

February 9, 2021

Proceedings of the City Council of University Heights, Iowa, held by electronic means pursuant to Iowa code section 21.8 due to the COVID-19 pandemic, subject to approval by the Council at a subsequent meeting. ALL VOTES ARE UNANIMOUS UNLESS OTHERWISE STATED.

COUNCIL MEETING

Mayor From called the February 9, 2021 council meeting of the University Heights City Council to order at 7:01.

Present: Mayor Louise From. Council Members: Liesa Moore, Sara O’Sullivan, Bobby Scott, Doug Swailes. Staff present: Attorney Steve Ballard, Temporary City Clerk Mike Haverkamp, City Videographer Steve Anderson, Engineer Josiah Bilskemper, Police Chief Troy Kelsay, and Treasurer Lori Kimura. Also present: Jim Glasgow, Nick Herbold, Silvia Quezada, and Pat Yeggy.

The minutes of the January 21, 2021 regular council meeting were approved by unanimous consent.

PUBLIC HEARING TO CONSIDER THE 2021 GOLFVIEW AVENUE IMPROVEMENTS PROJECT

Mayor From called the public hearing to consider the Golfview Avenue Improvements Project to order at 7:02 p.m. No members of the public spoke regarding the proposed improvements.

Mayor From closed the public hearing at 7:03 p.m.

Mayor From reopened the council meeting at 7:03 p.m.

Public Comments: no one from the public addressed the council.

Administration: Mayor From asked the Clerk to report on applications from the public for the open City Council position. Nick Herbold had submitted a written application. Mayor From asked for nominations from the Council for the open position.

MOTION by Bobby Scott to nominate Nick Herbold. No other nominations were offered. A roll call vote to appoint Nick Herbold was held:

Moore	Aye	Scott	Aye
O’Sullivan	Aye	Swailes	Aye

MOTION by Moore and seconded by Swailes to approve Resolution No. 21-04 appointing Nick Herbold to the vacant City Council Seat. Carried.

Moore	Aye	Scott	Aye
O’Sullivan	Aye	Swailes	Aye

After the vote, Mayor From swore in Nick Herbold as City Council Member.

Mayor’s Report: Mayor From announced Bobby Scott will serve as Mayor Pro Tem.

Hotel update: Jim Glasgow gave an update on progress on the Marriott Hotel.

Finance Report: Discussion of the Fiscal Year 2022 Budget. Steve Kuhl, city accountant, explained the proposed levy amounts for FY22.

MOTION by Scott and seconded by Moore to direct Steve Kuhl to complete notice for the March 2 Public Hearing on the proposed maximum tax levy for FY22. Carried.

Herbold	Aye	Scott	Aye
Moore	Aye	Swailes	Aye
O’Sullivan	Aye		

Legal Report: A written report was presented.

Clerk’s Report: A written report was presented.

Treasurer’s Report: A written report was presented. All bills were approved for payment by unanimous consent.

**Warrants
January 13- February 9, 2021**

Name	Memo	Amount
RevoPay	monthly active merchant fee	-\$10.00
Akers, Christopher M	bi-weekly officer paycheck	-\$1,843.30
Macke, Matthew C	bi-weekly officer paycheck	-\$1,518.67
Tucker, Darryl J	bi-weekly officer paycheck	-\$1,857.39
Brinkema, Brian E	bi-weekly officer paycheck	-\$1,555.76
Kelsay, Troy A	bi-weekly officer paycheck	-\$2,410.47
Plate, Harold, M	bi-weekly crossing guard paycheck	-\$243.18
Russ Boyer Construction	street repairs/potholes/sign work 7/1/20-12/31/20	-\$500.00
Russ Boyer Construction	derecho clean up August 10-20, 2020	-\$660.00
MidAmerican Energy	OUP Community Center/Offices gas/electricity	-\$378.57
Anderson, Christine M.	clerk monthly paycheck	-\$718.15
Goerd, Terence J	building inspector monthly paycheck	-\$1,532.26
Haverkamp, Michael J	temporary clerk monthly paycheck	-\$207.52
Kimura, Lori D.	treasurer monthly paycheck	-\$520.31
Jensen, Brian A	rental/housing inspector monthly paycheck	-\$742.02
Mediacom	online service 1/21/21-2/20/21	-\$399.95
Paul J. Moore, Melrose Avenue Building	garage rent automatic deposit	-\$50.00
Stephen M Anderson	recording and editing January meeting	-\$125.00
Akers, Christopher M	bi-weekly officer paycheck	-\$1,946.68
Brinkema, Brian E	bi-weekly officer paycheck	-\$1,612.58
Macke, Matthew C	bi-weekly officer paycheck	-\$1,802.19
Kelsay, Troy A	bi-weekly officer paycheck	-\$2,410.48
Tucker, Darryl J	bi-weekly officer paycheck	-\$1,857.41
Plate, Harold, M	bi-weekly crossing guard paycheck	-\$198.54
One University Place South Condo Assoc	monthly association dues	-\$433.58
CenturyLink	telephone service for January & February	-\$193.28
AT&T Mobility	wireless service for police cars 12/20/2020-1/19/2021	-\$288.89
TAC10	annual TAC10 maintenance renewal	-\$3,962.00
Harapat Auto Service Inc	2 oil changes/antifreeze	-\$111.72
Johnson County Refuse, Inc.	January garbage & recycling services	-\$6,808.00
City of Iowa City	bus, fuel for police vehicles, animal service, billing service	-\$3,992.22
James R. Baker	IT issues with GPS/contact forms in car computers	-\$300.00
Leff Law Firm, L.L.P.	January legal services	-\$4,130.00
SEATS	December service-4 rides	-\$100.00
Iowa City Press-Citizen	January legal publications	-\$195.51
VISA	winhost/gsuite/trasshopper/when to work/membership	-\$631.29
Shive Hattery	engineering services 11/28/2020-1/1/2021	-\$9,386.40
Internal Revenue Service	federal payroll taxes	-\$3,882.28
Internal Revenue Service	federal payroll taxes	-\$988.78

IOWA PUBLIC EMPLOYEES RETIREMENT SYSTEM	ipers contribution	-\$749.19
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Wellmark BC/BS	February insurance payment	-\$4,857.36
MidAmerican Energy	1301 Melrose stop light	-\$61.04
MidAmerican Energy	pedestrian lights at 113 Golfview	-\$41.54
MidAmerican Energy	1011 Melrose stop light	-\$24.90
MidAmerican Energy	street lights	-\$472.55
BWC Excavating LC	pay application #4 for Olive Ct improvements	-\$56,466.57
General Fund - \$-55,633.3	Employee Benefits Fund - \$-14,935.40	Road Use Tax - \$-600.03
Capital Projects - \$-56,466.57		
Total Receipts - \$52,945.92	Total Warrants - \$-127,635.32	

Streets and Sidewalks: A written report was presented by Engineer Bilskemper. A verbal report was presented by Council Member Swailes.

MOTION by Moore and seconded by Swailes to approve Resolution 21-03 approving and confirming plans, specifications, form of contract, and estimate of cost for the 2021 Golfview Avenue Improvements project. **Carried.**

Herbold	Aye	Scott	Aye
Moore	Aye	Swailes	Aye
O'Sullivan	Aye		

Council Member Swailes reminded residents that City ordinance prohibits blowing or pushing snow into the street.

Community Protection: Chief Kelsay presented a written report. COVID vaccinations for police should begin soon.

Building, Zoning, Sanitation: Mayor From announced that Council Member Nick Herbold will chair the Building, Zoning, Sanitation committee.

eGovernment: Council Member Moore presented a written report. "Adopt a Fire Hydrant" information is on the City website.

Announcements: None.

The meeting was adjourned **by unanimous consent at 8:26 p.m.**

Attest: Mike Haverkamp, Temporary City Clerk

Approved: Louise A. From, Mayor