

UNIVERSITY HEIGHTS CITY COUNCIL

TUESDAY NOVEMBER 13, 2001

7:00 P.M.

AT

**CITY OF UNIVERSITY HEIGHTS CITY OFFICE
1004 MELROSE AVENUE**

AGENDA

Call to Order.

Minutes of October.

Public Input.

Other Business: Mediacom Franchise Agreement
 Consideration of a resolution authorizing the execution of a Memorandum
 of Agreement with Christian Retirement Services, Inc. and fixing a date
 for a hearing on the proposed issuance of Health Care Facility Revenue
 Bonds (Oaknoll Project).

Treasurer's Report. Payment of Bills.

Mayor's Report.

Clerk's Report.

Legal Report.

Engineer's Report.

Police Report.

Committee Reports: Finance
 Building, Zoning and Sanitation
 Fire and Police
 Street and Sidewalks
 JCCOG

Next Meeting: December 11, 2001

Gloria Jacobson, Mayor

Telephone: 338-3489

November 13, 2001

Mayor Jacobson called to order a regular meeting of the Council at 7:00 p.m.

Present: Mayor Jacobson; Council Members From, Gay, Jones, Martin, Schoenmaker; Attorney Ballard; Chad Lambi, Shive-Hattery Engineers & Architects; Police Chief Shimon; Treasurer Reitz; Clerk Birk.

Others Present: Randy Brown, Mediacom; Bob Downer, Christian Retirement Services (Oaknoll); Paul Griffin; Rebecca Hartley; Ovidiv Viorica; David Wood; Tyler Cooper.

Absent: None.

ALL VOTES UNANIMOUS UNLESS OTHERWISE STATED.

MOTION by Martin, second by From, to approve the minutes of the regular meeting in October.
Carried.

PUBLIC INPUT: Rebecca Hartley, who lives on Leamer Court, asked Council to consider allowing residents to obtain permits to park on the street between 2:00 a.m. and 6:00 a.m. Currently parking is not permitted on any City streets during this time except with special permission in advance from the police department if there are extenuating circumstances. Next month Council will consider whether to have special parking permits that would allow residents to park on City streets between 2:00 a.m. and 6:00 a.m.

OTHER BUSINESS: Bob Downer, who is the attorney for Oaknoll, said that Oaknoll is planning an expansion project that would begin in March 2002, at an estimated cost of four to five million dollars. The City of University Heights has previously sponsored Oaknoll in the issuance of health care facility revenue bonds. Mr. Downer asked Council to set a public hearing and to authorize execution of a preliminary memorandum of agreement that would allow costs related to design, engineering and the issuance of the bonds to be covered by bond proceeds.

RESOLUTION (01-17) introduced by Jones, second by Martin, to authorize execution of a memorandum of agreement with Christian Retirement Services, Inc. and to set a public hearing for 7:00 p.m. on December 11 on the issuance of health care facility revenue bonds.

The roll was called and the vote was:

AYES:	NAYS:	ABSENT:	
X			From
X			Gay
X			Jones
X			Martin
X			Schoenmaker

Passed and approved this 13th day of November 2001.

MidAmerican will not pursue a franchise agreement with the City at this time. After an agreement has been reached with Iowa City, they will return to discuss an agreement with the City.

Randy Brown of Mediacom was present in regard to renewal of the cable TV franchise. After discussion it was decided to have the franchise fee remain at 3%, and not to raise it to 5%. Mediacom requested a 15 year agreement. Council decided to have a 10 year agreement.

RESOLUTION (01-18) by Martin, second by From, to approve an agreement with Mediacom for cable TV service for a period of 10 years, and to keep the franchise fee at 3%.

The roll was called and the vote was:

AYES:	NAYS:	ABSENT:	
X			From
X			Gay
X			Jones
X			Martin
X			Schoenmaker

Passed and approved this 13th day of November 2001.

TREASURER'S REPORT: Treasurer Reitz distributed the report for October. A CD matured on November 4. Treasurer Reitz placed the proceeds in a money market account to maintain liquidity until the end of the year.

MOTION by Jones, second by Martin, for payment of all the bills.

Carried.

WARRANTS - OCTOBER

Num	Name	Memo	Amount
12798	Paul J. Moore, Melrose Avenue Building	Gen:P&A-Rent	650.00
12826	SEATS	Gen:HCE:Seats Service	591.50
12827	Griffin, Paul J.	Gen:P&A:Facility equipment	29.92
12828	City of Iowa City	Gen:CP-Vehicle Fuel/HCE-Bus Service	2,437.03
12829	Hollywood Graphics	Gen:CP:Vehicle Maint - graphics for unmarked car	496.54
12830	Latta Harris Hanon & Penningroth LLP	Gen:P&A:Accounting Fees	187.50
EFT	City of Iowa City	Gen:P&A:City Water, HD:Park Water	20.12
12832	Iowa City Tire and Service	Gen:CP:Vehicle Maintenance	18.95
12833	Phillips 66 Company	Gen:CP:Vehicle Maintenance/Supplies	11.39
12834	Johnson County Sheriffs Reserve	Gen:CP:Deputies	156.00
12835	Jacob O Sines, Ph.D	Gen:CP:Police-Professional Services	158.50
12836	Electronic Engineering	Gen:CP:Police pager rental/fees	81.43
12837	Johnson County Refuse	Gen:HCE-Trash/Recycling/	1,365.00
12838	McCune, Garry W.	Gen:CP:Postage/Shipping-returns to Galls, MPH	9.82
12839	Shive Hattery	Gen:HCE:Engineering Fees	2,184.80
12840	Johnson County Treasurer	Gen:CP:Sheriff/Radio contract	1,749.50
12841	Westport Touchless Autowash	Gen:CP:Vehicle Wash	24.00
12842	Zephyr Copies	Gen:P&A:Copy Reports	10.80
12843	Iowa City Press-Citizen	Gen:P&A:Publications	155.39
12844	Laurie Collier and Young Kwon	Gen:HD:Library Card Reimbursement	75.00
12847	Renee Goethe	Gen:HD:Library Card Reimbursement	75.00
12848	Jane Gay	Gen:HD:Library Card Reimbursement	75.00
12849	Benjamin Stephenson	Gen:HD:Library Card Reimbursement	75.00
12850	Galls Incorporated	Gen:CP:Police Car Equipment	439.99
12851	Allison, Bradford S	Gen:CP:Unif. Allowance-Allison bullet-proof vest	489.76
12852	Ole Behrendten	Gen:HD:Library Card Reimbursement	75.00
12853	Sharp, Shawn P.	Gen:CP:Unif Allowance-Sharp-Fesler's	31.85
12854	Shimon, Brian S.	Gen:CP:Unif Allowance-Kieck's/Shimon	13.40
12855	Stange, Steven R.	Gen:CP:Police unif allowance-Fesler's-Stange	22.06
12856	Fesler's Inc.	Gen:CP:Police Supplies/Uniform	27.75
12857	Wertjes Uniforms Police Supply	Gen:CP:Police:Reserve Officer Uniform	344.92
12858	Allison, Bradford S	Gen:CP:Police Unif Allowance-Wertjes/Allison	240.95
12860	McCune, Garry W.	Gen:CP:Uniform Allowance-McCune-Wertjes	217.72
12859	Stange, Steven R.	Gen:CP:Police Unif. Allowance for Stange from Wertjes	108.86

12863	VISA	Gen:P&A/CP:renovation/ammunition	1,474.36
12866	The Blind Factory	Gen:P&A:Equipment-Front Blinds	181.50
EFT	McLeod USA	Gen:P&A:Phone	123.33
EFT	MidAmerican Energy	Gen:Office Electric/SR:Street and Stoplights	876.09
EFT	City of Iowa City	Gen: HD:Park Water	6.47
12867	Allison, Bradford S	Gen:CP:Police Gross Wages	915.95
12868	Birk, Patricia	Gen:P&A:Clerk Gross Wages	574.38
12869	McCune, Garry W.	Gen:CP:Police Gross Wages	2,081.25
12870	Reitz, Sharyn H.	Gen:P&A:Treasurer Gross Wages	219.13
12871	Sharp, Shawn P.	Gen:CP:Police Gross Wages	901.79
12872	Shimon, Brian S.	Gen:CP:Police Gross Wages	2,255.90
12873	Stange, Steven R.	Gen:CP:Police Gross Wages	547.73
12875	Griffin, Paul J.	Gen:P&A:Facilities Mngr Gross Wages	308.28
12876	IPERS	IPERS Payment	1,404.80
12877	IOWA STATE BANK & TRUST CO	941 Payment	2,087.44
12878	TREASURER STATE OF IOWA	Iowa Withholding Payment	<u>295.00</u>
	TOTAL		26,903.85

<u>INCOME</u>	<u>GENERAL</u>	<u>DEBT SERVICE</u>	<u>SPECIAL REVENUE</u>	<u>TOTAL</u>
	59,061.50	8,550.73	8,275.92	75,888.15

MAYOR'S REPORT: Mayor Jacobson extended condolences to Council Member From and her family on the death of her Mother. 188 residents voted in the last City election. Mayor Jacobson sent a card on behalf of the City to former Building Inspector Omer Letts and his wife Betty on the occasion of their 60th wedding anniversary. She attended a ceremony for the dedication of fitness equipment at Horn School that was purchased with a grant received from Mercy Hospital in the amount of \$25,000. Mayor Jacobson read a letter from the Horn School PTO President asking permission for on-street parking near Horn School when the school hosts the district-wide parents organization monthly meeting on December 5.

MOTION by From, second by Gay, to allow an exception to parking regulations during the parents organization meeting at Horn School on December 5.

Carried.

Mayor Jacobson will call PTO President Mebus and inform him of the decision. Mayor Jacobson received a letter from the Iowa League of Cities saying that all cities should be represented by their Mayor or another official in local emergency plans. Council Member Jones commented that this was a generic letter that did not take into consideration that Johnson County has a functional emergency management system. Police Chief Brian Shimon volunteered to represent University Heights when necessary. Mayor Jacobson read a letter from the director of safety at University Hospital thanking Police Chief Shimon for his efforts during an episode at the hospital that involved a violent patient.

CLERK'S REPORT: A form from the Census Bureau was completed and returned. The 2001 Annual Report to the State of Iowa has been completed and published.

MOTION by Jones, second by Martin to approve the 2001 Annual Report.

Carried.

A copy of the City Newsletter will be sent to non-resident property owners who have registered rental property.

WEBSITE REPORT: David Wood reported that there have been over 500 visits to the City website. Enhancements this month include new graphics, a Police Department page, the City newsletter and a budget overview. Mr. Wood wrote a web operations manual, and a copy was given to the Clerk. The City ordinances that were available electronically have been put on the website. Those that are available only as hard copy will be scanned and added next.

LEGAL REPORT: Attorney Ballard looked into approaches taken elsewhere concerning the use of cell phones while driving. Council did not wish to move forward on this issue. An ordinance that would focus on problems recurring at the same address was discussed. Excessive violations at an address could result in the revocation of a property's rental permit. Attorney Ballard will draft an ordinance for Council to consider.

ENGINEER'S REPORT: Except for some sod repair, the street repairs are finished. The video detection system has been installed. Mayor Jacobson reported that she received many calls from motorists who are pleased with the new left turn lane. Since traffic stops in all directions when the "walk" button is pushed, the "no right turn on red" signs are no longer needed.

MOTION by Jones, second by Gay, to have the "no right turn on red" signs removed from the intersection of Melrose and Sunset.

Carried.

The "no parking here to corner" sign east of the Melrose/Sunset intersection needs to be moved further to the east.

Engineer Lambi will investigate as to whether the City qualifies for new rules concerning storm water discharge. If so, a permit will need to be on file with the DNR.

POLICE REPORT: Chief Shimon gave the police report for the month. He is applying to the FCC for a private radio channel for the police so they can talk to each other without tying up the main frequency. New pads for the AED were ordered to replace those that have passed their expiration point. Items in the first aid kits need replacement. A Police Operation Manual is in the works.

Paul Griffin was present to discuss the purchase of a device that would help him remove and drive street sign posts. The cost will be about \$400.

MOTION by Schoenmaker, second by Martin, to approve the purchase of a post driver.

Carried.

Sign replacement was discussed. Since money was not budgeted to do a lot of sign replacement it was decided to replace traffic control signs on an as needed basis and to include the replacement of less critical signs as a budget item for next year.

COMMITTEE REPORTS:

BUILDING, ZONING & SANITATION: The free leaf pick-up was done on Saturday, November 10, although residents who did not have their leaves ready can take them to the landfill at no cost.

FIRE AND POLICE: The police committee met on November 12. Council Member Gay had several motions to propose as a result of this meeting. The first one concerned using money that was budgeted for hiring Johnson County reserve officers to work during home football game days. Now that the City has its own reserve force, this expense will not be incurred.

MOTION by Gay, second by Jones, to re-allocate \$1300 from the contact labor budget and transfer it to a reserve officer training fund that will help pay for their on-going training and uniforms. Of this amount, \$1150 would be used for training and \$150 would be used purchase to uniform patches and badges.

Carried.

The police administration manual will be updated next year. Eventually it is planned that the City will own the firearms, and they will be issued to the officers. At this time, police officers own their own guns.

MOTION by Gay, second by Jones, to delete the remaining unspent money allocated for individual weapon reimbursement and to transfer that money to the equipment fund.

Carried.

Council Member Gay said that salaries needed to be established for the Police Chief and Assistant Police Chief. He proposed that Chief Shimon be paid \$30,000 per year and that Assistant Chief Stange be paid \$700 per month.

MOTION by Gay, second by Martin, to set the salary for Police Chief Brian Shimon at \$30,000 per year and the salary for Assistant Police Chief Steve Stange at \$700 per month. This would become effective for the December payroll.

Carried.

A red and blue light permit was requested for Officer McCune.

RESOLUTION (01-19) introduced by Gay, second by Martin, to approve the request to the State Department of Transportation to issue a red light certificate permit to Police Officer Garry McCune.

The roll was called and the vote was:

AYES:	NAYS:	ABSENT:	
X			From
X			Gay
X			Jones
X			Martin
X			Schoenmaker

Passed and approved this 13th day of November 2001.

MOTION by Gay, second by Jones, to purchase new pads for the defibrillator.

Carried.

The light bar of Unit 1 needs repair again. It is under warranty, but Chief Shimon has ordered a different model so to avoid the problems that have been experienced with the current model. The new light bar does not have a directional signal bar, and Chief Shimon has requested that an LED arrow stick which mounts inside the car be purchased. The cost is \$500.

MOTION by Gay, second by Jones, to purchase a directional signal bar for Unit 1.

Carried.

STREET AND SIDEWALKS: Council Member Schoenmaker and Engineer Lambi will make a walking inspection of City streets in order to plan street repair projects for next year's budget. Council Member Schoenmaker reported on meetings of the Juvenile Justice Policy Board and the South West Planning District that he attended.

JCCOG: Council Member Jones made available a copy of the transit system performance summary for the Iowa City area. He also talked about the U of I West Campus plan.

Upon motion the Council adjourned at 9:33 p.m.

Approved _____
Gloria N. Jacobson, Mayor

Attest _____
Patricia Birk, Clerk

NOTE: Minutes subject to approval and corrections.