

September 13, 2022

Proceedings of the City Council of University Heights, Iowa, held by electronic means pursuant to Iowa code section 21.8 due to the COVID-19 pandemic, subject to approval by the Council at a subsequent meeting. All votes are unanimous unless otherwise stated.

**COUNCIL MEETING**

Mayor From called the September 13, 2022, regular council meeting of the University Heights City Council to order at 7:03 p.m.

**Present:** Mayor Louise From. Council Members: Stepheny Gahn, Liesa Moore, Tim Schroeder, Bobby Scott, Doug Swailes. Staff present: Attorney Steve Ballard, City Clerk Mike Haverkamp, Engineer Josiah Bilskemper, Financial Consultant to the City Steve Kuhl, Police Chief Troy Kelsay, Treasurer Lori Kimura. Also present: Ryan Foley, Pat Yeggy

**Absent:** None.

The minutes of the August 9, 2022 regular council meeting were approved by unanimous consent.

**Public Comments:** None.

**Finance:**

**Motion** by Scott, seconded by Gahn, to approve Resolution 22-30 FY22 IDOT Annual City Street Financial Report. **Carried.**

<b>Gahn</b>	<b>Aye</b>	<b>Scott</b>	<b>Aye</b>
<b>Moore</b>	<b>Aye</b>	<b>Swailes</b>	<b>Aye</b>
<b>Schroeder</b>	<b>Aye</b>		

**Mayor’s Report:**

**Motion** by Scott, seconded by Gahn, to approve Resolution No. 22-27, approving the City’s ARPA Business Recovery Grant Program and application form. **Carried.**

<b>Gahn</b>	<b>Aye</b>	<b>Scott</b>	<b>Aye</b>
<b>Moore</b>	<b>Aye</b>	<b>Swailes</b>	<b>Aye</b>
<b>Schroeder</b>	<b>Aye</b>		

**Motion** by Scott, seconded by Swailes, to approve Resolution No. 22-29 authorizing the Mayor to sign and the Clerk to attest an agreement with the East Central Iowa Council of Governments (ECICOG) for the provision of services related to the City’s American Rescue Plan Act (ARPA) Business Recovery Grant Program with compensation not to exceed \$4,200.00. **Carried.**

<b>Gahn</b>	<b>Aye</b>	<b>Scott</b>	<b>Aye</b>
<b>Moore</b>	<b>Aye</b>	<b>Swailes</b>	<b>Aye</b>
<b>Schroeder</b>	<b>Aye</b>		

**Legal Report:** A written report was presented.

**Clerk’s Report:** A written report was presented.

**Treasurer’s Report:** A written report was presented. All bills were approved for payment by **unanimous consent.**

**Warrants  
August 10 – September 13, 2022**

Name	Memo	Amount
Iowa Community Assurance Pool	insurance package for 2022-23 fiscal year	-10,369.00
RevoPay	monthly active merchant fee	-10
Akers, Christopher M	bi-weekly officer paycheck	-2,106.95
Brinkema, Brian E	bi-weekly officer paycheck	-2,153.09
Macke, Matthew C	bi-weekly officer paycheck	-186.92
Tucker, Darryl J	bi-weekly officer paycheck	-2,035.05

Kelsay, Troy A	bi-weekly officer paycheck	-2,621.35
MidAmerican Energy	OUP Community Center/Offices gas/electricity	-292.46
Goerd, Terence J	monthly building inspector paycheck	-1,605.72
Haverkamp, Michael J	monthly city clerk paycheck	-682.34
Jensen, Brian A	monthly rental inspector paycheck	-774.35
Kimura, Lori D.	monthly treasurer paycheck	-655.12
Paul J. Moore, Melrose Ave Bldg	garage rent automatic payment	-50
Mediacom	online service 8/21/22-9/20/22	-399.95
Akers, Christopher M	bi-weekly officer paycheck	-1,991.63
Brinkema, Brian E	bi-weekly officer paycheck	-2,131.09
Cox, Nicholas J	bi-weekly officer paycheck	-756
Dahm, Ryan J	bi-weekly officer paycheck	-448.92
Tucker, Darryl J	bi-weekly officer paycheck	-2,046.29
Kelsay, Troy A	bi-weekly officer paycheck	-2,621.35
Plate, Harold, M	bi-weekly crossing guard paycheck	-98.27
OUP South Condo Assoc	monthly association dues	-433.58
AT&T Mobility	wireless service for police cars 7/20/22-8/19/22	-288.89
Big Ten University Towing, Inc	tow police car to mechanic	-180
Harapat Auto Service Inc	car repairs	-1,449.02
City of Iowa City	bus, animal, fuel, park water,MPOJC/ECICOG	-8,916.79
Johnson County Refuse, Inc.	August garbage & recycling service	-6,808.00
Westwinds Real Estate	refund of rental permit fee paid in error	-150
US Cellular	wireless data/internet service for car computer	-84.37
VISA	gsuite,grasshopper,headlight,Nat'l Night Out	-1,063.09
Connie McDonald	sew patches on uniform	-5
CenturyLink	telephone service for September	-117.17
Leff Law Firm, L.L.P.	August legal services	-11,978.40
Shive Hattery	engineering services 7/30/2022-9/2/2022	-6,429.24
West Liberty Gun Club, Inc	gun range membership	-500
University Lake Partners	garage rental July 2022 thru December 2022	-750
James R. Baker	computer IT services	-450
Lexipol	annual law enforcement policy manual subscription	-4,144.07
Internal Revenue Service	federal payroll taxes	-3,908.76
IOWA PUBLIC EMPLOYEES RETIREMENT SYSTEM	ipers contribution	-4,517.74
Internal Revenue Service	federal payroll taxes	-958.64
IOWA PUBLIC EMPLOYEES RETIREMENT SYSTEM	ipers contribution	-748.08
Wellmark BC/BS	September insurance payment	-5,503.69
Internal Revenue Service	federal payroll taxes	-4,264.18
Iowa Municipalities Workers' Compensation	work comp installment	-1,352.00
MidAmerican Energy	1301 Melrose stop light	-70.56
MidAmerican Energy	pedestrian lights at 113 Golfview	-31.51

MidAmerican Energy	1011 Melrose stop light	-31.73
MidAmerican Energy	street lights	-470.11
L.L Pelling	2022 pavement marking	-7,665.36
General Fund - \$77,783.47	Employee Benefits Fund - \$21,253.09	
Capital Projects -	Road Use Tax - \$8269.27	
Total Receipts - \$206,116.39	Total Warrants - \$107,305.83	

**Community Protection:** Chief Kelsay presented a written report.

**Streets and Sidewalks:** Engineer Bilskemper presented a written report.

**Motion** by Moore, seconded by Scott, to approve Resolution No. 22-31 accepting quotation for the 2022 Bus Landing Improvements, awarding contract, and authorizing the mayor to sign contract. **Carried.**

<b>Gahn</b>	<b>Aye</b>	<b>Scott</b>	<b>Aye</b>
<b>Moore</b>	<b>Aye</b>	<b>Swales</b>	<b>Aye</b>
<b>Schroeder</b>	<b>Aye</b>		

**Building, Zoning, Sanitation:** The rental housing inspector submitted a written report.

**eGovernment:** Council Member Moore presented a written report.

**Announcements:** None.

The meeting was adjourned **by unanimous consent at 7:30 p.m.**

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**Attest: Michael Haverkamp, City Clerk**

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**Approved: Louise A. From, Mayor**