

April 12, 2022

Proceedings of the City Council of University Heights, Iowa, held by electronic means pursuant to Iowa code section 21.8 due to the COVID-19 pandemic, subject to approval by the Council at a subsequent meeting. All votes are unanimous unless otherwise stated.

COUNCIL MEETING

Mayor From called the April 12, 2022 regular council meeting of the University Heights City Council to order at 7:00 p.m.

Present: Mayor Louise From. Council Members: Stepheny Gahn, Liesa Moore, Tim Schroeder, Bobby Scott, Doug Swailes. Staff present: Attorney Steve Ballard, City Clerk Mike Haverkamp, Engineer Josiah Bilskemper, Financial Consultant to the City Steve Kuhl, Police Chief Troy Kelsay, Treasurer Lori Kimura. Also present: Maggie Burger, V Fixmer-Oraiz, Katy Herbold, Jan Leff, Asmita Poudel, Pat Yeggy.

Absent: None

The minutes of the March 8 and March 22, 2022 regular and special council meetings were approved by unanimous consent.

Public Comments:

Jan Leff - 215 Sunset Street, representing the University Heights Community Fund Board

Mayor's Report:

Maggie Burger from Speer Financial shared information on capital project bond options. Council consensus was to meet on April 26, 2022 to schedule a public hearing to consider bond issuance.

V Fixmer-Oraiz from Astig Planning presented information regarding an Inclusive Economic Development Plan the company is working on for the Johnson County area.

Mayor From reported an update on the American Rescue Plan Act (ARPA). The City has received half of its allocation. Council discussed possibly having a grant program for small businesses affected by the COVID-19 pandemic.

Legal Report: A written report was presented.

Motion by Scott, seconded by Gahn, to Consider Resolution No. 22-06, authorizing the Mayor to sign and the City Clerk to attest to the FY2023 28E Agreement between the City of University Heights and Johnson County for the provision of SEATS Paratransit Services at a rate of \$30.00 per ride. Carried.

Gahn	Aye	Scott	Aye
Moore	Aye	Swailes	Aye
Schroeder	Aye		

Motion by Scott, seconded by Swailes, to Consider Resolution No. 22-07 authorizing the Mayor to sign and the City Clerk to attest to the FY2023 28E Agreement between the City of University Heights and the City of Iowa City for the Provision of Transit Services in University Heights at an annual rate of \$42,920.00. Carried.

Gahn	Aye	Scott	Aye
Moore	Aye	Swailes	Aye
Schroeder	Aye		

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Motion by Gahn, seconded by Schroeder, to Consider Resolution No. 22-08, authorizing the mayor to sign and the clerk to attest an Employment Agreement with Troy A. Kelsay to continue serving as Chief of Police for the City of University Heights.

Carried.

Gahn	Aye	Scott	Aye
Moore	Aye	Swailes	Aye
Schroeder	Aye		

Clerk's Report: A written report was presented.

Motion by Moore, seconded by Scott, to approve a Class C Liquor License for Sidekick Coffee and Books. Carried.

Treasurer's Report: A written report was presented. All bills were approved for payment by **unanimous consent**.

**Warrants
March 9- April 12, 2022**

NAME	MEMO	AMOUNT
City of Iowa City	bus, fuel, library, animal, billing services	-17,143.62
RevoPay	monthly active merchant fee	-10.00
Akers, Christopher M	bi-weekly officer paycheck	-1,728.21
Brinkema, Brian E	bi-weekly officer paycheck	-1,653.89
Cox, Nicholas J	bi-weekly officer paycheck	-247.41
Dahm, Ryan J	bi-weekly officer paycheck	-180.57
Macke, Matthew C	bi-weekly officer paycheck	-1,614.15
Tucker, Darryl J	bi-weekly officer paycheck	-1,928.18
Kelsay, Troy A	bi-weekly officer paycheck	-2,458.09
Plate, Harold, M	bi-weekly crossing guard paycheck	-194.54
MidAmerican Energy	OUP Community Center/Offices gas/electricity	-383.41
Goerd, Terence J	monthly building inspector paycheck	-948.18
Haverkamp, Michael J	monthly city clerk paycheck	-526.38
Kimura, Lori D.	monthly treasurer paycheck	-325.34
Jensen, Brian A	monthly rental inspector paycheck	-772.60
From, Louise A.	quarterly mayoral paycheck	-454.13
Moore, Liesa K	quarterly council paycheck	-184.70
Swales, Douglas J	quarterly council paycheck	-184.70
Brinkema, Brian E	bi-weekly officer paycheck	-2,560.33
Dahm, Ryan J	bi-weekly officer paycheck	-225.06
Tucker, Darryl J	bi-weekly officer paycheck	-2,299.58
Akers, Christopher M	bi-weekly officer paycheck	-1,728.21
Kelsay, Troy A	bi-weekly officer paycheck	-2,458.11
Macke, Matthew C	bi-weekly officer paycheck	-1,614.14
Plate, Harold, M	bi-weekly crossing guard paycheck	-124.08
Paul J. Moore, Melrose Avenue Bldg	garage rent automatic payment	-50.00
Mediacom	online service 3/21/22-4/20/22	-399.95
CenturyLink	telephone service for April	-106.32
AT&T Mobility	wireless service for police cars 2/20/22-3/19/22	-288.89
Steven J Kuhl	accounting services 12/27/21-3/25/22	-2,045.00
US Cellular	wireless data/internet service for car computer	-83.90
Iowa Law Enforcement Academy	evaluation of MMPI for Schmerback	-150.00
TAC10	annual TAC10 maintenance renewal	-3,892.00
Iowa League of Cities	policy leaders/clerk handbooks	-320.00
VISA	carwash, gsuite, grasshopper, microsoft 365, notary fee	-503.58
OUP South Condo Assoc	monthly association dues	-433.58
Shive Hattery	engineering services 2/26/2022-4/1/2022	-2,941.20
Leff Law Firm, L.L.P.	March legal services	-7,175.00

SEATS	March service	-100.00
CR Research Group LC	traffic stop data analysis	-10,000.00
Internal Revenue Service	federal payroll taxes	-3,975.94
IOWA PUBLIC EMPLOYEES RETIREMENT SYSTEM	ipers contribution	-4,639.68
IOWA PUBLIC EMPLOYEES RETIREMENT SYSTEM	ipers contribution	-600.83
Internal Revenue Service	federal payroll taxes	-788.22
IOWA WORKFORCE DEVELOPMENT	quarterly payroll taxes	-1,056.71
TREASURER STATE OF IOWA	quarterly payroll taxes	-4,227.00
Internal Revenue Service	federal payroll taxes	-4,303.30
Wellmark BC/BS	April insurance payment	-5,503.69
MidAmerican Energy	1301 Melrose stop light	-52.82
MidAmerican Energy	pedestrian lights at 113 Golfview	-30.78
MidAmerican Energy	1011 Melrose stop light	-23.88
MidAmerican Energy	street lights	-471.30
Hawkeye Construction & Snow Removal	snow removal for December-January	-26,173.00
Iowa Department of Justice	state portion of cash forfeiture	-48.60
UMB Bank NA	bond payments	-166,940.00
General Fund - \$70,437.03	Employee Benefits Fund - \$25,095.37	Road Use Tax - \$26,751.78
Debt Service - \$166,940.00	Police Forfeiture \$48.60	
Total Receipts - \$269,194.62	Total Warrants - \$289,272.78	

Community Protection: Chief Kelsay presented a written report.

Streets and Sidewalks: Engineer Bilskemper presented a written report. Contact Councilor Swailes to report potholes.

Building, Zoning, Sanitation: The rental housing inspector submitted a written report.

Finance: Councilor Scott reported on meeting with the Convention and Visitors Bureau to discuss hotel-motel tax funds.

eGovernment: Councilor Moore presented a written report. She also reported that the date has changed to April 18 for leaf vacuuming, and City Cleanup Day will be April 23.

Announcements: Mayor From and Chief Kelsay are working on a Farmer's Market for the summer. The Iowa City Library Bookmobile will be coming to University Heights this summer on a weekly basis.

The meeting was adjourned **by unanimous consent at 8:33 p.m.**

Attest: Michael Haverkamp, City Clerk

Approved: Louise A. From, Mayor