REVENUE</u>	<u>TOTAL</u>
	5,219.08	7,078.00	12,297.08

MAYOR'S REPORT: The next meeting with the Board of Supervisors for Small Cities is September 17 at 6:00 p.m. Mayor Jacobson contacted Mr. Mebus concerning fire protection for Horn School and the all-walk cycle at the intersection of Melrose and Sunset. The Mayor wrote a welcome letter for the City website. She also wrote letters to the Iowa City and Coralville Fire Chiefs thanking them for their cooperation in covering potential risks from fire during the closing of Mormom Trek, and to Terry Trueblood of the City of Iowa City Parks and Recreation expressing continued interest in the use of the Neuzil property. She wrote to Bernie Mauch of the University Athletic Club to thank him for his donation of \$300 for the purchase of police equipment. Mayor Jacobson has received calls from citizens concerned with the disposal of yard waste in City streets.

CLERK'S REPORT: Two building permits were received. The completed FY2001 Street Finance Report has been completed by Steve Kuhl.

RESOLUTION (01-15) introduced by Jones, second by Martin, to approve the FY2001 Street Finance Report.

The roll was called and the vote was:

AYES:	NAYS:	ABSENT:	
X			From
X			Gay
X			Jones
X			Martin
X			Schoenmaker

Passed and approved this 11th day of September 2001.

City elections will be held on November 6. Satellite voting is available on November 5 at University Hospital, and on November 3, 4, and 5 at the Iowa City Public Library and First Avenue Hy Vee in Iowa City. Absentee ballots can now be requested.

The City web site is ready to be activated. Resident David Wood has done most of the work to get the site up and running. He will notify the JCCN that the site is ready, and prepare a publicity notice.

ENGINEER'S REPORT: There is erosion developing on the east side of Olive Court due to the lack of curb and parking on that side of the street. Constructing a curb and gutter and a storm sewer would be costly. A temporary solution would be to restore the area with sod although it would be necessary to keep cars off the sod until it is established.

The street improvement construction is expected to begin the week of September 24.

POLICE REPORT: Acting Police Chief Shimon gave the police report for the month. Abandoned bicycles were taken to Sharpless Auction. A new radar unit was installed in Unit 2. Chief Shimon and Clerk Birk attended a grant-writing class.

COMMITTEE REPORTS:

BUILDING, ZONING & SANITATION: The free Fall leaf pick-up will be on November 10. There will be two Christmas pick-up days in January. The City potluck picnic will be held on Sunday October 7. A flier will be distributed to residents.

FIRE AND POLICE: Council Member Gay outlined changes that have occurred in the Police Department since the appointment of Brian Shimon as Acting Police Chief. The two police cars will be used on a rotating basis. One of the garage stalls is no longer needed thereby saving rental costs. A pager system has replaced the cell phones. The department will now consist of 2 full-time officers and three part-time officers.

Council Member Gay recommended that Clerk Birk be compensated an additional \$500 from the police department budget for the current and next pay periods for the time she has spent helping Acting Chief Shimon.

Motion by Gay, second by Jones, to pay Clerk Birk \$500 in September and \$500 in October in addition to her regular salary.

Carried.

Council Member Gay proposed that a cage which separates the driver from the prisoner be purchased and installed in Unit 2.

Motion by Gay, second by Jones, to purchase a police car cage.

Carried.

The police department requested that a shower be installed in the basement of the City office.

Motion by Gay, second by Jones, to purchase and install a shower.

Carried.

Council Member Gay recommended that Brian Shimon's wage be increased to \$13.75 per hour while he serves as Acting Police Chief. This would be effective back to the beginning of this pay period.

Motion by Gay, second by Martin, to pay Acting Chief Brian Shimon \$13.75 per hour.

Carried.

Council Member Gay proposed that the City hire Brad Allison as a part-time police officer. He is an officer with the University of Iowa Department of Public Safety.

Motion by Gay, second by Martin, to hire Bradford Allison as a part-time police officer at the same level of pay as the other part-time officers.

Carried.

Establishing a reserve force of police officers was discussed. Acting Chief Shimon outlined the benefits of the City using reserve officers. Three badges need to be ordered for reserve officers.

MOTION by Jones, second by From, to establish a reserve force of up to four police officers.

Carried.

The police department will be looking into purchasing a computer system; this will be reported on at the next Council meeting. An inventory of signs and sign poles being stored at Shive-Hattery will be done. Council Member Gay asked that the October agenda include consideration of appointing a Police Chief.

Bradford Allison was sworn in as a police officer by Mayor Jacobson.
A \$25,000 grant from Mercy Hospital will fund an outdoor exercise area at Horn School.

STREET AND SIDEWALKS: Council Member Schoenmaker made a list of potholes in City streets. If Paul Griffin is willing to fill the potholes, he can get the material from Pelling and do the repairs; otherwise this project will be added to the street repair project for next year.

MOTION by Martin, second by Schoenmaker, to repair potholes with hot mix.

Carried.

He spoke with a resident on Golfview who is concerned about the amount of water and ice that collects on the street when the intake becomes covered over with snow and ice. Paul Griffin will be directed to attend to this area in the winter. If dirt and sod are applied to the east side of Olive Court, Spring is the best time to do it. An appeal to a parking ticket was discussed, and it was decided to waive the violation. The "No Parking Here to Corner" sign at Golfview and Melrose will be changed to "No Parking Any Time".

JCCOG: Council Member Jones asked the Police Department to send accident statistics to Kevin Doyle at JCCOG on an semi-annual or annual basis. Council Member Schoenmaker will represent the City at the SW Iowa City comprehensive planning meetings.

Upon motion the Council adjourned at 9:50 p.m.

Approved _____
Gloria N. Jacobson, Mayor

Attest _____
Patricia Birk, Clerk

NOTE: Minutes subject to approval and corrections.