

June 13, 2023

Proceedings of the City Council of University Heights, Iowa, held by electronic means pursuant to Iowa code section 21.8 due to the COVID-19 pandemic, subject to approval by the Council at a subsequent meeting. All votes are unanimous unless otherwise stated.

**COUNCIL MEETING**

Mayor From called the June 13, 2023 regular council meeting of the University Heights City Council to order at 7:02 p.m.

**Present:** Mayor Louise From. Council Members: Stepheny Gahn, Liesa Moore, Tim Schroeder, Bobby Scott, Doug Swailes. Staff present: City Attorney Steve Ballard, City Clerk Mike Haverkamp, Engineer Ryan Foley, Police Chief Troy Kelsay, City Treasurer Jon Brown. Also present: Jerry Fangman, Stan Laverman, Mary Panther, Mike Ritchie, Greg Stiltner, Jonathan Wilson, Pat Yeggy.

**Absent:** None.

The minutes of the May 9, 2023, regular council meeting, and May 23, 2023 special meeting were approved by unanimous consent.

**Public Comments:** The following addressed the council with their concerns:

Jerry Fangman, 25 Olive Court  
Jonathan Wilson, 23 Olive Court  
Stan Laverman, 24 Highland Drive  
Mike Ritchie, 20 Olive Court owner  
Mary Panther, 40 Koser Avenue

**Mayor’s Report:** Mayor From had Attorney Ballard summarize Marriot PUD and zoning details prior to Marriott developer partner Greg Stiltner presenting a request for changes to the hotel zoning regulations and to the PUD Development agreement, to pave the greenspace at the corner of Melrose and Olive Court for parking, and to be allowed to rent spaces for tailgating on football Saturdays, and to rent parking spaces commercially to University employees and others throughout the year. Council will seek more public input and additional details regarding possible proposals from the hotel at the July meeting.

**Legal Report:** A written report was presented.

**Clerk’s Report:** A written report was presented.

**Motion** by Schroeder, seconded by Gahn, to approve renewal of the liquor license by Maggie’s Farm Pizza. **Carried.**

<b>Gahn</b>	<b>Aye</b>	<b>Scott</b>	<b>Aye</b>
<b>Moore</b>	<b>Aye</b>	<b>Swailes</b>	<b>Aye</b>
<b>Schroeder</b>	<b>Aye</b>		

**Treasurer’s Report:** A written report was presented. All bills were approved for payment by **unanimous consent.**

**Warrants  
May 10, 2023 – June 13, 2023**

<b>Name</b>	<b>Description</b>	<b>Amount</b>
Akers, Christopher M	Bi-Weekly Officer Paycheck	2,361.53
Brinkema, Brian E	Bi-Weekly Officer Paycheck	1,825.91
Kelsay, Troy A	Bi-Weekly Officer Paycheck	2,656.00
Tucker, Darryl J	Bi-Weekly Officer Paycheck	2,603.44
Plate, Harold, M	Bi-Weekly Crossing Guard Paycheck	162.81
Akers, Christopher M	Bi-Weekly Officer Paycheck	2,016.10
Brinkema, Brian E	Bi-Weekly Officer Paycheck	1,800.83
Cox, Nicholas J	Bi-Weekly Officer Paycheck	358.41
Kelsay, Troy A	Bi-Weekly Officer Paycheck	2,655.99

Macke, Matthew C	Bi-Weekly Officer Paycheck	444.16
Tucker, Darryl J	Bi-Weekly Officer Paycheck	3,594.32
Goerdts, Terence J	Monthly Building Inspector Paycheck	2,258.76
Jensen, Brian A	Monthly Rental Inspector Paycheck	893.18
Haverkamp, Michael J	Monthly City Clerk Paycheck	359.29
Kimura, Lori D.	Monthly City Treasurer Paycheck	421.93
Akers, Christopher M	Bi-Weekly Officer Paycheck	2,384.91
Cox, Nicholas J	Bi-Weekly Officer Paycheck	441.56
Dahm, Ryan J	Bi-Weekly Officer Paycheck	450.96
Kelsay, Troy A	Bi-Weekly Officer Paycheck	2,874.70
Macke, Matthew C	Bi-Weekly Officer Paycheck	294.60
Tucker, Darryl J	Bi-Weekly Officer Paycheck	3,074.04
IPERS	IPERS Contributions	4,709.45
IPERS	IPERS Contributions	829.04
Wellmark BC/BS	June Health Insurance Payment	3,385.16
Internal Revenue Service	Federal 941 Payroll Taxes	4,081.52
Internal Revenue Service	Federal 941 Payroll Taxes	4,581.86
Internal Revenue Service	Federal 941 Payroll Taxes	1,073.52
Internal Revenue Service	Federal 941 Payroll Taxes	3,519.58
AT&T Mobility	Wireless Service for Police cars 4/20/23-5/19/23	288.89
Axon Enterprise Inc	Taser 7 Certification Bundle	3,955.72
Breese Plumbing & Heating	Reinstall RPZ and Meter	1,250.80
Century Link	June Phone Service	222.53
City of Iowa City	Fuel - April	581.22
City of Iowa City	Fuel - May	557.04
City of Iowa City	Trash & Recycling Service	93.00
City of Iowa City	Animal Services	120.61
City of Iowa City	Bus Service	3,576.67
City of Iowa City	Utilities for University Heights Park	61.83
City of Iowa City	Refuse Billing - May	942.00
Corridor Construction Services	Sidekick Coffee & Books Kitchen Expansion (ARPA Grant)	6,504.16
IMWCA	Workers' Compensation Premium '23-'24	4,133.00
Iowa League of Cities	Association Dues	30.00
Johnson County Refuse, Inc.	May Garbage/ Recycling Service	6,885.00
Mow Bros	Landscaping Service	250.00
Steven J Kuhl	Professional Services	3,430.00
US Cellular	Wireless Data/Internet Service for Car Computer	168.56
VISA	Car Washes, Google Suite, Grasshopper, ICPA Dues	783.98
East Central Iowa Council of Governments	ARPA Business Assistance Program Administration	225.00
Mediacom	Online Service 5/21/23-6/20/23	399.95
Office of Auditor Of State	Annual Exam Filing Fee for 2020	175.00
East Central Iowa Council of Governments	barre3 Disbursement (ARPA Grant)	20,000.00

East Central Iowa Council of Governments	Stella Disbursement	14,944.82
Leff Law Firm	Legal Services	7,235.00
Shive Hattery, Inc	Engineering Services (04/29/22 – 05/26/23)	22,488.62
MidAmerican Energy	Street Lights	129.31
MidAmerican Energy	1301 Melrose Traffic Signal	54.71
MidAmerican Energy	Pedestrian Lights at 113 Golfview	28.85
MidAmerican Energy	1011 Melrose Traffic Signal	24.73
MidAmerican Energy	Street Lights	471.53
MidAmerican Energy	1301 Melrose Traffic Signal	64.19
MidAmerican Energy	Street Lights	471.19
UMB Bank NA	Bond Payments	239,972.50
General Fund - \$ 146,493.31	Employee Benefits Fund - \$8,923.65	Road Use Tax - \$1244.51
Capital Projects -	Debt Service - \$239,972.50	
Total Receipts -	Total Warrants - \$156,661.47	

**Finance:**

**Motion** by Scott, seconded by Swailes, to Consider Resolution 23-19 approving transfer totaling \$157,565.76 from Special Assessments and Special Revenue-Hotel/Motel Tax Fund to Debt Service for debt payments not financed by the debt service levy. **Carried.**

<b>Gahn</b>	<b>Aye</b>	<b>Scott</b>	<b>Aye</b>
<b>Moore</b>	<b>Aye</b>	<b>Swailes</b>	<b>Aye</b>
<b>Schroeder</b>	<b>Aye</b>		

**Motion** by Gahn, seconded by Schroeder, to approve City salaries for FY24. **Carried.**

<b>Gahn</b>	<b>Aye</b>	<b>Scott</b>	<b>Aye</b>
<b>Moore</b>	<b>Aye</b>	<b>Swailes</b>	<b>Aye</b>
<b>Schroeder</b>	<b>Aye</b>		

**Raises effective July 1, 2023:**

<b>POLICE</b>		
<b>Pay Step</b>	<b>Seniority Years (Percent increase)</b>	<b>Yearly Salary Equivalent</b>
Chief	Salary (no increase)	\$96,990
Sergeant	\$36.64 (10.6%)	\$80,021.76
6	10 \$32.68 (6%)	\$71,373.12
5	5 \$31.09 (6%)	\$67,900.56
4	4 \$29.26 (6%)	\$63,903.84
3	3 \$28.09 (6%)	\$61,348.56
2	2 \$26.93 (6%)	\$58,815.12
1	1 \$25.75 (6%)	\$56,238.00
Academy/Probationary	0 \$23.41 (6%)	\$51,127.44
Part Time Officers	\$23.75 (5.5%) Additional \$4/hour when short staffed	
Shift differential 6pm – 6am	\$1.00/hour	
<b>CITY STAFF</b>		
Jon Brown, Treasurer	\$35.00/hr no increase	\$8,400.00
Mike Haverkamp, Clerk	\$20.09/hr (5%)	
Terry Goerd, Building Inspector	\$1667/mo (no increase)	
Brian Jensen, Housing Inspector	\$1250/mo (no increase)	

**Community Protection:** Chief Kelsay presented a written report.

**Motion** by Gahn, seconded by Swailes, for first consideration of Ordinance No. 252 authorizing establishment and implementation of an automated traffic enforcement system and establishing civil fines. **Carried.**

<b>Gahn</b>	<b>Aye</b>	<b>Scott</b>	<b>Aye</b>
<b>Moore</b>	<b>Aye</b>	<b>Swailes</b>	<b>Aye</b>
<b>Schroeder</b>	<b>Aye</b>		

**Streets and Sidewalks:** Engineer Foley presented a written report.

**Building, Zoning, Sanitation:** The rental housing inspector submitted a written report.

**eGovernment:** Council Member Moore presented a written report.

**Announcements:**

**4<sup>th</sup> of July Reminders:**

Use of Fireworks in University Heights is prohibited by ordinance.

Refuse and Recycling will be collected on Wednesday, July 5.

The meeting was adjourned **by unanimous consent at 9:12 p.m.**

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**Attest: Michael Haverkamp, City Clerk**

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**Approved: Louise A. From, Mayor**