

July 11, 2023

Proceedings of the City Council of University Heights, Iowa, held at the Community Center, 1302 Melrose Avenue, Subject to approval by the Council at a subsequent meeting. ALL VOTES ARE UNANIMOUS UNLESS OTHERWISE STATED.

COUNCIL MEETING

Mayor From called the July 11, 2023 regular council meeting of the University Heights City Council to order at 7:02 p.m.

Present: Mayor Louise From (via Zoom). Council Members: Stepheny Gahn, Liesa Moore, Tim Schroeder, Bobby Scott, Doug Swailes. Staff present: City Attorney Steve Ballard, City Clerk Mike Haverkamp, Engineer Ryan Foley, Police Chief Troy Kelsay, City Building Inspector Terry Goerd, City Treasurer Jon Brown (via Zoom).

Also present: Pat Bauer, Jim Glasgow, Nick Herbold, Chris Luzzie, Paul Moore, Mike Ritchie, Greg Stiltner, Michelle Stiltner, Warren Tunwall, Pat Yeggy. Attending via Zoom: Josiah Bilskemper, Lori Kimura, Mary Panther, Darryl Tucker.

Absent: None.

The minutes of the June 13, 2023, regular council meeting and June 27, 2023, special council meeting were approved by unanimous consent.

Public Comments: The following addressed the Council with their concerns:

Pat Bauer, 338 Koser Avenue; Chris Luzzie, 338 Koser Avenue; Nick Herbold, 1250 Melrose Avenue; Mike Ritchie, 20 Olive Court owner; Paul Moore, 1000 Melrose Avenue owner.

Mayor’s Report:

Motion by Moore, seconded by Schroeder, to refer resolutions 23-21 through 23-24 to the Zoning Commission for review and comment. Motion fails on voice vote 4-1.

Motion by Moore, seconded by Scott, to defer resolutions 23-21 through 23-24 to the August or September City Council meetings. Motion fails on voice vote 3-2.

Motion by Moore, seconded by Schroeder, to separate game day and daily parking components of Resolution 23-21. Motion passes on voice vote 5-0.

Motion by Scott, seconded by Gahn, to Consider Resolution No. 23-21A, approving and authorizing the mayor to sign and the clerk to attest an amendment to PUD Development Agreement with University Lake Partners II, LLC or its successor in interest, to allow game day parking at the hotel by those who are not hotel guests or workers. Carried.

Gahn	Aye	Scott	Aye
Moore	No	Swailes	Aye
Schroeder	Aye		

Motion by Schroeder, seconded by Moore, to refer Resolution No. 23-21B to the Zoning Commission. Motion withdrawn without objection.

Motion by Gahn, seconded by Scott, to Consider Resolution No. 23-21B, approving and authorizing the mayor to sign and the clerk to attest an amendment to PUD Development Agreement with University Lake Partners II, LLC or its successor in interest, to allow daily parking at the hotel by those who are not hotel guests or workers. Maximum number of daily parkers will be 25. Carried.

Gahn	Aye	Scott	Aye
Moore	Aye	Swailes	Aye
Schroeder	Aye		

Motion by Scott, seconded by Gahn, to Consider Resolution No. 23-22, approving and authorizing the mayor to sign and the clerk to attest an amendment to PUD Development Agreement with University Lake Partners II, LLC or its successor in interest, to allow temporary signs at the hotel on Easter and Mother’s Day. Carried.

Gahn	Aye	Scott	Aye
Moore	Aye	Swailes	Aye
Schroeder	Aye		

Motion by Scott, seconded by Swailes, to Consider Resolution No. 23-23, authorizing the mayor to sign and the clerk to attest an amendment to the Conditional Zoning Agreement regarding the hotel development entered into effective September 12, 2017, and previously Amended on December 12, 2017, to allow gameday parking on the yard at 905 Melrose Avenue. **Carried.**

Gahn	Aye	Scott	Aye
Moore	Aye	Swailes	Aye
Schroeder	Aye		

Motion by Schroeder, seconded by Moore, to defer Resolution No. 23-24, regarding a proposal to amend the Zoning Ordinance (No 79) to increase the maximum number of off-street parking spaces in the CH Commercial Hotel Zone from 196 to 250, until a detailed parking map is submitted for review. Motion passes on a voice vote 4-1.

Legal Report: A written report was presented.

Clerk's Report: A written report was presented.

Treasurer's Report: A written report was presented. All bills were approved for payment by **unanimous consent.**

**Warrants
June 28, 2023 to July 11, 2023**

NAME	MEMO	AMOUNT
Goerd, Terence J	Monthly Building Inspector Paycheck	3,164.13
Jensen, Brian A	Monthly Rental Inspector Paycheck	1,318.40
Akers, Christopher M	Bi-Weekly Officer Paycheck	3,809.52
Cox, Nicholas J	Bi-Weekly Officer Paycheck	774.50
Dahm, Ryan J	Bi-Weekly Officer Paycheck	913.07
Kelsay, Troy A	Bi-Weekly Officer Paycheck	4,927.28
Macke, Matthew C	Bi-Weekly Officer Paycheck	977.82
Tucker, Darryl J	Bi-Weekly Officer Paycheck	4,307.75
Wellmark BC/BS	June Health Insurance Payment	3,385.16
IPERS	IPERS Contributions	6,993.56
Internal Revenue Service	Federal 941 Payroll Taxes	714.92
Iowa Department of Revenue	Iowa Withholding Taxes	4,083.84
Iowa Workforce Development	Iowa Unemployment Taxes	65.28
ABC Solve	university-heights.org Domain Renewal	22.00
AT&T Mobility	Wireless Service for Police Cars 5/20/23-6/19/23	288.89
Century Link	July Phone Service	110.36
City of Iowa City	Furl, Bus, Animal Services, Utilities	5,589.14
City of Iowa City	Library Agreement	15,050.06
City of Iowa City	Fire Protection	19,685.00
Hawkeye Fire & Safety	Extinguisher Inspections & Servicing	206.20
IMWCA	Workers' Compensation Premium '23-'24	1,771.00
IA Assoc of Municipal Utilities	Water Member Dues	761.00
Leff Law Firm	Legal Services	15,315.00
Mediacom	Online Service 6/21/23-7/20/23	399.95
RevoPay	University Heights Payment Portal Software	10.00
Shive Hattery, Inc	Engineering Services (05/27/23 – 06/30/23)	23,835.98
Stella	ECICOG Disbursement	5,345.12
US Cellular	Wireless Data/Internet Service	168.56
VISA	Car Washes, Google Suite, Grasshopper, Software	1,214.36
MidAmerican Energy	1301 Melrose Traffic Signal	63.03

MidAmerican Energy	Street Lights	468.92
One University Place LLC	OUP TIF Payment	643,654.57
Mow Bros Landscaping Service	July mowing charge	270.00
Paul J. Moore	Garage Rental	50.00
General Fund - \$ 105335.38	Employee Benefits Fund - \$10,378.72	Road Use Tax - \$531.95
Capital Projects -	Debt Fund - \$643,654.57	
Total Receipts -	Total Warrants - \$769,394.37	

Community Protection: Chief Kelsay presented a verbal report.

Chief Kelsay also requested that Mayor From issue a proclamation for RAGBRAI for July 28-29, allowing bicycle team buses to park on City streets and in private yards and for bicyclists to camp in yards.

Motion by Gahn, seconded by Scott, for first Consideration of Ordinance No. 252, authorizing establishment and implementation of an automated traffic enforcement system and establishing civil fines. **Carried.**

Gahn	Aye	Scott	Aye
Moore	Aye	Swales	Aye
Schroeder	Aye		

Motion by Schroeder, seconded by Swales, to Consider Resolution No. 23-25, authorizing the Mayor to sign and the Clerk to attest a Master Services Agreement, and Service Attachments for Fixed-Location Traffic Enforcement and Handheld Speed Enforcement with Traffipax, LLC for Automated Traffic Enforcement services. **Carried.**

Gahn	Aye	Scott	Aye
Moore	Aye	Swales	Aye
Schroeder	Aye		

Motion by Scott, seconded by Gahn, to Consider Resolution No. 23-26, authorizing the Mayor to sign and the Clerk to attest an Addendum to the City’s agreement with KELTEK, Inc. extending the City’s leases for certain University Heights Police Department vehicles through June 1, 2024. **Carried.**

Gahn	Aye	Scott	Aye
Moore	Aye	Swales	Aye
Schroeder	Aye		

Streets and Sidewalks: Engineer Foley presented a written report.

Motion by Scott, seconded by Swales, to Consider Resolution 23-29 Accepting Quotation for the 2023 Golfview Avenue Drainage Channel Maintenance Project. **Carried.**

Gahn	Aye	Scott	Aye
Moore	Aye	Swales	Aye
Schroeder	Aye		

Building, Zoning, Sanitation: The rental housing inspector submitted a written report.

Motion by Scott, seconded by Schroeder, to Consider Resolution No. 23-27, extending the contract with Terry Goerdt to perform inspection services concerning and enforcement of the City’s Rental Housing Code, Zoning Ordinance, Building Code, and related codes and ordinances with annual compensation of \$20,000.00. **Carried.**

Gahn	Aye	Scott	Aye
Moore	Aye	Swales	Aye
Schroeder	Aye		

Motion by Scott, seconded by Gahn, to Consider Resolution No. 23-28, extending the contract with Brian Jensen to perform inspection services concerning and enforcement of the City’s Rental Housing Code, Zoning Ordinance, and other codes and ordinances with annual compensation of \$15,000.00. **Carried.**

Gahn	Aye	Scott	Aye
Moore	Aye	Swales	Aye
Schroeder	Aye		

Finance: No report.

eGovernment: Council Member Moore presented a written report.

Announcements: Mayor From thanked Council Member Gahn for attending the MPO Urbanized Policy Board and Johnson County Joint Entities meetings in her place in the coming week.

The meeting was adjourned **by unanimous consent at 10:23 p.m.**

Attest: Michael Haverkamp, City Clerk

Approved: Louise A. From, Mayor