

January 10, 2023

Proceedings of the City Council of University Heights, Iowa, held by electronic means pursuant to Iowa code section 21.8 due to the COVID-19 pandemic, subject to approval by the Council at a subsequent meeting. All votes are unanimous unless otherwise stated.

COUNCIL MEETING

Mayor From called the January 10, 2023 regular council meeting of the University Heights City Council to order at 7:01 p.m.

Present: Mayor Louise From. Council Members: Stepheny Gahn, Liesa Moore, Tim Schroeder, Bobby Scott, Doug Swailes. Staff present: Attorney Steve Ballard, City Clerk Mike Haverkamp, Engineer Josiah Bilskemper, Police Chief Troy Kelsay, Treasurer Lori Kimura. Also present: John Olson, Kronlage & Olson;s Pat Yeggy.

Absent: None.

The minutes of the December 13, 2022 regular council meeting were approved by unanimous consent.

Public Comments: No one from the public addressed the council.

Mayor’s Report:

Motion by Gahn, seconded by Scott, to accept Annual City Examination Report for FY22. **Carried.**

Gahn	Aye	Scott	Aye
Moore	Aye	Swailes	Aye
Schroeder	Aye		

Motion by Schroeder, seconded by Moore, to Consider Resolution No. 23-02 ratifying the Mayor’s appointments to the Zoning Commission and to the Board of Adjustment. **Carried.**

Gahn	Aye	Scott	Aye
Moore	Aye	Swailes	Aye
Schroeder	Aye		

Legal Report: A written report was presented.

Motion by Scott, seconded by Swailes, for final approval of Ordinance 251 permitting operation of golf carts on City streets, establishing rules and regulations, and requiring permits. **Carried.**

Gahn	Aye	Scott	Aye
Moore	No	Swailes	Aye
Schroeder	Aye		

Clerk’s Report: A written report was presented.

Treasurer’s Report: A written report was presented. All bills were approved for payment by **unanimous consent.**

**Warrants
December 14, 2022 – January 9, 2023**

RevoPay	monthly active merchant fee	-10.00
Akers, Christopher M	bi-weekly officer paycheck	-2,006.56
Brinkema, Brian E	bi-weekly officer paycheck	-1,796.02
Cox, Nicholas J	bi-weekly officer paycheck	-169.04
Mayberry, Brian R	bi-weekly officer paycheck	-1,053.39
Tucker, Darryl J	bi-weekly officer paycheck	-2,035.04
Kelsay, Troy A	bi-weekly officer paycheck	-2,621.35
Plate, Harold, M	bi-weekly crossing guard paycheck	-307.64

MidAmerican Energy	OUP Community Center/Offices gas/electricity	-257.67
Haverkamp, Michael J	monthly city clerk paycheck	-554.13
Kimura, Lori D.	monthly city treasurer paycheck	-743.52
Goerd, Terence J	monthly building inspector paycheck	-1,181.26
Jensen, Brian A	monthly rental inspector paycheck	-875.17
From, Louise A.	quarterly mayoral paycheck	-454.14
Gahn, Stepheny E	quarterly city council member paycheck	-184.70
Moore, Liesa K	quarterly city council member paycheck	-184.70
Schroeder, Timothy R	quarterly city council member paycheck	-184.70
Swailles, Douglas J	quarterly city council member paycheck	-184.70
Paul J. Moore, Melrose Avenue Building	garage rent automatic payment	-50.00
Mediacom	online service 12/21/22-1/20/23	-399.95
Akers, Christopher M	bi-weekly officer paycheck	-2,417.54
Cox, Nicholas J	bi-weekly officer paycheck	-305.71
Mayberry, Brian R	bi-weekly officer paycheck	-824.87
Tucker, Darryl J	bi-weekly officer paycheck	-2,195.09
Kelsay, Troy A	bi-weekly officer paycheck	-2,656.00
Brinkema, Brian E	bi-weekly officer paycheck	-2,319.99
One University Place South Condo Assoc	monthly association dues	-433.58
AT&T Mobility	wireless service for police cars 11/20/22- 12/19/22	-288.89
City of Iowa City	bus, animal, fire protection, library, hydrant maint	-40,825.71
Harapat Auto Service Inc	oil changes, water pump replacement	-707.80
Johnson County Refuse, Inc.	November & December garbage & recycling service	-13,616.00
Kronlage & Olson PC	progress billing for annual examination	-2,500.00
US Cellular	wireless data/internet service for car computer	-84.13
Leff Law Firm, L.L.P.	December legal services	-4,868.65
Shive Hattery	engineering services 11/26/2022- 12/30/2022	-11,634.94
Sidekick Coffee & Books	ARPA grant payment	-3,034.77
VISA	gsuite, grasshopper, car wash, cleaning supplies,toner cartridge	-784.86
Keltek	annual MSO/HaaS/FaaS agreements	-4,035.24
Iowa City Press-Citizen	December legal publications	-157.37
CenturyLink	December & January phone service	-222.16
Employee Benefits		
Internal Revenue Service	federal payroll taxes	-4,173.68
Internal Revenue Service	federal payroll taxes	-1,363.22
IOWA PUBLIC EMPLOYEES RETIREMENT SYSTEM	ipers contribution	-4,962.26
IOWA PUBLIC EMPLOYEES RETIREMENT SYSTEM	ipers contribution	-763.00
TREASURER STATE OF IOWA	state quarterly payroll taxes	-4,581.34

IOWA WORKFORCE DEVELOPMENT	quarterly unemployment taxes	-291.45
Internal Revenue Service	federal payroll taxes	-4,477.20
Iowa Municipalities Workers' Compensation	work comp installment	-1,352.00
Road Use Funds		
MidAmerican Energy	1301 Melrose stop light	-65.23
MidAmerican Energy	pedestrian lights at 113 Golfview	-37.84
MidAmerican Energy	1011 Melrose stop light	-26.34
MidAmerican Energy	street lights	-481.79
Iowa Prison Industries	street signs	-105.60
Russ Boyer Construction	asphalt repairs/sign work all of 2022	-576.50
Capital Projects		
J Harding Inc	retainage for bus landing pmprovement project	-356.63
Debt Service		
UMB Bank NA	paying agent/administrative fees	-550.00
General Fund - \$109,166.98	Employee Benefits Fund - \$21,964.15	Road Use Tax - \$1,293.30
Capital Projects - \$356.63	Debt Service \$550.00	
Total Receipts - \$156,268.31	Total Warrants - \$133,331.06	

Finance: No report.

Community Protection: Chief Kelsay presented a written report.

Streets and Sidewalks: Engineer Bilskemper presented a written report.

Motion by Moore, seconded by Schroeder, to Consider Resolution No. 23-01 accepting the 2022 Bus Landing Improvements Project as complete and authorizing payment of retainage. **Carried.**

Gahn	Aye	Scott	Aye
Moore	Aye	Swales	Aye
Schroeder	Aye		

Building, Zoning, Sanitation: The rental housing inspector submitted a written report.

eGovernment: Council Member Moore presented a written report.

Announcements: None.

The meeting was adjourned **by unanimous consent at 7:25 p.m.**

Attest: Michael Haverkamp, City Clerk

Approved: Louise A. From, Mayor