

May 9, 2023

Proceedings of the City Council of University Heights, Iowa, held by electronic means pursuant to Iowa code section 21.8 due to the COVID-19 pandemic, subject to approval by the Council at a subsequent meeting. All votes are unanimous unless otherwise stated.

COUNCIL MEETING

Mayor From called the May 9, 2023 regular council meeting of the University Heights City Council to order at 7:01 p.m.

Present: Mayor Louise From. Council Members: Stepheny Gahn, Liesa Moore, Tim Schroeder, Bobby Scott, Doug Swailes. Staff present: City Attorney Steve Ballard, City Clerk Mike Haverkamp, Engineer Ryan Foley, Police Chief Troy Kelsay, City Treasurer Jon Brown. Also present: Cathy Dolan, Johnson County Livable Community for Successful Aging.

Absent: No one.

The minutes of the April 11, 2023, regular council meeting, and the April 25, 2023, special council meeting were approved by unanimous consent.

Public Comments: No one from the public addressed the council.

Mayor’s Report:

Mayor From proclaimed May to be “Older Americans Month” and “Bicycle Month” in University Heights.

Motion by Gahn seconded by Swailes to award 2023 mowing contract to Mow Bros for \$280 dollars a month during the growing season. “Mow Bros” is owned by Councilor Bobby Scott but is operated by his children. Motion carried 4-0, with Councilor Scott abstaining.

June 27, 2023 was selected as the date for council to hold a special meeting to consider Monroe Street project bids.

Legal Report: A written report was presented.

Motion by Moore, seconded by Scott, to Consider **Resolution No. 23-13**, authorizing the Mayor to sign and the City Clerk to attest to the FY2024 28E Agreement between the City of University Heights and Johnson County for the provision of SEATS Paratransit Services. **Carried.**

Gahn	Aye	Scott	Aye
Moore	Aye	Swailes	Aye
Schroeder	Aye		

Motion by Schroeder, seconded by Moore, to Consider **Resolution No. 23-14**, authorizing the Mayor to sign and the City Clerk to attest to the FY2024 28E Agreement between the City of University Heights and the City of Iowa City for the Provision of Transit Services in University Heights at an annual rate of \$45,366.00. **Carried.**

Gahn	Aye	Scott	Aye
Moore	Aye	Swailes	Aye
Schroeder	Aye		

Clerk’s Report: A written report was presented.

Motion by Gahn, seconded by Scott, to approve renewal of Stella’s liquor license. Motion carried 5-0.

Treasurer’s Report: A written report was presented. All bills were approved for payment by **unanimous consent.**

**Warrants
April 12, 2023 – May 9, 2023**

NAME	MEMO	AMOUNT
Akers, Christopher M	bi-weekly officer paycheck	-1836.08
Brinkema, Brian E	bi-weekly officer paycheck	-1834.61
Cox, Nicholas J	bi-weekly officer paycheck	-370.84
Kelsay, Troy A	bi-weekly officer paycheck	-2655.99

Tucker, Darryl J	bi-weekly officer paycheck	-2413.27
Intuit Payroll	annual payroll update	-757.9
Akers, Christopher M	bi-weekly officer paycheck	-2200.34
Brinkema, Brian E	bi-weekly officer paycheck	-1966.95
Macke, Matthew C	bi-weekly officer paycheck	-618.71
Tucker, Darryl J	bi-weekly officer paycheck	-2264.05
Kelsay, Troy A	bi-weekly officer paycheck	-2655.99
Plate, Harold, M	bi-weekly crossing guard paycheck	-348.37
Goerdts, Terence J	monthly building inspector paycheck	-2064.58
Jensen, Brian A	monthly rental inspector paycheck	-893.18
Haverkamp, Michael J	monthly city clerk paycheck	-703.74
Kimura, Lori D.	monthly city treasurer paycheck	-403.44
Mediacom	online service 4/21/23-5/20/23	-399.95
Paul J. Moore, Melrose Bldg	garage rent automatic payment	-50
QuickBooks Payroll Service	Created by Payroll Service on 04/30/2023	-2961.26
Advanced Electrical Services Inc	repaired damaged pedestrian PB pole	-794.35
AT&T Mobility	wireless service for police cars 3/20/23-4/19/23	-288.89
Harapat Auto Service Inc	oil change for police vehicle	-63.66
Hawkeye Snow Removal	February & March snow removal	-27584.93
City of Iowa City	bus, animal services, billing service	-3790.28
Johnson County Refuse, Inc.	April garbage/ recycling service	-6808
SEATS	March service	-500
Leff Law Firm, L.L.P.	April legal services	-6270
Quality Care	leaf vacuuming payment #3	-3312.5
Office of Auditor of State	annual exam filing fees for 2020 & 2021	-350
US Cellular	wireless data/internet service for car computer	-84.16
Sidekick Coffee & Books	ARPA grant payment	-10406.07
Shive Hattery	engineering services 3/11/2023-4/28/2023	-24329.2
VISA	car wash, google suite, grasshopper, uniform,a	-772.87
CenturyLink	May phone service	-110.75
OUP South Condo Assoc	monthly association dues	-433.58
MidAmerican Energy	1301 Melrose stop light	-54.1
MidAmerican Energy	pedestrian lights at 113 Golfview	-30.16
MidAmerican Energy	OUP Community Center/Offices gas/electricity	-197.85
MidAmerican Energy	1011 Melrose stop light	-23.6
Russ Boyer Construction	asphalt repairs/sign work winter/spring 2023	-1479
MidAmerican Energy	street lights	-478.6
UMB Bank NA	bond payments	-239972.5
Internal Revenue Service	federal payroll taxes	-3848.32
Internal Revenue Service	federal payroll taxes	-5141.38
IA PUB EMP RETIRE SYS	IPERS Contribution	-883.88
IA PUB EMP RETIRE SYS	IPERS Contribution	-4335.51
Wellmark BC/BS	May insurance payment	-3385.16
General Fund - \$113,298.49	Employee Benefits Fund - \$17,594.25	Road Use Tax -\$2,263.31
Debt Service - \$239,972.50		
Total Receipts - \$605,326.38	Total Warrants - \$373,128.55	

Community Protection: Chief Kelsay presented a written report.

Finance: No report.

Streets and Sidewalks: Engineer Foley presented a written report.

Motion by Swailes, seconded by Schroeder, to Consider **Resolution No. 23-15**, Accepting Bid and Awarding Contract for Oakcrest Avenue and Mahaska Drive Intersection Project. **Carried.**

Gahn	Aye	Scott	Aye
Moore	Aye	Swailes	Aye
Schroeder	Aye		

Motion by Gahn, seconded by Swailes, to Consider **Resolution No. 23-16**, Accepting Quotation for the 2023 Pavement Marking Project. **Carried.**

Gahn	Aye	Scott	Aye
Moore	Aye	Swailes	Aye
Schroeder	Aye		

Building, Zoning, Sanitation: The rental housing inspector submitted a written report.

eGovernment: Council Member Moore presented a written report.

Announcements:

May 23 Public Hearing to amend the FY23 Budget
May 24 Bike Breakfast
June 3 Citywide Garage Sale

The meeting was adjourned **by unanimous consent at 8:42 p.m.**

Attest: Michael Haverkamp, City Clerk

Approved: Louise A. From, Mayor