

October 10, 2023

Proceedings of the City Council of University Heights, Iowa, held at the Community Center, 1302 Melrose Avenue, subject to approval by the Council at a subsequent meeting. All votes are unanimous unless otherwise stated.

COUNCIL MEETING

Mayor From called the October 10, 2023, regular council meeting of the University Heights City Council to order at 7:00 p.m.

Present: Mayor Louise From. Council Members: Stepheny Gahn, Liesa Moore, Tim Schroeder, Bobby Scott, Doug Swailes. Staff present: City Attorney Steve Ballard, City Clerk Mike Haverkamp, Engineer Ryan Foley via Zoom, Police Chief Troy Kelsay, City Treasurer Jon Brown.

Also present: Jim Glasgow, Nick Herbold, Michelle Stiltner.

Absent: None.

The minutes of the September 12, 2023, regular council meeting were approved by unanimous consent.

Public Comments: The following addressed the council with their concerns:

Jim Glasgow, Hotel 901 LLC

Michelle Stiltner, Hotel 901 LLC

Mayor’s Report:

Motion by Moore, seconded by Gahn, to endorse a Proclamation regarding parking on yards and related matters for the Crossover at Kinnick – Hawkeye Women’s Basketball game on October 15, 2023.

Carried.

Gahn	Aye	Scott	Aye
Moore	Aye	Swailes	Aye
Schroeder	Aye		

Motion by Gahn, seconded by Scott, to waive reimbursement by Hotel 901 LLC to the City for professional administrative fees and expenses related to requested changes to City ordinances and regulations in 2023 for hotel matters. Motion withdrawn without objection.

Motion by Gahn, seconded by Scott, that in light of Hotel/Motel Tax paid by Hotel 901 LLC, Council will require 50 percent reimbursement to the City for professional administrative fees and expenses related to requested changes to City ordinances and regulations in 2023 for hotel matters.

Carried 4-1.

Gahn	Aye	Scott	Aye
Moore	No	Swailes	Aye
Schroeder	Aye		

Legal Report: A written report was presented.

Clerk’s Report: A written report was presented.

Motion by Moore, seconded by Scott, to consider Resolution No. 23-37, authorizing the mayor to sign and the clerk to attest a renewal of City website contract with Civic Plus.

Carried.

Gahn	Aye	Scott	Aye
Moore	Aye	Swailes	Aye
Schroeder	Aye		

Treasurer’s Report: A written report was presented. All bills were approved for payment by unanimous consent.

**Warrants**  
**September 13 – October 10, 2023**

<b>Name</b>	<b>Description</b>	<b>Amount</b>
Akers, Christopher M	Bi-Weekly Officer Paycheck	\$ 3,227.53
Cox, Nicholas J	Bi-Weekly Officer Paycheck	\$ 665.00
Dahm, Ryan J	Bi-Weekly Officer Paycheck	\$ 665.00
Jazvin, Edis	Bi-Weekly Officer Paycheck	\$ 2,120.04
Macke, Matthew C	Bi-Weekly Officer Paycheck	\$ 1,023.13
Tucker, Darryl J	Bi-Weekly Officer Paycheck	\$ 4,267.00
Yassin, Rafeek J	Bi-Weekly Officer Paycheck	\$ 2,550.24
Kelsay, Troy A	Bi-Weekly Officer Paycheck	\$ 4,212.79
Plate, Harold M	School Crossing Guard Bi-Weekly Paycheck	\$ 270.00
Akers, Christopher M	Bi-Weekly Officer Paycheck	\$ 3,227.53
Cox, Nicholas J	Bi-Weekly Officer Paycheck	\$ 1,156.88
Jazvin, Edis	Bi-Weekly Officer Paycheck	\$ 3,168.02
Macke, Matthew C	Bi-Weekly Officer Paycheck	\$ 682.50
Tucker, Darryl J	Bi-Weekly Officer Paycheck	\$ 3,760.26
Yassin, Rafeek J	Bi-Weekly Officer Paycheck	\$ 3,022.04
Kelsay, Troy A	Bi-Weekly Officer Paycheck	\$ 4,212.79
Goerd, Terence J	Monthly Building Inspector Paycheck	\$ 1,666.67
Jensen, Brian A	Monthly Building Inspector Paycheck	\$ 1,250.00
Plate, Harold, M	School Crossing Guard Bi-Weekly Paycheck	\$ 255.00
Brown, Michael J	Monthly City Treasurer Paycheck	\$ 987.00
Haverkamp, Michael J	Monthly City Clerk Paycheck	\$ 691.87
Scott, Robert C	Councilor Member Salary	\$ 200.00
From, Louise A.	Mayoral Salary	\$ 491.75
Gahn, Stepheny E	Councilor Member Salary	\$ 200.00
Moore, Liesa K	Councilor Member Salary	\$ 200.00
Schroeder, Timothy R	Councilor Member Salary	\$ 200.00
Swales, Douglas J	Councilor Member Salary	\$ 200.00
Wellmark BC/BS	September Health Insurance Payment	\$ 5,314.78
IPERS	IPERS Contributions	\$ 7,722.92
Internal Revenue Service	Federal 941 Payroll Taxes	\$ 4,956.68
Internal Revenue Service	Federal 941 Payroll Taxes	\$ 3,878.88
Internal Revenue Service	Federal 941 Payroll Taxes	\$ 1,879.82
Internal Revenue Service	Federal 941 Payroll Taxes	\$ 751.92
RevoPay	Monthly Active Merchant Fee	\$ 10.00
Mediacom	Online Service 9/21/23-10/20/23	\$ 399.95
Paul J. Moore	Melrose Avenue Garage Rental	\$ 50.00
Mow Bros	Landscaping Services September	\$ 270.00
Leff Law Firm, L.L.P.	Legal Services	\$ 4,890.00
Shive Hattery	Engineering Services 8/26/2023-9/29/2023	\$ 14,284.00

Iowa League of Cities	Conference Fees	\$ 280.00
L.L. Pelling Co., Inc.	Pavement Marking Project	\$ 11,831.39
Big Ten University Towing, Inc	Towing	\$ 180.00
VISA	Car Wash, Google Suite, Grasshopper, Uniforms	\$ 652.00
IMWC	Annual Work Comp Premium Installment #4	\$ 1,771.00
US Cellular	Wireless Data/Internet Service for Car Computer	\$ 74.18
AT&T Mobility	Wireless Service for Police Cars 8/20/23-9/19/23	\$ 288.89
City of Iowa City	Invoices 102016, 102027, 102025, 102244	\$ 19,178.00
Deluxe	High Security Laser Checks	\$ 502.99
Keltek	Police Equipment	\$ 232.88
IT Service	VPN Network	\$ 150.00
Lexipol	Police Manuals	\$ 4,475.59
MidAmerican Energy	Street Lights	\$ 816.62
General Fund - <b>\$115,561.21</b>	Employee Benefits Fund - <b>\$13,037.70</b>	Road Use Tax - <b>\$816.62</b>
Capital Projects -		
Total Receipts -	Total Warrants – <b>\$129,415.53</b>	

**Community Protection:** Chief Kelsay presented a written report.

**Motion** by Gahn, seconded by Swailes, to pay \$500 toward sponsorship of the NAACP 2023 Iowa Summit on Justice & Disparities, to be held November 4, 2023.

**Carried.**

<b>Gahn</b>	<b>Aye</b>	<b>Scott</b>	<b>Aye</b>
<b>Moore</b>	<b>Aye</b>	<b>Swailes</b>	<b>Aye</b>
<b>Schroeder</b>	<b>Aye</b>		

**Streets and Sidewalks:** Engineer Foley presented a written report.

**Motion** by Swailes, seconded by Schroeder, to consider Resolution No. 23-36, authorizing the mayor to sign and the clerk to attest a snow removal and sanding contract with Hawkeye Construction and Snow Removal.

**Carried.**

<b>Gahn</b>	<b>Aye</b>	<b>Scott</b>	<b>Aye</b>
<b>Moore</b>	<b>Aye</b>	<b>Swailes</b>	<b>Aye</b>
<b>Schroeder</b>	<b>Aye</b>		

**Building, Zoning, Sanitation:** The rental housing inspector submitted a written report.

**Finance:** No report.

**eGovernment:** Council Member Moore presented a written report.

**Announcements:** None.

The meeting was adjourned **by unanimous consent at 8:30 p.m.**

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Attest: Michael Haverkamp, City Clerk

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Approved: Louise A. From, Mayor