

June 14, 2022

Proceedings of the City Council of University Heights, Iowa, held by electronic means pursuant to Iowa code section 21.8 due to the COVID-19 pandemic, subject to approval by the Council at a subsequent meeting. All votes are unanimous unless otherwise stated.

COUNCIL MEETING

Mayor From called the June 14, 2022 regular council meeting of the University Heights City Council to order at 7:01 p.m.

Present: Mayor Louise From. Council Members: Stepheny Gahn, Liesa Moore, Tim Schroeder, Bobby Scott, Doug Swailes. Staff present: Attorney Steve Ballard, City Clerk Mike Haverkamp, Engineer Josiah Bilskemper, Police Chief Troy Kelsay, Treasurer Lori Kimura. Also present: Kent Ralston from MPOJC, Maggie Burger from Speer Financial, Warren Tunwall.

Absent: None.

The minutes of the May 10 regular council meeting and May 24, 2022 special council meeting were approved by unanimous consent.

Public Comments: The following addressed the council with their concerns:

Warren Tunwall, 100 Koser

Streets and Sidewalks:

Analysis of the Koser Avenue and Highland Drive intersection: Metropolitan Planning Organization of Johnson County Executive (MPOJC) Director Kent Ralston shared results of a traffic survey done on the Koser Avenue and Highland Drive intersection and compared those results to a 2018 survey of the same intersection. According to traffic guidelines, a three-way stop at the intersection is not recommended.

Motion by Scott, seconded by Swailes, to consider Resolution No. 22-13, Authorizing Permit for MetroNet, Inc. to Perform Work in City Right-Of-Way to Accommodate Installation of Fiber-to-Premises Infrastructure. Carried.

Gahn	Aye	Scott	Aye
Moore	Aye	Swailes	Aye
Schroeder	Aye		

Finance:

Motion by Scott, seconded by Gahn, to consider Resolution No. 22-20, setting the date for sale of General Obligation Corporate Purpose Bonds, Series 2022A and the Taxable General Obligation Corporate Purpose Bonds, Series 2022B, in a total principal amount not to exceed \$1,100,000.00, and authorizing the use of a preliminary official statement in connection therewith.

Carried.

Gahn	Aye	Scott	Aye
Moore	Aye	Swailes	Aye
Schroeder	Aye		

Motion by Scott, seconded by Moore, to consider a motion to approve workers' compensation policy renewal (\$12,620.00) and municipal insurance package renewal (\$10,369.00), both with Iowa Communities Assurance Pool, for FY2022-2023. Carried on voice vote 5-0.

Motion by Gahn, seconded by Scott, to consider a motion to increase compensation for City Staff, as provided for in the FY2022-2023 budget. Carried on voice vote 5-0.

Staff Position	Current Hourly Wage	FY 23 Hourly Wage (5.9% increase)
City Treasurer	\$20.27	\$21.47
City Clerk	\$18.00	\$19.06

Legal Report: A written report was presented.

Clerk's Report: A written report was presented.

Motion by Gahn, seconded by Schroeder, to consider a motion to approve the renewal of Stella's Class C Liquor License.
Carried on voice vote 5-0.

Treasurer's Report: A written report was presented. All bills were approved for payment by **unanimous consent**.

**Warrants
 May 11 - June 14, 2022**

Name	Memo	Amount
Akers, Christopher M	bi-weekly officer paycheck	-2,047.91
Brinkema, Brian E	bi-weekly officer paycheck	-2,506.87
Cox, Nicholas J	bi-weekly officer paycheck	-429.68
Dahm, Ryan J	bi-weekly officer paycheck	-625.29
Kelsay, Troy A	bi-weekly officer paycheck	-2,621.35
Macke, Matthew C	bi-weekly officer paycheck	-1,696.89
Schmerbach, Adam P	bi-weekly officer paycheck	-427.24
Tucker, Darryl J	bi-weekly officer paycheck	-1,955.82
Plate, Harold, M	bi-weekly crossing guard paycheck	-217.36
RevoPay	monthly active merchant fee	-10.00
MidAmerican Energy	OUP Community Center/Offices gas/electricity	-139.22
Akers, Christopher M	bi-weekly officer paycheck	-1,908.25
Brinkema, Brian E	bi-weekly officer paycheck	-2,080.88
Cox, Nicholas J	bi-weekly officer paycheck	-428.54
Macke, Matthew C	bi-weekly officer paycheck	-1,651.46
Plate, Harold, M	bi-weekly crossing guard paycheck	-229.27
Tucker, Darryl J	bi-weekly officer paycheck	-1,928.18
Kelsay, Troy A	bi-weekly officer paycheck	-2,621.35
Goerd, Terence J	monthly building inspector paycheck	-1,378.62
Haverkamp, Michael J	monthly city clerk paycheck	-518.63
Kimura, Lori D.	monthly treasurer paycheck	-395.11
Jensen, Brian A	monthly rental inspector paycheck	-772.60
Paul J. Moore, Melrose Avenue Building	garage rent automatic payment	-50.00
Mediacom	online service 5/21/22-6/20/22	-399.95
Akers, Christopher M	bi-weekly officer paycheck	-1,728.22
Brinkema, Brian E	bi-weekly officer paycheck	-1,714.14
Macke, Matthew C	bi-weekly officer paycheck	-2,055.02
Tucker, Darryl J	bi-weekly officer paycheck	-2,057.73
Kelsay, Troy A	bi-weekly officer paycheck	-2,621.35
Plate, Harold, M	bi-weekly crossing guard paycheck	-172.73
One University Place South Condo Assoc	monthly association dues	-433.58
Jack Laverman	mowing services payments #1 & #2 of 7	-560.00
CenturyLink	telephone service for June	-111.69
AT&T Mobility	wireless service for police cars 4/20/22- 5/19/22	-288.89
Breese Plumbing & Heating	dewinterize park fountain - installed meter, RPZ & hooked up	-251.75
City of Iowa City	fuel, bus service, animal services, park fountain, billing fee	-4,695.76
Iowa City Press-Citizen	May legal publications	-367.44
Iowa Prison Industries	street signs	-157.80
Johnson County Refuse, Inc.	May garbage & recycling service/cleanup day disposal	-7,100.15
SEATS	May service	-50.00
Leff Law Firm, L.L.P.	May legal services	-6,300.00

Racom Corporation	earpiece for radio	-84.02
RevoPay	monthly active merchant fee	-10.00
Steven J Kuhl	accounting services 3/26/22-5/25/22	-1,365.00
US Cellular	wireless data/internet service for car computer	-83.84
VISA	car wash,gsuite,grasshopper,Galls	-880.82
UMB Bank NA	paying agent fees	-550.00
Coralville Public Library	library services for FY18 & FY22	-14,180.00
Black Squirrel Urban Forestry	remove 2 dead ash trees 44 Highland	-1,500.00
Internal Revenue Service	federal payroll taxes	-4,913.82
Internal Revenue Service	42-1109342	-4,399.42
Internal Revenue Service	federal payroll taxes	-804.34
IOWA PUBLIC EMPLOYEES RETIREMENT SYSTEM	ipers contribution	-5,282.52
IOWA PUBLIC EMPLOYEES RETIREMENT SYSTEM	ipers contribution	-706.55
Wellmark BC/BS	June insurance payment	-5,503.69
Internal Revenue Service	federal payroll taxes	-4,123.54
Iowa Municipalities Workers' Compensation	25% of total work comp premium for 22-23	-3,156.00
MidAmerican Energy	1301 Melrose stop light	-50.89
MidAmerican Energy	pedestrian lights at 113 Golfview	-27.25
MidAmerican Energy	1011 Melrose stop light	-24.08
MidAmerican Energy	street lights	-466.88
Streb Construction Co, Inc	2022 street sweeping	-2,000.00
Two Rivers Bank	principal & interest payment due on 2017 bond	-33,075.60
General Fund - \$76,360.40	Employee Benefits Fund - \$28,889.88	Road Use Tax - \$2,569.10
Debt Service - \$33,075.60		
Total Receipts - \$124,209.40	Total Warrants - \$140,894.98	

Community Protection: A written report was presented by Chief Kelsay.

Motion by Gahn, seconded by Moore, to Consider a motion to increase UHPD hourly pay for FY2022-23 effective July 1, 2022, as follows. **Carried** on voice vote 5-0.

Officer Status	Hourly Wage
Part-time	\$22.50
Academy/probationary	\$22.08
Pay Step 1	\$24.29
Pay Step 2	\$25.40
Pay Step 3	\$26.50
Pay Step 4	\$27.60
Pay Step 5	\$29.33
Pay Step 6	\$30.83
Sergeant	\$33.10

Staff Position	Current Hourly Wage	FY 23 Hourly Wage (5.9% increase)
Akers, Christopher M	\$29.11	\$30.83
Brinkema, Brian E	\$29.11	\$30.83
Cox, Nicholas J	\$21.50	\$22.50
Dahm, Ryan J	\$21.50	\$22.50
Macke, Matthew C	\$27.69	\$29.33
Tucker, Darryl J	\$31.25	\$33.10

Building, Zoning, Sanitation: The rental housing inspector submitted a written report.

eGovernment: A written report was presented by Council Member Moore.

Mayor's Report:

The Farmer's Market is being held in the Courtyard Marriott parking lot from 4-6 p.m. on Tuesdays.

Council discussed the continuation of Council Meetings via Zoom or to return to in person meetings. After sharing input, council came to consensus to continue meeting via Zoom.

Announcements: Council Special Meeting 7:00 p.m. on June 28 to accept bond bids.

The meeting was adjourned **by unanimous consent at 7:53 p.m.**

Attest: Michael Haverkamp, City Clerk

Approved: Louise A. From, Mayor