

UNIVERSITY HEIGHTS CITY COUNCIL

TUESDAY July 8, 2003

**CITY OF UNIVERSITY HEIGHTS CITY OFFICE
1004 MELROSE AVENUE**

7:00 P.M.

REGULAR MEETING OF THE UNIVERSITY HEIGHTS CITY COUNCIL

AGENDA

Call to Order.

Minutes of June

Public Input

Other Business: Administrative manual.

Treasurer's Report. Payment of Bills.
 RFP for upcoming audit.

Mayor's Report.

Clerk's Report

Legal Report.

Engineer's Report.

Police Report.

Committee Reports:	Finance	Community Protection
	E-Government	Streets and Sidewalks
	Building, Zoning & Sanitation	JCCOG

Next Meeting: August 12, 2003

Gloria Jacobson, Mayor
Ph. 338-3489

July 8, 2003

Mayor Jacobson call to order the regular meeting of the Council at 7:02 p.m.

Present: Mayor Jacobson. Council Members From, Laverman, Schoenmaker and Wood. Absent: Giese. Attorney Ballard, Engineer Lambi and Josiah Bilskemper, his replacement,. Treasurer Reitz, Clerk Musser. Police Chief Shimon, Ass't Chief Sedivec. Others present: Ben, Jean & Mike Kratz, Tom & Kathy Donnelly, Max Hilton, Marcia Mackay, Carol & Scott Christiansen, Dan & Karen Clark Griffith, Linda Fincham, Thuy, Thau & Uyen Nguyen, Jim Beal, Bob Coiner.

ALL VOTES UNANIMOUS UNLESS OTHERWISE STATED.

Motion by Wood, seconded by Laverman, to approve the minutes of the June 10, 2003 meeting as presented. Carried

PUBLIC INPUT: Tom & Kathy Donnelly, residents of 1417 Grand Ave. presented written material and photos highlighting their concern over demolition and construction activity taking place at 1409 Grand Ave. One of the major concerns, which was supported by Linda Fincham of 1475 Grand Ave., was a recently dug hole of considerable size which has now filled with water, creating a hazard to children, pets or whomever might come near. Fincham also had concerns regarding rental properties and parking issues. Questions were also raised over the time-of-day guidelines for burning days. This was clarified from the City Code as burning only during "daylight" hours. The City Attorney will be in contact with the Building Inspector to devise a plan to deal with any possible code violations at 1409 Grand.

MOTION by From, seconded by Schoenmaker stating that the open pit behind 1409 Grand Ave. be declared a nuisance and an emergency and that the property owner be notified by letter posted on the home, of the City's intention to abate the nuisance by 9:00 a.m., July 10, 2003, and to assess the cost of such abatement to the property, unless the property owner has abated the nuisance before 9:00 a.m., July 10, 2003, pursuant to Iowa Code Sec. 364.12(3)(h). Carried

Max Hilton, 77 Olive Ct. voiced his concern about parking violations he received while construction activity was taking place at his residence. He was advised the formal appeal period was still open for those tickets and he should make such an appeal as outlined by the City Code.

MOTION by From, seconded by Laverman, to appoint Ben Kratz as a Reserve Police Officer of University Heights. Carried
Reserve Officer Kratz was then sworn in by Mayor Jacobson as members of his family observed.

Engineer Lambi, representing the Mayor's ad hoc parking committee, spoke about the parking situation on Marietta Ave. adjoining Grandview Court Apartments. Several potential solutions were offered, including free permits to University Heights residents for up to 40 spaces, parking meters or fee permits for the additional 27 spaces. Consensus on the best solution was not reached.

MOTION by Laverman, seconded by From, to return the parking regulations on Marietta Ave., from Sunset St. to George St., to a 72 hour parking limit as of July 9, 2003, continuing until further action is taken by the Council. Carried

OTHER BUSINESS: Wood presented the Administrative Policy Manual for further discussion. His questions were answered and the manual should be presented at the August regular meeting as completed.

TREASURER'S REPORT: Treasurer Reitz presented a detailed report of year end items and looked ahead to fy 03/04. A consensus of the Council stated that the 3% salary increase budgeted should be allowed for the Treasurer and Clerk. Police Chief Shimon will allocate raises as indicated by his review of his staff. The need has arisen for a documented petty cash fund.

MOTION by Wood, seconded by Schoenmaker, to establish a petty cash fund for use as needed for police operations. Carried

MOTION by Wood, seconded by Laverman, to pay all bills as presented.

Carried

Warrants – June

Name	Amount	Name	Amount
Iowa State Bank & Trust Co	39,038.75	Paul J Moore	650.00
City of Iowa City	20.66	Phelan, Tucker, Mullen, et al	240.00
Yehuda Ben-Shahar	75.00	Johnson County Refuse	3,100.00
Leff, Hauptert, Traw & Willman	21,466.91	Copyworks	33.33
VISA	404.84	Westport Touchless Autowash	10.00
SEATS	615.16	Johnson County Treasurer	1,749.50
Iowa City Press-Citizen	249.99	Johnson County Refuse, Inc.	1,365.00
Greenwood & Crim, PC	337.50	Carl Chadek Trucking Service	1,162.50
Kondora Plumbing & Heating	157.30	Shive Hattery	1,447.60
Christine Scheetz	75.00	City of Iowa City	3,400.30
City of Iowa City	236.74	Phillips 66 Co.	8.29
Iowa Paper & Chemical	112.59	University of Iowa Surplus	80.00
Business Radio Sales	190.93	Racom Corporation	5,720.60
Fidlar Doubleday, Inc.	558.85	Communications Engineering	59.22
Galls, Inc.	18.99	Fesler's Inc.	49.00
McLeod USA	121.60	Keystone Management	210.00
Robin Schulty	5.00	Sharyn H. Reitz	75.00
Keystone Management	210.00	David G. Wood	66.15
Wellmark BC/BS	444.75	Wellmark BC/BS	2,022.60
Wellmark BC/BS	690.72	MidAmerican Energy	881.03
Brian S. Shimon	1,672.53	Patricia A. Birk	31.91
Jon-Thomas Egli	1,707.32	Louise A. From	184.70
David Giese	184.70	Gloria N Jacobson	454.13
Brian P. Kempnich	1,125.07	Jerry B. Musser	278.82
Adrian Shoemaker	184.70	John A. Sedivec	1,252.24
David G. Wood	184.70	Sharyn H. Reitz	303.84
Chad J. Griffin	370.88	Stanley M. Laverman	184.70
Collection Services Center	364.00	IPERS	1,434.01
Iowa State Bank & Trust	2,233.08	Iowa Workforce Development	30.28
Treasurer, State of Iowa	867.00	Johnson County Refuse	675.00

RECEIPTS

General	Debt Service	Special Revenue	Total
12,691.38	596.49	6,782.64	20,070.51

MAYOR'S REPORT: Mayor Jacobson reported a letter from MidAmerican Energy regarding her request for information on future rate changes in the City. Their prompt response was noted. She also had a copy of a letter from the FAA sent to Bernie Mauck of the Athletic Club regarding approval of building height. In this correspondence the FAA would allow a 95' structure at the Athletic Club site.

CLERK'S REPORT: No building permits in June. A new "Directory of Officials" was presented for review. A "Municipal Solid Waste and Recycling Survey" was completed for the Iowa DNR. A small table was purchased to use for the sign-in sheet, agenda copies and other papers to be distributed at Council meetings. Nomination papers for the November election were distributed to Council members and the Mayor.

LEGAL REPORT: The rental housing program continues to progress. Further developments for the University Athletic Club PUD are being worked on and will most likely be presented at the August meeting. Attorney Ballard is still getting calls regarding the weight ordinance.

ENGINEER'S REPORT: Engineer Lambi introduced Josiah Bilskemper who will be replacing him as City Engineer. Lambi is transferring to another Shive-Hattery office. The fy 03-04 street improvement project is now ready for Council action.

MOTION by Laverman, seconded by From to set a Public Hearing for the Acceptance and Consideration of Bids for Street Improvements on August 12, 2003. Carried

Lambi had met with a street striping contractor and received what he considered a favorable bid.

MOTION by From, seconded by Laverman, to accept the bid received by Engineer Lambi for the fy 03-04 street striping program. Carried

Lambi has checked the storm sewer problem on Sunset Street and is working with Iowa City to alleviate the problem. He also had checked a dying tree on Sunset St. He was advised to get a quote for removal of the tree.

POLICE REPORT: Chief Shimon briefly went over his written report. In response to a question, he outlined the advantages of the Iowa City dispatch system. It is working quite well. He also noted some concerns about response time by the Coralville Fire Department. The Coralville Fire Chief will be invited to a future meeting to meet the Council and discuss concerns. Shimon asked to be able to trade-in one of the camera systems for a new system with much better night capabilities. The cost would be \$595. The Community Protection committee will review this request.

COMMITTEE REPORTS:

E-Government: Wood discussed the Iowa City Police Log & Arrest Blotter that appears on the Internet. Because University Heights is now using the Iowa City Police Dispatch system, our police activity could appear as a separate report. The Council was not in favor of posting this information on the Internet.

Building, Zoning & Sanitation: The committee had met with Steve Smith of Johnson County Refuse. The meeting was quite informative to the committee. Minor problems with the make-up of purchased stickers was discussed.

Community Protection: Brian Kempnich will be graduating from the Law Enforcement Academy on July 11. The committee recommended that he be hired immediately upon his return for a 40 hour week at \$9.00 per hour, wages to be evaluated after 6 months service. There was considerable discussion concerning the wage rate.

MOTION by Laverman, seconded by From, to hire Brian Kempnich as full-time Police Officer at \$10.00 per hour, wages to be evaluated after 6 months of service. Carried

The Police Department has acquired a car unlock tool. There will be a charge for the service, billed by using the "other" line on the violation form. The fee will be \$10.00.

JCCOG: The Emergency Management Assessment was presented to the Mayor. A few statistics were presented from the report. This Assessment has helped get the people involved in Emergency Management on a better communication level.

MOTION by Laverman, seconded by Schoenmaker, to adjourn. Meeting adjourned at 11:15 p.m.

Attest _____
Jerry B. Musser, Clerk

Approved _____
Gloria Jacobson, Mayor

