

UNIVERSITY HEIGHTS CITY COUNCIL

TUESDAY DECEMBER 12, 2000

7:00 P.M.

AT

**CITY OF UNIVERSITY HEIGHTS CITY OFFICE
1004 MELROSE AVENUE**

AGENDA

Call to Order.

Minutes of October.

Other Business:

Public Input.

Treasurer's Report. Payment of Bills.

Mayor's Report.

Clerk's Report.

Legal Report.

Engineer's Report.

Police Report.

Committee Reports: Finance
 Building, Zoning and Sanitation
 Fire and Police
 Street and Sidewalks
 JCCOG

Next Meeting: January 9, 2001

Gloria Jacobson, Mayor

Telephone: 338-3489

University Heights, Iowa

1004 Melrose Avenue

December 12, 2000

Mayor Jacobson called to order a regular meeting of the Council at 7:02 p.m.

Present: Mayor Jacobson; Council Members From, Gay, Jones, Martin, Schoenmaker; Attorney Ballard; Chad Lambi, Shive-Hattery Engineers & Architects; Police Officer Shimon; Treasurer Reitz; Clerk Birk.

Others Present: Afon Oppenheimer; Harold Plate.

Absent: Chief McDonald.

ALL VOTES UNANIMOUS UNLESS OTHERWISE STATED.

MOTION by Jones, second by Martin, to approve the minutes of the regular meeting in November.

Carried.

TREASURER'S REPORT: Treasurer Reitz distributed the report for November. She also distributed reports which corrected the fund balances carried over at the beginning of the fiscal year. A letter was received from the Auditor's Office that clarified the expected tax shortfall, which is expected to be \$550.

MOTION by Jones, second by Martin, for payment of all the bills.

Carried.

WARRANTS & INCOME - NOVEMBER

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
12295	Paul J. Moore, Melrose Avenue Building	Gen:P&A-Rent	650.00
12383	ShopKo	Gen:CP:Equipment	188.88
DEBIT	ISB&T	Gen:P&A:Bank service charge	9.40
12312	Shimon, Brian S.	Gen:CP:Uniform Allowance	18.97
12313	Phillips 66 Company	Gen:CP:Vehicle Maintenance/Supplies	13.13
12314	Kondora Plumbing and Heating	Gen:HD:Park Maintenance	72.45
12315	Iowa City Tire and Service	Gen:CP:Vehicle Maintenance	19.00
12316	Shive Hattery	Gen:HCE:Engineering Fees	4,117.57
12317	Bonnie's Toys and More	Gen:P&A:rubber stamps	40.00
12357	City of Iowa City	Gen:P&A:Utilities	15.03
12319	City of Iowa City	Gen:HD:Park Water	14.94
12320	City of Iowa City	Gen:HD:Bus Service	2,007.10
12322	MidAmerican Energy	Gen:P&A/CP:Utilities/SR:CP:Utilities	850.65
12323	Latta Harris Hanon & Penningroth LLP	Gen:P&A:Accounting Fees	468.00
12324	Iowa City Press-Citizen	Gen:P&A:Publications	351.41
12325	Johnson County Refuse	Gen:HCE-Trash/Recycling	1,350.00
12326	U.S. Cellular	Gen:CP-cell phone	111.87
12327	Marlys Svare	Gen:HD:Library Card	75.00
12328	Laurie Collier and Young Kwon	Gen:HD:Library Card	75.00
12329	Ana Thompson	Gen:HD:Library Card	75.00
12332	Phillips 66 Company	Gen:CP:Vehicle Maintenance/Supplies	18.49
12333	Lauren Reece and Michael Flaum	Gen:HD:Library Card	75.00

12334	Iowa State Bank & Trust	DS:Interest Paid	5,666.25
12335	McLeod USA	Gen:P&A:Phone	24.63
12336	Laura Cullen	Gen:HD:Library Card	75.00
12337	Mary Panther	Gen:HD:Library Card	75.00
12338	McDonald, Robert F.	Gen:CP:Uniform Allowance	113.60
12339	Birk, Patricia	Gen:P&A:Salary	210.72
12340	McCune, Garry W.	Gen:CP:Salary	1,962.43
12341	McDonald, Robert F.	Gen:CP:Salary	2,209.44
12342	Reitz, Sharyn H.	Gen:P&A:Salary	211.72
12343	Sharp, Shawn P.	Gen:CP:Salary	311.22
12344	Shimon, Brian S.	Gen:CP:Salary	1,344.14
12345	Stange, Steven R.	Gen:CP:Salary	187.22
12346	IPERS		1,321.74
12347	Iowa State Bank & Trust Co	42-1109342	2,206.42
12348	Treasurer State of Iowa	42-1109342-001	334.00
			26,870.42

<u>INCOME</u>	<u>GENERAL</u>	<u>DEBT SERVICE</u>	<u>SPECIAL REVENUE</u>	<u>TOTAL</u>
<u>Total Income</u>	95,500.90	12,097.96	-14,384.91	93,213.95

MAYOR'S REPORT: Mayor Jacobson received a phone call from Jim Stebbens, who thinks that two dead trees on the Swisher property need to be removed before utility lines can be damaged if they should fall. He will mark the trees and Engineer Lambi will proceed with their removal.

The manager of Barker Apartments on Emerald Street phoned the Mayor with a complaint about the appearance of properties in University Heights who's back yards are on Emerald Street. Attorney Ballard spoke to Iowa City officials about this area last summer. Iowa City has street right of way in this location and there are plans to do utility repairs along this street.

Mayor Jacobson was contacted by Mayor Fausett of Coralville to attend the press conference for the Iowa Child project. As the call came a little more than an hour before the press conference, Mayor Jacobson was unable to attend.

Mayor Jacobson received an invitation to an open house being given by Governor Vilsack. As she is unable to attend she asked Mayor Pro Tem From to go.

There was discussion about hiring someone to do cleaning at the office. Officer Shimon said that he would clean the office while off duty. Council decided to hire Brian Shimon to clean the office for two hours a week. He will be paid his current hourly rate.

CLERK'S REPORT: Omer Letts, Building Inspector for University Heights, wrote that he intends to retire soon. Attorney Ballard thinks that the City of Coralville would be willing to provide inspection services on a contract basis.

LEGAL REPORT: The public officials bond has been updated with the carrier to reflect the new mayor and treasurer names.

Someone is interested in buying the Johnson property on Highland, and would like to split off two lots for new single family dwellings, and have made inquiries to Attorney Ballard concerning requirements. Issues and concerns include: lack of frontage, sanitary sewer hook-up, stormwater flow, and driveway location, among others. Nothing formal has been proposed at this time.

Attorney Ballard distributed a letter that summarized the efforts of attorney's office and police department in response to the Iowa Supreme Court decision regarding the issuance of uniform citations. No University Heights' cases were dismissed.

ENGINEER'S REPORT: Street improvements have been completed. Billing for sidewalk assessments will be done by Attorney Ballard. Landscaping plans were received from the Athletic Club, and a letter outlining recommendations was sent by Engineer Lambi. Engineer Lambi, Council Member Schoenmaker and a Shive-Hattery staff member walked the streets of University Heights to prepare for next year's street improvements and gather data for budget preparation.

POLICE REPORT: Police Officer Shimon gave the police report for the month. The 1999 police car has been sold for \$15,000. Lockers to store evidence are needed. Chief McDonald, Officers McCune and Shimon and Clerk Birk attended a class on managing public records. All officers recertified with the automatic defibrillators. The new police car is expected to be delivered soon. A new radio tree will be needed for this car. Shawn Sharp was hired as a part-time police officer, and was sworn in by Mayor Jacobson.

COMMITTEE REPORTS:

FINANCE: Mayor Jacobson asked Council Members and staff to bring information to be used in preparing the FY2001 budget to next month's meeting. She asked that all Council Members to think about raises for city staff.

BUILDING, ZONING & SANITATION: An application for replacement recycling bins was made with the landfill grant program.

FIRE AND POLICE: There is money in the year's budget to purchase evidence lockers. Bereavement pay was discussed. If approved, the administrative manual would need to be changed to reflect this.

MOTION by Gay, second by Jones, to buy a radio tree for the 2001 police car at a cost of up to \$250.

Carried.

STREET AND SIDEWALKS: A resident asked Council Member Schoenmaker about burning leaves in the street. It is against City Ordinance to burn on public property.

Upon motion the Council adjourned at 9:50 p.m.

Approved _____
Gloria N. Jacobson, Mayor

Attest _____
Patricia Birk, Clerk

NOTE: Minutes subject to approval and corrections.