

January 13, 2026

Proceedings of the City Council of University Heights, Iowa, held at the Community Center, 1302 Melrose Avenue, subject to approval by the Council at a subsequent meeting. All votes are unanimous unless otherwise stated.

COUNCIL MEETING

Mayor From called the January 13, 2026, regular council meeting of the University Heights City Council to order at 7:00 p.m.

Present: Mayor Louise From. Council Members: Mackenzie Dwyer, Nick Herbold, Liesa Moore, Tim Schroeder, Doug Swailes. Staff present: City Administrator Troy Kelsay, City Attorney Steve Ballard, City Clerk Mike Haverkamp, Engineer Ryan Foley, Police Chief Chris Akers, City Treasurer Jon Brown, City Financial Consultant Steve Kuhl.

Absent: No one.

Also present: Mandy Remington, Johnson County Board of Supervisors; John Olson, Kronlage & Olson, via Zoom; Pat Yeggy, via Zoom.

City Attorney Ballard swore in the Mayor and Council members for the 2026-27 term.

The minutes of December 9, 2025, regular council meeting were approved by unanimous consent.

Public Comments: The following addressed the council with their concerns:

Mandy Remington spoke as the Johnson County Supervisor representative to University Heights.

Mayor's Report:

John Olson, Kronlage & Olson, spoke regarding City's annual examination for FY25, which is part of the agenda packet for the meeting and available at the City Community Center.

Motion by Herbold, seconded by Moore, to accept the Annual City Examination Report for FY25 prepared by Kronlage & Olson. **Carried** on a unanimous voice vote.

Mayor From congratulated Carol Ann and Scott Christiansen as her City MVP's for 2025 for their outstanding work maintaining the City Garden on Melrose Avenue.

Motion by Moore, seconded by Herbold, to approve Resolution No. 26-01, ratifying the mayor's appointments to the Board of Adjustment and Zoning Commission

Carried.

Dwyer	Aye	Schroeder	Aye
Herbold	Aye	Swailes	Aye
Moore	Aye		

Legal Report: A written report was presented.

Motion by Moore, seconded by Dwyer, to approve Resolution No. 26-02, setting date for the sale of General Obligation Corporate Purpose Bonds, Series 2026 and authorizing the use of a preliminary official statement in connection therewith.

Carried.

Dwyer	Aye	Schroeder	Aye
Herbold	Aye	Swailes	Aye
Moore	Aye		

Motion by Moore, seconded by Schroeder, to approve Resolution No. 26-03, establishing a post-issuance compliance policy, regarding compliance with federal tax-exemption law after the issuance of tax-exempt bonds.

Carried.

Dwyer	Aye	Schroeder	Aye
Herbold	Aye	Swailes	Aye
Moore	Aye		

City Administrator's Report: A written report was presented.

A tree walk in Swisher Woods is tentatively scheduled for May 23, 2026, with Mark Vitosh, Johnson County District Forester.

Clerk's Report: A written report was presented.

Treasurer's Report: A written report was presented. All bills were approved for payment by **unanimous consent**.

**Warrants
December 10, 2025 – January 13, 2026**

Name	Description	Amount
Akers, Christopher M	Bi-Weekly Officer Paycheck	2729.68
Cox, Nicholas J	Bi-Weekly Officer Paycheck	59.59
Jazvin, Edis	Bi-Weekly Officer Paycheck	2230.99
Van Brogen, Matthew D	Bi-Weekly Officer Paycheck	2366.08
Yassin, Rafeek J	Bi-Weekly Officer Paycheck	2979.76
From, Louise A.	Mayoral Salary	454.14
Dwyer, Mackenzie	Council Member Salary	61.57
Herbold, Nicholas J	Council Member Salary	184.70
Moore, Liesa K	Council Member Salary	184.7
Schroeder, Timothy R	Council Member Salary	184.70
Swailes, Douglas J	Council Member Salary	184.70
Akers, Christopher M	Bi-Weekly Officer Paycheck	2570.13
Jazvin, Edis	Bi-Weekly Officer Paycheck	2789.32
Schmerbach, Adam P	Bi-Weekly Officer Paycheck	276.18
Van Brogen, Matthew D	Bi-Weekly Officer Paycheck	2307.27
Yassin, Rafeek J	Bi-Weekly Officer Paycheck	2338.95
Jensen, Brian A	Monthly Rental Inspector Paycheck	1069.03
Brown, Michael J	Monthly City Treasurer Paycheck	760.61
Haverkamp, Michael J	Monthly City Clerk Paycheck	902.31
WELLMARK	Health Insurance	3211.46
IPERS	IPERS Contributions	6392.62
Internal Revenue Service	Federal 941 Payroll Taxes	4242.26
Internal Revenue Service	Federal 941 Payroll Taxes	3968.54
Internal Revenue Service	Federal 941 Payroll Taxes	1832.76
MidAmerican Energy	Community Center Utilities	227.29
MediaCom	Online Service	399.95
Terry Goerdt	December Building Inspection Services	200.000
Paul J. Moore	Melrose Avenue Garage Rental Jan - Jun	300.00
Leff Law Firm, L.L.P.	November Legal Services	4752.50
Shive Hattery	December Engineering Services	15711.80
Iowa City Press-Citizen	Publishing Minutes	654.55
OUP South Condo Assoc	Monthly Association Dues 2026	792.60
SEATS	November Service	120.00
Mackenzie E Dwyer	MLA Training	80.00
Police Legal Services	Legal Update Training Annual Subscription	818.00
Johnson County Refuse, Inc.	December Garbage/ Recycling Service	6832.9

Louise From	Reimbursement for Mats	57.72
Hawkeye Construction	November-December Snow Removal	43745.67
AT&T Mobility	Wireless Service for Police Car	304.94
Kronlage & Olson PC	Annual Examination	3045.00
CenturyLink	December Phone Service	126.69
IMWCA	Annual Work Comp Premium Installment 7	1670
City of Iowa City	Bus, Animal, Fuel and Trash/Recycling Services	7785.88
City of Iowa City	Library Agreement	15330.96
City of Iowa City	Fire Protection	41650
Sustainable Landscape Solutions LLC	Backfill & Seeding New Curbs	871.44
VISA	Car Wash, Google Suite, Grasshopper, Amazon	1616.32
MidAmerican Energy	Streetlights	581.58
Sustainable Landscape Solutions LLC	Cleaning Olive Ct Pavers	1752.79
Shive Hattery	Melrose Complete Ave Street Improvements	10488.80
General Fund - \$183,572.18	Employee Benefits Fund - \$9,604.08	Road Use Tax - \$2,334.37
Capital Projects - \$10,488.80		
Total Receipts - \$211,104.70	Total Warrants - \$205,999.43	

Finance: City Financial Consultant Steve Kuhl presented the Fiscal Year 2027 Budget calendar.

Community Protection: Chief Akers presented a written report.

Council discussed having Council Member Dwyer and City Administrator Kelsay talk with interested parties about a summer festival.

Streets and Sidewalks: Engineer Foley presented a written report.

Motion by Herbold, seconded by Schroeder, to approve Resolution No. 26-04 accepting quotation for the Sunset Street & Oakcrest Avenue Rectangular Rapid Flashing Beacon (RRFB) Sign.

Carried.

Dwyer	Aye	Schroeder	Aye
Herbold	Aye	Swales	Aye
Moore	Aye		

Building, Zoning, Sanitation: The rental housing inspector submitted a written report.

eGovernment: Council Member Moore presented a written report.

Announcements: Upcoming Special Council meetings, all at 7:00 p.m.: January 27, 2026; March 31, 2026; April 21, 2026.

The meeting was adjourned **by unanimous consent at 8:42 p.m.**

Attest: Michael Haverkamp, City Clerk

Approved: Louise A. From, Mayor