

July 14, 2020

Proceedings of the City Council of University Heights, Iowa, held by electronic means pursuant to Iowa code section 21.8 due to the COVID-19 pandemic, subject to approval by the Council at a subsequent meeting. ALL VOTES ARE UNANIMOUS UNLESS OTHERWISE STATED.

COUNCIL MEETING

Mayor From called the July 14, 2020 council meeting of the University Heights City Council to order at 7:01 p.m.

Present: Mayor Louise From. Council Members: Casey Cook, Liesa Moore, Sara O’Sullivan, Bobby Scott. Staff present: Attorney Steve Ballard, City Clerk Chris Anderson, City Videographer Steve Anderson, Engineer Josiah Bilskemper, Police Chief Troy Kelsay, Rental Inspector Brian Jensen and Treasurer Lori Kimura. Also present were: Jim Glasgow, Steve Gordon, Mike Haverkamp, Silvia Quezada, Jay Speckeen and Pat Yeggy.

Absent: Doug Swailes.

The minutes of the June 9, 2020 regular council meeting were approved by unanimous consent.

Public Comments: The following addressed the council with their concerns:

J.P. Hourcade - 416 Ridgeview Avenue (e-mail) Jay Speckeen - 217 Monroe Street
Silvia Quezada - 416 Ridgeview Avenue

Mayor’s Report: A verbal report was presented.

MOTION by Cook and seconded by O’Sullivan, to appoint Mike Haverkamp as temporary City Clerk at \$18/hr. Carried.

Cook - Aye Scott - Aye
Moore - Aye Swailes - Absent
O’Sullivan - Aye

Hotel update: Jim Glasgow shared photos and gave an update on construction for the Marriott Hotel.

Legal Report: A written report was presented.

MOTION by Moore and seconded by Scott, to adopt Resolution No. 20-17, approving Certificate of Completion of Renovations for 24 Olive Court. Carried.

Cook - Aye Scott - Aye
Moore - Aye Swailes - Absent
O’Sullivan - Aye

MOTION by Moore and seconded by Cook, to suspend the requirement that a proposed ordinance be considered and voted upon for passage at two council meetings prior to the meeting at which it is to be finally passed. Carried.

Cook - Aye Scott - Aye
Moore - Aye Swailes - Absent
O’Sullivan - Aye

MOTION by Cook and seconded by O’Sullivan, to approve final consideration of Ordinance No. 247, amending Ordinance 110 (Rental Housing Code) with respect to several items, including specifying responsibility for property maintenance and requirements for rental housing permit applications. Carried.

Cook - Aye Scott - Aye
Moore - Aye Swailes - Absent
O’Sullivan - Aye

Clerk's Report: A written report was presented.

MOTION by Scott and seconded by Cook, to approve the liquor license renewal for Maggie's Farm Pizza. **Carried.**

Cook - Aye	Scott - Aye
Moore - Aye	Swailles - Absent
O'Sullivan - Aye	

Treasurer's Report: A written report was presented. All bills were approved for payment by **unanimous consent.**

**Warrants
June 10, 2020 through July 14, 2020**

Name	Description	Amount
Christopher Akers	Bi-weekly officer paycheck	1,672.58
Brian Brinkema	Bi-weekly officer paycheck	1,916.36
Nicholas Cox	Bi-weekly officer paycheck	913.42
Ryan Dahm	Bi-weekly officer paycheck	778.52
Matthew Macke	Bi-weekly officer paycheck	1,770.52
Nicholas Sherman	Bi-weekly officer paycheck	216.07
Darryl Tucker	Bi-weekly officer paycheck	1,914.75
Troy Kelsay	Bi-weekly officer paycheck	2,156.24
RevoPay	Monthly merchant fee	10.00
MidAmerican Energy	OUP Community Center and Offices gas & electricity	184.68
Christopher Akers	Bi-weekly officer paycheck	1,771.48
Brian Brinkema	Bi-weekly officer paycheck	1,839.36
Nicholas Cox	Bi-weekly officer paycheck	894.56
Ryan Dahm	Bi-weekly officer paycheck	207.49
Matthew Macke	Bi-weekly officer paycheck	1,551.24
Darryl Tucker	Bi-weekly officer paycheck	2,050.40
Troy Kelsay	Bi-weekly officer paycheck	2,336.98
Christine Anderson	Clerk monthly paycheck	1,154.05
Terence Goerd	Building Inspector paycheck	1,880.25
Louise From	2 quarters mayoral salary	906.26
Liesa Moore	2 quarters council salary	369.40
Sara O'Sullivan	2 quarters council salary	369.40
Brian Jensen	Rental Inspector paycheck	986.12
Kyran Cook	2 quarters council salary	369.40
Douglas Swailles	2 quarters council salary	369.40
Lori Kimura	Treasurer monthly paycheck	596.11
Mediacom	Online service 6/21/20 - 7/20/20	399.95
Paul Moore	Garage rent	50.00
Christopher Akers	Bi-weekly officer paycheck	1,807.59
Brian Brinkema	Bi-weekly officer paycheck	1,567.14
Nicholas Cox	Bi-weekly officer paycheck	63.13
Matthew Macke	Bi-weekly officer paycheck	1,551.24
Darryl Tucker	Bi-weekly officer paycheck	1,794.95
Troy Kelsay	Bi-weekly officer paycheck	2,336.97
One University Place South Condo Association	Monthly association dues	433.58
Jack Laverman	Mowing services payment #3 of 7	200.00
CenturyLink	Telephone service for July	92.32
AT&T Mobility	Wireless service for police cars 5/20/2020 - 6/19/2020	288.86
Harapat Auto Service Inc.	2 oil changes	99.24
Hawkeye Fire & Safety Company	Scheduled fire extinguisher service	118.00

Iowa Community Assurance Pool	Insurance package for 2020-21 fiscal year	8,044.00
Iowa League of Cities	Yearly member dues 2020-21	866.00
Iowa Prison Industries	Street signs	30.00
City of Iowa City	Library, fire, hydrant, fuel, animal & water	32,545.83
Johnson County Refuse, Inc.	June garbage & recycling services	6,789.50
Keltek	Annual HaaS/FaaS agreements	72,993.59
Leff Law Firm, L.L.P.	June legal services	10,395.00
UMB Bank NA	Administrative fees for 2016 & 2018 bonds	550.00
US Cellular	Wireless data & internet service for car computers	79.89
Russ Boyer Construction	Street repairs, potholes, sign work & graffiti	1,655.00
VISA	G Suite, Grasshopper & bike repair	238.54
VISA	QuickBooks 2020	323.90
Westport Touchless Autowash	May vehicle washes	27.00
James Baker	Tac10 setup & traffic data collection setup	250.00
Shive Hattery	Engineering services 5/30/2020 - 6/26/2020	4,687.50
Stephen Anderson	Recording and editing previous month meeting	125.00
Internal Revenue Service	Federal payroll taxes	4,142.94
Internal Revenue Service	Federal payroll taxes	5,921.81
Iowa Public Employees Retirement System	IPERS contribution	5,312.53
Iowa Public Employees Retirement System	IPERS contribution	932.83
Iowa Workforce Development	Quarter unemployment tax	1,359.33
Treasurer State Of Iowa	Quarterly state taxes	5,485.35
Wellmark BC/BS	Monthly insurance payment	3,867.73
Internal Revenue Service	Federal payroll taxes	3,493.38
Iowa Municipalities Workers' Compensation	Work comp premium installment #1	54.00
MidAmerican Energy	1301 Melrose stop light	59.99
MidAmerican Energy	Pedestrian lights at 113 Golfview	31.41
MidAmerican Energy	1011 Melrose stop light	27.77
MidAmerican Energy	Streetlights	469.49
BWC Excavating LC	Pay app #2 for Olive Court Improvements	243,508.89
Shive Hattery	Engineering services 5/30/2020 - 6/26/2020	6,452.87
One University Place	Annual appropriation of TIF funds	538,848.46

General Fund - \$ 179,588.76

Employee Benefits Fund - \$ 31,169.90

Road Use Tax - \$ 588.66

Special Revenue-TIF - \$ 538,848.46

Capital Projects - \$ 249,961.76

Total Receipts \$ 56,328.03

Total Warrants \$ 1,000,157.54

Community Protection: Police Chief Troy Kelsay presented a written report. No report from council member O'Sullivan.

MOTION by O'Sullivan and seconded by Moore, to approve Resolution No. 20-18, ratifying and approving Chief Troy Kelsay's execution of a Memorandum of Understanding with other law enforcement organizations in Johnson County concerning jurisdiction to intervene if unreasonable force is observed. **Carried.**

Cook - Aye
Moore - Aye
O'Sullivan - Aye

Scott - Aye
Swailles - Absent

MOTION by Scott and seconded by O'Sullivan, to authorize Chief Kelsay to dispose of police bicycles and firearms no longer needed. **Carried.**

Cook - Aye
Moore - Aye
O'Sullivan - Aye

Scott - Aye
Swailles - Absent

Streets and Sidewalks: City Engineer Bilskemper presented a written report. No report from council member Swailes.

MOTION by Scott and seconded by O’Sullivan, to authorize Pay Application #2 for the 2020 Olive Court Improvements Project.
Carried.

Cook - Aye Scott - Aye
Moore - Aye Swailes - Absent
O’Sullivan - Aye

Building, Zoning and Sanitation: Council member Cook presented a verbal report.

Council went through the Goals Prioritization List from the June goal-setting session to assign projects to councilors.

Finance Report: Council member Scott presented a verbal report.

eGovernment: Council member Moore presented a written report.

Announcements: The Solarize Johnson County program is underway; information can be found on the city website.

The meeting was adjourned **by unanimous consent at 9:09 p.m.**

Attest: Christine Anderson, City Clerk

Approved: Louise A. From, Mayor

Attest: Michael Haverkamp, Temporary City Clerk