

September 14, 2021

Proceedings of the City Council of University Heights, Iowa, held by electronic means pursuant to Iowa code section 21.8 due to the COVID-19 pandemic, subject to approval by the Council at a subsequent meeting. ALL VOTES ARE UNANIMOUS UNLESS OTHERWISE STATED.

COUNCIL MEETING

Mayor From called the September 14, 2021 council meeting of the University Heights City Council to order at 7:00 PM.

**Present:** Mayor Louise From. Council Members: Nick Herbold, Liesa Moore, Sara O’Sullivan, Bobby Scott, Doug Swailes. Staff present: Attorney Steve Ballard, City Clerk Mike Haverkamp, City Accountant Steve Kuhl, Engineer Josiah Bilskemper, Police Chief Troy Kelsay, and Treasurer Lori Kimura. Also present were: Allison Wells, Donna Brooks, Ray Forsyth, Mike Watkins, Scott Stimart, Greg Stiltner, Silvia Quezada, and Pat Yeggy.

**Absent:** None.

The minutes of the August 10, 2021 regular council meeting and August 24 and September 9, 2021 special council meetings were approved by unanimous consent.

**Public Comments:** No one from the public addressed the Council.

**Mayor’s Report:** Mayor From introduced the members of the Johnson County American Rescue Plan Act (ARPA) team, Donna Brooks, Allison Wells, and Ray Forsythe, who discussed how they are assisting the City in accessing Federal ARPA funds.

**Legal Report:** A written report was presented.

**MOTION** by Herbold and seconded by Moore, to approve Resolution No. 21-40 Extending Deadline for Completion of Hotel Construction Items to October 12.

<b>Herbold</b>	<b>Aye</b>	<b>Scott</b>	<b>Aye</b>
<b>Moore</b>	<b>Aye</b>	<b>Swailes</b>	<b>Aye</b>
<b>O’Sullivan</b>	<b>Aye</b>		

**Clerk’s Report:** A written report was presented.

**Treasurer’s Report:** A written report was presented. All bills were approved for payment by **unanimous consent**.

**Warrants  
August 11-September 14, 2021**

RevoPay	monthly active merchant fee	-10.00
Akers, Christopher M	bi-weekly officer paycheck	-1,957.57
Brinkema, Brian E	bi-weekly officer paycheck	-1,589.36
Macke, Matthew C	bi-weekly officer paycheck	-1,552.63
Tucker, Darryl J	bi-weekly officer paycheck	-1,987.93
Kelsay, Troy A	bi-weekly officer paycheck	-2,416.78
MidAmerican Energy	OUP Community Center/Offices gas/electricity	-231.94
Goerd, Terence J	building inspector monthly paycheck	-1,369.63
Haverkamp, Michael J	city clerk monthly paycheck	-510.89
Kimura, Lori D.	city treasurer monthly paycheck	-548.11
Jensen, Brian A	rental inspector monthly paycheck	-771.60
Paul J. Moore, Melrose Avenue Building	garage rent	-50.00
Mediacom	online service 8/21/21-9/20/21	-399.95
Akers, Christopher M	bi-weekly officer paycheck	-2,436.46

Brinkema, Brian E	bi-weekly officer paycheck	-1,589.38
Macke, Matthew C	bi-weekly officer paycheck	-1,552.62
Tucker, Darryl J	bi-weekly officer paycheck	-1,922.17
Kelsay, Troy A	bi-weekly officer paycheck	-2,416.77
Plate, Harold, M	bi-weekly crossing guard paycheck	-129.08
One University Place South Condo Assoc	monthly association dues	-433.58
Johnson County Refuse, Inc.	August garbage & recycling services	-6,808.00
US Cellular	wireless data/internet service for car computer	-80.86
AT&T Mobility	wireless service for police cars 7/20/2021-8/19/2021	-288.89
CenturyLink	telephone service for August & September	-206.56
Jack Laverman	mowing services payment #5 of 7	-200.00
City of Iowa City	bus, fuel, animal, park water, billing	-4,213.74
Iowa City Press-Citizen	June, July & August legal publications	-1,195.50
Johnson County Emergency Management	FY2022 Haz-Mat contract balance	-88.50
Keltek	mounts for car cameras	-251.40
Lexipol LLC	Law Enforcement Policy Manual/Training Bulletins Online 1 year subscription	-3,894.80
Metropolitan Planning Organization	FY22 MPOJC Program assessment	-2,496.00
Shive Hattery	engineering services 5/29/2021-7/2/2021	-9,947.00
VISA	gsuite,grasshopper,car wash,uhsd domain	-437.66
Leff Law Firm, L.L.P.	August legal services	-12,675.00
SEATS	July service - 4 trips	-100.00
Internal Revenue Service	federal payroll taxes	-837.84
IOWA PUBLIC EMPLOYEES RETIREMENT SYSTEM	ipers contribution	-4,535.95
IOWA PUBLIC EMPLOYEES RETIREMENT SYSTEM	ipers contribution	-646.53
Wellmark BC/BS	September insurance premium	-4,857.36
Internal Revenue Service	federal payroll taxes	-4,339.84
Iowa Municipalities Workers' Compensation	work comp premium installment	-751.00
MidAmerican Energy	1301 Melrose stop light	-67.40
MidAmerican Energy	pedestrian lights at 113 Golfview	-42.59
MidAmerican Energy	1011 Melrose stop light	-30.86
MidAmerican Energy	street lights	-471.64
All American Concrete, Inc.	2021 Golfview Improvements pay application #5	-8,366.09
General Fund - \$66,760.36	Employee Benefits Fund - \$15,968.52	Road Use Tax -\$612.49
Capital Projects - \$8,366.09		
Total Receipts - \$36,232.49	Total Warrants - \$91,707.46	

**Community Protection:** A written report was presented by Chief Kelsay.

**Streets and Sidewalks:** A written report was presented by Engineer Bilskemper.

Mike Watkins and Scott Stimart from ImOn communications shared a proposal to build a fiber network in 2022 in University Heights.

Motion by Scott and seconded by Swailes to give approval for ImOn to begin a fiber network design. Carried 5-0.

**MOTION** by Swailes and seconded by Moore, to approve Resolution No. 21-37 accepting quotation for the 2021 panel replacements project.

<b>Herbold</b>	<b>Aye</b>	<b>Scott</b>	<b>Aye</b>
<b>Moore</b>	<b>Aye</b>	<b>Swales</b>	<b>Aye</b>
<b>O'Sullivan</b>	<b>Aye</b>		

**Finance:** The IDOT Annual City Street Financial Report was presented by City Accountant Steve Kuhl.

**MOTION** by Moore and seconded by O'Sullivan, to approve Resolution No. 21-38 approving & adopting the IDOT Annual City Street Financial Report 7/1/20 - 6/30/21.

<b>Herbold</b>	<b>Aye</b>	<b>Scott</b>	<b>Aye</b>
<b>Moore</b>	<b>Aye</b>	<b>Swales</b>	<b>Aye</b>
<b>O'Sullivan</b>	<b>Aye</b>		

**Building, Zoning and Sanitation:**

**MOTION** by Herbold and seconded by Scott, to approve Resolution No. 21-39 designating the property known as lot 115 as 101 Highland Drive and directing City staff to notify appropriate offices.

<b>Herbold</b>	<b>Aye</b>	<b>Scott</b>	<b>Aye</b>
<b>Moore</b>	<b>Aye</b>	<b>Swales</b>	<b>Aye</b>
<b>O'Sullivan</b>	<b>Aye</b>		

**eGovernment:** A written report was presented by Councilor Moore.

Council agreed to set 5:30 to 8:00 PM as Trick-or-Treat time on Sunday, October 31.

**Announcements:** None.

The meeting was adjourned **by unanimous consent at 9:34 p.m.**

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**Attest: Michael Haverkamp, City Clerk**

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**Approved: Louise A. From, Mayor**