

September 8, 2020

Proceedings of the City Council of University Heights, Iowa, held by electronic means pursuant to Iowa code section 21.8 due to the COVID-19 pandemic, subject to approval by the Council at a subsequent meeting. ALL VOTES ARE UNANIMOUS UNLESS OTHERWISE STATED.

COUNCIL MEETING

Mayor From called the September 8, 2020 council meeting of the University Heights City Council to order at 7:03 p.m.

Present: Mayor Louise From. Council Members: Casey Cook, Liesa Moore, Sara O’Sullivan, Bobby Scott, Doug Swailes. Staff present: Attorney Steve Ballard, Temporary City Clerk Mike Haverkamp, City Videographer Steve Anderson, Engineer Josiah Bilskemper, Police Chief Troy Kelsay, and Treasurer Lori Kimura. Also present: Greg Stiltner, Pat Yeggy, Silvia Quezada.

Absent: City Clerk Chris Anderson.

The minutes of the August 18, 2020 regular council meeting were approved by unanimous consent.

Public Comments: No one from the public addressed the council.

MOTION by Scott and seconded by Cook, to adopt Resolution No. 20-24 approving and adopting the IDOT Annual City Street Financial Report 7/1/19 - 6/30/20. Carried.

Cook - Aye Scott - Aye
Moore - Aye Swailes - Aye
O’Sullivan - Aye

Mayor’s Report: A verbal report was presented.

MOTION by O’Sullivan and seconded by Moore to adopt Resolution No. 20-25, authorizing the Mayor to sign and the City Clerk to attest an Agreement with ER Assist, Inc., for disaster response and recovery funding services, which will help the City identify, track, and seek reimbursement for recoverable expenses related to the Derecho. Carried

Cook - Aye Scott - Aye
Moore - Aye Swailes - Aye
O’Sullivan - Aye

MOTION by O’Sullivan and seconded by Moore to adopt Resolution No. 20-27, requesting reimbursement from the Iowa COVID-19 Government Relief Fund and FEMA Public Assistance Program. Carried

Cook - Aye Scott - Aye
Moore - Aye Swailes - Aye
O’Sullivan - Aye

Hotel update: Greg Stiltner shared photos and gave an update on construction for the Marriott Hotel. Restaurant lessee has been released from contract due to COVID impacts.

Legal Report: A written report was presented.

Clerk’s Report: A written report was presented.

Treasurer’s Report: A written report was presented. All bills were approved for payment by unanimous consent.

**Warrants for Council Approval
August 19 through September 8, 2020**

NAME	MEMO	AMOUNT
RevoPay	monthly active merchant fee	-10.00
Akers, Christopher M	bi-weekly officer paycheck	-1,698.32
Brinkema, Brian E	bi-weekly officer paycheck	-1,707.90
Cox, Nicholas J	bi-weekly officer paycheck	-106.85
Macke, Matthew C	bi-weekly officer paycheck	-1,570.52
Tucker, Darryl J	bi-weekly officer paycheck	-1,849.40
Kelsay, Troy A	bi-weekly officer paycheck	-2,342.09
Internal Revenue Service	federal payroll taxes	-3,523.62
MidAmerican Energy	1301 Melrose stop light	-62.24
MidAmerican Energy	pedestrian lights at 113 Golfview	-32.04
MidAmerican Energy	1011 Melrose stop light	-29.52
MidAmerican Energy	OUP Community Center/Offices gas/electricity	-270.60
MidAmerican Energy	street lights	-470.33
Goerd, Terence J	building inspector monthly paycheck	-2,577.25
Jensen, Brian A	rental inspector monthly paycheck	-768.14
Anderson, Christine M.	clerk monthly paycheck	-1,177.52
Haverkamp, Michael J	temporary clerk monthly paycheck	-423.89
Kimura, Lori D.	treasurer monthly paycheck	-568.61
IOWA PUBLIC EMPLOYEES RETIREMENT S	ipers contribution	-4,406.32
IOWA PUBLIC EMPLOYEES RETIREMENT S	ipers contribution	-1,034.44
Internal Revenue Service	federal payroll taxes	-1,409.38
MidwestOne Bank	deposit ticket books	-71.41
Paul J. Moore, Melrose Avenue Building	garage rent automatic deposit	-50.00
Mediacom	online service 8/21/20-9/20/20	-399.95
Wellmark BC/BS	monthly insurance payment	-3,867.73
Brinkema, Brian E	bi-weekly officer paycheck	-1,635.40
Macke, Matthew C	bi-weekly officer paycheck	-1,570.52
Tucker, Darryl J	bi-weekly officer paycheck	-1,849.41
Kelsay, Troy A	bi-weekly officer paycheck	-2,342.09
Akers, Christopher M	bi-weekly officer paycheck	-1,790.85
Internal Revenue Service	federal payroll taxes	-3,440.46
Stephen M Anderson	recording and editing August meeting	-125.00
One University Place South Condo Assoc	monthly association dues	-433.58
Shive Hattery	engineering services 7/25/2020-8/21/2020	-8,258.67
Axon Enterprises Inc	6 tasers/holsters/battery back up/assurance pl	-7,462.20
Kieck's Career Apparel	ballistic vest for Brinkema	-1,150.00
Iowa City Press-Citizen	June & July legal publications	-770.45
Radar Road Tec	annual radar certification	-187.00
Iowa Prison Industries	street signs	-208.40
Harapat Auto Service Inc	oil change	-68.34
Johnson County Refuse, Inc.	August garbage & recycling services	-6,789.50
Iowa Municipalities Workers' Compensation	work comp premium installment #3	-654.00
Jack Laverman	mowing services payment #5 of 7	-200.00
City of Iowa City	fuel/bus service/park fountain/animal services/	-4,079.48
US Cellular	wireless data/internet service for car computer	-75.39
AT&T Mobility	wireless service for police cars 7/20/2020-8/19	-288.89
East Central Iowa Council of Governments	goal setting session attendance	-100.00
Leff Law Firm, L.L.P.	August legal services	-6,860.00
Elizabeth Pfohl	refund of rental permit fee & RevoPay conveni	-155.50

James R. Baker	troubleshoot internet/set up user acct	-130.00
BWC Excavating LC	clean up tree debris after derecho	-625.00
Black Squirrel Urban Forestry	derecho storm clean up	-98,100.00
VISA	gsuite/grasshopper/car washes/uhsd domain r	-421.88
VISA	city website domain name renewal	-22.00
CenturyLink	September phone service	-92.13

General Funds \$143,947.88 Employee Benefits Fund \$18,335.95 Road Use Tax \$802.53
Total Receipts \$31,846.46 Total Warrants \$163,086.36

Community Protection: Police Chief Troy Kelsay presented a written report. Council member O’Sullivan submitted a written report.

MOTION by Moore and seconded by Cook to adopt Resolution No. 20-26, authorizing the Mayor to sign and the City Clerk to attest a Memorandum of Agreement with CR Research Group LC (Dr. Christopher Barnum, Ph.D.’s entity) concerning collection, analysis, and presentation of data related to University Heights Police Department stops and interactions with those stopped. **Carried.**

Cook - Aye Scott - Aye
Moore - Aye Swailes - Aye
O’Sullivan - Aye

Streets and Sidewalks: City Engineer Bilskemper presented a written report. Council member Swailes presented a verbal report.

Finance Report: Council member Scott presented a verbal report.

Building, Zoning and Sanitation: Council member Cook presented a written report.

Mayor From suggested having a work session regarding the Melrose Avenue Complete Streets project. September 22 was selected as a date for the meeting.

MOTION by O’Sullivan and seconded by Swailes for first consideration of Ordinance No. 248, amending Ordinance No. 110 (Rental Housing Code) with respect to short-term rentals. **Carried.**

Cook - Aye Scott - Aye
Moore - Aye Swailes - Aye
O’Sullivan - Aye

eGovernment: Council member Moore presented a written report.

Announcements: The Board of Adjustment will meet on September 10 at 7:00 p.m. via Zoom to consider a request for a variance at 1480 Grand Avenue.

University Heights Cleanup Day will be Saturday, September 19, 9:00-11:00 a.m. See the City website for details.

The meeting was adjourned **by unanimous consent at 8:44 p.m.**

Attest: Mike Haverkamp, Temporary City Clerk

Approved: Louise From, Mayor