

February 14, 2023

Proceedings of the City Council of University Heights, Iowa, held by electronic means pursuant to Iowa code section 21.8 due to the COVID-19 pandemic, subject to approval by the Council at a subsequent meeting. All votes are unanimous unless otherwise stated.

**COUNCIL MEETING**

Mayor From called the February 14, 2023 regular council meeting of the University Heights City Council to order at 7:03 p.m.

**Present:** Mayor Louise From. Council Members: Stepheny Gahn, Liesa Moore, Bobby Scott, Doug Swailes. Staff present: City Attorney Steve Ballard, City Clerk Mike Haverkamp, Engineers Josiah Bilskemper and Ryan Foley, Police Chief Troy Kelsay, Treasurer Lori Kimura, City Financial Consultant Steve Kuhl. Also present: Jon Brown, Pat Yeggy.

**Absent:** Council Member Tim Schroeder.

The minutes of the January 10, 2023 regular council meeting were approved by unanimous consent.

**Public Comments:** No one from the public addressed the council.

**Finance:**

**Motion** by Scott, seconded by Moore, to Consider **Resolution No. 23-06** setting a Public Hearing for 7:00 p.m., March 7, 2023, on the proposed City Maximum Property Tax Dollars and levy for the Fiscal Year 2023-2024 budget. **Carried.**

<b>Gahn</b>	<b>Aye</b>	<b>Scott</b>	<b>Aye</b>
<b>Moore</b>	<b>Aye</b>	<b>Swailes</b>	<b>Aye</b>
<b>Schroeder</b>	<b>Absent</b>		

**Mayor’s Report:**

**Motion** by Swailes, seconded by Gahn, to Consider **Resolution No. 23-05** confirming Mayor’s Appointments to City Tree Board

- Bonnie Penno term expires 12/31/26
- Dave Conrads term expires 12/31/27

**Carried.**

<b>Gahn</b>	<b>Aye</b>	<b>Scott</b>	<b>Aye</b>
<b>Moore</b>	<b>Aye</b>	<b>Swailes</b>	<b>Aye</b>
<b>Schroeder</b>	<b>Absent</b>		

**Motion** by Scott, seconded by Moore, to Consider **Resolution No. 23-03** appointing Jon Brown to be City Treasurer with compensation of \$35.00 per hour beginning as determined by the Finance Chair and Mayor in consultation with retiring Treasurer Lori Kimura. **Carried.**

<b>Gahn</b>	<b>Aye</b>	<b>Scott</b>	<b>Aye</b>
<b>Moore</b>	<b>Aye</b>	<b>Swailes</b>	<b>Aye</b>
<b>Schroeder</b>	<b>Absent</b>		

**Legal Report:** A verbal report was presented.

**Clerk’s Report:** A written report was presented.

**Treasurer’s Report:** A written report was presented. All bills were approved for payment by **unanimous consent.**

**Warrants  
January 11 – February 14, 2023**

Akers, Christopher M	bi-weekly police officer paycheck	-2,197.17
Brinkema, Brian E	bi-weekly police officer paycheck	-2,299.37
Cox, Nicholas J	bi-weekly police officer paycheck	-183.24
Mayberry, Brian R	bi-weekly police officer paycheck	-1,382.02
Tucker, Darryl J	bi-weekly police officer paycheck	-2,259.70

Kelsay, Troy A	bi-weekly police officer paycheck	-2,655.99
Plate, Harold, M	bi-weekly crossing guard paycheck	-72.45
MidAmerican Energy	OUP Community Center/Offices gas/electricity	-434.78
Goerd, Terence J	monthly building inspector paycheck	-1,350.16
Jensen, Brian A	monthly rental inspector paycheck	-893.18
Kimura, Lori D.	monthly city treasurer paycheck	-717.56
Paul J. Moore, Melrose Avenue Building	garage rent automatic payment	-50.00
Mediacom	online service 1/21/23-2/20/23	-399.95
Akers, Christopher M	bi-weekly officer paycheck	-2,186.07
Brinkema, Brian E	bi-weekly officer paycheck	-2,030.78
Cox, Nicholas J	bi-weekly officer paycheck	-112.21
Dahm, Ryan J	bi-weekly officer paycheck	-651.64
Mayberry, Brian R	bi-weekly officer paycheck	-1,072.01
Tucker, Darryl J	bi-weekly officer paycheck	-2,271.77
Kelsay, Troy A	bi-weekly officer paycheck	-2,655.99
Haverkamp, Michael J	monthly city clerk paycheck	-277.27
RevoPay	monthly active merchant fee	-10.00
One University Place South Condo Assoc	monthly association dues	-433.58
Shive Hattery	engineering services 12/31/22-1/27/2023	-18,031.90
City of Iowa City	bus, fuel, animal, billing services	-5,509.38
UI Health Care EMS Learning Resources Cen	CPR recertification card	-8.50
CenturyLink	February phone service	-111.79
East Central Iowa Council of Governments	ARPA administration December & January	-750.00
Harapat Auto Service Inc	oil changes	-123.16
SEATS	December & January services	-425.00
Radar Road Tec	annual radar certification	-90.00
Resultant	workspace business renewal license	-777.00
Leff Law Firm	January legal services	-7,400.00
Trillium Woodworks	tree removal in ROW at 1504 Grand	-2,100.00
University Lake Partners	garage rental January 2023 thru June 2023	-750.00
Internal Revenue Service	federal payroll taxes	-4,538.38
Internal Revenue Service	federal payroll taxes	-657.66
IOWA PUBLIC EMPLOYEES RETIREMENT SYSTEM	ipers contribution	-584.42
IOWA PUBLIC EMPLOYEES RETIREMENT SYSTEM	ipers contribution	-4,981.66
Wellmark BC/BS	February insurance premiums	-3,385.16
Internal Revenue Service	federal payroll taxes	-4,583.02
MidAmerican Energy	1301 Melrose stop light	-63.13
MidAmerican Energy	pedestrian lights at 113 Golfview	-36.29
MidAmerican Energy	1011 Melrose stop light	-24.79
MidAmerican Energy	street lights	-483.28
Hawkeye Construction & Snow Removal	December snow removal	-17,578.19

General Fund - \$62,673.62	Employee Benefits Fund - \$18,730.30	Road Use Tax - \$18,185.68
Total Receipts - \$39,922.58	Total Warrants - \$99,589.60	

**Community Protection:** Chief Kelsay presented a written report.

**Streets and Sidewalks:** Engineer Bilskemper presented a written report.

**Motion** by Gahn seconded by Swailes, to Consider **Resolution No. 23-04** Endorsing the Sunset Street and Melrose Avenue Preventative Maintenance and Pedestrian Improvements Project. **Carried.**

<b>Gahn</b>	<b>Aye</b>	<b>Scott</b>	<b>Aye</b>
<b>Moore</b>	<b>Aye</b>	<b>Swailes</b>	<b>Aye</b>
<b>Schroeder</b>	<b>Absent</b>		

**Building, Zoning, Sanitation:** Housing Inspector Brian Jensen submitted a written report.

Attorney Ballard announced that the Zoning Commission met regarding topics identified by Council. They will hold another meeting on February 20 to continue their discussion.

**eGovernment:** Council Member Moore presented a written report.

**Announcements:** Special Council Meeting, February 21; Public Hearing, March 7; Regular Council Meeting, March 14; Special Council Meeting, March 28.

The meeting was adjourned **by unanimous consent at 7:56 p.m.**

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Attest: Michael Haverkamp, City Clerk

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Approved: Louise A. From, Mayor