

October 14, 2003

Mayor Jacobson called the regular meeting of the Council to order at 7:00 p.m.

Present: Mayor Jacobson. Council Members From, Giese, Laverman, Schoenmaker, and Wood (by phone)
Absent: None
Attorney Ballard, Engineer Bilskemper, Treasurer Reitz, Clerk Musser, Police Chief Shimon, Ass't Chief Sedivec. Others present: Jeff Christiansen, Terry Rathmel, Carl F. Orgren, Kermit Sheker, Amy B. Thomas, Bob Cucci, Ron Herman, Paul J. Moore, Paula Saupe, Russ Boyer.

ALL VOTES UNANIMOUS UNLESS OTHERWISE STATED.

Motion by Laverman, seconded by Giese, to approve the minutes of the September 9, 2003 meeting subject to a correction in the e-government report requested by Wood. That will read "Wood expressed his concern over the level of support for the web site----". Carried

PUBLIC INPUT: Amy Thomas appeared to discuss the changed parking situation on Marietta and her concern over the towing of a family member's car. Kermit Sheker complimented the Council on this resolution of the Marietta parking. He also issued a complaint about the occupancy of 236 Highland Drive and requested investigation as to whether the property has a rental permit and legal occupancy. Carl Orgren asked that late afternoon parking by hospital employees on Golfview be watched. One or two hours of illegal parking along that street is becoming common. He also gave notice that he is blocking his circle driveway to protect grandchildren who use it for a play area. Jeff Christiansen and Terry Rathmel wished to discuss the ordinance outlawing portable toilets. They sell parking on football game days and would like to offer toilets. They believe that is much better than the alternative that occurs without the toilets. Bob Cucci suggested that they be allowed to be brought in on game day and removed the next day. The Mayor assured them that the issue would be revisited at the next Council meeting. Ron Herman appeared to protest two citations received for parking bicycles by chaining them to the flag pole in the park area. The bicycles were impounded. He asked for the installation of a bike rack in the area. This will be placed on a future agenda. Giese will check on costs of such a rack. **MOTION** by From, seconded by Laverman, to waive the citations issued to Mr. Herman and his wife, but not reimburse them for the bicycle locks. There was one dissenting vote. Carried

OTHER BUSINESS:

Paul Moore offered compliments for the appearance of the flower bed, the presence of the Coralville Fire Department on football game days, and the police, for their work at all times. He expressed concern with the litter and congestion created by Daily Iowan personnel passing out fliers in the flower bed area. Attorney Ballard was instructed to write the Daily Iowan concerning this debris and suggesting that they could be cited for littering and charged for clean-up. Moore also noted that the lease on City Hall ends in May, 2004. He and Attorney Ballard will meet to fine tune some areas of the lease and report back to the Council. Moore stated that his insurance costs have risen considerably.

The problem of deer herd management and related information furnished by Tim Thompson of the DNR was again discussed. The consensus was that discussion of this will be dropped unless a Council Member wishes to revisit the issue.

Laverman had made contact with Coralville regarding animal control. The major question is how much help with animal control does University Heights want or need? After discussion of the issue there was a **MOTION** by Giese, seconded by Schoenmaker, to purchase a cage suitable to transport larger animals, a capture pole and gloves, for the Police to use to handle them. The cost is not to exceed \$200-- Carried

Clerk Musser presented the completed application for renewal of their Class C (BW) liquor license from Taste, Inc. dba Taste on Melrose. **MOTION** by From, seconded by Laverman to approve the liquor license renewal for Taste, Inc. Carried

Attorney Ballard explained ongoing problems with Ordinance #129 regulating commercial vehicles and presented a memorandum outlining those problems. Ordinance #131 was presented for consideration and discussed. **MOTION** by Giese, seconded by From, for the first consideration of Ordinance #131 Regulating Commercial Vehicles Upon City Streets and Providing Penalties.

| | | | |
|-------------|-----|-----|------------------------------------|
| | Aye | Nay | |
| From | X | | |
| Giese | X | | |
| Laverman | | X | |
| Schoenmaker | X | | |
| Wood | X | | <u>First consideration Carried</u> |

Paula Saupe had contacted the Mayor for permission to appear later in this meeting with Public Input, due to her work schedule. She explained her personal situation which was the underlying cause of problems with her property at 1409 Grand Ave. Ms. Saupe stated that she is now in control of her situation. She wished to discuss the abatement notice regarding her driveway, stating that it has always been a driveway and it was her intent for it to remain so. Attorney Ballard suggested that in his mind she had effectively removed the driveway. He quoted the requirements of the zoning ordinance for driveways. Saupe stated that an asphalt or concrete drive was not affordable. Giese suggested the use of compacted or “Virbra-plated” lime waste for the drive. The Council was in agreement, given that the problem was corrected quite soon.

TREASURER’S REPORT :

Treasurer Reitz confirmed her resignation as City Treasurer effective November 5, 2003. The Council offered thanks for her years of competent and dedicated service. She presented bills for payment and pointed out several areas that should be watched so that they do not exceed budget. She asked for Council input as to policy regarding salary advances and/or early pay checks. It will be taken up with a new Treasurer. **MOTION** by From, seconded by Giese , to approve all bills as presented for payment except for the L.L. Pelling bill, of which 95% will be paid, retaining 5% until final completion of the street project. Carried

WARRANTS—September, 2003

| <u>Name</u> | <u>Amount</u> | <u>Name</u> | <u>Amount</u> |
|--------------------------------------|---------------|--------------------------------|---------------|
| Paul J. Moore | 650.00 | City of Iowa City | 26.22 |
| Electronic Engineering | 36.90 | VISA | 129.83 |
| Staples | 257.43 | Iowa City Press Citizen | 217.32 |
| Iowa League of Cities | 447.00 | Secretary of State, Iowa | 120.00 |
| Phillips 66 Co. | 7.00 | Johnson County COG | 957.00 |
| Iowa Paper and Chemical Co. | 34.95 | Johnson County Refuse | 1,410.00 |
| City of Iowa City | 2,747.65 | Communications Engineering | 246.00 |
| Big Ten University Towing | 35.00 | AAMCO | 59.95 |
| Westport Touchless Autowash | 40.00 | Copyworks | 116.54 |
| Iowa City Tire | 206.40 | Zephyr Copies | 24.09 |
| Latta, Harris, Hanon & Penningroth | 120.00 | Anne Wallace | 75.00 |
| Mary Helen Martin | 75.00 | Mary Noel | 75.00 |
| Carl Orgren | 75.00 | Charles Wittmack | 75.00 |
| Florence H Cremer | 75.00 | Maryanne Nelson | 75.00 |
| K. Kenneth Kuntz | 75.00 | Shive-Hattery | 10,240.19 |
| Galls Inc. | 992.67 | Taser International | 372.65 |
| Carousel Ford | 200.51 | Chad J. Griffin | 57.74 |
| Nicholas J. Ferin | 240.00 | Fesler’s Inc. | 39.20 |
| Wertjes Uniforms Police Supply | 217.30 | Sharyn H. Reitz | 3.60 |
| Phelan, Tucker, Mullen, Walker et al | 90.00 | Leff, Hauptert, Traw & Willman | 18,702.38 |
| Racom Corp. | 123.60 | SEATS | 644.07 |
| Sharyn H. Reitz | 127.60 | Davis & Stanton | 29.03 |
| Jim Chorpening | 60.90 | Mark Timmerman | 81.90 |
| McLeod USA | 120.38 | MidAmerican Energy | 320.18 |

| | | | |
|----------------------------|----------|----------------------------|------------------|
| MidAmerican Energy | 590.86 | Brian S. Shimon | 1,000.00 |
| Brian P Kempnich | 1,283.82 | Chad J. Griffin | 356.89 |
| Louise A From | 184.70 | David Giese | 184.70 |
| Gloria N. Jacobson | 454.13 | Stanley M. Laverman | 184.70 |
| Sharyn H. Reitz | 313.00 | Jerry B. Musser | 355.84 |
| Adrian Schoenmaker | 184.70 | John A. Sedevic | 1,307.83 |
| David G. Wood | 184.70 | Jon-Thomas P Egli | 1,679.35 |
| Collection Services Center | 364.00 | IPERS | 2,057.08 |
| Iowa State Bank & Trust | 2,266.62 | Iowa Workforce Development | 24.10 |
| Treasurer, State of Iowa | 905.00 | Brian S. Shimon | <u>619.08</u> |
| | | TOTAL WARRANTS | 55,654.28 |

| RECEIPTS | General | Debt Service | Special Revenue | TOTAL |
|-----------------|------------------|---------------------|------------------------|------------------|
| | 34,142.52 | 4,699.58 | 14,141.36 | 52,983.46 |

MAYOR'S REPORT: The Mayor is contacting persons suggested to be the new Treasurer. There are several possibilities, but no one has yet been appointed. She had gone to a Mutual Aid meeting and presented a proposal to Chief Shimon and Attorney Ballard regarding the assistance offered. At the joint meeting of Cities and the Board of Supervisors, she was questioned extensively about the decision of University Heights to change to the Iowa City Police Dispatch system. A letter was read from Karl Koch regarding parking on Highland Drive. The Mayor will respond. Harvey Schneider wrote protesting a vehicle being towed. No action was taken.

CLERK'S REPORT: Clerk Musser questioned an invoice received from Wellmark for administration of the Flexible Benefits plan. Apparently it has been paid in past years. One building permit was issued in October for \$370,000 for a duplex in Birkdale Addition. Construction cost of all 16 permits issued to date in 2003 totals \$736,837.

LEGAL REPORT: Attorney Ballard distributed copies of his comments to the Zoning Commission regarding the development proposal for Lot 1 of University Heights Athletic Club SD and briefly explained the project to the Council. There are several sidewalk and tree issues still pending. He also went over some of the charges which have been filed over activities at 1212 Melrose Ave.

ENGINEER'S REPORT: Engineer Bilskemper presented a written report. 2003 street improvements are substantially complete; new parking signs have been installed on Marietta and Melrose and in front of City Hall; he confirmed that the snow removal contract runs through October, 2004 ; and he has begun a street walk-through with Giese to determine the 2004 street program needs. He had two cost estimates for removal of a tree at 250 Koser, one being much lower than the other. Based on that estimate there was a **MOTION** by Giese, seconded by From, to hire Noel's Tree and Crane Service for removal of trees at 250 Koser and 230 Marietta. Carried

POLICE REPORT: The monthly report of police activity was presented by Chief Shimon. The police have received a weather radio from Johnson County Civil Defense. Chief Shimon spoke of his dissatisfaction with the current warranty program on a vehicle. He will cancel the warranty for a refund unless the Council wishes to upgrade the warranty. No action was taken.

COMMITTEE REPORTS:

Finance: Wood read the "disbursement" policy from the Administrative Manual and stated that it appears there needs to be closer adherence to this policy. Several line items are approaching budget limits.

e-government: The webmaster has been more active and much of the site is now complete or has been upgraded.

Building, zoning and sanitization: Laverman asked that some type of leaflet be distributed prior to leaf vacuuming day, November 10 and leaf pick-up day, November 22. From will assist with this project.

Community Protection: The committee reviewed its communication with the Police Administration at its monthly meeting and resolved several issues. An evidence storage room/office has been built in the

basement of City Hall, based on approval of the prior years' committee. Payment of the \$440 cost is yet to be resolved. **MOTION** by Laverman, seconded by From, to approve Matt Fort as a member of the Reserve Police Officer force. Carried

Streets and sidewalks: Giese had met with MidAmerican Energy regarding an additional street light in the area of Koser and Horn School. **MOTION** by Giese, seconded by Laverman, to approve the installation of a 100 watt street light in that area for a cost of \$8.50 per month. Carried

Mid America also agreed to do further trimming, at no cost, on trees which now overhang Melrose Avenue, if the property owners approve. A question was raised about the need for a "No Outlet" sign on Mahaska Ct.

JCOG: Schoenmaker asked for a substitute for the Nov. 19th JCCOG meeting. Jacobson volunteered. There was discussion at a recent meeting of the Intermodal Transportation Center being located in Industrial Park in Coralville.

MOTION by Schoenmaker, seconded by From, to adjourn. Meeting adjourned at 11:35 p.m.

Attest _____
Jerry B. Musser, Clerk

Approved _____
Gloria Jacobson, Mayor