

UNIVERSITY HEIGHTS CITY COUNCIL

TUESDAY – SEPTEMBER 12, 2000

7:00 P.M.

AT

**CITY OF UNIVERSITY HEIGHTS CITY OFFICE
1004 MELROSE AVENUE**

AGENDA

Call to Order.

Minutes of August.

Other Business: Curb Numbering
 Street Finance Report
 Discussion of Snow Removal Contract
 Revised 28E Agreement with Coralville for Housing Inspection

Services

Public Input.

Treasurer's Report. Payment of Bills.

Mayor's Report.

Clerk's Report.

Legal Report.

Engineer's Report.

Police Report.

Committee Reports: Finance
 Building, Zoning and Sanitation
 Fire and Police
 Street and Sidewalks
 JCCOG

Next Meeting: October 10, 2000

Gloria Jacobson, Mayor

Telephone: 338-3489

September 12, 2000

Mayor Jacobson called to order a regular meeting of the Council at 7:03 p.m. She said that Council Member Jones would be absent for the first hour.

Present: Mayor Jacobson; Council Members From, Gay, Jones, Martin, Schoenmaker; Attorney Ballard; Chad Lambi, Shive-Hattery Engineers & Architects; Police Chief McDonald; Treasurer Reitz; Clerk Birk.

Others Present: John Beck, Steve Smith, Johnson Co Refuse.

Absent: None.

ALL VOTES UNANIMOUS UNLESS OTHERWISE STATED.

MOTION by Martin, second by From, to approve the minutes of the regular meeting in August. Carried.

OTHER BUSINESS: Steve Smith of Johnson County Refuse presented information told Council how he would handle snow removal should he be awarded the contract for this winter. He would use two trucks to clear the streets. One is larger, so he thinks the snow can be plowed with fewer passes. As he is currently the City's refuse collector, he knows the streets.

There were two other applicants; one withdrew this afternoon and another did not appear with a presentation. The contractor will furnish sand and salt. Streets will be plowed when there is two inches of snow, or as directed by the Mayor or Police.

The bids per operation from Johnson Co Refuse are: plowing streets - \$650; plowing main streets - \$125; sanding and salting all streets - \$175; sanding and salting main streets - \$100; providing sand and salt barrels - \$50 per barrel; resident sidewalk snow removal - \$45.

MOTION by From, second by Martin, to accept the bid from Steve Smith for snow removal. Carried.

John Beck, who contracted with the city to paint house numbers on the curbs, was present. He completed the corrections requested, and returned to accept payment.

The annual street finance report was completed by Greenwood and Crim.

RESOLUTION (00-12), introduced by Martin, second by From, to approve the FY99 Street Finance Report.

The roll was called and the vote was:

AYES:	NAYS:	ABSENT:	
X			From
X			Gay
		X	Jones
X			Martin
X			Schoenmaker

Passed and approved this 12th day of September 2000.

Amendments to the 28E Agreement with Coralville for Housing Inspection Services were discussed. The new agreement states that University Heights will pay \$22 per hour, plus mileage costs, for inspection services. The agreement will automatically renew for one year periods, unless there is objection, and Coralville wants to revisit the fee schedule annually.

RESOLUTION (00-13) introduced by Gay, second by From, authorizing the Mayor to sign, and the Clerk to attest to, a revised 28E agreement with Coralville for Housing Inspection Services.

The roll was called and the vote was:

AYES:	NAYS:	ABSENT:	
X			From
X			Gay
		X	Jones
X			Martin
X			Schoenmaker

Passed and approved this 12th day of September 2000.

Paul Moore told Council Member From and Clerk Birk that one of the picnic tables in the triangle park had fallen down and that the other needs bracing. Mr. Moore will purchase the bracing and repair the tables if Council approves the expenditure.

MOTION by From, second by Martin, to approve up to \$200 for material for Paul Moore to repair two picnic tables.

Carried.

Council discussed the annual Fall newsletter. Final corrections were made. The Fall burn dates are known, and will be included, although residents will be reminded to be aware that burn days can be cancelled due to dry conditions. Christmas trees will be picked up on two days this year: January 9 and January 16. The section on Building and Zoning will stress that permits are needed before building or remodeling and that driveways can not be changed without permission of Council. The Newsletter will be printed the week of September 24, and distributed shortly thereafter.

TREASURER'S REPORT: Treasurer Reitz distributed the reports for July and August. She is using QuickBooks, and has all the information entered, and is using computer printed checks. She distributed examples of reports, and asked for feedback as to which are the most useful. Council Members agreed that these reports will allow them to track expenditures more accurately and to do a better job making financial decisions. Treasurer Reitz will gather information on accounts from major area banks as to interest rates and fees, and report to Council next month.

MOTION by Martin, second by Jones, for payment of all the bills.

Carried.

WARRANTS – AUGUST

Debit	ISB&T	P&A:Bank Fee	.01
11817	Communications Engineering Co	CP:Radio Repair	34.00
11818	Phillips 66	CP:Vehicle Wash	10.00
11819	Business Radio Sales	CP:Radio	3,062.10
11820	Triple T Enterprises	CP:Supplies	99.01
11822	US Cellular	CP:Cell Phones	99.01
11823	Iowa City Tire	CP:Vehicle Maintenance	30.95

11824	Westport Touchless Autowash	CP:Vehicle Wash	16.00
11825	MidAmerican Energy	P&A;CP:Electricity	915.53
11826	Johnson Co Refuse	HCE:Sanitation	1,350.00
11827	Iowa City Press-Citizen	P&A:Publications	255.98
11828	Grandview Court Apartments	CP:Garage Rent	1,365.00
11829	Paul Moore, Melrose Ave Building	P&A:Rent	650.00
11830	Iowa League of Cities	P&A:Supplies	40.00
11831	Postmaster	P&A:Postage	66.00
11833	Johnson Co Treasurer	CP:Sheriff/Radio Contract	1,666.25
11834	Shive-Hattery	CP:Engineering Fees	5,638.65
11835	McLeod USA	P&A:Phone	183.65
11836	City of Iowa City	HD;P&A:Water/Sewer	20.76
11838	Patricia Birk	P&A:Supplies	48.99
11839	Stephen Gerard II	HD:Library Card	75.00
11840	Alberto Segre	HD:Library Card	75.00
11841	Susan Reynoldson	HD:Library Card	75.00
11842	Art Hartz	HD:Library Card	75.00
11843	Robert Brown	HD:Library Card	75.00
11845	Garry McCune	CP:Police Supplies	2.30
11837	City of Iowa City	HCE:Bus/CP:Gas	2,800.74
11844	Margaret Cox	HD:Library Card	75.00
11821	Fesler's, Inc.	CP:Equipment	5.95
11821	Brian Shimon	CP:Uniform Allowance	25.05
12215	Patricia Birk	P&A:Payroll	208.32
11216	Garry McCune	CP:Payroll	1,800.62
12217	Robert McDonald	CP:Payroll	1,965.82
12218	Sharyn Reitz	P&A:Payroll	220.64
12219	Brian Shimon	CP:Payroll	1,369.43
12220	Steve Stange	CP:Payroll	318.59
12221	Iowa State Bank & Trust	CP/P&A:Federal Liability	2,059.62
12222	Treasurer, State of Iowa	CP/P&A:State Liability	308.00
12223	IPERS	CP/P&A:IPERS Payment	1,201.61

MAYOR'S REPORT: Mayor Jacobson publicly congratulated Council Member Jones who was the recipient of the Berry Scholarship at the University of Iowa College of Public Health. Weldon Heitman was appointed to the Zoning Commission. Attorney Ballard, Engineer Lambi and Council Member Schoenmaker will meet with Bernie Mauch of the Athletic Club to discuss the berm at the subdivision. Council Members are concerned about the portion that runs along Melrose Avenue. Council Member Jones, who was a member of the jail review committee, talked about the problems with the current jail and the process the committee went through before advocating a new jail.

CLERK'S REPORT: The Outstanding Obligations Report, prepared by Greenwood and Crim, was mailed this month. One building permit was received.

LEGAL REPORT: The Zoning Commission will meet to consider a change to the Zoning Ordinance as the Moveable Feast would like to operate a restaurant and serve beer and wine on-premise. A change to the ordinance regulating the height of structures will also be discussed. A property owner phoned about a dead tree in the parking at his property. He pointed out a section of the Iowa Code that say a property owner can be required to maintain trees in the parking area, but cannot be forced to remove them. A survey of dead trees in the parking will be done; hiring a tree service to remove them will be considered. The Iowa Supreme Court ruled that the uniform citation and complaint used in Iowa, and University Heights, for traffic violations, is unconstitutional if they

are not notarized. Some tickets have been dismissed. All tickets are now being notarized before they are filed. The police officers will fill out applications to become notary publics.

ENGINEER'S REPORT: Street repairs will begin about September 18 and will take about two weeks. The contract to paint street marking has been signed. Engineer Lambi attended a JCCOG meeting where it was recommended that the improvements to the Melrose and Sunset intersection be funded. This funding would pay for 80% of the cost to add a left turn lane to westbound Melrose at Sunset and the signal connection with traffic signals east. Some of the tree trimming has been completed. Chief McDonald also did some trimming. A resident complained to Mayor Jacobson about the restoration of the parking area on Melrose. This area was disturbed as a result of the water main tap from the Athletic Club subdivision. Engineer Lambi will discuss it at the meeting with Bernie Mauch on Thursday.

POLICE REPORT: Chief McDonald gave the police report for the month. All officers are now certified for the defibrillators. Some narrow streets have parking on one side only; problems arise during garage sales. Chief McDonald suggested printing temporary signs that residents can borrow which would tell attendees where to park. Several bids have been received for a new police car. Council said to go forward with the purchase. Two officers will attend a class on search and seizure. A Charging Manual will be ordered.

COMMITTEE REPORTS:

FIRE AND POLICE: There should not be additional booking charges when a prisoner is transported to the jail. The cafeteria plan has been filed.

JCCOG: There is a JCCOG meeting tomorrow. One of the issues deals with amending the street improvement program to include money for the improvement to Melrose and Sunset. A SEATS application was received.

MOTION by Jones, second by From, to approve the SEATS application.

The roll was called and the vote was:

AYES:	NAYS:	ABSENT:	
X			From
X			Gay
X			Jones
X			Martin
X			Schoenmaker

Passed and approved this 12th day of September 2000.

Upon motion the Council adjourned at 10:09 p.m.

Approved _____
Gloria N. Jacobson, Mayor

Attest _____
Patricia Birk, Clerk

NOTE: Minutes subject to approval and corrections.