

August 8, 2023

Proceedings of the City Council of University Heights, Iowa, held at the Community Center, 1302 Melrose Avenue,, subject to approval by the Council at a subsequent meeting. All votes are unanimous unless otherwise stated.

COUNCIL MEETING

Mayor From called the August 8, 2023 regular council meeting of the University Heights City Council to order at 7:00 p.m.

Present: Mayor Louise From. Council Members: Stepheny Gahn, Liesa Moore, Tim Schroeder, Bobby Scott, Doug Swailes. Staff present: City Attorney Steve Ballard, City Clerk Mike Haverkamp, Engineer Ryan Foley, Police Chief Troy Kelsay, City Treasurer Jon Brown. Also present: Jim Glasgow, Nick Herbold, Elinor Levin, Mike Ritchie, Greg Stiltner (via Zoom), Janice Weiner, Pat Yeggy,

Absent: None.

The minutes of the July 11, 2023 Regular Council Meeting and the July 25, 2023 Special Meeting were approved by unanimous consent.

Public Comments: No one from the public addressed the Council.

Iowa State Senator Janice Weiner and State Representative Elinor Levin addressed the Council.

Mayor’s Report:

Motion by Scott, seconded by Gahn, to Consider Resolution No. 23-29, authorizing the mayor to sign and the clerk to attest an amendment to the Conditional Zoning Agreement regarding the hotel development entered into effective September 12, 2017, and previously amended on December 12, 2017, and on July 11, 2023, to remove the occupancy restriction at 905 Melrose Avenue. Carried.

Gahn	Aye	Scott	Aye
Moore	Aye	Swailes	Aye
Schroeder	Aye		

Motion by Moore, seconded by Schroeder, to defer Resolution No. 23-30, until the September meeting, to be considered after the Public Hearing for Zoning changes in off-street parking for the Commercial Hotel Zone. Carried on voice vote 4-1.

Motion by Scott, seconded by Swailes, to Consider Resolution No. 23-31, setting a public hearing for 7:00 p.m. September 12, 2023, on a proposal to amend the Zoning Ordinance (No 79) to allow not less than 196 off-street parking spaces in the CH Commercial Hotel Zone and to permit parking on yards in that Zone on Game Days, and directing staff to mail and publish notice as required by law. Carried.

Gahn	Aye	Scott	Aye
Moore	Aye	Swailes	Aye
Schroeder	Aye		

Motion by Moore, seconded by Schroeder, to Consider Resolution No. 23-32, authorizing the mayor to sign and the clerk to attest an agreement with Hotel 901, LLC, Jim Glasgow, and Greg Stiltner providing for the reimbursement of the City’s reasonable professional and clerical fees and expenses related to consideration of changes to City regulations and restrictions concerning the hotel at 901 Melrose Avenue. Carried.

Gahn	Aye	Scott	Aye
Moore	Aye	Swailes	Aye
Schroeder	Aye		

Legal Report: A written report was presented.

Clerk’s Report: A written report was presented.

Council approved the Liquor License Renewal for Marriott Bistro on a voice vote 4-1.

Council approved the Liquor License Renewal for The Heights Rooftop on a voice vote 4-1.

Treasurer’s Report: A written report was presented. All bills were approved for payment by unanimous consent.

**Warrants
July 12, 2023 – August 8, 2023**

Name	Description	Amount
Akers, Christopher M	Bi-Weekly Officer Paycheck	\$ 3,774.92
Cox, Nicholas J	Bi-Weekly Officer Paycheck	\$ 625.31
Kelsay, Troy A	Bi-Weekly Officer Paycheck	\$ 4,212.79
Macke, Matthew C	Bi-Weekly Officer Paycheck	\$ 1,214.69
Tucker, Darryl J	Bi-Weekly Officer Paycheck	\$ 3,581.40
Brown, Michael J	Monthly City Treasurer Paycheck - June	\$ 1,391.37
Haverkamp, Michael J	Monthly City Treasurer Paycheck - June	\$ 359.28
Fromm, Louise A.	Mayoral Salary	\$ 491.75
Gahn, Stepheny E	Councilor Member Salary	\$ 200.00
Moore, Liesa K	Councilor Member Salary	\$ 200.00
Schroeder, Timothy R	Councilor Member Salary	\$ 200.00
Scott, Robert C	Councilor Member Salary	\$ 200.00
Swailles, Douglas J	Councilor Member Salary	\$ 200.00
Akers, Christopher M	Bi-Weekly Officer Paycheck	\$ 3,325.57
Cox, Nicholas J	Bi-Weekly Officer Paycheck	\$ 516.31
Kelsay, Troy A	Bi-Weekly Officer Paycheck	\$ 4,212.79
Macke, Matthew C	Bi-Weekly Officer Paycheck	\$ 122.19
Tucker, Darryl J	Bi-Weekly Officer Paycheck	\$ 8,425.72
Brown, Michael J	Monthly City Treasurer Paycheck - July	\$ 1,262.52
Goerd, Terence J	Monthly Building Inspector Paycheck - July	\$ 1,383.38
Haverkamp, Michael J	Monthly City Treasurer Paycheck - July	\$ 496.49
Jensen, Brian A	Monthly Rental Inspector Paycheck - July	\$ 999.99
Wellmark BC/BS	June Health Insurance Payment	\$ 3,385.16
IPERS	IPERS Contributions	\$ 4,364.60
Internal Revenue Service	Federal P41 Payroll Taxes	\$ 836.28
Internal Revenue Service	Federal P41 Payroll Taxes	\$ 3,927.50
Iowa Department of Revenue	Iowa Quarterly Withholding Taxes	\$ 4,083.84
Iowa Workforce Developments	Unemployment Taxes	\$ 65.26
Iowa League of Cities	Member Dues 7/1/23-6/30/24	\$ 1,058.00
USPS	Postage	\$ 66.00
Midwest Concrete	Oakcrest & Mahaska Intersection Improvements	\$ 110,636.72
Leff Law Firm	Legal Services	\$ 12,727.00
City of Iowa City	Fuel, Bus, Animal Services, Utilities	\$ 9,352.62
Mediacom	Online Service 7/21/23-8/20/23	\$ 399.95
Mow Bros	Landscaping Services July	\$ 270.00
Shive Hattery	Engineering Services 7/1/2023-7/28/2023	\$ 13,225.10
James R. Baker	Computer IT Services	\$ 350.00
AT&T Mobility	Wireless Service for Police Cars 6/20/23-7/19/23	\$ 288.89
Kiesler's Police Supply, Inc.	Ammunition	\$ 747.30

US Cellular	Wireless Data/Internet Service for Car Computer	\$ 84.17
Kelly Heating & Air Conditioning Inc	A/C Rooftop Unit Repairs	\$ 519.40
Johnson County Refuse, Inc.	June Garbage/ Recycling Service	\$ 6,826.50
Keltek	Annual MSO/HaaS/FaaS Agreements	\$ 39,185.74
MidAmerican Energy	1301 Melrose Traffic Signal	\$ 63.03
MidAmerican Energy	Street Lights	\$ 468.92
UMB Bank NA	Administrative Fees	\$ 1,200.00
General Fund - \$192,890.12	Employee Benefits Fund - \$16,662.64	Road Use Tax - \$531.95
Debt Service - \$1,200.00		
Total Receipts -	Total Warrants - \$211,284.71	

Community Protection: Chief Kelsay presented a written report.

Motion by Gahn, seconded by Schroeder, for Second Consideration of Ordinance No. 252, authorizing establishment and implementation of an automated traffic enforcement system and establishing civil fines. **Carried.**

Gahn	Aye	Scott	Aye
Moore	Aye	Swales	Aye
Schroeder	Aye		

Streets and Sidewalks: Engineer Foley presented a written report.

Building, Zoning, Sanitation: The rental housing inspector submitted a written report.

Finance: No report.

eGovernment: Council Member Moore presented a written report.

Announcements: Fall Leaf Vacuuming will have first pick up the week of October 23, 2023, and second pick up the week of November 13, 2023.

The meeting was adjourned **by unanimous consent at 7:55 p.m.**

Attest: Michael Haverkamp, City Clerk

Approved: Louise A. From, Mayor